# Washtenaw ISD <br> A REGIONAL EDUCATIONAL SERVICE AGENCY 

January 24, 2024

A Regular meeting of the Board of Education of Washtenaw Intermediate School District will be held beginning at 5:00 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

Wednesday, January 24, 2024 05:00 PM

## 1. Call To Order - President Diane Hockett

2. Roll Call - Victoria Westmoreland, Administrative Assistant to the Superintendent

## 3. Approval of the Agenda

January 24, 2024 Memo (p. 4)
4. Communications
5. Public Participation
6. Other Items of Business
A. Head Start Self-Assessment Interview

## 7. Financial Report

A. Financial Report - December 2023

WISD Graphic Financial Report Dec 2023 (p. 8)
Treasurers Report December 2023 (p. 17)
B. Head Start \& Early Head Start Financial Report

November and December 2023 Early Head Start Reports (p. 69)
8. Equity, Inclusion, and Social Justice Dialogue
9. Consent Agenda

## A. Approval: Minutes

November 14, 2023 RM Minutes (p. 123)
November 28, 2023 RM Minutes (p. 127)
December 12, 2023 RM Minutes (p. 131)
January 9, 2024 RM Minutes (p. 135)
B. Approval: Superintendent's Recommendations

New Hire_McCormick, Tricia (p. 139)
061-23-24 Staff Resignations
Major, Twyla_Resignation (p. 148)
062-23-24 Region 9 Perinatal Quality Collaborative Advancing Healthy Births Grant Region 9 Healthy Births Grant Memo (p. 150)

063-23-24 Contract Renewal with Ozone House, Education Project for Homeless Youth Ozone House Contract (p. 151)

064-23-24 Contract Renewal with University of Michigan Deaprtment of Otolaryngology

Audiology Agreement Memo (p. 160)
Audiology Agreement (p. 161)

## 10. Unfinished Business

## 11. New Business

A. Contracted Services with Washtenaw Community College, Adult Education

Adult Education Contract (p. 172)
B. Approval to Apply to for the 35i Family Engagement Centers Grant

35i Family Engagement Center Grant Memo (p. 181)
C. Board Policies - First Read

Board Policies Memo (p. 182)
PO 0122 - Board Powers (p. 183)
PO 3120 - Employment of Professional Staff (p. 188)
PO 3130 - Assignment and Transfer (p. 195)
PO 3131 - Staff Reductions-Recalls (p. 196)
PO 3132 - Vacancies (p. 199)
PO 3139 - Staff Discipline (p. 200)
PO 3140 - Termination and Resignation (p. 202)
PO 3142 - Probationary Teachers (p. 203)
PO 3220 - Professional Staff Evaluation (p. 205)

## 12. Board of Education Reports

## 13. Administrative Reports

A. Deputy Superintendent's Report
B. Retainer Newsletter

## 14. Adjournment

## MEMORANDUM

## To: Board of Education

From: Naomi Norman, Superintendent
Date: January 24, 2024

Re: $\quad$ Regular Meeting January 24, 2024

Agenda Item 3: Approval of the Agenda: President Diane Hockett will ask for approval of the agenda. (p. 4)

Agenda Item 4: Communications: There are no communications at this time.

Agenda Item 5: $\quad$ Public Participation: Members of the public who wish to address the Board may do so at this time.

## Agenda Item 6: Other Items of Business:

A. Head Start Self-Assessment Interview: Early Childhood Quality Assurance Specialist, Teresa Harrington will conduct the Head-Start Self-Assessment Interview.

Agenda Item 7: Financial Report: Associate Superintendent Brian Marcel will review the financial report for December 2023 (p. 8) and will be available to answer questions or provide additional information. Early Childhood Programs Grant Manager LaDawn White will review the November 2023 \& December 2023 Head Start Financial Report (p. 69) and be available to answer questions at Tuesday's meeting.

Recommendation: Motion that the Board of Education approve the November 2023 \& December 2023 Head Start Financial Reports, as presented. (Roll Call Vote)

Agenda Item 8: Equity, Inclusion, and Social Justice Dialogue: Deputy Superintendent, Cherie Vannatter will facilitate the equity, inclusion, and social justice discussion.

Agenda Item 9: Consent Agenda
A. Approval: Minutes: Approval of the corrected regular meeting minutes. Due to technical errors, the following minutes need to be updated.

- November 14, 2023, regular meeting (p. 123)
- November 28, 2023, regular meeting (p. 127)
- December 12, 2023, regular meeting (p. 131)
- January 9, 2024, regular meeting (p. 135)


## B. Approval: Superintendent's Recommendations:

The Superintendent recommends the Boardaccept the following employment recommendations:

060-23-24 Employment Recommendations: Please see the employment recommendations for: Tricia McCormick as a TA High Point. If approved by the board Tricia McCormick's salary will be $\$ 33,732.00$ (Unit 1, Step 3). All other fringe benefits are set forth in the Unit I contract. (p. 139)

The Superintendent recommends the Board accept the following resignations:

061-23-24 Staff Resignations: Please see the staff resignations for:
Twyla Major, effective January 10, 2024. Twyla Major has been employed with the WISD since October 12, 2012, as a Teacher Consultant in the ECA program. (p. 148)

The Superintendent recommends the Board accept the Region 9 Perinatal Quality Collaborative Advancing Healthy Births Grant on behalf of Success by 6 Great Start Collaborative in the amount of $\$ 35,00.00$.

062-23-24 Region 9 Perinatal Quality Collaborative Advancing Healthy Births Grant: Please see the memo from Director of Success by 6 Great Start Collaborative, Margy Long. WISD's Success by 6 Great Start Collaborative and the Trusted Advisor initiative has been awarded the Advancing Healthy Births Grant by Region 9 Perinatal Quality Collaborative in the amount of $\$ 35,000.00$. This grant funding will be used to provide Strong Roots Parent Cafés with increased health and community support for low-income pregnant people of color. (p. 150)

The Superintendent recommends the Board authorize the approval of the contract renewal with Ozone House to support the daily operations of the Education Project for a cost not to exceed \$49,818.00.

063-23-24 Contract Renewal with Ozone House, Education Project for Homeless Youth: Please see the memo from Executive Director of Community \& School Partnerships, Holly Heaviland. The purpose of this contract renewal is to ensure that homeless students and their families receive and be connected to services necessary for the continuation of education. The total contract cost of $\$ 49,818.00$ will be paid for by the McKinney Vento Homeless Youth Grant and community support. The duration of the contract will extend from October 1, 2023, to September 30, 2024. (p. 151)

The Superintendent recommends that the Board of Education authorize the administration to approve the contract with the University of Michigan Department of Otolaryngology for Audiology Services, for a cost not to exceed \$120,960.00.

064-23-24 Contract Renewal with University of Michigan Department of Otolaryngology: Please see the memo from Director of Special Education Achievement \& Compliance, Deborah Hester-Washington. The purpose of this Audiology Services contract is to meet student instructional needs and to provide support for students with disabilities. This contact duration extends from July 1, 2023, through June 30, 2024, in the amount of $\$ 120,960.00$. (p. 160)

Recommendation: The Superintendent recommends that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented. (Roll Call Vote)

## Agenda Item 10: Unfinished Business:

## Agenda Item 11: New Business:

A. Contracted Services with Washtenaw Community College, Adult Education: Please see the memo from Executive Director of Community \& School Partnerships, Holly Heaviland. The purpose of this contract is to provide services of qualified staff necessary to the operation of the Adult Education program. The total contract amount will not exceed $\$ 456,195.00$ and is to be funded through the Adult Education Section 107 Grant. This contract duration extends from July 1, 2023, through June 30, 2024. (p. 172)

Recommendation: Motion that the Board authorize the administration to approve the contract renewal with Washtenaw Community College to support the operation of the Adult Education Program for a cost not to exceed \$456,195.00. (Roll Call Vote)
B. Approval to Apply for the 35i Family Engagement Centers Grant: Please see the memo from Director of Success by 6 Great Start Collaborative, Margy Long. The administration is requesting the approval to a submit a proposal for the regional grant of $\$ 350,000.00$ each year for four years, or $\$ 1,400,000.00$ to be spent by September 30, 2026. The purpose of this grant is to develop a support network for educators, providers, and families among the six ISDs in our district. Additionally, funding will be allocated to support the continuation of the literacy support network hub. (p. 181)

Recommendation: Motion that the Board authorize the administration to submit a proposal for to the Michigan Department of Education 35i Family Engagement Centers Grant for $\$ 1,400,000.00$ to be spent by September 20, 2026. (Roll Call Vote)
C. Board Policies - First Read: Please see the memo from Associate Superintendent Brian Marcel. (p. 182)

Recommendation: Motion that the Board adopt the following policy revisions:

- \#0122 - Board Powers (p. 183)
- \#3120 - Employment of Professional Staff (p. 188)
- \#3130 - Assignment and Transfer (p. 195)
- \#3131 - Staff Reduction/Recalls (p. 196)
- \#3132 - Vacancies (p. 199)
- \#3139 - Staff Discipline (p. 200)
- \#3140 - Termination and Resignation (p. 202)
- \#3142 - Probationary Teachers (p. 203)
- \#3220 - Professional Staff Evaluation (p. 205)

Recommendation: Motion that the Board approve policies \#0122-Board Powers \#3120-Employment of Professional Staff, \#3130 - Assignment and Transfer, \#3131 - Staff Reduction/Recalls, \#3132 Vacancies, \#3139 - Staff Discipline, \#3140 - Termination and Resignation, \#3142 - Probationary Teachers, \#3220-Professional Staff Evaluation, as presented. (Roll Call Vote)

## Agenda Item 12: Board of Education Reports:

Agenda Item 13: Administrative Reports:
A. Deputy Superintendent's Report: Deputy Superintendent Cherie Vannatter will address the Board.
B. Retainer Newsletter: The December 2023 edition of the School Law Notes from Thrun Law Firm is attached. (p. 211)

Agenda Item 14: Adjournment

## 11 General Fund 22 Special Education Fund



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## 11 General Fund| 22 Special Education Fund



For the Period Ending December 31, 2023

| REVENUES | Prior YTD | Prior Year Total | YTD \% of PY Total |
| :---: | :---: | :---: | :---: |
| Local | \$2,314,733 | \$2,749,731 | 84.18\% |
| State | 9,347,508 | 15,138,019 | 61.75\% |
| Federal | 1,785,592 | 8,130,700 | 21.96\% |
| Transfers \& Other | 785,456 | 2,430,882 | 32.31\% |
| Fund Modifications | 0 | 54,175 | 0.00\% |
| total revenue | \$14,233,288 | \$28,503,507 | 49.94\% |
| EXPENDITURES |  |  |  |
| Salaries | \$2,617,364 | \$5,773,523 | 45.33\% |
| Employee Benefits | 1,851,722 | 4,291,831 | 43.15\% |
| Purchased Services | 1,390,241 | 3,699,470 | 37.58\% |
| Other Purchased Services | 369,925 | 547,043 | 67.62\% |
| Supplies \& Materials | 220,565 | 591,213 | 37.31\% |
| Capital Outlay | 36,756 | 114,161 | 32.20\% |
| Other Expenditures | 96,498 | 151,435 | 63.72\% |
| Transfers \& Other | 907,342 | 13,474,045 | 6.73\% |
| TOTAL EXPENDITURES | \$7,490,412 | \$28,642,722 | 26.15\% |
| SURPLUS / (DEFICIT) | \$6,742,876 | (\$139,215) |  |
|  |  |  |  |
| ENDING FUND BALANCE |  | \$5,085,250 |  |


|  |  |  |
| ---: | ---: | ---: |
| Current YTD | Annual Budget | YTD \% of <br> Budget |
| $\$ 2,795,008$ | $\$ 2,934,781$ | $95.24 \%$ |
| $13,153,062$ | $14,568,254$ | $90.29 \%$ |
| $1,319,935$ | $6,300,571$ | $20.95 \%$ |
| $1,894,251$ | $5,685,525$ | $33.32 \%$ |
| 0 | 46,088 | $0.00 \%$ |
| $\$ 19,162,256$ | $\$ 29,535,219$ | $64.88 \%$ |
|  |  |  |
| $\$ 3,230,834$ | $\$ 7,374,005$ | $43.81 \%$ |
| $2,270,562$ | $5,347,139$ | $42.46 \%$ |
| 997,653 | $3,608,120$ | $27.65 \%$ |
| 208,751 | 427,957 | $48.78 \%$ |
| 132,356 | 345,831 | $38.27 \%$ |
| 24,019 | 264,707 | $9.07 \%$ |
| 426,843 | 158,076 | $270.02 \%$ |
| 834,548 | $12,695,973$ | $6.57 \%$ |
| $\$ 8,125,567$ | $\$ 30,221,808$ | $26.89 \%$ |
|  |  |  |
| $\$ 11,036,689$ | $(\$ 686,589)$ |  |
|  |  | $\$ 4,398,661$ |




[^0]General Fund | Financial Forecast
For the Period Ending December 31, 2023

| REVENUES | Prior YTD | Current YTD | Add: Projections | Annual Forecast | Annual Budget | Variance Over / (Under) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local | \$2,314,733 | \$2,795,008 | \$636,543 | \$3,431,551 | \$2,934,781 | \$496,770 |
| State | 9,347,508 | 13,153,062 | 5,805,135 | 18,958,197 | 14,568,254 | 4,389,943 |
| Federal | 1,785,592 | 1,319,935 | 5,255,187 | 6,575,123 | 6,300,571 | 274,552 |
| Transfers \& Other | 785,456 | 1,894,251 | 3,097,361 | 4,991,612 | 5,685,525 | $(693,913)$ |
| Fund Modifications | 0 | 0 | 46,088 | 46,088 | 46,088 | 0 |
| total revenue | \$14,233,288 | \$19,162,256 | \$14,840,314 | \$34,002,571 | \$29,535,219 | \$4,467,352 |
| EXPENDITURES |  |  |  |  |  |  |
| Salaries | \$2,617,364 | \$3,230,834 | \$3,867,517 | \$7,098,351 | \$7,374,005 | $(\$ 275,654)$ |
| Employee Benefits | 1,851,722 | 2,270,562 | 3,062,210 | 5,332,772 | 5,347,139 | $(14,367)$ |
| Purchased Services | 1,390,241 | 997,653 | 2,160,327 | 3,157,980 | 3,608,120 | $(450,140)$ |
| Other Purchased Services | 369,925 | 208,751 | 170,331 | 379,082 | 427,957 | $(48,875)$ |
| Supplies \& Materials | 220,565 | 132,356 | 194,164 | 326,520 | 345,831 | $(19,311)$ |
| Capital Outlay | 36,756 | 24,019 | 153,329 | 177,348 | 264,707 | $(87,359)$ |
| Other Expenditures | 96,498 | 426,843 | 60,558 | 487,401 | 158,076 | 329,325 |
| Transfers \& Other | 907,342 | 834,548 | 9,998,201 | 10,832,749 | 12,695,973 | $(1,863,224)$ |
| TOTAL EXPENDITURES | \$7,490,412 | \$8,125,567 | \$19,666,637 | \$27,792,203 | \$30,221,808 | (\$2,429,605) |
|  |  |  |  |  |  |  |
| SURPLUS (DEFICIT) | \$6,742,076 | \$11,036,689 | (\$4,026,322) | \$6,210,367 | (\$686,589) |  |
| ENDING FUND BALANCE |  |  |  | \$11,295,617 | \$4,398,661 | \$6,896,956 |




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FORECASTS

Special Education Fund | Financial Summary
For the Period Ending December 31, 2023




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$\underset{\text { ANALYTICS }}{\text { FORECASTS }}$

Special Education Fund | Financial Forecast
For the Period Ending December 31, 2023

| REVENUES | Prior YTD | Current YTD | Add: Projections | Annual Forecast | Annual Budget | Variance Over / (Under) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local | \$81,522,013 | \$88,121,040 | \$24,882,894 | \$113,003,934 | \$108,686,277 | \$4,317,657 |
| State | 5,159,081 | 6,500,083 | 13,392,678 | 19,892,761 | 18,011,513 | 1,881,248 |
| Federal | 9,577 | 1,209,687 | 12,307,103 | 13,516,790 | 12,339,885 | 1,176,905 |
| Transfers \& Other | 96,965 | 91,091 | 247,362 | 338,453 | 346,604 | $(8,151)$ |
| Fund Modifications | 0 | 0 | 136,766 | 136,766 | 136,766 | 0 |
| TOTAL REVENUE | \$86,787,636 | \$95,921,901 | \$50,966,803 | \$146,888,704 | \$139,521,045 | \$7,367,659 |
| EXPENDITURES |  |  |  |  |  |  |
| Salaries | \$8,637,815 | \$10,213,486 | \$16,046,234 | \$26,259,720 | \$25,922,665 | \$337,055 |
| Employee Benefits | 5,895,291 | 7,068,762 | 12,838,171 | 19,906,933 | 19,296,564 | 610,369 |
| Purchased Services | 2,353,146 | 2,038,779 | 4,638,537 | 6,677,316 | 7,989,099 | $(1,311,783)$ |
| Other Purchased Services | 578,452 | 519,348 | 635,042 | 1,154,389 | 1,236,645 | $(82,256)$ |
| Supplies \& Materials | 284,746 | 308,487 | 611,457 | 919,944 | 1,030,325 | $(110,381)$ |
| Capital Outlay | 147,781 | 230,410 | 325,312 | 555,722 | 650,422 | $(94,700)$ |
| Other Expenditures | 716,518 | 680,684 | 795,843 | 1,476,527 | 1,404,221 | 72,306 |
| Transfers \& Other | 26,493,240 | 28,732,322 | 57,742,049 | 86,474,371 | 82,869,618 | 3,604,753 |
| TOTAL EXPENDITURES | \$45,106,990 | \$49,792,278 | \$93,632,643 | \$143,424,922 | \$140,399,559 | \$3,025,363 |
|  |  |  |  |  |  |  |
| SURPLUS / (DEFICIT) | \$41,680,647 | \$46,129,623 | (\$42,665,840) | \$3,463,783 | (\$878,514) |  |
| ENDING FUND BALANCE |  |  |  | \$9,639,162 | \$5,296,865 | \$4,342,297 |




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FORECASTS

Cooperative Activities Fund | Financial Summary
For the Period Ending December 31, 2023




## Cooperative Activities Fund | Financial Forecast



Fund 11 - General Fund

Fund 11-General Fund Totals

Fund 11 - General Fund

## Expense Totals

Fund 11 -General Fund Totals

110-Taxes Levied
120 - Appropriations Received from Local Units of Gov't
150 - Earnings on Investments and Deposits
180 - Revenue from Community Service Activities
190-Other Local Revenue
210-Revenue from Non-Educational Activities
310 - Grants In Aid
320 - State Payments in Lieu of Taxes
410-Grant-In-Aid
510 - Payments Received from Other Public Schools Within the State 620 - Fund Modification - Special Revenue Funds

## General Education <br> Summary Budget Report As of $12 / 31 / 23$



110 - Basic Functions
120 - Added Needs
130 - Adult/Continuing Education
210 - Support Services Pupil
220 - Support Services Instructional Staff
230 - Support Services General Administration
240 - Support Service School Administration
250 - Support Services Business
260-Operations and Maintenance
270 - Pupil Transportation Services
280 - Support Services Central
290 - Support Services Other
310 - Community Services Direction
330 - Community Activities
350 - Custody and Care of Children
390 - Other Community Services
410 - Payments to Other Public Schools Within Michigan
440 - Payments to Other Governmental and Not-For-Profit Entities
450 - Facilities Acquisition, Construction, and Improvements
500 - Debt Service Long Term Only
600 - Fund Modifications

General Fund Activities

| Classification | Annual <br> Budget Amount | MTD <br> Actual Amount | YTD <br> Actual Amount | YTD Encumbrances | Budget Less YTD Actual | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category General Fund |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |
| Fund 11 - General Fund Revenue from Local Sources |  |  |  |  |  |  |
| Taxes Levied | 1,935,963.00 | 6,692.85 | 1,563,403.20 | . 00 | 372,559.80 | 81 |
| Appropriations Received from Local Units of Gov't | 1,150.00 | . 00 | 1,608.46 | . 00 | (458.46) | 140 |
| Earnings on Investments and Deposits | 250,000.00 | 61,330.66 | 277,356.47 | . 00 | $(27,356.47)$ | 111 |
| Revenue from Community Service Activities | 342,262.00 | 905.77 | 272,377.25 | . 00 | 69,884.75 | 80 |
| Other Local Revenue | 656,023.00 | 33,670.56 | 429,321.52 | . 00 | 226,701.48 | 65 |
| Revenue from Local Sources Totals | \$3,185,398.00 | \$102,599.84 | \$2,544,066.90 | \$0.00 | \$641,331.10 | 80\% |
| Revenues from a Non-Educational Entity or Political Subdivision Revenue from State Sources | 2,152,435.00 | 94,800.00 | 581,790.29 | . 00 | 1,570,644.71 | 27 |
| Grants In Aid | 23,688,180.00 | 2,817,389.03 | 13,082,826.21 | . 00 | 10,605,353.79 | 55 |
| State Payments in Lieu of Taxes | 33,003.00 | 217.68 | 18,136.91 | . 00 | 14,866.09 | 55 |
| Revenue from State Sources Totals | \$23,721,183.00 | \$2,817,606.71 | \$13,100,963.12 | \$0.00 | \$10,620,219.88 | 55\% |
| Revenues from Federal Sources |  |  |  |  |  |  |
| Grant-In-Aid | 8,561,553.00 | 172,269.21 | 1,341,950.81 | . 00 | 7,219,602.19 | 16 |
| Revenues from Federal Sources Totals | \$8,561,553.00 | \$172,269.21 | \$1,341,950.81 | \$0.00 | \$7,219,602.19 | 16\% |
| Incoming Transfers and Other Transactions |  |  |  |  |  |  |
| Payments Received from Other Public Schools Within the State | 4,651,098.00 | 19,099.57 | 1,542,332.07 | . 00 | 3,108,765.93 | 33 |
| Incoming Transfers and Other Transactions Totals | \$4,651,098.00 | \$19,099.57 | \$1,542,332.07 | \$0.00 | \$3,108,765.93 | 33\% |
| Fund Modifications |  |  |  |  |  |  |
| Fund Modification - Special Revenue Funds | 46,088.00 | . 00 | . 00 | . 00 | 46,088.00 | 0 |
| Fund Modifications Totals | \$46,088.00 | \$0.00 | \$0.00 | \$0.00 | \$46,088.00 | 0\% |
| Salaries |  |  |  |  |  |  |
| Administration | 3,261,059.00 | 226,917.83 | 1,323,290.25 | . 00 | 1,937,768.75 | 41 |
| Professional Educational | 1,834,594.00 | 139,754.21 | 761,509.98 | . 00 | 1,073,084.02 | 42 |
| Professional Business | 270,968.00 | 15,877.85 | 91,478.97 | . 00 | 179,489.03 | 34 |
| Professional Other | 2,097,518.00 | 36,857.54 | 153,117.26 | . 00 | 1,944,400.74 | 7 |
| Technical | 1,514,847.00 | 108,207.36 | 680,640.70 | . 00 | 834,206.30 | 45 |
| Operation and Service | 604,672.00 | 39,596.25 | 243,403.74 | . 00 | 361,268.26 | 40 |
| Special Salary Payments | 5,140.00 | 982.72 | $(36,139.40)$ | . 00 | 41,279.40 | (703) |
| Overtime Salaries and Extension of Contract | 33,756.00 | 2,047.53 | 13,104.98 | . 00 | 20,651.02 | 39 |
| Salaries Totals | \$9,622,554.00 | \$570,241.29 | \$3,230,406.48 | \$0.00 | \$6,392,147.52 | 34\% |
| Employee Benefits |  |  |  |  |  |  |
| Employee Insurance | 1,669,349.00 | 83,967.00 | 476,388.27 | . 00 | 1,192,960.73 | 29 |
| Mandatory Coverage | 5,091,030.00 | 310,696.06 | 1,746,377.20 | . 00 | 3,344,652.80 | 34 |
| Workers Compensation | 33,075.00 | 6,617.92 | 19,853.76 | . 00 | 13,221.24 | 60 |
| Other Employee Benefits | 53,379.00 | 4,794.88 | 27,943.18 | . 00 | 25,435.82 | 52 |
| Employee Benefits Totals | \$6,846,833.00 | \$406,075.86 | \$2,270,562.41 | \$0.00 | \$4,576,270.59 | 33\% |


| Classification | Annual Budget Amount | MTD <br> Actual Amount | YTD <br> Actual Amount | YTD <br> Encumbrances | Budget Less YTD Actual | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category General Fund |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |
| Fund 11 - General Fund Purchased Services |  |  |  |  |  |  |
| Professional and Technical Services | 4,187,867.00 | 95,784.50 | 847,321.82 | 578,866.18 | 2,761,679.00 | 34 |
| Travel Workshops Staff | 381,932.00 | 71.40 | 73,805.12 | 979.20 | 307,147.68 | 20 |
| Client Pupil Transportation | 19,285.00 | 120.00 | 8,402.00 | . 00 | 10,883.00 | 44 |
| Communication | 378,041.00 | (33.74) | 63,783.12 | 634.94 | 313,622.94 | 17 |
| Advertisement | 7,895.00 | . 00 | . 00 | 750.00 | 7,145.00 | 9 |
| Printing and Binding | 143,411.00 | 1,758.00 | 28,840.97 | 1,280.30 | 113,289.73 | 21 |
| Tuition | 326,148.00 | . 00 | 19,512.79 | . 00 | 306,635.21 | 6 |
| Utility Service | 25,000.00 | 1,446.25 | 6,311.10 | 1,833.03 | 16,855.87 | 33 |
| Insurance and Bond Premiums | 38,956.00 | . 00 | 38,020.81 | . 00 | 935.19 | 98 |
| Repairs and Maintenance Services | 524,022.00 | 42,656.07 | 202,437.26 | 88,300.21 | 233,284.53 | 55 |
| Rentals | 17,225.00 | 2,228.74 | 5,719.15 | 3,367.82 | 8,138.03 | 53 |
| Other Purchased Services | 12,524.00 | $(1,023.60)$ | 9,770.44 | . 00 | 2,753.56 | 78 |
| Purchased Services Totals | \$6,062,306.00 | \$143,007.62 | \$1,303,924.58 | \$676,011.68 | \$4,082,369.74 | 33\% |
| Supplies and Materials |  |  |  |  |  |  |
| Teaching Testing Supplies and Materials | 37,900.00 | 85.93 | 7,965.67 | 1,184.64 | 28,749.69 | 24 |
| Periodicals | 7,336.00 | . 00 | 664.24 | . 00 | 6,671.76 | 9 |
| Energy Supplies | 84,200.00 | 6,512.44 | 32,330.88 | 21,704.99 | 30,164.13 | 64 |
| Transportation Supplies | 1,000.00 | 25.70 | 115.16 | . 00 | 884.84 | 12 |
| Other Supplies | 603,856.00 | 10,988.10 | 152,235.21 | 17,177.82 | 434,442.97 | 28 |
| Supplies and Materials Totals | \$734,292.00 | \$17,612.17 | \$193,311.16 | \$40,067.45 | \$500,913.39 | $32 \%$ |
| Capital Outlay |  |  |  |  |  |  |
| Building and Additions | 2,750.00 | . 00 | . 00 | . 00 | 2,750.00 | 0 |
| Improvements Other Than Buildings | 3,300.00 | . 00 | . 00 | . 00 | 3,300.00 | 0 |
| Equipment and Furniture | 329,730.00 | 12,512.50 | 24,029.40 | 23,599.50 | 282,101.10 | 14 |
| Capital Outlay Totals | \$335,780.00 | \$12,512.50 | \$24,029.40 | \$23,599.50 | \$288,151.10 | 14\% |
| Other Expenditures |  |  |  |  |  |  |
| Dues and Fees | 154,601.00 | 5,687.75 | 71,709.47 | . 00 | 82,891.53 | 46 |
| Claims and Judgments | 500.00 | . 00 | . 00 | . 00 | 500.00 | 0 |
| Taxes Abated and Written Off | 5,000.00 | . 00 | 238.45 | 594.96 | 4,166.59 | 17 |
| Miscellaneous Expenditures | 15,121.00 | . 00 | 357,915.74 | . 00 | $(342,794.74)$ | 2,367 |
| Other Expenditures Totals | \$175,222.00 | \$5,687.75 | \$429,863.66 | \$594.96 | (\$255,236.62) | 246\% |
| Outgoing Transfers and Other Transactions |  |  |  |  |  |  |
| Payments to Other Public School Districts | 10,887,166.00 | 105,332.63 | 118,248.79 | 9,126,331.21 | 1,642,586.00 | 85 |
| Sub-Grantee Disbursements | 8,092,233.00 | 140,356.45 | 722,933.52 | 2,171,519.70 | 5,197,779.78 | 36 |
| Indirect Cost Recovery and Program Changes | 63,986.00 | . 00 | . 00 | . 00 | 63,986.00 | 0 |
| Outgoing Transfers and Other Transactions Totals | \$19,043,385.00 | \$245,689.08 | \$841,182.31 | \$11,297,850.91 | \$6,904,351.78 | 64\% |

General Fund Activities
Through 12/31/23


Fund 22 - Special Education
110 - Basic Functions
120 - Added Needs
210 - Support Services Pupil
220 - Support Services Instructional Staff
230 - Support Services General Administration
250 - Support Services Business
260 - Operations and Maintenanc
270 - Pupil Transportation Services
280 - Support Services Central
290 - Support Services Other
330 - Community Activities
370 - Non Public School Pupils
390 - Other Community Services
410 - Payments to Other Public Schools Within Michigan
440 - Payments to Other Governmental and Not-For-Profit Entities
450 - Facilities Acquisition, Construction, and Improvements
500 - Debt Service Long Term Only
600 - Fund Modifications

## Expense Totals

Fund 22 - Special Education Totals

Special Education
Summary Budget Report
As of $12 / 31 / 23$

Adopted Budget Current Month Actual Actual
Encumbrances
Actual
Encumbrances Budget-Actual
\% Used/Rec'd

| $\$ 105,917,516.00$ | $\$ 367,863.47$ | $\$ 85,923,022.10$ | $\$ 0.00$ | $\$ 85,923,022.10$ | $\$ 19,994,493.90$ | $81.12 \%$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $\$ 230,423.00$ | $\$ 0.00$ | $\$ 88,512.79$ | $\$ 0.00$ | $\$ 88,512.79$ | $\$ 141,910.21$ | $38.41 \%$ |
| $\$ 494,000.00$ | $\$ 0.00$ | $\$ 346,768.01$ | $\$ 0.00$ | $\$ 346,768.01$ | $\$ 147,231.99$ | $70.20 \%$ |
| $\$ 1,700,000.00$ | $\$ 5,452.00$ | $\$ 405,971.00$ | $\$ 1,520,153.28$ | $\$ 0.00$ | $\$ 1,520,153.28$ | $\$ 179,846.72$ |
| $\$ 338,886.00$ | $\$ 184.73$ | $\$ 1,645.88$ | $\$ 0.00$ | $\$ 1,645.88$ | $\$ 3,806.12$ | $30.42 \%$ |
| $\$ 17,080,344.00$ | $\$ 2,580.65$ | $\$ 159,871.55$ | $\$ 0.00$ | $\$ 159,871.55$ | $\$ 179,014.45$ | $47.18 \%$ |
| $\$ 931,169.00$ | $\$ 1,579,553.56$ | $\$ 5,504,153.28$ | $\$ 0.00$ | $\$ 5,504,153.28$ | $\$ 11,576,190.72$ | $32.23 \%$ |
| $\$ 12,339,885.00$ | $\$ 11,955.32$ | $\$ 995,929.50$ | $\$ 0.00$ | $\$ 995,929.50$ | $(\$ 64,760.50$ | $106.95 \%$ |
| $\$ 346,604.00$ | $\$ 895,368.57$ | $\$ 1,210,550.04$ | $\$ 0.00$ | $\$ 1,210,550.04$ | $\$ 11,129,334.96$ | $9.81 \%$ |
| $\$ 136,766.00$ | $\$ 0.00$ | $\$ 91,091.07$ | $\$ 0.00$ | $\$ 91,091.07$ | $\$ 255,512.93$ | $26.28 \%$ |
| $\$ 139,521,045.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 136,766.00$ | $0.00 \%$ |

Adopted Budget Current Month Actual Actual
Encumbrances
Actual \&
Encumbrances Budget-Actual \% Used/Rec

| \$1,805,354.00 | \$366,411.39 | \$423,540.75 | \$278,902.33 | \$702,443.08 | \$1,102,910.92 | 38.91\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$19,207,510.00 | \$1,212,235.49 | \$6,236,599.23 | \$472,360.07 | \$6,708,959.30 | \$12,498,550.70 | 34.93\% |
| \$21,594,955.00 | \$1,805,993.00 | \$8,000,110.24 | \$94,249.50 | \$8,094,359.74 | \$13,500,595.26 | 37.48\% |
| \$5,165,022.00 | \$245,482.23 | \$2,267,993.81 | \$255,487.55 | \$2,523,481.36 | \$2,641,540.64 | 48.86\% |
| \$334,123.00 | \$17,362.44 | \$170,518.50 | \$23,740.97 | \$194,259.47 | \$139,863.53 | 58.14\% |
| \$311,417.00 | \$24,444.54 | \$152,613.11 | \$439.60 | \$153,052.71 | \$158,364.29 | 49.15\% |
| \$1,692,705.00 | \$103,224.50 | \$630,212.32 | \$33,566.20 | \$663,778.52 | \$1,028,926.48 | 39.21\% |
| \$2,438,840.00 | \$237,615.22 | \$945,682.63 | \$579,970.94 | \$1,525,653.57 | \$913,186.43 | 62.56\% |
| \$70,890.00 | \$1,848.72 | \$6,435.19 | \$1,680.49 | \$8,115.68 | \$62,774.32 | 11.45\% |
| \$3,866,641.00 | \$239,086.04 | \$1,627,134.89 | \$99,705.68 | \$1,726,840.57 | \$2,139,800.43 | 44.66\% |
| \$21,240.00 | \$1,806.73 | \$10,671.15 | \$0.00 | \$10,671.15 | \$10,568.85 | 50.24\% |
| \$10,000.00 | \$5,334.75 | \$14,202.63 | \$50,700.00 | \$64,902.63 | (\$54,902.63) | 649.03\% |
| \$214,229.00 | \$42,354.65 | \$42,354.65 | \$131,763.35 | \$174,118.00 | \$40,111.00 | 81.28\% |
| \$0.00 | \$49.42 | \$5,047.28 | \$0.00 | \$5,047.28 | (\$5,047.28) | 0.00\% |
| \$80,349,689.00 | \$7,984,624.99 | \$28,189,216.99 | \$11,697,958.65 | \$39,887,175.64 | \$40,462,513.36 | 49.64\% |
| \$1,780,700.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,780,700.00 | 0.00\% |
| \$17,950.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$17,950.00 | 0.00\% |
| \$993,294.00 | \$91,653.17 | \$642,458.69 | \$434,055.85 | \$1,076,514.54 | (\$83,220.54) | 108.38\% |
| \$525,000.00 | \$0.00 | \$500,000.00 | \$0.00 | \$500,000.00 | \$25,000.00 | 95.24\% |
| \$140,399,559.00 | \$12,379,527.28 | \$49,864,792.06 | \$14,154,581.18 | \$64,019,373.24 | \$76,380,185.76 | 45.60\% |
| (\$878,514.00) | (\$9,116,049.98) | \$45,976,905.44 | (\$14,154,581.18) | \$31,822,324.26 | (\$32,700,838.26) |  |

Special Education Activities
Classification
Fund Category Special Revenue
Fund Type
Fund 22 - Special Education
Revenue from Local Sources

Taxes Levied
Appropriations Received from Local Units of Gov't
Tuition
Earnings on Investments and Deposits
Revenue from Community Service Activities
Other Local Revenue

Revenue from State Sources
Grants In Aid
State Payments in Lieu of Taxes

> Revenues from Federal Sources

Grant-In-Aid
Annual MTD

YTD
Budget Amount Act Amoun Mid

TD Budget Less
\% of

```
Revenue from Local Sources
Special Revenue
    nd Type
        Fund 22-Special Education
```

Units of Gov't


| $105,917,516.00$ | $367,863.47$ | $85,923,022.10$ | .00 | $19,994,493.90$ | 81 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $230,423.00$ | .00 | $88,512.79$ | .00 | $141,910.21$ | 38 |
| $494,000.00$ | .00 | $346,768.01$ | .00 | $147,231.99$ | 70 |
| $1,700,000.00$ | $405,971.00$ | $1,520,153.28$ | .00 | $179,846.72$ | 89 |
| $5,452.00$ | 184.73 | $1,645.88$ | .00 | $3,806.12$ | 30 |
| $347,909.00$ | $2,580.65$ | $159,871.55$ | .00 | $188,037.45$ | 46 |
| $\$ 108,695,300.00$ | $\$ 776,599.85$ | $\$ 88,039,973.61$ | $\$ 0.00$ | $\$ 20,655,326.39$ | $81 \%$ |
|  |  |  |  |  |  |
| $17,562,682.00$ | $1,579,553.56$ | $5,504,153.28$ | .00 | $12,058,528.72$ | 31 |
| $931,169.00$ | $11,955.32$ | $995,929.50$ | .00 | $(64,760.50)$ | 107 |
| $\$ 18,493,851.00$ | $\$ 1,591,508.88$ | $\$ 6,500,082.78$ | $\$ 0.00$ | $\$ 11,993,768.22$ | $35 \%$ |

Incoming Transfers and Other Transactions
Payments Received from Other Public Schools Within the State
Incoming Transfers and Other Transactions Totals
Fund Modifications

Fund Modification - Special Revenue Funds

## Salaries

Administration
Professional Educational
Professional Business
Professional Other
Technical
Operation and Service
Special Salary Payments
Temporary Salaries
Overtime Salaries and Extension of Contract

> Employee Benefits

Employee Insurance
Mandatory Coverage
Workers Compensation

|  | 136,766.00 | . 00 | . 00 | . 00 | 136,766.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Modifications Totals | \$136,766.00 | \$0.00 | \$0.00 | \$0.00 | \$136,766.00 | 0\% |
|  | 2,468,021.00 | 184,637.89 | 1,143,762.99 | . 00 | 1,324,258.01 | 46 |
|  | 11,906,877.00 | 958,851.15 | 4,604,593.42 | . 00 | 7,302,283.58 | 39 |
|  | 593,336.00 | 49,985.22 | 271,124.10 | . 00 | 322,211.90 | 46 |
|  | 3,983,674.00 | 351,895.44 | 1,555,471.72 | . 00 | 2,428,202.28 | 39 |
|  | 771,404.00 | 56,909.40 | 376,997.64 | . 00 | 394,406.36 | 49 |
|  | 6,279,537.00 | 497,961.21 | 2,168,663.40 | . 00 | 4,110,873.60 | 35 |
|  | 81,520.00 | 9,406.53 | $(116,756.21)$ | . 00 | 198,276.21 | (143) |
|  | 773,427.00 | 38,409.42 | 129,289.89 | . 00 | 644,137.11 | 17 |
|  | $(41,334.00)$ | 18,686.68 | 80,008.01 | . 00 | $(121,342.01)$ | (194) |
| Salaries Totals | \$26,816,462.00 | \$2,166,742.94 | \$10,213,154.96 | \$0.00 | \$16,603,307.04 | 38\% |
|  | 5,361,069.00 | 314,990.63 | 1,518,946.05 | . 00 | 3,842,122.95 | 28 |
|  | 14,199,797.00 | 1,155,525.71 | 5,412,104.22 | . 00 | 8,787,692.78 | 38 |
|  | 89,201.00 | 17,848.08 | 53,544.24 | . 00 | 35,656.76 | 60 |

Special Education Activities

| Classification |  | Annual <br> Budget Amount | MTD <br> Actual Amount | YTD Actual Amount | YTD Encumbrances | Budget Less YTD Actual | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category Special Revenue |  |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |  |
| Fund 22 - Special Education Employee Benefits |  |  |  |  |  |  |  |
| Other Employee Benefits |  | 168,410.00 | 19,726.62 | 85,256.67 | . 00 | 83,153.33 | 51 |
|  | Employee Benefits Totals | \$19,818,477.00 | \$1,508,091.04 | \$7,069,851.18 | \$0.00 | \$12,748,625.82 | 36\% |
| Purchased Services |  |  |  |  |  |  |  |
| Professional and Technical Services |  | 6,645,495.00 | 305,342.89 | 1,431,151.16 | 1,163,945.86 | 4,050,397.98 | 39 |
| Travel Workshops Staff |  | 617,764.00 | 2,082.00 | 119,294.20 | 7,602.76 | 490,867.04 | 21 |
| Client Pupil Transportation |  | 73,890.00 | 1,848.72 | 6,435.19 | 1,680.49 | 65,774.32 | 11 |
| Communication |  | 484,565.00 | 34,939.50 | 136,564.86 | 9,114.30 | 338,885.84 | 30 |
| Advertisement |  | 38,442.00 | . 00 | 57.00 | 4,250.00 | 34,135.00 | 11 |
| Printing and Binding |  | 104,127.00 | 3,313.20 | 36,207.18 | 3,241.52 | 64,678.30 | 38 |
| Tuition |  | 501,000.00 | . 00 | 206,400.00 | . 00 | 294,600.00 | 41 |
| Utility Service |  | 61,550.00 | 3,897.17 | 21,661.04 | 7,139.86 | 32,749.10 | 47 |
| Insurance and Bond Premiums |  | 95,687.00 | . 00 | 112,659.69 | . 00 | $(16,972.69)$ | 118 |
| Repairs and Maintenance Services |  | 1,203,214.00 | 141,819.09 | 518,607.69 | 378,110.62 | 306,495.69 | 75 |
| Rentals |  | 89,805.00 | 815.66 | 5,106.06 | 3,276.40 | 81,422.54 | 9 |
|  | Purchased Services Totals | \$9,915,539.00 | \$494,058.23 | \$2,594,144.07 | \$1,578,361.81 | \$5,743,033.12 | 42\% |
| Supplies and Materials |  |  |  |  |  |  |  |
| Teaching Testing Supplies and Materials |  | 281,908.00 | 32,979.90 | 104,723.77 | 5,712.21 | 171,472.02 | 39 |
| Periodicals |  | 1,913.00 | . 00 | 157.68 | . 00 | 1,755.32 | 8 |
| Energy Supplies |  | 314,100.00 | 29,751.66 | 102,445.73 | 155,322.98 | 56,331.29 | 82 |
| Transportation Supplies |  | 2,000.00 | 231.27 | 1,036.44 | . 00 | 963.56 | 52 |
| Other Supplies |  | 477,618.00 | 3,506.99 | 131,110.17 | 48,034.93 | 298,472.90 | 38 |
|  | Supplies and Materials Totals | \$1,077,539.00 | \$66,469.82 | \$339,473.79 | \$209,070.12 | \$528,995.09 | 51\% |
| Capital Outlay |  |  |  |  |  |  |  |
| Building and Additions |  | 15,250.00 | . 00 | . 00 | . 00 | 15,250.00 | 0 |
| Improvements Other Than Buildings |  | 2,700.00 | . 00 | . 00 | . 00 | 2,700.00 | 0 |
| Equipment and Furniture |  | 632,382.00 | 24,483.44 | 232,934.13 | 29,463.85 | 369,984.02 | 41 |
|  | Capital Outlay Totals | \$650,332.00 | \$24,483.44 | \$232,934.13 | \$29,463.85 | \$387,934.02 | 40\% |
| Other Expenditures |  |  |  |  |  |  |  |
| Redemption of Long-term Bonds, Loans and Capital Leases |  | 993,294.00 | 91,653.17 | 642,458.69 | 434,055.85 | $(83,220.54)$ | 108 |
| Dues and Fees |  | 56,968.00 | 1,049.00 | 22,581.05 | . 00 | 34,386.95 | 40 |
| Claims and Judgments |  | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
| Taxes Abated and Written Off |  | 350,000.00 | . 00 | 13,081.51 | 32,642.55 | 304,275.94 | 13 |
| Miscellaneous Expenditures |  | 9,259.00 | . 00 | 4,791.04 | . 00 | 4,467.96 | 52 |
|  | Other Expenditures Totals | \$1,411,021.00 | \$92,702.17 | \$682,912.29 | \$466,698.40 | \$261,410.31 | 81\% |

Special Education Activities
Through 12/31/23
Summary Listing

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Special Revenue
Fund Type
Fund 22-Special Education
Outgoing Transfers and Other Transactions
Fund Modifications
Payments to Other Public School Districts
Sub-Grantee Disbursements
Indirect Cost Recovery and Program Changes

|  | 525,000.00 | . 00 | 500,000.00 | . 00 | 25,000.00 | 95 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 202,428.00 | 42,354.65 | 42,354.65 | 131,763.35 | 28,310.00 | 86 |
|  | 83,902,069.00 | 7,984,624.99 | 28,189,216.99 | 11,739,223.65 | 43,973,628.36 | 48 |
|  | $(7,406.00)$ | . 00 | 750.00 | . 00 | $(8,156.00)$ | (10) |
| Outgoing Transfers and Other Transactions Totals | \$84,622,091.00 | \$8,026,979.64 | \$28,732,321.64 | \$11,870,987.00 | \$44,018,782.36 | 48\% |



| Grand Totals |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| EVENUE TOTALS | $143,058,971.00$ | $3,263,477.30$ | $95,841,697.50$ | .00 | $47,217,273.50$ | $67 \%$ |
| XPENSE TOTALS | $144,311,461.00$ | $12,379,527.28$ | $49,864,792.06$ | $14,154,581.18$ | $80,292,087.76$ | $44 \%$ |
|  | $(\$ 1,252,490.00)$ | $(\$ 9,116,049.98)$ | $\$ 45,976,905.44$ | $(\$ 14,154,581.18)$ | $\$ 33,074,814.26$ | $(2,541 \%)$ |

# High Point Kitchen Monthly Report 

Fiscal Year to Date 12/31/23

Account Number

Account Description
Location Description
dopted Budget
Current Month

Fund $\mathbf{2 5}$ - Food Service Fund
Account Type Revenue Account Type Revenue 25.0151.0000.000.0000.06147.0000 25.0161.0000.000.0000.06147.0000 25.0161.0000.913.0000.00000.0000 25.0162.0000.000.0000.06147.0000 25.0164.0000.000.0000.06147.0000 25.0164.0000.913.0000.00000.0000 25.0199.0000.000.0000.06147.0000 5.0312.0110.000.2644.06147.0000 5.0312.0110.000.2645.06147.0000 25.0312.0110.000.2654.06147.0000 25.0312.0110.000.3100.06147.0000 25.0312.0110.000.3733.06147.0000 25.0312.0110.000.3734.06147.0000 25.0414.0110.000.8500.06147.0000 25.0414.0110.000.8510.06147.0000 25.0481.0110.000.7810.00000.0000 25.0482.0110.000.7820.00000.0000
25.0622.0000.000.0000.06147.0000

Account Type Expense
*Function* 1297-Food Services 25.1297.3190.000.8510.06147.0000 5.1297. 5610.000 .0000 .06147 .0000 5.1297.5650.000. 7810.06147 .0000 5.1297.5650.000 7820.06147 .0000 25.1297 .5990 .000 .0000 .06147 .0000 25.1297 .7410 .000 .0000 .06147 .0000 25.12978221 .000 .0000 .06147 .0000 55.1297 .8222 .000 .0000 .06147 .0000 55.1297 .8223 .000 .0000 .06147 .0000 5.1297.8226.000.0000.06147.0000 5.1297.8227.000.0000.06147.0000

Earnings on Investments and Deposits Food Sales to Pupils
Food Sales to Pupils
Food Sales to Patrons
A-La-Carte Sales
Miscellaneous Local Revenues Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Federal Lunch Reimbursement Federal Lunch Reimbursement USDA Entitlement Commodities USDA Bonus Commodities
Fund Modification - Special Education Fund

| High Point | 4,500.00 | 265.61 | . 00 | 3,327.69 | 1,172.31 | 74 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| High Point | 33,460.00 | . 00 | . 00 | 290.50 | 33,169.50 |  |
| District-Wide | 1,750.00 | . 00 | . 00 | . 00 | 1,750.00 | 0 |
| High Point | 6,650.00 | . 00 | . 00 | 1,157.80 | 5,492.20 | 17 |
| High Point | 446.00 | . 00 | . 00 | 55.63 | 390.37 | 12 |
| District-Wide | . 00 | . 00 | . 00 | 3.25 | (3.25) | +++ |
| High Point | . 00 | . 00 | . 00 | 1,032.53 | $(1,032.53)$ | +++ |
| High Point | . 00 | 20,525.25 | . 00 | 21,353.93 | $(21,353.93)$ | +++ |
| High Point | . 00 | 13,049.60 | . 00 | 14,333.70 | $(14,333.70)$ | +++ |
| High Point | . 00 | 26,924.10 | . 00 | 26,924.10 | $(26,924.10)$ | +++ |
| High Point | 3,067.00 | 288.37 | . 00 | 748.06 | 2,318.94 | 24 |
| High Point | 35,756.00 | . 00 | . 00 | . 00 | 35,756.00 | 0 |
| High Point | . 00 | . 00 | . 00 | 1,593.62 | $(1,593.62)$ | ++ |
| High Point | 123,206.00 | 68,201.97 | . 00 | 68,201.97 | 55,004.03 | 55 |
| High Point | 11,850.00 | 25,193.25 | . 00 | 25,193.25 | $(13,343.25)$ | 213 |
| District-Wide | 17,154.00 | . 00 | . 00 | . 00 | 17,154.00 | 0 |
| District-Wide | 1,471.00 | . 00 | . 00 | . 00 | 1,471.00 | 0 |
| High Point | 73,215.00 | . 00 | . 00 | . 00 | 73,215.00 | 0 |
| *Function* 0000-Revenue Totals | \$312,525.00 | \$154,448.15 | \$0.00 | \$164,216.03 | \$148,308.97 | 53 \% |
| Account Type Revenue Totals | \$312,525.00 | \$154,448.15 | \$0.00 | \$164,216.03 | \$148,308.97 | 53 \% |

