# Washtenaw ISD 

A Regular meeting of the Board of Education of Washtenaw Intermediate School District will be held beginning at 5:00 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

Tuesday, January 9, 2024 05:00 PM

## 1. Call To Order - President Diane Hockett <br> 2. Roll Call - Victoria Westmoreland, Administrative Assistant to the Superintendent

## 3. Approval of the Agenda

January 9, 2024 Memo (p. 4)
4. Communications
5. Public Participation
6. Financial Report

WISD Monthly Graphic Report Nov 2023 (p. 8)
November 2023 Treasurers Report (p. 17)
7. Equity, Inclusion, and Social Justice Dialogue
8. Consent Agenda
A. Approval: Minutes

December 12, 2023 Minutes (p. 68)

## B. Approval: Superintendent's Recommendations

054-23-24 Employment Recommendations
New Hire - Cook, Matthew (p. 72)
055-23-24 Reclassification Requests
Reclassification - Kryscynski, Ashley (p. 73)
Reclassification - Krzysik, Melissa (p. 75)
Reclassification_D. Dingman (p. 77)
Reclassification - Plumer, Robert (p. 79)
Reclassification - Whiren, Kimberly (p. 81)

Reclassification_Bufford, Jamall (p. 83)
Reclassification_D. Mays (p. 85)
Reclassification_Edwards, Austin (p. 87)
Reclassification_K. Buley-DiBlassio (p. 90)
Reclassification_L. Zimmerman_FTE Change (p. 92)
056-23-24 Staff Resignations
Resignation - Jobe, Candice (p. 94)

057-23-24 New Position Requests
New Position_CIY GE Teacher (p. 96)
New Position_CTE Data Specialist (p. 103)
New Position_O \& M Specialist (p. 111)
New Position_WMBK Manager (p. 118)
New Position_WMBK Program Assistant (p. 120)
058-23-24 Capital Funds Furniture Purchase Capital Funds Furniture Purchase Memo (p. 122)

059-23-24 Capital Funds Technology Purchase TLC Board Room Technology (p. 123)

## 9. Unfinished Business

## 10. New Business

## A. Emergency Approval of Beatty Refrigerator and Freezer Repairs

Emergency Beatty Repairs Memo (p. 128)
Emergency Repair Grant Letter (p. 129)
Emergency Repair Quote Freezer (p. 130)
Emergency Repair Quote Freezer 2 (p. 131)
Emergency Repair Quote Cooler (p. 132)

## B. High Point Solar Proposal

High Point Solar Proposal Memo (p. 133)
High Point Solar Proposal (p. 134)

## C. Authorization of Closed Session

## 11. Other Items of Business

## 12. Board of Education Reports

A. Setting a Date for Head Start Board Interview
B. Attending Events
13. Administrative Reports
A. Superintendent's Report
14. Recess to Closed Session
15. Reconvene to Open Session
16. Adjournment

## MEMORANDUM

To: Board of Education

From: Naomi Norman, Superintendent
Date: January 9, 2024

Re: $\quad$ Regular Meeting January 9, 2024

Agenda Item 3: Approval of the Agenda: President Diane Hockett will ask for approval of the agenda.

Agenda Item 4: Communications: There are no communications at this time.
Agenda Item 5: $\quad$ Public Participation: Members of the public who wish to address the board may do so at this time.

Agenda Item 6: Financial Report: Associate Superintendent Brian Marcel will review the financial report for November 2023 and will be available to answer questions or provide additional information.

Agenda Item 7: Equity, Inclusion, and Social Justice Dialogue: Superintendent Naomi Norman will facilitate the equity, inclusion, and social justice discussion.

## Agenda Item 8: Consent Agenda

A. Approval: Minutes: Approval of the minutes of the December 12, 2023 regular meeting.

## B. Approval: Superintendent's Recommendations:

The Superintendent recommends the board accept the following employment recommendations:
054-23-24 Employment Recommendations: Please see the employment recommendations for: Matthew Cook as Assistant Director of Technology \& Data Services. If approved by the Board Matthew Cook's salary will be Grade 12, Step 2. All other fringe benefits are set forth in the Non-Affiliated contract.

The Superintendent recommends the board accept the following reclassifications:
055-23-24 Reclassification Requests: Please see the reclassification requests for:
Ashley Kryscynski, current position: Communications \& Public Relations Specialist, 1.0 FTE, 230 workdays, Salary: Grade 11, Step 7, Non-Affiliated bargaining. Recommended position: Communications \& Public Relations Specialist, 1.0 FTE, 230 workdays, Salary: Grade 12, Step 5, Non-Affiliated bargaining.

Melissa Krzysik, current position: Teacher Assistant ASD, 1.0 FTE, 185 workdays, Salary: \$30,492.00, Unit I bargaining. Recommended position: Behavior Teacher Assistant, 1.0 FTE, 185 workdays, Salary: $\$ 30,492.00+25 \%$, Unit I bargaining.

Diane Dingman, current position: Teacher Consultant - WAVE, 1.0 FTE, 185 workdays, Salary: \$86,716.00, Unit II bargaining. Recommended position: Teacher Consultant for Visually Impaired Students, 1.0 FTE, 185 workdays, Salary: $\$ 86,716.00$, Unit II bargaining.

Robert Plumer, current position: Teacher - YA Carpenter, 1.0 FTE, 185 workdays, Salary: MA Step 7, Unit II bargaining. Recommendation position: Teacher Consultant - Jail and Adult Education, 1.0 FTE, 185 workdays, Salary: MA Step 7, Unit II bargaining.

Kimberly Whiren, current position: Early Childhood Specialist, 1.0 FTE, 230 workdays, Salary: \$71,340.00, Non- Affiliated bargaining. Recommended position: Early Education Coordinator, 1.0 FTE, 230 workdays, Salary: $\$ 102,277.00$, Non-Affiliated bargaining.

Jamall Bufford, current position: Washtenaw MBK Program Specialist, 1.0 FTE, 230 workdays, Salary NA Grade 6, Step 6, Non-Affiliated bargaining. Recommended position: Washtenaw MBK Program Manager, 1.0 FTE, 230 workdays, Salary: NA Grade 9, Step 1, Non-Affiliated bargaining.

D’Air Mays, current position: Behavior Teacher Assistant, 1.0 FTE, 185 workdays, Salary: \$37,986.00, Unit I bargaining. Recommended position: Floater Behavior Teacher Assistant, 1.0 FTE, 185 workdays, Salary: $\$ 37,986.00$, Unit I bargaining.

Austin Edwards, current position: Teaching Assistant, 1.0 FTE, 185 workdays, Salary: \$39,492, Unit I bargaining. Recommended position: Behavior Specialist - ABT, 1.0 FTE, 185 workdays, $\$ 59,313$, Unit II bargaining.

Kristen DiBlassio, current position: Teacher Assistant at Eberwhite, 1.0 FTE, 185 workdays, Salary: $\$ 37,166.00$, Unit I bargaining. Recommended position: Behavior Teacher Assistant at Eberwhite, 1.0 FTE, 185 workdays, Salary: $\$ 37,166.00+25 \%$, Unit I bargaining.

Lauren Zimmerman, current position: Staff Speech and Language Pathologist, 0.5 FTE, 92.5 workdays, Salary: no change, Unit II bargaining. Recommended position: Staff Speech and Language Pathologist, 0.6 FTE, 111 workdays, Salary: no change, Unit II bargaining.

The Superintendent recommends the board accept the following resignations:

056-23-24 Staff Resignations: Please see the staff resignations for:
Candice Jobe, effective December 8, 2023. Candice Jobe has been employed with the WISD since August 21, 2023, as a Social Worker.

The Superintendent recommends the board approve the following new position requests:

057-23-24 New Position Requests: Please see the new position request for:

CIY General Education Teacher, 1.0 FTE, 185 workdays, Salary: $\$ 46,255.00-\$ 99.821 .00$, worksite: Youth Detention Center - 4125 Washtenaw Ave Ann Arbor, MI 48104, Unit II bargaining.

Career Technical Education (CTE) Data Entry \& Reporting Specialist, 1.0 FTE, 210 workdays, Salary level: Grade 5, Worksite: TLC Building, Non-Affiliated bargaining.

Orientation and Mobility Specialist, 1.0 FTE, 185 workdays, Salary level: Step 15, worksite: TBD, Unit II bargaining.

Washtenaw MBK Program Manager, 1.0 FTE, 230 workdays, Salary level: Grade 9, Step 1, worksite: Other, Non-Affiliated bargaining.

Washtenaw MBK Project Assistant, 1.0 FTE, 210 workdays, Salary level: Grade 4, Step 7, worksite: TLC Building, Non-Affiliated bargaining.

The Superintendent recommends the board approve the capital funds furniture purchase for the Washtenaw Community College Young Adult program, for a cost not to exceed $\$ 10,639.00$, as presented.

058-23-24 Capital Funds Furniture Purchase: Please see the memo from Director of Operations, Tanner Rowe. WISD's Washtenaw Community College Young Adult (WCC YA) program has increased their program size, requiring an additional classroom for instructional space. To accomplish the goals of this new room and the WCC YA program, furniture, appliances, storage, and countertops need to be purchased. Additionally, the teacher workstation needs replacement to allow for secure storage and additional seating for staff, student, and parent meetings. The total cost will not exceed $\$ 10,639.00$ and will be sourced from capital project funds.

The Superintendent recommends the board approve the capital funds purchase of technology upgrades from TEL Systems in the amount of $\$ 27,687.00$, and an additional purchase from another vendor in the amount of $\$ 6,000$, for a total cost not to exceed $\$ 33,687.00$, as presented.

059-23-24 Capital Funds Technology Purchase: Please see the memo from Chief Information Officer, Merri Lynn Colligan. In October 2023, the Board approved boardroom renovations that will allow for better public access and will provide staff with a more flexible meeting and gathering space. The technology for this space will require updating to accommodate the needs of the new boardroom. The total cost will not exceed $\$ 33,687.00$ and will be sourced from General Education and Special Education Capital Project Funds.

## Recommendation: The Superintendent recommends that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented. (Roll Call Vote)

## Agenda Item 9: Unfinished Business:

## Agenda Item 10: New Business:

A. Emergency Approval of Beatty Refrigerator and Freezer Repairs: Please see the memo from Executive Director for Early Childhood, Edward Manuszak. Beatty Early Learning Center required the repair of its walk-in cooler and freezer, systems that are essential to the operations of Beatty and the

Head Start program. The total cost of $\$ 24,492.68$ is comprised of three separate bids at $\$ 9,372.85$ for the walk-in cooler, $\$ 6,355.60$ for the freezer, and $\$ 8,764.23$ for the freezer condenser unit. The administration had to first seek emergency approval from the Office of Head Start and is now requesting the Board to approve this request.

## Recommendation: Motion that the Board of Education authorize the emergency repair to the Beatty Early Learning Center Walk-In Cooler and Freezer by Altech for a cost not to exceed \$24.492.68. (Roll Call Vote)

B. High Point Solar Proposal: Please see the memo from Director of Operations, Tanner Rowe. High Point School's infrastructure was designed to accommodate four solar arrays. Two of the four solar arrays have been completed and it is now time to move to Phase II with the installation of the two remaining solar arrays. This solar expansion will aid in meeting the growing need to reduce WISD's carbon footprint as the district looks to a greener future. The total cost will not exceed $\$ 41,600.00$ and will be sourced from 2019 Bond Funds. CMTA, the original designer of High Point's solar array, is the recommended contractor selected to assist with the construction, as they are already familiar with the project.

Recommendation: Motion that the Board of Education authorize the administration to utilize 2019 Bond Funds to contract with CMTA for professional electrical engineering services for a cost not to exceed \$41,600.00. (Roll Call Vote)
C. Authorization of Closed Session: The Board of Education has requested a closed session under Section 8(a) for the purpose of conducting the Superintendent's quarterly evaluation.

Recommendation: Motion that the Board of Education authorize a closed session under Section 8(a) for the purpose of conducting the Superintendent's evaluation. (Roll Call Vote)

## Agenda Item 11: Other Items of Business:

Agenda Item 12: Board of Education Reports:

## A. Setting a Date for Head Start Board Interview

B. Attending Events

Agenda Item 13: Administrative Reports:

## A. Superintendent's Report: Superintendent Norman will address the board.

Agenda Item 14: Recess to Closed Session: Under Section 8(a) for the purpose of conducting the Superintendent's evaluation.

## Agenda Item 15: $\quad$ Reconvene to Open Session

## Agenda Item 16: Adjournment

## 11 General Fund 22 Special Education Fund



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## 11 General Fund| 22 Special Education Fund

For the Period Ending November 30, 2023


Expenditure Analysis

| General Fund I Top 10 Expenditures by Program YTD |  |
| :--- | ---: |
|  |  |
| Improvement Of Instruction | $\$ 1,482,099$ |
| Non-Instr Technology Services | $\$ 940,754$ |
| Supervisiondirection Of Instr Staff | $\$ 905,152$ |
| Pmts To Other Mich Publ Schools | $\$ 579,365$ |
| Community Activities | $\$ 537,230$ |
| Custody And Care Of Children | $\$ 454,028$ |
| Executive Administration | $\$ 294,433$ |
| Planning, Research And Evaluation | $\$ 200,348$ |
| Operating Buildings Services | $\$ 182,688$ |
| Staff/Personnel Services | $\$ 135,527$ |
| Percent of Total Expenditures Year-to-Date |  |





General Fund | Financial Summary
For the Period Ending November 30, 2023




[^0]General Fund | Financial Forecast
For the Period Ending November 30, 2023

| REVENUES | Prior YTD | Current YTD | Add: Projections | Annual Forecast | Annual Budget | Variance Over / (Under) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local | \$2,238,882 | \$2,690,920 | \$728,567 | \$3,419,487 | \$2,934,781 | \$484,706 |
| State | 8,005,966 | 10,335,455 | 7,015,288 | 17,350,743 | 14,568,254 | 2,782,489 |
| Federal | 518,657 | 1,147,666 | 5,748,549 | 6,896,215 | 6,300,571 | 595,644 |
| Transfers \& Other | 715,449 | 1,780,351 | 3,367,241 | 5,147,592 | 5,685,525 | $(537,933)$ |
| Fund Modifications | 0 | 0 | 46,088 | 46,088 | 46,088 | 0 |
| TOTAL REVENUE | \$11,478,955 | \$15,954,392 | \$16,905,733 | \$32,860,125 | \$29,535,219 | \$3,324,906 |
| EXPENDITURES <br> Salaries | \$2,134,202 | \$2,660,593 | \$4,487,814 | \$7,148,407 | \$7,374,005 | $(\$ 225,598)$ |
| Employee Benefits | 1,501,906 | 1,864,487 | 3,467,009 | 5,331,495 | 5,347,139 | $(15,644)$ |
| Purchased Services | 1,175,294 | 896,692 | 2,368,382 | 3,265,074 | 3,608,120 | $(343,046)$ |
| Other Purchased Services | 351,938 | 164,890 | 196,637 | 361,527 | 427,957 | $(66,430)$ |
| Supplies \& Materials | 190,781 | 114,744 | 217,217 | 331,961 | 345,831 | $(13,870)$ |
| Capital Outlay | 27,968 | 11,506 | 152,221 | 163,727 | 264,707 | $(100,980)$ |
| Other Expenditures | 86,503 | 421,155 | 71,174 | 492,329 | 158,076 | 334,253 |
| Transfers \& Other | 154,010 | 588,859 | 10,220,914 | 10,809,773 | 12,695,973 | $(1,886,200)$ |
| TOTAL EXPENDITURES | \$5,622,602 | \$6,722,926 | \$21,181,368 | \$27,904,293 | \$30,221,808 | (\$2,317,515) |
|  |  |  |  |  |  |  |
| SURPLUS / (DEFICIT) | \$5,856,352 | \$9,231,466 | (\$4,275,635) | \$4,955,831 | $(\$ 686,589)$ |  |
| ENDING FUND BALANCE |  |  |  | \$10,041,081 | \$4,398,661 | \$5,642,420 |




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Special Education Fund | Financial Summary
For the Period Ending November 30, 2023




Powered By:
$\underset{\text { ANALYTICS }}{\text { FORECASTS }}$

Special Education Fund | Financial Forecast
For the Period Ending November 30, 2023

| REVENUES | Prior YTD | Current YTD | Add: Projections | Annual Forecast | Annual Budget | Variance Over / (Under) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local | \$80,675,784 | \$87,263,366 | \$25,828,233 | \$113,091,599 | \$108,686,277 | \$4,405,322 |
| State | 3,813,667 | 4,908,574 | 14,744,330 | 19,652,904 | 18,011,513 | 1,641,391 |
| Federal | 9,577 | 314,319 | 12,331,572 | 12,645,891 | 12,339,885 | 306,006 |
| Transfers \& Other | 96,965 | 91,091 | 248,851 | 339,942 | 346,604 | $(6,662)$ |
| Fund Modifications | 0 | 0 | 136,766 | 136,766 | 136,766 | 0 |
| total revenue | \$84,595,993 | \$92,577,350 | \$53,289,753 | \$145,867,102 | \$139,521,045 | \$6,346,057 |
| EXPENDITURES |  |  |  |  |  |  |
| Salaries | \$6,840,900 | \$8,046,743 | \$18,181,760 | \$26,228,504 | \$25,922,665 | \$305,839 |
| Employee Benefits | 4,654,682 | 5,560,671 | 14,270,600 | 19,831,271 | 19,296,564 | 534,707 |
| Purchased Services | 1,860,260 | 1,677,004 | 5,337,862 | 7,014,866 | 7,989,099 | $(974,233)$ |
| Other Purchased Services | 518,037 | 376,713 | 708,284 | 1,084,997 | 1,236,645 | $(151,648)$ |
| Supplies \& Materials | 231,268 | 242,017 | 694,796 | 936,814 | 1,030,325 | $(93,511)$ |
| Capital Outlay | 120,709 | 205,927 | 351,972 | 557,899 | 650,422 | $(92,523)$ |
| Other Expenditures | 617,662 | 587,981 | 914,243 | 1,502,225 | 1,404,221 | 98,004 |
| Transfers \& Other | 12,997,147 | 14,067,533 | 70,571,154 | 84,638,687 | 82,869,618 | 1,769,069 |
| TOTAL EXPENDITURES | \$27,840,665 | \$30,764,591 | \$111,030,671 | \$141,795,262 | \$140,399,559 | \$1,395,703 |
|  |  |  |  |  |  |  |
| SURPLUS / (DEFICIT) | \$56,755,328 | \$61,812,759 | (\$57,740,919) | \$4,071,840 | (\$878,514) |  |
|  |  |  |  |  |  |  |
| ENDING FUND BALANCE |  |  |  | \$10,247,219 | \$5,296,865 | \$4,950,354 |




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FORECASTS

Cooperative Activities Fund | Financial Summary
For the Period Ending November 30, 2023




[^1]
## Cooperative Activities Fund | Financial Forecast

For the Period Ending November 30, 2023

|  | Prior YTD | Current YTD | Add: Projections | Annual Forecast | Annual Budget | Variance Over / (Under) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Local | \$2,837,309 | \$3,222,705 | \$5,504,154 | \$8,726,859 | \$7,968,305 | \$758,554 |
| State | 256,801 | 339,776 | 352,811 | 692,587 | 469,368 | 223,219 |
| Federal | 166,553 | 82,104 | 166,750 | 248,854 | 250,000 | $(1,146)$ |
| Transfers \& Other | 6,211,628 | 7,146,049 | 10,483,396 | 17,629,445 | 17,404,515 | 224,930 |
| Fund Modifications | 0 | 0 | 0 | 0 | 0 | 0 |
| total revenue | \$9,472,291 | \$10,790,634 | \$16,507,111 | \$27,297,745 | \$26,092,188 | \$1,205,557 |
| EXPENDITURES |  |  |  |  |  |  |
| Salaries | \$2,354,348 | \$2,340,680 | \$5,113,401 | \$7,454,080 | \$7,509,356 | $(\$ 55,276)$ |
| Employee Benefits | 1,603,020 | 1,660,978 | 3,911,868 | 5,572,846 | 5,463,098 | 109,748 |
| Purchased Services | 393,532 | 234,757 | 1,545,400 | 1,780,158 | 1,800,695 | $(20,537)$ |
| Other Purchased Services | 423,184 | 665,722 | 310,928 | 976,650 | 737,921 | 238,729 |
| Supplies \& Materials | 160,001 | 70,825 | 243,968 | 314,793 | 402,469 | $(87,676)$ |
| Capital Outlay | 33,490 | 13,507 | 28,786 | 42,293 | 67,772 | $(25,479)$ |
| Other Expenditures | 442,632 | 476,201 | 525,413 | 1,001,613 | 919,457 | 82,156 |
| Transfers \& Other | 220,000 | 290,000 | 7,385,077 | 7,675,077 | 7,826,718 | (151,641) |
| TOTAL EXPENDITURES | \$5,630,206 | \$5,752,670 | \$19,064,840 | \$24,817,510 | \$24,727,486 | \$90,024 |
|  |  |  |  |  |  |  |
| SURPLUS I (DEFICIT) | \$3,842,085 | \$5,037,964 | (\$2,557,729) | \$2,480,235 | \$1,364,702 |  |
| ENDING FUND BALANCE |  |  |  | \$25,294,268 | \$24,178,735 | \$1,115,533 |




[^2]Fund 11 - General Fund

Fund 11 - General Fund Totals

Fund 11 - General Fund

## Expense Totals

Fund 11 - General Fund Totals

110 - Taxes Levied
120 - Appropriations Received from Local Units of Gov't
150 - Earnings on Investments and Deposits
180 - Revenue from Community Service Activities
190-Other Local Revenue
210 - Revenue from Non-Educational Activities
310 - Grants In Aid
320 - State Payments in Lieu of Taxes
410-Grant-In-Aid
510 - Payments Received from Other Public Schools Within the State 620 - Fund Modification - Special Revenue Funds

110 - Basic Functions
120 - Added Needs
130 - Adult/Continuing Education
210 - Support Services Pupil
220 - Support Services Instructional Staff
230 - Support Services General Administration
240 - Support Service School Administration
250 - Support Services Business
260 - Operations and Maintenance
270 - Pupil Transportation Services
280 - Support Services Central
290 - Support Services Other
310 - Community Services Direction
330 - Community Activities
350 - Custody and Care of Children
390-Other Community Services
410 - Payments to Other Public Schools Within Michigan
440 - Payments to Other Governmental and Not-For-Profit Entities
450 - Facilities Acquisition, Construction, and Improvements
500 - Debt Service Long Term Only
600 - Fund Modifications

General Education

## Summary Budget Report

As of $11 / 30 / 23$

|  |  |  |  | Actual \& |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Adopted Budget | Current Month Actual | Actual | Encumbrances | Encumbrances | Budget - Actual | \% Used/Rec'd |
| \$1,935,963.00 | \$282,474.80 | \$1,556,710.35 | \$0.00 | \$1,556,710.35 | \$379,252.65 | 80.41\% |
| \$1,150.00 | \$761.80 | \$1,608.46 | \$0.00 | \$1,608.46 | (\$458.46) | 139.87\% |
| \$250,000.00 | \$50,070.78 | \$216,025.81 | \$0.00 | \$216,025.81 | \$33,974.19 | 86.41\% |
| \$80,715.00 | \$2,237.71 | \$271,471.48 | \$0.00 | \$271,471.48 | (\$190,756.48) | 336.33\% |
| \$666,953.00 | \$16,498.11 | \$395,650.96 | \$0.00 | \$395,650.96 | \$271,302.04 | 59.32\% |
| \$1,083,688.00 | \$70,120.81 | \$486,990.29 | \$0.00 | \$486,990.29 | \$596,697.71 | 44.94\% |
| \$14,535,251.00 | \$2,513,578.83 | \$10,265,437.18 | \$0.00 | \$10,265,437.18 | \$4,269,813.82 | 70.62\% |
| \$33,003.00 | \$17,702.91 | \$17,919.23 | \$0.00 | \$17,919.23 | \$15,083.77 | 54.30\% |
| \$6,300,571.00 | \$298,572.95 | \$1,169,681.60 | \$0.00 | \$1,169,681.60 | \$5,130,889.40 | 18.56\% |
| \$4,601,837.00 | \$67,964.13 | \$1,523,232.50 | \$0.00 | \$1,523,232.50 | \$3,078,604.50 | 33.10\% |
| \$46,088.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$46,088.00 | 0.00\% |
| \$29,535,219.00 | \$3,319,982.83 | \$15,904,727.86 | \$0.00 | \$15,904,727.86 | \$13,630,491.14 | 53.85\% |

Adopted Budget Current Month Actual Actual Encumbrances

| \$1,874,911.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,874,911.00 | 0.00\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$0.00 | \$37.61 | \$4,488.06 | \$0.00 | \$4,488.06 | $(\$ 4,488.06)$ | 0.00\% |
| \$400,034.00 | \$8,431.40 | \$40,795.94 | \$0.00 | \$40,795.94 | \$359,238.06 | 10.20\% |
| \$2,226,197.00 | \$74,563.29 | \$384,790.68 | \$55,709.87 | \$440,500.55 | \$1,785,696.45 | 19.79\% |
| \$6,957,945.00 | \$474,992.95 | \$2,570,861.31 | \$412,482.90 | \$2,983,344.21 | \$3,974,600.79 | 42.88\% |
| \$799,325.00 | \$74,877.95 | \$340,766.48 | \$10,819.40 | \$351,585.88 | \$447,739.12 | 43.99\% |
| \$99,584.00 | \$822.47 | \$822.47 | \$450.00 | \$1,272.47 | \$98,311.53 | 1.28\% |
| \$381,965.00 | \$21,845.14 | \$125,848.91 | \$118.41 | \$125,967.32 | \$255,997.68 | 32.98\% |
| \$439,270.00 | \$40,753.33 | \$182,801.33 | \$109,125.34 | \$291,926.67 | \$147,343.33 | 66.46\% |
| \$92,267.00 | \$11,010.39 | \$36,018.95 | \$370.00 | \$36,388.95 | \$55,878.05 | 39.44\% |
| \$4,300,496.00 | \$261,870.01 | \$1,436,652.58 | \$49,888.66 | \$1,486,541.24 | \$2,813,954.76 | 34.57\% |
| \$130,453.00 | \$11,827.69 | \$54,453.05 | \$0.00 | \$54,453.05 | \$75,999.95 | 41.74\% |
| \$332,323.00 | \$28,859.91 | \$117,514.97 | \$42,630.50 | \$160,145.47 | \$172,177.53 | 48.19\% |
| \$338,619.00 | \$397,949.29 | \$539,531.46 | \$734.51 | \$540,265.97 | (\$201,646.97) | 159.55\% |
| \$986,697.00 | \$113,477.29 | \$464,025.38 | \$8,262.49 | \$472,287.87 | \$514,409.13 | 47.87\% |
| \$32,910.00 | (\$2,559.31) | (\$1,373.04) | \$0.00 | (\$1,373.04) | \$34,283.04 | -4.17\% |
| \$9,496,162.00 | \$0.00 | \$579,365.18 | \$4,948,448.04 | \$5,527,813.22 | \$3,968,348.78 | 58.21\% |
| \$1,326,600.00 | \$3,211.89 | \$16,128.05 | \$430,186.95 | \$446,315.00 | \$880,285.00 | 33.64\% |
| \$6,050.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,050.00 | 0.00\% |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00\% |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00\% |
| \$30,221,808.00 | \$1,521,971.30 | \$6,893,491.76 | \$6,069,227.07 | \$12,962,718.83 | \$17,259,089.17 | 42.89\% |
| (\$686,589.00) | \$1,798,011.53 | \$9,011,236.10 | (\$6,069,227.07) | \$2,942,009.03 | (\$3,628,598.03) |  |

General Fund Activities

| Classification | Annual <br> Budget Amount | MTD <br> Actual Amount | YTD <br> Actual Amount | YTD Encumbrances | Budget Less YTD Actual | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category General Fund |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |
| Fund 11 - General Fund Revenue from Local Sources |  |  |  |  |  |  |
| Taxes Levied | 1,935,963.00 | 282,474.80 | 1,556,710.35 | . 00 | 379,252.65 | 80 |
| Appropriations Received from Local Units of Gov't | 1,150.00 | 761.80 | 1,608.46 | . 00 | (458.46) | 140 |
| Earnings on Investments and Deposits | 250,000.00 | 50,070.78 | 216,025.81 | . 00 | 33,974.19 | 86 |
| Revenue from Community Service Activities | 342,262.00 | 2,237.71 | 271,471.48 | . 00 | 70,790.52 | 79 |
| Other Local Revenue | 694,672.00 | 33,981.97 | 413,134.82 | . 00 | 281,537.18 | 59 |
| Revenue from Local Sources Totals | \$3,224,047.00 | \$369,527.06 | \$2,458,950.92 | \$0.00 | \$765,096.08 | 76\% |
| Revenues from a Non-Educational Entity or Political Subdivision Revenue from State Sources | 1,960,997.00 | 70,120.81 | 486,990.29 | . 00 | 1,474,006.71 | 25 |
| Grants In Aid | 16,322,501.00 | 2,513,578.83 | 10,265,437.18 | . 00 | 6,057,063.82 | 63 |
| State Payments in Lieu of Taxes | 33,003.00 | 216.22 | 432.54 | . 00 | 32,570.46 | 1 |
| Revenue from State Sources Totals | \$16,355,504.00 | \$2,513,795.05 | \$10,265,869.72 | \$0.00 | \$6,089,634.28 | 63\% |
| Revenues from Federal Sources |  |  |  |  |  |  |
| Grant-In-Aid | 8,470,319.00 | 298,572.95 | 1,169,681.60 | . 00 | 7,300,637.40 | 14 |
| Revenues from Federal Sources Totals | \$8,470,319.00 | \$298,572.95 | \$1,169,681.60 | \$0.00 | \$7,300,637.40 | 14\% |
| Incoming Transfers and Other Transactions |  |  |  |  |  |  |
| Payments Received from Other Public Schools Within the State | 4,596,837.00 | 67,964.13 | 1,523,232.50 | . 00 | 3,073,604.50 | 33 |
| Incoming Transfers and Other Transactions Totals | \$4,596,837.00 | \$67,964.13 | \$1,523,232.50 | \$0.00 | \$3,073,604.50 | 33\% |
| Fund Modifications |  |  |  |  |  |  |
| Fund Modification - Special Revenue Funds | 46,088.00 | . 00 | . 00 | . 00 | 46,088.00 | 0 |
| Fund Modifications Totals | \$46,088.00 | \$0.00 | \$0.00 | \$0.00 | \$46,088.00 | 0\% |
| Salaries |  |  |  |  |  |  |
| Administration | 2,903,005.00 | 243,619.79 | 1,096,372.42 | . 00 | 1,806,632.58 | 38 |
| Professional Educational | 1,396,846.00 | 139,645.56 | 621,755.77 | . 00 | 775,090.23 | 45 |
| Professional Business | 229,311.00 | 15,420.96 | 75,601.12 | . 00 | 153,709.88 | 33 |
| Professional Other | 942,686.00 | 25,122.40 | 116,259.72 | . 00 | 826,426.28 | 12 |
| Technical | 1,321,932.00 | 123,016.37 | 572,433.34 | . 00 | 749,498.66 | 43 |
| Operation and Service | 597,839.00 | 49,208.08 | 203,807.49 | . 00 | 394,031.51 | 34 |
| Special Salary Payments | 4,635.00 | $(41,224.81)$ | $(37,122.12)$ | . 00 | 41,757.12 | (801) |
| Overtime Salaries and Extension of Contract | 33,756.00 | 2,159.56 | 11,057.45 | . 00 | 22,698.55 | 33 |
| Salaries Totals | \$7,430,010.00 | \$556,967.91 | \$2,660,165.19 | \$0.00 | \$4,769,844.81 | 36\% |
| Employee Benefits |  |  |  |  |  |  |
| Employee Insurance | 1,315,484.00 | 81,662.92 | 392,421.27 | . 00 | 923,062.73 | 30 |
| Mandatory Coverage | 4,050,580.00 | 302,190.77 | 1,435,681.14 | . 00 | 2,614,898.86 | 35 |
| Workers Compensation | 33,075.00 | . 00 | 13,235.84 | . 00 | 19,839.16 | 40 |
| Other Employee Benefits | 54,042.00 | 4,479.28 | 23,148.30 | . 00 | 30,893.70 | 43 |
| Employee Benefits Totals | \$5,453,181.00 | \$388,332.97 | \$1,864,486.55 | \$0.00 | \$3,588,694.45 | 34\% |



# General Fund Activities 

Through 11/30/23


Fund 22-Special Education
110 - Basic Functions
120 - Added Needs
210 - Support Services Pupil
220 - Support Services Instructional Staff
230 - Support Services General Administration
240 - Support Service School Administration
250 - Support Services Business
260 - Operations and Maintenance
270 - Pupil Transportation Services
280 - Support Services Central
290 - Support Services Other
330 - Community Activities
370 - Non Public School Pupils
390 - Other Community Services
410 - Payments to Other Public Schools Within Michigan
440 - Payments to Other Governmental and Not-For-Profit Entities
450 - Facilities Acquisition, Construction, and Improvements
500 - Debt Service Long Term Only
600 - Fund Modifications

## Expense Total

Fund 22 - Special Education Total
110 - Taxes Levied
120 - Appropriations Received from Local Units of Gov't
130 - Tuition
150 - Earnings on Investments and Deposits
180 - Revenue from Community Service Activities
190-Other Local Revenue
310 - Grants In Aid
320 - State Payments in Lieu of Taxes
410 - Grant-In-Aid
510 - Payments Received from Other Public Schools Within the State 620 - Fund Modification - Special Revenue Funds

Special Education
Summary Budget Report
As of $11 / 30 / 23$
Adopted Budget Current Month Actual Actual
Encumbrances Budget-Actual
\% Used/Rec'd



Special Education Activities
Classification
Fund Category Special Revenue
Fund Type
Fund 22 - Special Education
Revenue from Local Sources

Revenue from Local Sources
Taxes Levied
Appropriations Received from Local Units of Gov't
Tuition
Earnings on Investments and Deposits
Revenue from Community Service Activities
Other Local Revenue
Annual MTD
YTD YTD
TD Budget Less
\% of

```
    Fund Type
        Fund 22-Special Education
```

Units of Gov't


Revenue from State Sources
Grants In Aid
State Payments in Lieu of Taxes

> Revenues from Federal Sources

Grant-In-Aid
Incoming Transfers and Other Trans
Payments Received from Other Public Scho
Fund Modifications

> Is Vithin the State Incoming Transfers and Other Transactions Totals
Fund Modifications

Fund Modification - Special Revenue Funds

## Salaries

Administration
Professional Educational
Professional Business
Professional Other
Technical
Operation and Service
Special Salary Payments
Temporary Salaries
Overtime Salaries and Extension of Contract

> Employee Benefits

Employee Insurance
Mandatory Coverage

|  | 136,766.00 | . 00 | . 00 | . 00 | 136,766.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Modifications Totals | \$136,766.00 | \$0.00 | \$0.00 | \$0.00 | \$136,766.00 | 0\% |
|  | 2,346,003.00 | 195,623.95 | 959,125.10 | . 00 | 1,386,877.90 | 41 |
|  | 11,246,241.00 | 1,042,812.17 | 3,645,742.27 | . 00 | 7,600,498.73 | 32 |
|  | 593,336.00 | 46,921.25 | 221,138.88 | . 00 | 372,197.12 | 37 |
|  | 3,973,218.00 | 355,750.20 | 1,203,576.28 | . 00 | 2,769,641.72 | 30 |
|  | 771,404.00 | 63,787.07 | 320,088.24 | . 00 | 451,315.76 | 41 |
|  | 6,007,300.00 | 519,396.74 | 1,670,702.19 | . 00 | 4,336,597.81 | 28 |
|  | 81,866.00 | $(171,018.68)$ | $(126,162.74)$ | . 00 | 208,028.74 | (154) |
|  | 773,427.00 | 39,537.32 | 90,880.47 | . 00 | 682,546.53 | 12 |
|  | $(41,334.00)$ | 27,070.71 | 61,321.33 | . 00 | (102,655.33) | (148) |
| Salaries Totals | \$25,751,461.00 | \$2,119,880.73 | \$8,046,412.02 | \$0.00 | \$17,705,048.98 | 31\% |
|  | 5,191,646.00 | 322,644.53 | 1,203,955.42 | . 00 | 3,987,690.58 | 23 |
|  | 13,646,013.00 | 1,145,898.79 | 4,256,578.51 | . 00 | 9,389,434.49 | 31 |
|  | 89,201.00 | . 00 | 35,696.16 | . 00 | 53,504.84 | 40 |


| Classification |  | Annual <br> Budget Amount | MTD <br> Actual Amount | YTD <br> Actual Amount | YTD Encumbrances | Budget Less <br> YTD Actual | \% of Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category Special Revenue |  |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |  |
| Fund 22 - Special Education Employee Benefits |  |  |  |  |  |  |  |
| Other Employee Benefits |  | 163,185.00 | 19,043.73 | 65,530.05 | . 00 | 97,654.95 | 40 |
|  | Employee Benefits Totals | \$19,090,045.00 | \$1,487,587.05 | \$5,561,760.14 | \$0.00 | \$13,528,284.86 | 29\% |
| Purchased Services |  |  |  |  |  |  |  |
| Professional and Technical Services |  | 6,148,360.00 | 335,146.29 | 1,110,168.61 | 1,269,042.21 | 3,769,149.18 | 39 |
| Travel Workshops Staff |  | 619,736.00 | 31,891.54 | 117,212.20 | 8,695.46 | 493,828.34 | 20 |
| Client Pupil Transportation |  | 73,890.00 | . 00 | 4,586.47 | 1,330.00 | 67,973.53 | 8 |
| Communication |  | 485,165.00 | 26,006.93 | 99,046.70 | 46,666.05 | 339,452.25 | 30 |
| Advertisement |  | 38,342.00 | . 00 | 57.00 | . 00 | 38,285.00 | 0 |
| Printing and Binding |  | 104,127.00 | 12,057.30 | 35,855.74 | . 00 | 68,271.26 | 34 |
| Tuition |  | 501,000.00 | 74,400.00 | 206,400.00 | . 00 | 294,600.00 | 41 |
| Utility Service |  | 61,550.00 | 346.77 | 17,763.87 | 8,164.34 | 35,621.79 | 42 |
| Insurance and Bond Premiums |  | 95,687.00 | 262.07 | 112,659.69 | . 00 | $(16,972.69)$ | 118 |
| Repairs and Maintenance Services |  | 1,178,514.00 | 48,680.12 | 376,788.60 | 504,752.58 | 296,972.82 | 75 |
| Rentals |  | 76,705.00 | 558.08 | 4,290.40 | 4,092.06 | 68,322.54 | 11 |
|  | Purchased Services Totals | \$9,383,076.00 | \$529,349.10 | \$2,084,829.28 | \$1,842,742.70 | \$5,455,504.02 | 42\% |
| Supplies and Materials |  |  |  |  |  |  |  |
| Teaching Testing Supplies and Materials |  | 279,408.00 | 19,256.80 | 71,743.87 | 34,558.30 | 173,105.83 | 38 |
| Periodicals |  | 1,913.00 | . 00 | 157.68 | . 00 | 1,755.32 | 8 |
| Energy Supplies |  | 314,100.00 | 16,627.43 | 72,694.07 | 177,171.79 | 64,234.14 | 80 |
| Transportation Supplies |  | 2,000.00 | . 00 | 805.17 | . 00 | 1,194.83 | 40 |
| Other Supplies |  | 453,553.00 | 24,135.32 | 127,603.18 | 46,377.52 | 279,572.30 | 38 |
|  | Supplies and Materials Totals | \$1,050,974.00 | \$60,019.55 | \$273,003.97 | \$258,107.61 | \$519,862.42 | 51\% |
| Capital Outlay |  |  |  |  |  |  |  |
| Building and Additions |  | 15,250.00 | . 00 | . 00 | . 00 | 15,250.00 | 0 |
| Improvements Other Than Buildings |  | 2,700.00 | . 00 | . 00 | . 00 | 2,700.00 | 0 |
| Equipment and Furniture |  | 642,382.00 | 13,819.98 | 208,450.69 | 37,186.96 | 396,744.35 | 38 |
|  | Capital Outlay Totals | \$660,332.00 | \$13,819.98 | \$208,450.69 | \$37,186.96 | \$414,694.35 | 37\% |
| Other Expenditures |  |  |  |  |  |  |  |
| Redemption of Long-term Bonds, Loans and Capital Leases |  | 993,294.00 | 91,653.17 | 550,805.52 | 520,867.02 | $(78,378.54)$ | 108 |
| Dues and Fees |  | 56,968.00 | 86.69 | 21,532.05 | 694.00 | 34,741.95 | 39 |
| Claims and Judgments |  | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
| Taxes Abated and Written Off |  | 350,000.00 | . 00 | 13,081.51 | . 00 | 336,918.49 | 4 |
| Miscellaneous Expenditures |  | 9,259.00 | . 00 | 4,791.04 | . 00 | 4,467.96 | 52 |
|  | Other Expenditures Totals | \$1,411,021.00 | \$91,739.86 | \$590,210.12 | \$521,561.02 | \$299,249.86 | 79\% |

Special Education Activities
Through 11/30/23
Summary Listing

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Special Revenue
Fund Type
Fund 22-Special Education
Outgoing Transfers and Other Transactions
Fund Modifications
Payments to Other Public School Districts
Sub-Grantee Disbursements
Indirect Cost Recovery and Program Changes
Outgoing Transfers and Other Transactions Totals
Fund $\quad 22$ - Special Education Totals
REVENUE TOTALS
EXPENSE TOTALS

| $141,078,539.00$ | $19,286,570.24$ | $92,577,936.10$ | .00 | $48,500,602.90$ | $66 \%$ |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $142,002,667.00$ | $4,302,819.27$ | $37,470,008.22$ | $3,947,988.93$ | $100,584,669.85$ | $29 \%$ |
| $(\$ 924,128.00)$ | $\$ 14,983,750.97$ | $\$ 55,107,927.88$ | $(\$ 3,947,988.93)$ | $\$ 52,084,066.95$ | $(5,536 \%)$ |


| Fund Type Totals |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE TOTALS | 141,078,539.00 | 19,286,570.24 | 92,577,936.10 | . 00 | 48,500,602.90 | 66\% |
| EXPENSE TOTALS | 142,002,667.00 | 4,302,819.27 | 37,470,008.22 | 3,947,988.93 | 100,584,669.85 | 29\% |
| Fund Type Net Gain (Loss) | (\$924,128.00) | \$14,983,750.97 | \$55,107,927.88 | (\$3,947,988.93) | \$52,084,066.95 | (5,536\%) |


| Fund Category Special Revenue Totals |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category | REVENUE TOTALS | 141,078,539.00 | 19,286,570.24 | 92,577,936.10 | . 00 | 48,500,602.90 | 66\% |
|  | EXPENSE TOTALS | 142,002,667.00 | 4,302,819.27 | 37,470,008.22 | 3,947,988.93 | 100,584,669.85 | 29\% |
|  | Special Revenue Net Gain (Loss) | (\$924,128.00) | \$14,983,750.97 | \$55,107,927.88 | (\$3,947,988.93) | \$52,084,066.95 | (5,536\%) |
|  | Grand Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | 141,078,539.00 | 19,286,570.24 | 92,577,936.10 | . 00 | 48,500,602.90 | 66\% |
|  | EXPENSE TOTALS | 142,002,667.00 | 4,302,819.27 | 37,470,008.22 | 3,947,988.93 | 100,584,669.85 | 29\% |
|  | Grand Total Net Gain (Loss) | (\$924,128.00) | \$14,983,750.97 | \$55,107,927.88 | (\$3,947,988.93) | \$52,084,066.95 | (5,536\%) |

# High Point Kitchen Monthly Report 

Fiscal Year to Date 11/30/23
Account Number

Account Description
Location Description
Adopted Budget
Current Month
Actual Encumbrances
Actual Budget-Actual \% Used/Rec'd

Fund $\mathbf{2 5}$ - Food Service Fund Account Type Revenue 5.0151.0000.000.0000.06147.000 25.0161.0000.000.0000.06147.0000 25.0161.0000.913.0000.00000.0000 25.0162.0000.000.0000.06147.0000 25.0164.0000.000.0000.06147.0000 25.0164.0000.913.0000.00000.0000 25.0199.0000.000.0000.06147.0000 5.0312 .0110 .000 .2644 .06147 .0000 25.0312.0110.000.2645.06147.0000 55.0312.0110.000.3100.06147.0000 25.0312.0110.000.3733.06147.0000 25.0312.0110.000.3734.06147.0000 25.0414.0110.000.8500.06147.0000 25.0414.0110.000.8510.06147.0000 25.0481.0110.000.7810.00000.0000 25.0482.0110.000.7820.00000.0000 25.0622.0000.000.0000.06147.0000

Account Type Expense *Function* 1297 - Food Services 25.1297.3190.000.8510.06147.0000 25.1297.3450.000.0000.06147.0000 25.1297.5610.000.0000.06147.0000 5.1297.5650.000.7820.06147.0000 5.1297.5990.000. 0000.06147 .0000 25.1297 .7410 .000 .0000 .06147 .0000 25.1297 .8221 .000 .0000 .06147 .0000 25.1297.8222.000.0000.06147.0000 5.1297 .8223 .000 .0000 .06147 .0000 5. 297.8226 .000 .0000 .06147 .0000 5.1297 .8227 .000 .0000 .06147 .0000

Earnings on Investments and Deposits Food Sales to Pupils
Food Sales to Pupils
Food Sales to Patrons
A-La-Carte Sales
A-La-Carte Sales
Miscellaneous Local Revenues Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Restricted State Aid - Food Service Federal Lunch Reimbursement Federal Lunch Reimbursement USDA Entitlement Commodities USDA Bonus Commodities
Fund Modification - Special Education Fund

Other Prof \& Technical Services
Software Lic/Agmts Serv
ood Supplies
SDA Commod Supp Usage
SDA Commod Supp Usag
Misc. Supp \& Mat
Dues and Fees
Payments to LEA's - Food Service Wages Payments to LEA's - Food Service Benefits Payments to LEA's - Food Service Indirect Payments to LEA's - Food Service Mileage

| High Point | 4,500.00 | 466.18 | . 00 | 3,062.08 | 1,437.92 | 68 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| High Point | 33,460.00 | . 00 | . 00 | 290.50 | 33,169.50 |  |
| District-Wide | 1,750.00 | . 00 | . 00 | . 00 | 1,750.00 | 0 |
| High Point | 6,650.00 | . 00 | . 00 | 1,157.80 | 5,492.20 | 17 |
| High Point | 446.00 | . 00 | . 00 | 55.63 | 390.37 | 12 |
| District-Wide | . 00 | . 00 | . 00 | 3.25 | (3.25) | +++ |
| High Point | . 00 | . 00 | . 00 | 1,032.53 | $(1,032.53)$ | +++ |
| High Point | . 00 | 45.90 | . 00 | 828.68 | (828.68) | +++ |
| High Point | . 00 | . 00 | . 00 | 1,284.10 | $(1,284.10)$ | +++ |
| High Point | 3,067.00 | 171.69 | . 00 | 459.69 | 2,607.31 | 15 |
| High Point | 35,756.00 | . 00 | . 00 | . 00 | 35,756.00 | 0 |
| High Point | . 00 | . 00 | . 00 | 1,593.62 | $(1,593.62)$ | +++ |
| High Point | 123,206.00 | . 00 | . 00 | . 00 | 123,206.00 | 0 |
| High Point | 11,850.00 | . 00 | . 00 | . 00 | 11,850.00 | 0 |
| District-Wide | 17,154.00 | . 00 | . 00 | . 00 | 17,154.00 | 0 |
| District-Wide | 1,471.00 | . 00 | . 00 | . 00 | 1,471.00 | 0 |
| High Point | 73,215.00 | . 00 | . 00 | . 00 | 73,215.00 | 0 |
| *Function* $\mathbf{0 0 0 0}$-Revenue Totals | \$312,525.00 | \$683.77 | \$0.00 | \$9,767.88 | \$302,757.12 | $3 \%$ |
| Account Type Revenue Totals | \$312,525.00 | \$683.77 | \$0.00 | \$9,767.88 | \$302,757.12 | 3\% |


| High Point | 4,200.00 | . 00 | . 00 | . 00 | 4,200.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| High Point | 3,000.00 | . 00 | 1,995.00 | 2,895.00 | $(1,890.00)$ | 163 |
| High Point | 90,000.00 | 458.28 | 55,638.06 | 34,449.74 | (87.80) | 100 |
| High Point | 17,154.00 | . 00 | . 00 | . 00 | 17,154.00 | 0 |
| High Point | 1,471.00 | . 00 | . 00 | . 00 | 1,471.00 | 0 |
| High Point | 11,500.00 | 15.44 | 8,402.43 | 3,064.10 | 33.47 | 100 |
| High Point | 1,600.00 | . 00 | . 00 | 274.04 | 1,325.96 | 17 |
| High Point | 105,000.00 | . 00 | . 00 | . 00 | 105,000.00 | 0 |
| High Point | 50,000.00 | . 00 | . 00 | . 00 | 50,000.00 | 0 |
| High Point | 2,000.00 | . 00 | . 00 | . 00 | 2,000.00 | 0 |
| High Point | 16,500.00 | . 00 | . 00 | . 00 | 16,500.00 | 0 |
| High Point | 10,100.00 | . 00 | . 00 | . 00 | 10,100.00 | 0 |
| *Function* 1297-Food Services Totals | \$312,525.00 | \$473.72 | \$66,035.49 | \$40,682.88 | \$205,806.63 | 34 \% |
| Account Type Expense Totals | \$312,525.00 | \$473.72 | \$66,035.49 | \$40,682.88 | \$205,806.63 | $34 \%$ |
| Revenue Totals | \$312,525.00 | \$683.77 | \$0.00 | \$9,767.88 | \$302,757.12 | 3 \% |
| Expense Totals | \$312,525.00 | \$473.72 | \$66,035.49 | \$40,682.88 | \$205,806.63 | $34 \%$ |
| Fund $\mathbf{2 5 - F o o d ~ S e r v i c e ~ F u n d ~ T o t a l s ~}$ | \$0.00 | \$210.05 | (\$66,035.49) | (\$30,915.00) | \$96,950.49 |  |
| Revenue Totals | \$312,525.00 | \$683.77 | \$0.00 | \$9,767.88 | \$302,757.12 | $3 \%$ |
| Expense Totals | \$312,525.00 | \$473.72 | \$66,035.49 | \$40,682.88 | \$205,806.63 | $34 \%$ |
| Grand Totals | \$0.00 | \$210.05 | (\$66,035.49) | (\$30,915.00) | \$96,950.49 |  |

Balance Sheet
Through 11/30/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


GE Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Capital Projects Fund
Fund Type
Fund 41 - Capital Projects-General Educ Revenue from Local Sources
Earnings on Investments and Deposits

Capital Outlay
Building and Additions
Equipment and Furniture

|  |  | .00 | 819.23 | $2,978.72$ | .00 | $(2,978.72)$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Revenue from Local Sources Totals | $\$ 0.00$ | $\$ 819.23$ | $\$ 2,978.72$ | $\$ 0.00$ | $(\$ 2,978.72)$ | +++ |
|  |  |  |  |  |  |  |
|  | $51,101.00$ | .00 | $9,850.85$ | $14,475.45$ | $26,774.70$ |  |
|  | $57,750.00$ | .00 | .00 | $7,846.29$ | $49,903.71$ |  |
|  | $\$ 108,851.00$ | $\$ 0.00$ | $\$ 9,850.85$ | $\$ 22,321.74$ | $\$ 76,678.41$ | 48 |