Other Prof \& Technical Services Software Lic/Agmts Serv
ood Supplies
SDA Commod Supp Usage
SDA Commod Supp Usag
Mues and Fees
Dues and Fees
Payments to LEA's - Food Service Wages Payments to LEA's - Food Service Benefits Payments to LFA's - Food Service Indirect Payments to LEA's - Food Service Mileage

| High Point | 4,200.00 | 808.75 | . 00 | 808.75 | 3,391.25 | 19 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| High Point | 3,000.00 | . 00 | 1,995.00 | 2,895.00 | $(1,890.00)$ | 163 |
| High Point | 90,000.00 | 38,316.16 | 17,435.90 | 72,765.90 | (201.80) | 100 |
| High Point | 17,154.00 | . 00 | . 00 | . 00 | 17,154.00 | 0 |
| High Point | 1,471.00 | . 00 | . 00 | . 00 | 1,471.00 | 0 |
| High Point | 11,500.00 | 3,831.89 | 4,578.84 | 6,895.99 | 25.17 | 100 |
| High Point | 1,600.00 | . 00 | . 00 | 274.04 | 1,325.96 | 17 |
| High Point | 105,000.00 | 21,498.48 | . 00 | 21,498.48 | 83,501.52 | 20 |
| High Point | 50,000.00 | 9,968.83 | . 00 | 9,968.83 | 40,031.17 | 20 |
| High Point | 2,000.00 | 24.55 | . 00 | 24.55 | 1,975.45 | 1 |
| High Point | 16,500.00 | 3,452.94 | . 00 | 3,452.94 | 13,047.06 | 21 |
| High Point | 10,100.00 | 3,037.55 | . 00 | 3,037.55 | 7,062.45 | 30 |
| *Function* 1297-Food Services Totals | \$312,525.00 | \$80,939.15 | \$24,009.74 | \$121,622.03 | \$166,893.23 | 47\% |
| Account Type Expense Totals | \$312,525.00 | \$80,939.15 | \$24,009.74 | \$121,622.03 | \$166,893.23 | 47 \% |
| Revenue Totals | \$312,525.00 | \$154,448.15 | \$0.00 | \$164,216.03 | \$148,308.97 | 53 \% |
| Expense Totals | \$312,525.00 | \$80,939.15 | \$24,009.74 | \$121,622.03 | \$166,893.23 | $47 \%$ |
| Fund $\mathbf{2 5 - F o o d ~ S e r v i c e ~ F u n d ~ T o t a l s ~}$ | \$0.00 | \$73,509.00 | (\$24,009.74) | \$42,594.00 | (\$18,584.26) |  |
| Revenue Totals | \$312,525.00 | \$154,448.15 | \$0.00 | \$164,216.03 | \$148,308.97 | 53 \% |
| Expense Totals | \$312,525.00 | \$80,939.15 | \$24,009.74 | \$121,622.03 | \$166,893.23 | 47\% |
| Grand Totals | \$0.00 | \$73,509.00 | (\$24,009.74) | \$42,594.00 | (\$18,584.26) |  |

Balance Sheet
Through 12/31/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


GE Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Capital Projects Fund
Fund Type
Fund 41 - Capital Projects - General Educ
Revenue from Local Sources
Earnings on Investments and Deposits

Capital Outlay
Building and Additions
Equipment and Furniture

|  |  | .00 | 806.75 | $3,785.47$ | .00 | $(3,785.47)$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Revenue from Local Sources Totals | $\$ 0.00$ | $\$ 806.75$ | $\$ 3,785.47$ | $\$ 0.00$ | $(\$ 3,785.47)$ | +++ |
|  |  |  |  |  |  |  |
|  | $51,101.00$ | .00 | $9,850.85$ | $14,475.45$ | $26,774.70$ |  |
|  | $57,750.00$ | $3,923.15$ | $3,923.15$ | $3,923.14$ | $49,903.71$ |  |
|  | $\$ 108,851.00$ | $\$ 3,923.15$ | $\$ 13,774.00$ | $\$ 18,398.59$ | $\$ 76,678.41$ | 14 |


| Fund | Fund 41 - Capital Projects - General Educ Totals |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | REVENUE TOTALS | . 00 | 806.75 | 3,785.47 | . 00 | $(3,785.47)$ | +++ |
|  | EXPENSE TOTALS | 108,851.00 | 3,923.15 | 13,774.00 | 18,398.59 | 76,678.41 | 30\% |
|  | 41 - Capital Projects - General Educ Net Gain (Loss) | (\$108,851.00) | (\$3,116.40) | (\$9,988.53) | (\$18,398.59) | \$80,463.88 | 26\% |
|  | Fund Type Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 806.75 | 3,785.47 | . 00 | $(3,785.47)$ | +++ |
|  | EXPENSE TOTALS | 108,851.00 | 3,923.15 | 13,774.00 | 18,398.59 | 76,678.41 | 30\% |
|  | Fund Type Net Gain (Loss) | (\$108,851.00) | (\$3,116.40) | (\$9,988.53) | (\$18,398.59) | \$80,463.88 | 26\% |
| Fund Category Capital Projects Fund Totals |  |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 806.75 | 3,785.47 | . 00 | $(3,785.47)$ | +++ |
|  | EXPENSE TOTALS | 108,851.00 | 3,923.15 | 13,774.00 | 18,398.59 | 76,678.41 | 30\% |
|  | Fund Category Capital Projects Fund Net Gain (Loss) | (\$108,851.00) | (\$3,116.40) | (\$9,988.53) | (\$18,398.59) | \$80,463.88 | 26\% |
|  | Grand Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 806.75 | 3,785.47 | . 00 | $(3,785.47)$ | +++ |
|  | EXPENSE TOTALS | 108,851.00 | 3,923.15 | 13,774.00 | 18,398.59 | 76,678.41 | 30\% |
|  | Grand Total Net Gain (Loss) | (\$108,851.00) | (\$3,116.40) | (\$9,988.53) | (\$18,398.59) | \$80,463.88 | 26\% |

Balance Sheet
Through 12/31/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix

| Account | Account Description |  | Current YTD <br> Balance | Prior Year Total Actual | Net Change | Change \% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category Capital Projects Fund |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Fund 42-Capital Projects - Spec Educ |  |  |  |  |  |  |
| ASSETS |  |  |  |  |  |  |
| 2131 |  |  |  |  |  |  |
| 2131.0000 | Due From Other Funds |  | $(8,605.13)$ | $(8,605.13)$ | . 00 | . 00 |
|  |  | 2131 - Totals | (\$8,605.13) | (\$8,605.13) | \$0.00 | 0.00\% |
| 2181 |  |  |  |  |  |  |
| 2181.0000 | MILAF Short-Term Fund |  | 545,513.13 | 75,666.19 | 469,846.94 | 620.95 |
| 2181.0001 | MILAF Max Fund |  | 3,846,563.74 | 3,743,306.28 | 103,257.46 | 2.76 |
|  |  | 2181 - Totals | \$4,392,076.87 | \$3,818,972.47 | \$573,104.40 | 15.01\% |
|  |  | ASSETS TOTALS | \$4,383,471.74 | \$3,810,367.34 | \$573,104.40 | 15.04\% |
| LIABILITIES AND FUND EQUITY |  |  |  |  |  |  |
| LIABILITIES |  |  |  |  |  |  |
| 2402 |  |  |  |  |  |  |
| 2402.0000 | Accounts Payable |  | (449.85) | 449.85 | (899.70) | (200.00) |
|  |  | 2402 - Totals | (\$449.85) | \$449.85 | (\$899.70) | (200.00\%) |
|  |  | LIABILITIES TOTALS | (\$449.85) | \$449.85 | (\$899.70) | (200.00\%) |
| FUND EQUITY |  |  |  |  |  |  |
| 2721 |  |  |  |  |  |  |
| 2721.0000 | Restricted Fund Balance |  | 3,809,917.49 | 3,809,917.49 | . 00 | . 00 |
|  |  | 2721 - Totals | \$3,809,917.49 | \$3,809,917.49 | \$0.00 | 0.00\% |
|  | FUND EQUITY TOTALS Prior to Current Year Changes |  | \$3,809,917.49 | \$3,809,917.49 | \$0.00 | 0.00\% |
|  | Prior Year Fund Equity Adjustment |  | . 00 |  |  |  |
|  | Fund Revenues |  | $(617,497.89)$ |  |  |  |
|  | Fund Expenses |  | 43,493.79 |  |  |  |
|  |  | FUND EQUITY TOTALS | \$4,383,921.59 | \$3,809,917.49 | \$574,004.10 | 15.07\% |
|  |  | LIABILITIES AND FUND EQUITY TOTALS | \$4,383,471.74 | \$3,810,367.34 | \$573,104.40 | 15.04\% |
|  | Fund | 42 - Capital Projects - Spec Educ Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  |  | Fund Type Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  |  | d Category Capital Projects Fund Totals | \$0.00 | \$0.00 | \$0.00 | $\underline{+++}$ |
|  |  | Grand Totals | \$0.00 | \$0.00 | \$0.00 | +++ |

SE Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Capital Projects Fund
Fund Type
Fund 42 - Capital Projects - Spec Educ Revenue from Local Sources
Earnings on Investments and Deposits

```
Fund Modifications
```

Fund Modification - Special Revenue Funds

Capital Outlay
Building and Additions
Equipment and Furniture


Balance Sheet
Through 12/31/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix

|  |  | Current YTD | Prior Year |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Account | Account Description | Balance | Total Actual | Net Change | Change \% |
| Fund Category Capital Projects Fund | Capital Projects Fund |  |  |  |  |
| Fund Type |  |  |  |  |  |
| Fund 43 - Capital Projects 2019 Bond Fund |  |  |  |  |  |
| ASSETS |  |  |  |  |  |
| 2131 |  |  |  |  |  |
| 2131.0000 | Due From Other Funds | 12,401.11 | 12,401.11 | . 00 | . 00 |
|  | 2131 - Totals | \$12,401.11 | \$12,401.11 | \$0.00 | 0.00\% |
| 2161 |  |  |  |  |  |
| 2161.0000 | Interest Receivable on Investments and Deposits | 3,912.33 | 3,912.33 | . 00 | . 00 |
|  | 2161 - Totals | \$3,912.33 | \$3,912.33 | \$0.00 | 0.00\% |
| 2181 |  |  |  |  |  |
| 2181.0000 | MILAF Short-Term Fund | 1,384,094.43 | 1,407,219.57 | $(23,125.14)$ | (1.64) |
| 2181.0001 | milaf Max Fund | 4,308,340.24 | 4,192,686.76 | 115,653.48 | 2.76 |
| 2181.0003 | MILAF - Accounts Payable | $(67,796.66)$ | 1,860.57 | (69,657.23) | $(3,743.87)$ |
|  | 2181 - Totals | \$5,624,638.01 | \$5,601,766.90 | \$22,871.11 | 0.41\% |
| 2191 |  |  |  |  |  |
| 2191.0000 | Deposits | 38,365.00 | 38,365.00 | . 00 | . 00 |
|  | 2191 - Totals | \$38,365.00 | \$38,365.00 | \$0.00 | 0.00\% |
|  | ASSETS TOTALS | \$5,679,316.45 | \$5,656,445.34 | \$22,871.11 | 0.40\% |
| LIABILITIES AND FUND EQUITY |  |  |  |  |  |
| 2402 |  |  |  |  |  |
| 2402.0000 | Accounts Payable | . 00 | 69,657.23 | (69,657.23) | (100.00) |
|  | 2402 - Totals | \$0.00 | \$69,657.23 | (\$69,657.23) | (100.00\%) |
|  | LIABILITIES TOTALS | \$0.00 | \$69,657.23 | (\$69,657.23) | (100.00\%) |
| FUND EQUITY |  |  |  |  |  |
| 2721 |  |  |  |  |  |
| 2721.0000 | Restricted Fund Balance | 5,586,788.11 | 5,586,788.11 | . 00 | . 00 |
|  | 2721 - Totals | \$5,586,788.11 | \$5,586,788.11 | \$0.00 | 0.00\% |
|  | FUND EQUITY TOTALS Prior to Current Year Changes | \$5,586,788.11 | \$5,586,788.11 | \$0.00 | 0.00\% |
|  | Prior Year Fund Equity Adjustment | . 00 |  |  |  |
|  | Fund Revenues | (152,904.08) |  |  |  |
|  | Fund Expenses | 60,375.74 |  |  |  |
|  | FUND EQUITY TOTALS | \$5,679,316.45 | \$5,586,788.11 | \$92,528.34 | 1.66\% |
|  | LIABILITIES AND FUND EQUITY TOTALS | \$5,679,316.45 | \$5,656,445.34 | \$22,871.11 | 0.40\% |
|  | Fund 43-Capital Projects 2019 Bond Fund Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Fund Type Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Fund Category Capital Projects Fund Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Grand Totals | \$0.00 | \$0.00 | \$0.00 | +++ |

2019 Bond Capital Projects Activities
Through 12/31/23


HP Construction Fund
Fiscal Year to Date 12/31/23

Budget
Adopted Budget Amendments Amended Budget
Current Month
G/L Account Number

Account Description
Actual Encumbrances
Actual Budget-Actual \% Used/Rec'd
Fund 43 - Capital Projects 2019 Bond Fund Account Type Revenue Function* $\mathbf{0 0 0 0}$ - Revenue 43.0153.0000.000.0000.00000.0000 43.0591.0000.000.0000.00000.0000

## Earnings on Investments and Deposits

Gain or Loss on Sale of Investement
Proceeds from issuance of bonds
${ }^{*}$ Function* $\mathbf{0 0 0 0}$ - Revenue Totals

| .00 | .00 | .00 | $26,272.50$ | .00 | $152,904.08$ | $(152,904.08)$ | .00 |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| .00 | .00 | .00 | .00 | .00 | .00 | +++ |  |
| $\$ 00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 26,272.50$ | $\$ 0.00$ | $\$ 152,904.08$ | $(\$ 152,904.08)$ | +++ |
| $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 26,272.50$ | $\$ 0.00$ | $\$ 152,904.08$ | $(\$ 152,904.08)$ | +++ |

## Account Type Expense

*Function* 1122 - Special Education
43.1122.6410.000.0000.06147.0000
43.1122.6420.000.0000.06147.0000

Capital-New Equip >\$5000
Capital-New Equip $<\$ 5000$
${ }^{*}$ Function* $1122-$ Special Education Totals
*Function* 1231 - Board of Education
43.1231.3170.000.0000.06147.0000
43.1231 .3180 .000 .0000 .06147 .0000
${ }^{*}$ Function* 1252 - Fiscal Services

Legal Services
2.7410.000.0000.06147.0000 Dues and Fees
*Function* 1252 - Fiscal Services
*Function* 1261 - Operating Buildings Services
43.1261.6410.000.0000.06147.0000
Capital-New Equip $>\$ 5000$
43.1261 .6420 .000 .0000 .06147 .0000 $\quad$ Capital-New Equip $<\$ 5000$

Function* 1266 - Security Services
43.1266.6410.000.0000.06147.0000 Capital-New Equip $>\$ 5000$

## *Function* 1284 - Non-Instr Technology Services

43.1284.3190.000.0000.06147.0000
43.1284.6410.000.0000.06147.0000
43.1284 .6720 .000 .0000 .06147 .0000

Other Prof \& Technical Services
Capital-New Equip >\$5000
Capital-Educ Media - Initial - Depreciable
*Function* 1452 - Site Improvement Services
43.1452.6310.000.0000.06147.0000

Capital-Improv Other Than Bldgs - Depreciable
*Function* 1452 - Site Improvement Services Totals
Totals

| .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | .00 | .00 | .00 | .00 | $\$++$ |  |
| $\$ 00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | +++ |
| +++ |  |  |  |  |  |  |  |

*Function* 1453 - Architect \& Engineering Serv
43.1453.3190.000.0000.06147.0000

Other Prof \& Technical Services
Totals

|  | .00 | $37,540.00$ | $37,540.00$ | $28,165.00$ | $2,875.00$ | $33,665.00$ | $1,000.00$ | 97 |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  | $\$ 0.00$ | $\$ 37,540.00$ | $\$ 37,540.00$ | $\$ 28,165.00$ | $\$ 2,875.00$ | $\$ 33,665.00$ | $\$ 1,000.00$ |  |
|  |  |  |  |  |  |  |  |  |
|  | .00 | $2,000.00$ | $2,000.00$ | .00 | .00 | .00 | $2,000.00$ | 0 |
|  | .00 | $50,000.00$ | $50,000.00$ | .00 | $14,021.00$ | .00 | $35,979.00$ | 28 |
|  | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Totals | $\$ 52,000.00$ | $\$ 52,000.00$ | $\$ 0.00$ | $\$ 14,021.00$ | $\$ 0.00$ | $\$ 37,979.00$ | $27 \%$ |  | 43.1456.3190.000.0000.06147.0000

vement Services
43.1456 .6220 .000 .0000 .06147 .0000

Other Prof \& Technical Services
.00
$\$ 52,000.00$
.00
G/L Account Number

Current Month
Actual Encumbrances
Actual Budget - Actual
\% Used/Rec'd

## Function* 1622 - Fund Modif to Special Ed Fund

43.1622.8110.000.0000.06147.0000 Fund Modification
*Function* 1622 - Fund Modif to Special Ed Fund Totals

| .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | +++ |

*Function* 1642 - Fund Modif to SE Cap Proj
43.1642.8110.000.0000.06147.0000 Fund Modifications
*Function* 1642 - Fund Modif to SE Cap Proj Tot

| . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| \$0.00 | \$107,540.00 | \$107,540.00 | \$28,165.00 | \$32,048.60 | \$60,375.74 | \$15,115.66 | 86 \% |
| \$0.00 | \$0.00 | \$0.00 | \$26,272.50 | \$0.00 | \$152,904.08 | (\$152,904.08) | +++ |
| \$0.00 | \$107,540.00 | \$107,540.00 | \$28,165.00 | \$32,048.60 | \$60,375.74 | \$15,115.66 | $86 \%$ |
| \$0.00 | (\$107,540.00) | (\$107,540.00) | (\$1,892.50) | (\$32,048.60) | \$92,528.34 | (\$168,019.74) |  |
| \$0.00 | \$0.00 | \$0.00 | \$26,272.50 | \$0.00 | \$152,904.08 | (\$152,904.08) | +++ |
| \$0.00 | \$107,540.00 | \$107,540.00 | \$28,165.00 | \$32,048.60 | \$60,375.74 | \$15,115.66 | $86 \%$ |

Balance Sheet
Through 12/31/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


WEOC Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

```
Fund Category Capital Projects Fund
    Fund Type
        Fund 47-Capital Projects - WEOC
        Fund Modifications
```

Fund Modification - Special Revenue Funds

Salaries
Professional Business

Employee Benefits
Mandatory Coverage

Capital Outlay
Building and Additions Equipment and Furniture

|  | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Modifications Totals | \$61,301.00 | \$0.00 | \$60,000.00 | \$0.00 | \$1,301.00 | 98\% |
|  | 390.00 | . 00 | 390.00 | . 00 | . 00 | 100 |
| Salaries Totals | \$390.00 | \$0.00 | \$390.00 | \$0.00 | \$0.00 | 100\% |
|  | 30.00 | . 00 | 29.84 | . 00 | . 16 | 99 |
| Employee Benefits Totals | \$30.00 | \$0.00 | \$29.84 | \$0.00 | \$0.16 | 99\% |
|  | 42,112.00 | . 00 | 40,984.51 | 1,127.00 | . 49 | 100 |
|  | 34,766.00 | . 00 | 34,765.80 | . 00 | . 20 | 100 |
| Capital Outlay Totals | \$76,878.00 | \$0.00 | \$75,750.31 | \$1,127.00 | \$0.69 | 100\% |


| Fund 47-Capital Projects - WEOC Totals |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | . 00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund 47 - Capital Projects - WEOC Net Gain (Loss) | (\$15,997.00) | \$0.00 | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
| Fund Type Totals |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | . 00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund Type Net Gain (Loss) | (\$15,997.00) | \$0.00 | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
|  |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | . 00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund Category Capital Projects Fund Net Gain (Loss) | (\$15,997.00) | \$0.00 | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
| Grand Totals |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | . 00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Grand Total Net Gain (Loss) | (\$15,997.00) | \$0.00 | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |

Balance Sheet
Through 12/31/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


Internal Service Fund Activities
Through 12/31/23

| Classification |  | Annual Budget Amount | MTD Actual Amount | YTD Actual Amount | $\begin{array}{r} \text { YTD } \\ \text { Encumbrances } \\ \hline \end{array}$ | Budget Less YTD Actual | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category Internal Service |  |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |  |
| Fund 81 - Internal Service Fund Revenue from Local Sources |  |  |  |  |  |  |  |
| Other Local Revenue |  | . 00 | 520,531.13 | 2,643,218.54 | . 00 | $(2,643,218.54)$ | +++ |
|  | Revenue from Local Sources Totals | \$0.00 | \$520,531.13 | \$2,643,218.54 | \$0.00 | (\$2,643,218.54) | +++ |
| Incoming Transfers and Other Transactions |  |  |  |  |  |  |  |
| Other Financing Sources |  | . 00 | . 00 | 20,281.01 | . 00 | $(20,281.01)$ | +++ |
|  | Incoming Transfers and Other Transactions Totals | \$0.00 | \$0.00 | \$20,281.01 | \$0.00 | (\$20,281.01) | +++ |
| Employee Benefits |  |  |  |  |  |  |  |
| Employee Insurance |  | . 00 | 400,673.21 | 2,910,277.41 | . 00 | (2,910,277.41) | +++ |
|  | Employee Benefits Totals | \$0.00 | \$400,673.21 | \$2,910,277.41 | \$0.00 | (\$2,910,277.41) | +++ |
|  | Fund $\mathbf{8 1}$ - Internal Service Fund Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | $520,531.13$ | $2,663,499.55$ | . 00 | $(2,663,499.55)$ | +++ |
|  | EXPENSE TOTALS | . 00 | $400,673.21$ | $2,910,277.41$ | . 00 | $(2,910,277.41)$ | +++ |
|  | Fund 81 - Internal Service Fund Net Gain (Loss) | \$0.00 | \$119,857.92 | (\$246,777.86) | \$0.00 | (\$246,777.86) | +++ |
|  | Fund Type Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 520,531.13 | 2,663,499.55 | . 00 | $(2,663,499.55)$ | +++ |
|  | EXPENSE TOTALS | . 00 | 400,673.21 | 2,910,277.41 | . 00 | (2,910,277.41) | +++ |
|  | Fund Type Net Gain (Loss) | \$0.00 | \$119,857.92 | (\$246,777.86) | \$0.00 | (\$246,777.86) | +++ |
|  | Fund Category Internal Service Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 520,531.13 | 2,663,499.55 | . 00 | (2,663,499.55) | +++ |
|  | EXPENSE TOTALS | . 00 | 400,673.21 | 2,910,277.41 | . 00 | (2,910,277.41) | +++ |
|  | Fund Category Internal Service Net Gain (Loss) | \$0.00 | \$119,857.92 | (\$246,777.86) | \$0.00 | (\$246,777.86) | +++ |
|  | Grand Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 520,531.13 | 2,663,499.55 | . 00 | $(2,663,499.55)$ | +++ |
|  | EXPENSE TOTALS | . 00 | 400,673.21 | 2,910,277.41 | . 00 | (2,910,277.41) | +++ |
|  | Grand Total Net Gain (Loss) | \$0.00 | \$119,857.92 | (\$246,777.86) | \$0.00 | (\$246,777.86) | +++ |

## Cooperative Activities (Summary)

Fiscal Year to Date 12/31/23

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund 27-Cooperative Activities Fund Program $\mathbf{0 0 0}$ - Unassigned Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000-Revenue | 1,122,076.00 | 8,193.86 | . 00 | 320,091.85 | 801,984.15 | 29 |
| Account Type Revenue Totals | \$1,122,076.00 | \$8,193.86 | \$0.00 | \$320,091.85 | \$801,984.15 | 29 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1113 - High School | 5,000.00 | . 00 | . 00 | 295.00 | 4,705.00 | 6 |
| *Function* 1219-Other Pupil Support Serv | 3,646.00 | . 00 | . 00 | . 00 | 3,646.00 | 0 |
| *Function* 1226-SupervisionDirection of Instr Staff | 688,743.00 | 62,063.53 | 1,276.00 | 332,036.62 | 355,430.38 | 48 |
| *Function* 1249-Other School Administration | 25,000.00 | . 00 | . 00 | 6,453.88 | 18,546.12 | 26 |
| *Function* 1252 - Fiscal Services | 85,586.00 | 7,240.29 | . 00 | 43,629.14 | 41,956.86 | 51 |
| *Function* 1283 -Staff/Personnel Services | 32,292.00 | 15,494.13 | 1,027.06 | 17,971.13 | 13,293.81 | 59 |
| ${ }^{*}$ Function** 1284 - Non-Instr Technology Services | 231,550.00 | 7,741.33 | . 00 | 51,131.79 | 180,418.21 | 22 |
| *Function* 1391-Other Community Services | 2,084.00 | . 00 | . 00 | . 00 | 2,084.00 | 0 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 39,840.00 | 3,411.00 | . 00 | 18,602.00 | 21,238.00 | 47 |
| Account Type Expense Totals | \$1,113,741.00 | \$95,950.28 | \$2,303.06 | \$470,119.56 | \$641,318.38 | $42 \%$ |

## Cooperative Activities (Summary)

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program $\mathbf{9 1 0}$ - WIHI - IB Program Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 7,281,809.00 | 652,175.45 | . 00 | 3,735,092.04 | 3,546,716.96 | 51 |
| Account Type Revenue Totals | \$7,281,809.00 | \$652,175.45 | \$0.00 | \$3,735,092.04 | \$3,546,716.96 | 51 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1112 - Middle/Junior High | 366,936.00 | 57,721.32 | . 00 | 246,918.42 | 120,017.58 | 67 |
| *Function* 1113-High School | 3,855,005.00 | 300,114.71 | 14,261.10 | 1,339,243.21 | 2,501,500.69 | 35 |
| *Function* 1212-Guidance Services | 317,489.00 | 28,484.96 | . 00 | 114,401.46 | 203,087.54 | 36 |
| *Function* 1216 - Social Work Services | 216,935.00 | 17,574.82 | . 00 | 75,023.83 | 141,911.17 | 35 |
| *Function* 1218-Teacher Consultant | 25,000.00 | . 00 | . 00 | . 00 | 25,000.00 | 0 |
| *Function* 1221-Improvement of Instruction | 880.00 | . 00 | . 00 | . 00 | 880.00 | 0 |
| *Function* 1226 - SupervisionDirection of Instr Staff | 492,699.00 | 22,604.61 | . 00 | 227,707.45 | 264,991.55 | 46 |
| *Function* 1241-Office of the Principal | 691,489.00 | 31,911.16 | . 00 | 193,541.13 | 497,947.87 | 28 |
| *Function* 1249-Other School Administration | 25,000.00 | . 00 | 3,700.00 | . 00 | 21,300.00 | 15 |
| *Function* 1261-Operating Buildings Services | 283,521.00 | 1,639.00 | 126,403.68 | 80,354.02 | 76,763.30 | 73 |
| *Function* 1266 -Security Services | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| *Function* 1271 -Pupil Transportation Services | . 00 | . 00 | . 00 | . 00 | . 00 | 0 |
| *Function* 1284 - Non-Instr Technology Services | 97,627.00 | 8,041.51 | . 00 | 48,249.67 | 49,377.33 | 49 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 530,038.00 | . 00 | . 00 | 145,000.00 | 385,038.00 | 27 |
| *Function* 1456 - Building Improvement Services | 12,005.00 | . 00 | . 00 | 12,004.31 | . 69 | 100 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 350,000.00 | . 00 | . 00 | 350,000.00 | . 00 | 100 |
| *Function* 1611 - Fund Modif to General Ed Fund | 25,488.00 | . 00 | . 00 | . 00 | 25,488.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund | 133,809.00 | . 00 | . 00 | . 00 | 133,809.00 | 0 |
| *Function* 1647 - Fund Mod to WEOC | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
| Account Type Expense Totals | \$7,439,182.00 | \$468,092.09 | \$144,364.78 | \$2,847,443.50 | \$4,447,373.72 | 40 \% |
| Program 910-WIHI - IB Program Totals | (\$157,373.00) | \$184,083.36 | (\$144,364.78) | \$887,648.54 | (\$900,656.76) | 11 \% |

## Cooperative Activities (Summary)

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 913-ECA Program Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 4,980,502.00 | 412,620.38 | . 00 | 2,581,151.52 | 2,399,350.48 | 52 |
| Account Type Revenue Totals | \$4,980,502.00 | \$412,620.38 | \$0.00 | \$2,581,151.52 | \$2,399,350.48 | 52 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1113 - High School | 3,327,072.00 | 168,624.31 | 701,220.00 | 736,588.72 | 1,889,263.28 | 43 |
| *Function* 1212 -Guidance Services | 293,202.00 | 23,730.99 | . 00 | 141,188.58 | 152,013.42 | 48 |
| *Function* 1216-Social Work Services | 93,355.00 | 7,916.99 | . 00 | 45,565.48 | 47,789.52 | 49 |
| *Function* 1218-Teacher Consultant | 10,938.00 | . 00 | . 00 | . 00 | 10,938.00 | 0 |
| *Function* 1226-SupervisionDirection of Instr Staff | 425,341.00 | 31,330.85 | . 00 | 201,930.88 | 223,410.12 | 47 |
| *Function* 1241-Office of the Principal | 390,874.00 | 33,526.85 | . 00 | 169,205.46 | 221,668.54 | 43 |
| *Function* 1249-Other School Administration | 24,740.00 | . 00 | . 00 | $(2,568.90)$ | 27,308.90 | -10 |
| *Function* 1259-Other Business Services | . 00 | . 00 | . 00 | 252.50 | (252.50) | 0 |
| *Function* 1271 - Pupil Transportation Services | 5,000.00 | . 00 | . 00 | . 00 | 5,000.00 | 0 |
| *Function* 1281 - Planning, Research and Evaluation | 126.00 | . 00 | . 00 | . 00 | 126.00 | 0 |
| *Function* 1284 - Non-Instr Technology Services | 85,281.00 | 6,747.12 | . 00 | 43,806.41 | 41,474.59 | 51 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 318,023.00 | . 00 | . 00 | 87,000.00 | 231,023.00 | 27 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
| *Function* 1599-Miscellaneous Other Financing So | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
| *Function* 1611 - Fund Modif to General Ed Fund | 18,624.00 | . 00 | . 00 | . 00 | 18,624.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund | 97,773.00 | . 00 | . 00 | . 00 | 97,773.00 | 0 |
| *Function* 1647 - Fund Mod to WEOC | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
| Account Type Expense Totals | \$5,666,365.00 | \$271,877.11 | \$701,220.00 | \$1,437,969.13 | \$3,527,175.87 | $38 \%$ |
| Program 913-ECA Program Totals | (\$685,863.00) | \$140,743.27 | (\$701,220.00) | \$1,143,182.39 | (\$1,127,825.39) | $14 \%$ |

## Cooperative Activities (Summary)

## Program 915 - WAVE Program

${ }^{*}$ Function* 0000 -Revenue
*Function* 0192 - MI Ctr Youth Justice Wave Grant

|  | $\begin{array}{r} 3,333,128.00 \\ 10,000.00 \\ \hline \end{array}$ | $\begin{array}{r} 261,359.62 \\ .00 \\ \hline \end{array}$ | $\begin{aligned} & .00 \\ & .00 \\ & \hline \end{aligned}$ | $\begin{array}{r} 1,531,151.93 \\ 1,838.14 \\ \hline \end{array}$ | $\begin{array}{r} 1,801,976.07 \\ 8,161.86 \\ \hline \end{array}$ | 46 18 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Totals | \$3,343,128.00 | \$261,359.62 | \$0.00 | \$1,532,990.07 | \$1,810,137.93 | 46 \% |
|  | 275,366.00 | 16,435.60 | . 00 | 31,598.81 | 243,767.19 | 11 |
|  | 1,323,995.00 | 108,407.19 | . 00 | 701,968.51 | 622,026.49 | 53 |
|  | 268,162.00 | 21,662.81 | . 00 | 128,961.16 | 139,200.84 | 48 |
|  | 104,966.00 | 8,498.19 | . 00 | 50,777.27 | 54,188.73 | 48 |
|  | 43,500.00 | . 00 | . 00 | . 00 | 43,500.00 | 0 |
|  | 2,709.00 | . 00 | . 00 | 79.00 | 2,630.00 | 3 |
|  | 61,340.00 | 4,123.47 | . 00 | 28,549.90 | 32,790.10 | 47 |
|  | 97,397.00 | 6,588.92 | . 00 | 42,823.05 | 54,573.95 | 44 |
|  | 404,458.00 | 32,014.43 | . 00 | 219,215.89 | 185,242.11 | 54 |
|  | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | 0 |
|  | 2,605.00 | . 00 | . 00 | 1,650.00 | 955.00 | 63 |
|  | 1,615.00 | . 00 | . 00 | . 00 | 1,615.00 | 0 |
|  | 103,005.00 | 8,185.38 | . 00 | 52,059.64 | 50,945.36 | 51 |
|  | 212,015.00 | . 00 | . 00 | 58,000.00 | 154,015.00 | 27 |
|  | 198,444.00 | 16,537.00 | . 00 | 99,222.00 | 99,222.00 | 50 |
|  | 10,758.00 | . 00 | . 00 | . 00 | 10,758.00 | 0 |
|  | 56,477.00 | . 00 | . 00 | . 00 | 56,477.00 | 0 |
|  | 31,301.00 | . 00 | . 00 | 30,000.00 | 1,301.00 | 96 |
| Totals | \$3,199,613.00 | \$222,452.99 | \$0.00 | \$1,444,905.23 | \$1,754,707.77 | 45 \% |
| Totals | \$143,515.00 | \$38,906.63 | \$0.00 | \$88,084.84 | \$55,430.16 | $1 \%$ |

## Cooperative Activities (Summary)

*Function* Code

Program 917 - Washten
Account Type Reven
*Function* 0000 -Revenue
Amended Budget
Current Month Actual
Encumbrances
Actual
Budget - Actual

| *Function* 0000 -Revenue |  | 725,406.00 | 3,948.58 | . 00 | 708,012.91 | 17,393.09 | 98 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Account Type Revenue Totals | \$725,406.00 | \$3,948.58 | \$0.00 | \$708,012.91 | \$17,393.09 | $98 \%$ |
| Account Type Expense |  |  |  |  |  |  |  |
| *Function* 1284 - Non-Instr Technology | Services | 632,069.00 | 15,758.06 | 269,144.39 | 437,521.31 | (74,596.70) | 112 |
|  | Account Type Expense Totals | \$632,069.00 | \$15,758.06 | \$269,144.39 | \$437,521.31 | (\$74,596.70) | 112 \% |
| Program 917-Washtenaw C | County Tech Consortium Totals | \$93,337.00 | \$11,809.48) | (\$269,144.39) | \$270,491.60 | \$91,989.79 |  |

## Cooperative Activities (Summary)

Fiscal Year to Date 12/31/23
*Function* Cod

Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program 918-New World Software Account Type Revenue *Function* 0000 -Revenue
Account Type Revenue Tot
$\square$ 283,748.00
2,321.92
.00
4,493.53 279,254.47

279,254.47 \$4,493.5

46,171.90 Function* 1284 - Non-Instr Technology Services
*Function* 1611 - Fund Modif to General Ed Fund
Account Type Expense Totals

| $283,748.00$ |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | $53,209.74$ | $184,366.36$ | .00 | $46,171.90$ |
| $s$ | .00 | 00 |  |  |  |
| $\$ 283,748.00$ | $\$ 0.00$ | $\$ 53,209.74$ | $\$ 184,366.36$ | $\$ 46,171.90$ |  |
| $\$ 0.00$ | $\$ 2,321.92$ | $(\$ 53,209.74)$ | $(\$ 179,872.83)$ | $\$ 233,082.57$ |  |

## Cooperative Activities (Summary)

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 919 - Medicaid Programs <br> Account Type Revenue <br> *Function* 0000 - Revenue | 8,195,612.00 | 720,229.01 | . 00 | 3,979,515.26 | 4,216,096.74 | 49 |
| Account Type Revenue Totals | \$8,195,612.00 | \$720,229.01 | \$0.00 | \$3,979,515.26 | \$4,216,096.74 | 49 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1213 -Health Services | 19,590.00 | . 00 | 10,305.00 | 6,195.00 | 3,090.00 | 84 |
| *Function* 1226 -SupervisionDirection of Instr Staff | 215,704.00 | 18,123.94 | . 00 | 135,007.75 | 80,696.25 | 63 |
| *Function* 1231-Board of Education | 4,000.00 | . 00 | . 00 | 4,727.81 | (727.81) | 118 |
| *Function* 1283 - Staff/Personnel Services | 1,594.00 | . 00 | . 00 | 1,972.10 | (378.10) | 124 |
| *Function* 1284 - Non-Instr Technology Services | 20,540.00 | . 00 | . 00 | 5,162.55 | 15,377.45 | 25 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 6,243,680.00 | . 00 | . 00 | . 00 | 6,243,680.00 | 0 |
| Account Type Expense Totals | \$6,505,108.00 | \$18,123.94 | \$10,305.00 | \$153,065.21 | \$6,341,737.79 | $3 \%$ |
| Program 919-Medicaid Programs Totals | \$1,690,504.00 | \$702,105.07 | (\$10,305.00) | \$3,826,450.05 | (\$2,125,641.05) | $46 \%$ |
| Revenue Totals | \$25,932,281.00 | \$2,060,848.82 | \$0.00 | \$12,861,347.18 | \$13,070,933.82 | 50 \% |
| Expense Totals | \$24,839,826.00 | \$1,092,254.47 | \$1,180,546.97 | \$6,975,390.30 | \$16,683,888.73 | 33 \% |
| Fund $\mathbf{2 7}$ - Cooperative Activities Fund Totals | \$1,092,455.00 | \$968,594.35 | (\$1,180,546.97) | \$5,885,956.88 | (\$3,612,954.91) |  |
| Revenue Totals | \$25,932,281.00 | \$2,060,848.82 | \$0.00 | \$12,861,347.18 | \$13,070,933.82 | 50 \% |
| Expense Totals | \$24,839,826.00 | \$1,092,254.47 | \$1,180,546.97 | \$6,975,390.30 | \$16,683,888.73 | $33 \%$ |
| Grand Totals | \$1,092,455.00 | \$968,594.35 | (\$1,180,546.97) | \$5,885,956.88 | (\$3,612,954.91) |  |

# Cooperative Activities (Detail) 

- 

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

| G/L Account Number |
| :--- |
| Program $\mathbf{0 0 0}$ - Unassigned |
| Account Type Revenue |
| *Function ${ }^{*} \mathbf{0 0 0 0}$ - Revenue |
| 27.0151 .0000 .000 .0000 .00000 .0000 |
| 27.0192 .0000 .000 .9864 .00000 .0000 |
| 27.0199 .0000 .000 .0000 .00000 .0000 |
| 27.0312 .0000 .000 .2083 .00000 .0000 |
| 27.0312 .0000 .000 .2633 .00000 .0000 |
| 27.0312 .0070 .000 .3491 .00000 .0000 |
| 27.0518 .0000 .000 .0000 .00000 .0000 |

Account Type Expense
*Function* 1113 - High School
27.1113.2310.000.0000.00000.0000 27.1113.3210.000.3490.00000.0000 27.1113.3220.000.9864.00000.0000 27.1113.5110.000.9864.00000.0000 27.1113.5990.000.3490.00000.0000 27.1113.7410.000.3490.00000.0000

| Earnings on Investments and Deposits | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Private Sources (Contributions) | . 00 | . 00 | . 00 | 2,755.77 | $(2,755.77)$ | ++ |
| Miscellaneous Local Revenues | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| Restricted State Revenues Received as Grants | 50,000.00 | 8,193.86 | . 00 | 27,176.48 | 22,823.52 | 54 |
| Restricted State Revenues Received as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| LAWMASC State aid | 12,000.00 | . 00 | . 00 | 159.60 | 11,840.40 | 1 |
| Compensation Rec'd in Pmt of Srvc Prvided to Other Public | 1,060,076.00 | . 00 | . 00 | 290,000.00 | 770,076.00 | 27 |
| School |  |  |  |  |  |  |
| *Function* 0000-Revenue Totals | \$1,122,076.00 | \$8,193.86 | \$0.00 | \$320,091.85 | \$801,984.15 | 29 \% |
| Account Type Revenue Totals | \$1,122,076.00 | \$8,193.86 | \$0.00 | \$320,091.85 | \$801,984.15 | 29 \% |


| $\begin{aligned} & { }^{*} \text { Function }{ }^{*} \text { 1219- Other Pu } \\ & \text { 27.1219.3140.000.4842.00000.0000 } \end{aligned}$ | ort Serv Staff Services | 3,646.00 | . 00 | . 00 | . 00 | 3,646.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | *Function* 1219-Other Pupil Support Serv Totals | \$3,646.00 | \$0.00 | \$0.00 | \$0.00 | \$3,646.00 | 0 \% |
| *Function* 1226 - SupervisionDirection of Instr Staff |  |  |  |  |  |  |  |
| 27.1226.1160.000.0000.00000.0000 | Supervision/Direction-Staff | 191,480.00 | 15,859.74 | . 00 | 83,221.58 | 108,258.42 | 43 |
| 27.1226.1620.000.0000.00000.0000 | Secretary-Clerical-Bookkeeper | 55,000.00 | 3,666.67 | . 00 | 22,000.06 | 32,999.94 | 40 |
| 27.1226.2110.000.0000.00000.0000 | Group Life | 143.00 | 9.20 | . 00 | 50.16 | 92.84 | 35 |
| 27.1226.2120.000.0000.00000.0000 | Group Disability | 416.00 | 47.80 | . 00 | 254.40 | 161.60 | 61 |
| 27.1226.2130.000.0000.00000.0000 | Group Health and Accident | 12,180.00 | 1,651.52 | . 00 | 8,014.92 | 4,165.08 | 66 |
| 27.1226.2140.000.0000.00000.0000 | Dental Health Care | 1,489.00 | 135.16 | . 00 | 676.36 | 812.64 | 45 |
| 27.1226.2150.000.0000.00000.0000 | Vision Care | 400.00 | 36.20 | . 00 | 181.54 | 218.46 | 45 |
| 27.1226.2820.000.0000.00000.0000 | Contribution to State and Local Retirement Funds | 91,681.00 | 9,595.29 | . 00 | 50,255.38 | 41,425.62 | 55 |
| 27.1226.2820.000.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2830.000.0000.00000.0000 | Employer Social Security | 14,649.00 | 1,423.98 | . 00 | 7,679.51 | 6,969.49 | 52 |
| 27.1226.3150.000.0000.00000.0000 | Management Services | 275,000.00 | 29,307.97 | . 00 | 146,762.30 | 128,237.70 | 53 |
| 27.1226.3170.000.0000.00000.0000 | Legal Services | 25,000.00 | 330.00 | . 00 | 1,950.00 | 23,050.00 | 8 |
| 27.1226.3190.000.0000.00000.0000 | Other Prof \& Technical Services | 9,500.00 | . 00 | 1,276.00 | 8,220.00 | 4.00 | 100 |
| 27.1226.3210.000.0000.00000.0000 | Regular Duty Travel | 750.00 | . 00 | . 00 | . 00 | 750.00 | 0 |
| 27.1226.3220.000.0000.00000.0000 | Workshops and Conf Travel | 4,000.00 | . 00 | . 00 | 247.80 | 3,752.20 | 6 |
| 27.1226.3430.000.0000.00000.0000 | Mail/Postage Serv | . 00 | . 00 | . 00 | 91.61 | (91.61) | +++ |
| 27.1226.3610.000.0000.00000.0000 | Printing Serv | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1226.5910.000.0000.00000.0000 | Office Supplies | 834.00 | . 00 | . 00 | 178.38 | 655.62 | 21 |
| 27.1226.6420.000.0000.00000.0000 | Capital-New Equip < \$5000 | 3,000.00 | . 00 | . 00 | . 00 | 3,000.00 | 0 |
| 27.1226.7410.000.0000.00000.0000 | Dues and Fees | 750.00 | . 00 | . 00 | 313.66 | 436.34 | 42 |
| 27.1226.7910.000.0000.00000.0000 | Misc Expenditures | 1,950.00 | . 00 | . 00 | 1,938.96 | 11.04 | 99 |
|  | *Function* 1226 -SupervisionDirection of Instr Staff Totals | \$688,743.00 | \$62,063.53 | \$1,276.00 | \$332,036.62 | \$355,430.38 | 48 \% |

*Function* 1249-Other School Administration 27.12495990 .000 1249-Oner Sch

Tuition
Regular Duty Travel
Workshops and Conf Travel
Teaching/Testing Supplies
Misc. Supp \& Matls
Dues and Fees

|  |  |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: |
|  | $5,000.00$ | .00 | .00 | 00 | $5,000.00$ | $(295.00)$ |

*Function* 1113 - High School Totals

## $\$ 5,000.00$

- 25000.00
tals
25,000.00
.00
6.453 .88
$18,546.12$
26 27.1252.1310.000.0000.00000.0000


# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23

| G/L Account Number | Account Description | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1252.2110.000.0000.00000.0000 | Group Life | 153.00 | 12.72 | . 00 | 76.32 | 76.68 | 50 |
| 27.1252.2120.000.0000.00000.0000 | Group Disability | 137.00 | 11.38 | . 00 | 68.28 | 68.72 | 50 |
| 27.1252.2130.000.0000.00000.0000 | Group Health and Accident | 10,441.00 | 849.74 | . 00 | 5,098.74 | 5,342.26 | 49 |
| 27.1252.2140.000.0000.00000.0000 | Dental Health Care | 690.00 | 56.32 | . 00 | 338.22 | 351.78 | 49 |
| 27.1252.2150.000.0000.00000.0000 | Vision Care | 186.00 | 15.08 | . 00 | 90.78 | 95.22 | 49 |
| 27.1252.2820.000.0000.00000.0000 | Contribution to State and Local Retirement Funds | 22,554.00 | 1,970.42 | . 00 | 11,515.83 | 11,038.17 | 51 |
| 27.1252.2820.000.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1252.2830.000.0000.00000.0000 | Employer Social Security | 3,780.00 | 289.85 | . 00 | 1,768.13 | 2,011.87 | 47 |
| 27.1252.2990.000.0000.00000.0000 | Other Benefits | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1252.3220.000.0000.00000.0000 | Workshops and Conf Travel | 75.00 | . 00 | . 00 | 75.00 | . 00 | 100 |
| 27.1252.3410.000.0000.00000.0000 | Telephone Serv | 300.00 | 24.98 | . 00 | 149.88 | 150.12 | 50 |
|  | *Function* 1252 - Fiscal Services Totals | \$85,586.00 | \$7,240.29 | \$0.00 | \$43,629.14 | \$41,956.86 | 51 \% |
| ${ }^{*}$ Function* 1261 - Operating | uildings Services |  |  |  |  |  |  |
| 27.1261.4210.000.0000.00000.0000 | Land/Building Rental Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1261 - Operating Buildings Services Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| *Function* 1283 - Staff/Pers | el Services |  |  |  |  |  |  |
| 27.1283.3120.000.0000.00000.0000 | Employee Training \& Devel Serv | 4,167.00 | . 00 | . 00 | . 00 | 4,167.00 | 0 |
| 27.1283.3190.000.0000.00000.0000 | Other Prof \& Technical Services | 3,125.00 | . 00 | . 00 | 402.00 | 2,723.00 | 13 |
| 27.1283.3510.000.0000.00000.0000 | Advertisement Serv | 25,000.00 | 15,494.13 | 1,027.06 | 17,569.13 | 6,403.81 | 74 |
|  | *Function* 1283 - Staff/Personnel Services Totals | \$32,292.00 | \$15,494.13 | \$1,027.06 | \$17,971.13 | \$13,293.81 | 59 \% |
| *Function* 1284 - Non-Instr | chnology Services |  |  |  |  |  |  |
| 27.1284.1510.000.0000.00000.0000 | Information Management | 136,400.00 | 5,100.00 | . 00 | 30,600.00 | 105,800.00 | 22 |
| 27.1284.1920.000.0000.00000.0000 | Professional-Education | 730.00 | . 00 | . 00 | . 00 | 730.00 | 0 |
| 27.1284.2110.000.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 25.08 | 36.92 | 40 |
| 27.1284.2120.000.0000.00000.0000 | Group Disability | 202.00 | 15.24 | . 00 | 91.44 | 110.56 | 45 |
| 27.1284.2130.000.0000.00000.0000 | Group Health and Accident | 11,712.00 | . 00 | . 00 | . 00 | 11,712.00 | 0 |
| 27.1284.2140.000.0000.00000.0000 | Dental Health Care | 943.00 | . 00 | . 00 | . 00 | 943.00 | 0 |
| 27.1284.2150.000.0000.00000.0000 | Vision Care | 236.00 | . 00 | . 00 | . 00 | 236.00 | 0 |
| 27.1284.2820.000.0000.00000.0000 | Contribution to State and Local Retirement Funds | 65,309.00 | 2,231.76 | . 00 | 14,104.56 | 51,204.44 | 22 |
| 27.1284.2820.000.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1284.2830.000.0000.00000.0000 | Employer Social Security | 10,435.00 | 390.15 | . 00 | 2,340.91 | 8,094.09 | 22 |
| 27.1284.3220.000.0000.00000.0000 | Workshops and Conf Travel | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1284.3450.000.0000.00000.0000 | Software Lic/Agmts Serv | 5,000.00 | . 00 | . 00 | 3,969.80 | 1,030.20 | 79 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$231,550.00 | \$7,741.33 | \$0.00 | \$51,131.79 | \$180,418.21 | 22 \% |
| ${ }^{*}$ Function* 1391-Other Com | unity Services |  |  |  |  |  |  |
| 27.1391.5990.000.0000.00000.0000 | Misc. Supp \& Matls | 2,084.00 | . 00 | . 00 | . 00 | 2,084.00 | 0 |
|  | *Function* 1391-Other Community Services Totals | \$2,084.00 | \$0.00 | \$0.00 | \$0.00 | \$2,084.00 | 0 \% |
| *Function* 1511 - Debt Service - Long Term Only - Principal 27.1511.7190.000.0000.00000.0000 Other LT Debt Principal |  | 39,840.00 | 3,411.00 | . 00 | 18,602.00 | 21,238.00 | 47 |
| *Function* 1511 - Debt Service - Long Term Only - Principal Totals |  | \$39,840.00 | \$3,411.00 | \$0.00 | \$18,602.00 | \$21,238.00 | 47 \% |
| Account Type Expense Totals Program $\mathbf{0 0 0}$ - Unassigned Totals |  | \$1,113,741.00 | \$95,950.28 | \$2,303.06 | \$470,119.56 | \$641,318.38 | 42\% |
|  |  | \$8,335.00 | (\$87,756.42) | (\$2,303.06) | (\$150,027.71) | \$160,665.77 | -14\% |