Balance Sheet
Through 11/30/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


SE Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

Fund Category Capital Projects Fund
Fund Type
Fund 42 - Capital Projects - Spec Educ Revenue from Local Sources
Earnings on Investments and Deposits

```
Fund Modifications
```

Fund Modification - Special Revenue Funds

Capital Outlay
Building and Additions
Equipment and Furniture


Balance Sheet
Through 11/30/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix

|  |  | Current YTD | Prior Year |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Account | Account Description | Balance | Total Actual | Net Change | Change \% |
| Fund Categor | Capital Projects Fund |  |  |  |  |
| Fund Type |  |  |  |  |  |
| Fund 43 - Capital Projects 2019 Bond Fund |  |  |  |  |  |
| ASSETS |  |  |  |  |  |
| 2131 |  |  |  |  |  |
| 2131.0000 | Due From Other Funds | 12,401.11 | 12,401.11 | . 00 | . 00 |
|  | 2131 - Totals | \$12,401.11 | \$12,401.11 | \$0.00 | 0.00\% |
| 2161 |  |  |  |  |  |
| 2161.0000 | Interest Receivable on Investments and Deposits | 3,912.33 | 3,912.33 | . 00 | . 00 |
|  | 2161 - Totals | \$3,912.33 | \$3,912.33 | \$0.00 | 0.00\% |
| 2181 |  |  |  |  |  |
| 2181.0000 | MILAF Short-Term Fund | 1,405,941.97 | 1,407,219.57 | $(1,277.60)$ | (.09) |
| 2181.0001 | milaf Max Fund | 4,288,385.20 | 4,192,686.76 | 95,698.44 | 2.28 |
| 2181.0003 | MILAF - Accounts Payable | $(67,796.66)$ | 1,860.57 | (69,657.23) | $(3,743.87)$ |
|  | 2181 - Totals | \$5,626,530.51 | \$5,601,766.90 | \$24,763.61 | 0.44\% |
| 2191 |  |  |  |  |  |
| 2191.0000 | Deposits | 38,365.00 | 38,365.00 | . 00 | . 00 |
|  | 2191 - Totals | \$38,365.00 | \$38,365.00 | \$0.00 | 0.00\% |
|  | ASSETS TOTALS | \$5,681,208.95 | \$5,656,445.34 | \$24,763.61 | 0.44\% |
| LIABILTTIES AND FUND EQUTTY LiAbilities |  |  |  |  |  |
| 2402 |  |  |  |  |  |
| 2402.0000 | Accounts Payable | . 00 | 69,657.23 | (69,657.23) | (100.00) |
|  | 2402 - Totals | \$0.00 | \$69,657.23 | (\$69,657.23) | (100.00\%) |
|  | LIABILITIES TOTALS | \$0.00 | \$69,657.23 | (\$69,657.23) | (100.00\%) |
| FUND EQUITY |  |  |  |  |  |
| 2721 |  |  |  |  |  |
| 2721.0000 | Restricted Fund Balance | 5,586,788.11 | 5,586,788.11 | . 00 | . 00 |
|  | 2721 - Totals | \$5,586,788.11 | \$5,586,788.11 | \$0.00 | 0.00\% |
|  | FUND EQUITY TOTALS Prior to Current Year Changes | \$5,586,788.11 | \$5,586,788.11 | \$0.00 | 0.00\% |
|  | Prior Year Fund Equity Adjustment | . 00 |  |  |  |
|  | Fund Revenues | $(126,631.58)$ |  |  |  |
|  | Fund Expenses | 32,210.74 |  |  |  |
|  | FUND EQUITY TOTALS | \$5,681,208.95 | \$5,586,788.11 | \$94,420.84 | 1.69\% |
|  | LIABILITIES AND FUND EQUITY TOTALS | \$5,681,208.95 | \$5,656,445.34 | \$24,763.61 | 0.44\% |
|  | Fund 43-Capital Projects 2019 Bond Fund Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Fund Type Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Fund Category Capital Projects Fund Totals | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Grand Totals | \$0.00 | \$0.00 | \$0.00 | +++ |

# 2019 Bond Capital Projects Activities 

|  | Annual | MTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | YTD Actual | Budget |

Fund Category Capital Projects Fund
Fund Type
Fund 43-Capital Projects 2019 Bond Fund
Revenue from Local Sources
Earnings on Investments and Deposits

Purchased Services
Professional and Technical Services

Capital Outlay
Building and Additions Equipment and Furniture

|  | . 00 | 25,376.94 | 126,631.58 | $(126,631.58)$ | +++ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue from Local Sources Totals | \$0.00 | \$25,376.94 | \$126,631.58 | (\$126,631.58) | +++ |
|  | 42,540.00 | 5,500.00 | 7,870.00 | 34,670.00 | 19 |
| Purchased Services Totals | \$42,540.00 | \$5,500.00 | \$7,870.00 | \$34,670.00 | 19\% |
|  | 50,000.00 | . 00 | . 00 | 50,000.00 | 0 |
|  | 13,000.00 | 523.55 | 24,340.74 | $(11,340.74)$ | 187 |
| Capital Outlay Totals | \$63,000.00 | \$523.55 | \$24,340.74 | \$38,659.26 | 39\% |


| Fund 43 - Capital Projects 2019 Bond Fund Totals |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund | REVENUE TOTALS | . 00 | 25,376.94 | 126,631.58 | $(126,631.58)$ | +++ |
|  | EXPENSE TOTALS | 105,540.00 | 6,023.55 | 32,210.74 | 73,329.26 | 31\% |
|  | 43 - Capital Projects 2019 Bond Fund Net Gain (Loss) | (\$105,540.00) | \$19,353.39 | \$94,420.84 | \$199,960.84 | (89\%) |
|  | Fund Type Totals |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 25,376.94 | 126,631.58 | $(126,631.58)$ | +++ |
|  | EXPENSE TOTALS | 105,540.00 | 6,023.55 | 32,210.74 | 73,329.26 | 31\% |
|  | Fund Type Net Gain (Loss) | (\$105,540.00) | \$19,353.39 | \$94,420.84 | \$199,960.84 | (89\%) |
| Fund Category Capital Projects Fund Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 25,376.94 | 126,631.58 | (126,631.58) | +++ |
|  | EXPENSE TOTALS | 105,540.00 | 6,023.55 | 32,210.74 | 73,329.26 | 31\% |
|  | Fund Category Capital Projects Fund Net Gain (Loss) | (\$105,540.00) | \$19,353.39 | \$94,420.84 | \$199,960.84 | (89\%) |
| Grand Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 25,376.94 | 126,631.58 | (126,631.58) | +++ |
|  | EXPENSE TOTALS | 105,540.00 | 6,023.55 | 32,210.74 | 73,329.26 | 31\% |
|  | Grand Total Net Gain (Loss) | (\$105,540.00) | \$19,353.39 | \$94,420.84 | \$199,960.84 | (89\%) |

HP Construction Fund
Fiscal Year to Date 11/30/23

Budget
G/L Account Number

Account Description
Adopted Budget $\begin{gathered}\text { Budget } \\ \text { Amendments Amended Budget }\end{gathered}$
Current Month
Fund 43 - Capital Projects 2019 Bond Fund
Account Type Revenue
Function* $\mathbf{0 0 0 0}$ - Revenue
43.0153.0000.000.0000.00000.0000 43.0591.0000.000.0000.00000.0000

Earnings on Investments and Deposits Gain or Loss on Sale of Investement Proceeds from issuance of bonds *Function* 0000-Revenue Totals Account Type Revenue Totals

| .00 | .00 | .00 | $25,376.94$ | .00 | $126,631.58$ | $(126,631.58)$ | .00 |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| .00 | .00 | .00 | .00 | .00 | .00 | +++ |  |
| $\$ 00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 25,376.94$ | $\$ 0.00$ | $\$ 126,631.58$ | $(\$ 126,631.58)$ | +++ |
| $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 25,376.94$ | $\$ 0.00$ | $\$ 126,631.58$ | $(\$ 126,631.58)$ | +++ |

## Account Type Expense

*Function* 1122 -Special Education 43.1122.6410.000.0000.06147.0000 43.1122.6420.000.0000.06147.0000

Capital-New Equip >\$5000
Capital-New Equip <\$5000
*Function* 1122 - Special Education Totals
*Function* 1231 - Board of Education
43.1231 .3170 .000 .0000 .06147 .0000
43.1231 .3180 .000 .0000 .06147 .0000

*Function*

Legal Services
${ }^{*}$ Function* 1252 - Fiscal Services
43.1252.7410.000.0000.06147.0000 Dues and Fees
*Function* 1261 - Operating Buildings Services
43.1261.6410.000.0000.06147.0000
Capital-New Equip $>\$ 5000$
43.1261 .6420 .000 .0000 .06147 .0000 $\quad$ Capital-New Equip $<\$ 5000$
Unction* 1266 - Security Services
43.1266.6410.000.0000.06147.0000

Capital-New Equip >\$5000
*Function* 1266 -Security Services Totals

|  |  |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 |
| 00 | .00 | .00 | .00 | .00 | .00 | $\$++$ |  |
| 0.00 | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | +++ |

$$
{ }^{*} \text { Function* } 1284 \text { - Non-Instr Technology Services }
$$

| 43.1284.3190.000.0000.06147.0000 | Other Prof \& Technical Services |
| :--- | :---: |
| 43.1284.6410.000.0000.06147.0000 | Capital-New Equip $\$ \$ 5000$ |
| 43.1284.6720.000.0000.06147.0000 | Capital-Educ Media - Initial - Depreciable |
|  | *Function* 1284 - Non-Instr Technology Service |

*Function* 1452 - Site Improvement Services
43.1452.6310.000.0000.06147.0000

Capital-Improv Other Than Bldgs - Depreciable
*Function* 1452 - Site Improvement Services Totals
Totals

| $\begin{aligned} & .00 \\ & .00 \end{aligned}$ | $\begin{array}{r} 5,000.00 \\ .00 \end{array}$ | $\begin{array}{r} 5,000.00 \\ .00 \end{array}$ | $\begin{aligned} & .00 \\ & .00 \end{aligned}$ | $\begin{array}{r} 224.00 \\ .00 \\ \hline \end{array}$ | $\begin{aligned} & .00 \\ & .00 \\ & \hline \end{aligned}$ | $\begin{array}{r} 4,776.00 \\ .00 \end{array}$ | 4 +++ +4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \$0.00 | \$5,000.00 | \$5,000.00 | \$0.00 | \$224.00 | \$0.00 | \$4,776.00 | 4 \% |
| . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| $\begin{aligned} & .00 \\ & .00 \end{aligned}$ | .00 .00 | .00 .00 | $\begin{array}{r} .00 \\ 523.55 \end{array}$ | .00 .00 | $\begin{aligned} & 11,250.00 \\ & 13,090.74 \end{aligned}$ | $\begin{aligned} & (11,250.00) \\ & (13,090.74) \end{aligned}$ | +++ <br> +++ <br> ++ |
| \$0.00 | \$0.00 | \$0.00 | \$523.55 | \$0.00 | \$24,340.74 | (\$24,340.74) | +++ |
| . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| $\begin{aligned} & .00 \\ & .00 \\ & .00 \\ & \hline \end{aligned}$ | $\begin{array}{r} .00 \\ 13,000.00 \\ .00 \end{array}$ | $\begin{array}{r} .00 \\ 13,000.00 \\ .00 \\ \hline \end{array}$ | .00 .00 .00 | $\begin{array}{r} .00 \\ 10,578.60 \\ .00 \\ \hline \end{array}$ | $\begin{array}{r} 2,370.00 \\ .00 \\ .00 \end{array}$ | $\begin{array}{r} (2,370.00) \\ 2,421.40 \\ .00 \end{array}$ | +++ 81 +++ +8 |
| \$0.00 | \$13,000.00 | \$13,000.00 | \$0.00 | \$10,578.60 | \$2,370.00 | \$51.40 | 00 \% |

${ }^{*}$ Function* 1453 - Architect \& Engineering Serv
43.1453.3190.000.0000.06147.0000

Other Prof \& Technical Services
Totals

| .00 | $37,540.00$ | $37,540.00$ | $5,500.00$ | $3,500.00$ | $5,500.00$ | $28,540.00$ | 24 |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $\$ 0.00$ | $\$ 37,540.00$ | $\$ 37,540.00$ | $\$ 5,500.00$ | $\$ 3,500.00$ | $\$ 5,500.00$ | $\$ 28,540.00$ | $24 \%$ |


| 43.1456.3190.000.0000.06147.0000 | Other Prof \& Technical Services |
| :--- | :--- |
| 43.1456 .6220 .000 .0000 .06147 .0000 | Capital-Non-Prop Exp for Bldgs. and Alter by |
|  | Contractors |

.00
.00

| .00 | .00 | .00 |
| ---: | ---: | ---: |
| $50,000.00$ | $50,000.00$ | .00 |
| .00 | .00 | .00 |
| $500,00.00$ | $550,000.00$ |  |

G/L Account Number

Current Month
Actual Encumbrances
Actual Budget - Actual

| .00 | .00 | .00 | .00 | .00 | .00 | .00 | $\$++$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $\$ 00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | +++ |

*Function* 1642 - Fund Modif to SE Cap Proj

### 43.1642.8110.000.0000.06147.0000


$\$ 0.00 \quad \$ 0.00$

|  | .00 | .00 | .00 | .00 | .00 | .00 | .00 |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | +++ |
| als |  |  |  |  |  |  |  |  |
| als | $\$ 0.00$ | $\$ 105,540.00$ | $\$ 105,540.00$ | $\$ 6,023.55$ | $\$ 28,323.60$ | $\$ 32,210.74$ | $\$ 45,005.66$ | $57 \%$ |
| als | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 25,376.94$ | $\$ 0.00$ | $\$ 126,631.58$ | $(\$ 126,631.58)$ | +++ |
| als | $\$ 0.00$ | $\$ 105,540.00$ | $\$ 105,540.00$ | $\$ 6,023.55$ | $\$ 28,323.60$ | $\$ 32,210.74$ | $\$ 45,005.66$ | 50 |
| als | $\$ 0.00$ | $(\$ 105,540.00)$ | $(\$ 105,540.00)$ | $\$ 19,353.39$ | $(\$ 28,323.60)$ | $\$ 94,420.84$ | $(\$ 171,637.24)$ |  |
| als | $\$ 0.00$ | $\$ 0.00$ | $\$ 25,376.94$ | $\$ 0.00$ | $\$ 126,631.58$ | $(\$ 126,631.58)$ | +++ |  |
| als | $\$ 0.00$ | $\$ 105,540.00$ | $\$ 105,540.00$ | $\$ 6,023.55$ | $\$ 28,323.60$ | $\$ 32,210.74$ | $\$ 45,005.66$ | $57 \%$ |
| als | $\$ 0.00$ | $(\$ 105,540.00)$ | $(\$ 105,540.00)$ | $\$ 19,353.39$ | $(\$ 28,323.60)$ | $\$ 94,420.84$ | $(\$ 171,637.24)$ |  |

Balance Sheet
Through 11/30/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


WEOC Capital Projects Activities

|  | Annual | MTD | YTD | YTD | Budget Less | \% of |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Classification | Budget Amount | Actual Amount | Actual Amount | Encumbrances | YTD Actual | Budget |

```
Fund Category Capital Projects Fund
    Fund Type
        Fund 47-Capital Projects - WEOC
        Fund Modifications
```

Fund Modification - Special Revenue Funds

Salaries
Professional Business

Employee Benefits
Mandatory Coverage

Capital Outlay
Building and Additions
Equipment and Furniture

|  | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Modifications Totals | \$61,301.00 | \$0.00 | \$60,000.00 | \$0.00 | \$1,301.00 | 98\% |
|  | 390.00 | . 00 | 390.00 | . 00 | . 00 | 100 |
| Salaries Totals | \$390.00 | \$0.00 | \$390.00 | \$0.00 | \$0.00 | 100\% |
|  | 30.00 | . 00 | 29.84 | . 00 | . 16 | 99 |
| Employee Benefits Totals | \$30.00 | \$0.00 | \$29.84 | \$0.00 | \$0.16 | 99\% |
|  | 42,112.00 | 27,700.00 | 40,984.51 | 1,127.00 | . 49 | 100 |
|  | 34,766.00 | . 00 | 34,765.80 | . 00 | . 20 | 100 |
| Capital Outlay Totals | \$76,878.00 | \$27,700.00 | \$75,750.31 | \$1,127.00 | \$0.69 | 100\% |


| Fund 47-Capital Projects - WEOC Totals |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | 27,700.00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund 47 - Capital Projects - WEOC Net Gain (Loss) | (\$15,997.00) | (\$27,700.00) | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
| Fund Type Totals |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | 27,700.00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund Type Net Gain (Loss) | (\$15,997.00) | (\$27,700.00) | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
| Fund Category Capital Projects Fund Totals |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | 27,700.00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Fund Category Capital Projects Fund Net Gain (Loss) | (\$15,997.00) | (\$27,700.00) | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |
| Grand Totals |  |  |  |  |  |  |
| REVENUE TOTALS | 61,301.00 | . 00 | 60,000.00 | . 00 | 1,301.00 | 98\% |
| EXPENSE TOTALS | 77,298.00 | 27,700.00 | 76,170.15 | 1,127.00 | . 85 | 100\% |
| Grand Total Net Gain (Loss) | (\$15,997.00) | (\$27,700.00) | (\$16,170.15) | (\$1,127.00) | (\$1,300.15) | 108\% |

Balance Sheet
Through 11/30/23
Detail Listing
Include Rollup Account/Rollup to Object \& Suffix


Internal Service Fund Activities
Through 11/30/23

| Classification |  | Annual Budget Amount | MTD Actual Amount | YTD Actual Amount | $\begin{array}{r} \text { YTD } \\ \text { Encumbrances } \\ \hline \end{array}$ | Budget Less YTD Actual | \% of <br> Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fund Category Internal Service |  |  |  |  |  |  |  |
| Fund Type |  |  |  |  |  |  |  |
| Fund 81 - Internal Service Fund Revenue from Local Sources |  |  |  |  |  |  |  |
| Other Local Revenue |  | . 00 | 545,393.19 | 2,122,687.41 | . 00 | $(2,122,687.41)$ | +++ |
|  | Revenue from Local Sources Totals | \$0.00 | \$545,393.19 | \$2,122,687.41 | \$0.00 | (\$2,122,687.41) | +++ |
| Incoming Transfers and Other Transactions |  |  |  |  |  |  |  |
| Other Financing Sources |  | . 00 | 6,637.17 | 20,281.01 | . 00 | $(20,281.01)$ | +++ |
|  | Incoming Transfers and Other Transactions Totals | \$0.00 | \$6,637.17 | \$20,281.01 | \$0.00 | (\$20,281.01) | +++ |
| Employee Benefits |  |  |  |  |  |  |  |
| Employee Insurance |  | . 00 | 610,120.93 | 2,509,604.20 | . 00 | $(2,509,604.20)$ | +++ |
|  | Employee Benefits Totals | \$0.00 | \$610,120.93 | \$2,509,604.20 | \$0.00 | (\$2,509,604.20) | +++ |
|  | Fund $\mathbf{8 1}$ - Internal Service Fund Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | $552,030.36$ | $2,142,968.42$ | . 00 | $(2,142,968.42)$ | +++ |
|  | EXPENSE TOTALS | . 00 | $610,120.93$ | $2,509,604.20$ | . 00 | $(2,509,604.20)$ | +++ |
|  | Fund 81 - Internal Service Fund Net Gain (Loss) | \$0.00 | (\$58,090.57) | (\$366,635.78) | \$0.00 | (\$366,635.78) | +++ |
|  | Fund Type Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 552,030.36 | 2,142,968.42 | . 00 | $(2,142,968.42)$ | +++ |
|  | EXPENSE TOTALS | . 00 | 610,120.93 | 2,509,604.20 | . 00 | $(2,509,604.20)$ | +++ |
|  | Fund Type Net Gain (Loss) | \$0.00 | (\$58,090.57) | (\$366,635.78) | \$0.00 | (\$366,635.78) | +++ |
|  | Fund Category Internal Service Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 552,030.36 | 2,142,968.42 | . 00 | $(2,142,968.42)$ | +++ |
|  | EXPENSE TOTALS | . 00 | 610,120.93 | 2,509,604.20 | . 00 | $(2,509,604.20)$ | +++ |
|  | Fund Category Internal Service Net Gain (Loss) | \$0.00 | (\$58,090.57) | (\$366,635.78) | \$0.00 | (\$366,635.78) | +++ |
|  | Grand Totals |  |  |  |  |  |  |
|  | REVENUE TOTALS | . 00 | 552,030.36 | 2,142,968.42 | . 00 | $(2,142,968.42)$ | +++ |
|  | EXPENSE TOTALS | . 00 | 610,120.93 | 2,509,604.20 | . 00 | $(2,509,604.20)$ | +++ |
|  | Grand Total Net Gain (Loss) | \$0.00 | (\$58,090.57) | (\$366,635.78) | \$0.00 | (\$366,635.78) | +++ |

## Cooperative Activities (Summary)

| Fund 27 - Cooperative Activities Fund Program 000-Unassigned Account Type Revenue |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 0000 -Revenue | 1,122,076.00 | 18,277.70 | . 00 | 311,897.99 | 810,178.01 | 28 |
| Account Type Revenue Totals | \$1,122,076.00 | \$18,277.70 | \$0.00 | \$311,897.99 | \$810,178.01 | 28 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1113 - High School | 5,000.00 | $(6,655.77)$ | . 00 | 295.00 | 4,705.00 | 6 |
| *Function* 1219-Other Pupil Support Serv | 3,646.00 | . 00 | . 00 | . 00 | 3,646.00 | 0 |
| ${ }^{*}$ Function** 1226 - SupervisionDirection of Instr Staff | 688,743.00 | 49,831.06 | 1,606.00 | 250,931.42 | 436,205.58 | 37 |
| *Function* 1249-Other School Administration | 25,000.00 | . 00 | . 00 | 6,453.88 | 18,546.12 | 26 |
| *Function* 1252 - Fiscal Services | 85,586.00 | 7,726.37 | . 00 | 36,388.85 | 49,197.15 | 43 |
| *Function* 1283 -Staff/Personnel Services | 32,292.00 | . 00 | 15,521.19 | 2,477.00 | 14,293.81 | 56 |
| *Function* 1284 - Non-Instr Technology Services | 231,550.00 | 7,792.33 | . 00 | 43,390.46 | 188,159.54 | 19 |
| *Function* 1391 - Other Community Services | 2,084.00 | . 00 | . 00 | . 00 | 2,084.00 | 0 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 39,840.00 | 3,411.00 | . 00 | 15,191.00 | 24,649.00 | 38 |
| Account Type Expense Totals | \$1,113,741.00 | \$62,104.99 | \$17,127.19 | \$355,127.61 | \$741,486.20 | $33 \%$ |
| Program 000-Unassigned Totals | \$8,335.00 | (\$43,827.29) | (\$17,127.19) | (\$43,229.62) | \$68,691.81 | -6\% |

## Cooperative Activities (Summary)

Fiscal Year to Date 11/30/23

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program $\mathbf{9 1 0}$ - WIHI - IB Program Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 7,281,809.00 | 741,722.13 | . 00 | 3,082,916.59 | 4,198,892.41 | 42 |
| Account Type Revenue Totals | \$7,281,809.00 | \$741,722.13 | \$0.00 | \$3,082,916.59 | \$4,198,892.41 | 42 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1112 - Middle/Junior High | 366,936.00 | 58,889.89 | . 00 | 189,197.10 | 177,738.90 | 52 |
| *Function* 1113 - High School | 3,855,005.00 | 316,384.39 | 14,829.95 | 1,039,128.50 | 2,801,046.55 | 27 |
| *Function* 1212 -Guidance Services | 317,489.00 | 29,670.14 | . 00 | 85,916.50 | 231,572.50 | 27 |
| *Function* 1216-Social Work Services | 216,935.00 | 18,327.02 | . 00 | 57,449.01 | 159,485.99 | 26 |
| *Function* 1218-Teacher Consultant | 25,000.00 | . 00 | . 00 | . 00 | 25,000.00 | 0 |
| *Function* 1221 -Improvement of Instruction | 880.00 | . 00 | . 00 | . 00 | 880.00 | 0 |
| *Function* 1226 -SupervisionDirection of Instr Staff | 492,699.00 | 35,367.41 | . 00 | 204,905.88 | 287,793.12 | 42 |
| *Function* 1241-Office of the Principal | 691,489.00 | 31,911.62 | . 00 | 161,629.97 | 529,859.03 | 23 |
| *Function* 1249-Other School Administration | 25,000.00 | . 00 | 3,700.00 | . 00 | 21,300.00 | 15 |
| *Function* 1261-Operating Buildings Services | 283,521.00 | 20,834.25 | 128,042.68 | 78,715.02 | 76,763.30 | 73 |
| *Function* 1266-Security Services | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| *Function* 1271 -Pupil Transportation Services | . 00 | . 00 | . 00 | . 00 | . 00 | 0 |
| *Function* 1284 - Non-Instr Technology Services | 97,627.00 | 8,041.64 | . 00 | 40,208.16 | 57,418.84 | 41 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 530,038.00 | . 00 | . 00 | 145,000.00 | 385,038.00 | 27 |
| *Function* 1456 -Building Improvement Services | 12,005.00 | . 00 | . 00 | 12,004.31 | . 69 | 100 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 350,000.00 | 350,000.00 | . 00 | 350,000.00 | . 00 | 100 |
| *Function* 1611 - Fund Modif to General Ed Fund | 25,488.00 | . 00 | . 00 | . 00 | 25,488.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund | 133,809.00 | . 00 | . 00 | . 00 | 133,809.00 | 0 |
| *Function* 1647 - Fund Mod to WEOC | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
| Account Type Expense Totals | \$7,439,182.00 | \$869,426.36 | \$146,572.63 | \$2,379,154.45 | \$4,913,454.92 | 34 \% |
| Program 910-WIHI-IB Program Totals | (\$157,373.00) | (\$127,704.23) | (\$146,572.63) | \$703,762.14 | (\$714,562.51) | 8\% |