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23
G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

## Program $\mathbf{9 1 0}$ - WIHI - IB Program

count ype Revenue 7.0151.0000.910.0000.00000.0000 27.0192.0000.910.9868.00000.0000 27.0312.0000.910.2083.00000.0000 27.0312.0000.910.2633.00000.0000 27.0511.0000.910.0000.81010.0000 27.0511.0000.910.0000.81020.000 27.0511.0000.910.0000.81040.0000 27.0511.0000.910.0000.81070.0000 27.0511.0000.910.0000.81080.0000 27.0511.0000.910.0000.81100.0000 7.0511.0000.910.0000.81120.0000 27.0511.0000.910.0000.81140.0000

| Earnings on Investments and Deposits | . 00 | . 00 | . 00 | 3,528.88 | $(3,528.88)$ | +++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Private Sources (Contributions) | . 00 | . 00 | . 00 | 1,000.00 | $(1,000.00)$ | +++ |
| Restricted State Revenues Received as Grants | 500,000.00 | 68,009.05 | . 00 | 225,564.78 | 274,435.22 | 45 |
| Restricted State Revenues Received as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| Tuition Payments Received from Other Public Schools | 1,104,440.00 | 98,882.33 | . 00 | 593,293.98 | 511,146.02 | 54 |
| Tuition Payments Received from Other Public Schools | 4,983,670.00 | 413,023.90 | . 00 | 2,478,143.38 | 2,505,526.62 | 50 |
| Tuition Payments Received from Other Public Schools | 9,128.00 | 3,803.17 | . 00 | 22,819.02 | $(13,691.02)$ | 250 |
| Tuition Payments Received from Other Public Schools | 465,508.00 | 48,680.53 | . 00 | 292,083.18 | 173,424.82 | 63 |
| Tuition Payments Received from Other Public Schools | . 00 | 3,042.53 | . 00 | 18,255.18 | $(18,255.18)$ | +++ |
| Tuition Payments Received from Other Public Schools | 45,638.00 | 4,563.80 | . 00 | 27,382.80 | 18,255.20 | 60 |
| Tuition Payments Received from Other Public Schools | 173,425.00 | 8,366.97 | . 00 | 50,201.82 | 123,223.18 | 29 |
| Tuition Payments Received from Other Public Schools | . 00 | 3,803.17 | . 00 | 22,819.02 | $(22,819.02)$ | +++ |
| *Function* 0000-Revenue Totals | \$7,281,809.00 | \$652,175.45 | \$0.00 | \$3,735,092.04 | \$3,546,716.96 | $51 \%$ |
| Account Type Revenue Totals | \$7,281,809.00 | \$652,175.45 | \$0.00 | \$3,735,092.04 | \$3,546,716.96 | $51 \%$ |

## Account Type Expense

*Function* 1112 - Middle/Junior High
27.1112.1240.910.0000.00000.0000

Teaching
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Fund
Employer Social Security
*Function* 1112 - Middle/Junior High
Function* 1113 - High School 27.1113.1240.910.0000.00000.0000 27.1113 .1790 .910 .0000 .00000 .0000 27.1113.1790.910.0000.00000.0000 27.1113.2110.910.0000.00000.0000 27.1113.2110.910.0000.00000.0000
27.1113 .2120 .910 .0000 .00000 .0000 27.1113.2130.910.0000.00000.0000 27.1113.2140.910.0000.00000.0000 27.1113.2150.910.0000.00000.0000 27.1113.2820.910.0000.00000.0000 27.1113.2820.910.2633.00000.0000 27.1113.2830.910.0000.00000.0000 27.1113.3190.910.0000.00000.0000 27.1113.3210.910.0000.00000.0000 27.1113.3220.910.0000.00000.0000 27.1113.3450.910.0000.00000.0000 27.1113.3610.910.0000.00000.0000 27.1113.4120.910.0000.00000.0000 27.1113.4140.910.0000.00000.0000 27.1113.5110.910.0000.00000.0000 27.1113.5210.910.0000.00000.0000 27.1113.5990.910.9868.00000.0000 27.1113.6420.910.0000.00000.0000 27.1113.7410.910.0000.00000.0000
Teaching
Other Special Payments
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Travel
Software Lic/Agmts Serv
Printing Serv
Equip Repair Serv
Software Maint Agmts Serv
Teaching/Testing Supplies
Textbook Supp
Misc. Supp \& Matls
Capital-New Equip <\$5000
Dues and Fees

Totals
2,128,732.00
$2,128,732.00$
782.00
782.00
$47,300.00$
$47,300.00$
$1,750.00$
$1,750.00$
$10,847.00$
$10,847.00$
$293,835.00$
$26,831.00$
$26,221.00$
$26,221.00$
$7,313.00$
82,305.00 34,026.1 27.1112.1920.910.0000.00000.0000 27.1112.2110.910.0000.00000.0000 7.1112.2120.910.0000.00000.0000 27.1112 .2130 .910 .0000 .00000 .0000 27.1112 .2150 .910 .0000 .00000 .0000 27.1112 .282 .910 .0000 .00000 .0000 7.11122820 .910 .0633 .00000 .0000 7.1112.8830.910.0000.00000.000

| 6.11 | .00 | $144,778.20$ | $37,526.8$ |
| :--- | :--- | ---: | :--- |
| .00 | .00 | 113.17 |  |

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23

| G/L Account Number |
| :--- |
| 27.1212 .1220 .910 .0000 .00000 .0000 |
| 27.1212 .1790 .910 .0000 .00000 .0000 |
| 27.1212 .1920 .910 .0000 .00000 .0000 |
| 27.1212 .2110 .910 .0000 .00000 .0000 |
| 27.1212 .2120 .910 .0000 .00000 .0000 |
| 27.1212 .2130 .910 .0000 .00000 .0000 |
| 27.1212 .2140 .910 .0000 .00000 .0000 |
| 27.1212 .2150 .910 .0000 .00000 .0000 |
| 27.1212 .2820 .910 .0000 .00000 .0000 |
| 27.1212 .2820 .910 .2633 .00000 .0000 |
| 27.1212 .2830 .910 .0000 .00000 .0000 |
| 27.1212 .3210 .910 .0000 .00000 .0000 |
| 27.1212 .3220 .910 .0000 .00000 .0000 |

Account Description
Amended Budget Current Month Actual Encumbrances

|  | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 176,787.00 | 16,856.86 | . 00 | 67,127.14 | 109,659.86 | 38 |
|  | 417.00 | . 00 | . 00 | . 00 | 417.00 | 0 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 108.00 | 12.54 | . 00 | 56.43 | 51.57 | 52 |
|  | 353.00 | 46.16 | . 00 | 207.72 | 145.28 | 59 |
|  | 37,240.00 | 2,145.17 | . 00 | 9,653.72 | 27,586.28 | 26 |
|  | 1,525.00 | 150.22 | . 00 | 676.41 | 848.59 | 44 |
|  | 395.00 | 40.60 | . 00 | 183.12 | 211.88 | 46 |
|  | 84,846.00 | 7,969.32 | . 00 | 31,512.71 | 53,333.29 | 37 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
|  | 13,557.00 | 1,264.09 | . 00 | 4,984.21 | 8,572.79 | 37 |
|  | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
|  | 2,000.00 | . 00 | . 00 | . 00 | 2,000.00 | 0 |
| Totals | \$317,489.00 | \$28,484.96 | \$0.00 | \$114,401.46 | \$203,087.54 | 36 \% |

*Function* 1216-Social Work Service

| $*$ Function* 1216-Social Work Services |  |
| :--- | :--- |
| 27.1216.1440.910.0000.00000.0000 | Social Work |
| 27.1216 .1920 .910 .0000 .00000 .0000 | Professional-Education |
| 27.1216 .2110 .910 .0000 .00000 .0000 | Group Life |
| 27.1216.2120.910.0000.00000.0000 | Group Disability |
| 27.1216.2130.910.0000.0000.0000 | Group Health and Accident |
| 27.1216.2140.910.0000.00000.0000 | Dental Health Care |
| 27.1216.2150.910.0000.00000.0000 | Vision Care |
| 27.1216.2820.910.0000.00000.0000 | Contribution to State and Local Retirement Funds |
| 27.1216 .2820 .910 .2633 .00000 .0000 | Contribution to State and Local Retirement Funds |
| 27.1216 .2830 .910 .0000 .00000 .0000 | Employer Social Security |
| 27.1216.3210.910.0000.00000.0000 | Regular Duty Travel |
| 27.1216 .3220 .910 .0000 .00000 .0000 | Workshops and Conf Travel |

*Function* 1218 - Teacher Consultan
27.1218.8220.910.0000.00000.0000
Counseling
Other Special Payments
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Regular Duty Travel
Workshops and Conf Travel

|  |  |
| ---: | ---: |
| $117,125.00$ |  |
| .00 |  |
| 118.00 |  |
| 423.00 |  |
| $30,046.00$ |  |
| $2,294.00$ |  |
| 627.00 |  |
| $56,080.00$ |  |
| .00 |  |
| $8,961.00$ |  |
| 261.00 |  |
|  | $1,000.00$ |
|  | $\$ 216,935.00$ |


| $9,926.66$ | .00 |
| ---: | ---: |
| .00 | .00 |
| 866 | .00 |
| 26.62 | .00 |
| $1,937.56$ | .00 |
| 127.78 | .00 |
| 34.76 | .00 |
| $4,760.82$ | .00 |
| .00 | .00 |
| 752.26 | .00 |
| .00 | .00 |
| .00 | $\$ 0.00$ |


|  |  |
| ---: | ---: |
| $42,026.63$ | $75,098.37$ |
| .00 | .00 |
| 38.03 | 79.97 |
| 121.76 | 301.24 |
| $8,776.09$ | $21,269.91$ |
| 578.76 | $1,715.24$ |
| 157.46 | 469.54 |
| $20,156.13$ | $35,923.87$ |
| .00 | .00 |
| $3,168.97$ | $5,792.03$ |
| .00 | 261.00 |
| .00 | $1,000.00$ |
| $\$ 75,023.83$ | $\$ 141,911.17$ |

6 \%
27.1218.8220.910.0000.00000.0000 Pmt to Another Public School District for Serv

## *Function* 1221 - Improvement of Instruction

| 27.1221.3110.910.0000.00000.0000 | Instructional Services |
| :--- | :--- |
| 27.1221.3220.910.0000.00000.0000 | Workshops and Conf Travel <br> *Function* |
|  |  |

## Function* 1226 -SupervisionDirection of Instr Staff

27.1226.1620.910.0000.00000.0000 27.1226.1920.910.0000.00000.0000 27.1226.2110.910.0000.00000.0000 27.1226.2120.910.0000.00000.0000 27.1226.2130.910.0000.00000.0000 27.1226.2140.910.0000.00000.0000 27.1226.2150.910.0000.00000.0000 27.1226.2820.910.0000.00000.0000 27.1226 .2820 .910 .2633 .00000 .0000 27.1226 .2830 .910 .0000 .00000 .0000 7.1226 .3210 .910 .0000 .00000 .0000 27.1226 .3210 .910 .0000 .00000 .0000 27.1226 .3220 .910 .0000 .00000 .0000 7.1226 .3450 .910 .0000 .00000 .0000 7.1226 .3610 .910 .0000 .00000 .0000 27.1226.3610.910.0000.00000.0000 27.1226 .5910 .910 .0000 .00000 .0000 27.1226 .5910 .910 .0000 .00000 .0000

Secretary-Clerical-Bookkeeper
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds Employer Social Security
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Trave
Mail/Postage Serv
Software Lic/Agmts Serv
Printing Serv
Equip Repair
Equip Repair Ser
Misc Expenditur

| $243,800.00$ | $13,116.66$ |
| ---: | ---: |
| .00 | .00 |
| 186.00 | 13.38 |
| 522.00 | 37.62 |
| $88,660.00$ | $5,048.37$ |
| $3,519.00$ | 247.81 |
| 946.00 | 66.35 |
| $116,732.00$ | $6,213.99$ |
| .00 | .00 |
| $18,651.00$ | 950.63 |
| 250.00 | .00 |
| 261.00 | .00 |
| .00 | .00 |
| 521.00 | .00 |
| $2,500.00$ | .00 |
| $8,900.00$ | $(3,090.20$ |
| 250.00 | .00 |
| $6,000.00$ | .00 |
| $1,001.00$ | .00 |

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| $113,129.65$ | $130,670.35$ |
| ---: | ---: |
| .00 | .00 |
| 105.36 | 80.64 |
| 295.50 | 226.50 |
| $39,224.63$ | $49,435.37$ |
| $2,029.41$ | $1,489.59$ |
| 543.37 | 40.63 |
| $53,026.46$ | $63,705.54$ |
| .00 | .00 |
| $8,223.45$ | $10,427.55$ |
| .00 | 250.00 |
| 6.00 | 255.00 |
| .00 | .00 |
| 707.38 | $(186.38)$ |
| $2,434.22$ | 65.78 |
| $5,596.06$ | $3,303.94$ |
| .00 | 250.00 |
| $2,383.96$ | $3,616.04$ |
| .00 | $1,001.00$ |

.00
80.64 80.64 ,435.37 ,400.53 63,705.54 10,427.55

3,616.04

$$
\ldots
$$

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23
G/L Account Number

Account Description
Amended Budget Current Month Actual Encumbrances
Actual
\% Used/Rec'd

|  | *Function* $\mathbf{1 2 2 6 - S u p e r v i s i o n D i r e c t i o n ~ o f ~ I n s t r ~ S t a f f ~ T o t a l s ~}$ | \$492,699.00 | \$22,604.61 | \$0.00 | \$227,707.45 | \$264,991.55 | $46 \%$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 1241-Office of the Principal |  |  |  |  |  |  |  |
| 27.1241.1160.910.0000.00000.0000 | Supervision/Direction-Staff | 390,250.00 | 19,145.83 | . 00 | 117,375.02 | 272,874.98 | 30 |
| 27.1241.2110.910.0000.00000.0000 | Group Life | 292.00 | 8.36 | . 00 | 50.16 | 241.84 | 17 |
| 27.1241.2120.910.0000.00000.0000 | Group Disability | 704.00 | 52.88 | . 00 | 317.28 | 386.72 | 45 |
| 27.1241.2130.910.0000.00000.0000 | Group Health and Accident | 73,788.00 | 1,599.66 | . 00 | 9,597.96 | 64,190.04 | 13 |
| 27.1241.2140.910.0000.00000.0000 | Dental Health Care | 5,135.00 | 225.28 | . 00 | 1,352.88 | 3,782.12 | 26 |
| 27.1241.2150.910.0000.00000.0000 | Vision Care | 1,363.00 | 60.32 | . 00 | 363.12 | 999.88 | 27 |
| 27.1241.2820.910.0000.00000.0000 | Contribution to State and Local Retirement Funds | 186,852.00 | 9,408.26 | . 00 | 55,833.40 | 131,018.60 | 30 |
| 27.1241.2820.910.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1241.2830.910.0000.00000.0000 | Employer Social Security | 29,855.00 | 1,410.57 | . 00 | 8,651.31 | 21,203.69 | 29 |
| 27.1241.3210.910.0000.00000.0000 | Regular Duty Travel | 500.00 | . 00 | . 00 | . 00 | 500.00 | 0 |
| 27.1241.3220.910.0000.00000.0000 | Workshops and Conf Travel | 2,000.00 | . 00 | . 00 | . 00 | 2,000.00 | 0 |
| 27.1241.7410.910.0000.00000.0000 | Dues and Fees | 750.00 | . 00 | . 00 | . 00 | 750.00 | 0 |
|  | *Function* 1241 - Office of the Principal Totals | \$691,489.00 | \$31,911.16 | \$0.00 | \$193,541.13 | \$497,947.87 | 28 \% |
| *Function* 1249-Other School Administration |  |  |  |  |  |  |  |
| 27.1249.5990.910.0000.00000.0000 | Misc. Supp \& Matls | 25,000.00 | . 00 | 3,700.00 | . 00 | 21,300.00 | 15 |
|  | *Function* 1249-Other School Administration Totals | \$25,000.00 | \$0.00 | \$3,700.00 | \$0.00 | \$21,300.00 | 15\% |
| *Function* 1261-Operating Buildings Services |  |  |  |  |  |  |  |
| 27.1261.3410.910.0000.00000.0000 | Telephone Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.3830.910.0000.00000.0000 | Water Sewage Serv | 6,500.00 | . 00 | . 00 | . 00 | 6,500.00 | 0 |
| 27.1261.3840.910.0000.00000.0000 | Waste/Trash Serv | 2,000.00 | . 00 | . 00 | 1,058.00 | 942.00 | 53 |
| 27.1261.4110.910.0000.00000.0000 | Building Repair Serv | 205,500.00 | 1,639.00 | 126,403.68 | 79,296.02 | (199.70) | 100 |
| 27.1261.4210.910.0000.00000.0000 | Land/Building Rental Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.5510.910.0000.00000.0000 | Natural Gas Supp | 25,000.00 | . 00 | . 00 | . 00 | 25,000.00 | 0 |
| 27.1261.5520.910.0000.00000.0000 | Electricity Supp | 44,000.00 | . 00 | . 00 | . 00 | 44,000.00 | 0 |
| 27.1261.5990.910.0000.00000.0000 | Misc. Supp \& Matls | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
|  | *Function* 1261-Operating Buildings Services Totals | \$283,521.00 | \$1,639.00 | \$126,403.68 | \$80,354.02 | \$76,763.30 | $73 \%$ |
| *Function* 1266 - Security Services |  |  |  |  |  |  |  |
| 27.1266.5990.910.0000.00000.0000 | Misc. Supp \& Matls | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
|  | *Function* 1266-Security Services Totals | \$261.00 | \$0.00 | \$0.00 | \$0.00 | \$261.00 | 0 \% |
| *Function* 1271 -Pupil Transportation Services |  |  |  |  |  |  |  |
| 27.1271.3310.910.0000.00000.0000 | Transportation Serv-Cont Carrier | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1271 - Pupil Transportation Services Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.910.0000.00000.0000 | Information Management | 55,200.00 | 4,766.67 | . 00 | 28,599.98 | 26,600.02 | 52 |
| 27.1284.2110.910.0000.00000.0000 | Group Life | 51.00 | 4.18 | . 00 | 25.08 | 25.92 | 49 |
| 27.1284.2120.910.0000.00000.0000 | Group Disability | 165.00 | 13.74 | . 00 | 82.44 | 82.56 | 50 |
| 27.1284.2130.910.0000.00000.0000 | Group Health and Accident | 6,814.00 | 567.70 | . 00 | 3,406.80 | 3,407.20 | 50 |
| 27.1284.2140.910.0000.00000.0000 | Dental Health Care | 451.00 | 37.58 | . 00 | 225.48 | 225.52 | 50 |
| 27.1284.2150.910.0000.00000.0000 | Vision Care | 126.00 | 10.44 | . 00 | 62.64 | 63.36 | 50 |
| 27.1284.2820.910.0000.00000.0000 | Contribution to State and Local Retirement Funds | 26,430.00 | 2,276.56 | . 00 | 13,659.36 | 12,770.64 | 52 |
| 27.1284.2820.910.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| 27.1284.2830.910.0000.00000.0000 | Employer Social Security | 4,223.00 | 364.64 | . 00 | 2,187.89 | 2,035.11 | 52 |
| 27.1284.3450.910.0000.00000.0000 | Software Lic/Agmts Serv | 4,167.00 | . 00 | . 00 | . 00 | 4,167.00 | 0 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$97,627.00 | \$8,041.51 | \$0.00 | \$48,249.67 | \$49,377.33 | $49 \%$ |
| *Function* 1411 - Pmts to Ot | ch Publ Schools |  |  |  |  |  |  |
| 27.1411.8510.910.0000.00000.0000 | Sub-Grantee / Flow through Disbursements | 530,038.00 | . 00 | . 00 | 145,000.00 | 385,038.00 | 27 |
|  | *Function* 1411 - Pmts to Other Mich Publ Schools Totals | \$530,038.00 | \$0.00 | \$0.00 | \$145,000.00 | \$385,038.00 | $27 \%$ |
| $\begin{aligned} & { }^{*} \text { Function* } 1456 \text { - Building Ir } \\ & \text { 27.1456.6450.910.0000.00000.0000 } \end{aligned}$ | ment Services <br> Capital-Repl Equip >\$5000 | 12,005.00 | . 00 | . 00 | 12,004.31 | . 69 | 100 |

## Cooperative Activities (Detail)

| G/L Account Number Account Description | Amended Budget C | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 1456 - Building Improvement Services Totals | \$12,005.00 | \$0.00 | \$0.00 | \$12,004.31 | \$0.69 | 100 \% |
| *Function* 1511 - Debt Service - Long Term Only - Principal <br> 27.1511.7190.910.0000.00000.0000 <br> Other LT Debt Principal | 350,000.00 | . 00 | . 00 | 350,000.00 | . 00 | 100 |
| *Function* 1511 - Debt Service - Long Term Only - Principal Totals | \$350,000.00 | \$0.00 | \$0.00 | \$350,000.00 | \$0.00 | $100 \%$ |
| 27.1611.9990.910.0000.00000.0000 ${ }^{\text {*Function* }}$ 1611 - Fund Modif to General Ed Fund | 25,488.00 | . 00 | . 00 | . 00 | 25,488.00 | 0 |
| *Function* 1611 - Fund Modif to General Ed Fund Totals | \$25,488.00 | \$0.00 | \$0.00 | \$0.00 | \$25,488.00 | $0 \%$ |
| 27.1622.9990.910.0000.00000.0000 ${ }^{*}$ Function* $\begin{gathered}\text { 1622 } \text { - Fund Modif to Special Ed Fund } \\ \text { Indirect Cost Recovery }\end{gathered}$ | 133,809.00 | . 00 | . 00 | . 00 | 133,809.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund Totals | \$133,809.00 | \$0.00 | \$0.00 | \$0.00 | \$133,809.00 | 0 \% |
| *Function* 1647 - Fund Mod to WEOC |  |  |  |  |  |  |
| 27.1647.8110.910.0000.00000.0000 Fund Modifications | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
| *Function* 1647 - Fund Mod to WEOC Totals | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 | $100 \%$ |
| Account Type Expense Totals | \$7,439,182.00 | \$468,092.09 | \$144,364.78 | \$2,847,443.50 | \$4,447,373.72 | 40\% |
| Program 910-WIHI - IB Program Totals | (\$157,373.00) | \$184,083.36 | (\$144,364.78) | \$887,648.54 | (\$900,656.76) | 11 \% |

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23
G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

## Program 913 - ECA Program

 ccount Type Revenue 7.0151.0000.913.0000.00000.000 27.0192.0000.913.9865.00000.0000 27.0192.0000.913.9867.00000.0000 27.0199.0000.913.0000.00000.0000 27.0312.0000.913.2083.00000.0000 27.0312.0000.913.2633.00000.0000 27.0511.0000.913.0000.00000.0000 27.0511.0000.913.0000.81010.0000 27.0511.0000.913.0000.81020.0000 27.0511.0000.913.0000.81040.0000 27.0511.0000.913.0000.81050.0000 27.0511.0000.913.0000.81070.0000 27.0511.0000.913.0000.81080.0000 27.0511.0000.913.0000.81100.0000 27.0511.0000.913.0000.81120.0000 27.0511.0000.913.0000.81140.000 27.0511.0000.913.0000.82430.0000Earnings on Investments and Deposits
Private Sources (Contributions)
Private Sources (Contributions)
Miscellaneous Local Revenues
Restricted State Revenues Received as Grants
Restricted State Revenues Received as Grants
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
*Function* 0000 - Revenue 7
Account Type Revenue

| $20,900.00$ | $5,024.27$ |
| ---: | ---: |
| $7,138.00$ | .00 |
| $7,463.00$ | .00 |
| .00 | $4,067.00$ |
| $250,000.00$ | $35,382.58$ |
|  | .00 |
| $209,022.00$ | .00 |
| $784,974.00$ | $69,978.27$ |
| $1,086,185.00$ | $93,557.90$ |
| $36,511.00$ | $4,563.80$ |
| $73,021.00$ | .00 |
| $1,049,674.00$ | $106,488.66$ |
| $164,297.00$ | $14,452.03$ |
| $428,998.00$ | $44,877.37$ |
|  | $292,084.00$ |
| $118,659.00$ | $12,930.73$ |
|  | .00 |
|  | $451,576.00$ |


| .00 |
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| .00 |
| .00 |
| .00 |
| $\$ 0.00$ |
| $\$ 0.00$ |

Aides
Professional-Education
Group Life
Group Disability
Group Health and Accident
Vental Health
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds Employer Social Security Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Trave
Software Lic/Agmts Serv
Printing Serv
Tuition Services
Teaching/Testing Supplies Misc. Supp \& Matls
Misc. Supp \& Matls
Capital-New Equip <\$5000
Capital-Repl Equip < $\$ 5000$

Teaching $1,131,150,00$

| $1,131,150.00$ |
| ---: |
| .00 |
| $46,700.00$ |
| 702.00 |
| $2,740.00$ |
| $166,594.00$ |
| $11,667.00$ |
| $3,155.00$ |
| $563,955.00$ |
| .00 |
| $90,106.00$ |
| $1,119,492.00$ |
| 261.00 |
| $5,938.00$ |
| $7,020.00$ |
| $20,021.00$ |
| $9,800.00$ |
| $125,000.00$ |
| $19,271.00$ |
| .00 |
| $2,000.00$ |
| $1,500.00$ |

*Function* $\mathbf{1 1 1 3}$ - High School Totals $\quad \$ 3,327,072.00$

| $154,400.00$ | $12,866.66$ |
| ---: | ---: |
| 678.00 | .00 |
| 122.00 | 8.36 |
| 467.00 | 37.50 |
| $44,534.00$ | $3,292.57$ |
| $3,660.00$ | 225.28 |
| 896.00 | 60.32 |
| $74,252.00$ | $6,322.67$ |

77,200
50
225
19,756
1,352
363
36,735
$77,199.96$
678.00
71.84
242.00
$24,777.93$
$2,307.12$
532.88
$37,516.42$

| G/L Account Number |
| :--- |
| 27.1212 .2820 .913 .2633 .00000 .0000 |
| 27.1212 .2820 .913 .0000 .00000 .0000 |
| 27.1212 .320 .913 .0000 .00000 .0000 |
| 27.1212 .7410 .913 .0000 .00000 .0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances
Actua
Budget - Actual \% Used/Rec'd 27.1212.2830.913.0000.00000.0000 27.1212.7410.913.0000.00000.0000
Contribution to State and Local Retirement Funds
Employer Social Security

| .00 | .0 |
| ---: | ---: |
| $11,864.00$ | 917.6 |
| $1,521.00$ | .0 |
| 808.00 | .00 |
| $\$ 293,202.00$ | $\$ 23,730.99$ |

*Function* 1216 -Social Work Services 27.1216.1440.913.0000.00000.0000
27.1216.2110.913.0000.00000.0000 27.1216.2120.913.0000.00000.0000 27.1216.2130.913.0000.00000.0000 27.1216.2140.913.0000.00000.0000 27.1216.2150.913.0000.00000.0000 27.1216.2820.913.0000.00000.0000 27.1216.2820.913.2633.00000.0000 27.1216.2830.913.0000.00000.0000

## *Function* 1218-Teacher Consultant

27.1218.8220.913.0000.00000.0000 Pmt to Another Public School District for Serv
*Function* 1226 -SupervisionDirection of Instr Staff
27.1226.1170.913.0000.00000.0000
27.1226.1620.913.0000.00000.0000 27.1226.1620.913.0000.00000.0000 27.1226.2110.913.0000.00000.0000 27.1226.2120.913.0000.00000.0000 27.1226.2130.913.0000.00000.0000 27.1226.2140.913.0000.00000.0000 27.1226.2150.913.0000.00000.0000 27.1226.2820.913.0000.00000.0000 27.1226.2820.913.2633.00000.0000 27.1226.2830.913.0000.00000.0000 27.1226.3150.913.0000.00000.0000 27.1226.3190.913.0000.00000.0000 27.1226.3210.913.0000.00000.0000 27.1226.3220.913.0000.00000.0000 27.1226.3610.913.0000.00000.0000 27.1226.4120.913.0000.00000.0000 27.1226.5910.913.0000.00000.0000 27.1226.6420.913.0000.00000.0000 27.1226.7410.913.0000.00000.0000 27.1226.7910.913.0000.00000.0000

Program/Department Direction Secretary-Clerical-Bookkeeper Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Management Services
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Travel
Printing Serv
Equip Repair Serv
Office Supplies
Capital-New Equip <\$5000
Dues and Fees
Misc Expenditures
${ }^{*}$ Function* 1226 - SupervisionDirection of Instr Staff Tota

## Supervision/Direction-Staff

Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds Employer Social Security
Regular Duty Travel
Workshops and Conf Travel

1212-Guidance Services Totals

| $56,200.00$ |
| ---: | ---: |
| 40.00 |
| 127.00 |
| $5,326.00$ |
| 354.00 |
| 99.00 |
| $26,909.00$ |
| .00 |
| $4,300.00$ |
| $\$ 93,355.00$ |

4,683.3

|  | $\$ 0.00$ | $\$ 14$ |
| ---: | ---: | ---: |
|  |  |  |
| 4.18 | .00 | 28 |
| 4.34 | 00 |  |

$10,938.00$
$\$ 10,938.00$
otals $\quad \$ 10$

| 10,938.00 | . 00 | . 00 | . 00 | 10,938.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| \$10,938.00 | \$0.00 | \$0.00 | \$0.00 | \$10,938.00 | 0 \% |
| 79,575.00 | 6,631.25 | . 00 | 39,787.50 | 39,787.50 | 50 |
| 167,800.00 | 12,958.33 | . 00 | 77,750.00 | 90,050.00 | 46 |
| . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 209.00 | 15.68 | . 00 | 94.08 | 114.92 | 45 |
| 697.00 | 56.72 | . 00 | 340.32 | 356.68 | 49 |
| 7,052.00 | 571.20 | . 00 | 3,427.80 | 3,624.20 | 49 |
| 1,968.00 | 127.78 | . 00 | 766.68 | 1,201.32 | 39 |
| 627.00 | 34.76 | . 00 | 208.56 | 418.44 | 33 |
| 118,444.00 | 9,465.72 | . 00 | 56,794.32 | 61,649.68 | 48 |
| . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 18,925.00 | 1,469.41 | . 00 | 8,816.36 | 10,108.64 | 47 |
| 2,605.00 | . 00 | . 00 | . 00 | 2,605.00 | 0 |
| 6,584.00 | . 00 | . 00 | 331.83 | 6,252.17 | 5 |
| 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 3,675.00 | . 00 | . 00 | 3,674.31 | . 69 | 100 |
| 3,500.00 | . 00 | . 00 | 2,947.84 | 552.16 | 84 |
| 625.00 | . 00 | . 00 | . 00 | 625.00 | 0 |
| 7,000.00 | . 00 | . 00 | 3,964.86 | 3,035.14 | 57 |
| 521.00 | . 00 | . 00 | (357.43) | 878.43 | -69 |
| 573.00 | . 00 | . 00 | . 00 | 573.00 | 0 |
| 4,700.00 | . 00 | . 00 | 3,383.85 | 1,316.15 | 72 |
| \$425,341.00 | \$31,330.85 | \$0.00 | \$201,930.88 | \$223,410.12 | 47 \% |

27.1241.1160.913.0000.00000.0000 27.1241.1920.913.0000.00000.000 27.1241.2110.913.0000.00000.0000 27.1241 .2130 .913 .0000 .0000 .0000 27.1241 .2130 .913 .0000 .00000 .000 27.1241 .2150 .913 .0000 .00000 .0000 2.1241 .2820 .913 .0000 .00000 .0000 27.1241 .2820 .913 .2633 .00000 .0000 27.1241 .2830 .913 .0000 .00000 .0000 7.12413210 .913 .0000 .00000 .0000 27.12413220 .913 .0000 .00000 .0000

|  |  |  |  |  | 42 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $231,000.00$ | $19,342.35$ | .00 | $97,925.68$ | $133,074.32$ | .00 |
| .00 | .00 | .00 | .00 | 25.20 | +++ |
| 67.00 | 8.36 | .00 | 41.80 | 62 |  |
| 384.00 | 52.50 | .00 | 264.00 | 69 |  |
| $22,670.00$ | $3,066.06$ | .00 | $15,671.48$ | $6,998.50$ | 69 |
| $1,860.00$ | 202.84 | .00 | $1,037.24$ | 822.76 | 56 |
| 456.00 | 54.48 | .00 | 278.84 | 177.16 | 61 |
| $110,603.00$ | $9,459.44$ | .00 | .00 | $46,828.66$ | $63,774.34$ |
| .00 | $1,340.82$ | .00 | .00 | 42 |  |
| $17,672.00$ | .00 | .00 | $6,694.76$ | $10,977.24$ | +++ |
| 938.00 | .00 | .00 | .00 | 938.00 | 38 |
| $4,000.00$ |  | .00 | 13.00 | $3,987.00$ | 0 |
|  |  |  |  | 0 |  |

Cooperative Activities (Detail)
Fiscal Year to Date 12/31/23

| G/L Account Number | Account Description | Amended Budget Current Month Actual |  | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1241.7410.913.0000.00000.0000 | Dues and Fees | 1,224.00 | . 00 | . 00 | 450.00 | 774.00 | 37 |
|  | *Function* 1241-Office of the Principal Totals | \$390,874.00 | \$33,526.85 | \$0.00 | \$169,205.46 | \$221,668.54 | $43 \%$ |
| *Function* 1249-Other School Administration |  |  |  |  |  |  |  |
| 27.1249.5990.913.0000.00000.0000 | Misc. Supp \& Matls | 24,740.00 | . 00 | . 00 | (2,568.90) | 27,308.90 | -10 |
|  | *Function* 1249-Other School Administration Totals | \$24,740.00 | \$0.00 | \$0.00 | (\$2,568.90) | \$27,308.90 | -10\% |
| *Function* 1259-Other Business Services |  |  |  |  |  |  |  |
| 27.1259.7910.913.0000.00000.0000 | Misc Expenditures | . 00 | . 00 | . 00 | 252.50 | (252.50) | +++ |
|  | *Function* 1259-Other Business Services Totals | \$0.00 | \$0.00 | \$0.00 | \$252.50 | (\$252.50) | +++ |
| *Function* 1271 - Pupil Transportation Services |  |  |  |  |  |  |  |
| 27.1271.3310.913.0000.00000.0000 | Transportation Serv-Cont Carrier | 5,000.00 | . 00 | . 00 | . 00 | 5,000.00 | 0 |
|  | *Function* 1271 - Pupil Transportation Services Totals | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | 0 \% |
| *Function* 1281 - Planning, Research and Evaluation |  |  |  |  |  |  |  |
| 27.1281.5910.913.0000.00000.0000 | Office Supplies | 11.00 | . 00 | . 00 | . 00 | 11.00 | 0 |
| 27.1281.5990.913.3550.00000.0000 | Misc. Supp \& Matls | 115.00 | . 00 | . 00 | . 00 | 115.00 | 0 |
|  | *Function* 1281 - Planning, Research and Evaluation Totals | \$126.00 | \$0.00 | \$0.00 | \$0.00 | \$126.00 | $0 \%$ |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.913.0000.00000.0000 | Information Management | 47,200.00 | 3,933.33 | . 00 | 23,600.02 | 23,599.98 | 50 |
| 27.1284.2110.913.0000.00000.0000 | Group Life | 51.00 | 4.18 | . 00 | 25.08 | 25.92 | 49 |
| 27.1284.2120.913.0000.00000.0000 | Group Disability | 136.00 | 11.26 | . 00 | 67.56 | 68.44 | 50 |
| 27.1284.2130.913.0000.00000.0000 | Group Health and Accident | 6,856.00 | 571.20 | . 00 | 3,427.80 | 3,428.20 | 50 |
| 27.1284.2140.913.0000.00000.0000 | Dental Health Care | 451.00 | 37.58 | . 00 | 225.48 | 225.52 | 50 |
| 27.1284.2150.913.0000.00000.0000 | Vision Care | 126.00 | 10.44 | . 00 | 62.64 | 63.36 | 50 |
| 27.1284.2820.913.0000.00000.0000 | Contribution to State and Local Retirement Funds | 22,600.00 | 1,878.56 | . 00 | 11,271.36 | 11,328.64 | 50 |
| 27.1284.2820.913.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1284.2830.913.0000.00000.0000 | Employer Social Security | 3,611.00 | 300.57 | . 00 | 1,803.47 | 1,807.53 | 50 |
| 27.1284.3450.913.0000.00000.0000 | Software Lic/Agmts Serv | 4,250.00 | . 00 | . 00 | 3,323.00 | 927.00 | 78 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$85,281.00 | \$6,747.12 | \$0.00 | \$43,806.41 | \$41,474.59 | 51 \% |
| *Function* 1411 - Pmts to Other Mich Publ Schools |  |  |  |  |  |  |  |
| 27.1411.8510.913.0000.00000.0000 | Sub-Grantee / Flow through Disbursements | 318,023.00 | . 00 | . 00 | 87,000.00 | 231,023.00 | 27 |
|  | *Function* 1411 - Pmts to Other Mich Publ Schools Totals | \$318,023.00 | \$0.00 | \$0.00 | \$87,000.00 | \$231,023.00 | 27 \% |
| $\begin{aligned} & \text { *Function* }{ }^{*} \text { 1511 - Debt Serv } \\ & \text { 27.1511.7190.913.0000.00000.0000 } \end{aligned}$ | ng Term Only - Principal Other LT Debt Principal | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
|  | unction* 1511 - Debt Service - Long Term Only - Principal Totals | \$280,508.00 | \$0.00 | \$0.00 | \$0.00 | \$280,508.00 | $0 \%$ |
| *Function* 1599 - Miscellaneous Other Financing So |  |  |  |  |  |  |  |
| 27.1599.7190.913.0000.00000.0000 | Other LT Debt Principal | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
|  | *Function* 1599 -Miscellaneous Other Financing So Totals | \$280,508.00 | \$0.00 | \$0.00 | \$0.00 | \$280,508.00 | 0 \% |
| *Function* 1611 - Fund Modif to General Ed Fund |  |  |  |  |  |  |  |
| 27.1611.9990.913.0000.00000.0000 | Indirect Cost Recovery | 18,624.00 | . 00 | . 00 | . 00 | 18,624.00 | 0 |
|  | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$18,624.00 | \$0.00 | \$0.00 | \$0.00 | \$18,624.00 | 0 \% |
| *Function* 1622 - Fund Modif to Special Ed Fund |  |  |  |  |  |  |  |
| 27.1622.9990.913.0000.00000.0000 | Indirect Cost Recovery | 97,773.00 | . 00 | . 00 | . 00 | 97,773.00 | 0 |
|  | *Function* 1622 - Fund Modif to Special Ed Fund Totals | \$97,773.00 | \$0.00 | \$0.00 | \$0.00 | \$97,773.00 | 0 \% |
|  |  | 15,00000 | 00 | 00 | $15,000.00$ | 00 | 100 |
| 27.1647.8110.913.0000.00000.0000 | *Function* 1647 - Fund Mod to WEOC Totals | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 | $100 \%$ |
|  | Account Type Expense Totals | \$5,666,365.00 | \$271,877.11 | \$701,220.00 | \$1,437,969.13 | \$3,527,175.87 | $38 \%$ |

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23

| G/L Account Number |
| :---: |
| Program 915 - WAVE Program <br> Account Type Revenue <br> *Function* 0000-Revenue |
|  |  |
|  |  |
|  |
|  |
| 27.0192.0000.915.9862.00000.0000 |
| 27.0192.0000.915.9868.00000.0000 |
| 27.0192.0000.915.9899.00000.0000 |
| 27.0192.0000.915.9915.00000.0000 |
| 27.0199.0000.915.0000.00000.0000 |
| 27.0212.0000.915.9869.00405.0000 |
| 27.0312.0000.915.2083.00000.0000 |
| 27.0312.0000.915.2633.00000.0000 |
| 27.0511.0000.915.0000.81010.0000 |
| 27.0511.0000.915.0000.81020.0000 |
| 27.0511.0000.915.0000.81040.0000 |
| 27.0511.0000.915.0000.81050.0000 |
| 27.0511.0000.915.0000.81070.0000 |
| 27.0511.0000.915.0000.81080.0000 |
| 27.0511.0000.915.0000.81100.0000 |
| 27.0511.0000.915.0000.81120.0000 |
| 27.0511.0000.915.0000.81140.0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program 915 - WAVE Program 7.0151.0000.915.0000.00000.0000 27.0192.0000.915.9861.00000.0000 27.0192.0000.915.9868.00000.0000 27.0192.0000.915.9899.00000.0000 77.0199 .0000 .915 .0000 .00000 .0000 27.0212.0000.915.9869.00405.0000 .031.000.915.2083.00000.0000 .0312.0000.915.2633.0000.0000 27.0511.0000.915.0000.81020.0000 27.0511.0000.915.0000.81040.0000 27.0511.0000.915.0000.81070.0000 27.0511.0000.915.0000.81080.0000 27.0511.0000.915.0000.81120.0000 27.0511.0000.915.0000.81140.0000

| Earnings on Investments and Deposits | 6,750.00 | 1,849.67 | . 00 | 11,071.13 | (4,321.13) | 164 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Private Sources (Contributions) | . 00 | 1,000.00 | . 00 | 2,000.00 | (2,000.00) | +++ |
| Private Sources (Contributions) | 2,800.00 | . 00 | . 00 | . 00 | 2,800.00 | 0 |
| Private Sources (Contributions) | 7,780.00 | . 00 | . 00 | 1,689.45 | 6,090.55 | 22 |
| Private Sources (Contributions) | 1,000.00 | . 00 | . 00 | 1,000.00 | . 00 | 100 |
| Private Sources (Contributions) | . 00 | . 00 | . 00 | . 00 | . 00 | + |
| Miscellaneous Local Revenues | . 00 | $(4,067.00)$ | . 00 | . 00 | . 00 | +++ |
| Restricted Revenues Received Through Non-Educational Entity | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| Restricted State Revenues Received as Grants | 200,000.00 | 32,105.04 | . 00 | 106,482.39 | 93,517.61 | 53 |
| Restricted State Revenues Received as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| Tuition Payments Received from Other Public Schools | 310,339.00 | 8,366.97 | . 00 | 50,201.82 | 260,137.18 | 16 |
| Tuition Payments Received from Other Public Schools | 933,298.00 | 65,414.47 | . 00 | 392,486.82 | 540,811.18 | 42 |
| Tuition Payments Received from Other Public Schools | 54,766.00 | 10,648.87 | . 00 | 63,893.22 | $(9,127.22)$ | 117 |
| Tuition Payments Received from Other Public Schools | 63,894.00 | . 00 | . 00 | 26,077.50 | 37,816.50 | 41 |
| Tuition Payments Received from Other Public Schools | 876,250.00 | 74,542.07 | . 00 | 447,252.42 | 428,997.58 | 51 |
| Tuition Payments Received from Other Public Schools | 182,552.00 | 11,409.50 | . 00 | 68,457.00 | 114,095.00 | 38 |
| Tuition Payments Received from Other Public Schools | 474,636.00 | 42,595.47 | . 00 | 255,572.82 | 219,063.18 | 54 |
| Tuition Payments Received from Other Public Schools | 173,425.00 | 14,452.03 | . 00 | 86,712.18 | 86,712.82 | 50 |
| Tuition Payments Received from Other Public Schools | 45,638.00 | 3,042.53 | . 00 | 18,255.18 | 27,382.82 | 40 |
| *Function* $\mathbf{0 0 0 0 - R e v e n u e ~ T o t a l s ~}$ | \$3,333,128.00 | \$261,359.62 | \$0.00 | \$1,531,151.93 | \$1,801,976.07 | $46 \%$ |
| tice Wave Grant |  |  |  |  |  |  |
| Private Sources (Contributions) | 10,000.00 | . 00 | . 00 | 1,838.14 | 8,161.86 | 18 |
| *Function* 0192-MI Ctr Youth Justice Wave Grant Totals | \$10,000.00 | \$0.00 | \$0.00 | \$1,838.14 | \$8,161.86 | 18 \% |
| Account Type Revenue Totals | \$3,343,128.00 | \$261,359.62 | \$0.00 | \$1,532,990.07 | \$1,810,137.93 | $46 \%$ |

Account Type Expense
71112 ${ }^{*}$ Function* 1112 - Middle/Junior Hig 27.1112.111.915.0000.00000.0000 27.1112.2112.915.0000.000000.0000 27.11112.2120.915.0000.00000.0000 27.1112.2130.915.0000.00000.0000
27.1112.2140.915.0000.00000.0000 27.1112.2150.915.0000.00000.0000 27.1112.2820.915.0000.00000.0000 27.1112.2830.915.0000.00000.0000 27.1112.3210.915.0000.00000.0000 27.1112.3220.915.0000.00000.0000 27.1112.5110.915.0000.00000.0000 27.1112.5210.915.0000.00000.0000 27.1112.6420.915.0000.00000.0000 27.1112.6460.915.0000.00000.0000 27.1112.7910.915.0000.00000.0000

| Teaching | $146,702.00$ | $9,243.77$ |
| :--- | ---: | ---: |
| Group Life | 6.56 |  |
| Group Disability | 100.00 | 20.50 |
| Group Health and Accident | $20,400.00$ | $2,022.36$ |
| Dental Health Care | $1,000.00$ | 134.0 |
| Vision Care | $5,000.00$ | 36.12 |
| Contribution to State and Local Retirement Funds | $70,241.00$ | $4,307.67$ |
| Employer Social Security | $11,223.00$ | 658.56 |
| Regular Duty Travel | 500.00 | .00 |
| Workshops and Conf Travel | $2,500.00$ | .00 |
| Teaching/Testing Supplies | $5,500.00$ | .00 |
| Textbook Supp | 500.00 | .00 |
| Capital-New Equip <\$5000 | $10,000.00$ | .00 |
| Capital-Repl Equip <\$5000 | $1,000.00$ | .00 |
| Misc Expenditures | 500.00 | .00 |
|  | *Function* $\mathbf{1 1 1 2}$ - Middle/Junior High Totals | $\$ 275,366.00$ |

Teaching
Other Professional Educationa
Professional-Education
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Fund
02.020
$692,245.00$
.00
43.00
$3,000.00$
.00
502.00

2,150.00
131,202.00
8,848.00
$2,386.00$
$352,036.00$

399,903
.30

$$
\begin{array}{r}
92,341.70 \\
.00 \\
38,000.00 \\
00
\end{array}
$$

$$
292,341.70
$$

# Cooperative Activities (Detail) 

| G/L Account Number |
| :--- |
| 27.1113 .2820 .915 .2633 .00000 .0000 |
| 27.1113 .2820 .915 .9915 .00000 .0000 |
| 27.1113 .2830 .915 .0000 .00000 .0000 |
| 27.1113 .2830 .915 .9915 .00000 .0000 |
| 27.113 .3190 .915 .0000 .00000 .0000 |
| 27.113 .3190 .915 .9869 .00405 .0000 |
| 27.1113 .3210 .915 .0000 .00000 .0000 |
| 27.1113 .3220 .915 .0000 .00000 .0000 |
| 27.1113 .3450 .915 .9745 .00405 .0000 |
| 27.1113 .3610 .915 .0000 .00000 .0000 |
| 27.1113 .3710 .915 .0000 .00000 .0000 |
| 27.113 .4140 .915 .0000 .00000 .0000 |
| 27.1113 .510 .915 .0000 .00000 .0000 |
| 27.1113 .5210 .915 .0000 .00000 .0000 |
| 27.1113 .5630 .915 .9869 .00405 .0000 |
| 27.1113 .5990 .915 .9745 .00405 .0000 |
| 27.1113 .5990 .915 .9868 .00000 .0000 |
| 27.113 .6420 .915 .0000 .00000 .0000 |
| 27.1113 .6420 .915 .9745 .00405 .0000 |
| 27.1113 .6460 .915 .0000 .00000 .0000 |
| 27.1113 .910 .915 .0000 .00000 .0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances

| Contribution to State and Local Retirement Funds | .00 |  |
| :--- | ---: | ---: |
| Contribution to State and Local Retirement Funds | .00 |  |
| Employer Social Security | $56,247.00$ | $4,474.51$ |

Employer Social Security
Employer Social Security
Other Prof \& Technical Services
.00
261.00
Other Prof \& Technical Services
.00
Regular Duty Travel
261.00
4.500 .00

Workshops and Conf Trave
4,500.00
Solware Lic/Agmts Serv
Printing Serv
Tuition Services
Software Maint Agmts Serv
Teaching/Testing Supplies
Textbook Supp
Merchandise Supp
Misc. Supp \& Matls
$\begin{array}{rrr} & 782.00 & .00 \\ & .00 & .00 \\ & .00 & .00 \\ 0 & .00 & .00 \\ 0 & 15,000.00 & .00 \\ 00 & .00 & .00 \\ & 1,500.00 & .00 \\ \text { *Function* 1113 - High School Totals } & \$ 1,323,995.00 & \$ 108,407.19\end{array}$
Capital-New Equip <\$5000
Capital-New Equip <\$5000
Capital-Repl Equip < $\$ 5000$
Misc Expenditures

|  |  |  |
| ---: | ---: | ---: |
| $150,000.00$ | $12,500.00$ | .00 |
| 134.00 | 8.36 | .00 |
| 535.00 | 35.52 | .00 |
| $27,361.00$ | $1,929.16$ | .00 |
| $2,161.00$ | 127.78 | .00 |
| 665.00 | 34.76 | .00 |
| $71,820.00$ | $6,142.52$ | .00 |
| .00 | .00 | .00 |
| $11,475.00$ | 884.71 | .00 |
| $2,500.00$ | .00 | .00 |
| $1,250.00$ | .00 | .00 |
| 261.00 | .00 | .00 |

## Counseling

Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds

| $150,000.00$ | $12,500.00$ |
| ---: | ---: |
| 134.00 | 8.36 |
| 535.00 | 35.52 |
| $27,361.00$ | $1,929.16$ |
| $2,161.00$ | 127.78 |
| 665.00 | 34.76 |
| $71,820.00$ | $6,142.52$ |
| .00 | .00 |
| $11,475.00$ | 884.71 |
| $2,500.00$ | .00 |
| $1,250.00$ | .00 |
| 261.00 | .00 |
| $268,162.00$ | $\$ 21,662.81$ |