## Cooperative Activities (Summary)

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 913-ECA Program Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 4,980,502.00 | 450,143.93 | . 00 | 2,168,531.14 | 2,811,970.86 | 44 |
| Account Type Revenue Totals | \$4,980,502.00 | \$450,143.93 | \$0.00 | \$2,168,531.14 | \$2,811,970.86 | 44 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1113 - High School | 3,327,072.00 | 199,235.87 | 1,012.37 | 567,983.97 | 2,758,075.66 | 17 |
| *Function* 1212-Guidance Services | 293,202.00 | 23,731.60 | . 00 | 117,457.59 | 175,744.41 | 40 |
| *Function* 1216-Social Work Services | 93,355.00 | 26,567.05 | . 00 | 37,648.49 | 55,706.51 | 40 |
| *Function* 1218-Teacher Consultant | 10,938.00 | . 00 | . 00 | . 00 | 10,938.00 | 0 |
| *Function* 1226 -SupervisionDirection of Instr Staff | 425,341.00 | 12,642.01 | . 00 | 170,611.62 | 254,729.38 | 40 |
| *Function* 1241-Office of the Principal | 390,874.00 | 33,434.83 | . 00 | 135,678.61 | 255,195.39 | 35 |
| *Function* 1249-Other School Administration | 24,740.00 | . 00 | . 00 | $(2,568.90)$ | 27,308.90 | -10 |
| *Function* 1259-Other Business Services | . 00 | . 00 | . 00 | 252.50 | (252.50) | 0 |
| *Function* 1271 - Pupil Transportation Services | 5,000.00 | . 00 | . 00 | . 00 | 5,000.00 | 0 |
| *Function* 1281 - Planning, Research and Evaluation | 126.00 | . 00 | . 00 | . 00 | 126.00 | 0 |
| *Function* 1284 - Non-Instr Technology Services | 85,281.00 | 6,747.25 | . 00 | 37,059.29 | 48,221.71 | 43 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 318,023.00 | . 00 | . 00 | 87,000.00 | 231,023.00 | 27 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
| *Function* 1599-Miscellaneous Other Financing So | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
| *Function* 1611 - Fund Modif to General Ed Fund | 18,624.00 | . 00 | . 00 | . 00 | 18,624.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund | 97,773.00 | . 00 | . 00 | . 00 | 97,773.00 | 0 |
| *Function* 1647 - Fund Mod to WEOC | 15,000.00 | . 00 | 00 | 15,000.00 | . 00 | 100 |
| Account Type Expense Totals | \$5,666,365.00 | \$302,358.61 | \$1,012.37 | \$1,166,123.17 | \$4,499,229.46 | 21 \% |
| Program 913 - ECA Program Totals | (\$685,863.00) | \$147,785.32 | (\$1,012.37) | \$1,002,407.97 | (\$1,687,258.60) | 23 \% |

## Cooperative Activities (Summary)

Fiscal Year to Date 11/30/23

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 915-WAVE Program Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 3,333,128.00 | 312,457.71 | . 00 | 1,269,792.31 | 2,063,335.69 | 38 |
| *Function* 0192 - MI Ctr Youth Justice Wave Grant | 10,000.00 | . 00 | . 00 | 1,838.14 | 8,161.86 | 18 |
| Account Type Revenue Totals | \$3,343,128.00 | \$312,457.71 | \$0.00 | \$1,271,630.45 | \$2,071,497.55 | 38 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1112-Middle/Junior High | 275,366.00 | 8,217.84 | . 00 | 15,163.21 | 260,202.79 | 6 |
| *Function* 1113 - High School | 1,323,995.00 | 120,559.01 | 3,776.50 | 593,561.85 | 726,656.65 | 45 |
| *Function* 1212-Guidance Services | 268,162.00 | 21,662.92 | . 00 | 107,298.35 | 160,863.65 | 40 |
| *Function* 1216-Social Work Services | 104,966.00 | 8,498.20 | . 00 | 42,279.08 | 62,686.92 | 40 |
| *Function* 1218-Teacher Consultant | 43,500.00 | . 00 | . 00 | . 00 | 43,500.00 | 0 |
| *Function* 1221-Improvement of Instruction | 2,709.00 | . 00 | . 00 | 79.00 | 2,630.00 | 3 |
| *Function* 1222 - Educational Media Services | 61,340.00 | 4,570.33 | . 00 | 24,426.43 | 36,913.57 | 40 |
| *Function* 1225 - Instructional Technology | 97,397.00 | 5,815.27 | 6,025.44 | 36,234.13 | 55,137.43 | 43 |
| *Function* 1226 -SupervisionDirection of Instr Staff | 404,458.00 | 32,504.01 | . 00 | 187,201.72 | 217,256.28 | 46 |
| *Function* 1249-Other School Administration | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
| *Function* 1261 - Operating Buildings Services | . 00 | . 00 | . 00 | . 00 | . 00 | 0 |
| *Function* 1271 - Pupil Transportation Services | 2,605.00 | . 00 | . 00 | 1,650.00 | 955.00 | 63 |
| *Function* 1283-Staff/Personnel Services | 1,615.00 | . 00 | . 00 | . 00 | 1,615.00 | 0 |
| *Function* 1284 - Non-Instr Technology Services | 103,005.00 | 8,185.50 | . 00 | 43,874.26 | 59,130.74 | 43 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 212,015.00 | . 00 | . 00 | 58,000.00 | 154,015.00 | 27 |
| *Function* 1511 - Debt Service - Long Term Only - Principal | 198,444.00 | 16,537.00 | . 00 | 82,685.00 | 115,759.00 | 42 |
| *Function* 1611 - Fund Modif to General Ed Fund | 10,758.00 | . 00 | . 00 | . 00 | 10,758.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund | 56,477.00 | . 00 | . 00 | . 00 | 56,477.00 | 0 |
| *Function* 1647 - Fund Mod to WEOC | 31,301.00 | . 00 | 00 | 30,000.00 | 1,301.00 | 96 |
| Account Type Expense Totals | \$3,199,613.00 | \$226,550.08 | \$9,801.94 | \$1,222,453.03 | \$1,967,358.03 | 39 \% |
| Program 915-WAVE Program Totals | \$143,515.00 | \$85,907.63 | (\$9,801.94) | \$49,177.42 | \$104,139.52 | 0 \% |

## Cooperative Activities (Summary)

Program 917 - Washtenaw County Tech Consortium Account Type Reven
*Function 0000 - Revenue

| 725,406.00 | 3,811.59 | . 00 | 704,064.33 | 21,341.67 | 97 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| \$725,406.00 | \$3,811.59 | \$0.00 | \$704,064.33 | \$21,341.67 | 97 \% |
| 632,069.00 | 359,706.27 | 210,056.63 | 421,763.25 | 249.12 | 100 |
| \$632,069.00 | \$359,706.27 | \$210,056.63 | \$421,763.25 | \$249.12 | 100 \% |

## Cooperative Activities (Summary)

Fiscal Year to Date 11/30/23
*Function* Cod

Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program 918 - New World Software
Account Type Revenue
*Function* 0000 -Revenue

| 283,748.00 | 12.48 | . 00 | 2,171.61 | 281,576.39 | 1 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| \$283,748.00 | \$12.48 | \$0.00 | \$2,171.61 | \$281,576.39 | 1 \% |
| $\begin{array}{r} 283,748.00 \\ .00 \\ \hline \end{array}$ | .00 .00 | $\begin{array}{r} 18,996.00 \\ .00 \\ \hline \end{array}$ | $\begin{array}{r} 184,366.36 \\ .00 \\ \hline \end{array}$ | $\begin{array}{r} 80,385.64 \\ .00 \end{array}$ | 72 0 |
| \$283,748.00 | \$0.00 | \$18,996.00 | \$184,366.36 | \$80,385.64 | 72 \% |
| \$0.00 | \$12.48 | (\$18,996.00) | (\$182,194.75) | \$201,190.75 | -71\% |

## Cooperative Activities (Summary)

| *Function* Code | Amended Budget | Current Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 919 - Medicaid Programs Account Type Revenue |  |  |  |  |  |  |
| *Function* 0000 -Revenue | 8,195,612.00 | 649,581.42 | . 00 | 3,259,286.25 | 4,936,325.75 | 40 |
| Account Type Revenue Totals | \$8,195,612.00 | \$649,581.42 | \$0.00 | \$3,259,286.25 | \$4,936,325.75 | 40 \% |
| Account Type Expense |  |  |  |  |  |  |
| *Function* 1213 -Health Services | 19,590.00 | 1,860.00 | 10,305.00 | 6,195.00 | 3,090.00 | 84 |
| *Function* 1226-SupervisionDirection of Instr Staff | 215,704.00 | 10,316.73 | . 00 | 116,863.04 | 98,840.96 | 54 |
| *Function* 1231-Board of Education | 4,000.00 | 4,727.81 | . 00 | 4,727.81 | (727.81) | 118 |
| *Function* 1283-Staff/Personnel Services | 1,594.00 | 1,972.10 | . 00 | 1,972.10 | (378.10) | 124 |
| *Function* 1284 - Non-Instr Technology Services | 20,540.00 | . 00 | . 00 | 5,162.55 | 15,377.45 | 25 |
| *Function* 1411 - Pmts to Other Mich Publ Schools | 6,243,680.00 | . 00 | . 00 | . 00 | 6,243,680.00 | 0 |
| Account Type Expense Totals | \$6,505,108.00 | \$18,876.64 | \$10,305.00 | \$134,920.50 | \$6,359,882.50 | 2\% |
| Program 919 - Medicaid Programs Totals | \$1,690,504.00 | \$630,704.78 | (\$10,305.00) | \$3,124,365.75 | (\$1,423,556.75) | $38 \%$ |
| Revenue Totals | \$25,932,281.00 | \$2,176,006.96 | \$0.00 | \$10,800,498.36 | \$15,131,782.64 | 42 \% |
| Expense Totals | \$24,839,826.00 | \$1,839,022.95 | \$413,871.76 | \$5,863,908.37 | \$18,562,045.87 | 25 \% |
| Fund $\mathbf{2 7}$ - Cooperative Activities Fund Totals | \$1,092,455.00 | \$336,984.01 | (\$413,871.76) | \$4,936,589.99 | (\$3,430,263.23) |  |
| Revenue Totals | \$25,932,281.00 | \$2,176,006.96 | \$0.00 | \$10,800,498.36 | \$15,131,782.64 | 42 \% |
| Expense Totals | \$24,839,826.00 | \$1,839,022.95 | \$413,871.76 | \$5,863,908.37 | \$18,562,045.87 | 25\% |
| Grand Totals | \$1,092,455.00 | \$336,984.01 | (\$413,871.76) | \$4,936,589.99 | (\$3,430,263.23) |  |

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23
-

L Account Number
Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program $\mathbf{0 0 0}$ - Unassigned
Account Type Revenue ${ }^{*}$ Function ${ }^{*} \mathbf{0 0 0 0}$ - Revenu 27.0151.0000.000.0000.00000.0000 27.0192.0000.000.9864.00000.0000 27.0312.0000.000.2083.00000.0000 27.0312.0000.000.2633.00000.0000 27.0312.0070.000.3491.00000.0000 27.0518.0000.000.0000.00000.0000

| Earnings on Investments and Deposits | . 00 | (704.92) | . 00 | . 00 | . 00 | +++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Private Sources (Contributions) | . 00 | . 00 | . 00 | 2,755.77 | $(2,755.77)$ | +++ |
| Restricted State Revenues Received as Grants | 50,000.00 | 18,982.62 | . 00 | 18,982.62 | 31,017.38 | 38 |
| Restricted State Revenues Received as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| LAWMASC State aid | 12,000.00 | . 00 | . 00 | 159.60 | 11,840.40 |  |
| Compensation Rec'd in Pmt of Srvc Prvided to Other Public | 1,060,076.00 | . 00 | . 00 | 290,000.00 | 770,076.00 | 27 |
| School *Function* 0000-Revenue Totals | \$1,122,076.00 | \$18,277.70 | \$0.00 | \$311,897.99 | \$810,178.01 | 28 \% |
| Account Type Revenue Totals | \$1,122,076.00 | \$18,277.70 | \$0.00 | \$311,897.99 | \$810,178.01 |  |

Account Type Expense
*Function* 1113 - High School
27.1113.1240.000.0000.00000.0000 27.1113.2110.000.0000.00000.0000 27.1113.2120.000.0000.00000.0000 27.1113.2310.000.0000.00000.0000 27.1113.2820.000.0000.00000.0000 27.1113.2830.000.0000.00000.0000 27.1113.3210.000.3490.00000.0000 27.1113 .3220 .000 .9864 .00000 .0000 27.1113.5110.000.9864.00000.0000 27.1111.5990.000.3490.00000.0000

Teaching
Group Life
Group Disability
Tuition
Contribution to State and Local Retirement Funds
Employer Social Security
Regular Duty Travel
Workshops and Conf Travel
Teaching/Testing Supplies
Misc. Supp \& Ma
Dues and Fees

| 5,000 |
| :--- |
|  |
| 5,000 |

*Function* 1219-Other Pupil Support Serv
27.1219.3140.000.4842.00000.0000 Support Serv
*Function* 1219-Other Pupil Support Serv
${ }^{*}$ Function* 1226 - SupervisionDirection of Instr Staff
27.1226.1160.000.0000.00000.0000 27.1226.1620.000.0000.00000.0000 7.1226.2110.000.0000.00000.0000 27.1226 .2120 .000 .0000 .00000 .0000 27.1226.2140.000.0000.00000.0000 27.1226.2150.000.0000.00000.0000 27.1226.2820.000.0000.00000.0000 27.1226.2820.000.2633.00000.0000 27.1226.2830.000.0000.00000.0000 27.1226.3150.000.0000.00000.0000 27.1226.3170.000.0000.00000.0000 27.1226.3190.000.0000.00000.0000 27.1226.3210.000.0000.00000.0000 27.1226.3220.000.0000.00000.0000 27.1226.3430.000.0000.00000.0000 27.1226.3610.000.0000.00000.0000 27.1226.5910.000.0000.00000.0000 27.1226.6420.000.0000.00000.0000 27.1226.7410.000.0000.00000.0000 27.1226.7910.000.0000.00000.0000

Supervision/Direction-Staff

## Secretary-Clerical-Bookkeepe

Group Life
Group Disability
Group Health and Accident
Dental Health Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Management Services
Legal Services
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Travel
Mail/Postage Serv
Printing Serv
Office Supplies
Capital-New Equip <\$5000
Dues and Fees
Misc Expenditures
*Function

$\qquad$
Function* 1249-Other School Administration Total
25,000.00 . 00
.00
\$25,000.00
6,453
$\qquad$
Run By jmillina on 12/19/2023 2:22:30 PM

Cooperative Activities (Detail)
Fiscal Year to Date 11/30/23
$\square$

| G/L Account Number | Account Description | Amended Budget C | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 1252 - Fiscal Services |  |  |  |  |  |  |  |
| 27.1252.1310.000.0000.00000.0000 | Accounting | 47,270.00 | 4,398.96 | . 00 | 20,438.16 | 26,831.84 | 43 |
| 27.1252.1790.000.0000.00000.0000 | Other Special Payments | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1252.2110.000.0000.00000.0000 | Group Life | 153.00 | 12.72 | . 00 | 63.60 | 89.40 | 42 |
| 27.1252.2120.000.0000.00000.0000 | Group Disability | 137.00 | 11.38 | . 00 | 56.90 | 80.10 | 42 |
| 27.1252.2130.000.0000.00000.0000 | Group Health and Accident | 10,441.00 | 849.80 | . 00 | 4,249.00 | 6,192.00 | 41 |
| 27.1252.2140.000.0000.00000.0000 | Dental Health Care | 690.00 | 56.38 | . 00 | 281.90 | 408.10 | 41 |
| 27.1252.2150.000.0000.00000.0000 | Vision Care | 186.00 | 15.14 | . 00 | 75.70 | 110.30 | 41 |
| 27.1252.2820.000.0000.00000.0000 | Contribution to State and Local Retirement Funds | 22,554.00 | 2,037.89 | . 00 | 9,545.41 | 13,008.59 | 42 |
| 27.1252.2820.000.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1252.2830.000.0000.00000.0000 | Employer Social Security | 3,780.00 | 319.12 | . 00 | 1,478.28 | 2,301.72 | 39 |
| 27.1252.2990.000.0000.00000.0000 | Other Benefits | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1252.3220.000.0000.00000.0000 | Workshops and Conf Travel | 75.00 | . 00 | . 00 | 75.00 | . 00 | 100 |
| 27.1252.3410.000.0000.00000.0000 | Telephone Serv | 300.00 | 24.98 | . 00 | 124.90 | 175.10 | 42 |
|  | *Function* 1252 - Fiscal Services Totals | \$85,586.00 | \$7,726.37 | \$0.00 | \$36,388.85 | \$49,197.15 | $43 \%$ |
| *Function* 1261-Operating Buildings Services |  |  |  |  |  |  |  |
| 27.1261.4210.000.0000.00000.0000 | Land/Building Rental Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1261 - Operating Buildings Services Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| *Function* 1283 -Staff/Personnel Services |  |  |  |  |  |  |  |
| 27.1283.3120.000.0000.00000.0000 | Employee Training \& Devel Serv | 4,167.00 | . 00 | . 00 | . 00 | 4,167.00 | 0 |
| 27.1283.3190.000.0000.00000.0000 | Other Prof \& Technical Services | 3,125.00 | . 00 | . 00 | 402.00 | 2,723.00 | 13 |
| 27.1283.3510.000.0000.00000.0000 | Advertisement Serv | 25,000.00 | . 00 | 15,521.19 | 2,075.00 | 7,403.81 | 70 |
|  | *Function* 1283 -Staff/Personnel Services Totals | \$32,292.00 | \$0.00 | \$15,521.19 | \$2,477.00 | \$14,293.81 | 56 \% |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.000.0000.00000.0000 | Information Management | 136,400.00 | 5,100.00 | . 00 | 25,500.00 | 110,900.00 | 19 |
| 27.1284.1920.000.0000.00000.0000 | Professional-Education | 730.00 | . 00 | . 00 | . 00 | 730.00 | 0 |
| 27.1284.2110.000.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 20.90 | 41.10 | 34 |
| 27.1284.2120.000.0000.00000.0000 | Group Disability | 202.00 | 15.24 | . 00 | 76.20 | 125.80 | 38 |
| 27.1284.2130.000.0000.00000.0000 | Group Health and Accident | 11,712.00 | . 00 | . 00 | . 00 | 11,712.00 | 0 |
| 27.1284.2140.000.0000.00000.0000 | Dental Health Care | 943.00 | . 00 | . 00 | . 00 | 943.00 | 0 |
| 27.1284.2150.000.0000.00000.0000 | Vision Care | 236.00 | . 00 | . 00 | . 00 | 236.00 | 0 |
| 27.1284.2820.000.0000.00000.0000 | Contribution to State and Local Retirement Funds | 65,309.00 | 2,282.76 | . 00 | 11,872.80 | 53,436.20 | 18 |
| 27.1284.2820.000.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| 27.1284.2830.000.0000.00000.0000 | Employer Social Security | 10,435.00 | 390.15 | . 00 | 1,950.76 | 8,484.24 | 19 |
| 27.1284.3220.000.0000.00000.0000 | Workshops and Conf Travel | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1284.3450.000.0000.00000.0000 | Software Lic/Agmts Serv | 5,000.00 | . 00 | . 00 | 3,969.80 | 1,030.20 | 79 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$231,550.00 | \$7,792.33 | \$0.00 | \$43,390.46 | \$188,159.54 | 19 \% |
| *Function* 1391-Other Community Services |  |  |  |  |  |  |  |
| 27.1391.5990.000.0000.00000.0000 | Misc. Supp \& Matls | 2,084.00 | . 00 | . 00 | . 00 | 2,084.00 | 0 |
|  | *Function* 1391-Other Community Services Totals | \$2,084.00 | \$0.00 | \$0.00 | \$0.00 | \$2,084.00 | 0 \% |
| **Function* 1511 - Debt Service - Long Term Only - Principal |  |  |  |  |  |  |  |
|  | *Function* 1511 - Debt Service - Long Term Only - Principal Totals | \$39,840.00 | \$3,411.00 | \$0.00 | \$15,191.00 | \$24,649.00 | $38 \%$ |
|  | Account Type Expense Totals | \$1,113,741.00 | \$62,104.99 | \$17,127.19 | \$355,127.61 | \$741,486.20 | 33\% |
|  | Program 000-Unassigned Totals | \$8,335.00 | (\$43,827.29) | (\$17,127.19) | (\$43,229.62) | \$68,691.81 | -6\% |

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

## Program $\mathbf{9 1 0}$ - WIHI - IB Program

ccount Type Revenue 7.0151.0000.910.0000.00000.0000 27.0192.0000.910.9868.00000.0000 27.0312.0000.910.2083.00000.0000 27.0312.0000.910.2633.00000.0000 27.0511.0000.910.0000.81010.0000 27.0511.0000.910.0000.81020.000 27.0511.0000.910.0000.81040.000 27.0511.0000.910.0000.81070.0000 27.0511.0000.910.0000.81080.0000 27.0511.0000.910.0000.81100.0000 7.0511.0000.910.0000.81120.0000 27.0511.0000.910.0000.81140.0000

|  | . 00 | . 00 | . 00 | 3,528.88 | $(3,528.88)$ | ++ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | . 00 | . 00 | . 00 | 1,000.00 | $(1,000.00)$ | +++ |
|  | 500,000.00 | 157,555.73 | . 00 | 157,555.73 | 342,444.27 | 32 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| chools | 1,104,440.00 | 98,882.33 | . 00 | 494,411.65 | 610,028.35 | 45 |
| chools | 4,983,670.00 | 413,023.90 | . 00 | 2,065,119.48 | 2,918,550.52 | 41 |
| chools | 9,128.00 | 3,803.17 | . 00 | 19,015.85 | (9,887.85) | 208 |
| chools | 465,508.00 | 48,680.53 | . 00 | 243,402.65 | 222,105.35 | 52 |
| chools | . 00 | 3,042.53 | . 00 | 15,212.65 | $(15,212.65)$ | ++ |
| chools | 45,638.00 | 4,563.80 | . 00 | 22,819.00 | 22,819.00 | 50 |
| chools | 173,425.00 | 8,366.97 | . 00 | 41,834.85 | 131,590.15 | 24 |
| chools | . 00 | 3,803.17 | . 00 | 19,015.85 | (19,015.85) | ++ |
| - Revenue Totals | \$7,281,809.00 | \$741,722.13 | \$0.00 | \$3,082,916.59 | \$4,198,892.41 | 42 \% |
| e Revenue Totals | \$7,281,809.00 | \$741,722.13 | \$0.00 | \$3,082,916.59 | \$4,198,892.41 | $42 \%$ |

## Account Type Expense

*Function* 1112-Middle/Junior High
27.1112.1240.910.0000.00000.0000

Teaching
Trofessional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Con Local Retirement Funds
Employer Social Security
${ }^{*}$ Function* $\mathbf{1 1 1 2}$ - Middle/Junior High
${ }^{*}$ Function* 1113 - High School 27.1113.1240.910.0000.00000.0000 27.1113 .1790 .910 .0000 .00000 .0000 27.11113.1920.910.0000.00000.0000 27.1111.1920.910.0000.00000.0000 27.1113.2120.910.0000.00000.0000 7.1113.2130.910.0000.00000.0000 27.1113.2140.910.0000.00000.0000 27.1113.2150.910.0000.00000.000 27.1113.2820.910.0000.00000.0000 27.1113.2820.910.2633.00000.0000 27.1113.2830.910.0000.00000.0000 27.1113.3190.910.0000.00000.0000 27.1113.3210.910.0000.00000.0000 27.1113.3220.910.0000.00000.0000 27.1113.3450.910.0000.00000.0000 27.1113.3610.910.0000.00000.0000 27.1113.4120.910.0000.00000.0000 27.1113.4140.910.0000.00000.0000 27.1113.5110.910.0000.00000.0000 27.1113.5210.910.0000.00000.0000 27.1113.5990.910.9868.00000.0000 27.1113.6420.910.0000.00000.0000 27.1113.7410.910.0000.00000.0000
Teaching
Other Special Payments
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Travel
Software Lic/Agmts Serv
Printing Serv
Equip Repair Serv
Software Maint Agmts Serv
Teaching/Testing Supplies
Textbook Supp
Misc. Supp \& Matls
Capital-New Equip <\$5000
Dues and Fees
(

2,128,732.00

$128,732.00$
782.00

176,516.

|  |  |  |
| ---: | ---: | ---: |
| $182,305.00$ | $34,026.11$ | .00 |
| .00 | .00 | .00 |
| 362.00 | 33.83 | .00 |
| $1,277.00$ | 137.54 | .00 |
| $71,730.00$ | $4,975.90$ | .00 |
| $8,040.00$ | 591.38 | .00 |
| $1,987.00$ | 160.27 | .00 |
| $87,288.00$ | $16,449.10$ | .00 |
| .00 | .00 | .00 |
| $13,947.00$ | $2,515.76$ | .00 | 27.1112.1920.910.0000.00000.0000 27.1112.2110.910.0000.00000.0000 27.1112 .2120 .910 .0000 .00000 .0000 27.1112130 .910 .0000 .00000 .0000 27.11122150 .910 .0000 .00000 .0000 7.1112.2820 910.0000.00000.000 2.910.2633.00000.0000 27.1112 .2830 .910 .0000 .00000 .0000

Employer Social Security
182,305.00
110,752

| $110,752.09$ | $71,552.91$ |
| ---: | ---: |
| .00 | .00 |
| 88.39 | 273.61 |
| 361.66 | 915.34 |
| $15,200.10$ | $56,529.90$ |
| $1,618.94$ | $6,421.06$ |
| 438.19 | $1,548.81$ |
| $52,657.53$ | $34,630.47$ |
| .00 | .00 |
| $8,080.20$ | $5,866.80$ | | + |
| :--- |
| + |
| + |
| + |
| 1 |
|  |
|  |
| + |
|  |
|  |
| + |

$$
\begin{aligned}
& \text { Earnings on Investments and Deposits } \\
& \text { Private Sources (Contributions) } \\
& \text { Restricted State Revenues Received as Grants } \\
& \text { Restricted State Revenues Received as Grants } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { Tuition Payments Received from Other Public Schools } \\
& \text { *Function* 0000-Revenue } \\
& \text { Account Type Revenue }
\end{aligned}
$$

[^3]-
,

Other Special Payments
Professional-Educatio
Group Disability
Group Health and Accident
Vision Care
$47,300.00$
$1,750.00$
10847.00
$\begin{array}{r}1,750.00 \\ 10,847.00 \\ \hline 293,835.00\end{array}$
293,835.00
$26,221.00$
7313.00
176,516

197
75
37,76
2,73
72
84,207
.07
.00
9.00
5.86
57.97
730.
728.