*Function* 1212 - Guidance Services
otals
66,200.00

Gocial Work
66,200.00
Group Disability
51.00

Group Health and Accident
Dental Health Care
Vision Care

Contribution to State and Local Retirement Fund
31

Contribution to State and Local Retirement Funds
Employer Social Security
Regular Duty Travel
Workshops and Conf Travel
*Function* 1216 - Social Work Services
Totals

| 261.00 | 422.02 |
| ---: | ---: |
| $1,500.00$ | .00 |
| $\$ 104,966.00$ | .00 |

$5,516.67$
4.18
16.00
.00
.00
.00
$2,539.32$
.00
422.02
.00
.00
$\$ 8,498.19$
$\$ 0.00$

| $75,000.00$ |
| ---: |
| 50.16 |
| 213.12 |
| $11,575.56$ |
| 766.68 |
| 208.56 |
| $35,688.84$ |
| .00 |
| $5,308.24$ |
| 150.00 |
| .00 |
| .00 |
| $\$ 128,961.16$ |

Actual
Budget - Actual
\% Used/Rec'd 7.121 .2120 .915 .0000 .00000 .0000 12122130.915 .0000 .00000 .0000 27.12122140 .915 .0000 .00000 .0000 27.1212.2150.915.0000.00000.0000 27.1212 .2820 .915 .0000 .00000 .0000 7.1212.2820.915.2633.00000.0000 27.1212.2830.915.0000.00000.0000 12123220.915 .0000 .00000 .0000 .1212.6420.915.9868.00000.0000 *Function* 1216 - Social Work Service .915.0000.0000.000 1216.2120 .915 .0000 .00000 .000 7.1216.2130.915.0000.00000.0000 27.1216.2140.915.0000.00000.0000 27.1216.2150.915.0000.00000.0000 7.1216 .2820 .915 .0000 .00000 .0000 27.1216 .2820 .915 .2633 .00000 .0000 27.1216.2830.915.0000.00000.0000 27.1216.3220.915.0000.00000.0000
*Function* 1218 - Teacher Consultant
27.1218.8220.915.0000.00000.0000 Pmt to Another Public School District for Serv ${ }_{\text {*Function* }}$ 1218 - Teacher Consultant Total
43500.00
*Function* 1221 - Improvement of Instruction
27.1221.3120.915.0000.00000.0000 Employee Training \& Devel Serv
*Function* 1221 - Improvement of Instruction
otals $\square$
2,709.00 .00
$\$ 0.00$

## 00

$43.500 .00-00$. 00

| $33,099.98$ | $33,100.02$ | 50 |
| ---: | ---: | ---: |
| 25.08 | 25.92 | 49 |
| 96.00 | 96.00 | 50 |
| .00 | .00 | +++ |
| .00 | .00 | +++ |
| .00 | .00 | +++ |
| $15,024.06$ | $16,672.94$ | 47 |
| .00 | .00 | +++ |
| $2,532.15$ | $2,532.85$ | 50 |
| .00 | 261.00 | 0 |
| .00 | $1,500.00$ | 0 |

\$50,777.27 $\quad \$ 54,188.73$
75,000.00
83.84
8
.00
.00
$26,849.40$
261.00
.00
261.00
$3,375.00$
. $+$ $+$  192.00 Contribution to State and Local Retirement Funds mployer Social Security
.00
.00
.00
.00
97.00
662.81
.00
.00
.00
.00
.00
.00
$\$ 0$
\$43,500.00 . 0

43,500.00

| 0 |
| ---: |
| $3 \%$ |
| 3 |

# Cooperative Activities (Detail) 

Fiscal Year to Date 12/31/23
G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

| *Function* 1222 - Educational Media Services |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1222.1260.915.0000.00000.0000 | Instructional Media | 27,342.00 | 2,278.50 | . 00 | 13,671.00 | 13,671.00 | 50 |
| 27.1222.2110.915.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 25.08 | 36.92 | 40 |
| 27.1222.2120.915.0000.00000.0000 | Group Disability | 163.00 | 5.70 | . 00 | 67.59 | 95.41 | 41 |
| 27.1222.2130.915.0000.00000.0000 | Group Health and Accident | 16,807.00 | 539.44 | . 00 | 6,941.49 | 9,865.51 | 41 |
| 27.1222.2140.915.0000.00000.0000 | Dental Health Care | 1,429.00 | 90.20 | . 00 | 541.20 | 887.80 | 38 |
| 27.1222.2150.915.0000.00000.0000 | Vision Care | 353.00 | 24.32 | . 00 | 145.92 | 207.08 | 41 |
| 27.1222.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 13,092.00 | 1,119.66 | . 00 | 6,505.38 | 6,586.62 | 50 |
| 27.1222.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1222.2830.915.0000.00000.0000 | Employer Social Security | 2,092.00 | 61.47 | . 00 | 652.24 | 1,439.76 | 31 |
|  | *Function* 1222 - Educational Media Services Totals | \$61,340.00 | \$4,123.47 | \$0.00 | \$28,549.90 | \$32,790.10 | 47 \% |
| *Function* 1225 - Instructional Technology |  |  |  |  |  |  |  |
| 27.1225.3190.915.0000.00000.0000 | Other Prof \& Technical Services | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1225.3450.915.0000.00000.0000 | Software Lic/Agmts Serv | 25,000.00 | . 00 | . 00 | 13,500.00 | 11,500.00 | 54 |
| 27.1225.3490.915.0000.00000.0000 | Other Communic Serv | 70,834.00 | 6,588.92 | . 00 | 29,323.05 | 41,510.95 | 41 |
| 27.1225.4120.915.0000.00000.0000 | Equip Repair Serv | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1225.4140.915.0000.00000.0000 | Software Maint Agmts Serv | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
|  | *Function* $\mathbf{1 2 2 5}$ - Instructional Technology Totals | \$97,397.00 | \$6,588.92 | \$0.00 | \$42,823.05 | \$54,573.95 | $44 \%$ |
| *Function* 1226 - SupervisionDirection of Instr Staff |  |  |  |  |  |  |  |
| 27.1226.1170.915.0000.00000.0000 | Program/Department Direction | 129,600.00 | 10,800.00 | . 00 | 78,574.98 | 51,025.02 | 61 |
| 27.1226.1620.915.0000.00000.0000 | Secretary-Clerical-Bookkeeper | 106,400.00 | 8,866.66 | . 00 | 53,200.04 | 53,199.96 | 50 |
| 27.1226.1920.915.0000.00000.0000 | Professional-Education | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2110.915.0000.00000.0000 | Group Life | 161.00 | 12.94 | . 00 | 82.68 | 78.32 | 51 |
| 27.1226.2120.915.0000.00000.0000 | Group Disability | 636.00 | 50.22 | . 00 | 333.72 | 302.28 | 52 |
| 27.1226.2130.915.0000.00000.0000 | Group Health and Accident | 13,262.00 | 947.25 | . 00 | 7,578.05 | 5,683.95 | 57 |
| 27.1226.2140.915.0000.00000.0000 | Dental Health Care | 2,301.00 | 180.23 | . 00 | 1,217.63 | 1,083.37 | 53 |
| 27.1226.2150.915.0000.00000.0000 | Vision Care | 618.00 | 48.25 | . 00 | 326.81 | 291.19 | 53 |
| 27.1226.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 112,997.00 | 9,664.18 | . 00 | 62,491.01 | 50,505.99 | 55 |
| 27.1226.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2830.915.0000.00000.0000 | Employer Social Security | 18,054.00 | 1,437.71 | . 00 | 9,630.77 | 8,423.23 | 53 |
| 27.1226.3190.915.0000.00000.0000 | Other Prof \& Technical Services | 2,344.00 | . 00 | . 00 | . 00 | 2,344.00 | 0 |
| 27.1226.3210.915.0000.00000.0000 | Regular Duty Travel | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 27.1226.3220.915.0000.00000.0000 | Workshops and Conf Travel | 5,000.00 | . 00 | . 00 | 144.00 | 4,856.00 | 3 |
| 27.1226.3430.915.0000.00000.0000 | Mail/Postage Serv | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 27.1226.3610.915.0000.00000.0000 | Printing Serv | 313.00 | 6.99 | . 00 | 631.89 | (318.89) | 202 |
| 27.1226.5910.915.0000.00000.0000 | Office Supplies | 6,000.00 | . 00 | . 00 | 4,034.08 | 1,965.92 | 67 |
| 27.1226.5990.915.0000.00000.0000 | Misc. Supp \& Matls | 3,000.00 | . 00 | . 00 | 970.23 | 2,029.77 | 32 |
| 27.1226.6420.915.0000.00000.0000 | Capital-New Equip < \$5000 | 2,500.00 | . 00 | . 00 | . 00 | 2,500.00 | 0 |
| 27.1226.7410.915.0000.00000.0000 | Dues and Fees | 750.00 | . 00 | . 00 | . 00 | 750.00 | 0 |
|  | *Function* 1226 -SupervisionDirection of Instr Staff Totals | \$404,458.00 | \$32,014.43 | \$0.00 | \$219,215.89 | \$185,242.11 | $54 \%$ |
| *Function* 1249-Other School Administration |  |  |  |  |  |  |  |
| 27.1249.5990.915.0000.00000.0000 | Misc. Supp \& Matls | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
|  | *Function* 1249-Other School Administration Totals | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0 \% |
| *Function* 1261-Operating Buildings Services |  |  |  |  |  |  |  |
| 27.1261.1690.915.0000.00000.0000 | Other Operation and Service | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2830.915.0000.00000.0000 | Employer Social Security | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.4110.915.0000.00000.0000 | Building Repair Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.4210.915.0000.00000.0000 | Land/Building Rental Serv | . 00 | . 00 | . 00 | . 00 | . 00 | + |
|  | *Function* 1261-Operating Buildings Services Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| *Function* 1271 - Pupil Transportation Services |  |  |  |  |  |  |  |
| 27.1271.3310.915.0000.00000.0000 | Transportation Serv-Cont Carrier | 2,605.00 | . 00 | . 00 | . 00 | 2,605.00 | 0 |

## Cooperative Activities (Detail)

Fiscal Year to Date 12/31/23

| G/L Account Number | Account Description | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1271.5990.915.9868.00000.0000 | Misc. Supp \& Matls | . 00 | . 00 | . 00 | 1,650.00 | $(1,650.00)$ | +++ |
|  | *Function* 1271-Pupil Transportation Services Totals | \$2,605.00 | \$0.00 | \$0.00 | \$1,650.00 | \$955.00 | 63 \% |
| *Function* 1283-Staff/Personnel Services |  |  |  |  |  |  |  |
| 27.1283.3220.915.0000.00000.0000 | Workshops and Conf Travel | 1,615.00 | . 00 | . 00 | . 00 | 1,615.00 | 0 |
| 27.1283.3220.915.9862.00000.0000 | Workshops and Conf Travel | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| 27.1283.3510.915.9915.00000.0000 | Advertisement Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1283 - Staff/Personnel Services Totals | \$1,615.00 | \$0.00 | \$0.00 | \$0.00 | \$1,615.00 | 0 \% |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1590.915.0000.00000.0000 | Other Technical | 57,881.00 | 4,823.42 | . 00 | 28,940.52 | 28,940.48 | 50 |
| 27.1284.2110.915.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 25.08 | 36.92 | 40 |
| 27.1284.2120.915.0000.00000.0000 | Group Disability | 175.00 | 13.92 | . 00 | 83.52 | 91.48 | 48 |
| 27.1284.2130.915.0000.00000.0000 | Group Health and Accident | 7,054.00 | 567.70 | . 00 | 3,406.80 | 3,647.20 | 48 |
| 27.1284.2140.915.0000.00000.0000 | Dental Health Care | 534.00 | 37.58 | . 00 | 225.48 | 308.52 | 42 |
| 27.1284.2150.915.0000.00000.0000 | Vision Care | 157.00 | 10.44 | . 00 | 62.64 | 94.36 | 40 |
| 27.1284.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 27,714.00 | 2,370.22 | . 00 | 13,771.32 | 13,942.68 | 50 |
| 27.1284.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1284.2830.915.0000.00000.0000 | Employer Social Security | 4,428.00 | 357.92 | . 00 | 2,147.52 | 2,280.48 | 48 |
| 27.1284.3450.915.0000.00000.0000 | Software Lic/Agmts Serv | 5,000.00 | . 00 | . 00 | 3,396.76 | 1,603.24 | 68 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$103,005.00 | \$8,185.38 | \$0.00 | \$52,059.64 | \$50,945.36 | 51 \% |
|  |  |  |  |  |  |  |  |
| 27.1411.8510.915.0000.00000.0000 | Sub-Grantee / Flow through Disbursements | 212,015.00 | . 00 | . 00 | 58,000.00 | 154,015.00 | 27 |
|  | *Function* 1411 - Pmts to Other Mich Publ Schools Totals | \$212,015.00 | \$0.00 | \$0.00 | \$58,000.00 | \$154,015.00 | 27 \% |
| *Function* 1511- Debt Service - Long Term Only - Principal27.1511.7190.915.0000.00000.0000Other LT Debt Principal |  | 198,444.00 | 16,537.00 | . 00 | 99,222.00 | 99,222.00 | 50 |
|  | unction* 1511 - Debt Service - Long Term Only - Principal Totals | \$198,444.00 | \$16,537.00 | \$0.00 | \$99,222.00 | \$99,222.00 | 50 \% |
| *Function* 1611 - Fund Modif to General Ed Fund |  |  |  |  |  |  |  |
| 27.1611.9990.915.0000.00000.0000 | Indirect Cost Recovery | 10,758.00 | . 00 | . 00 | . 00 | 10,758.00 | 0 |
| 27.1611.9990.915.9915.00000.0000 | Indirect Cost Recovery | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$10,758.00 | \$0.00 | \$0.00 | \$0.00 | \$10,758.00 | 0 \% |
| *Function* 1622 - Fund Modif to Special Ed Fund |  |  |  |  |  |  |  |
| 27.1622.9990.915.0000.00000.0000 | Indirect Cost Recovery | 56,477.00 | . 00 | . 00 | . 00 | 56,477.00 | 0 |
|  | *Function* $\mathbf{1 6 2 2}$ - Fund Modif to Special Ed Fund Totals | \$56,477.00 | \$0.00 | \$0.00 | \$0.00 | \$56,477.00 | 0 \% |
| *Function* 1647 - Fund Mod to WEOC |  |  |  |  |  |  |  |
| 27.1647.8110.915.0000.00000.0000 | Fund Modifications | 31,301.00 | . 00 | . 00 | 30,000.00 | 1,301.00 | 96 |
|  | *Function* $\mathbf{1 6 4 7}$ - Fund Mod to WEOC Totals | \$31,301.00 | \$0.00 | \$0.00 | \$30,000.00 | \$1,301.00 | 96\% |
|  | Account Type Expense Totals | \$3,199,613.00 | \$222,452.99 | \$0.00 | \$1,444,905.23 | \$1,754,707.77 | 45\% |
|  | Program 915 - WAVE Program Totals | \$143,515.00 | \$38,906.63 | \$0.00 | \$88,084.84 | \$55,430.16 | $1 \%$ |

Cooperative Activities (Detail)

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program 917-Washtenaw County Tech Consortium
Account Type Revenue
27.0151.0000.917.0000.00000.0000 27.0312.0000.917.2633.00000.0000 27.0518.0000.917.0000.00000.0000
27.0518.0000.917.0000.81010.0000 27.0518.0000.917.0000.81020.0000 27.0518.0000.917.0000.81040.0000 27.0518.0000.917.0000.81050.0000 27.0518.0000.917.0000.81070.0000 27.0518.0000.917.0000.81080.0000 27.0518.0000.917.0000.81100.0000 27.0518.0000.917.0000.81120.0000 27.0518.0000.917.0000.81140.0000

Earnings on Investments and Deposits
Restricted State Revenues Received as Grants School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public
School

| Deposits | . 00 | 3,948.58 | . 00 | 11,431.91 | $(11,431.91)$ | +++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ceived as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| Srvc Prvided to Other Public | 18,031.00 | . 00 | . 00 | . 00 | 18,031.00 | 0 |
| Srvc Prvided to Other Public | 292,808.00 | . 00 | . 00 | 289,952.00 | 2,856.00 | 99 |
| Srvc Prvided to Other Public | 73,093.00 | . 00 | . 00 | 70,924.00 | 2,169.00 | 97 |
| Srvc Prvided to Other Public | 44,991.00 | . 00 | . 00 | 44,287.00 | 704.00 | 98 |
| Srvc Prvided to Other Public | 65,983.00 | . 00 | . 00 | 65,806.00 | 177.00 | 100 |
| Srvc Prvided to Other Public | 70,167.00 | . 00 | . 00 | 68,463.00 | 1,704.00 | 98 |
| Srvc Prvided to Other Public | 15,352.00 | . 00 | . 00 | 14,668.00 | 684.00 | 96 |
| Srvc Prvided to Other Public | 37,297.00 | . 00 | . 00 | 36,423.00 | 874.00 | 98 |
| Srvc Prvided to Other Public | 94,639.00 | . 00 | . 00 | 92,682.00 | 1,957.00 | 98 |
| Srvc Prvided to Other Public | 13,045.00 | . 00 | . 00 | 13,376.00 | (331.00) | 103 |
| *Function* 0000-Revenue Totals | \$725,406.00 | \$3,948.58 | \$0.00 | \$708,012.91 | \$17,393.09 | $98 \%$ |
| Account Type Revenue Totals | \$725,406.00 | \$3,948.58 | \$0.00 | \$708,012.91 | \$17,393.09 | 98\% |

Account Type Expense
*Function* 1284 - Non-Instr Technology Services
27.1284.1170.917.0000.00000.0000 7.124 .1760 .917 .0000 .00000 .0000 7.184 .1790 .917 .00000 .00000 .0000 7.1284 .2110 .917 .0000 .00000 .0000 27.1284 .2110 .917 .0000 .00000 .0000 7.1284.2130.917.0000.000000.0000 27.1284.2130.917.0000.00000.0000 27.1284.2140.917.0000.00000.0000
27.1284.2150.917.0000.00000.0000 27.1284.2150.917.0000.00000.0000
27.1284.2820.917.0000.00000.0000 27.1284.2820.917.0000.00000.0000
27.1284.2820.917.2633.00000.0000 27.1284.2830.917.0000.00000.0000 27.1284.2920.917.0000.00000.0000 27.1284.2990.917.0000.00000.0000 27.1284.4190.917.0000.00000.0000
Program/Department Direction
Information Management
Termination Pay (Severance)
Other Special Payments
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Cash in Lieu of Benefits
Other Benefits
Other Repair \& Maint Serv
*Function* $\mathbf{1 2 8 4}$ - Non-Instr Technology Services

Program 917 - Washtenaw County Tech Consortium

|  | 15,233.00 | . 00 | . 00 | . 00 | 15,233.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 193,892.00 | 8,502.66 | . 00 | 53,937.50 | 139,954.50 | 28 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
|  | . 00 | . 00 | . 00 | (147.68) | 147.68 | +++ |
|  | 635.00 | 22.30 | . 00 | 133.80 | 501.20 | 21 |
|  | 555.00 | 20.02 | . 00 | 120.12 | 434.88 | 22 |
|  | 28,181.00 | 794.92 | . 00 | 4,769.52 | 23,411.48 | 17 |
|  | 2,206.00 | 113.88 | . 00 | 683.88 | 1,522.12 | 31 |
|  | 599.00 | 30.47 | . 00 | 183.47 | 415.53 | 31 |
|  | 96,928.00 | 3,777.39 | . 00 | 23,624.40 | 73,303.60 | 24 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 16,137.00 | 646.90 | . 00 | 4,092.36 | 12,044.64 | 25 |
|  | 1,198.00 | 106.52 | . 00 | 639.12 | 558.88 | 53 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 276,505.00 | 1,743.00 | 269,144.39 | 349,484.82 | $(342,124.21)$ | 224 |
| Totals | \$632,069.00 | \$15,758.06 | \$269,144.39 | \$437,521.31 | (\$74,596.70) | 112 \% |
| Totals | \$632,069.00 | \$15,758.06 | \$269,144.39 | \$437,521.31 | (\$74,596.70) | 112 \% |
| Totals | \$93,337.00 | \$11,809.48) | (\$269,144.39) | \$270,491.60 | \$91,989.79 | 14\% |

# Cooperative Activities (Detail) 

| G/L Account Number | Account Description | Amended Budget C | nth Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 918 - New World Software Account Type Revenue *Function* 0000 -Revenue |  |  |  |  |  |  |  |
| 27.0151.0000.918.0000.00000.0000 | Earnings on Investments and Deposits | . 00 | 2,321.92 | . 00 | 4,493.53 | $(4,493.53)$ | +++ |
| 27.0519.0000.918.0000.00000.0000 | Other Distributions Received from Other Public Schools | 40,080.00 | . 00 | . 00 | . 00 | 40,080.00 | 0 |
| 27.0519.0000.918.0000.81010.0000 | Other Distributions Received from Other Public Schools | 104,580.00 | . 00 | . 00 | . 00 | 104,580.00 | 0 |
| 27.0519.0000.918.0000.81020.0000 | Other Distributions Received from Other Public Schools | 22,564.00 | . 00 | . 00 | . 00 | 22,564.00 | 0 |
| 27.0519.0000.918.0000.81040.0000 | Other Distributions Received from Other Public Schools | 14,540.00 | . 00 | . 00 | . 00 | 14,540.00 | 0 |
| 27.0519.0000.918.0000.81050.0000 | Other Distributions Received from Other Public Schools | 21,188.00 | . 00 | . 00 | . 00 | 21,188.00 | 0 |
| 27.0519.0000.918.0000.81070.0000 | Other Distributions Received from Other Public Schools | 22,049.00 | . 00 | . 00 | . 00 | 22,049.00 | 0 |
| 27.0519.0000.918.0000.81080.0000 | Other Distributions Received from Other Public Schools | 4,998.00 | . 00 | . 00 | . 00 | 4,998.00 | 0 |
| 27.0519.0000.918.0000.81100.0000 | Other Distributions Received from Other Public Schools | 12,050.00 | . 00 | . 00 | . 00 | 12,050.00 | 0 |
| 27.0519.0000.918.0000.81120.0000 | Other Distributions Received from Other Public Schools | 30,441.00 | . 00 | . 00 | . 00 | 30,441.00 | 0 |
| 27.0519.0000.918.0000.81140.0000 | Other Distributions Received from Other Public Schools | 4,081.00 | . 00 | . 00 | . 00 | 4,081.00 | 0 |
| 27.0519.0000.918.0000.81901.0000 | Other Distributions Received from Other Public Schools | 1,518.00 | . 00 | . 00 | . 00 | 1,518.00 | 0 |
| 27.0519.0000.918.0000.81903.0000 | Other Distributions Received from Other Public Schools | 5,659.00 | . 00 | . 00 | . 00 | 5,659.00 | 0 |
|  | *Function* 0000-Revenue Totals | \$283,748.00 | \$2,321.92 | \$0.00 | \$4,493.53 | \$279,254.47 | $2 \%$ |
|  | Account Type Revenue Totals | \$283,748.00 | \$2,321.92 | \$0.00 | \$4,493.53 | \$279,254.47 | 2 \% |
| Account Type Expense |  |  |  |  |  |  |  |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.918.0000.00000.0000 | Information Management | 38,502.00 | . 00 | . 00 | . 00 | 38,502.00 | 0 |
| 27.1284.2110.918.0000.00000.0000 | Group Life | 118.00 | . 00 | . 00 | . 00 | 118.00 | 0 |
| 27.1284.2120.918.0000.00000.0000 | Group Disability | 105.00 | . 00 | . 00 | . 00 | 105.00 | 0 |
| 27.1284.2130.918.0000.00000.0000 | Group Health and Accident | 4,761.00 | . 00 | . 00 | . 00 | 4,761.00 | 0 |
| 27.1284.2140.918.0000.00000.0000 | Dental Health Care | 546.00 | . 00 | . 00 | . 00 | 546.00 | 0 |
| 27.1284.2150.918.0000.00000.0000 | Vision Care | 149.00 | . 00 | . 00 | . 00 | 149.00 | 0 |
| 27.1284.2820.918.0000.00000.0000 | Contribution to State and Local Retirement Funds | 17,486.00 | . 00 | . 00 | . 00 | 17,486.00 | 0 |
| 27.1284.2830.918.0000.00000.0000 | Employer Social Security | 2,983.00 | . 00 | . 00 | . 00 | 2,983.00 | 0 |
| 27.1284.2920.918.0000.00000.0000 | Cash in Lieu of Benefits | 384.00 | . 00 | . 00 | . 00 | 384.00 | 0 |
| 27.1284.3190.918.0000.00000.0000 | Other Prof \& Technical Services | 15,000.00 | . 00 | 18,996.00 | . 00 | $(3,996.00)$ | 127 |
| 27.1284.4140.918.0000.00000.0000 | Software Maint Agmts Serv | 203,714.00 | . 00 | . 00 | 184,366.36 | 19,347.64 | 91 |
| 27.1284.6450.918.0000.00000.0000 | Capital-Repl Equip >\$5000 | . 00 | . 00 | 34,213.74 | . 00 | (34,213.74) | +++ |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$283,748.00 | \$0.00 | \$53,209.74 | \$184,366.36 | \$46,171.90 | 84 \% |
| *Function* 1611 - Fund Modif to General Ed Fund |  |  |  |  |  |  |  |
| 27.1611.8110.918.0000.00000.0000 | Fund Modifications | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Account Type Expense Totals | \$283,748.00 | \$0.00 | \$53,209.74 | \$184,366.36 | \$46,171.90 | 84 \% |
|  | Program 918-New World Software Totals | \$0.00 | \$2,321.92 | (\$53,209.74) | (\$179,872.83) | \$233,082.57 | -82\% |

# Cooperative Activities (Detail) 

$\square$

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

| G/L Account Number |
| :--- |
| Program 919 - Medicaid Programs |
| Account Type Revenue |
| *Function* $\mathbf{0 0 0 0}$ - Revenue |
| 27.0151.0000.919.0000.00000.000 |
| 27.0181.0000.919.0000.00000.0000 |
| 27.0181.0000.919.0000.10920.0000 |
| 27.0312.0000.919.2083.00000.0000 |
| 27.0312 .0000 .919 .2633 .00000 .0000 |
| 27.0412 .0000 .919 .0000 .00000 .0000 |
| 27.0412 .0000 .919 .0000 .10919 .0000 |

Earnings on Investments and Deposits
Revenue from Community Service Activites
Revenue from Community Service Activites
Restricted State Revenues Received as Grants
Restricted State Revenues Received as Grants
Unrestricted Received from Federal Government Through State
Unrestricted Received from Federal Government Through State
*Function* $\mathbf{0 0 0 0}$ - Revenue Totals

| 852,000.00 | 118,037.60 | . 00 | 655,089.63 | 196,910.37 | 77 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 6,856,114.00 | 526,680.00 | . 00 | 3,160,080.00 | 3,696,034.00 | 46 |
| 200,365.00 | . 00 | . 00 | . 00 | 200,365.00 | 0 |
| 37,133.00 | 2,905.10 | . 00 | 9,635.30 | 27,497.70 | 26 |
| . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| 250,000.00 | 72,606.31 | . 00 | 154,710.33 | 95,289.67 | 62 |
| \$8,195,612.00 | \$720,229.01 | \$0.00 | \$3,979,515.26 | \$4,216,096.74 | 49 \% |
| \$8,195,612.00 | \$720,229.01 | \$0.00 | \$3,979,515.26 | \$4,216,096.74 | 49 \% |

## Account Type Expense

*Function* 1213 - Health Services
27.1213.3130.919.0000.00000.0000

Pupil Services

|  | 19,590.00 | . 00 | 10,305.00 | 6,195.00 | 3,090.00 | 84 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 1213-Health Services Totals | \$19,590.00 | \$0.00 | \$10,305.00 | \$6,195.00 | \$3,090.00 | 84 \% |

*Function* 1226 - SupervisionDirection of Instr Staft

|  | 95,860.00 | 5,998.58 | . 00 | 41,719.67 | 54,140.33 | 44 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 3,055.00 | . 00 | . 00 | 832.12 | 2,222.88 | 27 |
|  | . 00 | . 00 | . 00 | (675.57) | 675.57 | +++ |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 84.00 | 5.28 | . 00 | 36.72 | 47.28 | 44 |
|  | 243.00 | 4.66 | . 00 | 74.52 | 168.48 | 31 |
|  | 7,020.00 | 1,633.94 | . 00 | 6,615.78 | 404.22 | 94 |
|  | 460.00 | 112.76 | . 00 | 451.02 | 8.98 | 98 |
|  | 128.00 | 30.28 | . 00 | 122.16 | 5.84 | 95 |
|  | 44,286.00 | 2,797.02 | . 00 | 19,318.71 | 24,967.29 | 44 |
|  | 1,460.00 | . 00 | . 00 | 422.26 | 1,037.74 | 29 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 7,336.00 | 441.91 | . 00 | 3,058.82 | 4,277.18 | 42 |
|  | 235.00 | . 00 | . 00 | 63.64 | 171.36 | 27 |
|  | . 00 | 7,099.51 | . 00 | 7,099.51 | (7,099.51) | +++ |
|  | 50.00 | . 00 | . 00 | . 00 | 50.00 | 0 |
|  | 70.00 | . 00 | . 00 | 71.39 | (1.39) | 102 |
|  | 55,272.00 | . 00 | . 00 | 55,272.00 | . 00 | 100 |
|  | 145.00 | . 00 | . 00 | . 00 | 145.00 | 0 |
|  | . 00 | . 00 | . 00 | 525.00 | (525.00) | +++ |
| Totals | \$215,704.00 | \$18,123.94 | \$0.00 | \$135,007.75 | \$80,696.25 | 63 \% |
|  | 4,000.00 | . 00 | . 00 | 4,727.81 | (727.81) | 118 |
| Totals | \$4,000.00 | \$0.00 | \$0.00 | \$4,727.81 | (\$727.81) | 118 \% |


#### Abstract

27.1226.1620.919.0000.00000.0000 27.1226.1620.919.0000.10919.0000 27.1226.1790.919.0000.00000.0000 27.1226.1790.919.0000.10919.0000 27.1226 .21120 .919 .0000 .00000 .0000 7.1226 .2130 .919 .0000 .00000 .0000 7.1226 .2140 .919 .0000 .00000 .0000 27.1226 .2150 .919 .0000 .00000 .0000 7.1226 .2820 .919 .0000 .00000 .0000 7.1226 .2820 .919 .0000 .10919 .0000 7.1226 .2820 .919 .2633 .00000 .0000 27.1226 .2820 .919 .2633 .00000 .0000 27.1226 .2830 .919 .0000 .00000 .0000 27.1226.2990.919.0000.00000.0000 27.1226.2910.919.0000.000000.0000 27.1226 .3210 .919 .0000 .00000 .0000 27.1226 .3430 .919 .0000 .00000 .0000 27.1226.3430.919.0000.00000.0000 7.1226.4140.919.0000.00000.0000 27.1226.5990.919.0000.00000.0000 27.1226.6460.919.0000.00000.0000


Secretary-Clerical-Bookkeeper
27.1231.3180.919.0000.00000.0000

Secretary-Clerical-Bookkeeper
Other Special Payments
Other Special Payments
Group Life
Group Life
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds
Employer Social Security
Employer Social Security
Other Benefits
Regular Duty Travel
Megular Duty Trave
Software Maint Agmts Serv
Misc. Supp \& Matls
Capital-Repl Equip < $\$ 5000$
*Function* 1226 - SupervisionDirection of Instr Staff Totals

Audit Services
*Function* 1231 - Board of Education Totals

## *Function* 1283 - Staff/Personnel Services

| 27.1283.3220.919.0000.00000.0000 | Workshops and Conf Travel |
| :--- | :--- |
| 27.1283.3220.919.0000.10919.0000 | Workshops and Conf Travel |

*Function* 1284 - Non-Instr Technology Services
27.1284.3160.919.0000.10919.0000 Management Info Services ${ }_{*}$ Function* $^{*}$ 1284 - Non-Instr Technology Services Totals

## Eunction* 1411 - Pmts to Other Mich Publ School

27.1411 .8510 .919 .0000 .00000 .0000
27.1411 .8510 .919 .0000 .10919 .0000

Sub-Grantee / Flow through Disbursements
*Function* 1411 - Pmts to Other Mich Publ Schools Totals

| 594.00 | .00 |
| ---: | ---: |
| $1,000.00$ | .00 |
| $\$ 1,594.00$ | $\$ 0.00$ |


| .00 | .00 |
| :--- | ---: |
| .00 | 1.972 .10 |

$00 \quad 594.00$

| $20,540.00$ | .00 | .00 | $5,162.55$ | $15,377.45$ | 25 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $\$ 20,540.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 5,162.55$ | $\$ 15,377.45$ | $25 \%$ |

## Cooperative Activities (Detail)

| G/L Account Number | Account Description |  | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Program 919-Medicaid Programs Totals | \$1,690,504.00 | \$702,105.07 | (\$10,305.00) | \$3,826,450.05 | (\$2,125,641.05) | $46 \%$ |
|  |  |  | \$1,092,455.00 | \$968,594.35 |  | \$5,885,956.88 |  |  |

Washtenaw Intermediate School District

## Investments

General Education
Investment

Settlement Date
Maturity Date
Principal
Int. Rate
MILAF Investment

| Cash Movement | Beginning Balance | in/(out) |
| :--- | :---: | :---: |
| MILAF GE Investment Max |  |  |
| MILAF GE Investment Term | $3,680,158.23$ | $17,124.79$ |

Special Education

|  | Investment | Settlement Date | Maturity Date | Principal | Int. Rate |
| :--- | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| 5/3 Bank cert of dep | $6 / 8 / 2022$ | $12 / 8 / 2022$ | $\$$ | - | $0.05 \%$ |
| OId National Bank | $7 / 26 / 2023$ | $4 / 26 / 2024$ | $\$$ | $268,836.24$ | $0.10 \%$ |
|  |  |  |  | $\$$ | $268,836.24$ |


| Cash Movement | Beginning Balance | in/(out) | Ending Balance |  |
| :--- | ---: | ---: | ---: | ---: |
| Investments | $\$$ |  |  |  |
| Comerica | $\$ 68,836.24$ | $\$$ | - | $\$$ |
| MBIA | $\$$ | $2,832.82$ | $\$$ | 12.40 |

## Washtenaw Int School District

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| AP - Accounts Payable MILAF |  |  |  |  |  |  |  |  |  |
| Check |  |  |  |  |  |  |  |  |  |
| 212699 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | Buckles \& Buckles P.L.C. | \$414.80 | \$414.80 | \$0.00 |
| 212700 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CHAPTER 13 TRUSTEE | \$562.00 | \$562.00 | \$0.00 |
| 212701 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | Collis, Stuart M | \$540.11 | \$540.11 | \$0.00 |
| 212702 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | GORHAM, ADRIANA | \$1,250.00 | \$1,250.00 | \$0.00 |
| 212703 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PALMER, ANLYA | \$817.50 | \$817.50 | \$0.00 |
| 212704 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | Ronald Rich \& Associates | \$119.86 | \$119.86 | \$0.00 |
| 212705 | 12/01/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WASHTENAW UNITED WAY | \$527.12 | \$527.12 | \$0.00 |
| 212706 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ABSOPURE WATER COMPANY, LLC | \$132.05 | \$132.05 | \$0.00 |
| 212707 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ALTECH MECHANICAL SERVICES LLC | \$1,848.74 | \$1,848.74 | \$0.00 |
| 212708 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ANN ARBOR CITY TREASURER | \$776.90 | \$776.90 | \$0.00 |
| 212709 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ASSA ABLOY ENTRANCE SYSTEMS US INC | \$330.00 | \$330.00 | \$0.00 |
| 212710 | 12/08/2023 | Voided | Will be Re-issued | 01/10/2024 | Accounts Payable | ASSOCIATED PLUMBING \& SEWER SERVICE, INC | \$267.00 |  |  |
| 212711 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | AT\&T | \$50.92 | \$50.92 | \$0.00 |
| 212712 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | AT\&T MOBILITY | \$6,025.44 | \$6,025.44 | \$0.00 |
| 212713 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | BARUZZINI AQUATICS | \$7,690.00 | \$7,690.00 | \$0.00 |
| 212714 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | BEARCOM | \$1,817.60 | \$1,817.60 | \$0.00 |
| 212715 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | BLAZEJEWSKI, ADAM | \$1,425.00 | \$1,425.00 | \$0.00 |
| 212716 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | BRAIN AND SENSORY SUPPORT CO. | \$990.00 | \$990.00 | \$0.00 |
| 212717 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CARELINC MEDICAL EQUP \& SUPPLIES CO LLC | \$115.81 | \$115.81 | \$0.00 |
| 212718 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CARPENTRY CONCEPTS | \$2,212.00 | \$2,212.00 | \$0.00 |
| 212719 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CITY OF DEXTER | \$181.50 | \$181.50 | \$0.00 |
| 212720 | 12/08/2023 | Voided | Wrong Vendor | 12/19/2023 | Accounts Payable | CLI CONCRETE LEVELING, INC | \$84.32 |  |  |
| 212721 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CORREA, ALEXIS | \$1,250.00 | \$1,250.00 | \$0.00 |
| 212722 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CRISIS PREVENTION INSTITUTE, INC | \$600.00 | \$600.00 | \$0.00 |
| 212723 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | DISCOUNT SCHOOL SUPPLY | \$186.12 | \$186.12 | \$0.00 |
| 212724 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | DOMINICK, SARAH | \$800.00 | \$800.00 | \$0.00 |
| 212725 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | DTE ENERGY | \$2,732.09 | \$2,732.09 | \$0.00 |
| 212726 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$4.89 | \$4.89 | \$0.00 |
| 212727 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | FELKS, ALAINA | \$300.00 | \$300.00 | \$0.00 |
| 212728 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | FERGUSON ENTERPRISES, LLC | \$152.55 | \$152.55 | \$0.00 |
| 212729 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | FRONTLINE TECHNOLOGIES GROUP, LLC | \$6,300.00 | \$6,300.00 | \$0.00 |
| 212730 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | GIFTED NURSES, LLC | \$59,132.64 | \$59,132.64 | \$0.00 |
| 212731 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | GUYTON, ELIZABETH | \$1,410.00 | \$1,410.00 | \$0.00 |
| 212732 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | HANCOCK, DYLAN JAKOB | \$150.00 | \$150.00 | \$0.00 |
| 212733 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | HIGGINS, KRISTA | \$190.19 | \$190.19 | \$0.00 |
| 212734 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | HULINGS AND ASSOCIATES LLC | \$262.50 | \$262.50 | \$0.00 |
| 212735 | 12/08/2023 | Open |  |  | Accounts Payable | INSECTECH INC | \$76.00 |  |  |
| 212736 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | INTERIOR SYSTEMS CONTRACT GRP, INC | \$7,133.00 | \$7,133.00 | \$0.00 |
| 212737 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | JOSTENS | \$1,585.85 | \$1,585.85 | \$0.00 |
| 212738 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | KAYMBU INC | \$11,137.00 | \$11,137.00 | \$0.00 |

## Washtenaw Int School District

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212739 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | KEEFER, GEORGIA ANN | \$1,200.00 | \$1,200.00 | \$0.00 |
| 212740 | 12/08/2023 | Open |  |  | Accounts Payable | KEYGUARD ASSISTIVE TECHNOLOGY | \$342.83 |  |  |
| 212741 | 12/08/2023 | Open |  |  | Accounts Payable | LAZ PARKING MIDWEST LLC | \$192.00 |  |  |
| 212742 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | LCK COACHING AND CONSULTING, LLC | \$6,895.83 | \$6,895.83 | \$0.00 |
| 212743 | 12/08/2023 | Open |  |  | Accounts Payable | LEAF CAPITAL FUNDING LLC | \$572.40 |  |  |
| 212744 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | LEONARD'S SYRUPS | \$143.15 | \$143.15 | \$0.00 |
| 212745 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | LESSER FARMS | \$114.00 | \$114.00 | \$0.00 |
| 212746 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MALBOUEF, ANDREW, LAWRENCE | \$1,858.41 | \$1,858.41 | \$0.00 |
| 212747 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MARSHALL MUSIC CO. | \$343.85 | \$343.85 | \$0.00 |
| 212748 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MCKELVIE, JOANNE | \$164.95 | \$164.95 | \$0.00 |
| 212749 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MERIDIAN WINDS BAND INSTRUMENT | \$200.00 | \$200.00 | \$0.00 |
| 212750 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MI ASSOC OF ADM SPEC ED | \$200.00 | \$200.00 | \$0.00 |
| 212751 | 12/08/2023 | Open |  |  | Accounts Payable | MICHIGAN BRAILLE TRANSCRIBING FUND | \$9,879.65 |  |  |
| 212752 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MICHIGAN SCHOOLS ENERGY COOPERTA | \$14,597.15 | \$14,597.15 | \$0.00 |
| 212753 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MILLER, RHOSHAWDA | \$300.00 | \$300.00 | \$0.00 |
| 212754 | 12/08/2023 | Open |  |  | Accounts Payable | N2Y LLC | \$32,940.22 |  |  |
| 212755 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | OFFICE DEPOT INC | \$2,165.80 | \$2,165.80 | \$0.00 |
| 212756 | 12/08/2023 | Open |  |  | Accounts Payable | PEEKAPAK INC | \$159.00 |  |  |
| 212757 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PENA, DEANNA | \$195.21 | \$195.21 | \$0.00 |
| 212758 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PEOPLE DRIVEN TECHNOLOGY, INC | \$7,225.00 | \$7,225.00 | \$0.00 |
| 212759 | 12/08/2023 | Open |  |  | Accounts Payable | POPE, GINA | \$163.80 |  |  |
| 212760 | 12/08/2023 | Open |  |  | Accounts Payable | POWERSCHOOL GROUP, LLC | \$22,800.00 |  |  |
| 212761 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PRAIRIE FARMS DAIRY INC | \$2,772.72 | \$2,772.72 | \$0.00 |
| 212762 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PRINT-TECH | \$660.01 | \$660.01 | \$0.00 |
| 212763 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PROCARE THERAPY | \$16,171.64 | \$16,171.64 | \$0.00 |
| 212764 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PROPIO LS, LLC | \$1,048.77 | \$1,048.77 | \$0.00 |
| 212765 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | R. A. DINKEL \& ASSOCIATES, INC | \$2,156.00 | \$2,156.00 | \$0.00 |
| 212766 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | RNA FACILITIES MANAGEMENT | \$4,888.10 | \$4,888.10 | \$0.00 |
| 212767 | 12/08/2023 | Open |  |  | Accounts Payable | ROBERT HALF | \$4,608.00 |  |  |
| 212768 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ROSE PEST SOLUTIONS | \$944.00 | \$944.00 | \$0.00 |
| 212769 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | SPARKS, TORY | \$2,700.00 | \$2,700.00 | \$0.00 |
| 212770 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | STADIUM HARDWARE | \$34.54 | \$34.54 | \$0.00 |
| 212771 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | STATE OF MICHIGAN - POLICE | \$5,653.75 | \$5,653.75 | \$0.00 |
| 212772 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | STRATEGIC INTERVENTION SOLUTIONS LLC | \$3,000.00 | \$3,000.00 | \$0.00 |
| 212773 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | SUPERIOR TOWNSHIP UTILITY DEPARTMENT | \$903.56 | \$903.56 | \$0.00 |
| 212774 | 12/08/2023 | Open |  |  | Accounts Payable | TEXAS SCHOOL FOR THE BIND AND VISUALLY IMPAIRED | \$300.00 |  |  |
| 212775 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | THE D.M. BURR GROUP | \$19,639.00 | \$19,639.00 | \$0.00 |
| 212776 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | THE MIGHTY OAK PROJECT, INC | \$9,339.50 | \$9,339.50 | \$0.00 |
| 212777 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | THE PRINT GIANTS | \$1,343.00 | \$1,343.00 | \$0.00 |
| 212778 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | THRUN LAW FIRM, P.C. | \$5,729.14 | \$5,729.14 | \$0.00 |
| 212779 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | TOWN AND COUNTRY POOLS INC | \$739.35 | \$739.35 | \$0.00 |

## Washtenaw Int School District

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212780 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | UNIVERSITY OF MICHIGAN PEDIATRIC | \$1,275.00 | \$1,275.00 | \$0.00 |
| 212781 | 12/08/2023 | Open |  |  | Accounts Payable | UNIVERSITY OF NORTH CAROLINA - CHAPEL HILL | \$600.00 |  |  |
| 212782 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | VALLE, MARGARET | \$249.97 | \$249.97 | \$0.00 |
| 212783 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | VERIZON WIRELESS | \$7,460.38 | \$7,460.38 | \$0.00 |
| 212784 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WASHTENAW COMMUNITY COLLEGE | \$3,776.50 | \$3,776.50 | \$0.00 |
| 212785 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WASTE MANAGEMENT OF MICHIGAN | \$1,528.58 | \$1,528.58 | \$0.00 |
| 212786 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WEATHERPROOFING TECHNOLOGIES, INC | \$1,472.00 | \$1,472.00 | \$0.00 |
| 212787 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WEAVER, TERRY | \$249.42 | \$249.42 | \$0.00 |
| 212788 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WEX BANK | \$256.97 | \$256.97 | \$0.00 |
| 212789 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WISS, JANNEY, ELSTNER ASSOCIATES, INC | \$625.00 | \$625.00 | \$0.00 |
| 212790 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | YOUNG, RACHEL | \$450.00 | \$450.00 | \$0.00 |
| 212791 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | ZHOU-KOURVO, AMORY | \$1,425.00 | \$1,425.00 | \$0.00 |
| 212792 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | GENOVA DEVELOPMENT | \$225.00 | \$225.00 | \$0.00 |
| 212793 | 12/08/2023 | Open |  |  | Accounts Payable | NOVA ENVIRONMENTAL, INC. | \$6,100.00 |  |  |
| 212794 | 12/08/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | SET - SEG | \$24,466.00 | \$24,466.00 | \$0.00 |
| 212795 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | BECK, JEANETTE | \$35.00 | \$35.00 | \$0.00 |
| 212796 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | DOLLAR BILL PRINTING | \$2,039.39 | \$2,039.39 | \$0.00 |
| 212797 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | FARHA, NIVEAN | \$738.00 | \$738.00 | \$0.00 |
| 212798 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | LEATHERWOOD, ICSHAI RENEE | \$454.50 | \$454.50 | \$0.00 |
| 212799 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MYERS, MICHELLE | \$1,062.00 | \$1,062.00 | \$0.00 |
| 212800 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | PALMER, TASHA RACHELLE | \$472.50 | \$472.50 | \$0.00 |
| 212801 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | RALLS, REBEKAH | \$362.80 | \$362.80 | \$0.00 |
| 212802 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | SPENCER, ALISHA | \$900.00 | \$900.00 | \$0.00 |
| 212803 | 12/11/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | VANCE, LEAH | \$81.76 | \$81.76 | \$0.00 |
| 212804 | 12/18/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | Buckles \& Buckles P.L.C. | \$414.80 | \$414.80 | \$0.00 |
| 212805 | 12/18/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | CHAPTER 13 TRUSTEE | \$562.00 | \$562.00 | \$0.00 |
| 212806 | 12/18/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | Collis, Stuart M | \$434.41 | \$434.41 | \$0.00 |
| 212807 | 12/18/2023 | Open |  |  | Accounts Payable | NEXT LOAN | \$117.37 |  |  |
| 212808 | 12/18/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | VFAIRS LLC | \$12,456.87 | \$12,456.87 | \$0.00 |
| 212809 | 12/18/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | WASHTENAW UNITED WAY | \$527.12 | \$527.12 | \$0.00 |
| 212810 | 12/21/2023 | Open |  |  | Accounts Payable | 7 CYLINDERS STUDIO, LLC | \$4,250.00 |  |  |
| 212811 | 12/21/2023 | Open |  |  | Accounts Payable | ABSOPURE WATER COMPANY, LLC | \$26.00 |  |  |
| 212812 | 12/21/2023 | Open |  |  | Accounts Payable | ALBOUM TRANSLATION SERVIES | \$1,251.06 |  |  |
| 212813 | 12/21/2023 | Open |  |  | Accounts Payable | ANDERSON, ADJANEE | \$35.00 |  |  |
| 212814 | 12/21/2023 | Open |  |  | Accounts Payable | ANN ARBOR YMCA | \$80.00 |  |  |
| 212815 | 12/21/2023 | Open |  |  | Accounts Payable | AT\&T | \$3,512.53 |  |  |
| 212816 | 12/21/2023 | Open |  |  | Accounts Payable | AT\&T MOBILITY | \$7.85 |  |  |
| 212817 | 12/21/2023 | Open |  |  | Accounts Payable | BARNES \& NOBLE, INC. | \$5,540.00 |  |  |
| 212818 | 12/21/2023 | Open |  |  | Accounts Payable | BELLE ARBOR COMMONS LLC | \$2,617.78 |  |  |
| 212819 | 12/21/2023 | Open |  |  | Accounts Payable | CANON FINANCIAL SERVICES INC | \$2,395.28 |  |  |
| 212820 | 12/21/2023 | Open |  |  | Accounts Payable | CENTRAL ACADEMY | \$5,881.00 |  |  |
| 212821 | 12/21/2023 | Open |  |  | Accounts Payable | CHELSEA SCHOOL DISTRICT | \$1,312,760.00 |  |  |
| 212822 | 12/21/2023 | Open |  |  | Accounts Payable | CLI CONCRETE LEVELING, INC | \$11,580.00 |  |  |
| 212823 | 12/21/2023 | Open |  |  | Accounts Payable | CROSHECK, GLORIANNE | \$300.00 |  |  |

## Washtenaw Int School District

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212824 | 12/21/2023 | Open |  |  | Accounts Payable | DOLLAR BILL PRINTING | \$1,795.77 |  |  |
| 212825 | 12/21/2023 | Open |  |  | Accounts Payable | DOUDNEY, CLAUDIA | \$211.01 |  |  |
| 212826 | 12/21/2023 | Open |  |  | Accounts Payable | DTE ENERGY | \$1,071.71 |  |  |
| 212827 | 12/21/2023 | Open |  |  | Accounts Payable | ELLISON, ROY | \$146.76 |  |  |
| 212828 | 12/21/2023 | Open |  |  | Accounts Payable | FARHA, NIVEAN | \$693.00 |  |  |
| 212829 | 12/21/2023 | Open |  |  | Accounts Payable | FERGUSON ENTERPRISES, LLC | \$20.28 |  |  |
| 212830 | 12/21/2023 | Open |  |  | Accounts Payable | FIRE ALARM SERVICES, INC | \$688.68 |  |  |
| 212831 | 12/21/2023 | Open |  |  | Accounts Payable | FRANCIS, ASTRID, EMILY | \$500.00 |  |  |
| 212832 | 12/21/2023 | Open |  |  | Accounts Payable | GIFTED NURSES, LLC | \$48,757.01 |  |  |
| 212833 | 12/21/2023 | Open |  |  | Accounts Payable | GLOBAL TECH ACADEMY | \$51,529.00 |  |  |
| 212834 | 12/21/2023 | Open |  |  | Accounts Payable | GORDON FOOD SERVICE | \$1,227.95 |  |  |
| 212835 | 12/21/2023 | Open |  |  | Accounts Payable | GORHAM, ADRIANA | \$2,500.00 |  |  |
| 212836 | 12/21/2023 | Open |  |  | Accounts Payable | GRAVENSTIJN, DENICE | \$35.00 |  |  |
| 212837 | 12/21/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | HIGGINS, KRISTA | \$164.26 | \$164.26 | \$0.00 |
| 212838 | 12/21/2023 | Open |  |  | Accounts Payable | HILL PEDAGOGIES SERVICES, INC | \$7,000.00 |  |  |
| 212839 | 12/21/2023 | Open |  |  | Accounts Payable | INSECTECH INC | \$165.00 |  |  |
| 212840 | 12/21/2023 | Open |  |  | Accounts Payable | JUSTICE LEADERS COLLABORTIVE LLC | \$3,825.00 |  |  |
| 212841 | 12/21/2023 | Open |  |  | Accounts Payable | KEEFER, GEORGIA ANN | \$750.00 |  |  |
| 212842 | 12/21/2023 | Open |  |  | Accounts Payable | KONICA MINOLTA - ALBIN | \$24.22 |  |  |
| 212843 | 12/21/2023 | Open |  |  | Accounts Payable | KRAVCHUK, TATYANA | \$35.00 |  |  |
| 212844 | 12/21/2023 | Open |  |  | Accounts Payable | KRISTEN HAYES CONSULTING | \$6,500.00 |  |  |
| 212845 | 12/21/2023 | Open |  |  | Accounts Payable | LEATHERWOOD, ICSHAI RENEE | \$189.00 |  |  |
| 212846 | 12/21/2023 | Open |  |  | Accounts Payable | LOVETT, JILLIAN | \$300.00 |  |  |
| 212847 | 12/21/2023 | Open |  |  | Accounts Payable | LUMBAN TORURAN , DEWI, M | \$35.00 |  |  |
| 212848 | 12/21/2023 | Open |  |  | Accounts Payable | MANSOOR , TOOBA | \$750.00 |  |  |
| 212849 | 12/21/2023 | Open |  |  | Accounts Payable | MARSHALL MUSIC CO. | \$25.00 |  |  |
| 212850 | 12/21/2023 | Open |  |  | Accounts Payable | MARTIN AND MCLITTLE CONSULTING, LLC | \$700.00 |  |  |
| 212851 | 12/21/2023 | Open |  |  | Accounts Payable | MCCALLA, CRAIG LEE | \$300.00 |  |  |
| 212852 | 12/21/2023 | Reconciled |  | 12/31/2023 | Accounts Payable | MENTOR2YOUTH INC | \$1,226.40 | \$1,226.40 | \$0.00 |
| 212853 | 12/21/2023 | Open |  |  | Accounts Payable | MILAN AREA SCHOOLS | \$1,231,184.00 |  |  |
| 212854 | 12/21/2023 | Open |  |  | Accounts Payable | MYERS, MICHELLE | \$972.00 |  |  |
| 212855 | 12/21/2023 | Open |  |  | Accounts Payable | NORIX GROUP INC | \$824.61 |  |  |
| 212856 | 12/21/2023 | Open |  |  | Accounts Payable | OFFICE DEPOT INC | \$773.87 |  |  |
| 212857 | 12/21/2023 | Open |  |  | Accounts Payable | PALMER, ANLYA | \$907.50 |  |  |
| 212858 | 12/21/2023 | Open |  |  | Accounts Payable | PALMER, TASHA RACHELLE | \$432.00 |  |  |
| 212859 | 12/21/2023 | Open |  |  | Accounts Payable | PARENTS AS TEACHERS NATIONAL | \$310.00 |  |  |
| 212860 | 12/21/2023 | Open |  |  | Accounts Payable | PEARSON ASSESSMENTS | \$138.00 |  |  |
| 212861 | 12/21/2023 | Open |  |  | Accounts Payable | PRAIRIE FARMS DAIRY INC | \$2,607.30 |  |  |
| 212862 | 12/21/2023 | Open |  |  | Accounts Payable | PRINT-TECH | \$14,520.07 |  |  |
| 212863 | 12/21/2023 | Open |  |  | Accounts Payable | PROCARE THERAPY | \$2,463.40 |  |  |
| 212864 | 12/21/2023 | Open |  |  | Accounts Payable | PROPIO LS, LLC | \$2,237.79 |  |  |
| 212865 | 12/21/2023 | Open |  |  | Accounts Payable | R. A. DINKEL \& ASSOCIATES, INC | \$420.00 |  |  |
| 212866 | 12/21/2023 | Open |  |  | Accounts Payable | REGENTS OF THE UNIVERSITY OF MICHIGAN | \$4,788.03 |  |  |
| 212867 | 12/21/2023 | Open |  |  | Accounts Payable | RNA FACILITIES MANAGEMENT | \$4,888.10 |  |  |
| 212868 | 12/21/2023 | Open |  |  | Accounts Payable | ROBERT HALF | \$2,880.00 |  |  |

## Washtenaw Int School Distric

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212869 | 12/21/2023 | Open |  |  | Accounts Payable | ROSA EDUCATIONAL CONSULTING, INC | \$3,200.00 |  |  |
| 212870 | 12/21/2023 | Open |  |  | Accounts Payable | ROSE PEST SOLUTIONS | \$164.00 |  |  |
| 212871 | 12/21/2023 | Open |  |  | Accounts Payable | SHAKIR, TEHMINA | \$200.00 |  |  |
| 212872 | 12/21/2023 | Open |  |  | Accounts Payable | SOUTH ARBOR CHARTER ACADEMY | \$116,455.00 |  |  |
| 212873 | 12/21/2023 | Open |  |  | Accounts Payable | SOUTH POINTE SCHOLARS CHARTER ACADEMY | \$177,930.00 |  |  |
| 212874 | 12/21/2023 | Open |  |  | Accounts Payable | SPENCER, ALISHA | \$630.00 |  |  |
| 212875 | 12/21/2023 | Open |  |  | Accounts Payable | SPRAGUE, JASON, MICHAEL | \$35.00 |  |  |
| 212876 | 12/21/2023 | Open |  |  | Accounts Payable | STATE OF MICHIGAN - LARA | \$130.00 |  |  |
| 212877 | 12/21/2023 | Open |  |  | Accounts Payable | STRATEGIC INTERVENTION SOLUTIONS LLC | \$3,000.00 |  |  |
| 212878 | 12/21/2023 | Open |  |  | Accounts Payable | SUPERIOR TOWNSHIP UTILITY DEPARTMENT | \$257.46 |  |  |
| 212879 | 12/21/2023 | Open |  |  | Accounts Payable | TAIWO-MUSTAPHA, ADETAYO | \$35.00 |  |  |
| 212880 | 12/21/2023 | Open |  |  | Accounts Payable | TEACH TOWN | \$14,840.00 |  |  |
| 212881 | 12/21/2023 | Open |  |  | Accounts Payable | TEASDALE, KRISTEN, R | \$35.00 |  |  |
| 212882 | 12/21/2023 | Open |  |  | Accounts Payable | THE CREATURE CONSERVANCY | \$400.00 |  |  |
| 212883 | 12/21/2023 | Open |  |  | Accounts Payable | THE D.M. BURR GROUP | \$19,634.34 |  |  |
| 212884 | 12/21/2023 | Open |  |  | Accounts Payable | TOTAL ENERGY SYSTEMS, LLC | \$2,584.87 |  |  |
| 212885 | 12/21/2023 | Open |  |  | Accounts Payable | TRACE3 LLC | \$25,617.00 |  |  |
| 212886 | 12/21/2023 | Open |  |  | Accounts Payable | UMB BANK, N.A. | \$300.00 |  |  |
| 212887 | 12/21/2023 | Open |  |  | Accounts Payable | UNUM LIFE INSURANCE COMPANY OF AMERICA | \$17,832.19 |  |  |
| 212888 | 12/21/2023 | Open |  |  | Accounts Payable | VISTASHARE LLC | \$225.00 |  |  |
| 212889 | 12/21/2023 | Open |  |  | Accounts Payable | W W NORTON \& COMPANY, INC | \$73.10 |  |  |
| 212890 | 12/21/2023 | Open |  |  | Accounts Payable | WARREN, CHRISTINA | \$300.00 |  |  |
| 212891 | 12/21/2023 | Open |  |  | Accounts Payable | WASHTENAW COMMUNITY COLLEGE | \$1,254.94 |  |  |
| 212892 | 12/21/2023 | Open |  |  | Accounts Payable | WASHTENAW TECHNICAL MIDDLE COLL | \$51,585.00 |  |  |
| 212893 | 12/21/2023 | Open |  |  | Accounts Payable | WASTE MANAGEMENT OF MICHIGAN | \$190.43 |  |  |
| 212894 | 12/21/2023 | Open |  |  | Accounts Payable | WATSON II, RONALD | \$3,275.00 |  |  |
| 212895 | 12/21/2023 | Open |  |  | Accounts Payable | WEATHERSPOON, BRITTANY , MARIE | \$35.00 |  |  |
| 212896 | 12/21/2023 | Open |  |  | Accounts Payable | WESTERN PSYCHOLOGICAL SERVICES | \$489.50 |  |  |
| 212897 | 12/21/2023 | Open |  |  | Accounts Payable | WILSON, KETURAH | \$191.83 |  |  |
| 212898 | 12/21/2023 | Open |  |  | Accounts Payable | YOUNG, RACHEL | \$450.00 |  |  |
| 212899 | 12/21/2023 | Open |  |  | Accounts Payable | CERTASITE, LLC | \$3,610.72 |  |  |
| 212900 | 12/21/2023 | Open |  |  | Accounts Payable | EAST ARBOR CHARTER ACADEMY | \$117,069.00 |  |  |
| 212901 | 12/21/2023 | Open |  |  | Accounts Payable | FORTIS ACADEMY | \$97,483.00 |  |  |
| 212902 | 12/21/2023 | Open |  |  | Accounts Payable | GENOVA DEVELOPMENT | \$1,560.50 |  |  |
| 212903 | 12/21/2023 | Open |  |  | Accounts Payable | GRAVIC INC | \$250.00 |  |  |
| 212904 | 12/21/2023 | Open |  |  | Accounts Payable | HONEY CREEK COMMUNITY SCHOOL | \$79,104.00 |  |  |
| 212905 | 12/21/2023 | Open |  |  | Accounts Payable | LIVINGSTON CLASSICAL CYBER ACADEMY | \$6,500.00 |  |  |

## Washtenaw Int School District

## Payment Register

From Payment Date: 12/1/2023 - To Payment Date: 12/31/2023


NOVEMBER/DECEMBER 2023 Head Start Financial Summary
Washtenaw ISD Head Start and Early Head Start Grant 05CH010612-06
Budget Period for 07/01/2023-06/30/2024 Grant Year
*This chart reflects actual expenses through NOVEMBER/DECEMBER 2023

|  | 2023-2024 Head Start Award |  | TOTAL ACTUAL EXPENSE | REMAINING BUDGET | \% USED |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Training and Technical Assistance | \$ | 63,216.00 | \$38,685.69* | \$24,530.31 | 61\% |
| Personnel | \$ | 1,020,291.00 | \$436,469.44 | \$583,821.56 | 43\%\% |
| Fringe Benefits | \$ | 744,580.00 | \$310,440.18 | \$434,139.82 | 42\%\% |
| Equipment |  |  |  |  |  |
| Travel: Out of Town | \$ | 17,753.00 | \$3,514.43 | \$14,238.57 | 20\% |
| Supplies | \$ | 25,000.00 | \$16,437.07 | \$8402.93 | 66\% |
| Facilities/ Construction |  |  |  |  |  |
| Contractual | \$ | 3,573,399.00 | \$87,416.62* | \$87,769.36 | 24\% |
| Other | \$ | 111,256.00 | \$25,450.64 | \$84,235.76 | 23\% |
| TOTAL |  | \$5,555,495.00 | \$918,414.07 | \$1,235,743.93 | 16.53\% |

## Grant Expenditures as a \% of Award <br> 16.53\% of Head Start/EHS Award

Revenue of Award and Grant Expenditures
Head Start/EHS Award
TOTAL REVENUE TO DATE:
TOTAL EXPENDITURES TO DATE:
*TOTAL ENCUMBERANCES:
\$ 669,346.62
\$ 918,414.07
\$3,401.337.00

EXPENDITURES FOR NOVEMBER/DECEMBER 2023: \$177,997.34
Monthly Expenses for NOVEMBER \& DECEMBER 2023:

- Salary and Benefits
- Professional Development
- Electric bill @ Beatty
- Copies/postage
- Printing
- Mileage
- Space rental
- Cleaning services
- Beatty Maintenance






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 Program／Department Direction Other Special Payments
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Cash in Lieu of Benefits Employer Social Security
 Dental Health Care
Vision Care Group Health and Accident
 Group Life
Professional－Education
Other Special Payments Instructional Counseling

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|  | Budget Performance Report |
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| Revenue | Budget $\quad$ Current Mon |




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#### Abstract

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Budget Performance Report










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| 11．1261．4110．000．7234．90716．0000 | Building Repair Serv | ． 00 | 115，240．00 | 115，240．00 | 12，302．20 | 12，661．70 | 40，787．57 | 61，790．73 | 46 | ． 00 |
| 11．1261．5980．000．7234．90716．0000 | Misc．Hardware \＆Tool Supp | ． 00 | 15，000．00 | 15，000．00 | ． 00 | 160.00 | 12，302．54 | 2，537．46 | 83 | ． 00 |
|  | Program $\mathbf{0 0 0}$－Unassigned Totals | \＄0．00 | \＄130，240．00 | \＄130，240．00 | \＄12，302．20 | \＄12，821．70 | \＄61，104．36 | \＄56，313．94 | 57 \％． | \＄0．00 |
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 Cash in Lieu of Benefits
Management Services Retirement Funds
Employer Social Security Contribution to State and Local Group Health and Accident
Dental + ealth Care
Vision Care
 Instructional Counseling
Social Work $\begin{array}{ll}\text { Counselng } & 18,180.00 \\ \text { Instructingal Counseling } & 59,267.00 \\ \text { Social Wrark } & 54.539\end{array}$
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Bank of Montreal Account Statement

BMO Statement for Edward Manuszak II
Statement Period 10/28/2023 to 11/27/2023
Printed On: 01/16/2024
Current Balance: $\$ 242.86$
Previous Balance: $\$ 0.00$
Card Number: $\mathbf{x x x x}-\mathbf{x x x x}-x x x x-3039$
Company Unit: WASHTENAW ISD

| Trans Date | Trans Detail Tax Code | Recelpt Tax Amt | Amount(USD) <br> Tax Excl. Amt |
| :---: | :---: | :---: | :---: |
| 10/26/2023 | Honeybaked Ham Store A | 「M | \$ 183.46 |
|  | - Funat 1118 | 0.00 | \$ 183.46 |
| Fund: 11 | Function: 1118 | Object: 5990 |  |
| Program: 900 | Grant: 0000 | Location: 00000 |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Honeybaked Ham Store A - Meals provided for Policy Council. |  |  |  |
| 11/04/2023 | Amazon.Com Yp1sz68z3 | [ 6 | \$ 36.52 |
|  | Function | 0.00 | \$ 36.52 |
| Fund: 11 <br> Program: 900 | Function: 1118 <br> Grant: 0000 | Object: 5990 Location: 00000 |  |
| Other: 3200 | Project: -- |  |  |
| Purchase Amazon.Com Yp1sz68z3-Yolanda Sealey-Ruiz books for LaDawn |  |  |  |
| 11/13/2023 | Amzn Mktp US Ss73w20w3 | $\sqrt{0}$ | \$ 22.88 |
|  | - | 0.00 | \$22.88 |
| Fund: 11 | Function: 1118 | Objact: 5990 |  |
| Program: 900 | Grant: 0000 | Location: 00000 |  |
| Other: 3200 | Projecti -- |  |  |
| Purchase Amzn Mktp US Ss73w20w3 - Certificate Frames for Head Start Awareness Award recipients. |  |  |  |
| * Indicates a personal transaclion |  |  |  |

## On Completion:

ALL receipts should be altached to this form and then forwarded to your Accounts Administrator


Bank of Montreal Account Statement

BMO Statement for Edward Manuszak II
Statement Period 11/28/2023 to 12/27/2023
Current Balance: \$5,556.61
Previous Balance: $\mathbf{\$ 0 . 0 0}$
Card Number: xxxx-xxxx-xxxx-3039
Company Unit: WASHTENAW ISD

| Trans Date | Trans Detail Tax Code | Receipt <br> Tax Amt | Amount(USD) <br> Tax Excl. Amt |
| :---: | :---: | :---: | :---: |
| 11/28/2023 | Henry Schein | [-7 | \$ 572.39 |
| Fund: 11 <br> Program: 000 <br> Other: 0000 | Function: 1311 <br> Grant: 7234 <br> Project: -- | $\begin{aligned} & 0.00 \\ & \text { Object: } 3130 \\ & \text { Localion: } 90716 \end{aligned}$ | \$ 572,39 |
| Purchase Herry Schein - dental services for HS students |  |  |  |
| 11/30/2023 | Cottage Inn - Broadway | $1 \times 1$ | \$ 119.92 |
|  | -- Function 1110 | 0.00 | \$ 119.92 |
| Fund: 11 <br> Program: 90 | Function: 1118 | Object: 5990 |  |
| Program: ${ }^{\text {Other: }} 3200$ | Grant: 0000 Project: - | Location: 00000 |  |
| Purchase Cottage Inn - Broadway - lunch for a staff meeting at Ann Arbor |  |  |  |
| 11/30/2023 | Honeybaked Ham Store A | Y 1 | \$ 212.00 |
|  | Function: 1351 | 0.00 | \$ 212.00 |
| Fund: 11 Program: 000 | Function: 1351 Grant: 7234 | Object: 5910 Location: 90715 |  |
| Other: 0000 | Grant: 7234 <br> Prolact: - | Location: 90715 |  |
| Purchase Honeybaked Ham Store A - food supplies for November policy council |  |  |  |
| 11/30/2023 | Paypal Twigafounda | $\cdots$ | \$ 495.00 |
|  | - Function 1220 | 0.00 | \$495.00 |
|  | Function: 1226 | Object: 5990 |  |
| Program: 000 <br> Other: 0000 | Grant: 3404 Project: -- | Location: 00000 |  |
| Purchase Paypal Twigafounda - supplies to implement Blockiest |  |  |  |
| 12/01/2023 | Noodles\&co. | V1 | \$ 59.22 |
|  | - | 0.00 | \$ 59.22 |
| Fund: 11 <br> Program: 900 | Functlon: 1118 Grant 0000 | Oblect: 5990 |  |
| Program: 900 <br> Other: 3200 | Grant: 0000 Project: - | Location: 00000 |  |


| 1/16/24, 2: 28 PM |  |  | Statement Keport |
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| 12/07/2023 | Hilton Hotels | \|V| | \$ 702.72 |
|  | $\cdots{ }^{-}$ | 0.00 | \$702.72 |
| Fund: 11 | Function: 1221 | Object: 3220 |  |
| Program: 988 | Grant: 7234 | Location: 90713 |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Hilton Hotels - NHSA parent engagement conference-hotel-HS |  |  |  |
| 12/07/2023 | Hilton Hotels | \|r| | \$ 702.72 |
|  | - | 0.00 | \$ 702.72 |
| Fund: 11 | Funclion: 1221 | Object: 3220 <br> Location: 90713 |  |
| Program: 988 | Grant: 7234 |  |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Hilton Hotels - NHSA Parent engagement conference hotel-HS |  |  |  |
| 12/07/2023 | Hilton Hotels | $\mid \sqrt{-1}$ | \$ 702.72 |
|  | - Fun 1221 | 0.00 | \$ 702.72 |
| Fund: 11 | Function: 1221 | Object: 3220 <br> Location: 90713 |  |
| Program: 987 | Grant: 7234 |  |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Hitlon Hotels - NHSA Parent Engagement Conference holetEHS |  |  |  |
| 12/07/2023 | Hilton Hotels | [V] | \$ 936.96 |
|  | - Function 1221 | 0.00 | \$ 936,96 |
| Fund: 11 | Function: $122 \uparrow$ | Object: 3220 <br> Location: 90713 |  |
| Program: 987 | Grant: 7234 |  |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Hilton Holals - NHSA Parent Engagament conference-EHS |  |  |  |
| 12/08/2023 | Marathon Petro201194 | $\square]$ | \$ 41.58 |
|  | - Funt 1351 | 0.00 | \$41.58 |
| Fund: 11 | Function: 1351 | Object: 3930 <br> Location: 90714 |  |
| Program: 000 Other: 0000 | Grant: 7234 |  |  |
| Purchase Marathon Petro201194 - fuel for Head Start Van |  |  |  |
| 12/12/2023 | Meijer \# 173 | [V] | \$ 500.00 |
|  | - | $\begin{aligned} & 0.00 \\ & \text { Object: } 5990 \\ & \text { Location: } 000000 \end{aligned}$ | \$ 500.00 |
| Fund: 11 | Function: 1118 |  |  |
| Program: 900 | Grant: 0000 |  |  |
| Other: 3200 | Project: -- |  |  |
| Purchase Meijer \# 173 - celebration of cullures gitt card purchases for families |  |  |  |
| 12/12/2023 | Wm Supercenter \#5472 | $\begin{array}{r} \boxed{V} \\ 0.00 \end{array}$ <br> Object: 5990 Location: 00000 | \$ 500.00 |
|  | - |  | \$500.00 |
| Fund: 11 <br> Program: 900 <br> Other: 3200 | Function: 1118 |  |  |
|  | Grant: 0000 |  |  |
| Purchase Wm Suparcenter \#5472-celebration of cultures gift cards |  |  |  |
| 12/14/2023 | Meijer \# 064 | VT | \$ 11.38 |
|  |  | 0.00 | \$ 11.38 |
| Fund: 22 | Function: 1212 | Object: 5990 |  |
| Program: 000 | Grant: 3264 | Location: 00000 |  |
| Other: 0000 | Project:-- |  |  |
| Purchase Malijer | ation of culture event EO |  |  |

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On Completion:
ALL receipts should be attached to this form and then forwarded to your Accounts Administrator


Bank of Montreal Account Statement

BMO Statement for Alicia Kruk
Statement Period 10/28/2023 to 11/27/2023
Printed On: 01/16/2024
Current Balance: $\mathbf{\$ 1 4 0 . 6 0}$
Previous Balance: $\mathbf{\$ 0 . 0 0}$
Card Number: $\mathbf{x x x x - x x x x - x x x x - 8 6 5 3}$
Company Unit: WASHTENAW ISD

| Trans Date | Trans Detail | Receipt | Amount(USD) |
| :---: | :---: | :---: | :---: |
|  | Tax Code | Tax Amt | Tax Excl. Amt |
| 11/09/2023 | Parents As Teachers | 「V1 | \$ 130.00 |
|  | - | 0.00 | \$ 130.00 |
| Fund: 11 | Function: 1221 | Object: 3190 |  |
| Program: 987 | Grant: 7234 | Location: 90716 |  |
| Other: 0000 | Project: -- |  |  |
| Purchase Parents As Teachers - Foundational 2 (3-K) Certification Renewal |  |  |  |
| 11/10/2023 | Paypal Wash Isd | $\mid \underline{y}$ | \$ 10.50 |
|  | - | 0.00 | \$ 10.50 |
| Fund: 11 | Function: 1227 | Object: 3190 |  |
| Program: 000 | Grant: 3404 | Location: 00000 |  |
| Other: 0000 | Project: - |  |  |

Purchase Paypal Wash Isd - SCECH payment for Fuslon of Art and Science PD.

- Indicates a personal transaction


## On Completion:

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator


Bank of Montreal Account Statement

BMO Statement for Alicia Kruk
Statement Period 11/28/2023 to 12/27/2023
Printed On: 01/16/2024
Current Balance: $\mathbf{\$ 1 , 3 3 2 . 5 0}$
Previous Balance: $\$ 0.00$
Card Number: $\mathbf{x x x x - x x x x x - x x x x - 8 6 5 3}$
Company Unit: WASHTENAW ISD


| 1/18/24, 2:56 PM |  |  | Statement Keport |
| :---: | :---: | :---: | :---: |
| 12/18/2023 | Teachstone Training | \|V] | \$ 125.00 |
|  | - Funt 135 | 0.00 | \$ 125.00 |
| Fund: 14 | Funcilon: 1351 | Object: 5110 |  |
| Program: 000 Other: 0000 | Grant 7234 Project: --- | Location: 90715 |  |
| Purchase Teachstone Training - recertlication for student testing assessment tool |  |  |  |
| 12/22/2023 | Paypal Michigan As | 17 | \$ 100.00 |
|  | - Funta 1212 | 0.00 | \$ 100.00 |
| Fund: 11 | Function: 1212 | Object: 7410 |  |
| Program: 997 | Grant: 3434 | Location: 00000 |  |
| Other: 0000 | Project:-- |  |  |
| Purchase Paypal Michigan As - Mi-AIMH Renewal for R Frey |  |  |  |
| 12/23/2023 | Amzn Mktp US 4c7129jm3 | \|v] | \$ 39.99 |
|  | - Fun 1212 | 0.00 | \$ 39.99 |
| Fund: 11 | Functlon: 1212 | Object: 5990 |  |
| Program: 997 | Grant: 3434 | Location: 00000 |  |
|  | Prom |  |  |
| Purchase Amzn Mkip US 4c7129jm3 - iPed case for K Hollow |  |  |  |
| - Indicates a per |  |  |  |

## On Completion:

ALL receipts should be attached to this form and then forwarded to your Accounts Administrator

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING MINUTES

## Tuesday, November 14, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, November 14, 2023, at Progress Park School located at 3980 Research Park Dr, Ann Arbor, MI 48108.

## CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Diane Hockett

## ATTENDANCE

The following members were present:
Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Sarena Shivers, Treasurer (left at 5:58 pm)

The following member was absent:
Steve Olsen, Trustee

Quorum was met.

## Also present:

Naomi Norman, Superintendent
Cherie Vanatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Julie Voelker, Progress Park Principal
Edward J. Manuszak II, Executive Director, Early Childhood Programs
Jennifer Banks, Director of Instruction
Deborah Hester-Washington, Executive Director of Special Education
Holly Heaviland, Executive Director, School and Community Partnerships
Melissa Cischke, Administrative Assistant to the Superintendent
Victoria Westmoreland, Administrative Assistant to the Superintendent

## Also present (electronically):

Kori Reinhart, Senior Manager, Plante Moran PLLC

## APPROVAL OF THE AGENDA

Motion by Sarena Shivers, seconded by Theresa Saunders, to approve the agenda, as presented.
Ayes: All.
Nays: None.
Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: There was no public participation.

## NEW BUSINESS - Appointment of Honey Creek Board Member:

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education confirm Jordan Greene to the Honey Creek Community School Board.

Voting yes: All.
Voting no: None.
Motion carried.
SPECIAL PRESENTATION - Audit 2022-2023: Brian Marcel addressed the Board. He introduced Kori Reinhart Plante Moran, PLLC. Diane Hockett said she appreciated the Finance Department, and a clean unmodified audit is commendable.

SPECIAL PRESENTATION - Progress Park Vision and Mission Update: Naomi Norman addressed the board, followed by Cherie Vannatter. Progress Park Principal, Julie Voelker presented the Progress Park Vision and Mission Update.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Naomi Norman addressed the board, sharing a photo of WISD staff that attended the national event for Courageous Conversations. Naomi Norman shared a video from the Washtenaw County My Brother's Keeper (WMBK) gala, an event centered around young men and boys of color. Diane Hockett noted that Washtenaw County's Chapter of My Brother's Keeper has been accepted as a Nationally Certified Chapter.

## CONSENT AGENDA

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: All.
Voting no: None.
Motion carried.

## Approval of Minutes

The Board approved the minutes of the October 24, 2023, regular meeting.

## 036-23-24

The board approved the following employment recommendations:

- Julie Liskiewicz as a Health Resource Advocate.
- Rebecca Muessig as a Finance Manager.
- Sarah Roth as a Health Resource Advocate.


## 037-23-24

The Board approved the following reclassification requests:

- Tyler Hooper, Floater Behavior TA, 1.0 FTE, 185 Workdays, Unit I Bargaining, to Behavior Specialist, New 1.0 FTE, 185 Workdays, Unit II Bargaining.
- Vacant (2), General Education Social Worker, 1.0 FTE, 185 Workdays, Unit II Bargaining, to General Education Social Worker, 1.0 FTE, 205 Workdays, Unit II Bargaining.
- Vacant (2), General Education Social Worker, 1.0 FTE, 185 Workdays, Unit II Bargaining, to General Education Social Worker, 1.0 FTE, 205 Workdays, Unit II Bargaining.
- Melissa Cischke, Administrative Assistant to the Superintendent, 1.0 FTE, 230 Workdays, NonAffiliated Bargaining, to MISTEM Project Assistant, 1.0 FTE, 230 Workdays, Non-Affiliated Bargaining.
- Kim Warren, Parent Liaison, 0.5 FTE, 230 Workdays, Non-Affiliated Bargaining, to Family Liaison, 1.0 FTE, 230 Workdays, Non-Affiliated Bargaining.
- Kristen Anderson, Art Teacher, 0.5 FTE, 92.5 Workdays, Unit II Bargaining, to Art Teacher, 1.0 FTE, 180 Workdays, Unit II Bargaining.
- Christina Stark, WCC YA Teacher, 1.0 FTE, 185 Workdays, Unit II Bargaining, to New Role, 1.0 FTE, 185 Workdays, Unit II Bargaining.


## 038-22-23

The board approved the following staff retirements.

- Angela Witham, effective February 29, 2024.
- Kathryn Lippert, effective December 31, 2023.


## 039-23-24

The Board approved the following staff resignations:

- Emily Grifka, effective November 10, 2023.
- Wesley Konesky, effective October 18, 2023.


## 040-23-24

The board authorized the administration to approve the contract renewal with McIntosh Grounds Maintenance, in the amount of up to $\$ 190,000.00$, as presented.

## 041-23-24

The board authorized the administration to approve the contract with New Directions Solutions LLC/Procare, in the amount of up to $\$ 475,000.00$, as presented.

UNFINISHED BUSINESS - 2023-24 Draft Board Goals: Naomi Norman presented the modified board goals based on Board feedback from the previous meeting. The board discussed the goals.

Motion by Sarena Shivers, seconded by Mary Jane Tramontin, that the Board of Education approve the 2023-24 Draft Board Goals, as presented.

Voting yes: All.
Voting no: None.
Motion carried.

NEW BUSINESS -2024 Summer Tax Resolution: Brian Marcel presented the 2024 Summer Tax Resolution to the Board.

Motion by Mary Jane Tramontin, seconded by Sarena Shivers, that the Board of Education adopt the resolution authorizing the collection of $100 \%$ of Washtenaw Intermediate School District taxes in the summer of 2024 in those areas of the District where summer tax collections have been authorized by constituent local school districts approve, as presented.

Voting yes: All.
Voting no: None.
Motion carried.
OTHER ITEMS OF BUSINESS: There were no other items of business.
BOARD OF EDUCATION REPORTS: There were no Board of Education reports.

## ADMINISTRATIVE REPORTS - Superintendent's Report:

Superintendent Naomi Norman spoke about the following:

- The Michigan Department of Education (MDE) initiated a Special Education Investigation for an incident in Ann Arbor Public Schools. This investigation includes the oversight of the special education rules and procedures in Ann Arbor Public Schools by Washtenaw Intermediate School District. Cherie Vannatter clarified and gave further details on the situation and discussed the Detroit Free Press article regarding specific special education transportation issues in Wayne, Oakland, Macomb, Lapeer, and Washtenaw counties.
- Millage. Washtenaw Superintendents Association (WSA) voted to renew Millage for November 2024. The local Superintendent will discuss the date selection further at the WSA meeting on Friday, November 17 ${ }^{\text {th }}, 2023$. The Board discussed the millage.
- MAISA General Membership Meeting. Naomi Norman gave an update on the experience at the meeting.


## ADJOURNMENT

The meeting was adjourned at 6:09 p.m.
Respectfully submitted,

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING MINUTES

## Tuesday, November 28, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, November 28, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

## CALL TO ORDER

The meeting was called to order at 5:04 p.m. by President Diane Hockett

## ATTENDANCE

## The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Steve Olsen, Trustee
Sarena Shivers, Treasurer (left at 6:00pm)

## The following member(s) was/were absent:

## Quorum was met.

## Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Gregory Peoples, Ombuds
Edward Manuszak, Executive Director for Early Childhood
Jennifer Banks, Director of Instruction
Tanner Rowe, Director of Operations
Darnesha Green, Mental Health Clinical Supervisor
Jenna Blair, School and Interagency Transition Supervisor
LaDawn White, Early Childhood Grant Manager
Teresa Harrington, Early Childhood Quality Assurance Specialist
Gregory Myers, Equity, Inclusion, and Social Justice (EISJ) Specialist
Colleen Klus, Community Engagement Specialist
Sarah Hierman, Grants and Special Projects Coordinator
Margaret Lyons, Early Head Start Home Visitor
Joy Taylor, Transition Teacher Consultant
Nancy Davis, Teacher Consultant
Kim Warren, Family Liaison
Kim Minatee, Teaching Assistant
Sue McCarty, Director of Human Resources and Title IX Investigator, Ypsilanti Community Schools
Chris Sturdivant, Bus Driver, Ypsilanti Community Schools
Alena Zachary-Ross, Superintendent, Ypsilanti Community Schools

Sue Wanamaker, Early Childhood Director, Whitmore Lake Public Schools Victoria Westmoreland, Administrative Assistant to the Superintendent

## APPROVAL OF THE AGENDA

The Board of Education noted the sizeable amount of people present for presentations and, in the interest of their time, decided that Item 7 be presented before Item 6.

## Motion by Steve Olsen, seconded by Mary Jane Tramontin, to approve the agenda, as amended.

Ayes: All.
Nays: None.
Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: There was no public participation.

SPECIAL PRESENTATION - Washtenaw County Head Start Awareness Award: Early Childhood Quality Assurance Specialist, Teresa Harrington addressed the Board, presenting the Washtenaw County Head Start Awareness Awards to Ypsilanti Community Schools Bus Driver, Chris Sturdivant, Whitmore Lake Public Schools Early Childhood Director, Sue Wanamaker, and Early Head Start Home Visitor, Margaret Lyons. Teresa Harrington explained the profound impact that each of these individuals have made in the lives of the students that they serve. The Board of Education President, Diane Hockett, personally thanked each of the recipients for their service.

SPECIAL PRESENTATION - Courageous Conversations Presentation: Superintendent Naomi Norman addressed the Board, discussing how the Courageous Conversations Summit is conducive to the WISD's Equity, Inclusion, and Social Justice (EISJ) goals. Director of Instruction, Jennifer Banks addressed the Board of Education, giving a brief introduction followed by EISJ Specialist Gregory Myers who shared the Courageous Conversations protocol for the conversations to follow. Transition Teacher Consultant, Joy Taylor, Ombudsperson, Gregory Peoples, Mental Health Clinical Supervisor, Darnesha Green, Family Liaison, Kim Warren, School and Interagency Transition Supervisor, Jenna Blair, Community Engagement Specialist, Colleen Klus, Grants and Special Projects Coordinator, Sarah Hierman, and Director of Operations, Tanner Rowe shared insight to their experiences at the Courageous Conversations Summit. Each Board of Education member thanked the presenters followed by Superintendent Naomi Norman who shared sentiment regarding the WISD's EISJ work.

SPECIAL PRESENTATION - Washtenaw County Head Start Designation Renewal System Grant: Executive Director for Early Childhood, Edward Manuszak addressed the Board, presenting the Washtenaw County Head Start Designation Renewal System Grant. Edward Manuszak fielded questions from the Board. The presentation was followed by extensive dialogue regarding various components of the grant and its impact on the WISD.

FINANCIAL REPORTS: Associate Superintendent Brian Marcel reviewed the financial reports for October 2023. Early Childhood Grants Manager LaDawn White reviewed the October 2023 Head Start financial reports.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders that the Board of Education approve the October 2023 Head Start Financial Reports, as presented.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Steve Olsen, Diane Hockett.
Voting no: None.
Motion carried.

## CONSENT AGENDA

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Steve Olsen, Theresa Saunders, Diane Hockett, Mary Jane Tramontin.
Voting no: None.
Motion carried.

## Approval of Minutes

The Board approved the minutes of the November 14, 2023, regular meeting.

## 042-23-24

The Board approved the following employment recommendations:

- Melissa Grisham as a Health Resource Advocate.


## 043-22-23

The Board approved the following staff retirement.

- Paul McKelvey, effective January 19, 2024.


## 044-23-24

The Board approved the following staff resignations:

- Ashley Harvey, effective December 1, 2023.
- Margaret Mullaly, effective November 24, 2023.


## 045-23-24

The Board accepted the Toyota R\&D Community Donation of $\$ 10,000.00$ on behalf of Washtenaw My Brother's Keeper (WMBK).

## 046-23-24

The Board authorized the administration to approve the purchase for the Ten80 Race Car Challenge in the amount of up to $\$ 50,000.00$.

## 047-23-24

The Board authorized the administration to approve the purchase from Trace3 for the TLC Building Virtual Machine Infrastructure Upgrade in the amount of up to $\$ 95,524.34$.

## 048-23-24

The Board authorized the administration to submit consent to the Fiscal Year 2022 State and Local Cybersecurity Grant Program Local Consent Agreement.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS - Head Start Self-Assessment Corrective Action Plan Progress Review Quarterly Update:
Early Childhood Quality Assurance Specialist Teresa Harrington addressed the Board, presenting the Head Start Self-Assessment Corrective Action Plan Progress Review Quarterly Update. Teresa Harrington fielded questions from the Board.

Motion by Mary Jane Tramontin, seconded by Steve, that the Board of Education accept the Head Start Self-Assessment Corrective Action Plan Progress Review Quarterly Update, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Theresa Saunders.
Voting no: None.
Motion carried.

NEW BUSINESS - Washtenaw County Head Start Designation Renewal System Grant: Executive Director for Early Childhood Edward Manuszak addressed the Board, presenting the Washtenaw County Head Start Designation Renewal System Grant. Edward Manuszak fielded questions from the Board.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education accept the Washtenaw County Head Start Designation Renewal System Grant, as presented.

Voting yes: Steve Olsen, Theresa Saunders, Mary Jane Tramontin, Diane Hockett.
Voting no: None.
Motion carried.

OTHER ITEMS OF BUSINESS: There were no other items of business.

BOARD OF EDUCATION REPORTS: Trustee Steve Olsen spoke about his experience attending a delegate assembly which was followed by dialogue between the Board, Deputy Superintendent, and Superintendent.

## ADMINISTRATIVE REPORTS - Superintendent's Report:

Superintendent Naomi Norman spoke about the following:

- WMBK's plans to add a new position to accommodate its blossoming chapter.
- WISD lawsuit that has been docketed by the Supreme Court.
- Millage Timeline for the upcoming 2024 election.
- Ann Arbor Public Schools (AAPS) transition in leadership.


## ADJOURNMENT

The meeting was adjourned at 7:31 p.m.
Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING MINUTES

Tuesday, December 12, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, December 12, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

## CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Diane Hockett

## ATTENDANCE

The following members were present:
Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Steve Olsen, Trustee

The following member was absent:
Sarena Shivers, Treasurer

## Quorum was met.

## Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Jennifer Banks, Director of Instruction
Cassandra Harmon-Higgins, Executive Director of Human Resources and Legal Services
Edward Manuszak, Executive Director for Early Childhood
Regina Roza, Teaching Assistant
Ghufran Al-Sheemary, Early Head Start Home Visitor

## APPROVAL OF THE AGENDA

Motion by Steve Olsen, seconded by Theresa Saunders, to approve the agenda, as presented.
Ayes: All.
Nays: None.
Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: Ghufran Al-Sheemary, WISD Early Head Start Home Visitor, addressed the Board to disclose a conflict of interest.

## NEW BUSINESS - Authorization of Closed Session:

Motion by Mary Jane Tramontin, seconded by Steve Olsen, that the Board of Education authorize a closed session in compliance with the WISD Board Policy \#0167.2, Section 8(a) of the Open Meetings Act and the MLC $\mathbf{1 5 . 2 6 8 ( 1 ) ( f ) ~ f o r ~ t h e ~ p u r p o s e ~ o f ~ h e a r i n g ~ c h a r g e s ~ a g a i n s t ~ a n ~ i n d i v i d u a l . ~}$

Voting yes: Mary Jane Tramontin, Steve Olsen, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

## RECESS TO CLOSED SESSION

The board went into recess for closed session at 5:06 p.m. pursuant to Section 8(a) for the purpose of hearing charges against an individual.

## RECONVENE TO OPEN SESSION

The Board reconvened to open session at 5:24 p.m.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education approve "Individual A" for employment with Washtenaw Intermediate School District and recommend the Superintendent also approve this candidate for hiring.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman addressed the board, sharing her experience with Michael Strautmanis, Executive Vice President from the Obama Foundation, visiting the Washtenaw My Brother's Keeper (WMBK) chapter. She noted that he remarked on the engagement from the WISD Board of Education for taking action to support boys and young men of color especially in the context of so many other boards pulling back from their equity-focused initiatives. She closed by sharing the impact that WMBK has made--especially on the east side of the county--and how impressed she is by the scope and of their work.

FINANCIAL REPORTS: There were no financial reports.

CONSENT AGENDA: Vice President Mary Jane Tramontin, on behalf of the Board of Education, shared a statement thanking Merri Lynn Colligan for her five years of invaluable service. She recounted the substantial technological improvements, enhanced user experiences for students and staff, and seamless technology integration for both remote and hybrid learning during the COVID-19 pandemic that Merri Lynn facilitated during her dedicated tenure.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Steve Olsen, Diane Hockett.
Voting no: None.
Motion carried.

## Approval of Minutes

The Board approved the minutes of the November 28, 2023, regular meeting.

049-23-24
The Board approved the following employment recommendations:

- Ralph Akers as a Maintenance/Custodial III.
- Sarah Khan as a Teaching Assistant, A2YA Transition Out-Center.
- Tiffany Schooler as a Teaching Assistant, YA Out-Center Floater.


## 050-23-24

The Board approved the following reclassification requests:

- Stacey Doyle, General Education Social Worker, 1.0 FTE, 205 Workdays, Unit II Bargaining, to InterAgency Mental Health Coordinator, 1.0 FTE, 210 Workdays, Non-Affiliated Bargaining.


## 051-23-24

The Board approved the following staff resignations:

- Merri Lynn Colligan, effective December 29, 2023.


## 052-22-23

The Board accepted the following new position request:

- Teaching Assistant for Students with Visual Impairments (TAVI), 1.0 FTE, 205 Workdays, Worksite: Other, Unit I Bargaining.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS - Calhoun Intermediate School District/Michigan Department of Education Contract: Director of Instruction, Jennifer Banks address the Board, touching on the growth of the Tri-County Culturally Responsive Mathematics Institute, the opportunities and programming that the initiative provides, and how that growth has led to triple the funding all while adhering to its mission. President Diane Hockett remarked that the interest in this group was exciting. Jennifer Banks fielded questions from the Board.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education approve the Calhoun Intermediate schools District/Department of Education Contract, as presented.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

## NEW BUSINESS - Authorization of Closed Session:

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education authorize a closed session under Section 8(c) for the purpose of strategy and negotiation of a collective bargaining agreement.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Diane Hockett, Steve Olsen.
Voting no: None.
Motion carried.

## RECESS TO CLOSED SESSION

The board went into recess for closed session at 5:47 p.m. pursuant to Section 8(c) for the purpose of strategy and negotiation of a collective bargaining agreement.

## RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:28 p.m.

OTHER ITEMS OF BUSINESS: There were no other items of business.

BOARD OF EDUCATION REPORTS: Trustee Steve Olsen shared highlights from the 2023 Annual Association of Educational Service Agencies (AESA) Conference.

## ADMINISTRATIVE REPORTS - Superintendent's Report:

Superintendent Naomi Norman addressed the Board, speaking about the following:

- The newly formed MAISA Instructional Council held their first meeting.
- Talent Together now officially includes 55 ISDs, with only one that has not joined the consortium. The consortium will officially start on January 1, 2024.
- Senator Sue Shink's visit to High Point to acknowledge Delia Powell's Adapted PE Teacher of the Year Award. Senator Shink provided Delia with a statement signed by Governor Whitmer, Lieutenant Governor Gilchrist, State Representative Felicia Brabec, and herself.
- The final Draft of the Career and Technical Education (CTE) Data Report was received from the University of Michigan Youth Policy Lab and will be shared at an upcoming board meeting.
- We will be applying for a consolation grant for our Career and Technical Education (CTE) system design efforts.


## ADJOURNMENT

The meeting was adjourned at 7:24 p.m.
Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING MINUTES

Tuesday, January 9, 2024

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, January 9, 2024, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

## CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Diane Hockett

## ATTENDANCE

## The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Sarena Shivers, Treasurer

The following member was absent:
Steve Olsen, Trustee

## Quorum was met.

## Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Edward Manuszak, Executive Director for Early Childhood
Tanner Rowe, Director of Operations
Matthew Cook, Assistant Director of Technology \& Data Services
Victoria Westmoreland, Administrative Assistant to the Superintendent

## APPROVAL OF THE AGENDA

Motion by Diane Hockett, seconded by Mary Jane Tramontin, to approve the agenda, as presented.
Ayes: Diane Hockett, Mary Jane Tramontin, Theresa Saunders, Sarena Shivers.
Nays: None.
Motion carried.

PUBLIC PARTICIPATION: There was no public participation.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman addressed the Board to introduce Progress Park School's "Portrait of a Learner" project. Superintendent Norman spoke on how the project at hand is supplemental to the school's new vision and mission. Superintendent Norman then asked the Board to weigh in on the project, inquiring about what knowledge, skills, and dispositions they hope Progress Park can instill in students before they return to their local districts. Each Board member that was present gave input and a detailed discussion ensued. After the discussion,

Superintendent Norman announced that Ypsilanti Community Schools Superintendent, Alenna ZacheryRoss, is the recipient of the AASA, The School Superintendents Association's "Dr. Effie H. Jones Humanitarian Award," and will be recognized at this year's national conference. The Board expressed sincere congratulations to Superintendent Zachery-Ross.

FINANCIAL REPORTS: Associate Superintendent, Brian Marcel addressed the Board, presenting the November 2023 Financial Report. Associate Superintendent Marcel fielded questions from the Board.

## CONSENT AGENDA

Motion by Theresa Saunders, seconded by Mary Jane Tramontin, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Sarena Shivers, Theresa Saunders, Mary Jane Tramontin, Diane Hockett.
Voting no: None.
Motion carried.

## Approval of Minutes

The Board approved the minutes of the December 12, 2023 regular and closed session meetings.

## 054-23-24

The Board approved the following employment recommendations:

- Matthew Cook as the Assistant Director of Technology \& Data Services.


## 055-23-24

The Board approved the following reclassification requests:

- Ashley Kryscynski, Communications \& Public Relations Specialist, Salary: Grade 11, Step 7, to Communications \& Public Relations Specialist, Salary Grade 12, Step 5.
- Melissa Krzysik, Teacher Assistant ASD, Salary \$30,492.00, to Behavior Teacher Assistant, Salary: \$30,492.00 + 25\%.
- Diane Dingman, Teacher Consultant - WAVE, to Teacher Consultant for Visually Impaired Students.
- Robert Plumer, Teacher - YA Carpenter to Teacher Consultant - Jail and Adult Education.
- Kimberly Whiren, Early Childhood Specialist, Salary \$71,340.00, to Early Childhood Coordinator, Salary \$102,277.00.
- Jamall Bufford, Washtenaw MBK Program Specialist, Salary: NA Grade 6, Step 6, to Washtenaw MBK Program Manager, Salary: NA Grade 9, Step 1.
- D’air Mays, Behavior Teacher Assistant to Floater Behavior Teacher Assistant.
- Austin Edwards, Teaching Assistant, Salary: \$39,492.00, Unit I bargaining, to Behavior SpecialistABT, Salary: \$59, 313.00, Unit II bargaining.
- Kristen DiBlassio, Teacher Assistant at Eberwhite, Salary \$37,166.00, to Behavior Teacher Assistant at Eberwhite, $\$ 37,166.00+25 \%$.
- Lauren Zimmerman, Staff Speech and Language Pathologist, 0.5 FTE, 92.5 workdays, to Staff Speech and Language Pathologist, 0.6 FTE, 111 workdays.


## 056-23-24

The Board approved the following staff resignations:

- Candice Jobe, effective December 8, 2023.


## 057-23-24

The Board approved the following new position requests:

- CIY General Education Teacher, 1.0 FTE, 185 workdays, Worksite: Youth Detention Center - 4125 Washtenaw Ave. Ann Arbor, MI 48104, Unit II bargaining.
- Career Technical Education (CTE) Data Entry \& Reporting Specialist, 1.0 FTE, 210 workdays, Worksite: TLC Building, Non-Affiliated bargaining.
- Orientation and Mobility Specialist, 1.0 FTE, 185 workdays, Worksite: TBD, Unit II bargaining.
- Washtenaw MBK Program Manager, 1.0 FTE, 230 workdays, Worksite: Other, Non-Affiliated bargaining.
- Washtenaw MBK Project Assistant, 1.0 FTE, 210 workdays, Worksite: TLC Building, Non-Affiliated bargaining.


## 058-23-24

The Board approved the capital funds furniture purchase for the Washtenaw Community College Young Adult program, for a cost not to exceed $\$ 10,639.00$, as presented.

## 059-23-24

The Board approved the capital funds purchase of technology upgrades from TEL Systems in the amount of $\$ 27,687.00$, and an additional purchase from another vendor in the amount of $\$ 6,000$, for a total cost not to exceed $\$ 33,687.00$, as presented.