1,042,259.00
2,730.61
28.09
07.20
.00
$166,527.00$
12,954.92
521.00
261.00
521.00
261.00
$\begin{array}{rr}7,000.00 & .00 \\ (1,025.16)\end{array}$
27,000.00 (1,025.
$27,000.00$
$5,635.00$
521.00
Equip Repair Serv
Sorvare Maint Agmts Serv
$\begin{array}{rr}7,292.00 & \\ 36,000.00 & 8\end{array}$
Textbook Supp
$36,000.00$
5
5,209.00
1,000.00
6,000.00
*Function* 1113 - High School Tota
\$3,855,005.00
739.0
$\$ 316,384.3$
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
.00
40.00
.00
.00
.00
$9,686.19$
.00
.00
.00
$5,103.7$

Fiscal Year to Date 11/30/23

| G/L Account Number |
| :--- |
| 27.1212 .1220 .910 .0000 .00000 .0000 |
| 27.1212 .1790 .910 .0000 .00000 .0000 |
| 27.1212 .1920 .910 .0000 .00000 .0000 |
| 27.1212 .2110 .910 .0000 .00000 .0000 |
| 27.1212 .2120 .910 .0000 .00000 .0000 |
| 27.1212 .2130 .910 .0000 .00000 .0000 |
| 27.1212 .2140 .910 .0000 .00000 .0000 |
| 27.1212 .2150 .910 .0000 .00000 .0000 |
| 27.1212 .2820 .910 .0000 .00000 .0000 |
| 27.1212 .2820 .910 .2633 .00000 .0000 |
| 27.1212 .2830 .910 .0000 .00000 .0000 |
| 27.1212 .3210 .910 .0000 .00000 .0000 |
| 27.1212 .3220 .910 .0000 .00000 .0000 |

Account Description
Amended Budget Current Month Actual Encumbrances

|  | Amended Budget C | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 176,787.00 | 16,856.86 | . 00 | 50,270.28 | 126,516.72 | 28 |
|  | 417.00 | . 00 | . 00 | . 00 | 417.00 | 0 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 108.00 | 18.81 | . 00 | 43.89 | 64.11 | 41 |
|  | 353.00 | 69.24 | . 00 | 161.56 | 191.44 | 46 |
|  | 37,240.00 | 3,217.95 | . 00 | 7,508.55 | 29,731.45 | 20 |
|  | 1,525.00 | 225.51 | . 00 | 526.19 | 998.81 | 35 |
|  | 395.00 | 61.08 | . 00 | 142.52 | 252.48 | 36 |
|  | 84,846.00 | 7,969.32 | . 00 | 23,543.39 | 61,302.61 | 28 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 13,557.00 | 1,251.37 | . 00 | 3,720.12 | 9,836.88 | 27 |
|  | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
|  | 2,000.00 | . 00 | . 00 | . 00 | 2,000.00 | 0 |
| Totals | \$317,489.00 | \$29,670.14 | \$0.00 | \$85,916.50 | \$231,572.50 | 27 \% |

*Function* 1216 - Social Work Services

| 27.1216.1440.910.0000.00000.0000 | Social Work |
| :--- | :--- |
| 27.1216 .1920 .910 .0000 .00000 .0000 | Professional-Education |
| 27.1216.2110.910.0000.00000.0000 | Group Life |
| 27.1216.2120.910.0000.0000.0000 | Group Disability |
| 27.1216.2130.910.0000.00000.0000 | Group Health and Accident |
| 27.1216 .2140 .910 .0000 .00000 .0000 | Dental Health Care |
| 27.1216 .2150 .910 .0000 .00000 .0000 | Vision Care |
| 27.1216 .2820 .910 .0000 .00000 .0000 | Contribution to State and Local Retirement Funds |
| 27.1216 .2820 .910 .2633 .00000 .0000 | Contribution to State and Local Retirement Funds |
| 27.1216.2830.910.0000.00000.0000 | Employer Social Security |
| 27.1216 .3210 .910 .0000 .0000 .000 | Regular Duty Travel |
| 27.1216 .3220 .910 .0000 .00000 .0000 | Workshops and Cont Travel |

*Function* 1218 - Teacher Consultan
27.1218.8220.910.0000.00000.0000
*Function* 1216 - Social Work Services
Totals

|  |  |
| ---: | ---: |
| $117,125.00$ | $9,926.66$ |
| .00 | .00 |
| 118.00 | 10.45 |
| 423.00 | 33.80 |
| $30,046.00$ | $2,623.25$ |
| $2,294.00$ | 172.88 |
| 627.00 | 46.92 |
| $56,080.00$ | $4,760.82$ |
| .00 | .00 |
| $8,961.00$ | 752.24 |
| 261.00 | .00 |
| $1,000.00$ | .00 |
| $\$ 216,935.00$ | $\$ 18,327.02$ |


| .00 |
| ---: |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |
| .00 |


| $32,099.97$ | $85,025.03$ | 27 |
| ---: | ---: | ---: |
| .00 | .00 | +++ |
| 29.67 | 88.33 | 25 |
| 95.14 | 327.86 | 22 |
| $6,838.53$ | $23,207.47$ | 23 |
| 450.98 | $1,843.02$ | 20 |
| 122.70 | 504.30 | 20 |
| $15,395.31$ | $40,684.69$ | 27 |
| .00 | .00 | +++ |
| $2,416.71$ | $6,544.29$ | 27 |
| .00 | 261.00 | 0 |
| .00 | $1,000.00$ | 0 |
| $\$ 57,449.01$ | $\$ 159,485.99$ | $26 \%$ |
|  |  |  |
| .00 | $25,000.00$ | 0 |
| $\$ 0.00$ | $\$ 25,000.00$ | $0 \%$ |

## *Function* 1221 - Improvement of Instruction

7.1221.3110.910.0000.00000.0000
27.1221.3220.910.0000.00000.0000

Workshops and Conf Travel *Function* 1221 - Improvement of Instruction Totals

## *Function* 1226 - SupervisionDirection of Instr Staff

27.1226.1620.910.0000.00000.0000 27.1226.1920.910.0000.00000.0000 27.1226.2110.910.0000.00000.0000 27.1226.2120.910.0000.00000.0000 27.1226.2130.910.0000.00000.0000 27.1226.2140.910.0000.00000.0000 27.1226.2150.910.0000.00000.0000 27.1226.2820.910.0000.00000.0000 27.1226.2820.910.2633.00000.0000 27.1226 .2830 .910 .0000 .00000 .0000 27.1226 .3210 .910 .0000 .00000 .0000 27.1226 .3210 .910 .0000 .00000 .0000 27.1226 .3220 .910 .0000 .00000 .0000 7.1226 .3450 .910 .0000 .00000 .0000 7.126 .3610 .910 .0000 .00000 .0000 7.1226 .3610 .910 .0000 .00000 .0000 27.1226 .5910 .910 .0000 .00000 .0000 27.1226.5910.910.0000.00000.0000
27.1226.7910.910.0000.00000.0000

Secretary-Clerical-Bookkeeper
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds Employer Social Security
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Trave
Mail/Postage Serv
Software Lic/Agmts Serv
Printing Serv
Equip Repair Ser
Misc Expenditures

243,800.00 243,800.00
186.00
522.00
522.00 88,660.00
3,519.00 946.00
$116,732.00$ 116,732.00 18,651.00 250.00 261.00 .00
521.00 521.00
$2,500.00$ 2,500.00 8,900.00
250.00
$6,000.00$
$6,000.00$
$1,001.00$

18,552.90
$8,552.90$
.00
13.38
37.62
$6,324.74$
248.08
66.62
$8,786.13$
.00
$1,337.94$
.00
.00
.00
.00
.00
.00
.00
.00
.90
13.38 37.62 6,324.74 248.08 66.62
$8,786.13$ 8,786.13 1,337.94

## .00 .00

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

L Account Number
Account Description
Amended Budget Current Month Actual Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

## *Function* 1241-Office of the Principal

27.1241 .1160 .910 .0000 .00000 .0000
27.1241 .2110 .910 .0000 .00000 .0000
27.1241 .2120 .910 .0000 .00000 .0000
27.241 .2130 .910 .0000 .00000 .0000
27.1241 .2140 .910 .0000 .00000 .0000
27.1241 .2150 .910 .0000 .00000 .0000
27.1241 .2820 .910 .0000 .00000 .0000
27.1241 .2820 .910 .2633 .00000 .0000
27.1241 .2830 .910 .0000 .00000 .0000
27.1241 .3210 .910 .0000 .00000 .0000
27.1241 .2220 .910 .0000 .00000 .0000
27.1241 .7410 .910 .0000 .00000 .0000

## Supervision/Direction-Staff

Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Regular Duty Travel
Workshops and Conf Travel
Dues and Fees
*Function* 1241 - Office of the Principal T
tals
*Function* 1249-Other School Administration
*Function* 1249-Other School Administration
Misc. Supp \& Matls
*Function*
*Function* 1261-Operating Buildings Services

| $*$ Function* ${ }^{*}$ 1261-Operating Buildings Services |  |
| :--- | :--- |
| 27.1261.3410.910.0000.00000.0000 | Telephone Serv |
| 27.1261.3830.910.0000.00000.0000 | Water Sewage Serv |
| 27.1261.3840.910.000.0000.0000 | Waste/Trash Serv |
| 27.1261.4110.910.0000.00000.0000 | Building Repair Serv |
| 27.1261.4210.910.0000.00000.0000 | Land/Building Rental Serv |
| 27.1261.5510.910.0000.00000.0000 | Natural Gas Supp |
| 27.1261.5520.910.0000.00000.0000 | Electricity Supp |
| 27.1261.5990.910.0000.00000.0000 | Misc. Supp \& Matls |

27.1261.5990.910.0000.00000.0000
*Function* 1266 - Security Services
27.1266.5990.910.0000.00000.0000 Misc. Supp \& Matls


Misc. Supp \& Matls
*Function* 1266 - Security Services

| 261.00 | .00 | .00 |
| ---: | ---: | ---: |
| $\$ 261.00$ | $\$ 0.00$ | $\$ 0.00$ |


| .00 |
| ---: |
| 0.00 |

*Function* 1271 - Pupil Transportation Services
27.1271.3310.910.0000.00000.0000

Transportation Serv-Cont Carrier
${ }^{*}$ Function** 1271 - Pupil Transportation Services To

|  |
| ---: | :--- |


| .00 | .00 |
| ---: | ---: |
| 0.00 | $\$ 0.00$ |


| $55,200.00$ | $4,766.67$ |
| ---: | ---: |
| 51.00 | 4.18 |
| 165.00 | 13.74 |
| $6,814.00$ | 567.82 |
| 451.00 | 37.58 |
| 126.00 | 10.44 |
| $26,430.00$ | $2,276.56$ |
| .00 | .00 |
| $4,223.00$ | 364.65 |
| $4,167.00$ | .00 |
| $\$ 97,627.00$ | $\$ 8,041.64$ |

*Function* 1284 - Non-Instr Technology Services
27.1284.1510.910.0000.00000.0000 27.1284.2110.910.0000.00000.0000 27.1284.2120.91.0000.00000.0000 27.1284 .2130 .910 .0000 .00000 .0000 27.184 .2150 .9100000 .00000 .0000 27.184 .280 .910 .0000 .00000 .0000 27.1284 .2820 .910 .2633 .00000 .0000 27.1284.2830.910.0000.00000.0000 27.1284.3450.910.0000.00000.0000

Information Management
Group Life
Group Disability
Group Health and Accident
Group Health and $A$
Dental Health
Vision Care
Contribution to State and Local Retirement Fund
Contribution to State and Local Retirement Funds
Employer Social Security
Employer Social Security
*Function* 1284 - Non-Instr Technology Services Tota

## *Function* 1411 - Pmts to Other Mich Publ Schools

Sub-Grantee / Flow through Disbursements
*Function* 1411 - Pmts to Other Mich Publ Schools Tc

## Cooperative Activities (Detail)

| G/L Account Number Account Description | Amended Budget C | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| *Function* 1456-Building Improvement Services Totals | \$12,005.00 | \$0.00 | \$0.00 | \$12,004.31 | \$0.69 | 100 \% |
| *Function* 1511 - Debt Service - Long Term Only - Principal 27.1511.7190.910.0000.00000.0000 Other LT Debt Principal | 350,000.00 | 350,000.00 | . 00 | 350,000.00 | . 00 | 100 |
| *Function* 1511 - Debt Service - Long Term Only - Principal Totals | \$350,000.00 | \$350,000.00 | \$0.00 | \$350,000.00 | \$0.00 | $100 \%$ |
| 27.1611.9990.910.0000.00000.0000 $\quad \begin{aligned} & \text { *Function* } \\ & \text { 1611 }\end{aligned}$ | 25,488.00 | . 00 | . 00 | . 00 | 25,488.00 | 0 |
| *Function* 1611 - Fund Modif to General Ed Fund Totals | \$25,488.00 | \$0.00 | \$0.00 | \$0.00 | \$25,488.00 | $0 \%$ |
| *Function* 1622 - Fund Modif to Special Ed Fund 27.1622.9990.910.0000.00000.0000 Indirect Cost Recovery | 133,809.00 | . 00 | . 00 | . 00 | 133,809.00 | 0 |
| *Function* 1622 - Fund Modif to Special Ed Fund Totals | \$133,809.00 | \$0.00 | \$0.00 | \$0.00 | \$133,809.00 | 0 \% |
| $\begin{gathered} \text { *Function* }{ }^{*} \text { 647 - Fund Mod to WEOC } \\ \text { 27.1647.8110.910.0000.00000.0000 Fund Modifications } \end{gathered}$ | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
| *Function* 1647 - Fund Mod to WEOC Totals | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 | $100 \%$ |
| Account Type Expense Totals | \$7,439,182.00 | \$869,426.36 | \$146,572.63 | \$2,379,154.45 | \$4,913,454.92 | $34 \%$ |
| Program 910-WIHI-IB Program Totals | (\$157,373.00) | (\$127,704.23) | (\$146,572.63) | \$703,762.14 | (\$714,562.51) | 8 \% |

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

## Program 913 - ECA Program

 *Fount type Revenue 27.0151.0000.913.0000.00000.0000 27.0192.0000.913.9865.00000.0000 27.0192.0000.913.9867.00000.0000 27.0312.0000.913.2083.00000.0000 27.0312.0000.913.2633.00000.0000 27.0511.0000.913.0000.00000.0000 27.0511.0000.913.0000.81010.0000 27.0511.0000.913.0000.81020.0000 27.0511.0000.913.0000.81040.0000 27.0511.0000.913.0000.81050.0000 27.0511.0000.913.0000.81070.0000 27.0511.0000.913.0000.81080.0000 27.0511.0000.913.0000.81100.0000 27.0511.0000.913.0000.81120.0000 27.0511 .0000 .913 .0000 .81140 .0000 27.0511.0000.913.0000.82430.0000Earnings on Investments and Deposits
Private Sources (Contributions)
Private Sources (Contributions)
Restricted State Revenues Received as Grants
Restricted State Revenues Received as Grants
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
Tuition Payments Received from Other Public Schools
*Function* 0000 - Revenue
Account Type Revenue

| $20,900.00$ | 27.00 |
| ---: | ---: |
| $7,138.00$ | .00 |
| $7,463.00$ | .00 |
| $250,000.00$ | $81,970.40$ |
| $209,022.00$ | .00 |
| $784,974.00$ | $69,978.27$ |
| $1,086,185.00$ | $93,557.90$ |
| $36,511.00$ | $4,563.80$ |
| $73,021.00$ | .00 |
| $1,049,674.00$ | $106,488.66$ |
| $164,297.00$ | $14,452.03$ |
| $428,998.00$ | $44,877.37$ |
| $292,084.00$ | $21,297.73$ |
| $118,659.00$ | $12,930.77$ |
|  | .00 |
|  | $451,576.00$ |


| 27.00 | .00 | $25,361.59$ | $(4,461.59)$ | 121 |
| ---: | ---: | ---: | ---: | ---: |
| .00 | .00 | $1,000.00$ | $6,138.00$ | 14 |
| .00 | .00 | .00 | $7,463.00$ | 0 |
| $1,970.40$ | .00 | $81,970.40$ | $168,029.60$ | .00 |
| .00 | .00 | .00 | $209,022.00$ | +++ |
| .00 | .00 | .00 | $423,336.24$ | 0 |
| 978.27 | .00 | $361,637.76$ | $611,963.05$ | 46 |
| $3,557.90$ | .00 | $474,221.95$ | $41,809.88)$ | 187 |
| $4,563.80$ | .00 | $68,320.88$ | $(59,034.23)$ | 181 |
| .00 | .00 | $132,055.23$ | 52 |  |
| 6488.66 | .00 | $542,526.60$ | $507,147.40$ | 52 |
| $4,452.03$ | .00 | $72,955.55$ | $91,341.45$ | 44 |
| $4,877.37$ | .00 | $233,774.75$ | $195,223.25$ | 54 |
| $1,297.73$ | .00 | $109,357.18$ | $182,726.82$ | 37 |
| $2,930.77$ | .00 | $65,349.25$ | $53,309.75$ | 55 |
| .00 | .00 | .00 | $451,576.00$ | 0 |
| , 143.93 | $\$ 0.00$ | $\$ 2,168,531.14$ | $\$ 2,811,970.86$ | $44 \%$ |
| , 143.93 | $\$ 0.00$ | $\$ 2,168,531.14$ | $\$ 2,811,970.86$ | $44 \%$ |

Account Type Expense
*Function* 1113 - High School 27.1113.1240.913.0000.00000.0000 27.1113 .1020 .913 .0000 .00000 .000 27.1113 .1920 .913 .0000 .00000 .0000 7.1113 .2120 .913 .0000 .00000 .000 27.1113 .2130 .913 .0000 .00000 .000 7.1113 .2140 .913 .0000 .00000 .0000 27.1113 .2150 .913 .0000 .00000 .0000 27.1113 .2820 .913 .0000 .00000 .0000 27.11132820 .913 .2633 .00000 .0000 7.1113 .2830 .913 .0000 .00000 .0000 27.1113 .2190 .913 .0000 .00000 .0000 27.1113 .3210 .913 .0000 .00000 .0000 27.11133220 .913 .0000 .00000 .0000 27.1113.3450.913.0000.00000.0000 27.1113.3610.913.0000.00000.0000 27.1113.3710.913.0000.00000.0000 27.1113 .5110 .913 .0000 .00000 .0000 27.1113.5990.913.0000.00000.0000 27.1113.5990.913.9865.00000.0000 27.1113.6420.913.0000.00000.0000 27.1113.6460.913.0000.00000.0000

## Teaching

Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds Contribution to State and Local Retirement Funds Employer Social Security
Other Prof \& Technical Services
Regular Duty Travel
Workshops and Conf Trave
Software Lic/Agmts Serv
Software Lic/A
Tuition Services
Teaching/Testing Supplies Misc. Supp \& Matls
Misc. Supp \& Matls
Capital-New Equip <\$5000
Capital-Repl Equip < $\$ 5000$

- 1,1
50.00
.00
.00
$46,700.00$ 46,700.00 702.00
2.740 .00

2,740.00

## 166,594.00

11,667.00
3,155.00
. 00
90,106.00
$19,492.00$
261.00
261.00
5

5,938.00
7,020.00
20,021.00
$9,800.00$
$9,800.00$
$25,000.00$
19,271.00
271.00
.00
.000 .00
$2,000.00$
$1,500.00$
*Function* $\mathbf{1 1 1 3}$ - High School Totals $\begin{array}{r}\text { 1,500.00 }\end{array}$

## Counseling

Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds

## 154,400.00

### 478.00

678.00
122.00
122.00
467.00

44,534.00
$44,534.00$
$3,660.00$
$3,660.00$
89.00
896.00
$74,252.00$
.00
-
95,419.38
1,500.00
, 77.96
37.96
321.76
16.528 .68
$16,528.68$
$1,157.60$
313.00
$48,325.27$

48,325.27
.00
$7,299.23$
99.23
.00
.00
.00
.00

5,988.00
17,357.12
18.54
.00
.00
.00
(11,550.00) 45,200.00
479.40
708.43

15,700.80
8,104.00
1.76

432,497.07
.00
$70,130.98$
$70,130.98$
$1,119,492.00$
$119,492.00$
261.00
261.00

5,420.66
1.98
$4,046.84$
$3,046.84$
$3,812.00$
$81,004.02$
$81,004.02$
$9,705.63$
.03
.00
$1,821.00$
$1,500.00$
1,500.00

90,066.62
678.00
678.00
80.20
80.20
279.50

28,070.50
2,532.40
593.20
$43,839.09$
$\begin{array}{r}24 \\ + \\ 3 \\ 32 \\ 38 \\ 31 \\ 31 \\ 31 \\ 23 \\ +++ \\ 22 \\ 0 \\ 0 \\ 9 \\ 100 \\ 30 \\ 61 \\ 35 \\ 50 \\ +++ \\ 9 \\ 0 \\ \hline 7 \%\end{array}$