NEW BUSINESS - Emergency Approval of Beatty Refrigerator and Freezer Repairs: Prior to Board action, Executive Director for Early Childhood Edward Manuszak addressed the Board, providing a background on the repair process and the integral role that these repairs have played in the Beatty Early Learning Center's functionality.

Motion by Mary Jane Tramontin, seconded by Sarena Shivers, that the Board of Education authorize the emergency repair to the Beatty Early Learning Center Walk-In Cooler and Freezer by Altech for a cost not to exceed \$24.492.68, as presented.

Voting yes: Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin.
Voting no: None.
Motion carried.

NEW BUSINESS - High Point Solar Proposal: Prior to Board action, Director of Operations Tanner Rowe addressed the Board, sharing information pertaining to project funding and the district's history with CMTA as a contractor for the first phase of the High Point solar installation. Mr. Rowe discussed the future energy savings that the investment in a renewable resource will yield. Mr. Rowe fielded questions from the Board.

Motion by Sarena Shivers, seconded by Theresa Saunders, that the Board of Education authorize the administration to utilize 2019 Bond Funds to contract with CMTA for professional electrical engineering services for a cost not to exceed \$41,600.00.

[^1]NEW BUSINESS - Authorization of Closed Session: The Board of Education requested a closed session under Section 8(a) for the purpose of conducting the Superintendent's quarterly evaluation.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education authorize a closed session under Section 8(a) for the purpose of conducting the Superintendent's evaluation.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Diane Hockett, Sarena Shivers.
Voting no: None.
Motion carried.

BOARD OF EDUCATION REPORTS: Board of Education President Diane Hockett spoke about the following topics:

- Setting a Date for the Head Start Board Interview.
- Board Member attendance at district-wide and local district events.


## ADMINISTRATIVE REPORTS - Superintendent's Report:

Superintendent Naomi Norman spoke about the following:

- Talent Together is officially a consortium and all fifty-six ISDs have chosen to participate.
- A Millage timeline has been developed, along with draft polling questions. Superintendent Norman spoke about the next steps and potential Board member involvement in coming discussions.
- A Washtenaw County Literacy Coalition has been formed, coordinated by Katherine Wyatt of the Washtenaw County Sherriff's Office. Superintendent Norman pondered about how WISD can be effectively engaged moving forward.
- The Washtenaw My Brother's Keeper (WMBK) Planning Committee, Director of Instruction, Jennifer Banks, EISJ Specialist, Greg Myers, and Superintendent Norman met to discuss the WMBK vision and how grant funding could be allocated to accelerate the growth of programming.


## RECESS TO CLOSED SESSION

The Board went into recess for closed session at 6:33 p.m. pursuant to Section 8(a) - for the purpose of conducting the Superintendent's evaluation.

## RECONVENE TO OPEN SESSION

The Board reconvened to open session at 8:07 p.m.

## ADJOURNMENT

The meeting was adjourned at 8:07 p.m.
Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education

| Candidate Name |  |
| :---: | :---: |
| Tricia McCormick |  |
| REQUESTED START DATE |  |
| 1/8/2024 | 國 |
| Position Title |  |
| TA High Point SCA Room 24 |  |
| Position Number |  |
| 10.47.122.02 |  |
| Supervisor |  |
| Jennifer Parrelly |  |
| Interview Dates |  |
| 12/1323 |  |

## Superintendent Comment

$\square$

## Department Head

Deborah Hester-Washington 121/8/2023

Executive Director of Human Resources \& Legal Services CD Harmon-Higgins ${ }^{1220012023}$

## Superintendent

## Naomi Norman

Interview Panel
Jennifer Parerely Melissa Paschall Melissa Criger Angela Witham

Number of Work Days/Year
205
Number of Pays/Year
24
Recommended Salary Level
Please list the Grade and Step
Unit 1, Step 3

Recommended Annual/Daily/Hourly Rate
33,73.00

FTE \%
1

| Rational for Recommended Salary Level |
| :--- |
| Please share the eriteria considered (similar postition socally and statewide, years of experience, |
| education level). |
| Previous experience as a TA for Tecumsen Public schools. |
| Department Head Comment |
|  |

Salary Level Approval
Approved
O Adjusted, see comment
Approved Salary Level
er made

Human Resources Commen


## Washtenaw ISD

DATE: December 13, 2023
TO: $\quad \begin{aligned} & \text { Cassandra Harmon-Higgins } \\ & \\ & \\ & \text { Executive Director of Human Resources and Legal Services }\end{aligned}$
FROM: Jennifer Parrelly
High Point Supervisor
SUBJECT: New Hire Recommendation- SCI TA

I would like to recommend Tricia McCormick for employment as a Teaching Assistant in room \#24 at High Point. Tricia received a high school diploma from Whitmer High School in Toledo, Ohio. Tricia is currently employed as a teaching assistant at Tecumseh Public Schools. If approved by the Board, Tricia's salary will be $\$ 33,732$, step 3. All other fringe benefits are set forth in the unit 1 contract.

Please let me know if you require additional information.

## Ms Tricia I McCormick



Contents:

1. Online Application

## Washtenaw Intermediate School District Online Application

Personal Data

| Name: | Ms <br> (Title) | Tricia <br> (First) | 1 <br> (Middle Initial) | McCormick <br> (Last) |
| :---: | :---: | :---: | :---: | :---: |
| Other name(s) under which transcripts, certificates, and former applications may be listed: |  |  |  |  |
| Other: | (Title) | Tricia <br> (First) | L <br> (Middle Initial) | Barber (Last) |
| Email Address: |  |  |  |  |
| Postal Address |  |  |  |  |

## Permanent Address

Number \& Street:
Apt. Number:
City:
State/Province:

Country:
Daytime Phone:
Home/Cell Phone:

## Present Address

Number \& Street:
Apt. Number:
City:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired
$\left.\begin{array}{llll}\text { Open Vacancy } & \text { Desired: } & \begin{array}{l}\text { Date Last } \\ \text { Submitted }\end{array} & \begin{array}{l}\text { Experience in } \\ \text { Similar Positions }\end{array} \\ \text { JobID: } 1312 & \begin{array}{l}\text { Student Support Services: Teaching Assistant - Behavior Assistant } \\ \text { (ASD) at High Point School }\end{array} & 11 / 30 / 2023 & \text { 2 years }\end{array}\right\}$

## JobID 1312 Questions

* Do you have a Registered Behavior Technician Certificate?
* Do you have experience using Non-Violent Crisis Intervention techniques and other behavior strategies
* Do you have a High School Diploma or equivalent?


## JobID 1337 Questions

* Do you have a High School Diploma or equivalent?


## JobID 1338 Questions

* Do you have a High School Diploma or equivalent?
* Do you have experience using "Non-Violent Crisis Intervention" techniques and other behavior strategies?


## Equal Opportunity Employer

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.

## Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest.
Are you eligible to work in the United States?
Have you ever been convicted of a criminal offense other than a minor traffic violation?
If yes, explain,
giving dates:
Have you ever had any indicated finding of child abuse filed in your name?
If yes, explain, giving dates:
Does your name appear on any Sex Offender Database in any state or country?

## Applicant's Acknowledgement and Agreement.

By agreeing online, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

## Tricia 1.McCormick Experience

Please list ALL relevant work experience
beginning with the most recent.

## Washtenaw Intermediate School District Online Application

## Experience Continued

| Current or Most Recent Position | Employer Contact Information | Supervisor/Reference Contact <br> Information |  |
| :--- | :--- | :--- | :--- |
| Tecumseh public school <br> IA | 600 Adrian st <br> Tecumseh, mi 49286 <br> 5174239744 |  |  |
| Date From - Date <br> To: | $08 / 2022-12 / 2023$ | Full or Part Time: | Full |
| Reason for <br> Leaving: | Trying to find something that pays more | Last Annual <br> Salary: | 13.47 |


| Previous Position Held | Employer Contact Information | Supervisor/Reference Contact <br> Information |  |
| :--- | :--- | :--- | :--- |
| Production saw and machine <br> cnc operator | 9091 S. Meridian rd <br> Clarklake, mi 49234 <br> 5175294014 |  |  |
| Date From - Date <br> To: | $07 / 2021-08 / 2022$ | Full or Part Time: | Full |
| Reason for <br> Leaving: | Wanted to go work at the school with kids | Last Annual <br> Salary: | 17.50 |

## Education

Please tell us about your educational background beginning with the most recent.

| High School Attended: | Whitmer High School Toledo, Oh |
| :--- | :--- |
| Graduation Status: | H.S. Diploma |

## Colleges, Universities and Technical Schools Attended:

No education was entered.

> Number of graduate hours beyond your Grad Program Of Study highest degree:

List honors, awards or distinctions you have earned:

## Highly Qualified Status (TA)

All Teaching Assistants are required to be "Highly Qualified". Check the one (1) option you have completed that demonstrates you are a "Highly Qualified Teaching Assistant" (Upload Transcripts):

## Washtenaw Intermediate School District Online Application

## Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

I have worked with 2 different kids in the past two years. Both of them being ASD. One was non verbal and the other having behavioral issues. I had to learn what best worked for them and how to teach them what the needed to know. I have also worked with other kids that needed breaks or help with something different. I enjoy working with kids and watching them smile and light up when they learn something new. I have used lamp before and adjusted it my friend so it was best to fit them so they could communicate better. I am also CPI certified, I just renewed my certification in October 2023.

## Language Skills

Do you know any language other than English? No

## Professional References

|  | Reference 1 of 3 | Reference 2 of 3 |
| :--- | :--- | :--- |
| Name: |  |  |
| School/Org: |  |  |
| Current Position: |  |  |
| Home Phone: |  |  |
| Cell Phone: |  |  |
| Work Phone: |  |  |
| Mailing Address: |  |  |
| Email: | Reference 3 of 3 |  |
| Relationship to Candidate: |  |  |
|  |  |  |
|  |  |  |
| Name: |  |  |
| School/Org: |  |  |
| Current Position: |  |  |
| Home Phone: |  |  |
| Cell Phone: |  |  |
| Work Phone: |  |  |
| Mailing Address: |  |  |
| Email: |  |  |
| Relationship to Candidate: |  |  |
| Years Known: |  |  |

## Washtenaw Intermediate School District Online Application

## Referrals

How did you hear about employment with us?
District Employee
Other:

## Legal Information

* EMPLOYMENT, OTHER THAN TEMPORARY, IS CONTINGENT upon successfully
completing a post-offer, pre-hire physical examination and screening for illegal substances, at WISD expense.

I here by certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on the application shall be considered sufficient cause for dismissal. I here by permit Washtenaw Intermediate School District to obtain any information from previous employers or others without written notice to me and without liability arising therefrom. I also understand that I shall not become an employee until I have met employment eligibility as required by Immigration and Naturalization Service Form I-9.

[^2]

I understand and agree that pursuant to Public Act 68 of 1993 and Public Act 83 of 1995:
1)the Board of Education of the Washtenaw Intermediate School District must request a criminal history check on me from the Central Records Division of the Michigan Department of State Police and the Federal Bureau of Investigation (FBI);
2)until that report is received and reviewed by the school district, I am regarded as a conditional employee; and
3)if the report received from the Michigan Department of State Police or the FBI is not the same as my representation(s) above respecting either the absence of any conviction(s) or any crimes of which I have been convicted, my employment contract is voidable at the option of the school district.

The cost of a Criminal Background Check for the State of Michigan and FBI is $\$ 69$ at Washtenaw ISD.

## Washtenaw Intermediate School District Online Application

## Legal Information continued

Fingerprint results on file at another Michigan School District

## Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: January 23, 2024
TO: $\quad \begin{aligned} & \text { Naomi Norman, Superintendent } \\ & \text { Members of the WISD Board of Education }\end{aligned}$

FROM: Cassandra D. Harmon-Higgins, Esq. Executive Director of Human Resources and Legal Services

RE: Resignation Notification

Attached please find Ms. Twyla Major's letter of resignation, effective January 10, 2024. Ms. Major has been employed with the WISD since October 12, 2012, as a Teacher Consultant in the ECA program.

The Administration recommends that the Board accept Ms. Major's letter of resignation. We wish her well in her future endeavors.

Enclosure
cc: Cherie Vannatter, Deputy Superintendent Brian Marcel, Associate Superintendent File

Twyla Elizabeth Major<br>1009 Grant Street<br>Ypsilanti, Michigan 48197<br>cheekeliz@gmail.com<br>734-730-2051<br>January 1, 2024<br>Cassandra Harmon-Higgins<br>Director of Human Resources<br>Washtenaw Intermediate School District<br>1819 S. Wagner Road<br>Ann Arbor, Michigan 48106<br>Dear Cassandra Harmon-Higgins,

I am writing this letter to formally announce my resignation from my position as Teacher Consultant at Washtenaw Intermediate School District, effective January 10, 2024. After careful consideration, I have come to the decision to step down from my role.

I want to express my gratitude for the opportunity to be a part of the WISD community. It has been an enlightening experience working with my colleagues, students, and their families. I have had the privilege of witnessing growth, learning, and development among the students, and I am proud to have played a role in their educational journey.

While I have genuinely enjoyed much of my time here, recent personal and professional reflections have led me to reevaluate my career choice and the impact it has had upon my mental and physical health. The position I was hired for is not the same position 10+years later. The Early College Alliance has changed, the duties assigned to my role have grown beyond special education and beyond my capacity. In consultation with my doctor and my family, I believe that it is in the best interest of both myself and the students that I make this decision at this point in time.

I am committed to making this transition as smooth as possible. In the coming weeks, I am willing to assist in any way I can to ensure a seamless handover of my responsibilities.

I want to extend my appreciation to you, WISD administration and staff, ECA teachers, and the entire WISD community for the support, camaraderie, and memories I have gathered during my time here.

Sincerely,

## T. Elizabeth Major

## Washtenaw I S D

DATE: January 16, 2024

TO: Washtenaw ISD Board of Education and Superintendent Naomi Norman

FROM: Margy Long, Director, Success by 6 Great Start Collaborative
SUBJECT: Approval to Accept Region 9-Advancing Healthy Births Grant

WISD was recently notified by Region 9 Perinatal Quality Collaborative that Success by 6 Great Start Collaborative and the Trusted Advisor initiative has been awarded a grant of $\$ 35,000.00$ to support the Region 9 Advancing Healthy Births initiative. The grant period starts February 1, 2024, and ends September 30, 2024. I'm asking for your approval in accepting this grant as it addresses our first of four state outcomes, that all babies are born healthy.

Our proposal to Region 9 was to provide Strong Roots Parent Cafés with added health and community support to low-income pregnant people of color. Our goal is to celebrate them and their pregnancies, and to provide education and needed community resources with a goal of increasing the number of full-term, healthy birth-weight babies in our community. Washtenaw County continues to show a disparity in health outcomes between pregnant people of color and white people. For example, in 2021, $7.7 \%$ of babies in Washtenaw County were born at low birthweight. Only $6.1 \%$ of White babies and Black babies more than double at 13.4\%.

As you may remember, the Strong Roots Parent Café is built on the evidence-based Mom Power concepts that have shown to increase feelings of social support, reduce feelings of depression and increase confidence in parenting. The Trusted Parent Advisors in partnership with Zero to Thrive at Michigan Medicine designed the discussion prompts for the Strong Roots Parent Cafes. The Trusted Parent Advisors will plan and implement the Cafes and will arrange for professionals to include health information like blood pressure checks, healthy eating, information about Doula work, and even ways to celebrate the pregnant person and their pregnancy.

Thank you for your ongoing support of the Trusted Advisor initiative. Please approve the acceptance of the Region 9 grant.

## Washtenaw ISD

DATE: January 10, 2024

TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Holly Heaviland, Ed.D. Executive Director, Community \& School Partnerships
CC: Sarah Hierman, Coordinator, Grants \& Special Projects

SUBJECT: Contracted Services with Ozone House, partnership to operate the Education Project for Homeless Youth

The administration recommends that the WISD Board of Education authorize the approval of the contract renewal with Ozone House to support the daily operations of the Education Project. The cost will not exceed \$49, 818.00.

Ozone House was selected as the non-profit partner who would ensure that homeless students and their families would receive and be connected to services necessary for the continuation of education. With this commitment comes assurances that delivery of services through the Education Project would continue should there be any changes in staffing or in demand of services. In addition, Ozone House brings experience in working with at-risk youth and a wealth of community partnerships to better connect and assist our families in need.

The total contract amount is $\$ 49,818.00$, to be paid for by the McKinney Vento Homeless Youth Grant and community support. The duration of the contract will be for the period of October 1, 2023, to September 30, 2024.

The continued partnership with Ozone House has provided a level of program sustainability and continuity of services that have truly benefited our county McKinney-Vento homeless students. Ozone House provides not only a consistent staff of qualified social workers, but the ability to leverage and manage interns, donation drives, and coordination of transportation.

## NOTES: OZOne House

The Washtenaw Intermediate School District ("WISD") Board policy requires formal Board approval when the District enters into contracted services agreements over the bidding threshold established in state law (which is adjusted annually). For contracts through September 30, 2024, that limit is $\$ 29,572$.'

Contracted services agreements below the threshold amount are approved by the Superintendent (or her designee).

## PROCEDURES: (all must be completed before employment begins)

## 1) Submit to the Human Resources Department as onepacket:

Date Submitted: 12119123


Completed Criminal History Record Information ("CHRI") determination form, listing each contracted employee.
Completed Registry of Educational Personnel (REP) form - MANDATORY, if CHRI is needed.
Completed (top section) "Authorization for Contract" form, indicating Contact name at bottom.
Contracted Services Agreement (with company and requestor administrator's signature and date):
A. CHRI

- If CHRI is not required, Signed forms will be returned to (requestor) Department within three (3) work days of receipt.
- If CHRI is required, HR will notify the requestor Department via email with instructions for the contractor within three (3) work days of receipt. Signed forms will be returned to Department AFTER CHRI has been received. [Note: The turnaround time is dependent on the contractors going to be fingerprinted or signing a release (if applicable)].
B. REP
- If CHRI is required, please complete the REP form; individuals regularly/continuously employed in school facilities and/or working with youth must be reported to the State.

2) Submit to the Assistant Superintendent of Administrative \& Support:

Date Submitted: $12122 / 23$


Completed packet from Step 1. If Liability insurance is not required, the Assistant Superintendent of Administrative \& Support Services will initial the Contractor Checklist indicating waiver.

Proof of Public Liability Insurance

- Signed packet will be returned to the department within three (3) work days of receipt. You must have the HR and Business Office endorsements before submitting to the Superintendent.

3) Submit to theSuperintendent:

Date Submitted:
$1 / 10 / 2024$

$\square$
Completed packet with signatures obtained in Steps 1 and 2.

- If contract is over the bidding threshold, it will be placed on the next Board of Education meeting agenda for approval. Following approval, the "Contracted Services Agreement" will be signed by Board of Education President, Secretary, and Superintendent; then it is returned to the requestor Department.
- If below the bidding threshold, the Superintendent will review and either approve or deny the "Contracted Services Agreement"; then it is returned to the requestor Department.

4) Submit ORIGINAL to Human Resources and one (1) copy to the Business Office:

Date Submitted: $\qquad$
ㅁ
Original, fully signed contract packet with all forms listed on "Authorization for Contract" form.

It is the responsibility of the requestor Department to distribute copies of the contract to the appropriate individuals.

## AUTHORIZATION FOR COMPANY CONTRACT

| Holly Heaviland | is authorized to issue the attached contract with |
| :---: | :---: |
| (WISD Staff) |  |
| Ozone House |  |
| (Contractor-Please Print) |  |
| Jessica Fonville |  |
| Person(s) providing services for Contractor |  |
| ACCOUNT \# | AMOUNT |
| 1. | \$49,818.00 |
| 2. | \$ |
| ACCOUNT NAME: Homeless Grant |  |
| TOTAL: \$49, 818.00 | Contract Dates: October 1, 2023-September 30, 2024 |
| Contact Name: Stephen Carter |  |
| Address: 1600 N. Huron River Dr., Ypsilanti, MI 48197 |  |
| Phone: 317-519-5025 | Fax: 734-662-9724 |
| E-mail: scarter@ozonehouse.org |  |


$\qquad$

## WASHTENAW INTERMEDIATE SCHOOLDISTRICT CONTRACTEDSERVICES AGREEMENT - COMPANY

This agreement is made this 20th day of October, 2023 by and between Washtenaw Intermediate School District, hereinafter referred to as WISD or District, and Ozone House, hereinafter referred to as Contractor.

It is the intention of the parties hereto to enter into an Agreement defining the nature and extent of the duties to be performed by the Contractor, the place where the services are to be performed and the time limitation on the performance of the duties.

## SECTION I - SCOPE OF <br> SERVICES

Now, therefore, in consideration of payment to the Contractor of the sums specified in Section II, the Contractor does hereby agree as follows:

1. The Contractor shall commence performance of the duties inSection I, Number 2 no earlier than October 1, 2023. Once this contract is implemented, the ending datefor providing services shall be September 30, 2024.
2. The Contractor agrees to perform the following duties and any necessary tasks incident to full performance of the described duties:
a. Identification Support

Provide a 1.0FTE, MSW Coordinator to manage all functions in the Education Project for Homeless Youth office, located at WISD, four days/week from 9:00am-3:30pm. Functions include assisting LEAs with identification of McKinney Vento eligible students and families by overseeing closed-loop referral process. Ensure consistent communication with districts. Reconcile data monthly. Support outreach efforts by reaching out via multiple channels (e.g., community partners) to encourage referrals resulting in identification of students.
b. Removal of Education Barriers

Assist with conducting student needs assessments to identify barriers for meaningful participation in education. Work with Grant Coordinator, Liaison, and other community partners to identify resources to support the removal of barriers. Supports may include, but not be limited to, supporting immediate enrollment needs of student, connecting student to special education services, connection to tutoring services, credit recovery programs, and other academic supports. Identify opportunities to remove barriers to participation in school by coordinating and distributing resources not available via referral channels. Provide volunteers and staffing to manage the acquisition, organization, and distribution of tangible goods. Activities include initiating drives and, with input from WISD, soliciting donations from companies. Coordinate and collaborate with partners currently providing resources to families and students.
c. Coordination of Transportation

Document need for and coordinate temporary (stop-gap) transportation for MV eligible students while districts coordinate long-term transportation. Communicate long-term transportation needs with district personnel and maintain documentation of resources provided.
d. Referral Coordination

Provide service linkages to local resources, maximizing community partnerships and resources such as Washtenaw 211, connect youth and families to existing 24-hour crisis line
supports (e.g., Ozone House's crisis line, CMH CARES), HAWC, and other partners.
e. Homeless Provider Collaboration

Work closely with local homeless providers to ensure youth's educational experiences are not disrupted.
f. Outreach Tool: Community Education Digest

Compile and disseminate an email newsletter to inform community of EPHY, Ozone House, and other services for homeless youth and families.

## g. Trainings

Assist in planning and coordination of MV Liaison Trainings. Provide regular training and consultation/technical assistance to interns, volunteers, Liaisons, Allies, and community partners.
3. The Contractor shall provide, at the request of WISD, periodic progress reports detailing the tasks accomplished and the tasks remaining to be accomplished to complete full performance of the Contractor's duties as described.
4. Prior to any work being completed on WISD grounds, individuals working for the Contractor may be required to undergo a criminal background check by having fingerprints scanned electronically and submitted to the Michigan State Police. A list of all such employees must be provided to WISD by the Contractor as Attachment A. The WISD will be responsible for payment of the fingerprinting service. (The proper forms must be obtained by the HR Department. Specific written exemption of the fingerprint requirement must be provided by the WISD Executive Director of Human Resources and Legal Services, in compliance with School Safety Legislation and WISD Board Policy).
5. The Contractor must also comply with Public Act 131 of 2005, which details the procedure to follow if the Contractor, or any individuals working on behalf of the Contractor, has/have been charged with a crime listed under Section 1535a (1) of the Michigan School Code, or a violation of a substantially similar law of another state, a political subdivision of this state or another state, or of the United States.

## SECTION II COMPENSATION

WISD does hereby agree as follows:

1. The maximum consideration for the Contractor's services as described in Section I shall be \$49, 818.00 including all related expenses, including travel expenses outlined in Section III.
2. The above consideration for the Contractor's services is based on the time reasonably expended by the Contractor to complete the tasks herein above described in Section I.
3. The Contractor shall submit an invoice describing the services, including dates and hours of work, for part payment of the contract pricenot more frequently than once per month. The contractorshall submit an invoice requesting payment no more than thirty (30) days after the work has been performed. Invoices submitted after this date may not bepaid.
4. The Contract is retained by WISD only for the purposes and to the extent sent forth in this Agreement, and the Contractor's relationship to WISD shall, during the life of this Agreement, be that of an independent contractor. As such, WISD agrees that the Contractor shall be free to dispose of such portion of his/her entire time, energy, and skill during regular business hours that $s /$ he is not obligated to devote to WISD in such manner as the Contractor sees fit. The Contractor shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions by WISD pertaining to or in the connection with any fringe, pension, bonus or similar benefits for the WISD's regular employees. WISD will not withhold or pay any
sums, state, federal or local taxes, FICA, Michigan School Employees Retirement, MESC insurance, or worker's compensation insurance, unless required by law. The Contractor agrees to hold WISD harmless for the payment of such sum, interest, penalties or costs in the collection of same. Nothing in this agreement shall be construed to interfere with or otherwise affect rendering of services by the Contractor in accordance with its professional judgment.
5. The contractor has not been debarred, excluded or disqualified ${ }^{1}$ under the non-procurement common rule, or otherwise declared ineligible from receiving Federal funds, contracts, certain subcontracts, and certain Federal assistance/benefits.
6. WISD acknowledges that the Contractor has no responsibility for the supervision of any WISD personnel in carrying out his/her contractual functions, and any recommendations made by the Contractor (other than in treating patients whom $s /$ he has examined,) will require independent judgment of WISD prior to being effectuated.
7. WISD agrees that the Contractor shall have access to WISD premises at such time as is necessary for the Contractor to perform the above described tasks. However, WISD may require atleasta one week's prior notice relating to the use of certain facilities.
8. In compliance with federal requirements, payments shall be made to a vendor on a reimbursement basis for services delivered; not as a prepayment.
9. WISD agrees to promptly pay the invoices submitted by the Contractor upon verification of the rendering of the services and within 30 calendar days fromreceipt in the WISD's Business Office.
10. WISD agrees to report to the Internal Revenue Service all amounts paid or reimbursed for services of the Agreement in conjunction with the legal requirements.

## SECTION III - OTHER CONSIDERATIONS

1. All expenses for travel and mileage as a result of rendering the services identified in Section I are the responsibility of the Contractor. However, WISD may ask the Contractor to incur travel expenses not foreseen prior to the execution of this contract. If this occurs, WISD pre-approved travel costs associated with this Contract will be paid by WISD at a rate to be determined by WISD. Such travel expenses must be submitted under the guidelines established by WISD, including expense submission dates and inclusion of detailed receipts.
2. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties at any time during the life of this Agreement.
3. The WISD shall retain ownership interest in any of the following three (3) circumstances:
i. The WISD expressly directs the Contractor to create a specified work (electronic or otherwise) or the work is a specific requirement of the contract;
ii. Any documents (electronic or otherwise) created and or developed by the Contractor while under contract with the WISD; or
iii. The Contractor voluntarily transfers the copyright, in whole or in part to the WISD in the form of a written document signed by said Contractor.
4. The work done by the Contractor shall be to the entire satisfaction of WISD. Should the Contractor unsatisfactorily perform the duties, WISD may cancel the Agreement and the Contractor shall have no claim for any of the balance of the contract price remaining to be paid at date of termination other than amounts related to services provided prior to termination.
5. Either party may terminate this Agreement by giving the other 30 days advance written notice.
6. WISD may change the duties of the Contractor as above described, but such change shall not be a substantial alternation of the Contractor's duties, nor can such change be made without the input of the Contractor.

## SECTION IV - INSURANCE COVERAGE

In the event that the Contractor uses motor vehicles in the course of performing the services above described, the Contractor shall provide to WISD proof of public liability insurance and property damage insurancein such sums as shall be deemed appropriate by WISD.

The Contractor shall maintain at his/her own expense during the term of this Contract, the following insurance:
1.) Workers' Compensation Insurance with Michigan statutory limits of Employers' Liability Insurance with a minimum limit of $\$ 500,000$ each accident;
2.) Comprehensive General Liability Insurance with a combined single limit of $\$ 1,000,000$ each occurrence, $\$ 1,000,000$ aggregate, for bodily injury and property damage. The policy shall include blanket contractual and liability and personal injury coverage.

The Contractor understands that WISD's liability insurance policies may not afford any coverage for any work associated with this contract. Therefore, the Contractor agrees to hold WISD harmless 1) for any sum related to the cost of liability insurance, 2) from any and all liabilities, claims, liens, demands and costs, of whatsoever kind and nature, and 3) from any associated attorney fees, arising out of the performance of the work described in Section I. The Contractor shall obtain and provide proof ofpublicliability insurance in such sums as shall be deemed appropriate by WISD unless specific written exemption is provided by the Assistant Superintendent, Business Services. Neither party shall be responsible for any action or inaction of the other party or its officers, agents, or employees, nor for insurance costs or legal fees, related thereto.

## SIGNATURES

The Contractor acknowledges by his/her signature that he/she has read the Agreement and understands same and agrees this contract constitutes the total agreement between the parties and that anything not included in this contract is expressly excluded.

Agreed to on October 20, 2023


DATE $12 / 4 / 23$


Date $12-4-23$
Department Head
DATE $\qquad$
Washtenaw Intermediate School District

DATE $\qquad$
Washtenaw Intermediate School District

DATE $\qquad$
Washtenaw Intermediate School District

# LISTING OF ALL EMPLOYEES OF THE CONTRACTOR WORKING ON WISD GROUNDS 

Full Name (Last, First, Middle)

1. Fonville, Jessica
2. 
3. 
4. 
5. 
6. 
7. 
8. 

Use additional sheet(s) if necessary

## Washtenaw I S D

DATE: December 19, 2023

TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Deborah Hester-Washington, Director of Special Education Achievement \& Compliance

SUBJECT: Contract for Audiology Services for 2023/2024

The administration recommends that the WISD Board of Education authorize the administration to approve the contract with the University of Michigan Department of Otolaryngology for Audiology Services for a cost not to exceed \$120,960.00.

The purpose of this contract is to meet student instructional needs and provide support for students with a disability. The duration of the contract is from July 1, 2023 - June 30, 2024, in the amount of $\$ 120,960.00$, to be split between the following accounts:

- 22.1215.3130.031.0000.00000.3000-\$72,576.00
- 22.1215.3130.031.0000.01797.3600-\$48,384.00


## AGREEMENT <br> BETWEEN THE REGENTS OF THE UNIVERSITY OF MICHIGAN ON BEHALF OF ITS DEPARTMENT OF OTOLARYNGOLOGY AND THE WASHTENAW INTERMEDIATE SCHOOLDISTRICT

This Services Agreement (the "Agreement") is made between the entity listed on Exhibit A as Purchaser ("Purchaser"), and the Regents of the University of Michigan, a Michigan constitutional corporation on behalf of its University of Michigan Health Department of Otolaryngology with its principal place of business in Ann Arbor, Michigan ("University"). Each, Purchaser and University, are also referred to herein individually as a "Party" and collectively as the "Parties".

## ARTICLE I <br> UNIVERSITY OBLIGATIONS

1.1 Services. University will, through its staff, students, contractors and other agents (the "University Staff"), in each case as identified to Purchaser from time to time, including replacements or additions, provide to Purchaser the services set forth and incorporated in Exhibit A to this Agreement (the "Services") in accordance with the terms and conditions of this Agreement.
1.2 University Staff. University will be solely responsible for the selection, supervision, compensation, evaluation, training, retention, discipline and termination of the University Staff; provided, however, that, upon the request of University, Purchaser may provide University with performance feedback to assist University in its evaluations.
1.3 University Point of Contact. University will identify a member of University Staff to serve as a primary contact with respect to this Agreement.
1.4 Required Licenses and Consents. University will, before the date on which the Services are to commence, obtain, and at all times during the Term (as defined in Exhibit A) maintain, all necessary licenses and consents applicable to the provision of the Services.
1.5 Purchaser acknowledges that University has no responsibility for the supervision of any Purchaser personnel in carrying out his or her contractual functions, and any recommendations made by University (other than in treating patients whom she or he has examined), will require independent judgment of Purchaser prior to being effectuated.
1.6 Purchaser agrees that University shall have access to Purchaser premises at such time as is necessary for University to perform the above described tasks. However, Purchaser may require at least one-week prior notice related to the use of certain facilities.

## ARTICLE II PURCHASER OBLIGATIONS

2.1 Purchaser Point of Contact. Purchaser will cooperate with University in all matters relating to the Services and appoint a Purchaser employee(s) to serve as the primary contact(s) with respect to this Agreement and who will have the authority to act on behalf of Purchaser with respect to matters pertaining to this Agreement.
2.2 Access to Premises. Purchaser will provide access to Purchaser's premises, and such office accommodation and other facilities as may reasonably be requested by University, for the purposes of performing the Services.
2.3 Authorizations and Approvals. Purchaser will respond promptly to any University request to provide information, approvals, authorizations or decisions that are reasonably necessary for University to perform Services in accordance with the requirements of this Agreement.
2.4 Required Licenses and Consents. Purchaser will obtain and maintain all necessary licenses and consents in relation to the Services, in all cases before the date on which the Services are to commence.
2.5 University Performance. If University's performance of its obligations under this Agreement is prevented or delayed by any act or omission of Purchaser or its agents, subcontractors, consultants or employees, University will not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Purchaser, in each case, to the extent arising directly or indirectly from the prevention or delay.

## ARTICLE III RECORDS AND ACCESS

3.1 Confidentiality and Privacy. The Parties agree to maintain and hold as confidential and not disclose the existence or terms of this Agreement or any confidential or proprietary information ("Confidential Information") that either Party may be provided during the Term to any other person (with the exception of either Party's legal counsel or other representatives), unless disclosure of Confidential Information is required by Applicable Law or otherwise authorized by this Agreement or consented to in writing by the other Party. In addition, the Parties agree that University's provision of the Services does not qualify University as a "Business Associate" of Purchaser as defined in regulations promulgated under the Health Insurance Portability and Accountability Act of 1996, (which act and regulations as amended, restated and superseded from time to time, are collectively referred to as "HIPAA"). Purchaser will take all necessary steps to ensure University Staff do not seek or obtain access to protected health information created, maintained or received by Purchaser. In the event the scope of University's services changes or HIPAA changes (including governmental guidance offered on HIPAA) such that either Party concludes the Agreement must be amended or further documents executed to ensure the Parties' compliance with HIPAA, the Parties agree to promptly take all actions necessary to ensure their compliance with HIPAA.

### 3.2 Access to Records.

(a) Cooperation. The Parties will cooperate to make available to one another and to government authorities with jurisdiction access to any financial, medical, or other records created or maintained in connection with this Agreement and the Services as necessary to facilitate their compliance with Applicable Law.
(b) Omnibus Reconciliation Act. If and only to the extent required by Section 1861(v)(1)(1) of the Social Security Act, the Parties will: (i) make available, upon written request of the Secretary of the Department of Health and Human Services, the Controller General of the United States, or any of their duly authorized representatives (collectively the "Government Parties"), this Agreement and such books, documents, and other records as may be necessary to certify the nature and extent of the costs hereunder; and (ii) ensure that any subcontracts with a value or cost of $\$ 10,000$ or more over a 12 -month period with a related organization contain a clause that requires that until the expiration of six (6) years following the furnishing of services pursuant to the contract, the related organization will make available, upon request of the Government Parties, the subcontract and such books, documents and other records of such related organization as are necessary to verify the nature and extent of rendered contractual costs.

## ARTICLE IV <br> FINANCIAL ARRANGEMENT

4.1 Compensation. Purchaser will compensate University for the Services by paying the fees and reimbursing such expenses pursuant to Exhibit A.
4.2 Billing. University will submit an invoice to Purchaser twice a year in arrears for its fees and expenses incurred for such time period, or at other time intervals upon which the Parties mutually agree, that University provides Services, documenting all the Services completed by University and the amount owed by Purchaser.
4.3 Payment. No later than thirty (30) days after Purchaser receives an invoice for Services, Purchaser will remit payment to University in the amount set forth in the invoice. All payments under this Agreement will be in US dollars and made by check or wire transfer.
4.4 Taxes. Purchaser will be responsible for all sales, use and excise taxes, and any other similar taxes, duties and charges of any kind imposed by any federal, state or local governmental entity on any amounts payable by Purchaser.

## ARTICLE V

## COMPLIANCE WITH LAWS AND STANDARDS

5.1 Generally. Each Party will exercise its rights and perform its obligations under this Agreement in accordance with Applicable Law, including without limitation those pertaining to recipients of federal funds, confidentiality, health care fraud and abuse and taxes. Purchaser acknowledges that it has been advised that University operates a toll-free compliance hotline (866-990-0111) to facilitate the reporting of any conduct or activity that is or may be non-compliant with legal and regulatory requirements or risk patient safety. Purchaser will immediately report by calling the compliance hotline or filing an online report (http://www.med.umich.edu/compliancehotline/) any observed conduct, activity or practice that it believes may be non-compliant or below applicable standards, and will instruct its employees, contractors, agents and others as applicable to do so on its behalf.
5.2 Non-Discrimination/Equal Opportunity. To the extent applicable, the Parties agree to comply with the following, as amended from time to time: Executive Order 11246, Title VI of the Civil Rights Act of 1964, the Vietnam Era Veterans Readjustment Act of 1974, the Age Discrimination Act of 1975, the Drug Free Workplace Act of 1988, Section 503 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990, and any similar Applicable Law.

## ARTICLE VI

## REPRESENTATIONS AND WARRANTIES

6.1 Generally. Each Party represents and warrants to the other Party that:
(a) it is duly organized, validly existing and in good standing as a corporation or other entity as represented herein under the laws and regulations of its jurisdiction of incorporation, organization or chartering;
(b) it has the full right, power and authority to enter into this Agreement, to grant the rights granted hereunder and to perform its obligations hereunder;
(c) the execution of this Agreement by its representative whose signature is set forth at the end hereof has been duly authorized by all necessary corporate action of the Party; and
(d) when executed and delivered by a Party, this Agreement will constitute the legal, valid and binding obligation of that Party, enforceable against that Party in accordance with its terms.


#### Abstract

6.2 No Warranty or Guarantee; Disclaimer. EXCEPT FOR THE REPRESENTATIONS AND WARRANTIES EXPRESSLY SET FORTH IN THIS AGREEMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE FEDERAL, STATE AND LOCAL LAW AND REGULATIONS ("APPLICABLE LAW"), UNIVERSITY MAKES NO OTHER REPRESENTATIONS OR WARRANTIES CONCERNING THE SERVICES WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NONINFRINGEMENT ARE EXPRESSLY DISCLAIMED. FOR THE AVOIDANCE OF DOUBT, UNIVERSITY DOES NOT GUARANTEE ANY PARTICULAR RESULTS BASED ON THE SERVICES PROVIDED.


## ARTICLE VII <br> INDEMNIFICATION AND INSURANCE

### 7.4 Indemnification.

(a) Indemnification. To the extent permitted by law, including but not limited to the restrictions implied in MCL $380.601 \mathrm{~A}(1)(\mathrm{d})$, each Party will defend, indemnify and hold harmless the other Party and its respective officers, directors, trustees, employees, representatives, agents, successors, and assigns from and against any costs, losses, damages, liabilities, expenses, demands and judgments, including court costs and attorney fees (collectively, "Losses"), which may arise out of the indemnifying Party's acts or omissions under this Agreement for which the indemnifying Party would be liable in law or equity.
(b) Notification of Claim. The indemnifying Party will keep the other reasonably apprised of the continuing status of the claim, including any proceedings resulting from it, and will permit the indemnified Party, at its expense, to participate in the defense or settlement of the claim. When a claim is resolved by the indemnifying Party's payment of money, it will have final authority regarding defense and settlement. When a claim resolution requires equitable relief against the non-indemnifying Party or the indemnifying Party has not or will not pay the money required for resolution, the Parties will cooperate regarding defense and settlement.
(c) Exclusive Remedy. The sole and exclusive remedy for any and all Losses resulting from, relating to, or arising out of this Agreement will be the rights of indemnification set forth in this Article VII, and no person will have any other entitlement, remedy or recourse, whether in contract, tort or otherwise, it being agreed that all of such other remedies, entitlements and recourse are expressly waived and released by the Parties hereto to the fullest extent permitted by Applicable Law.
(d) Limitation of Liability. Neither Party will be liable to the other for any consequential, incidental, indirect, special, punitive or exemplary damages of any kind whatsoever (including, but not limited to, any loss of future revenue, income or profits or any diminution of value or multiples of earnings damages) sustained as a result of a breach or alleged breach of, or otherwise arising out of, this Agreement or any action, inaction, alleged tortious conduct, or delay by the other related thereto, whether or not the possibility of such damages has been disclosed to the other Party in advance or could have been reasonably foreseen by the other Party. In no event will either Party's liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence)
or otherwise, exceed the aggregate amounts paid to University pursuant to this Agreement in the twelvemonth period preceding the event giving rise to the claim.

### 7.5 Insurance and Claims.

(a) Maintenance of Insurance. Each Party agrees to procure and maintain in effect during the Term (i) comprehensive general liability insurance, including contractual products and completed operations insurance, of at least one million $(\$ 1,000,000)$ dollars per occurrence and three million ( $\$ 3,000,000$ ) dollars in the aggregate, (ii) errors and omissions/professional liability insurance in the amounts of at least five million $(\$ 5,000,000)$ dollars per occurrence and ten million ( $\$ 10,000,000$ ) dollars in the aggregate if the Services are deemed professional in nature or performed by someone with a professional designation and are excluded from the comprehensive general liability insurance, and (iii) comprehensive cyber liability insurance of at least one million ( $\$ 1,000,000$ ) dollars per occurrence and two million ( $\$ 2,000,000$ ) dollars in the aggregate with coverage for damages from first and third party losses from media content, security and privacy, cyber extortion, and event management. These insurance requirements may be satisfied with a policy of commercial insurance from an insurance carrier with a Best A- or better rating registered to write insurance policies in Michigan and in good standing with the Commissioner of Insurance for the State of Michigan, or a self-insurance trust fund or captive insurance company which is consistent with self-insurance requirements under Applicable Law. Each Party is responsible for covering its own employees. Each Party agrees to provide the other Party with prompt written notice of any change in its total program of liability insurance coverage that would cause such Party to be out of compliance with the requirements set forth in this Section.
(b) Additional Coverage. In the event any insurance described in this Article is purchased on a claims-made basis, the Party responsible for procuring and maintaining such insurance will procure a reporting endorsement ("tail coverage") with the same coverage limits.
(c) Evidence of Insurance. Each Party will furnish the other, within seven (7) days after receipt of a request, a current and valid Certificate of Insurance or verification of the existence of a self-insurance program satisfying the requirements set forth in this Article.
(d) Claims and Litigation Arising out of this Agreement. Each Party agrees to fully cooperate with each other in the notification, investigation and handling of all potential claims, pre-suit claims and litigation toward mutually reducing the costs of litigation and enhancing litigation outcome.

## ARTICLE VIII TERM AND TERMINATION

### 8.1 Term. The Term of this Agreement will be as defined in Exhibit A.

8.2 Early Termination.
(a) Termination for Convenience. Either Party may terminate this Agreement, for any reason or for no reason, by providing ninety (90) days' written notice to the other Party.
(b) Termination for Breach. Either Party may terminate this Agreement in the event of a material breach by the other Party of its obligations under this Agreement by providing written notice to the breaching Party of the breach and a reasonable opportunity to cure of no less than thirty (30) days (the "Cure Period"). In the event the breaching Party does not cure within the Cure Period, this Agreement will terminate as of the day following the expiration of the Cure Period. A notice of termination pursuant to this Section will trigger the informal dispute resolution procedures specified in Article VII.
(c) Immediate Termination. Either Party has the right to terminate this Agreement immediately upon notice to the other Party in the event the other Party becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or assets, or avails itself of or becomes subject to any proceedings under federal or state bankruptcy or other Applicable Law relating to insolvency or the protection or rights of creditors.
(d) Effect of Termination. As of the effective date of the termination of this Agreement, neither Party will have any further rights or obligations hereunder except (i) Sections 2.6, 3.1, 8.2 and Articles III, VII, IX and X will survive the termination of this Agreement, (ii) for rights and obligations accruing prior to the effective date of termination and (iii) arising as a result of any breach of this Agreement.

## ARTICLE IX

## COORDINATION AND DISPUTE RESOLUTION

9.1 Informal Dispute Resolution. A representative of each of University and Purchaser will meet as often as reasonably requested by either Party to review the performance of the Parties under this Agreement. In the event of any dispute or disagreement between the Parties with respect to the performance by either of its obligations hereunder or with respect to interpretation of the Agreement's terms and conditions, then at the request of either Party, each Party will appoint a representative whose task it will be to meet with the other for the purpose of endeavoring to resolve the dispute. During the course of discussions, all reasonable requests made by one Party to the other for information will be honored so that each of the Parties may be fully informed concerning the dispute. The specific format for discussions will be left to the discretion of the designated representatives, but may include the preparation of agreed upon statements of fact or exchange of written statements of position. No formal proceedings for resolution of any dispute may be commenced until the earlier of (i) a good-faith conclusion by each Party's designated representative that amicable resolution through continued negotiation does not appear likely; or (ii) the passage of thirty (30) days after delivery of a written request for appointment of representatives to resolve the dispute. Any discussions or negotiations held pursuant to this Section will be treated as compromise and settlement negotiations for purposes of the applicable rules of evidence.
9.2 Notification of Adverse Action. Each Party will notify the other promptly of: (a) any litigation brought against the notifying Party related to the Services provided hereunder; (b) any actions taken or investigations initiated by any government agency involving the Services hereunder, University, Purchaser, or their employees, agents or contractors involved in providing Services hereunder; or (c) if applicable, any legal actions or investigations, or notice thereof, initiated against the Party by governmental agencies or individuals regarding fraud, abuse, false claims, or kickbacks in connection with the Services. Upon the other Party's request, the notifying Party will provide the other Party with all known details of the nature, circumstances, and disposition of any suits, claims or investigations reportable under this Article VII; provided, however, that nothing in this Article will require either Party to provide the other with any information prohibited to be disclosed by Applicable Law or administrative agency requirement, or to waive any attorney-client, work-product or other similar privileges.
9.3 Participation in Defense. Each Party retains the right to participate, at its own expense, in the defense of any alleged or potential claim against either Party where the claim or potential claim represents any risk of an adverse outcome to the Party seeking participation in the defense.
9.4 Assumption of Defense Obligations. Each Party retains the right to assume, at its own expense, all defense obligations for any alleged or potential claim if the claim arises entirely from the alleged acts or omissions of the Party seeking assumption of the defense obligations.

## ARTICLE X

## GENERAL PROVISIONS

### 10.1 Names and Marks.

(a) Ownership. Each Party retains ownership in any trade names, service marks, trademarks, trade dress, logos and similar intangible property and neither will take any action that would infringe on the other's property in carrying out the terms and conditions of this Agreement.
(b) Use. In no event may either Party use the names, trade names, service marks, trademarks, trade dress or logos of the other in publicity releases, advertising or any other external communications or public disclosures without the express, written consent of a duly authorized representative of the other.
(c) Effect of Termination. Upon expiration or termination of this Agreement under any circumstances, Purchaser will immediately destroy all signage, stationary and other visible indicators of the University of Michigan's involvement in the provision of Services for Purchaser, if any. Nothing in this Agreement will be interpreted to affect a sale, lease, or other transfer of a Party's name, mark, dress or logo to the other Party.
10.2 Independent Contractors. The Parties agree that each is a separate and independent entity and an independent contractor to the other. Neither Party is the partner, agent, joint venturer or representative of the other, nor does either Party exercise independent direction or control over the manner in which the other performs its obligations under this Agreement. Each Party will be responsible, with respect to each of its employees performing services or obligations pursuant to this Agreement to: (a) pay or cause to be paid compensation and fringe benefits; (b) withhold or cause to be withheld, and pay to the appropriate taxing authorities, all applicable federal, state, and local taxes (including, but not limited to, FICA); (c) make, or cause to be made, any and all payments such as unemployment compensation; and (d) maintain, or cause to be maintained, all worker's compensation and insurance or self-insurance as may be required under Applicable Law. Neither Party will have, nor will any make any statement nor take any action that might cause a third party to believe it has, the authority to transact any business, enter into any agreement, or in any way bind or make any commitment on behalf of the other unless expressly set forth in this Agreement or otherwise approved in writing by a duly authorized representative of the other.
10.3 Assignment/Delegation/Subcontracting. Neither Party will assign, delegate, subcontract or otherwise transfer, whether by operation of law or otherwise, any or all of its rights and/or obligations under this Agreement except with the express, written consent of a duly authorized representative of the other Party. This prohibition will not be deemed to apply to an assignment, delegation, or subcontract by a Party (a) to an entity that owns or controls, is under common ownership or control with, or that is owned or controlled by a Party or (b) in connection with a conversion of such Party, a merger of such Party into another entity, a sale of a majority of the equity in such Party, or a sale by such Party of all or substantially all of its assets. No assignment will relieve the assigning Party of any of its obligations hereunder.
10.4 Notice. Any notice to either Party must be in writing, signed by the Party giving it, and served to the addresses indicated on the signature page (and to such other addresses as later may be designated by written notice) by personal delivery, recognized overnight courier service, electronic mail, or by the United States mail, first-class, certified or registered, postage prepaid, return receipt requested. All such notices will be effective when received, but in no event later than three (3) days after mailing.
10.5 Entire Agreement, Amendment. This Agreement and its attachments collectively constitute the sole and entire understanding between the Parties with respect to the provision of Services to

Purchaser by University and supersede all prior and contemporaneous understandings and agreements, both written and oral, with respect to the subject matter herein. This Agreement may not be amended except by an agreement signed by authorized representatives of both Parties.
10.6 Governing Law, Construction and Venue. This Agreement will be governed by and construed under the laws of the State of Michigan without regard for principles of choice of law. Any claims, demands, or actions asserted against The Regents of the University of Michigan will be brought in the Michigan Court of Claims.
10.7 Force Majeure. Neither Purchaser nor University will be liable for failure to perform its respective obligations under the Agreement when failure is caused by fire, explosion, water, act of God, civil disorder or disturbances, strikes, vandalism, war, riot, sabotage, weather and energy related closings, or like causes beyond the reasonable control of the Party ("Force Majeure Event"). In the event that either Party ceases to perform its obligations under this Agreement due to the occurrence of a Force Majeure Event, the Party will: (a) as soon as practicable notify the other Party in writing of the Force Majeure Event and its expected duration; and (b) take all reasonable steps to recommence performance of its obligations under this Agreement as soon as possible. In the event that any Force Majeure Event delays a Party's performance for more than thirty (30) calendar days following notice by the delaying Party pursuant to this Agreement, the other Party may terminate this Agreement immediately upon written notice.
10.8 Tax Exempt Status. Purchaser acknowledges that University is a tax-exempt institution, granted such status by authorized taxing units of State of Michigan, and is exempt from Federal Excise Tax and Michigan General Sales Tax (see Michigan Public Act 167 of 1933. Section 4 as amended).
10.9 Freedom of Information Act. Nothing in this Agreement will be construed to limit in any way the ability of University to comply with any Applicable Law or legal process concerning disclosures by public bodies. The parties acknowledge that any responses, materials, correspondence or documents provided to University are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with such act or any other law, and such release will not constitute a breach or threatened breach of this Agreement.

\author{

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}

This Agreement becomes binding when signed by both Parties.

## PURCHASER

By:
Name: Naomi Norman
Title: Superintendent
Date:
1819 S. Wagner Rd. Ann Arbor, 48106

Federal Tax ID:

## THE REGENTS OF THE UNIVERSITY OF MICHIGAN



Name: Marschall S. Runge, M.D., Ph.D.
Title: Dean, Medical School and EVPMA
Date:
Address(es) for Notices:
University of Michigan
Attn: Department of Strategy
2101 Commonwealth Blvd, Suite B
Ann Arbor Ml 48105
With a copy to:
Office of the General Counsel
University of Michigan
300 N. Ingalls, Suite 3B04
Ann Arbor, MI 48109-5476
Federal Tax ID: 38-6006309

# EXHIBIT A SERVICES AND COMPENSATION 

## I. DEFINED TERMS

| Purchaser | Washtenaw Intermediate School District <br> (WISD) with its principal place of business <br> in Ann Arbor, MI |
| :--- | :--- |

## II. TERM

The initial term for the provision of the Services (the "Initial Term") will begin on July 1, 2023 (the "Effective Date") and end on June 30, 2024, unless earlier terminated in accordance with this Agreement. The Initial Term may be renewed and extended for additional one-year terms by written agreement of the Parties (each a "Renewal Term" and together with the Initial Term, the "Term"). Each Party agrees to use its reasonable efforts to notify the other Party, no later than ninety (90) days prior to the end of the Term, that it does not intend to enter into a Renewal Term.

## III. SERVICES

The University agrees to perform the following duties and any necessary tasks incident to continuance of full performance of the described duties as listed in the previous contract. The services ("Services") include, but are not limited to, the following:

1. ED Audiology Contract Described Duties/Audiology Services include:
a. Provide audiological services, support, education, and training as outlined in student's IFSPs, IEPs, NPSPs and 504 Plans for students who are Deaf/Hard of Hearing (DHH)
b. Participate and collaborate in educational planning for students who are Deaf/Hard of Hearing (DHH)
c. Select and fit hearing assistive technology to provide equitable access to verbal/auditory instruction to students who are Deaf/Hard of Hearing (DHH)
d. Manage and troubleshoot hearing devices and assistive technology used by students who are Deaf/Hard of Hearing (DHH)
e. Observe and assess classroom and school environments to evaluate and monitor communication access, classroom acoustics, and how children are functioning in these settings (e.g., Functional Listening Evaluation)
f. Review available medical records and explain audiological assessments as it relates to outcomes and supports in the educational setting
g. Provide training and outreach about hearing, hearing loss and other auditory disorders to educational personnel, students, and parents to facilitate a better understanding of the impact of auditory impairments on language, learning, literacy, and social development
h. Collaborate with school, parents, teachers, support personnel, and relevant community agencies and professionals to ensure delivery of appropriate supports and services to students who are Deaf/Hard of Hearing (DHH)

If not specifically enumerated above, University must agree to any additional Services and may require additional time and/or compensation, which agreement shall be in writing between the parties.
IV. SUPPLIES AND SUPPORT STAFF. Purchaser shall be required to provide all support staff needed to enable University Staff to perform the Services, including, but not limited to, staff to schedule appointments for the Service recipients.

## V. COMPENSATION

## A. Fees

The fee for the Services is a rate of $\$ 90.00$ per hour ("Hourly Rate"). The parties anticipate that the annual fee shall be a total of $\$ 120,960.00$ (for an estimated 1,344 hours over the Initial Term of the Agreement). If the Services (inclusive of travel time, as further discussed below) go over the estimated total hours, University will adjust the invoices accordingly.

## B. Cost Reimbursement

In addition to the fees described above, Purchaser will reimburse University for all costs associated with the provision of the Services under this Agreement as described below:

1. Mileage Reimbursement. Purchaser will reimburse University for the cost of travel incurred by the University Staff to and from Purchaser and between Purchaser's sites in connection with the performance of the Services at the standard mileage rate set by the Internal Revenue Service.

4878-0544-8301, v. 2

## Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: January 10, 2024

TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Holly Heaviland, Ed.D. Executive Director, Community \& School Partnerships

CC: Sarah Hierman, Coordinator, Grants \& Special Projects

SUBJECT: Contracted Services with Washtenaw Community College, Adult Education

The administration recommends that the WISD Board of Education authorize the approval of the contract renewal with Washtenaw Community College to support the operation of the Adult Education Program. The cost will not exceed \$456,195.00.

Washtenaw Community College will provide support for the operation of the Adult Education Program site, located on Clark Street in Ypsilanti. The deliverables include the employment and/or contract for the services of qualified staff necessary to the operation of the program. The total contract amount is $\$ 456,195.00$, to be paid for by the Adult Education Section 107 grant. The duration of the contract will be for the period of July 1, 2023, through June 30, 2024.

CONTRACTED SERVICES AGREEMENT - COMPANY CONTRACTOR

## NOTES: MC

The Washtenaw Intermediate School District ("WISD") Board policy requires formal Board approval when the District enters into contracted services agreements over the bidding threshold established in state law (which is adjusted annually). For contracts through September 30, 2023, that limit is $\$ 28,048$. ${ }^{1}$
Contracted services agreements below the threshold amount are approved by the Superintendent (or her designee).
PROCEDURES: (all must be completed before employment begins)

1) Submit to the Human Resources Department as one packet:

Date Submitted:


Completed Criminal History Record Information ("CHRI") determination form, listing each contracted employ $\checkmark$ Completed Registry of Educational Personnel (REP) form -MANDATORY.
$\sqrt{ }$ Completed (top section) "Authorization for Contract" form, indicating Contact name at bottom
$\checkmark$ Contracted Services Agreement (with company and requestor administrator's signature and date)
A. CHRI

- If CHRI is not required, signed forms will be returned to (requestor) Department within three (3) work days of receipt.
- If CHRI is required, HR will notify the requestor Department via email with instructions for the contractor within two (2) work days of receipt. Signed forms will be returned to Department AFTER CHRI has been received. [Note: The turnaround time is dependent on the contractors going to be fingerprinted or signing a release (if applicable)].
B. REP
- If CHRI is required, please complete the REP form; individuals regularly/continuously employed in school facilities and/or working with youth must be reported to the State HR will forward the REP form to the Technology Department.

2) Submit to the Assistant Superintendent of Administrative \& Support:

Date Submitted:


Completed packet from Step 1. If Liability insurance is not required, the Assistant Superintendent of Administrative \& Support Services will initial the Contractor Checklist indicating waiver.

Proof of Public Liability Insurance
Signed packet will be returned to the department within two (2) work days of receipt.
3) Submit to the Superintendent:
Date Submitted: 1/10/2024
$\square$ Completed packet with signatures obtained in Steps 1 and 2
If contract is over the bidding threshold, it will be placed on next Board of Education meeting agenda for approval. Following approval, the "Contracted Services Agreement" will be signed by Board of Education President, Secretary, and Superintendent; then it is retumed to the requestor Department.

If below the bidding threshold, the Superintendent will review and either approve or deny the "Contracted Services Agreement"; then it is retumed to the requestor Department.

## 4) Submit ORIGINAL to Human Resources and one (1) copy to the Business Office:

Date Submitted: $\qquad$

$\square$
Original, fully signed contract packet with all forms listed on "Authorization for Contract" form.
It is the responsibility of the requestor Department to distribute copies of the contract to the appropriate individuals.
$1 \mathrm{MCL} 380.623 \mathrm{a}, 380.1267,380.1274$

AUTHORIZATION FOR COMPANY CONTRACT

| Holly Heaviland | is authorized to issue the attached contract with |
| :---: | :---: |
| (WISD Staff) |  |
| Washtenaw Community College |  |
| (Contractor - Please Print) |  |
| Please see Exhibitit, attached. |  |
| Person(s) providing services for Contractor |  |
| ACCOUNT \# | AMOUNT |
| 1. | \$ 456,195.00 |
| 2. | \$ |
| ACCOUNT NAME: |  |
| TOTAL: 456,195.00 | Contract Dates: 7/1/2023-6/30/2024 |
| Contact Name: Bonnie Truhn |  |
| Address: 4800 E. Huron River Dr., Ann Arbor, MI 48105-4800 |  |
| Phone: (734) 677-5492 | Fax: |
| E-mail: buhn@wccnet.edu |  |

Contractor Checklist
Complete \& Submit the following, when applicable, with the contract.


## Superintendent's Signature:

Date: $\qquad$

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT CONTRACTED SERVICES AGREEMENT - COMPANY

This agreement is made this 20th day of September, 2023 by and between Washtenaw Intermediate School District, hereinafter referred to as WISD or District, and Washtenaw Community College, hereinafter referred to as Contractor.

It is the intention of the parties hereto to enter into an Agreement defining the nature and extent of the duties to be performed by the Contractor, the place where the services are to be performed and the time limitation on the performance of the duties.

## SECTION I - SCOPE OF

## SERVICES

Now, therefore, in consideration of payment to the Contractor of the sums specified in Section II, the Contractor does hereby agree as follows:

1. The Contractor shall commence performance of the duties in Section I, Number 2 no earlier than July 1,2023 . Once this contract is implemented, the ending datefor providing services shall be June 30, 2024.
2. The Contractor agrees to perform the following duties and any necessary tasks incident to full performance of the described duties:

Duty 1:Operate Adult Education Programs (adult English as a second language) in accordance with the Michigan Department of Education or Workforce Development Agency and Michigan Workforce Development Agency Requirements.

Duty 2: Ensure that program operations meet all Michigan Department of Education, Workforce Development Agency, and other pertinent regulations and management responsibilities.

Duty 3: Maintain records and accounts as deemed necessary by the Grantee and Michigan Department of Education (7 years).

Duty 4: Employ and/or contract for the services of qualified staff necessary to the operation of the program, meeting the required certification and other staff qualification requirements per Michigan Department of Education and Workforce Development Agency regulations. (See Exhibit A, attached, for list of Contractor Employees).
Duty 5: Provide, through Contractor or lease/use agreements, suitable classroom, office, and activity space to meet programming needs.

Duty 6: Operate according to a pre-approved budget and submit requests for payment quarterly using the format provided by WISD.

Duty 7: Agree that the total reimbursement to be paid hereunder will not exceed the amount of $\$ 456,195.00$ all services rendered. No additional funds is promised, however in the event that additional funds become available WISD and the Contractor can mutually amend the contract.

Duty 8: WISD, with the guidance of the Talent Coordinating Council of Prosperity Region 9, reserves the right to reassign unused funds to another Contractor and transfer the unused portion of the annual reimbursement award.

Duty 9: The Contractor will assist WISD in meeting all goals, objectives, and reporting requirements of the grant.
3. The Contractor shall provide, at the request of WISD, periodic progress reports detailing the tasks accomplished and the tasks remaining to be accomplished to complete full performance of the Contractor's duties as described.
4. Prior to any work being completed on WISD grounds, individuals working for the Contractor may be required to undergo a criminal background check by having fingerprints scanned electronically and submitted to the Michigan State Police. A list of all such employees must be provided to WISD by the Contractor as Attachment A. The Contractor will be responsible for payment of the fingerprinting service. [The proper forms must be obtained by the HR Department. Specific written exemption of the fingerprint requirement must be provided by the WISD Executive Director of Human Resources and Legal Services, in compliance with School Safety Legislation and WISD Board Policy).
5. The Contractor must also comply with Public Act 131 of 2005, which details the procedure to follow if the Contractor, or any individuals working on behalf of the Contractor, has/have been charged with a crime listed under Section 1535a (1) of the Michigan School Code, or a violation of a substantially similar law of another state, a political subdivision of this state or another state, or of the United States.

## SECTION II -COMPENSATION

WISD does hereby agree as follows:

1. The maximum consideration for the Contractor's services as described in Section I shall be $\$ 456,195.00$ including all related expenses, including travel expenses outlined in Section III.
2. The above consideration for the Contractor's services is based on the time reasonably expended by the Contractor to complete the tasks herein above described in Section I.
3. The Contractor shall submit an invoice describing the services, including dates and hours of work, for part payment of the contract price not more frequently than once per month. The contractor shall submit an invoice requesting payment no more than thirty (30) days after the work has been performed. Invoices submitted after this date may not bepaid.
4. The Contract is retained by WISD only for the purposes and to the extent sent forth in this Agreement, and the Contractor's relationship to WISD shall, during the life of this Agreement, be that of an independent contractor. As such, WISD agrees that the Contractor shall be free to dispose of such portion of his/her entire time, energy, and skill during regular business hours that $s /$ he is not obligated to devote to WISD in such manner as the Contractor sees fit. The Contractor shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions by WISD pertaining to or in the connection with any fringe, pension, bonus or similar benefits for the WISD's regular employees. WISD will not withhold or pay any sums, state, federal or local taxes, FICA, Michigan School Employees Retirement, MESC insurance, or worker's compensation insurance, unless required by law. The Contractor agrees to hold WISD harmless for the payment of such sum, interest, penalties or costs in the collection of same. Nothing in this agreement shall be construed to interfere with or otherwise affect rendering of services by the Contractor in accordance with its professional judgment.
5. The contractor has not been debarred, excluded or disqualified ${ }^{1}$ under the non-procurement common rule, or otherwise declared ineligible from receiving Federal funds, contracts, certain subcontracts, and certain Federal assistance/benefits.
6. WISD acknowledges that the Contractor has no responsibility for the supervision of any WISD personnel in carrying out his/her contractual functions, and any recommendations made by the Contractor (other than in treating patients whom s/he has examined,) will require independent judgment of WISD prior

[^3]to being effectuated.
7. WISD agrees that the Contractor shall have access to WISD premises at such time as is necessary for the Contractor to perform the above described tasks. However, WISD may require at least a one week's prior notice relating to the use of certain facilities.
8. In compliance with federal requirements, payments shall be made to a vendor on a reimbursement basis for services delivered; not as a prepayment.
9. WISD agrees to promptly pay the invoices submitted by the Contractor upon verification of the rendering of the services and within 30 calendar days fromreceipt in the WISD's Business Office.
10. WISD agrees to report to the Internal Revenue Service all amounts paid or reimbursed for services of the Agreement in conjunction with the legal requirements.

## SECTION III - OTHER CONSIDERATIONS

1. All expenses for travel and mileage as a result of rendering the services identified in Section I are the responsibility of the Contractor. However, WISD may ask the Contractor to incur travel expenses not foreseen prior to the execution of this contract. If this occurs, WISD pre-approved travel costs associated with this Contract will be paid by WISD at a rate to be determined by WISD. Such travel expenses must be submitted under the guidelines established by WISD, including expense submission dates and inclusion of detailed receipts.
2. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties at any time during the life of this Agreement.
3. The WISD shall retain ownership interest in any of the following three (3) circumstances:
i. The WISD expressly directs the Contractor to create a specified work (electronic or otherwise) or the work is a specific requirement of the contract;
ii. Any documents (electronic or otherwise) created and or developed by the Contractor while under contract with the WISD; or
iii. The Contractor voluntarily transfers the copyright, in whole or in part to the WISD in the form of a written document signed by said Contractor.
4. The work done by the Contractor shall be to the entire satisfaction of WISD. Should the Contractor unsatisfactorily perform the duties, WISD may cancel the Agreement and the Contractor shall have no claim for any of the balance of the contract price remaining to be paid at date of termination other than amounts related to services provided prior to termination.
5. Either party may terminate this Agreement by giving the other 30 days advance written notice.
6. WISD may change the duties of the Contractor as above described, but such change shall not be a substantial alternation of the Contractor's duties, nor can such change be made without the input of the Contractor.

## SECTION IV - INSURANCE COVERAGE

In the event that the Contractor uses motor vehicles in the course of performing the services above described, the Contractor shall provide to WISD proof of public liability insurance and property damage insurance in such sums as shall be deemed appropriate by WISD.

The Contractor shall maintain at his/her own expense during the term of this Contract, the following insurance:
1.] Workers' Compensation Insurance with Michigan statutory limits of Employers' Liability Insurance with a minimum limit of $\$ 500,000$ each accident;
2.) Comprehensive General Liability Insurance with a combined single limit of $\$ 1,000,000$ each occurrence, $\$ 1,000,000$ aggregate, for bodily injury and property damage. The policy shall include blanket contractual and liability and personal injury coverage.

The Contractor understands that WISD's liability insurance policies may not afford any coverage for any work associated with this contract. Therefore, the Contractor agrees to hold WISD harmless 1) for any sum related to the cost of liability insurance, 2) from any and all liabilities, claims, liens, demands and costs, of whatsoever kind and nature, and 3) from any associated attorney fees, arising out of the performance of the work described in Section I. The Contractor shall obtain and provide proof of public liability insurance in such sums as shall be deemed appropriate by WISD unless specific written exemption is provided by the Assistant Superintendent, Business Services. Neither party shall be responsible for any action or inaction of the other party or its officers, agents, or employees, nor for insurance costs or legal fees, related thereto.

## SIGNATURES

The Contractor acknowledges by his/her signature that he/she has read the Agreement and understands same and agrees this contract constitutes the total agreement between the parties and that anything not included in this contract is expressly excluded.

Agreed to on September 20, 2023

Terry Barnes, Vice President and CFO
Contractor- Washtenaw Community College


Holly 'Heaviland, Ed.D., Executive Director, Community \& School Partnerships, Washtenaw ISD

DATE $\qquad$
Washtenaw Intermediate School District

DATE $\qquad$
Washtenaw Intermediate School District

DATE $\qquad$
Washtenaw Intermediate School District

## Exhibit A

## LISTING OF ALL EMPLOYEES OF THE CONTRACTOR WORKING ON WISD GROUNDS

Full Name (Last, First, Middle)

Iob Title/Position/Responsibility

1. Ruth Ferrier
2. Laurie Englehart
3. Lisa Gruich
4. Christine Merrill

Teacher Liaison
5. Lisa Jaszcz
6. Christine Mann

On sile Lead Couriselor
ESL Instructor
ESL Instructor
7. Charles Barbieri

ESL Instructor
8. Terri Hart

ESL Instructor
9. Michelle Wentzel

ESL Instructor
10. Emily De La Cruz

Virtual ESL Instructor
10. Emily De La Cruz

Virtual ESL Instructor

## Washtenaw IS D

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: January 16, 2024

TO: Washtenaw ISD Board of Education and Superintendent Naomi Norman

FROM: Sarah Hierman, Grants and Special Projects Coordinator
Margy Long, Director Success by 6 Great Start Collaborative Melissa Brooks-Yip, Supervisor of Instruction

## SUBJECT: Approval to Apply for 35i Family Engagement Centers Grant

In November 2023, MDE announced an RFP for a new funding stream in the school aid budget (35i) to be used for a Family Engagement Center at an ISD in each of the ten prosperity regions. After discussion with the superintendents in our Region 9, Superintendent Norman agreed that WISD would be interested in applying. This memo is requesting approval to submit a proposal for the regional grant of $\$ 350,000.00$ each year for four years or $\$ 1,400,000.00$ total to be spent by September 30, 2026.

The purpose of the grant is to develop a system of support for educators/providers and families among the six ISD's in our district. It is not intended to provide a physical space for families to gather but a support network for supporting families. The funding would support a new coordinator position to focus on the development of this work. Additionally, each year, $\$ 120,000.00$ must be allocated to support the continuation of literacy support network hub; one of the primary goals of the grant is to support the literacy work through increased family engagement.

During the first year of the grant, the focus will be on coordinating and planning work with the six ISD's in our region to design on a shared, co-designed action plan that includes community-specific needs. In addition, our goal will be to create a community, school, and parent collaborative model that can be used in communities to support student success. In the spirit of the grant, we also see an opportunity to work with the literacy coaches in each ISD to support educators with training, coaching and technical assistance to incorporate the important work of literacy support for students as a way to also engage families in their student's growth and success.

Thank you for your ongoing support. We ask for your approval for the submission of a 35i grant to raise the awareness of the critical importance of engaging families in the success of their students.

## Washtenaw I S D

DATE: January 23, 2024

TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Brian Marcel, Associate Superintendent

SUBJECT: Updated Board Policies

The Policy Committee recommends the adoption of the proposed policy changes to the policies listed below. These policies need to be revised due to changes in state law.

\#3120 - Employment of Professional Staff<br>\#3220 - Professional Staff Evaluation<br>\#3139-Staff Discipline<br>\#3131 - Staff Reduction/Recalls<br>\#3130-Assignment and Transfer<br>\#3140 - Termination and Resignation<br>\#0122 - Board Powers<br>\#3142 - Probationary Teachers<br>\#3132 - Vacancies

| Book: | Policy Manual |
| :--- | :--- |
| Section: | 0000 Bylaws |
| Title: | BOARD POWERS |
| Code: | po0122 |
| Status: | draft |
| Adopted: | March 26, 2012 |

## 0122 - BOARD POWERS

The District shall operate as a General Powers School District. As such it has all of the rights, powers, and duties expressly stated in statute; may exercise a power implied or incident to any power expressly stated in statute; and, except as provided by law, may exercise a power incidental or appropriate to the performance of any function related to the operation of the District in the interests of public elementary and secondary education in the District including, but not limited to, all of the following:
A. Educating Students. In addition to educating students in grades $\mathrm{K}-12$, this function may include operation of Early On and Early Head Start programs, preschool, lifelong education, adult education, community education, training, enrichment, and recreation programs for other persons.
B. Providing for the safety and welfare of students while at school or at a school-sponsored activity or while enroute to or from school or a school-sponsored activity.
C. Acquiring, constructing, maintaining, repairing, renovating, disposing of, or conveying school property, facilities, equipment, technology, or furnishings.
B.D. Hiring, contracting for, scheduling, supervising, or terminating employees, independent contractors, and others to carry out District powers.
E. The District shall indemnify its employees:

The Board encourages its employees to execute their duties and responsibilities prudently but without undue fear of litigation and liability. For this reason, the Board purchases insurance for the defense and indemnification of employees for acts and omissions within the scope of their duties and responsibilities; subject to the availability of such insurance at an affordable price and the terms of conditions of the insurance policy or policies.

When insurance is not available or sufficient, the Board may, upon request, defend and/or indemnify current or former employees to the full extent permitted by law when, in the Board's judgment, the employee has acted appropriately and when, under all of the circumstances, defense or indemnification is reasonable and appropriate.
F. Receiving, accounting for, investing, or expending District money; borrowing money and pledging District funds for repayment; and qualifying for State-School Aid and other public or private money from local, regional, State, or Federal sources.

The District may enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the School District.

The District is a body corporate and shall be governed by a school board. An act of this Board is not valid unless approved, at a meeting of the Board, by a majority vote of the members lawfully serving on the Board.

The Board may submit to the School electors a question that is within the scope of the powers of the School electors and that the Board considers proper for the management of the School system or the advancement of education in the School District. Upon the adoption of a question by the Board, the Board shall submit the question to the School electors by complying with Michigan election Iaw (M.C.L. 168.312).

The Board shall adopt bylaws. These bylaws may establish or change Board procedures, the number of Board officers, titles and duties of Board officers, and any other matter related to the effective and efficient functioning of the Board.

The Board has authority to make decisions regarding the following subjects:
The Board has authority, pursuant to State law, to make decisions regarding the following subjects:
A. the policyholder of an employee group insurance benefit.
B. the starting day for the school year and the amount of student contact time to receive full State school aid.
C. the composition of the District's school-improvement committees.
D. the decision whether or not to have inter-district and intra-district open-enrollment opportunities.
E. the decision whether or not to permit authorization of Charter Schools (public school academies).
F. contracting with outside parties for noninstructional support services provided by an employee group including the procedures for obtaining a contract, the identity of the outside party, and the impact on individual staff members or a bargaining unit if the employee group is given an opportunity to bid on providing the noninstructional support services.
G. use of volunteers.
H. decisions regarding the use of experimental or pilot programs including staffing, use of technology, provision of the technology, and the impact on individual staff members or a bargaining unit.
I. compensation or reimbursement of a staff member for monetary penalties imposed on the staff member under the Public Employment Relations Act.
J. any decision regarding the placement of teachers, or the impact of that decision on an individual employee or the bargaining unit.
K. for teachers covered under the Teacher Tenure Act, decisions about the development, content, standards, procedures, adoption, and implementation of policies regarding personnel decisions when
conducting a staffing or program reduction or eliminating a position as well as decisions regarding recall or hiring after any such reduction.

This includes the impact of any such decisions on an individual employee or the bargaining unit.
L. decisions about the development, content, standards, procedures, adoption, and implementation of a performance evaluation system for teachers and administrators.
M. decisions concerning the content of a teacher's or administrator's performance evaluation or the impact of such decision.
N. decisions about the format, timing, or number of classroom observations required for evaluation under the Teacher Tenure Act (M.C.L. 38.83a)
O. decisions concerning the classroom observation of an individual teacher, and the impact of such decision on an individual teacher or the bargaining unit
P. decisions about the development, content, standards, procedures, adoption, and implementation of the method of performance-based compensation for teachers and administrators.
Q. decisions about how performance evaluation is used to determine the performance-based compensation for teachers and administrators.
R. decisions concerning the performance-based pay of an individual teacher or administrator, or the impact of such decision on such individual or the bargaining unit.
S. decisions about the development, content, standards, procedures, adoption, and implementation of a policy regarding discipline or discharge for teachers covered under the Teacher Tenure Act (M.C.L. 38.71).
T. decisions concerning the discipline or discharge of a teacher covered under the Teacher Tenure Act (M.C.L. 38.71) or the impact of such decision on an individual teacher or the bargaining unit.
$\underline{\text { U. insertion of statutorily required emergency manager language into all collective bargaining agreements }}$
V. decisions on whether to enter into an intergovernmental agreement to consolidate, to jointly perform, or to collaborate on one (1) or more functions or services.

1. procedures of obtaining a contract for such an agreement to transfer functions or responsibilities.
2. identities of any other parties to such an agreement.
W. decisions about the development, format, content, and procedures of the notification to parents and legal guardians required under M.C.L. 380.1249a.
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Legal References

## M.C.L. 168.301 et seq.

O122-BOARD-POWERS
-
The power of this Board of Education extends to those matters expressly or implicitly granted by constitution, statute, local charter or ordinance, or other law.
-
The District shall have all of the rights, powers, and duties expressly stated in statute; may exercise a power implied or incident to any power expressly stated in statute; and, except as provided by law, may exercise-a power incidentalor appropriate to the performance or any function related to operation of the District in the interests of public elementary and secondary education in the District, including, but not limited to, all of the following:
A.-Educating Students. In addition to educating students in grades $\mathrm{K}-12$, this function may include operation of preschool, lifelong education, adult education, community education, training, enrichment, and recreation programs for other persons.
B.-Providing for the safety and welfare of students while at school or at a school-sponsored activity of while enroute to or from school or a school-sponsored activity.

C-Acquiring, constructing, maintaining, repairing, renovating, disposing of, or conveying school property, facilities, equipment, technology, or furnishings.
-
D.-Hiring, contracting for, scheduling, supervising, or terminating employees, independent contractors, and others to carry out District powers.
-
E.-Receiving, accounting for, investing, or expending District money; borrowing money and pledging District funds for repayment; and qualifying for State-School Aid and other public or private money from local, regional, State, or Federal sources. The District may enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the School District.

The District may conduct, operate, participate in, administer, or serve as a fiscal agent or administrative entity, or both, for one (1) or more programs involving workforce development, including but not limited to, job training and development programs, school-to-work initiatives, work first, or programs under the Job Training Partnership Act.
-
The District is a body corporate. An act of this Board is not valid unless approved, at a meeting of the Board, by a majority vote of the members lawfully serving on the Board.
-
The Board shall adopt bylaws. These bylaws may establish or change Board procedures, the number of Board efficers, titles and duties of Board officers, and any other matter related to effective and efficient functioning of the Board.

The Board has authority, based on statute, to make decisions regarding prohibited subjects of bargaining without resort to prior bargaining.

The Board may submit to the School electors a question that is within the scope of the powers of the Schoot electors and that the Board considers proper for the management of the Schoolsystem or the advancement of education in the School District. Upon the adoption of a question by the Board, the Board shall-submit the question to the Schoolelectors by complying with Michigan election law (M.C.L.A. 168.312). -
C. Neola-2004

Legat
M.C.L.A. 168.301 et seq., 380.601 a, 380.661
M.C.L.A. 423.201, 202, 206, and 215

Last Modified by Juli-Schlarb-on-February 18, 2019

Book: Policy Manual
Section: 3000 Professional Staff
Title: EMPLOYMENT OF PROFESSIONAL STAFF
Code: po3120
Status: draft
Adopted: August 21, 2012
Last Revised: October 11, 2022

## 3120 - EMPLOYMENT OF PROFESSIONAL STAFF

The Board of Education recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with highly qualified and competent personnel. The Board requires that anyone employed as a professional staff member with instructional responsibilities in an elementary or secondary school in this District hold a certificate, permit, or vocational authorization valid for the positions to which the professional staff members/he is assigned.

The Board shall approve the employmentemployment, and also, when not covered by the terms of a negotiated, collectively-bargained agreement, fix the compensationcompensation, and establish the term of employment for each professional staff member employed by the Board.

Individuals employed in the following categories shall be considered members of the professional staff:
A. Administrators (Deputy Superintendent, Associate Superintendent, Executive Director, CIO, Director, Supervisor, etc.)
B. Teachers, Teacher Consultantstand-other persomnelin the Unit II CBA)("Professional Staff" for the purposes of the following policies: 3130, 3131, 3142, and 3220)
C. Other personnel covered by the Unit II Collective Bargaining Agreement
D. Non-Affiliated Personnel
E. Non-Affiliated Early Childhood Personnel
F. $H$

All professional staff are subject to a criminal history record check. See Policy 3121.
[J Such approval shall be given only to those candidates for employment recommended by the Superintendent.
-
H Such approval shall be given only to those candidates for employment chosen by the Board from a group selected by the Superintendent.
-
[] When any recommended candidate has been rejected by the Board, the Superintendent shall make a substitute recommendation.
[X] All applications for employment shall be referred to the Office of Human Resources.
[X] Relatives of Board members may be employed by the Board, provided the Board member does not participate in any way in the discussion or vote on the employment when a conflict of interest is involved.
[X] Relatives of staff members may be employed by the Board, provided the staff member being employed is not placed in a position in which the staff members/he would be supervised directly by the relative staff member.

HThe Board will not employ (but may reemploy) the () children, siblings, spouse, parents, inlaws, or bona fide dependents (IRS criteria) of a Board member () children, siblings, spouse, parents, in laws, or bona fide dependents (IRS criteria) of a regular full-time professional staff member
[X] Applications for employment will not be accepted from any current District Board member. If a Board member wishes to apply for a position, the Board member'shis/her resignation must be accepted by the Board prior to submitting an application.

HAny professional staff member's intentional misstatement of fact or omission material to his/her qualifications for employment or the determination of salary shall be considered by this Board to constitute grounds for dismissat.
[X] The temporary employment of professional staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program. Employment shall be recommended to the Board at the next regular meeting.

H] No candidate for employment to the professional staff as a nonadministrator shall receive recommendation for such employment without having proffered visual evidence of proper eertification or that application for such certification is in process, except as otherwise permitted by law.

Prior to hiring an applicant, the Superintendent shall obtain from the applicant a signed Consent to Obtain Records (Form 3120 F2) and shall obtain from the applicant's current or immediately-previous employer any records, including the applicant's personnel file relating to unprofessional conduct in which the applicant engaged. Any such records are to be reviewed prior to a recommendation for employment and may be disclosed to those individuals directly involved in evaluating the applicant's qualifications.

The Superintendent shall prepare administrative guidelines for the recruitment and selection of all professional staff.
(C) Neola 20212024

Legal References
M.C.L. 380.1229-1231, 380.1233, 380.1233b, 380.1237, 380.1531d, 380.623

R 390.1105

## 3120-EMPLOYMENTOF PROFESSIONALSTAFF

- 

The Board of Education recognizes that it is vital to the successful operation of the District that positions created by the Board be filled with qualified and competent personnel. -

Individuals employed in the following categories shall be considered members of the professional staff:
A.-Administrators (Assistant Superintendent, Executive Director, ClO, Director, Supervisor, etc.) -
B.-Feachers, Teacher Consultants (and other personnel in the Unit IICBA) -
C.-Non-Affiliated Personnet
D.-Non-Affiliated Early Childhood Personnel

Pursuant to the Administrative Rules Governing the Certification of Michigan Teachers, the Board requires that anyone employed as a professional staff member with instructional responsibilities in an elementary (Birth thru Grade 6) or secondary (Grade 7 thru Age 26 w/IEP or 504) school, setting or program in this District hold a-certificate, permit, or vocational authorization valid for the positions to which s/he is assigned, and that the individual meets the established criteria to be qualified in his/her assignment. -
The Board shall approve the employment, and also, when not covered by the terms of a negotiated, collectively-bargained agreement, fix the compensation and establish the term of employment for each professional staff member employed by the Board. Such approval shall be given only to those candidates for employment recommended by the Superintendent.

All professionalstaff are subject to a criminal history record check. See Policy 3121.
All applications for employment shall be submitted to the Human Resources Office. -
Relatives of Board members may be employed by the Board, provided a member of the Board does not participate in any way in the discussion or vote on the employment when a conflict of interest is involved.

Relatives of staff members may be employed by the Board, provided the staff member being employed is not placed in a position in which s/he would be supervised directly by, of supervisor of the relative staff member. -

Applications for employment will not be accepted from any current District Board member. If a Board member wishes to apply for a position, his/her resignation must be accepted by the Board prior to submitting an application.

Any professional staff member's intentional misstatement of fact or omission material to his/her qualifications for employment or the determination of salary shall be considered by this Board to constitute grounds for dismissal.
-
The temporary employment of profescional staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program. Employment shall be recommended to the Board at the next regular meeting.

When appropriate, no candidate for employment to the professional staff shall receive recommendation for such employment without having proffered visual evidence of proper eertification or that application for such certification is in process. -

The Superintendent may employ noncertificated, nonendorsed teachers to teach, in grades $9-$ 12, acourse in computer science, foreign language, mathematics, biology, chemistry, engineering, physics, robotics, or any other course approved by the State Board, providing they meet all of the conditions established by law and by the Superintendent.
-
The Superintendent may also employ a teacher without a valid teaching certificate as a substitute teacher, on a day-to-day basis, if the person has at least sixty (60) semester hours of college credit or an associate degree from a college, university or community college and, for substitute teaching ingrades 9 to 12 , is at least twenty-two (22) years of age, or for a full schoot year if the person has met all other conditions established by law and by the Superintendent.

The Superintendent may hire an individual who does not hold a valid teaching certificate to serve in a counseling, social worker or speech pathologist role, or other ancillary position provided s/he meets all the requirements established by law.

The Superintendent may employ noncertificated teachers to teach in an industrial technology education program or career and technical education program providing they meet all of the eonditions established by law and by the Superintendent.

The Board shall employee administrators without provisions for tenure by means of a written contract for a term not to exceed three (3) vears. A non-certificated school administrator may be employed by the District if enrolled in a program leading to certification as a school administrator not later than six (6) months after date of employment, enrollment subject to verification by the District and approval by the Michigan Department of Education. -

Prior to hiring an applicant, the Superintendent shall obtain from the applicant a signed Consent to Obtain-Records (Form 3120-F2) and shallobtain from the applicant's current of immediately-previous employer any records, including the applicant's personnel file relating to unprofessional conduct in which the applicant engaged. Upon receipt, any such records are to be reviewed and considered for employment and may be disclosed to those individuals directly involved in evaluating the applicant's qualifications.

The Superintendent shall prepare administrative guidelines for the recruitment and selection of all professional staff.

## REQUREMENTSFOR-HGHLYQUALFIED-STATUS

 -Pursuant to-State-law, 'Highly Qualified' means
A.-full State certification as a teacher or passed State teacher licensing exam and holds eurrent license to teach; certification or license requirements may not be waived on emergency, temporary, or provisional basis;
B.-for elementary teachers new to the profession, this also requires:
1.-at least a bachelor's degree;
2. passing a rigorous State test on subject knowledge and teaching skills in reading, Writing, math, and other areas of elementary curriculum (State-certification test may-suffice);
C.-for secondary or middle school teachers (Grade 7 thru Age 26 W/IEP or 504) new to the profession this also requires:
1.-at least a-bachelor's degree, and
Z.-passing a rigorous State test in each of the subject areas s/he will teach (State certification test may suffice), or -
3.-for each academic subject taught, having an academic major, course work equivalent to an undergraduate major, a graduate degree, or advanced eertification or credentialing
-
B.-for elementary (Birth thru Grade 6), middle, or secondary school teachers with prior experience, this also requires:
1.-at least a bachelor's degree, and
Z.-meets standards for new teachers (above), of -
3.-demonstrates competence in all academic subjects s/he teaches based on a uniform State standard of evaluation (standard for academic subject matter and teaching skills set by the State).

## REQUIREMENTS FOR TEACHERS IN DISTRICT RECEIVING TITLE I FUNDING

All teachers hired for a Title I supported program or a core subject area must be 'highly qualified.'
-
As a condition of employment, all newly-hired teachers in a Titlelsupported program-or in core subject areas shall be required to submit documentation that they are 'highly qualified' as described above.

As designated by Federallaw, core subject areas shall include the following: English, reading of tanguage arts, science (which includes physics, chemistry, biology, earth science, and physicat science), mathematics, arts (which includes instrumental music, vocal music, visual arts, dance, and drama/theater), foreign languages, government and civics, history, economics and geography.

The Superintendent shall prepare a plan that will result in all teachers who are employed in professionalstaff positions with instructional responsibilities in Title I supported programs and/or core subject areas to be highly qualified by a date specific, and the Superintendent shall show annual progress towards meeting these teacher qualification requirements.

CCNeola-2021
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Title: Special Update - November 2023 Reviewed ASSIGNMENT AND TRANSFER
Code: po3130
Status: Active

## 3130 - ASSIGNMENT AND TRANSFER

"Professional Staff" for the purpose of this policy is defined in Policy 3120.
The Board of Education believes that the appropriate placement of qualified and competent staff is essential to the successful functioning of the District.

The Superintendent shall be responsible for the proper assignment and transfer of all professional staff members and shall attempt to effect the optimum assignment of the professional staff in conformance with any applicable contractual or legal requirements, State certification requirements, and Federal requirements. The SuperintendentS/He shall establish an audit procedure to ensure that each instructional staff member's teaching certificate is currently in compliance with appropriate State certification criteria and has not been nullified or, if applicable, that the professional staff member is otherwise qualified to teach as allowed by law.
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Legal References
E.S.E.A./N.C.L.B. - 20 U.S.C. 6319
M.C.L. 380.1231, 1233, 1233b

Book: Policies for ISD Update

Section: Special Update - November 2023

Title: Special Update - November 2023 Revised STAFF REDUCTIONS/RECALLS

Code: po3131

Status: Active

## 3131 - STAFF REDUCTIONS/RECALLS

It is the policy of this Board that all personnel decisions shall be based on retaining effective teachers-professional staff in situations involving a staffing or program reduction or any other personnel decision resulting in the elimination of a position, as well as for hiring after such reductions/position eliminations or recall to vacant positions.

For "Professional Staff", as defined in Policy 3120
The District shall not utilize length of service as the sole factor in personnel decisions- [ $\bar{X}$ ] Length of service or tenure status may only be considered by the administration when all other factors, as listed below, are considered equal amongst the potentially affected teachers. Length of service or tenure status may only be considered by the administration when allother factors, as listed below, are considered equal a mongst the potentially affected teachers.
[X-] This policy shall not operate or be applied to retain or recall a teacher whose most recent performance evaluation contains an overall rating of minimally effective or ineffectiveAninimally Effective or Ineffective [X-] or needing support in preference to any properly certified and qualified teacher with a higher effectiveness rating as reflected in that teacher's most recent performance evaluation. This policy also shall not operate or be applied to retain or recall a probationary teacher who has received a rating of either minimally effective or ineffectiveAinimally Effective or Ineffective in preference to any properly certified and qualified teacher with a higher effectiveness rating. A probationary teacher who is rated as effectiveEffective or, prior to July 1, 2024, as highly effectiveHighly Effective on his/her-most recent annual performance evaluation is not subject to displacementbeing displaced under this policy by a tenured teacher solely because the other teacher has attained tenure under the Teachers' Tenure Act.

The effectiveness of teachers as measured undershall be measured inaccordance with the District's performance evaluation system developed under Section 1249 of the School Code or as otherwise collectively bargained must be used as a factor for personnel decisions., and the personnel decisions shall be based on the following factors:
[X-] The following shall also be used for personnel decisions made under this policy:
A. [X-] The teacher's length of service in a program, grade level or subject area.
B. [X-] The teacher's disciplinary record.
C. [X-] Relevant special training. This factor may be based on completion of relevant training, other than the professional development or continuing education, which is required by the employer or by State law, and the integration of that training into instruction in a meaningful way.

## D. The teacher's certification/licensure/permit.

D.-- Evidence of student growth, which shall be the predominant factor in assessing an employee's individual performance.
E.-H The teacher's demonstrated pedagogical skills, including at least a special determination concerning the teacher's knowledge of the teacher's subject area and the ability to impart that knowledge through planning, delivering rigorous content, checking for and building higher level understanding, differentiating, and managing a classroom; and consistent preparation to maximize instructional time.
F.- H The teacher's management of the classroom, manner and efficacy of disciplining students, rapport with parents and other teachers, and ability to withstand the strain of teaching.
G.-HThe teacher's attendance record.
H.-[]Significant, relevant accomplishments and contributions. This factor shall be based on Whether the individual contributes to the overall performance of the school by making clear, significant, relevant contributions above the normal expectations for an individual in the teacher's peer group and having demonstrated a record of exceptional performance.
A. Individual performance shall be the majority factor in making the decision, and shall consist of but is not limited to all of the following:

1. Evidence of student growth, which shall be the predominant factor in assessing an employee's individual performance.
2. The teacher's demonstrated pedagogical skills, including at least a special determination concerning the teacher's knowledge of his or her subject area and the ability to impart that knowledge through planning, delivering rigorous content, checking for and building higher-level understanding, differentiating, and managing a classroom; and consistent preparation to maximize instructionat time.
3. The teacher's management of the classroom, manner and efficacy of disciplining students, rapport with parents and other teachers, and ability to withstand the strain of teaching.
4. The teacher's attendance and disciplinary record, if any.
B. Significant, relevant accomplishments and contributions. This factor shall be based on whether the individual contributes to the overall performance of the school by making clear, significant, relevant contributions above the normal expectations for an individuat in his/her peer group and having demonstrated a record of exceptional performance.
C. Relevant special training. This factor shall be based on completion of relevant training other than the professional development or continuing education that is required by the employer or by state law, and integration of that training into instruction in a meaningful way.
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Legal References
PA 102, 2011
M.C.L. 380.1248

Book: Policies for ISD Update
Section: Special Update - November 2023
Title: $\quad$ Special Update - November 2023 Reviewed VACANCIES
Code: po3132
Status: New

## 3132 - VACANCIES

It shall be the policy of the Board of Education to employ the best-qualified individual for any District vacancy at any level.

Vacancies shall be announced and all members of the professional staff shall be eligible for consideration for any District vacancy, providing they are properly qualified.

The Superintendent shall establish procedures to facilitate identification and evaluation of candidates for administrative, supervisory, and other leadership positions.
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Title: Special Update - November 2023 Reissued STAFF DISCIPLINE
Code: po3139
Status: Active

## 3139 - STAFF DISCIPLINE

Whenever it becomes necessary to discipline a member of the staff, the Superintendent shall utilize related procedures described in the current negotiated agreement, to the extent not inconsistent with the current negotiated agreement, and the following principles and procedures.

A teacherstaff member may only be discharged, demoted, or otherwise disciplined for a reason that is not arbitrary or capricious. In all instances, discipline, discharge, and demotion of a teacher or teacher consultant shall occur in accordance with the statutory requirements under the Teacher Tenure Act and the Revised School Code.

The administrator/Superintendent shall conduct an investigation of any alleged act or omission by a teacherstaff member that could result in disciplinary action. The teacher staff member shall be provided with oral or written notice of the issue or incident being investigated.

The investigation shall include, at a minimum, interviews of appropriate persons and a meeting with the subject teacher staff member and, if requested or if required by the bargaining agreement, the teacher'shisstaff member'shis/her designated representative (either another employee or a union representative if part of a bargaining unit) to allow the teacherstaff member an opportunity to respond to the complaint. Prior notice of this meeting shall be provided to the teacherstaff member for any discipline that may result in a suspension or loss of pay. The meeting shall not proceed without the teacher's-staff member's designated representative; however, the meeting shall not be unduly delayed to secure the attendance of the teacher's-staff member's preferred representative. The District may substitute another representative from the union to timely process the investigation.

After completion of the investigation, if discipline is to be imposed, the teacher shall receive written notice of the discipline and this notice shall also be placed in the teacher's-staff member's file.

Discipline may include, but is not limited to:

## A. Verbal warning (memorialized in writing);

A.B written warning;
B.C. written reprimand;
C.D.suspension (paid or unpaid);
D.E. discharge;
E.E.financial penalty in accordance with Michigan law.

The District does not have to apply discipline in a progressive manner, but, rather, may impose discipline consistent with the seriousness of the teacher's-staff member's conduct, as determined by the District. Additionally, nothing in this policy limits the District's right to take other appropriate action, such as placing a carchertaff member on administrative leave during the pendency of an investigation or issuing a counseling memorandum, which is considered instructional, not disciplinary.
[X]-] If it appears that disciplinary action beyond written reprimand may be necessary, the administrator should contact the Superintendent Human Resources to discuss the disciplinary action that is to be taken.

H] [Only applicable if original investigation conducted by another administrator] Any disciplinary action that is not subject to Board review, as described below, may be submitted to the Superintendent for review within five (5) work days of the teacher's receipt of the written confirmation. The Superintendent is not required to conduct an independent investigation. The SuperintendentS/He shall meet with the administrator who issued the discipline and with the teacher and the teacher'shis/her designated representative, if requested. The Superintendent may affirm, revise, or reject any disciplinary action taken against a teacher and the Superintendent'shis/her decision is final.
[X]-] The administrator's decision to impose any disciplinary action that is not subject to Board review, as described below, is final. The following disciplinary actions may only be imposed by the Board in adherence with the requirements of the Teacher Tenure Act:
A. discharge of a tenured or probationary teacher;
B. demotion of a tenured teacher (which includes suspension for fifteen (15) or more consecutive days without pay or a reduction in compensation by more than the equivalent of thirty (30) days compensation in one (1) school year);
C. non-renewal of a probationary teacher.
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Legal References
M.C.L. 38.101 et seq., $38.74,380.1230$ d, $380.1535 a$

Book: Policies for ISD Update

Section: Special Update - November 2023

Title: Special Update - November 2023 Reviewed TERMINATION AND RESIGNATION

Code: po3140

Status: Active

## TERMINATION

An eEmployment contract of staff may be suspended or terminated, upon a majority vote of the Board of Education. In such cases, the Board shall abide by due process and such terms as may be set forth in a negotiated, collectively-bargained agreement, the Teacher Tenure Act, Staff Manual, or the individual contract, as applicable.

Employees and those under contract to work regularly and continuously in the schools, whether part-time or full-time, may not continue employment with the Board if a criminal history records check or other authoritative source reveals a conviction of a "listed" offense under M.C.L. 28.722.

Individuals convicted of a non-listed felony may not continue to work unless both the Superintendent and the Board give written approval. Such conviction(s) may subject professional staff to discharge or demotion of a teacher on continuing tenure. The State Board of Education will be notified of the report of conviction(s) as required by law.

## RESIGNATION

A professional staff member may resign in accordance with the terms of the negotiated, collectively-bargained agreement, Staff Manual, or the staff member'shis/her employment contract.

An administrator may resign by filing a written resignation with the Superintendent in accordance with the terms of the Staff Manual and at least thirty (30) days prior to the effective date of the resignation.
[X-] A resignation, once accepted, may not then be rescinded.
[ $\mathbf{X}$-] The Superintendent may act for the Board in the acceptance of a resignation.
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Legal References
M.C.L. 28.722, $38.74,380.1230$ et seq., 380.1535a

Book: Policies for ISD Update

Section: Special Update - November 2023

Title: PROBATIONARY TEACHERS

Code: po3142

Status: Active

## 3142 - PROBATIONARY TEACHERS

The Board of Education recognizes its obligation to employ only those professional staff members best trained and equipped to meet the educational needs of the students of this District. The Board shall discharge that obligation by retaining in service only those probationary teachers who meet those standards.

Prior to July 1, 2024, teachersTeachers, new to the District, who have not previously acquired tenure in the State of Michigan, will be in a probationary status for the first five (5) years of employment before becoming eligible for tenure in the District, except as provided below. A teacher must receive ratings of effective or highly effectiveEffective or Highly Effective on the last three (3) annual performance evaluations to achieve tenure.

Prior to July 1, 2024, probationaryProbationary teachers who are rated highly effective on the annual performance evaluation in years two (2), three (3), and four (4) achieve tenure after four (4) years. Any teacher having tenure in the District as of July 19, 2011, will not be required to serve additional probation.

Beginning July 1, 2024, if a teacher has been rated as effective on or after July 1, 2024, or highly effective before July 1, 2024, on three (3) consecutive year-end performance evaluations and has completed at least four (4) full school years of employment in the probationary period, the teacher is considered to have successfully completed the probationary period.