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23 -

| G/L Account Number | Account Description | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1212.2830.913.0000.00000.0000 | Employer Social Security | 11,864.00 | 917.63 | . 00 | 4,588.10 | 7,275.90 | 39 |
| 27.1212.3220.913.0000.00000.0000 | Workshops and Conf Travel | 1,521.00 | . 00 | . 00 | . 00 | 1,521.00 | 0 |
| 27.1212.7410.913.0000.00000.0000 | Dues and Fees | 808.00 | . 00 | . 00 | . 00 | 808.00 | 0 |
|  | *Function* 1212 - Guidance Services Totals | \$293,202.00 | \$23,731.60 | \$0.00 | \$117,457.59 | \$175,744.41 | $40 \%$ |
| *Function* 1216 - Social Wo | ces |  |  |  |  |  |  |
| 27.1216.1440.913.0000.00000.0000 | Social Work | 56,200.00 | 17,483.34 | . 00 | 24,040.02 | 32,159.98 | 43 |
| 27.1216.2110.913.0000.00000.0000 | Group Life | 40.00 | 16.72 | . 00 | 22.58 | 17.42 | 56 |
| 27.1216.2120.913.0000.00000.0000 | Group Disability | 127.00 | 50.28 | . 00 | 69.18 | 57.82 | 54 |
| 27.1216.2130.913.0000.00000.0000 | Group Health and Accident | 5,326.00 | 566.54 | . 00 | 1,359.70 | 3,966.30 | 26 |
| 27.1216.2140.913.0000.00000.0000 | Dental Health Care | 354.00 | 37.58 | . 00 | 90.20 | 263.80 | 25 |
| 27.1216.2150.913.0000.00000.0000 | Vision Care | 99.00 | 10.44 | . 00 | 25.06 | 73.94 | 25 |
| 27.1216.2820.913.0000.00000.0000 | Contribution to State and Local Retirement Funds | 26,909.00 | 7,067.56 | . 00 | 10,211.96 | 16,697.04 | 38 |
| 27.1216.2820.913.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1216.2830.913.0000.00000.0000 | Employer Social Security | 4,300.00 | 1,334.59 | . 00 | 1,829.79 | 2,470.21 | 43 |
|  | *Function* 1216-Social Work Services Totals | \$93,355.00 | \$26,567.05 | \$0.00 | \$37,648.49 | \$55,706.51 | $40 \%$ |
| *Function* 1218 - Teacher C |  |  |  |  |  |  |  |
| 27.1218.8220.913.0000.00000.0000 | Pmt to Another Public School District for Serv | 10,938.00 | . 00 | . 00 | . 00 | 10,938.00 | 0 |
|  | *Function* 1218-Teacher Consultant Totals | \$10,938.00 | \$0.00 | \$0.00 | \$0.00 | \$10,938.00 | 0 \% |
| *Function* 1226 -Supervisi | tion of Instr Staff |  |  |  |  |  |  |
| 27.1226.1170.913.0000.00000.0000 | Program/Department Direction | 79,575.00 | 6,631.25 | . 00 | 33,156.25 | 46,418.75 | 42 |
| 27.1226.1620.913.0000.00000.0000 | Secretary-Clerical-Bookkeeper | 167,800.00 | 158.33 | . 00 | 64,791.67 | 103,008.33 | 39 |
| 27.1226.1920.913.0000.00000.0000 | Professional-Education | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| 27.1226.2110.913.0000.00000.0000 | Group Life | 209.00 | 3.14 | . 00 | 78.40 | 130.60 | 38 |
| 27.1226.2120.913.0000.00000.0000 | Group Disability | 697.00 | 19.94 | . 00 | 283.60 | 413.40 | 41 |
| 27.1226.2130.913.0000.00000.0000 | Group Health and Accident | 7,052.00 | 571.32 | . 00 | 2,856.60 | 4,195.40 | 41 |
| 27.1226.2140.913.0000.00000.0000 | Dental Health Care | 1,968.00 | 127.78 | . 00 | 638.90 | 1,329.10 | 32 |
| 27.1226.2150.913.0000.00000.0000 | Vision Care | 627.00 | 34.76 | . 00 | 173.80 | 453.20 | 28 |
| 27.1226.2820.913.0000.00000.0000 | Contribution to State and Local Retirement Funds | 118,444.00 | 4,644.30 | . 00 | 47,328.60 | 71,115.40 | 40 |
| 27.1226.2820.913.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2830.913.0000.00000.0000 | Employer Social Security | 18,925.00 | 490.19 | . 00 | 7,346.95 | 11,578.05 | 39 |
| 27.1226.3150.913.0000.00000.0000 | Management Services | 2,605.00 | . 00 | . 00 | . 00 | 2,605.00 | 0 |
| 27.1226.3190.913.0000.00000.0000 | Other Prof \& Technical Services | 6,584.00 | . 00 | . 00 | 331.83 | 6,252.17 | 5 |
| 27.1226.3210.913.0000.00000.0000 | Regular Duty Travel | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 27.1226.3220.913.0000.00000.0000 | Workshops and Conf Travel | 3,675.00 | . 00 | . 00 | 3,674.31 | . 69 | 100 |
| 27.1226.3610.913.0000.00000.0000 | Printing Serv | 3,500.00 | . 00 | . 00 | 2,959.43 | 540.57 | 85 |
| 27.1226.4120.913.0000.00000.0000 | Equip Repair Serv | 625.00 | . 00 | . 00 | . 00 | 625.00 | 0 |
| 27.1226.5910.913.0000.00000.0000 | Office Supplies | 7,000.00 | . 00 | . 00 | 3,964.86 | 3,035.14 | 57 |
| 27.1226.6420.913.0000.00000.0000 | Capital-New Equip < \$5000 | 521.00 | (39.00) | . 00 | (357.43) | 878.43 | -69 |
| 27.1226.7410.913.0000.00000.0000 | Dues and Fees | 573.00 | . 00 | . 00 | . 00 | 573.00 | 0 |
| 27.1226.7910.913.0000.00000.0000 | Misc Expenditures | 4,700.00 | . 00 | . 00 | 3,383.85 | 1,316.15 | 72 |
|  | *Function* 1226 - SupervisionDirection of Instr Staff Totals | \$425,341.00 | \$12,642.01 | \$0.00 | \$170,611.62 | \$254,729.38 | $40 \%$ |
| *Function* 1241-Office of the | cipal |  |  |  |  |  |  |
| 27.1241.1160.913.0000.00000.0000 | Supervision/Direction-Staff | 231,000.00 | 19,250.01 | . 00 | 78,583.33 | 152,416.67 | 34 |
| 27.1241.1920.913.0000.00000.0000 | Professional-Education | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1241.2110.913.0000.00000.0000 | Group Life | 67.00 | 8.36 | . 00 | 33.44 | 33.56 | 50 |
| 27.1241.2120.913.0000.00000.0000 | Group Disability | 384.00 | 52.50 | . 00 | 211.50 | 172.50 | 55 |
| 27.1241.2130.913.0000.00000.0000 | Group Health and Accident | 22,670.00 | 3,066.18 | . 00 | 12,605.42 | 10,064.58 | 56 |
| 27.1241.2140.913.0000.00000.0000 | Dental Health Care | 1,860.00 | 202.96 | . 00 | 834.40 | 1,025.60 | 45 |
| 27.1241.2150.913.0000.00000.0000 | Vision Care | 456.00 | 54.60 | . 00 | 224.36 | 231.64 | 49 |
| 27.1241.2820.913.0000.00000.0000 | Contribution to State and Local Retirement Funds | 110,603.00 | 9,459.44 | . 00 | 37,369.22 | 73,233.78 | 34 |
| 27.1241.2820.913.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1241.2830.913.0000.00000.0000 | Employer Social Security | 17,672.00 | 1,340.78 | . 00 | 5,353.94 | 12,318.06 | 30 |
| 27.1241.3210.913.0000.00000.0000 | Regular Duty Travel | 938.00 | . 00 | . 00 | . 00 | 938.00 | 0 |
| 27.1241.3220.913.0000.00000.0000 | Workshops and Conf Travel | 4,000.00 | . 00 | . 00 | 13.00 | 3,987.00 | 0 |
| 27.1241.7410.913.0000.00000.0000 | Dues and Fees | 1,224.00 | . 00 | . 00 | 450.00 | 774.00 | 37 |
| Run By jmillina on 12/19/2023 2:22:30 PM |  |  |  |  |  | Page - 8 |  |

Cooperative Activities (Detail)
Fiscal Year to Date 11/30/23

| G/L Account Number | Account Description | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | *Function* 1241 - Office of the Principal Totals | \$390,874.00 | \$33,434.83 | \$0.00 | \$135,678.61 | \$255,195.39 | $35 \%$ |
| *Function* 1249-Other School Administration |  |  |  |  |  |  |  |
| 27.1249.5990.913.0000.00000.0000 | Misc. Supp \& Matls | 24,740.00 | . 00 | . 00 | $(2,568.90)$ | 27,308.90 | -10 |
|  | *Function* 1249-Other School Administration Totals | \$24,740.00 | \$0.00 | \$0.00 | (\$2,568.90) | \$27,308.90 | -10\% |
| 27.1259 ${ }^{*}$ Function* 1259-Other Business Services |  |  |  |  |  |  |  |
| 27.1259.7910.913.0000.00000.0000 | Misc Expenditures | . 00 | . 00 | . 00 | 252.50 | (252.50) | +++ |
|  | *Function* 1259-Other Business Services Totals | \$0.00 | \$0.00 | \$0.00 | \$252.50 | (\$252.50) | +++ |
| *Function* 1271 - Pupil Transportation Services |  |  |  |  |  |  |  |
| 27.1271.3310.913.0000.00000.0000 | Transportation Serv-Cont Carrier | 5,000.00 | . 00 | . 00 | . 00 | 5,000.00 | 0 |
|  | *Function* 1271 - Pupil Transportation Services Totals | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | $0 \%$ |
| *Function* 1281 - Planning, Research and Evaluation |  |  |  |  |  |  |  |
| 27.1281.5910.913.0000.00000.0000 | Office Supplies | 11.00 | . 00 | . 00 | . 00 | 11.00 | 0 |
| 27.1281.5990.913.3550.00000.0000 | Misc. Supp \& Matls | 115.00 | . 00 | . 00 | . 00 | 115.00 | 0 |
|  | *Function* 1281 - Planning, Research and Evaluation Totals | \$126.00 | \$0.00 | \$0.00 | \$0.00 | \$126.00 | 0 \% |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.913.0000.00000.0000 | Information Management | 47,200.00 | 3,933.33 | . 00 | 19,666.69 | 27,533.31 | 42 |
| 27.1284.2110.913.0000.00000.0000 | Group Life | 51.00 | 4.18 | . 00 | 20.90 | 30.10 | 41 |
| 27.1284.2120.913.0000.00000.0000 | Group Disability | 136.00 | 11.26 | . 00 | 56.30 | 79.70 | 41 |
| 27.1284.2130.913.0000.00000.0000 | Group Health and Accident | 6,856.00 | 571.32 | . 00 | 2,856.60 | 3,999.40 | 42 |
| 27.1284.2140.913.0000.00000.0000 | Dental Health Care | 451.00 | 37.58 | . 00 | 187.90 | 263.10 | 42 |
| 27.1284.2150.913.0000.00000.0000 | Vision Care | 126.00 | 10.44 | . 00 | 52.20 | 73.80 | 41 |
| 27.1284.2820.913.0000.00000.0000 | Contribution to State and Local Retirement Funds | 22,600.00 | 1,878.56 | . 00 | 9,392.80 | 13,207.20 | 42 |
| 27.1284.2820.913.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1284.2830.913.0000.00000.0000 | Employer Social Security | 3,611.00 | 300.58 | . 00 | 1,502.90 | 2,108.10 | 42 |
| 27.1284.3450.913.0000.00000.0000 | Software Lic/Agmts Serv | 4,250.00 | . 00 | . 00 | 3,323.00 | 927.00 | 78 |
|  | *Function* 1284-Non-Instr Technology Services Totals | \$85,281.00 | \$6,747.25 | \$0.00 | \$37,059.29 | \$48,221.71 | $43 \%$ |
| *Function* 1411 - Pmts to Other Mich Publ Schools |  |  |  |  |  |  |  |
| 27.1411.8510.913.0000.00000.0000 | Sub-Grantee / Flow through Disbursements | 318,023.00 | . 00 | . 00 | 87,000.00 | 231,023.00 | 27 |
|  | *Function* 1411 - Pmts to Other Mich Publ Schools Totals | \$318,023.00 | \$0.00 | \$0.00 | \$87,000.00 | \$231,023.00 | 27 \% |
| ${ }^{*}$ Function* 1511 - Debt Service - Long Term Only - Principal |  | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
| 27.1511.7190.913.0000.00000.0000 | unction* 1511 - Debt Service - Long Term Only - Principal Totals | \$280,508.00 | \$0.00 | \$0.00 | \$0.00 | \$280,508.00 | $0 \%$ |
| *Function* 1599-Miscellaneous Other Financing So |  |  |  |  |  |  |  |
| 27.1599.7190.913.0000.00000.0000 | Other LT Debt Principal | 280,508.00 | . 00 | . 00 | . 00 | 280,508.00 | 0 |
|  | *Function* 1599-Miscellaneous Other Financing So Totals | \$280,508.00 | \$0.00 | \$0.00 | \$0.00 | \$280,508.00 | $0 \%$ |
| *Function* 1611 - Fund Modif to General Ed Fund |  | 18,624.00 | . 00 | . 00 | . 00 | $18,624.00$ |  |
| 27.1611.9990.913.0000.00000.0000 | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$18,624.00 | \$0.00 | \$0.00 | \$0.00 | \$18,624.00 | 0 \% |
| ${ }^{*}$ Function* 1622 -Fund Modif to Special Ed Fund |  | 97,773.00 | . 00 | . 00 | . 00 | 97,773.00 | 0 |
| 27.1622.9990.913.0000.00000.0000 | *Function* 1622 - Fund Modif to Special Ed Fund Totals | \$97,773.00 | \$0.00 | \$0.00 | \$0.00 | \$97,773.00 | $0 \%$ |
| *Function* 1647 - Fund Mod to WEOC |  |  |  |  |  |  |  |
| 27.1647.8110.913.0000.00000.0000 | Fund Modifications | 15,000.00 | . 00 | . 00 | 15,000.00 | . 00 | 100 |
|  | *Function* 1647 - Fund Mod to WEOC Totals | \$15,000.00 | \$0.00 | \$0.00 | \$15,000.00 | \$0.00 | $100 \%$ |
|  | Account Type Expense Totals | \$5,666,365.00 | \$302,358.61 | \$1,012.37 | \$1,166,123.17 | \$4,499,229.46 | 21\% |
|  | Program 913-ECA Program Totals | (\$685,863.00) | \$147,785.32 | (\$1,012.37) | \$1,002,407.97 | (\$1,687,258.60) | $23 \%$ |

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

| G/L Account Number |
| :--- |
| Program 915 - WAVE Program |
| Account Type Revenue |
| *Function ${ }^{*} \mathbf{0 0 0 0}$ - Revenue |
| 27.0151.0000.915.0000.00000.0000 |
| 27.0192.0000.915.9861.00000.0000 |
| 27.0192.0000.915.9862.0000.0000 |
| 27.0192.0000.915.9868.00000.0000 |
| 27.0192.0000.915.9899.00000.0000 |
| 27.0192.0000.915.9915.00000.0000 |
| 27.0199.0000.915.0000.00000.0000 |
| 27.0212 .0000 .915 .9869 .00405 .0000 |
| 27.0312.0000.915.2083.00000.0000 |
| 27.0312 .0000 .915 .2633 .00000 .0000 |
| 27.0511 .0000 .915 .000 .81010 .0000 |
| 27.0511 .0000 .915 .0000 .81020 .0000 |
| 27.0511 .0000 .915 .0000 .81040 .0000 |
| 27.0511 .0000 .915 .0000 .81050 .0000 |
| 27.0511 .0000 .915 .0000 .81070 .0000 |
| 27.0511 .0000 .915 .0000 .81080 .0000 |
| 27.0511 .0000 .915 .000 .81100 .0000 |
| 27.0511 .0000 .915 .0000 .81120 .0000 |
| 27.0511 .0000 .915 .0000 .81140 .0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd 27.0151.0000.915.0000.00000.0000 7.0192.0000.915.9862.00000.000 27.0192.0000.915.9868.00000.0000 20000.915.9915.00000.000 27.0199.0000.915.0000.00000.0000 7.0212.0000.915.9869.00405.0000 .031.000.915.2083.00000.0000 .000.915.2633.00000.0000 7.0511.0000.915.0000.81020.0000 27.0511.0000.915.0000.81040.0000 27.0511.0000.915.0000.81070.0000 27.0511.0000.915.0000.81080.0000 27.0511.0000.915.0000.81120.0000 27.0511 .0000 .915 .0000 .81140 .0000

| Earnings on Investments and Deposits | 6,750.00 | 6,608.45 | . 00 | 9,221.46 | (2,471.46) | 137 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Private Sources (Contributions) | . 00 | 1,000.00 | . 00 | 1,000.00 | $(1,000.00)$ | +++ |
| Private Sources (Contributions) | 2,800.00 | . 00 | . 00 | . 00 | 2,800.00 |  |
| Private Sources (Contributions) | 7,780.00 | . 00 | . 00 | 1,689.45 | 6,090.55 | 22 |
| Private Sources (Contributions) | 1,000.00 | . 00 | . 00 | 1,000.00 | . 00 | 100 |
| Private Sources (Contributions) | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| Miscellaneous Local Revenues | . 00 | . 00 | . 00 | 4,067.00 | (4,067.00) | +++ |
| Restricted Revenues Received Through Non-Educational Entity | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| Restricted State Revenues Received as Grants | 200,000.00 | 74,377.35 | . 00 | 74,377.35 | 125,622.65 | 37 |
| Restricted State Revenues Received as Grants | . 00 | . 00 | . 00 | . 00 | . 00 | ++ |
| Tuition Payments Received from Other Public Schools | 310,339.00 | 8,366.97 | . 00 | 41,834.85 | 268,504.15 | 13 |
| Tuition Payments Received from Other Public Schools | 933,298.00 | 65,414.47 | . 00 | 327,072.35 | 606,225.65 | 35 |
| Tuition Payments Received from Other Public Schools | 54,766.00 | 10,648.87 | . 00 | 53,244.35 | 1,521.65 | 97 |
| Tuition Payments Received from Other Public Schools | 63,894.00 | . 00 | . 00 | 26,077.50 | 37,816.50 | 41 |
| Tuition Payments Received from Other Public Schools | 876,250.00 | 74,542.07 | . 00 | 372,710.35 | 503,539.65 | 43 |
| Tuition Payments Received from Other Public Schools | 182,552.00 | 11,409.50 | . 00 | 57,047.50 | 125,504.50 | 31 |
| Tuition Payments Received from Other Public Schools | 474,636.00 | 42,595.47 | . 00 | 212,977.35 | 261,658.65 | 45 |
| Tuition Payments Received from Other Public Schools | 173,425.00 | 14,452.03 | . 00 | 72,260.15 | 101,164.85 | 42 |
| Tuition Payments Received from Other Public Schools | 45,638.00 | 3,042.53 | . 00 | 15,212.65 | 30,425.35 | 33 |
| *Function* 0000-Revenue Totals | \$3,333,128.00 | \$312,457.71 | \$0.00 | \$1,269,792.31 | \$2,063,335.69 | 38 \% |
| ice Wave Grant |  |  |  |  |  |  |
| Private Sources (Contributions) | 10,000.00 | . 00 | . 00 | 1,838.14 | 8,161.86 | 18 |
| *Function* 0192-MI Ctr Youth Justice Wave Grant Totals | \$10,000.00 | \$0.00 | \$0.00 | \$1,838.14 | \$8,161.86 | 18 \% |
| Account Type Revenue Totals | \$3,343,128.00 | \$312,457.71 | \$0.00 | \$1,271,630.45 | \$2,071,497.55 | 38 \% |

## Account Type Expense

*Function* 1112 - Middle/Junior Hig 27.1112.1240.915.0000.00000.0000 7.1112 .2120 .915 .0000 .00000 .0000 27.11122130 .915 .0000 .00000 .0000 7.1112.2140.915.0000.00000.0000 7.1112.2150.915.0000.00000.0000 27.1112.2820.915.0000.00000.0000 27.11122830 .915 .0000 .00000 .0000 27.1112 .3210 .915 .0000 .00000 .0000 27.1112 .3220 .915 .0000 .00000 .0000 27.1112.5110.915.0000.00000.0000 27.1112.5210.915.0000.00000.0000 27.1112.6420.915.0000.00000.0000 27.1112.6460.915.0000.00000.0000 27.1112.7910.915.0000.00000.0000

## Function* 1113 - High School

27.1113.1240.915.0000.00000.0000 27.1113.1290.915.9899.00000.0000 27.1113.1920.915.0000.00000.0000 27.1113.1920.915.9915.00000.0000 27.1113.2110.915.0000.00000.0000 7.1113.2120.915.0000.00000.0000 7.1113.2130.915.0000.00000.0000 27.1113.2140.915.0000.00000.0000 27.1113 .2820 .915 .0000 .00000 .000 Teaching $146,702.00$ Group Disability

| $146,702.00$ | $4,621.88$ |
| ---: | ---: |
| 100.00 | 3.28 |
| 200.00 | 13.25 |
| $20,400.00$ | $1,011.27$ |
| $1,000.00$ | 67.09 |
| $5,000.00$ | 18.12 |
| $70,241.00$ | $2,153.83$ |
| $11,223.00$ | 329.12 |
| 500.00 | .00 |
| $2,500.00$ | .00 |
| $5,500.00$ | .00 |
| 500.00 | .00 |
| $10,000.00$ | .00 |
| $1,000.00$ | .00 |
| 500.00 | .00 |
| $\$ 275,366.00$ | $\$ 8217.84$ |


| .88 | .00 | 4,621 |
| :--- | :--- | :--- |
| 28 | .00 |  | 

Group Health and Accident Dental Health Care Vision Care

State and Local Retirement Fund
Employer Social Security
Regular Duty Travel
Workshops and Conf Travel
Teaching/Testing Supplies
Textbook Supp
Capital-New Equip <\$5000
Misc Expenditures
${ }^{*}$ Function* $\mathbf{1 1 1 2}$ - Middle/Junior High Tota

## Teaching

Other Professional Educationa
Professional-Education
Professional-Education
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care

692,24500

## $692,245.00$ .00

$43,000.00$
.00
.00
502.00
2,150.00
131,202.00
8,848.00
352,036.00
.

68,823.16
$8,823.16$
$2,500.00$
9988.65 674.59 181.88
181.88
$33,452.48$

## .

\$0.00
.00
.00

|  |  |  |
| :--- | ---: | ---: |
| .00 | $340,068.53$ | $352,176.47$ |
| .00 | .00 | .00 |
| .00 | $3,500.00$ | $39,500.00$ |
| .00 | .00 | .00 |
| .00 | 204.99 | 297.01 |
| .00 | $1,032.35$ | $1,117.65$ |
| .00 | $53,929.38$ | $77,272.62$ |
| .00 | $3,637.49$ | $5,210.51$ |
| .00 | 980.91 | $1,405.09$ |
| .00 | $160,159.68$ | $191,876.32$ |

96.72
186.75

160,159.68
191,876.32
$9,388.73$
932.91
932.91
$4,981.88$

4,981.88
$68,087.17$
10,893.88
500.00
500.00
$1,000.00$
54.63
500.00

10,000.00
500.00

# Cooperative Activities (Detail) 

| G/L Account Number |
| :--- |
| 27.1113 .2820 .915 .2633 .00000 .0000 |
| 27.1113 .2820 .915 .9915 .00000 .0000 |
| 27.1113 .2830 .915 .0000 .00000 .0000 |
| 27.1113 .2830 .915 .9915 .00000 .0000 |
| 27.113 .3190 .915 .0000 .00000 .0000 |
| 27.113 .3190 .915 .9869 .00405 .0000 |
| 27.1113 .3210 .915 .0000 .00000 .0000 |
| 27.1113 .2220 .915 .0000 .00000 .0000 |
| 27.1113 .3450 .915 .9745 .00405 .0000 |
| 27.1113 .3610 .915 .0000 .00000 .0000 |
| 27.1113 .3710 .915 .0000 .00000 .0000 |
| 27.113 .4140 .915 .0000 .00000 .0000 |
| 27.1113 .510 .915 .0000 .00000 .0000 |
| 27.1113 .5210 .915 .0000 .00000 .0000 |
| 27.1113 .5630 .915 .9869 .00405 .0000 |
| 27.1113 .5990 .915 .9745 .00405 .0000 |
| 27.1113 .5990 .915 .9868 .00000 .0000 |
| 27.1113 .6420 .915 .0000 .00000 .0000 |
| 27.113 .6420 .915 .9745 .00405 .0000 |
| 27.1113 .6460 .915 .0000 .00000 .0000 |
| 27.1113 .7910 .915 .0000 .00000 .0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances

| Contribution to State and Local Retirement Funds | .00 |  |
| :--- | ---: | ---: |
| Contribution to State and Local Retirement Funds | .00 |  |
| Employer Social Security | $56,247.00$ | 5,203 |

Employer Social Security
Other Prof \& Technical Services
.00
261.00
.00
Oner Prof \& Technical Services
.00
261.00
Regular Duty Travel
Workshops and Conf Trave
Printing Serv
Tuition Services
Software Maint Agmts Serv Teaching/Testing Supplies

\author{

## 

}

Textbook Supp
Merchandise Supp
Misc. Supp \& Matls


Misc. Supp \& Matls

|  | .00 | .00 | .00 |
| :--- | ---: | ---: | ---: |
|  | .00 | .00 | .00 |
|  | *Function* 1113 - High School Totals | $15,000.00$ | .00 |
| .00 | .00 |  |  |
|  | .00 | .00 | .00 |
|  | $1,500.00$ | .00 | .00 |

*Function* 1113 - High School Totals
Capital-New Equip <\$5000
Capital-New Equip <\$5000
Capital-Repl Equip < $\$ 5000$
Misc Expenditures

| .00 |
| ---: |
| .00 |
| .73 |
| .00 |
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3,7760
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$\$ 3,776.50$

Act

| Actual | Budget - Actual | \% Used/Rec'd |
| ---: | ---: | ---: |
| .00 | .00 | +++ |
| .00 | .00 | +++ |
| $4,923.09$ | $31,323.91$ | 44 |
| .00 | .00 | +++ |
| .00 | 261.00 | 0 |
| .00 | .00 | +++ |
| .00 | 261.00 | 0 |
| $1,125.00$ | $3,375.00$ | 25 |
| .00 | .00 | +++ |
| 135.00 | 140.00 | 49 |
| $2,037.00$ | $1,686.50$ | 78 |
| .00 | $2,700.00$ | 0 |
| $(348.34)$ | $1,948.34$ | -22 |
| .00 | 782.00 | 0 |
| .00 | .00 | +++ |
| $2,176.77$ | $(2,176.77)$ | +++ |
| .00 | .00 | +++ |
| .00 | $15,000.00$ | 0 |
| .00 | .00 | +++ |
| .00 | $1,500.00$ | 0 |
| .00 | $1,000.00$ | 0 |
| $3,561.85$ | $\$ 726,656.65$ |  |
|  |  | $45 \%$ |

*Function* 1212 - Guidance Services 27.1212.1220.915.0000.00000.0000 7.121 .2120 .915 .0000 .00000 .0000 7.1212 .2130 .915 .0000 .00000 .0000 7.1212 .2140 .915 .0000 .00000 .0000 7.12122150 .915 .0000 .00000 .0000 7.12122820 .915 .0000 .00000 .0000 7.1212 .2820 .915 .2633 .00000 .0000 27.1212.2820.915.2633.00000.0000 27.1212.2830.915.0000.00000.0000 27.1212.6420.915.9868.00000.0000 27.1212.7410.915.0000.00000.0000

## Counseling

Group Disability
Group Health and Accident
Dental Health Care

| $150,000.00$ | $12,500.00$ |
| ---: | ---: |
| 134.00 | 8.36 |
| 535.00 | 35.52 |
| $27,361.00$ | $1,929.28$ |
| $2,161.00$ | 127.78 |
| 665.00 | 34.76 |
| $71,820.00$ | $6,142.52$ |
| .00 | .00 |
| $11,475.00$ | 884.70 |
| $2,500.00$ | .00 |
| $1,250.00$ | .00 |
| 261.00 | .00 |

## *Function* 1216 - Social Work Services

| 27.1216.1440.915.0000.00000.0000 | Social Work |
| :--- | :--- |
| 27.1216.2110.915.0000.00000.0000 | Group Life |
| 27.1216.2120.915.0000.00000.0000 | Group Disability |
| 27.216.2130.915.0000.00000.0000 | Group Health and Accident |
| 27.1216.2140.915.0000.00000.0000 | Dental Health Care |
| 27.1216.2150.915.000.0000.0000 | Vision Care |
| 27.1216.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds |
| 27.1216.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds |
| 27.1216.2830.915.0000.00000.0000 | Employer Social Security |
| 27.1216.3210.915.0000.00000.0000 | Regular Duty Travel |
| 27.1216.3220.915.0000.00000.0000 | Workshops and Conf Travel |
|  |  |