Teachers, new to the District, who have previously acquired tenure in any other Michigan school district, shall be required to serve no more than two (2) years of probation before becoming eligible for tenure in the District but may, at the Board's option, be placed immediately on continuing tenure.

The Superintendent shall ensure that all probationary teachers are provided an Individualized Development Plan, evaluated in a timely manner by appropriate
administrators, notified of areas inef which performance is not meeting expectations, and are provided assistance in improving their performance.

The Board shall annually review the performance of all probationary teachers by a date adequate to ensure timely compliance with all statutory, contractual, and other applicable timelines. The Superintendent shall provide to the Board a written recommendation with regard to each such teacher specifically noting the extent to which the probationary teacher's performance is meeting District expectations. On the basis of its review, the Board may, in its discretion, 1) non-renew employment based on unsatisfactory performance; or 2) continue the probationary period of employment if not otherwise eligible for tenure (not to exceed the statutory probation periods). The Board's review of such recommendation shall comport with all applicable statutory, contractual, or other legal requirements.

The Superintendent shall ensure that appropriate notices of the Board's actions are timely sent and delivered to all affected probationary teachers. The Superintendent shall further ensure that appropriate guidelines are drafted implementing the requirements of the Teacher Tenure Act.

A teacher who is in a probationary period may be dismissed from his/her employment by the Board at any time.
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Legal References
M.C.L. 38.81 et seq.

Book: Policies for ISD Update
Section: Special Update - November 2023
Title: PROFESSIONAL STAFF EVALUATION
Code: po3220
Status: Active

## 3220 - PROFESSIONAL STAFF EVALUATION

The Board of Education, through the powers derived from the School Code and other relevant statutes, is responsible for the employment and discharge of all personnel. To carry out this responsibility, with involvement of professional staff, the Boardit delegates to the Superintendent the function of establishing and implementing a rigorous, transparent, and fair performance evaluation system that does at least all of the following:
A. evaluates the employee's job performance at least annually in a year-end evaluation, while providing timely and constructive feedback

Teachers rated highly effective or, as of July 1, 2024, effective on the three (3) most recent consecutive year-end evaluations may be evaluated every other year or, as of July 1 , 2024, every third year, at the District's discretion.
B. establishes clear approaches to measuring student growth and provides professional staff with relevant data on student growth based on the most recent three (3) consecutive school years of student growth data, or all available student growth data if less than three (3) years is available.
C. evaluates an employee's job performance, using rating categories of highly effective, effective, minimally effective, and ineffective prior to July 1, 2024 and using rating categories of effective, developing, and needing support as of July 1, 2024, which take into account student growth and assessment data or student learning objectives

Before the 2024-2025 school yearFor the 2018-2019 school year twenty-five percent (25\%) of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2019-2020 school year, forty percent (40\%) of the annual year-end evaluation shall be based on student growth and assessment data. Beginning in the 20242025 school year, twenty percent (20\%) of the year-end evaluation must be based on student growth and assessment data or student learning objectives metrics. Evaluations must also comply with the following:

1. The portion of a teacher's annualyear-end evaluation that is not based on student growth and assessment data or student learning objective metrics shall be based primarily on a teacher's performance as measured by the Districtas described below.
2. Prior to July 1, 2024Beginning with the 2018-2019 school yeaf, for core content areas in grades and subjects in which state assessments are administered, fifty percent (50\%) of student growth must be measured using the state assessments,
and the portion of student growth not measured using state assessments must be measured using multiple research-based growth measures or alternative assessments that are rigorous and comparable across schools within the District. Student growth also may be measured by student learning objectives or nationally normed or locally adopted assessments that are aligned to state standards, or based on achievement of individualized education program goals.
3. Prior to July 1,2024 , theThe portion of a teacher's evaluation that is not measured using student growth and assessment data or using the evaluation tool developed or adopted by the District shall incorporate criteria enumerated in section M.C.L. $380.1248(1)(b)(\mathrm{i})$ to (iii) that are not otherwise evaluated under the tool. (See Policy 3131) After July 1, 2024, the portion of a teacher's evaluation that is not measured using student growth and assessment data or student learning objectives metrics, or using the evaluation tool developed or adopted by the District, must be based on objective criteria.
4. Prior to July 1, 2024, ifff there are student growth and assessment data available for a teacher for at least three (3) school years, the annual year-end evaluation shall be based on the student growth and assessment data for the most recent three (3) consecutive-school-year period. If there are not student growth and assessment data available for a teacher for at least three (3) school years, the annual year-end evaluation shall be based on all student growth and assessment data that are available for the teacher.
5. As of July 1, 2024, the following apply: Evaluations and feedback concerning the evaluation must be provided in writing to the teacher; if a written evaluation is not provided, the teacher is deemed effective; if required by circumstances described in M.C.L. 380.1249, a teacher must be designated as unevaluated; and if a teacher receives an unevaluated designation, the teacher's rating from the immediately prior school year must be used.
D. uses the evaluations, at a minimum, to inform decisions regarding all of the following:
6. the effectiveness of employees, so that they are given ample opportunities for improvement
7. prior to July 1, 2024, promotion, retention, and development of employees, including providing relevant coaching, instruction support, or professional development, and after July 1, 2024, development of employees, including providing relevant coaching, instruction support, or professional development
8. prior to July 1, 2024, whether to grant tenure or full certification, or both, to employees, using rigorous standards and streamlined, transparent, and fair procedures
9. prior to July 1, 2024, removing ineffective tenured and untenured employees after they have had ample opportunities to improve, and providing that these decisions are made using rigorous standards and streamlined, transparent, and fair procedures
E. provides a mid-year progress report for every ()certificated [END OF

OPTION]-teacher who is in the first year of probation or has received a rating of minimally effective or ineffective-or, after July 1, 2024, needing support or developing on the most recent annwalyear-end evaluation

This mid-year report shall supplement and not replace the annualyear-end evaluation. The mid-year report shall:

1. prior to July 1,2024 , be based, at least in part, on student achievement;
2. be aligned with the teacher's individualized development plan;
3. include specific performance goals and any recommended training for the remainder of the school year, as well as written improvement plan developed in consultation with the teacher that incorporates the goals and training.
F. includes classroom observations in accordance with the following:
4. must include review of the lesson plan, State curriculum standards being taught, and student engagement in the lesson and, as of July 1, 2024, the items described in this paragraph must be discussed during a postobservation meeting between the observer and the teacher
5. must include multiple observations unless the teacher has received an effective or higher rating on the last two (2) year-end evaluations
6. observations need not be for an entire class period but, as of July 1, 2024 must not be less than fifteen (15) minutes
7. at leastone (1) observation maymust be unscheduled
8. the school administrator responsible for the teacher's performance evaluation shall conduct at least one (1) of the observations

Other observations may be conducted by other observers who are trained in the use of the evaluation tool as described below. These other observers may be teacher leaders.
6. the District shall ensure that, within thirty (30) calendar days after each observation, the teacher is provided with written feedback from the observation
G. for the purposes of conducting annual year-end evaluations under the performance evaluation system, [must select one (1) option below]
[ $\underline{X}$-] the District will adopt and implement one (1) or more of the evaluation tools for teachers that are included on the list established and maintained by the Michigan Department of Education ("MDE")
[] the District will use its local evaluation tool(s) for teachers or modifications of an evaluation tool on the list, which must comply with H ., below

The evaluation tool(s) shall be used consistently among the schools operated by the District so that all similarly situated teachers are evaluated using the same evaluation tool.
H. the District will post on its public website all of the following information about the measures it uses for its performance evaluation system for teachers:

1. The research base for the evaluation framework, instrument, and process or, if the District adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
2. The identity and qualifications of the author or authors or, if the District adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in teacher evaluations who has reviewed the adapted or modified evaluation tool.
3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the District adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.
4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
6. A description of the plan for providing evaluators and observers with training.
I. the District shall also:
7. provideProvide training to teachers on the evaluation tool(s) used by the District in its performance evaluation system and how each evaluation tool is used

This training may be provided by a district or by a consortium consisting of the District, the intermediate school district, or a public school academy.
2. ensure Ensure that training is provided to all evaluators and observers

The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.
3. by not later than September 1, 2024, and every three (3) years thereafter, each individual who conducts an evaluation shall complete rater reliability training provided by the District that complies with M.C.L. 380.1249

The staff evaluation program shall aim at the early identification of specific areas in which the individual professional staff member needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to a professional staff member shall not release that professional staff member from the responsibility to improve. If a professional staff member, after receiving a reasonable degree of assistance, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissaldismissal, or non-renewal procedures may be invoked. A teacher rated as ineffective or, as of July 1, 2024, needing support"ineffective" on three (3) consecutive year-end evaluations must be dismissed from employment as a teacher with the District. In such an instance, all relevant evaluation documents may be used in the proceedings.

Prior to July 1, 2024, ifIf a non-probationary teacher is rated as ineffective on an annual year-end evaluation, the teacher may request a review of the evaluation and the rating by the Superintendent. The request for a review must be submitted in writing within twenty (20) days after the teacher is informed of the rating. Upon receipt of the request, the Superintendent shall review the evaluation and rating and may make any modifications as appropriate based on his/herreview. However, the performance evaluation system shall not allow for a review as described in this subdivision more than twice in a three (3) school-year period.

After July 1, 2024, if a teacher is rated as needing support, the teacher must be provided with the options related to review of the evaluation, including a written response, the ability to request mediation, and when appropriate, utilization of the grievance process or binding arbitration as set out in M.C.L. 380.12481249.

The District shall not assign a student to be taught in the same subject area for two (2) consecutive years by a teacher who has been rated as ineffective or, after July 1, 2024, as needing support on the teacher'shis/her two (2) most recent annual year-end evaluations. If the District is unable to comply with this and plans to assign a student to be taught in the
same subject area for two (2) consecutive years by a teacher who has been rated as ineffective or, after July 1, 2024, as needing support on the teacher'shis/her two (2) most recent annual year-end evaluations, the Board will notify the student's parent or legal guardian in writing not later than July 15 immediately preceding the beginning of the school year for which the student is assigned to the teacher, that the District is unable to comply and that the student has been assigned to be taught in the same subject area for a second consecutive year by a teacher who has been rated as ineffective or, as of July 1 , 2024, as needing support on the teacher'shis/her two (2) most recent annual year-end evaluations. The notification shall include an explanation of why the Board is unable to comply. After July 1, 2024, if a teacher requests a review of the teacher's evaluation under the amendments to the statute, the Board must not issue the notification until the review process is complete.

Evaluations shall be conducted of each professional staff member as stipulated in the Teacher Tenure Act, the revised School Code, a negotiated agreement or contract, the Superintendent's administrative guidelines, and as directed by the Michigan Department of Education. A professional staff member shall be given a copy of any documents relating to the staff member'shis/her performance which are to be placed in the personnel file.

This policy shall not deprive a professional staff member of any rights provided by State law or contractual rights consistent with State law.
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Legal References
M.C.L. 380.1249 (as amended)

SCHOOL LAW NOTES

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## FOIA Follies: Court Clarifies FOIA's Frank Communication and FERPA Exemptions

In a recent unpublished decision, the Michigan Court of Appeals held that certain emails between Michigan State University's President and other administrators were exempt from disclosure under the Freedom of Information Act's "frank communication" exemption, while other emails sent by students to the President were not exempt under FOIA's Family Educational Rights and Privacy Act exemption. Mackinac Center for Public Policy v Michigan State Univ, COA Docket No. 364244 (October 19, 2023). Although unpublished, and therefore not binding, this decision provides important legal guidance as to the application of these two commonly used FOIA exemptions.

The Mackinac Center for Public Policy (Mackinac Center) filed a FOIA request with MSU seeking any emails to or from MSU's President that mention Stephen Hsu, an MSU administrator. Hsu was the subject of student-led petitions that sought to remove him from his position, as well as competing petitions in opposition to his removal. Many individuals, including MSU students, emailed MSU's President to support or to oppose Hsu's removal. These emails contained, among other information, MSU students' names, email addresses, and telephone numbers.

MSU denied the request, in part, claiming: (1) that this information was exempt from disclosure because FOIA exempts education records that fall within FERPA, and (2) that other emails contained "frank communications" that are also exempt under FOIA. The Mackinac Center sued, alleging MSU violated FOIA by not disclosing these emails.

FOIA generally requires public bodies to disclose public records upon request unless the requested documents fall within a statutory exemption. FOIA exemptions are narrowly construed to serve the policy of open access to public records, and the burden of proving that an exemption applies rests with the public body asserting the exemption.

The court observed that for the frank communication exemption to apply, a party must establish that a document: (1) is a communication or note of an advisory nature made within a public body or between public bodies; (2) covers more than purely factual material; and (3) is preliminary to a final agency determination of policy or action.

A party asserting this exemption must demonstrate that the public interest in encouraging frank communication between the public body's officials and employees clearly outweighs the public interest in disclosure. These competing interests must be considered in the particular instance, rather than in platitudes and generalities.

Ultimately, the court agreed with MSU that the frank communication exemption applied to certain emails between MSU's

[^4]President and other administrators. Because the withheld information involved drafts of public statements or short emails from senior MSU administrators that only tangentially related to the petitions involving Hsu, that information would not contribute significantly to the public's understanding of government operations.

The court did not, however, agree with MSU that FERPA exempted the student emails from disclosure. Under FERPA, "education records" are documents and other materials which: (1) contain information directly related to a student; and (2) are maintained by an educational agency or institution or by a person acting for such agency or institution. FERPA generally prohibits the disclosure of education records without the written consent of parents or eligible students (i.e., students who are 18 years or older or are emancipated minors). "Directory information," however, does not require parental/student consent before disclosure if the school has properly designated its directory information.

The court held that the information redacted from the emails - student names, email addresses, and telephone numbers - should have been disclosed because it constitutes directory information as defined by FERPA. Additionally, the student emails were not education records under FERPA because they neither contained information directly related to the students who sent them nor were they "maintained" by MSU. The emails related more directly to Hsu than to the students, and MSU did not "maintain" the emails for FERPA purposes simply by virtue of their possession.

This decision serves as a reminder that FOIA is a pro-disclosure statute with narrowly construed exemptions and that exemptions must be analyzed on a case-by-case basis. Courts will carefully scrutinize any FOIA exemptions asserted by public bodies, requiring school officials to ensure that exemptions are properly invoked, consistent with FOIA's requirements.

## Qualifying ADA Reasonable Accommodations: In-Person Attendance Required for Teacher

The First Circuit Court of Appeals recently held that a teacher's request for extended leave, with no end date, was not reasonable and affirmed the dismissal of her disability discrimination claim under the Americans with Disabilities Act (ADA). Der Sarkisian v Austin Preparatory Sch, 85 F4th 670 (CA 1, 2023).

Nancy Der Sarkisian, a high school teacher, took a four-week leave of absence from Austin Preparatory School (District) for hip surgery. She later suffered from complications that required further surgery, and the

District extended her leave of absence for an additional three months. When Der Sarkisian suffered more complications, the District sent her doctor an Accommodation Request Inquiry Form to determine whether a reasonable accommodation existed that would allow Der Sarkisian to perform her job's essential functions. On the form, her doctor indicated that Der Sarkisian was substantially limited in her ability to perform major life activities and would have trouble with "all" job functions for another three to six months.

After reviewing the completed Accommodation Request Inquiry Form, the District terminated Der Sarkisian's employment. In its termination notice, the District explained that she was not able to work in any capacity, she had exhausted her FMLA leave, and the District could not grant an extended and continuing leave of absence with no set end date. Der Sarkisian sued the school alleging ADA disability discrimination.

Under the ADA, an employer's failure to provide a reasonable accommodation to a qualified individual constitutes unlawful disability discrimination. To establish a disability discrimination claim, the employee must show that she: (1) had a "disability" within the meaning of the ADA; (2) was a "qualified individual"; and (3) was discharged in whole or in part because of her disability.

The trial court denied Der Sarkisian's claim because she was not a qualified individual, and the First Circuit Court affirmed the dismissal on appeal. To be a "qualified individual," a claimant must show that she possesses the requisite skill, experience, education, and other job-related requirements for the position and that she is able to perform the essential functions of the position either with or without reasonable accommodation. The First Circuit observed that, while Der Sarkisian possessed the necessary teaching skills and qualifications, in-person attendance was an essential function of her job. The court rejected Der Sarkisian's argument that her request for a further extension of her leave of absence would have allowed her to perform this essential function, explaining that an open-ended request for additional leave is generally not a reasonable accommodation.

According to the court, based on "the context of teaching and related responsibilities of a school," extended leave would not afford the students with the continuity of a permanent educator. The District's risk of having to rely on a substitute teacher, who could leave at any time, further weighed against the reasonableness of extended leave.

This decision, while not binding on Michigan courts, reiterates the longstanding ADA principle that an otherwise "qualified individual" who is eligible for protection under the ADA must be able to perform all
the essential job functions with or without a reasonable accommodation and that indefinite leave requests are generally not reasonable accommodations. Whether an accommodation is reasonable is a fact-specific inquiry, and not every extended leave request will necessarily be unreasonable.

## There's No Place Like Home: Home Instruction, Homebound Services, and Home Schooling

Learning at home, rather than in a traditional school setting, is on the rise. For that reason, it is important that school officials understand the nuances of the statutory and regulatory framework that allows students to learn from home. The different terms are not interchangeable, and care should be taken when using them to avoid confusion and possible legal liability.

It is important to understand the legal distinctions between home instruction, homebound or hospitalized services, and home schooling. Home instruction is considered a placement along the continuum of alternative placements required by the Individuals with Disabilities Education Act (IDEA), the Michigan Administrative Rules for Special Education (MARSE), and Section 504. A home instruction placement is made pursuant to an Individualized Education Program (IEP) or Section 504 team's determination that it is a student's least restrictive environment. Homebound or hospitalized services (collectively referred to as homebound), on the other hand, are created by Michigan's Revised School Code (RSC) and State School Aid Act (SSAA) to enable a student with a medical condition that prevents learning at school to continue his or her education. Finally, Michigan law allows parents to choose home schooling for any reason and without regard to disability status. These terms are not interchangeable, and care should be taken when using them to avoid confusion and possible legal liability.

## Home Instruction

Home instruction is a special education or Section 504 placement that can only be made by a team determining that home instruction is the student's least restrictive environment and is, therefore, necessary for a Free Appropriate Public Education (FAPE). Home instruction is the most restrictive placement on the continuum because the student will not have access to any peers. Parent preference is not an appropriate reason to place students in such a restrictive environment, nor should students be placed on home instruction in lieu of a disciplinary removal. School team members must resist making a home instruction placement if modifications or supplemental aids and services could keep the student in a less restrictive
environment, particularly when school staff want a home instruction placement because of behaviors.

## Homebound Services

A homebound student is a public school student who continues to be entitled to education despite a medical issue that precludes school attendance, regardless of special education eligibility. Homebound is only permissible when an M.D., D.O., licensed physician's assistant, or nurse practitioner has certified that the student is unable to attend school or be outside the home during school hours for at least five consecutive days but can still benefit from instruction. The Michigan Department of Education's (MDE) Homebound and Hospitalized Educational Services for Michigan Public School Pupils guidance, updated in 2022, provides information about public school officials' responsibilities to homebound students.

The Michigan Legislature created "homebound" as a mechanism for students to receive educational services at home or in the hospital under certain circumstances. Homebound is not a special education placement, though special education students can be eligible for homebound because of a medical certification. The SSAA requires that special education students who are homebound receive at least two nonconsecutive one-hour instructional sessions per week to be counted as full time for FTE purposes. But school officials must remember that the student continues to be eligible for FAPE, which requires a school to provide special education and related services in the amount determined appropriate by the IEP team, even if that amount is greater than two hours per week.

General education students who are homebound because of a doctor's certification must receive appropriate instructional services as determined by school officials but in no case fewer than two 45-minute sessions per week to be claimed as full time for FTE purposes

## Home Schooling

Home schooling is not a special education placement. It is a choice by parents to educate a child between the ages of 6 and 18, regardless of disability, at home using an organized educational program. Parents assume responsibility for educating their child. MDE provided a brief explanation of home schooling in a 2017 publication.

Public school officials continue to be responsible for child find despite home-school status. IDEA and MARSE requirements for evaluation and special education services for parentally-placed private school students are the same as for home-schooled students. Registered home-schooling parents are entitled to participate in the school's annual proportionate share
stakeholder meetings to determine how IDEA funds will be spent for non-public school residents of the district. Registered home-school parents may also seek special education services from their local public school. MDE published a document in October 2023 explaining schools' obligations to parentally-placed private or home-schooled students.

If you face a concern or question about educating a student at home, contact a Thrun special education attorney.

## Back to Basics: Student Speech Essentials

Between the escalating conflicts abroad and the United States' divisive political climate, schools are likely experiencing an increase in political student speech. Before imposing restrictions on this speech, school officials must consider the following student speech essentials.

The U.S. Supreme Court has considered and issued opinions regarding student speech in the following contexts:

1. student speech causing a substantial disruption;
2. vulgar or obscene speech;
3. school-sponsored speech;
4. speech promoting drug use; and
5. off-campus speech.

Other federal courts have also analyzed student speech in the context of true threats.

## Substantial Disruption

The U.S. Supreme Court held that schools may regulate on-campus speech if the speech would "materially and substantially interfere with the requirements of appropriate discipline in the operation of a school," or if school officials can "reasonably forecast" that the speech may cause such a disruption. Tinker v Des Moines Indep Sch Dist (1969). The bar for - what is considered a "substantial disruption" is quite high. A school may not regulate speech based on a mere belief that a disturbance will occur. Nor may a school regulate speech to avoid the discomfort or unpleasantness that may accompany an unpopular viewpoint.

## Vulgar or Obscene Speech

While students do not "shed their constitutional rights to freedom of speech or expression at the schoolhouse gate," they are not automatically guaranteed the same right to free speech as adults in other settings. The Supreme Court has held that a school may prohibit, and discipline for, student speech that is vulgar, lewd,
obscene, and plainly offensive even if no substantial disruption occurs. Bethel Sch Dist v Fraser (1986).

## School-Sponsored Speech

School officials may place reasonable restrictions on school-sponsored speech, or speech that individuals might reasonably perceive as endorsed by the school, if the restrictions are "reasonably related to legitimate pedagogical concerns." Hazelwood Sch Dist v Kuhlmeier (1988). Under this standard, school officials may regulate speech that is inconsistent with the school's mission. Examples of school-sponsored speech include school publications, such as the school newspaper or student yearbook.

## Speech Promoting Drug Use

School officials may regulate student speech on campus or at a school function that can reasonably be perceived as promoting illegal drug use in violation of school policy, even without substantial disruption. Morse v Frederick (2007). In Morse, the Supreme Court upheld the principal's decision to discipline a student for refusing to take down a banner that read, "Bong Hits 4 Jesus."

## Off-Campus Speech

Before regulating off-campus student speech, school officials should exercise caution. Mahoney Area Sch Dist v B.L. (2021). Although the Supreme Court in Mahoney did not provide a bright-line rule, it did identify examples of off-campus student speech for which school officials may be able to impose discipline, including:

1. serious or severe bullying or harassment targeting particular students;
2. threats directed at teachers or other students;
3. failing to follow rules about lessons, assignments, or technology use; and
4. breaching school security devices.

The Supreme Court also identified three factors that school officials should consider when evaluating whether to issue discipline for off-campus speech:

1. for off-campus speech, the school should rarely stand in loco parentis (i.e., in the place of the parent);
2. courts should be more skeptical of schools regulating off-campus speech, especially offcampus religious or political speech, because regulating off-campus speech would mean all of a student's speech in a given day can be regulated by the school; and
3. schools have an interest in protecting a student's unpopular expression, especially when that speech occurs off campus.

## True Threat

A school may discipline a student for speech that is determined to be a "true threat." A "true threat" has been defined by the Supreme Court as "serious expressions conveying that a speaker means to commit an act of unlawful violence." Virgina v Black (2003). To establish a statement is a "true threat," the speaker must have had some subjective understanding of the threatening nature of his statement. Specifically, the speaker must have "consciously disregarded a substantial risk that his communications would be viewed as threatening violence." Counterman v Colorado (2023). True threats are not protected by the First Amendment.

Evaluating whether student speech constitutes a "true threat" can be difficult and highly fact-specific. When assessing threats, school officials should consider several factors, including the student's age, discipline history, capability, and credibility; the intended audience; the credibility of witnesses; evidence of specific, plausible details; the speaker's intent; and whether there are accomplices or recruiting attempts.

Keep in mind that student speech always requires a fact-specific inquiry. Before imposing restrictions or administering discipline, please contact a Thrun attorney for further guidance.

## Sixth Circuit Clarifies Title IX Liability "Before" and "After" Harassment Claims

The Sixth Circuit Court of Appeals, whose decisions are binding on Michigan schools, recently issued a decision interpreting Title IX. S.C. v Metropolitan Government of Nashville \& Davidson County, Tennessee, Docket No. 22-5125 (CA 6, November 15, 2023). This decision provides a framework for school officials handling Title IX claims.
S.C., a high school student at Metro Nashville Public Schools (District) was recorded engaging in sexual activity with a classmate on school grounds. S.C. alleged that she did not consent to the sexual activity, nor did she consent to it being recorded. The video spread rapidly both throughout the school and online.

Students in the District had a history of circulating videos or photographs of other students engaging in sexual activities. The videos often resulted in female students being ridiculed and male students becoming popular.

The same evening as the assault, the District scheduled a meeting with S.C. and her parents to discuss the incident. Classmates immediately began harassing and threatening S.C. about the video and her
impending meeting with the school officials. During the District meeting, S.C. provided a written account of the incident and provided names of students who engaged in threatening and harassing behavior. Although S.C. alleged the encounter was non-consensual, the District suspended S.C. for three days. A few days later, S.C.'s mother followed up with the District about the threats S.C. was receiving, and the District told S.C. to address her concerns with the police. At no point did the District involve the Title IX Coordinator or initiate the Title IX process, nor did it investigate the threats that occurred after the incident.
S.C. then entered an in-patient facility for support and treatment services. She transitioned to remote learning for the remainder of the year. The threats to S.C. continued for the rest of the year, and S.C.'s family subsequently moved to another county for the next school year. S.C.'s grades declined significantly, she abused drugs and alcohol, and she began engaging in self-harm. S.C. sued the District, alleging that it was deliberately indifferent to harassment she suffered related to her sexual assault and later participation in the sexual misconduct investigation. In her suit, S.C. raised three claims: (1) a Title IX "before" claim, alleging that the District was deliberately indifferent to widespread, gendered misconduct before she was assaulted; (2) a Title IX "after" claim, alleging that the District was deliberately indifferent to the harassment and threats that she was subjected to after the assault occurred; and (3) a Section 1983 claim alleging equal protection violations.

The trial court found the District not liable on S.C.'s Title IX "before" claim and Section 1983 claim, determining that a school could not be liable for a first instance of sexual harassment or its response to that incident. However, the trial court found the District liable on S.C.'s Title IX "after" claim because the District knew that S.C. was being harassed and threatened but took no action in response. Both parties appealed.

## Title IX "Before" Claim

The Sixth Circuit opined that a student may prevail on a Title IX "before" claim if they can establish that: (1) the school maintained a policy of deliberate indifference for sexual misconduct reports; (2) this indifference created a heightened risk of sexual harassment that was known or obvious; (3) the risk of harassment was within the school's control; and (4) as a result, the student suffered harassment that was so severe, pervasive, and objectively offensive that it deprived the student access to the school's opportunities or benefits.

The Sixth Circuit remanded S.C.'s Title IX "before" claim to the lower court with instructions to determine whether there was sufficient evidence to establish each element of this Title IX "before" claim.

## Title IX "After" Claim

A school may be found to be deliberately indifferent for student-to-student sexual harassment, including threats and harassment that stem from a student's participation in a sexual harassment investigation, if the District's response to the harassment is clearly unreasonable in light of the known circumstances.

The Sixth Circuit affirmed the trial court's decision that the District was liable on S.C.'s Title IX "after" claims for its deliberate indifference to the threats made against S.C. The Sixth Circuit explained that, although the District was aware of the continuing and severe threats against S.C., it failed to act in accordance with its Title IX obligations. As a result of its inaction, the District enabled the threats and harassment to continue.

## Section 1983 Claim

In S.C.'s Section 1983 claim, she asserted that the training the District provided to its employees was inadequate, as the District failed to address the schoolwide sexual harassment and bullying. The Sixth Circuit remanded the issue of improper training to the trial court.

## Conclusion

This case serves as a reminder that schools may be liable for deliberately indifferent conduct before and after a student is sexually harassed. To avoid liability, school officials should be vigilant of their school's climate regarding sexual harassment.

## Filing Requirement for Issuers of Tax Credit Bonds

Schools that issued tax credit bonds on or before December 31, 2017 must annually complete and file Form 1097-BTC with the IRS. For tax year 2023, Form 1097-BTC must be filed by mail by February 28, 2024 or filed electronically by April 1, 2024.

Tax credit bonds differ from conventional school bonds because the bond purchaser receives a tax credit instead of, or in addition to, periodic interest payments. For schools, tax credit bonds were typically issued as either a Qualified School Construction Bond (QSCB) or a Qualified Zone Academy Bond (QZAB).

Many schools issued their QSCBs and QZABs as "direct-pay" bonds that do not give the purchaser a tax credit; instead, they provide the school with a subsidy from the federal government to make debt service payments. Those direct-pay bonds are not subject to Form 1097-BTC filing requirements. Only QSCBs and

QZABs issued as tax credit bonds trigger the Form 1097-BTC filing requirements.

Form 1097-BTC must be filed either by: (1) using the IRS's e-filing "FIRE" system, which can be cumbersome, or (2) mailing paper forms to the IRS. An issuer that files the paper Form 1097-BTC must also include a Form 1096, which can be ordered through the IRS website.

In addition to the annual IRS filing, school officials must send a Form 1097-BTC statement to the original bond purchaser (but not the IRS) each quarter. Importantly, the fourth quarter submission to the purchaser can serve as the annual IRS filing and should be sent to the IRS and the purchaser. The deadline for providing a copy of the annual (2023 fourth quarter) forms to the purchaser is February 15, 2024, which is earlier than the IRS deadline and the February 15 purchaser filing deadline.

Although the IRS website provides detailed instructions for completing and filing both Form 1097BTC and Form 1096, schools should consider outsourcing that task to a financial institution that provides paying agent services. For tax credit bonds issued after 2013, the financial advisor for many school transactions negotiated a contract with a Kansas bank to file the forms on the school's behalf. If your tax credit bond was issued after 2013, we recommend contacting your school's financial advisor to inquire whether a third party already files the forms as part of an existing engagement.

If your school has an outstanding tax credit bond, we recommend that school officials, or the bond registrar or paying agent acting on your school's behalf, comply with the Form 1097-BTC filing requirements and consult the IRS website for filing instructions.

We encourage school officials to start the tax year 2023 filing process, or to make arrangements with an appropriate financial institution to file the form on the school's behalf, well before the February 28 or April 1 IRS filing deadlines.

## Staying Politically Correct: Upcoming Election Reminders

With the upcoming February 27, 2024 presidential primary election, campaign season will soon be upon us. School officials (and their consultants) should remember their responsibilities under the Michigan Campaign Finance Act (MCFA).

## Advocacy Prohibition

MCFA Section 57 prohibits a public body, including a school, from using its public resources for advocacy. "Advocacy" includes the use of words expressly urging
for the support or defeat of a candidate or ballot proposition (e.g., "vote yes," "support," and "oppose"). Schools may only distribute non-advocacy factually verifiable information concerning their and any other ballot propositions and any candidates. Schoolproduced ballot information should, therefore, avoid subjective or opinion statements like:

1. "this bond issue is necessary to repair the middle school roof"; or
2. "the approval of this millage will ensure our students receive a $21^{\text {st }}$ century education."
The term "public resource" is broadly construed, encompassing not only school funds but also school employees when on school time and school assets funded with public dollars, such as school computer systems. If a school employee (including an administrator) would like to advocate for a school ballot proposition, he or she must do so only on personal time using personal resources (e.g., personal computer, cellphone, email account).

## Identification Statement

Under the following circumstances, MCFA Section 47 requires that a communication referencing an election, candidate, or ballot question (such as a bond or millage proposition) contain a statement that identifies the person or entity paying for the communication:

1. the communication is disseminated within 60 days before a general election, or within 30 days before a primary election in which the candidate or ballot question appear on the ballot;
2. the communication targets the relevant electorate (i.e., the electoral district in which the electors may vote on the candidate or ballot question); and
3. the communication is disseminated by radio, television, printed material (including a mass mailing), or prerecorded telephone message.
The requirements for the identification statement vary depending on the type of communication as follows:
4. Printed materials must contain an identification statement bearing both the name and address of the person or entity paying for the communication. For most school-produced informational materials, including mailings, brochures, pamphlets, posters, emails, and similar printed items, the identification statement must include the school's name and address (e.g., "Paid for by ABC Schools, 100 School Avenue, Anywhere, Michigan 50001"). The identification
statement needs to appear in a place and in a print that is clearly visible and readable. Small items, such as buttons, do not require an identification statement if the size of the item would make the placement of an identification statement unreasonable.
5. Pre-recorded telephone messages and robocalls must state the name, address, and telephone number of the person or entity paying for the message.
6. Radio or television advertisements must identify the person or entity paying for the advertisement and comply with FCC regulations. Paid advertisements for radio or television must state specifically "This advertisement was paid for by ABC Schools, 100 School Avenue, Anywhere, Michigan 50001."

The MCFA does not exempt electronic communications from the identification statement requirement. We recommend including an identification statement on all electronic communications, including emails, materials posted on the school's website, and social media communications.

For the February 2024 primary election, the identification statement requirements apply beginning Sunday, January 28, 2024. We recommend using the identification statement on all materials, even those produced before Sunday, January 28, 2024, in case they are reused after that date.

## Violations

A knowing MCFA violation is a misdemeanor. If the violator is an individual, it is punishable by a fine of not more than $\$ 1,000$, or imprisonment for not more than one year, or both. If the violator is not an individual, it is punishable by: (1) a fine of not more than $\$ 20,000$, or (2) a fine equal to the amount of the improper contribution or expenditure (whichever is greater). In addition, if the Secretary of State determines that an MCFA violation occurred, the Secretary of State may impose a civil fine equal to triple the amount of the contribution or expenditure plus $\$ 1,000$ per violation.

For additional information regarding the MCFA, consult Thrun Law Firm's "Campaign Finance Act Frequently Asked Questions" document or contact a Thrun election attorney.

## Guidance: School Obligations Concerning Discrimination

In light of the recent Israel-Hamas conflict and the rise in reports of antisemitic, Islamophobic, and other hate-based incidents at schools, the U.S. Department of

Education Office for Civil Rights (OCR) released a new "Dear Colleague Letter" (DCL) on November 7, 2023. The DCL provides guidance about and reminds schools officials of their legal obligations under Title VI of the Civil Rights Act of 1964 (Title VI) to provide all students, including students who are or are perceived to be Jewish, Israeli, Muslim, Arab, or Palestinian, a school environment free from discrimination based on race, color, or national origin.

Title VI's protection from race, color, and national origin discrimination extends to students who experience discrimination, including harassment, based on their actual or perceived: (1) shared ancestry or ethnic characteristics, or (2) citizenship or residency in a country with a dominant religion or distinct religious identity.

Schools that receive federal financial assistance have a responsibility to address discrimination when it:

1. involves racial, ethnic, or ancestral slurs or stereotypes;
2. is based on a student's skin color, physical features, or style of dress that reflects both ethnic and religious traditions; or
3. is based on where a student came from, or is perceived to have come from, including discrimination based on:
A. a student's foreign accent;
B. a student's foreign name, including names commonly associated with particular shared ancestry or ethnic characteristics; or
C. a student speaking a foreign language.

Notably, harassing conduct can be verbal or physical and need not be directed at a particular individual.

The DCL reminds schools of their obligation to address any hostile environment based on race, color, or religion. OCR defines a Title VI "hostile environment" as:

Unwelcome conduct based on shared ancestry or ethnic characteristics that, based on the totality of circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from the recipient's education program or activity.
Schools must take immediate and effective action to respond to harassment that creates a hostile environment. Accordingly, school officials should review the DCL to ensure Title VI compliance.

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## Schools of Choice Refresher

As we enter the new calendar year, now is a good time to begin thinking about next school year's enrollment, particularly in the context of schools of choice.

The State School Aid Act (SSAA) allows an enrolling district to count non-resident students in membership without resident district approval only under specific circumstances. Schools of choice participation is voluntary, and a district must opt in.

The SSAA recognizes two types of choice: (1) enrollment of non-resident students who reside in the same ISD (Section 105), and (2) enrollment of nonresident students who reside in a contiguous ISD (Section 105c). A district may participate in either Section 105 or Section 105c choice, both, or neither. If a district participates in schools of choice, it must comply with all aspects of the statute or risk forfeiting $5 \%$ of its total state aid allocation.

## Limited Openings

If a district sets a limited number of openings for student enrollment, it must publish the grades, schools, and special programs available and notify the public that it is accepting applications. The notice must include when and how to apply and be published by the second Friday in August (August 9, 2024). The application period must last between 15 and 30 calendar days.

Within 15 calendar days after the application period closes, the district must determine who will be allowed to enroll. Students not selected must be placed on a wait list. The district must notify parents of a student's acceptance and any enrollment procedures, including the enrollment deadline, which must be no later than the end of the first week of school.

If openings remain between the third Monday in August (August 19, 2024) and the end of the first week of school, the district may enroll students from the wait list. Districts may not enroll choice students after the first week of school.

## Nondiscriminatory Selection

When selecting students to enroll, a district may not base enrollment on a student's:

1. intellectual, academic, artistic, or other ability, talent, or accomplishment, or lack thereof, except that a district may refuse to admit a nonresident applicant to a specialized or magnet program if the applicant does not meet the same criteria, other than residence, that an applicant who is a resident of the district must meet to be accepted for enrollment;
2. mental or physical disabilities, if the student otherwise meets eligibility criteria;
3. age, if the student is age-appropriate for the program;
4. athletic ability; or
5. religion, race, color, national origin, sex, height, weight, marital status, or other legally protected status.
A district may deny enrollment to a student who has been suspended by another school during the previous two years, has ever been expelled from another school, or has been convicted of a felony. However, once an enrolling district has counted a previously suspended or expelled student in membership, the student may not be disenrolled unless expelled for violating a student code of conduct.

Before enrolling schools-of-choice students, school officials should contact a student's previous school(s) to determine the student's disciplinary history and eligibility to enroll. FERPA permits a student's former school to disclose this discipline information without parental consent.

## Unlimited Openings

Districts may choose to have unlimited openings for their schools-of-choice program. If a district opts for unlimited openings, it can accept applications until the end of the first week of school. All choice students must still be enrolled before the end of the first week of school.

The district must notify the public of the place and manner for submitting applications. The application period must last at least 15 calendar days.

## Right to Continued Enrollment and Preference for Children in Same Household

Once enrolled, the word "choice" is no longer used. A district must allow a student initially enrolled by choice to remain enrolled until graduation or expulsion. Further, students who live in the same household as a student already enrolled as a schools of choice student must be given enrollment priority.

## Special Education

If a student is enrolled under Section 105 (within the same ISD) and is eligible for special education programs and services, that student is considered a resident of the enrolling district for purposes of providing the student a free appropriate public education.

Section 105 c , however, creates additional requirements for a student who resides in a contiguous ISD and is eligible for special education programs and services. To enroll a nonresident special education
student under Section 105c, the enrolling district must have a written agreement with the student's resident district that addresses special education costs and how the agreement will be amended if there is a significant change in the costs or level of special education that the student requires. The statute is silent, however, as to which district must pay for the student's special education programs and services. If the enrolling and resident districts do not reach an agreement before the student's initial enrollment, the student cannot be enrolled. School officials are cautioned that failing to reach an agreement may invite an Office for Civil Rights complaint.

If a student is initially enrolled as a general education student under Section 105c, but becomes eligible for special education services later, the enrolling district then must enter into a written agreement with the student's resident district. The enrolling district may not return the student to the resident district. Sending the student back or failing to reach an agreement may result in a $5 \%$ state aid penalty.

Schools of choice law is complex, and significant penalties may be imposed for noncompliance. If you have questions about schools of choice or Section 105c agreements, contact a Thrun attorney.

## Upcoming Webinars - Title IX, Student Discipline, and Section 504

To kick off the New Year, Thrun Law Firm is offering three webinars to assist schools with Title IX, Student Discipline, and Section 504 compliance.
Comprehensive Title IX Sexual Harassment - January 17, 2024

This webinar will satisfy training requirements for all K-12 employees who will serve as Title IX Coordinators, Investigators, Decision-Makers, Informal Resolution Facilitators, or Appeals Officers in the Title IX Grievance Process under the 2020 regulations.

## Student Discipline - February 8, 2024

This webinar will provide a thorough overview of the student discipline process, including common missteps by administrators.
Section 504 - February 22, 2024
This webinar will review in detail the process surrounding Section 504, including avoiding common areas of noncompliance.

Join Thrun Law Firm as we cover these important topics. Further details, including cost and time, are included on the attached registration forms.

## Special Education Boot Camp

Stay tuned for more information on Thrun Law Firm's Special Education Law Boot Camps, a series of webinars coming in 2024. The Special Education Law Boot Camps will be offered virtually and presented by Thrun special education attorneys.

The Boot Camps will cover the basics of special education ("How to Draft an IEP"), more discrete topics ("Ins and Outs of MDRs"), and everything in between. The Boot Camps are perfect for those new to special education or a refresher for the seasoned special education professional. Attendees will gain a better understanding of how to navigate these complex disability laws, including best practices and how to avoid common areas of noncompliance.

Further details, including cost and time, will be announced in early 2024. Retainer clients will be notified via School Law Notes and E-Blast notifications when the registration form is available. We hope to see you there!

## Wishing Matt Hiser a Happy Retirement!

Thrun Law Firm announces the well-deserved retirement of our colleague and friend, Matt Hiser, who will retire on December 31 after 15 years of exemplary service to this Firm and our public school clients. Matt came to the Firm in 2008 with 17 years of experience.

During his 32 -year career, Matt served Michigan school districts as bond counsel on voted and nonvoted bond issues, as note counsel on state aid anticipation note and tax anticipation note financings, and as elections counsel in connection with regular elections for board of education members and special elections for bond and milage proposals. Matt's impressive career is marked by his dedication to public schools and to building relationships with his clients and his colleagues.

In his retirement, Matt and his wife plan to spend more time visiting their two daughters in Chicago and New York City. Matt will be missed, and we wish him the best in his retirement.

| Date | Organization | Attorney(s) | Topic |
| :---: | :---: | :---: | :---: |
| January 9, 2024 | Clare-Gladwin RESD | Katherine Broaddus | Labor Law Update |
| January 9, 2024 | SWM MSBO at KRESA | Raymond M. Davis | Managing the Unprohibiteds |
| January 17, 2024 | Van Buren ISD | Katherine Broaddus | Labor Law Update |
| January 17, 2024 | Thrun Law Firm, P.C. | Michele R. Eaddy Cristina T. Patzelt | Title IX Comprehensive Training Webinar |
| January 17, 2024 | MSBO Financial Strategies Conference | Raymond M. Davis | Collective Bargaining Trends |
| January 24, 2024 | MASA Midwinter Conference | Katherine Broaddus | Recent Developments in Labor Law |
| January 25, 2024 | MASA Midwinter Conference | Roy H. Henley Cristina T. Patzelt | School Law \& Legislative Update |
| January 25, 2024 | MASA Midwinter Conference | Jessica E. McNamara | Analyzing Student Threats: A Framework |
| January 25, 2024 | MASA Midwinter Conference | Erin H. Walz Cathleen M. Dooley | 'True Threat' vs. Protected Speech: Student Discipline and the First Amendment |
| January 26, 2024 | MASA Midwinter Conference | Daniel R. Martin | PERA: Managing the Unprohibiteds |
| February 1, 2024 | COOR ISD | Raymond M. Davis | Managing the Unprohibiteds |
| February 8, 2024 | Thrun Law Firm, P.C. | Robert A. Dietzel Jennifer K. Starlin | Student Discipline Webinar |
| February 8, 2024 | MNA Labor Relations Academy | Raymond M. Davis | Contract and Law Interface |
| February 9, 2024 | Gogebic-Ontonagon ISD | Roy H. Henley | Teacher and Administrator NonRenewal Process Webinar |
| February 13, 2024 | MAASE | Thrun Law Firm, P.C. Attorneys | Hot Topics in Special Education Law |
| February 16, 2024 | Monroe-Lenawee ISDs | Katherine Broaddus | Legal Update |
| February 22, 2024 | Thrun Law Firm, P.C. | Michele R. Eaddy Robert A. Dietzel | Section 504 Webinar |
| February 23, 2024 | Cheboygan-OtsegoPresque Isle ESD | Katherine Broaddus | Labor Law Update |

## Schedule of Upcoming Speaking Engagements

Thrun Law Firm attorneys are scheduled to speak on the legal topics listed below. For additional information, please contact the sponsoring organization. www.thrunlaw.com/calendar/list

| Date | Organization | Attorney(s) | Topic |
| ---: | :--- | :--- | :--- |
| March 14, 2024 | MNA Spring Conference | Katherine Broaddus | Contract Language from the Past <br> Offers a Window to the Future - <br> Pre-2011 Examples to Use and <br> Avoid |
| March 14, 2024 | MNA Spring Conference | Raymond M. Davis | Unprohibited Subjects Revisited |
| March 14, 2024 | MNA Spring Conference | Lisa L. Swem | Top Ten Priorities at the Table |
| March 14,2024 | MNA Spring Conference | Robert A. Dietzel | Legal Update |

## Registration Form

## Comprehensive Title IX Sexual Harassment Training

Training Date: Wednesday, January 17, 2024, 10:00 a.m. - 3:00 p.m.
Cost: $\$ 245$ per person for retainer clients and $\$ 345$ per person for non-retainer clients
On August 14, 2020, amended Title IX regulations went into effect, significantly changing schools' obligations when addressing sexual harassment complaints. This January, Thrun Law Firm is offering Comprehensive Title IX Sexual Harassment Training to assist schools with their Title IX compliance.

This comprehensive training is for all K-12 employees who will serve as Title IX Coordinators, Investigators, Decision-Makers, or Appeals Officers in the Title IX Grievance Process under the 2020 regulations. This session satisfies training requirements and covers, among other topics, the complaint, dismissal, investigation, decision, and appeal procedures, documentation requirements, and the definition of sexual harassment. The training will ensure that school officials responsible for implementing Title IX are well-versed on Title IX's requirements, the Title IX Grievance Process, and their roles in the process.

To register for this training, please complete and return this form. Each attendee will receive an email with a Zoom link to the event after the order form has been processed.

Name of District/ISD/PSA:
Name of Person Submitting Form:
(Please provide the name and email address for each person attending)
Number of people attending the virtual Title IX Comprehensive Training on January 17, 2024:

Attendee Name: $\qquad$ Email: $\qquad$
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Attendee Name: $\qquad$ Email: $\qquad$
The cost of the training session will be included on the District's/ISD's/PSA's monthly invoice.

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## Registration Form

## Student Discipline Webinar

Training Date: Thursday, February 8, 2024, 12:00 p.m. - 3:00 p.m.
Cost: $\$ 150$ per person for retainer clients and $\$ 300$ per person for non-retainer clients
Student discipline is a complicated and often challenging topic for school administrators. Ensuring compliance with state and federal legal requirements, school policies and administrative guidelines, and student handbooks can be a daunting task. Any number of missteps may result in legal liability. Join us as we cover the student discipline process from start to finish and identify common traps and pitfalls.

To register for this training, please complete and return this form. Each attendee will receive an email with a Zoom link to the webinar after the order form has been processed.

Name of District/ISD/PSA: $\qquad$
Name of Person Submitting Form: $\qquad$
(Please provide the name and email address for each person attending)
Number of people attending the Student Discipline Webinar on February 8, 2024:

Attendee Name: $\qquad$ Email: $\qquad$
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Attendee Name: $\qquad$ Email: $\qquad$
The cost of the training session will be included on the District's/ISD's/PSA's monthly invoice.

## Date

## Please return to:

Jill Walker (JWalker@ThrunLaw.com)
P.O. Box 2575, East Lansing, MI 48826

Phone: (517) 374-8822

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## Section 504 Webinar

Training Date: Thursday, February 22, 2024, from 1:00 p.m. - 3:00 p.m.
Cost: $\$ 150$ per person for retainer clients and $\$ 300$ per person for non-retainer clients
Section 504 is an important, but often forgotten, federal statute that protects students with disabilities from harassment and discrimination. It also requires that schools receiving federal financial assistance provide certain accommodations to ensure students with disabilities can participate in the school's programs and activities. Join us as we cover important aspects of Section 504, from initial evaluation to development of a 504 plan. We will also discuss common traps and pitfalls.

To register for this training, please complete and return this form. Each attendee will receive an email with a Zoom link to the event after the order form has been processed.

Name of District/ISD/PSA: $\qquad$
Name of Person Submitting Form: $\qquad$
(Please provide the name and email address for each person attending)
Number of people attending the Section 504 Webinar on February 22, 2024:

Attendee Name: $\qquad$ Email: $\qquad$
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The cost of the training session will be included on the District's/ISD's/PSA's monthly invoice.

Phone: (517) 374-8822

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[^0]:    Powered By:
    FORECASTS

[^1]:    Voting yes: Mary Jane Tramontin, Diane Hockett, Sarena Shivers, Theresa Saunders.
    Voting no: None.
    Motion carried.

[^2]:    * ADVISORY: In accordance with Public Act 96 of the Public Acts of 1995, it is a criminal misdemeanor to use a suspended, surrendered, revoked, nullified, fraudulently obtained, altered or forged teaching certificate, school administrator certificate, other State Board of Education approval, or a certificate or approval of another person for the purpose of obtaining employment.

    Pursuant to Public Act 68 of 1993 and public Act 83 of 1995, I, Tricia McCormick, represent that (select one):

[^3]:    ${ }^{1}$ Verified via the government System for Award Management (SAM) website; https://www.samgov/portal/SAM/\#1

[^4]:    © 2023 THRUN LAW FIRM, P.C. This client newsletter is intended to provide helpful information on school law topics and is not intended as legal advice or opinion for specific facts, matters, situations, or issues. Legal counsel should be consulted about the application of this information to a specific circumstance or situation.

[^5]:    Signature
    Date
    Please return to:
    Jill Walker (JWalker@ThrunLaw.com)
    P.O. Box 2575, East Lansing, MI 48826

    Phone: (517) 374-8822