( 66.200 .00

Conion Care
00.00

Contribution to State and Local Retirement Funds Employer Social Security
Worksher Social Security
$\begin{array}{r}.00 \\ 00 \\ \hline 00\end{array}$

Capital-New Equip $<\$ 5000$
.
00
$1,250.00$
261.00
*Function* 1212 - Guidance Services
tals
tals
66,200.00
51.00
51.00
192.00

## Group Health and Accident

Dental Health Care
Contribution to State and Local Retirement Funds

8220.915 1218-Teacher Consulta
27.1218.8220.915.0000.00000.0000 Pmt to Another Public School District for Serv ${ }_{\text {*Function* }}$ 1218-Teacher Consultant Totals

- $\quad 98,49$
*Function* 1221-Improvement of Instruction
27.1221.3120.915.0000.00000.0000 Employee Training \& Devel Serv
*Function* 1221 - Improvement of Instruction
Totals $\qquad$
\$2,709.00 . 00

| $5,516.67$ |
| ---: |
| 4.18 |
| 16.00 |
| .00 |
| .00 |
| .00 |
| $2,539.32$ |
| .00 |
| 422.03 |
| .00 |
| .00 |
| $\$ 8,498.20$ |

,561.85
\$726,656.65

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

G/L Account Number

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd

| *Function* 1222 - Educational Media Services |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1222.1260.915.0000.00000.0000 | Instructional Media | 27,342.00 | 2,278.50 | . 00 | 11,392.50 | 15,949.50 | 42 |
| 27.1222.2110.915.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 20.90 | 41.10 | 34 |
| 27.1222.2120.915.0000.00000.0000 | Group Disability | 163.00 | 9.41 | . 00 | 61.89 | 101.11 | 38 |
| 27.1222.2130.915.0000.00000.0000 | Group Health and Accident | 16,807.00 | 951.09 | . 00 | 6,402.05 | 10,404.95 | 38 |
| 27.1222.2140.915.0000.00000.0000 | Dental Health Care | 1,429.00 | 90.20 | . 00 | 451.00 | 978.00 | 32 |
| 27.1222.2150.915.0000.00000.0000 | Vision Care | 353.00 | 24.32 | . 00 | 121.60 | 231.40 | 34 |
| 27.1222.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 13,092.00 | 1,119.66 | . 00 | 5,385.72 | 7,706.28 | 41 |
| 27.1222.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1222.2830.915.0000.00000.0000 | Employer Social Security | 2,092.00 | 92.97 | . 00 | 590.77 | 1,501.23 | 28 |
|  | *Function* 1222 - Educational Media Services Totals | \$61,340.00 | \$4,570.33 | \$0.00 | \$24,426.43 | \$36,913.57 | $40 \%$ |
| *Function* 1225 - Instructional Technology |  |  |  |  |  |  |  |
| 27.1225.3190.915.0000.00000.0000 | Other Prof \& Technical Services | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1225.3450.915.0000.00000.0000 | Software Lic/Agmts Serv | 25,000.00 | . 00 | . 00 | 13,500.00 | 11,500.00 | 54 |
| 27.1225.3490.915.0000.00000.0000 | Other Communic Serv | 70,834.00 | 5,815.27 | 6,025.44 | 22,734.13 | 42,074.43 | 41 |
| 27.1225.4120.915.0000.00000.0000 | Equip Repair Serv | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
| 27.1225.4140.915.0000.00000.0000 | Software Maint Agmts Serv | 521.00 | . 00 | . 00 | . 00 | 521.00 | 0 |
|  | *Function* 1225 - Instructional Technology Totals | \$97,397.00 | \$5,815.27 | \$6,025.44 | \$36,234.13 | \$55,137.43 | $43 \%$ |
| *Function* 1226 - SupervisionDirection of Instr Staff |  |  |  |  |  |  |  |
| 27.1226.1170.915.0000.00000.0000 | Program/Department Direction | 129,600.00 | 10,800.00 | . 00 | 67,774.98 | 61,825.02 | 52 |
| 27.1226.1620.915.0000.00000.0000 | Secretary-Clerical-Bookkeeper | 106,400.00 | 8,866.66 | . 00 | 44,333.38 | 62,066.62 | 42 |
| 27.1226.1920.915.0000.00000.0000 | Professional-Education | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2110.915.0000.00000.0000 | Group Life | 161.00 | 12.94 | . 00 | 69.74 | 91.26 | 43 |
| 27.1226.2120.915.0000.00000.0000 | Group Disability | 636.00 | 50.22 | . 00 | 283.50 | 352.50 | 45 |
| 27.1226.2130.915.0000.00000.0000 | Group Health and Accident | 13,262.00 | 947.26 | . 00 | 6,630.80 | 6,631.20 | 50 |
| 27.1226.2140.915.0000.00000.0000 | Dental Health Care | 2,301.00 | 180.42 | . 00 | 1,037.40 | 1,263.60 | 45 |
| 27.1226.2150.915.0000.00000.0000 | Vision Care | 618.00 | 48.44 | . 00 | 278.56 | 339.44 | 45 |
| 27.1226.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 112,997.00 | 9,664.19 | . 00 | 52,826.83 | 60,170.17 | 47 |
| 27.1226.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1226.2830.915.0000.00000.0000 | Employer Social Security | 18,054.00 | 1,437.68 | . 00 | 8,193.06 | 9,860.94 | 45 |
| 27.1226.3190.915.0000.00000.0000 | Other Prof \& Technical Services | 2,344.00 | . 00 | . 00 | . 00 | 2,344.00 | 0 |
| 27.1226.3210.915.0000.00000.0000 | Regular Duty Travel | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 27.1226.3220.915.0000.00000.0000 | Workshops and Conf Travel | 5,000.00 | . 00 | . 00 | 144.00 | 4,856.00 | 3 |
| 27.1226.3430.915.0000.00000.0000 | Mail/Postage Serv | 261.00 | . 00 | . 00 | . 00 | 261.00 | 0 |
| 27.1226.3610.915.0000.00000.0000 | Printing Serv | 313.00 | 496.20 | . 00 | 625.16 | (312.16) | 200 |
| 27.1226.5910.915.0000.00000.0000 | Office Supplies | 6,000.00 | . 00 | . 00 | 4,034.08 | 1,965.92 | 67 |
| 27.1226.5990.915.0000.00000.0000 | Misc. Supp \& Matls | 3,000.00 | . 00 | . 00 | 970.23 | 2,029.77 | 32 |
| 27.1226.6420.915.0000.00000.0000 | Capital-New Equip < \$5000 | 2,500.00 | . 00 | . 00 | . 00 | 2,500.00 | 0 |
| 27.1226.7410.915.0000.00000.0000 | Dues and Fees | 750.00 | . 00 | . 00 | . 00 | 750.00 | 0 |
|  | ${ }^{*}$ Function* 1226 -SupervisionDirection of Instr Staff Totals | \$404,458.00 | \$32,504.01 | \$0.00 | \$187,201.72 | \$217,256.28 | $46 \%$ |
| *Function* 1249-Other School Administration |  |  |  |  |  |  |  |
| 27.1249.5990.915.0000.00000.0000 | Misc. Supp \& Matls | 1,500.00 | . 00 | . 00 | . 00 | 1,500.00 | 0 |
|  | ${ }^{*}$ Function* 1249-Other School Administration Totals | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0 \% |
| *Function* 1261-Operating Buildings Services |  |  |  |  |  |  |  |
| 27.1261.1690.915.0000.00000.0000 | Other Operation and Service | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.2830.915.0000.00000.0000 | Employer Social Security | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.4110.915.0000.00000.0000 | Building Repair Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1261.4210.915.0000.00000.0000 | Land/Building Rental Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1261-Operating Buildings Services Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| *Function* 1271 - Pupil Tran <br> 27.1271.3310.915.0000.00000.0000 | ion Services ${ }_{\text {Transportation Serv-Cont Carrier }}$ | 2,605.00 | . 00 | . 00 | . 00 | 2,605.00 | 0 |

## Cooperative Activities (Detail)

Fiscal Year to Date 11/30/23

| G/L Account Number | Account Description | Amended Budget | Month Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 27.1271.5990.915.9868.00000.0000 | Misc. Supp \& Matls | . 00 | . 00 | . 00 | 1,650.00 | $(1,650.00)$ | + |
|  | *Function* 1271 - Pupil Transportation Services Totals | \$2,605.00 | \$0.00 | \$0.00 | \$1,650.00 | \$955.00 | 63 \% |
| *Function* 1283 - Staff/Personnel Services |  |  |  |  |  |  |  |
| 27.1283.3220.915.0000.00000.0000 | Workshops and Conf Travel | 1,615.00 | . 00 | . 00 | . 00 | 1,615.00 | 0 |
| 27.1283.3220.915.9862.00000.0000 | Workshops and Conf Travel | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1283.3510.915.9915.00000.0000 | Advertisement Serv | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1283 - Staff/Personnel Services Totals | \$1,615.00 | \$0.00 | \$0.00 | \$0.00 | \$1,615.00 | 0 \% |
| *Function* 1284-Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1590.915.0000.00000.0000 | Other Technical | 57,881.00 | 4,823.42 | . 00 | 24,117.10 | 33,763.90 | 42 |
| 27.1284.2110.915.0000.00000.0000 | Group Life | 62.00 | 4.18 | . 00 | 20.90 | 41.10 | 34 |
| 27.1284.2120.915.0000.00000.0000 | Group Disability | 175.00 | 13.92 | . 00 | 69.60 | 105.40 | 40 |
| 27.1284.2130.915.0000.00000.0000 | Group Health and Accident | 7,054.00 | 567.82 | . 00 | 2,839.10 | 4,214.90 | 40 |
| 27.1284.2140.915.0000.00000.0000 | Dental Health Care | 534.00 | 37.58 | . 00 | 187.90 | 346.10 | 35 |
| 27.1284.2150.915.0000.00000.0000 | Vision Care | 157.00 | 10.44 | . 00 | 52.20 | 104.80 | 33 |
| 27.1284.2820.915.0000.00000.0000 | Contribution to State and Local Retirement Funds | 27,714.00 | 2,370.22 | . 00 | 11,401.10 | 16,312.90 | 41 |
| 27.1284.2820.915.2633.00000.0000 | Contribution to State and Local Retirement Funds | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
| 27.1284.2830.915.0000.00000.0000 | Employer Social Security | 4,428.00 | 357.92 | . 00 | 1,789.60 | 2,638.40 | 40 |
| 27.1284.3450.915.0000.00000.0000 | Software Lic/Agmts Serv | 5,000.00 | . 00 | . 00 | 3,396.76 | 1,603.24 | 68 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$103,005.00 | \$8,185.50 | \$0.00 | \$43,874.26 | \$59,130.74 | 43 \% |
| *Function* 1411 - Pmts to Other Mich Publ Schools |  |  |  |  |  |  |  |
|  | *Function* 1411 - Pmts to Other Mich Publ Schools Totals | \$212,015.00 | \$0.00 | \$0.00 | \$58,000.00 | \$154,015.00 | 27 \% |
| *Function* 1511 - Debt Service - Long Term Only - Principal 27.1511.7190.915.0000.00000.0000 Other LT Debt Principal |  | 198,444.00 | 16,537.00 | . 00 | 82,685.00 | 115,759.00 | 42 |
|  | *Function* 1511 - Debt Service - Long Term Only - Principal Totals | \$198,444.00 | \$16,537.00 | \$0.00 | \$82,685.00 | \$115,759.00 | 42 \% |
| *Function* 1611 - Fund Modif to General Ed Fund |  |  |  |  |  |  |  |
| 27.1611.9990.915.0000.00000.0000 | Indirect Cost Recovery | 10,758.00 | . 00 | . 00 | . 00 | 10,758.00 | 0 |
| 27.1611.9990.915.9915.00000.0000 | Indirect Cost Recovery | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$10,758.00 | \$0.00 | \$0.00 | \$0.00 | \$10,758.00 | 0 \% |
| *Function*27.1622 - Fund Modif to Special Ed FundIndirect Cost Recovery |  | 56,477.00 | . 00 | . 00 | . 00 | 56,477.00 | 0 |
|  | *Function* 1622 - Fund Modif to Special Ed Fund Totals | \$56,477.00 | \$0.00 | \$0.00 | \$0.00 | \$56,477.00 | 0 \% |
| *Function* 1647 - Fund Mod to WEOC |  |  |  |  |  |  |  |
| 27.1647.8110.915.0000.00000.0000 | Fund Modifications | 31,301.00 | . 00 | . 00 | 30,000.00 | 1,301.00 | 96 |
|  | *Function* 1647 - Fund Mod to WEOC Totals | \$31,301.00 | \$0.00 | \$0.00 | \$30,000.00 | \$1,301.00 | $96 \%$ |
|  | Account Type Expense Totals | \$3,199,613.00 | \$226,550.08 | \$9,801.94 | \$1,222,453.03 | \$1,967,358.03 | $39 \%$ |
|  | Program 915 - WAVE Program Tot | \$143,515.00 | \$85,907.63 | (\$9,801.94) | \$49,177.42 | \$104,139.52 | $0 \%$ |

Cooperative Activities (Detail)

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd
Program 917-Washtenaw County Tech Consortium
Account Type Revenue
27.0151.0000.917.0000.00000.0000 27.0312.0000.917.2633.00000.0000 27.0518.0000.917.0000.00000.0000
27.0518.0000.917.0000.81010.0000 27.0518.0000.917.0000.81020.0000 27.0518.0000.917.0000.81040.0000 27.0518.0000.917.0000.81050.0000 27.0518.0000.917.0000.81070.0000 27.0518.0000.917.0000.81080.0000 27.0518.0000.917.0000.81100.0000 27.0518.0000.917.0000.81120.0000 27.0518.0000.917.0000.81140.0000

Earnings on Investments and Deposits
Restricted State Revenues Received as Grants
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public School
Compensation Rec'd in Pmt of Srvc Prvided to Other Public
School

| *Function* 0000-Revenue Totals | \$725,406.00 | \$3,811.59 | \$0.00 | \$704,064.33 | \$21,341.67 | 97\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Account Type Revenue Totals | \$725,406.00 | \$3,811.59 | \$0.00 | \$704,064.33 | \$21,341.67 | 97\% |

Account Type Expense
*Function* 1284 - Non-Instr Technology Services
27.1284.1170.917.0000.00000.0000
27.1284.1510.917.0000.00000.0000 7.1284.1790.917.00000.00000.0000 7.1284 .2110 .917 .0000 .00000 .0000 7.1284 .2120 .917 .0000 .00000 .0000 7.1284.2130.917.0000.000000.0000 27.1284.2130.917.0000.00000.0000 27.1284.2150.917.00000.000000.0000 27.1284.2150.917.0000.00000.0000
27.1284.2820.917.0000.00000.0000 27.1284.2820.917.0000.00000.0000
27.1284.2820.917.2633.00000.0000 27.1284.2830.917.0000.00000.0000 27.1284.2920.917.0000.00000.0000 27.1284.2990.917.0000.00000.0000 27.1284.4190.917.0000.00000.0000
Program/Department Direction
Information Management
Termination Pay (Severance)
Other Special Payments
Group Life
Group Disability
Group Health and Accident
Dental Health Care
Vision Care
Contribution to State and Local Retirement Funds
Contribution to State and Local Retirement Funds
Employer Social Security
Cash in Lieu of Benefits
Other Benefits
Other Repair \& Maint Serv
*Function* $\mathbf{1 2 8 4}$ - Non-Instr Technology Services

Program 917 Wastenaw

|  | 15,233.00 | . 00 | . 00 | . 00 | 15,233.00 | 0 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 193,892.00 | 8,984.99 | . 00 | 45,434.84 | 148,457.16 | 23 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | . 00 | (147.68) | . 00 | (147.68) | 147.68 | +++ |
|  | 635.00 | 22.30 | . 00 | 111.50 | 523.50 | 18 |
|  | 555.00 | 20.02 | . 00 | 100.10 | 454.90 | 18 |
|  | 28,181.00 | 794.92 | . 00 | 3,974.60 | 24,206.40 | 14 |
|  | 2,206.00 | 114.00 | . 00 | 570.00 | 1,636.00 | 26 |
|  | 599.00 | 30.60 | . 00 | 153.00 | 446.00 | 26 |
|  | 96,928.00 | 3,769.31 | . 00 | 19,847.01 | 77,080.99 | 20 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 16,137.00 | 672.45 | . 00 | 3,445.46 | 12,691.54 | 21 |
|  | 1,198.00 | 106.52 | . 00 | 532.60 | 665.40 | 44 |
|  | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | 276,505.00 | 345,338.84 | 210,056.63 | 347,741.82 | (281,293.45) | 202 |
| Totals | \$632,069.00 | \$359,706.27 | \$210,056.63 | \$421,763.25 | \$249.12 | $100 \%$ |
| Totals | \$632,069.00 | \$359,706.27 | \$210,056.63 | \$421,763.25 | \$249.12 | $100 \%$ |
| Totals | \$93,337.00 | 55,894.68) | 210,056. | \$282,301 | \$21,092.55 | -3\% |

# Cooperative Activities (Detail) 

| G/L Account Number | Account Description | Amended Budget C | Actual | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program 918 - New World Software Account Type Revenue 0000-Revenue |  |  |  |  |  |  |  |
| 27.0151.0000.918.0000.00000.0000 | Earnings on Investments and Deposits | . 00 | 12.48 | . 00 | 2,171.61 | $(2,171.61)$ | +++ |
| 27.0519.0000.918.0000.00000.0000 | Other Distributions Received from Other Public Schools | 40,080.00 | . 00 | . 00 | . 00 | 40,080.00 | 0 |
| 27.0519.0000.918.0000.81010.0000 | Other Distributions Received from Other Public Schools | 104,580.00 | . 00 | . 00 | . 00 | 104,580.00 | 0 |
| 27.0519.0000.918.0000.81020.0000 | Other Distributions Received from Other Public Schools | 22,564.00 | . 00 | . 00 | . 00 | 22,564.00 | 0 |
| 27.0519.0000.918.0000.81040.0000 | Other Distributions Received from Other Public Schools | 14,540.00 | . 00 | . 00 | . 00 | 14,540.00 | 0 |
| 27.0519.0000.918.0000.81050.0000 | Other Distributions Received from Other Public Schools | 21,188.00 | . 00 | . 00 | . 00 | 21,188.00 | 0 |
| 27.0519.0000.918.0000.81070.0000 | Other Distributions Received from Other Public Schools | 22,049.00 | . 00 | . 00 | . 00 | 22,049.00 | 0 |
| 27.0519.0000.918.0000.81080.0000 | Other Distributions Received from Other Public Schools | 4,998.00 | . 00 | . 00 | . 00 | 4,998.00 | 0 |
| 27.0519.0000.918.0000.81100.0000 | Other Distributions Received from Other Public Schools | 12,050.00 | . 00 | . 00 | . 00 | 12,050.00 | 0 |
| 27.0519.0000.918.0000.81120.0000 | Other Distributions Received from Other Public Schools | 30,441.00 | . 00 | . 00 | . 00 | 30,441.00 | 0 |
| 27.0519.0000.918.0000.81140.0000 | Other Distributions Received from Other Public Schools | 4,081.00 | . 00 | . 00 | . 00 | 4,081.00 | 0 |
| 27.0519.0000.918.0000.81901.0000 | Other Distributions Received from Other Public Schools | 1,518.00 | . 00 | . 00 | . 00 | 1,518.00 | 0 |
| 27.0519.0000.918.0000.81903.0000 | Other Distributions Received from Other Public Schools | 5,659.00 | . 00 | . 00 | . 00 | 5,659.00 | 0 |
|  | *Function* 0000 -Revenue Totals | \$283,748.00 | \$12.48 | \$0.00 | \$2,171.61 | \$281,576.39 | 1\% |
|  | Account Type Revenue Totals | \$283,748.00 | \$12.48 | \$0.00 | \$2,171.61 | \$281,576.39 | 1\% |
| Account Type Expense |  |  |  |  |  |  |  |
| *Function* 1284 - Non-Instr Technology Services |  |  |  |  |  |  |  |
| 27.1284.1510.918.0000.00000.0000 | Information Management | 38,502.00 | . 00 | . 00 | . 00 | 38,502.00 | 0 |
| 27.1284.2110.918.0000.00000.0000 | Group Life | 118.00 | . 00 | . 00 | . 00 | 118.00 | 0 |
| 27.1284.2120.918.0000.00000.0000 | Group Disability | 105.00 | . 00 | . 00 | . 00 | 105.00 | 0 |
| 27.1284.2130.918.0000.00000.0000 | Group Health and Accident | 4,761.00 | . 00 | . 00 | . 00 | 4,761.00 | 0 |
| 27.1284.2140.918.0000.00000.0000 | Dental Health Care | 546.00 | . 00 | . 00 | . 00 | 546.00 | 0 |
| 27.1284.2150.918.0000.00000.0000 | Vision Care | 149.00 | . 00 | . 00 | . 00 | 149.00 | 0 |
| 27.1284.2820.918.0000.00000.0000 | Contribution to State and Local Retirement Funds | 17,486.00 | . 00 | . 00 | . 00 | 17,486.00 | 0 |
| 27.1284.2830.918.0000.00000.0000 | Employer Social Security | 2,983.00 | . 00 | . 00 | . 00 | 2,983.00 | 0 |
| 27.1284.2920.918.0000.00000.0000 | Cash in Lieu of Benefits | 384.00 | . 00 | . 00 | . 00 | 384.00 | 0 |
| 27.1284.3190.918.0000.00000.0000 | Other Prof \& Technical Services | 15,000.00 | . 00 | 18,996.00 | . 00 | $(3,996.00)$ | 127 |
| 27.1284.4140.918.0000.00000.0000 | Software Maint Agmts Serv | 203,714.00 | . 00 | . 00 | 184,366.36 | 19,347.64 | 91 |
|  | *Function* 1284 - Non-Instr Technology Services Totals | \$283,748.00 | \$0.00 | \$18,996.00 | \$184,366.36 | \$80,385.64 | 72 \% |
| *Function* 1611 - Fund Modif to General Ed Fund |  |  |  |  |  |  |  |
| 27.1611.8110.918.0000.00000.0000 | Fund Modifications | . 00 | . 00 | . 00 | . 00 | . 00 | +++ |
|  | *Function* 1611 - Fund Modif to General Ed Fund Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
|  | Account Type Expense Totals | \$283,748.00 | \$0.00 | \$18,996.00 | \$184,366.36 | \$80,385.64 | 72 \% |
|  | Program 918-New World Software Totals | \$0.00 | \$12.48 | (\$18,996.00) | (\$182,194.75) | \$201,190.75 | -71\% |

# Cooperative Activities (Detail) 

Fiscal Year to Date 11/30/23

$\square$

| G/L Account Number |
| :--- |
| Program $919-$ Medicaid Programs <br> Account Type Revenue <br> *Function |
| $\mathbf{0 0 0 0 0}$ - Revenue |
| 27.0151 .0000 .919 .0000 .00000 .0000 |
| 27.0181 .0000 .919 .0000 .00000 .0000 |
| 27.0181 .0000 .919 .0000 .10920 .0000 |
| 27.0312 .0000 .919 .2083 .00000 .0000 |
| 27.0312 .0000 .919 .2633 .00000 .0000 |
| 27.0412 .0000 .919 .0000 .00000 .0000 |
| 27.0412 .0000 .919 .0000 .10919 .0000 |

Account Description
Amended Budget Current Month Actual
Encumbrances
Actual
Budget - Actual
\% Used/Rec'd


Revenue from Community Service Activites Revenue from Community Service Activites Restricted State Revenues Received as Grants Restricted State Revenues Received as Grants
Unrestricted Received from Federal Government Through State Unrestricted Received from Federal Government Through State Function* 0000 - Revenue Total Account Type Revenue Totals

| $852,000.00$ | $116,171.22$ | .00 | $537,052.03$ | $314,947.97$ | 63 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $6,856,114.00$ | $526,680.00$ | .00 | $2,633,400.00$ | $4,222,714.00$ | 38 |
| $20,365.00$ | .00 | .00 | .00 | $200,365.00$ | 0 |
| $37,133.00$ | $6,730.20$ | .00 | $6,730.20$ | $30,402.80$ | .00 |
| .00 | .00 | .00 | .00 | .00 | .00 |
| .00 | .00 | .00 | .00 | $82,104.02$ | $167,895.98$ |
| $250,000.00$ | $\$ 8,195,612.00$ | $\$ 649,581.42$ | $\$ 0.00$ | $\$ 3,259,286.25$ | $\$ 4,936,325.75$ |
| $\$ 8,195,612.00$ | $\$ 649,581.42$ | $\$ 0.00$ | $\$ 3,259,286.25$ | $\$ 4,936,325.75$ | +++ |

## Account Type Expense

*Function ${ }^{*}$ 1213-Health Services 27.1213.3130.919.0000.00000.0000

|  | $19,590.00$ | $1,860.00$ | $10,305.00$ | $6,195.00$ | $8,090.00$ |  |
| :--- | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| *Function* 1213 - Health Services Totals | $\$ 19,590.00$ | $\$ 1,860.00$ | $\$ 10,305.00$ | $\$ 6,195.00$ | $\$ 3,090.00$ | $84 \%$ |

*Function* 1226 - SupervisionDirection of Instr Staff

| 27.1226 .1620 .919 .0000 .00000 .0000 | Secretary-Clerical-Bookkeeper |
| :--- | :--- |
| 27.1226 .1620 .919 .0000 .10919 .0000 | Secretary-Clerical-Bookkeeper |
| 27.1226 .1790 .919 .0000 .00000 .0000 | Other Special Payments |
| 27.1226 .1790 .919 .0000 .10919 .0000 | Other Special Payments |
| 27.1226 .2110 .919 .0000 .00000 .0000 | Group Life |
| 27.1226 .2120 .919 .0000 .00000 .0000 | Group Disability |
| 27.1226 .2130 .919 .0000 .00000 .0000 | Group Health and Accident |
| 27.1226 .2140 .919 .0000 .00000 .0000 | Dental Health Care |
| 27.1226 .2150 .919 .0000 .00000 .0000 | Vision Care |
| 27.1226 .2820 .919 .0000 .00000 .0000 | Contribution to State and Local Retirement Funds |
| 27.1226 .2820 .919 .0000 .10919 .0000 | Contribution to State and Local Retirement Funds |
| 27.1226 .2820 .919 .2633 .00000 .0000 | Contribution to State and Local Retirement Funds |
| 27.1226 .2830 .919 .0000 .00000 .0000 | Employer Social Security |
| 27.1226 .2830 .919 .0000 .10919 .0000 | Employer Social Security |
| 27.1226 .2990 .919 .0000 .00000 .0000 | Other Benefits |
| 27.1226 .3210 .919 .0000 .00000 .0000 | Regular Duty Travel |
| 27.1226 .3430 .919 .0000 .00000 .0000 | Mail/Postage Serv |
| 27.1226 .4140 .919 .0000 .00000 .0000 | Software Maint Agmts Serv |
| 27.1226 .5990 .919 .0000 .00000 .0000 | Misc. Supp \& Matls |
| 27.1226 .6460 .919 .0000 .00000 .0000 | Capital-Repl Equip <\$5000 |
|  | *Function* 1226 - SupervisionDirection of Instr Staff Totals |

## *Function* 1231 - Board of Education

27.1231.3180.919.0000.00000.0000

Audit Services
${ }^{*}$ Function* 1231 - Board of Education Totals
*Function* 1283 - Staff/Personnel Services

| 27.1283.3220.919.0000.00000.0000 | Workshops and Conf Travel |
| :--- | :--- |
| 27.1283.3220.919.0000.10919.0000 | Workshops and Conf Travel |

*Function* 1284 - Non-Instr Technology Services
*Function* $\mathbf{1 2 8 4}$ - Non-Instr Technology Services
Management Info Services
*Function*
1284-Non-Instr Technology Services Totals

## F 1411 Pmis to Other Mich Publ School



Sub-Grantee / Flow through Disbursements
Sub-Grantee / Flow through Disbursements
${ }^{*}$ Function* 1411 - Pmts to Other Mich Publ Schools Totals Account Type Expense

| $6,000,000.00$ | .00 | .00 | .00 | $6,000,000.00$ | 0 |
| ---: | ---: | ---: | ---: | ---: | ---: |
| $243,680.00$ | .00 | .00 | .00 | $243,680.00$ | 0 |
| $\$ 6,243,680.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 0.00$ | $\$ 6,243,680.00$ | $0 \%$ |
| $\$ 6,505,108.00$ | $\$ 18,876.64$ | $\$ 10,305.00$ | $\$ 134,920.50$ | $\$ 6,359,882.50$ | $2 \%$ |

## Cooperative Activities (Detail)

| G/L Account Number | Account Description |  | Amended Budget Current Month Actual |  | Encumbrances | Actual | Budget - Actual | \% Used/Rec'd |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Program 919-Medicaid Programs Totals | \$1,690,504.00 | \$630,704.78 | (\$10,305.00) | \$3,124,365.75 | (\$1,423,556.75) | 38\% |
|  |  | Grand Totals | \$1,092,455.00 | \$336,984.01 | (\$413,871.76) | \$4,936,589.99 | (\$3,430,263.23) | 16 |

Washtenaw Intermediate School District
Investments
Nov-23

General Education

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Investment | Settlement Date | Maturity Date | Principal |  |

MILAF Investment

| Cash Movement | Beginning Balance | in/(out) | Ending Balance |
| :--- | :---: | :---: | :---: |
| MILAF GE Investment Max | $3,663,656.82$ | $16,501.41$ | $3,680,158.23$ |
| MILAF GE Investment Term | - | - | - |

Special Education

|  | Investment |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Settlement Date | Maturity Date | Principal | Int. Rate |  |  |
|  |  |  |  |  |  |  |
| 5/3 Bank cert of dep | $6 / 8 / 2022$ | $12 / 8 / 2022$ | $\$$ | - | $0.05 \%$ |  |
| Old National Bank | $7 / 26 / 2023$ | $4 / 26 / 2024$ | $\$$ | $268,836.24$ | $0.10 \%$ |  |
|  |  |  |  | $\$$ | $268,836.24$ |  |


| Cash Movement | Beginning Balance | in/(out) | Ending Balance |  |
| :--- | ---: | ---: | ---: | ---: |
| Investments | $\$$ | $268,836.24$ | $\$$ | - |
| Comerica | $\$$ | $2,820.82$ | $\$$ | 12.00 |

## Washtenaw Int School District

## Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| AP - Accounts Payable MILAF |  |  |  |  |  |  |  |  |  |
| Check |  |  |  |  |  |  |  |  |  |
| 212527 | 11/01/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PLANTE \& MORAN PLLC | \$76,875.00 | \$76,875.00 | \$0.00 |
| 212528 | 11/01/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | VERIZON WIRELESS | \$6,701.88 | \$6,701.88 | \$0.00 |
| 212529 | 11/03/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | GORHAM, ADRIANA | \$2,500.00 | \$2,500.00 | \$0.00 |
| 212530 | 11/03/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PRAIRIE FARMS DAIRY INC | \$458.28 | \$458.28 | \$0.00 |
| 212531 | 11/06/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WEAVER, TERRY | \$2,806.56 | \$2,806.56 | \$0.00 |
| 212532 | 11/09/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | GRODE, NICOLE | \$2,600.00 | \$2,600.00 | \$0.00 |
| 212533 | 11/09/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | SMARSIK, STEPHANIE | \$900.00 | \$900.00 | \$0.00 |
| 212534 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ABSOPURE WATER COMPANY, LLC | \$48.65 | \$48.65 | \$0.00 |
| 212535 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | AT\&T | \$348.61 | \$348.61 | \$0.00 |
| 212536 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | BLUUM USA, INC | \$2,263.50 | \$2,263.50 | \$0.00 |
| 212537 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | BOOM LEARNING | \$730.00 | \$730.00 | \$0.00 |
| 212538 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | BRADY, KATHRYN | \$200.00 | \$200.00 | \$0.00 |
| 212539 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | BULK BOOKSTORE | \$1,822.00 | \$1,822.00 | \$0.00 |
| 212540 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | CARELINC MEDICAL EQUP \& SUPPLIES CO LLC | \$1,394.84 | \$1,394.84 | \$0.00 |
| 212541 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | CARPENTRY CONCEPTS | \$7,986.00 | \$7,986.00 | \$0.00 |
| 212542 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | CORREA, ALEXIS | \$1,250.00 | \$1,250.00 | \$0.00 |
| 212543 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | CRISIS PREVENTION INSTITUTE, INC | \$10,826.20 | \$10,826.20 | \$0.00 |
| 212544 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | DOLLAR BILL PRINTING | \$563.66 | \$563.66 | \$0.00 |
| 212545 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | DTE ENERGY | \$2,990.61 | \$2,990.61 | \$0.00 |
| 212546 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ENVIRONMENTAL SUPPORT SERVICES | \$210.00 | \$210.00 | \$0.00 |
| 212547 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FARHA, NIVEAN | \$1,071.26 | \$1,071.26 | \$0.00 |
| 212548 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FERGUSON ENTERPRISES, LLC | \$288.90 | \$288.90 | \$0.00 |
| 212549 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FIRE ALARM SERVICES, INC | \$324.35 | \$324.35 | \$0.00 |
| 212550 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FONVILLE, JESSICA, ANN | \$270.78 | \$270.78 | \$0.00 |
| 212551 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FUN AND FUNCTION LLC | \$41.44 | \$41.44 | \$0.00 |
| 212552 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | GIFTED NURSES, LLC | \$14,429.03 | \$14,429.03 | \$0.00 |
| 212553 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | HANCOCK, DYLAN JAKOB | \$225.00 | \$225.00 | \$0.00 |
| 212554 | 11/10/2023 | Open |  |  | Accounts Payable | HARVARD EDUCATION PUBLISHING GRP | \$1,246.79 |  |  |
| 212555 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | HILL PEDAGOGIES SERVICES, INC | \$3,500.00 | \$3,500.00 | \$0.00 |
| 212556 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | HURON VALLEY TELECOMMUNICATIONS | \$430.88 | \$430.88 | \$0.00 |
| 212557 | 11/10/2023 | Open |  |  | Accounts Payable | INSECTECH INC | \$511.00 |  |  |
| 212558 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | JUSTICE LEADERS COLLABORTIVE LLC | \$2,850.00 | \$2,850.00 | \$0.00 |
| 212559 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | KEEFER, GEORGIA ANN | \$1,200.00 | \$1,200.00 | \$0.00 |
| 212560 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | KONA ICE OF WESTERN WAYNE COUNTY, LLC | \$887.25 | \$887.25 | \$0.00 |
| 212561 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | KONICA MINOLTA - ALBIN | \$49.31 | \$49.31 | \$0.00 |
| 212562 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LAWSON, PATRICIA | \$330.94 | \$330.94 | \$0.00 |
| 212563 | 11/10/2023 | Open |  |  | Accounts Payable | LAZ PARKING MIDWEST LLC | \$192.00 |  |  |
| 212564 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LCK COACHING AND CONSULTING, LLC | \$6,703.33 | \$6,703.33 | \$0.00 |
| 212565 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LEATHERWOOD, ICSHAI RENEE | \$189.00 | \$189.00 | \$0.00 |
| 212566 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LEONARD'S SYRUPS | \$86.85 | \$86.85 | \$0.00 |
| 212567 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LOCKMED OF FLORIDA INC | \$533.61 | \$533.61 | \$0.00 |

## Washtenaw Int School Distric

## Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212568 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | MARSHALL MUSIC CO. | \$664.00 | \$664.00 | \$0.00 |
| 212569 | 11/10/2023 | Open |  |  | Accounts Payable | MCELMEEL, CORY | \$800.00 |  |  |
| 212570 | 11/10/2023 | Open |  |  | Accounts Payable | MICHIGAN EDUCATION DIRECTORY,INC | \$32.95 |  |  |
| 212571 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | MYERS, MICHELLE | \$1,576.59 | \$1,576.59 | \$0.00 |
| 212572 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | NORIX GROUP INC | \$3,466.91 | \$3,466.91 | \$0.00 |
| 212573 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | OFFICE DEPOT INC | \$759.63 | \$759.63 | \$0.00 |
| 212574 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | OLSEN, R. STEPHEN | \$417.28 | \$417.28 | \$0.00 |
| 212575 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PALMER, TASHA RACHELLE | \$630.00 | \$630.00 | \$0.00 |
| 212576 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PCI MUNICIPAL SERVICES, LLC | \$110.10 | \$110.10 | \$0.00 |
| 212577 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PEARSON ASSESSMENTS | \$883.37 | \$883.37 | \$0.00 |
| 212578 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PLUMER, ROBERT | \$49.03 | \$49.03 | \$0.00 |
| 212579 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PROCARE THERAPY | \$6,820.84 | \$6,820.84 | \$0.00 |
| 212580 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ROBERT HALF | \$2,880.00 | \$2,880.00 | \$0.00 |
| 212581 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ROSE PEST SOLUTIONS | \$138.00 | \$138.00 | \$0.00 |
| 212582 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | SPENCER, ALISHA | \$1,680.40 | \$1,680.40 | \$0.00 |
| 212583 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | STATE OF MICHIGAN - POLICE | \$7,242.00 | \$7,242.00 | \$0.00 |
| 212584 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | STRASZ, AMBER | \$18,338.00 | \$18,338.00 | \$0.00 |
| 212585 | 11/10/2023 | Open |  |  | Accounts Payable | SWANSON-PHILLIPS \& ASSOCIATES, LLC | \$359.00 |  |  |
| 212586 | 11/10/2023 | Open |  |  | Accounts Payable | TEACHER SYNERGY, LLC | \$10,300.00 |  |  |
| 212587 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | TEXTHELP INC | \$1,029.00 | \$1,029.00 | \$0.00 |
| 212588 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | THE D.M. BURR GROUP | \$19,817.04 | \$19,817.04 | \$0.00 |
| 212589 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | THRUN LAW FIRM, P.C. | \$60.00 | \$60.00 | \$0.00 |
| 212590 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | TOWN AND COUNTRY POOLS INC | \$243.80 | \$243.80 | \$0.00 |
| 212591 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ULINE INC | \$670.00 | \$670.00 | \$0.00 |
| 212592 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | VANCE, LEAH | \$93.47 | \$93.47 | \$0.00 |
| 212593 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | VERIZON WIRELESS | \$583.80 | \$583.80 | \$0.00 |
| 212594 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WASHTENAW COMMUNITY COLLEGE | \$1,648.00 | \$1,648.00 | \$0.00 |
| 212595 | 11/10/2023 | Open |  |  | Accounts Payable | WASHTENAW COUNTY PARKS/RECREATIO | \$580.00 |  |  |
| 212596 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WASTE MANAGEMENT OF MICHIGAN | \$1,004.63 | \$1,004.63 | \$0.00 |
| 212597 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WILLIAMS LLC, MARCIA | \$1,800.00 | \$1,800.00 | \$0.00 |
| 212598 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WISS, JANNEY, ELSTNER ASSOCIATES, INC | \$5,500.00 | \$5,500.00 | \$0.00 |
| 212599 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | ZHOU-KOURVO, AMORY | \$1,500.00 | \$1,500.00 | \$0.00 |
| 212600 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | MICHIGAN SCH BUSINESS OFFICIALS | \$95.00 | \$95.00 | \$0.00 |
| 212601 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | TURNER BROOKS INC | \$713.00 | \$713.00 | \$0.00 |
| 212602 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WAYNE RESA | \$423.00 | \$423.00 | \$0.00 |
| 212603 | 11/10/2023 | Open |  |  | Accounts Payable | CORNISH, ANTHONY | \$47.50 |  |  |
| 212604 | 11/10/2023 | Open |  |  | Accounts Payable | DACE, LEMAR | \$80.50 |  |  |
| 212605 | 11/10/2023 | Open |  |  | Accounts Payable | GIBB, SPENCER | \$57.00 |  |  |
| 212606 | 11/10/2023 | Open |  |  | Accounts Payable | NOON, HEATHER | \$79.00 |  |  |
| 212607 | 11/10/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | RAY, SONDRA | \$43.00 | \$43.00 | \$0.00 |
| 212608 | 11/10/2023 | Open |  |  | Accounts Payable | STAPLES, NAIYA | \$12.00 |  |  |
| 212609 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | Buckles \& Buckles P.L.C. | \$414.80 | \$414.80 | \$0.00 |
| 212610 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | CHAPTER 13 TRUSTEE | \$562.00 | \$562.00 | \$0.00 |
| 212611 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | Collis, Stuart M | \$540.11 | \$540.11 | \$0.00 |

## Washtenaw Int School Distric

## Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212612 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | Ronald Rich \& Associates | \$475.04 | \$475.04 | \$0.00 |
| 212613 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WASHTENAW UNITED WAY | \$527.12 | \$527.12 | \$0.00 |
| 212614 | 11/17/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | WEAVER, TERRY | \$2,528.31 | \$2,528.31 | \$0.00 |
| 212615 | 11/21/2023 | Open |  |  | Accounts Payable | ALBOUM TRANSLATION SERVIES | \$2,250.04 |  |  |
| 212616 | 11/21/2023 | Open |  |  | Accounts Payable | ALTECH MECHANICAL SERVICES LLC | \$460.00 |  |  |
| 212617 | 11/21/2023 | Open |  |  | Accounts Payable | AMAZON.COM SERVICES | \$571.64 |  |  |
| 212618 | 11/21/2023 | Open |  |  | Accounts Payable | AMERICAN RED CROSS | \$1,100.00 |  |  |
| 212619 | 11/21/2023 | Open |  |  | Accounts Payable | ANN ARBOR/YPSILANTI REGIONAL CHAMBER | \$65.00 |  |  |
| 212620 | 11/21/2023 | Open |  |  | Accounts Payable | ARCH OF SELF, LLC | \$13,000.00 |  |  |
| 212621 | 11/21/2023 | Open |  |  | Accounts Payable | AT\&T | \$688.57 |  |  |
| 212622 | 11/21/2023 | Open |  |  | Accounts Payable | AT\&T MOBILITY | \$5,520.18 |  |  |
| 212623 | 11/21/2023 | Open |  |  | Accounts Payable | ATTAINMENT COMPANY | \$1,255.80 |  |  |
| 212624 | 11/21/2023 | Open |  |  | Accounts Payable | BARNES \& NOBLE BOOKSELLERS | \$174.27 |  |  |
| 212625 | 11/21/2023 | Open |  |  | Accounts Payable | BELLE ARBOR COMMONS LLC | \$2,617.78 |  |  |
| 212626 | 11/21/2023 | Open |  |  | Accounts Payable | BFDI TRAINING INSTITUTE, L3C | \$11,482.46 |  |  |
| 212627 | 11/21/2023 | Open |  |  | Accounts Payable | CANON FINANCIAL SERVICES INC | \$856.88 |  |  |
| 212628 | 11/21/2023 | Open |  |  | Accounts Payable | CARTER, CHE | \$63.00 |  |  |
| 212629 | 11/21/2023 | Open |  |  | Accounts Payable | DETROIT SALT COMPANY LLC | \$2,838.03 |  |  |
| 212630 | 11/21/2023 | Open |  |  | Accounts Payable | DISCOUNT SCHOOL SUPPLY | \$52.22 |  |  |
| 212631 | 11/21/2023 | Open |  |  | Accounts Payable | DOLLAR BILL PRINTING | \$1,627.16 |  |  |
| 212632 | 11/21/2023 | Open |  |  | Accounts Payable | DOUDNEY, CLAUDIA | \$195.11 |  |  |
| 212633 | 11/21/2023 | Open |  |  | Accounts Payable | DTE ENERGY | \$3,309.13 |  |  |
| 212634 | 11/21/2023 | Open |  |  | Accounts Payable | EASTERN MICHIGAN UNIVERSITY | \$8,772.33 |  |  |
| 212635 | 11/21/2023 | Open |  |  | Accounts Payable | FARHA, NIVEAN | \$594.00 |  |  |
| 212636 | 11/21/2023 | Open |  |  | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$61.18 |  |  |
| 212637 | 11/21/2023 | Open |  |  | Accounts Payable | FELDESMAN TUCKER LEIFER FIDELL LLP | \$200.00 |  |  |
| 212638 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | FIRE PROTECTION PROS LLC | \$979.03 | \$979.03 | \$0.00 |
| 212639 | 11/21/2023 | Open |  |  | Accounts Payable | FULCRUM MANAGEMENT SOLUTIONS INC | \$27,783.00 |  |  |
| 212640 | 11/21/2023 | Open |  |  | Accounts Payable | GENERAL BINDING CORP | \$533.04 |  |  |
| 212641 | 11/21/2023 | Open |  |  | Accounts Payable | GIFTED NURSES, LLC | \$15,834.00 |  |  |
| 212642 | 11/21/2023 | Open |  |  | Accounts Payable | HANCOCK, DYLAN JAKOB | \$150.00 |  |  |
| 212643 | 11/21/2023 | Open |  |  | Accounts Payable | JUSTICE LEADERS COLLABORTIVE LLC | \$9,600.00 |  |  |
| 212644 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | KEEFER, GEORGIA ANN | \$825.00 | \$825.00 | \$0.00 |
| 212645 | 11/21/2023 | Open |  |  | Accounts Payable | KING, JASEN | \$80.39 |  |  |
| 212646 | 11/21/2023 | Open |  |  | Accounts Payable | KONICA MINOLTA PREMIER FINANCE | \$739.06 |  |  |
| 212647 | 11/21/2023 | Open |  |  | Accounts Payable | LAKESHORE LEARNING MATERIALS LLC | \$11,870.25 |  |  |
| 212648 | 11/21/2023 | Open |  |  | Accounts Payable | LEATHERWOOD, ICSHAI RENEE | \$234.00 |  |  |
| 212649 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | LEONARD'S SYRUPS | \$85.00 | \$85.00 | \$0.00 |
| 212650 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | MARSHALL MUSIC CO. | \$534.14 | \$534.14 | \$0.00 |
| 212651 | 11/21/2023 | Open |  |  | Accounts Payable | MASSEY, WILLIAM | \$204.02 |  |  |
| 212652 | 11/21/2023 | Open |  |  | Accounts Payable | MAXIM HEALTHCARE STAFFING SRVC, INC | \$2,581.60 |  |  |

## Washtenaw Int School District

## Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 212653 | 11/21/2023 | Open |  |  | Accounts Payable | MBK CORPORATE PROMOTIONS LLC | \$2,483.21 |  |  |
| 212654 | 11/21/2023 | Open |  |  | Accounts Payable | MCKANDERS, CAROLYN MARIE | \$14,738.52 |  |  |
| 212655 | 11/21/2023 | Open |  |  | Accounts Payable | michigan schools Energy COOPERTA | \$13,945.34 |  |  |
| 212656 | 11/21/2023 | Open |  |  | Accounts Payable | MYERS, MICHELLE | \$864.00 |  |  |
| 212657 | 11/21/2023 | Open |  |  | Accounts Payable | NEW | \$3,000.00 |  |  |
| 212658 | 11/21/2023 | Open |  |  | Accounts Payable | OBJECTIVE ED INC. | \$750.00 |  |  |
| 212659 | 11/21/2023 | Open |  |  | Accounts Payable | OFFICE DEPOT INC | \$214.94 |  |  |
| 212660 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | PALMER, TASHA RACHELLE | \$432.00 | \$432.00 | \$0.00 |
| 212661 | 11/21/2023 | Open |  |  | Accounts Payable | PEOPLE DRIVEN TECHNOLOGY, INC | \$343,488.84 |  |  |
| 212662 | 11/21/2023 | Open |  |  | Accounts Payable | PROCARE THERAPY | \$1,613.48 |  |  |
| 212663 | 11/21/2023 | Open |  |  | Accounts Payable | R. A. DINKEL \& ASSOCIATES, INC | \$2,584.00 |  |  |
| 212664 | 11/21/2023 | Open |  |  | Accounts Payable | REGENTS OF THE UNIVERSITY OF MICHIGAN | \$3,211.89 |  |  |
| 212665 | 11/21/2023 | Open |  |  | Accounts Payable | REVOLUTION ENTERPRISES INC | \$814.32 |  |  |
| 212666 | 11/21/2023 | Open |  |  | Accounts Payable | RNA FACILITIES MANAGEMENT | \$4,698.69 |  |  |
| 212667 | 11/21/2023 | Open |  |  | Accounts Payable | ROBERT HALF | \$11,520.00 |  |  |
| 212668 | 11/21/2023 | Open |  |  | Accounts Payable | ROSE PEST SOLUTIONS | \$576.00 |  |  |
| 212669 | 11/21/2023 | Open |  |  | Accounts Payable | SAFE AND SOUND: A SANDY HOOK INITIATIVE, INC | \$299.00 |  |  |
| 212670 | 11/21/2023 | Open |  |  | Accounts Payable | SCALZO, RICHELE | \$14.28 |  |  |
| 212671 | 11/21/2023 | Open |  |  | Accounts Payable | SECURITY DESIGNS | \$680.79 |  |  |
| 212672 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | SIGNS IN ONE DAY | \$66.00 | \$66.00 | \$0.00 |
| 212673 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | SPENCER, ALISHA | \$567.00 | \$567.00 | \$0.00 |
| 212674 | 11/21/2023 | Open |  |  | Accounts Payable | SSP INC | \$14,873.00 |  |  |
| 212675 | 11/21/2023 | Open |  |  | Accounts Payable | STADIUM HARDWARE | \$42.12 |  |  |
| 212676 | 11/21/2023 | Open |  |  | Accounts Payable | STANDARD PRINTING | \$2,077.00 |  |  |
| 212677 | 11/21/2023 | Open |  |  | Accounts Payable | STARK, CHRISTINA | \$32.90 |  |  |
| 212678 | 11/21/2023 | Open |  |  | Accounts Payable | STATE OF MICHIGAN - POLICE | \$562.25 |  |  |
| 212679 | 11/21/2023 | Open |  |  | Accounts Payable | STRATEGIC INTERVENTION SOLUTIONS LLC | \$3,000.00 |  |  |
| 212680 | 11/21/2023 | Open |  |  | Accounts Payable | TEACH TOWN | \$11,680.00 |  |  |
| 212681 | 11/21/2023 | Open |  |  | Accounts Payable | THE INFORMED SLP, LLC | \$1,123.20 |  |  |
| 212682 | 11/21/2023 | Voided | Will be Re-issued | 12/07/2023 | Accounts Payable | THE MIGHTY OAK PROJECT, INC | \$5,000.00 |  |  |
| 212683 | 11/21/2023 | Open |  |  | Accounts Payable | TOTAL ENERGY SYSTEMS, LLC | \$2,654.00 |  |  |
| 212684 | 11/21/2023 | Open |  |  | Accounts Payable | ULINE INC | \$523.55 |  |  |
| 212685 | 11/21/2023 | Reconciled |  | 11/30/2023 | Accounts Payable | UNUM LIFE INSURANCE COMPANY OF AMERICA | \$17,989.09 | \$17,989.09 | \$0.00 |
| 212686 | 11/21/2023 | Open |  |  | Accounts Payable | VERIZON WIRELESS | \$6,453.66 |  |  |
| 212687 | 11/21/2023 | Voided | Will be Re-issued | 12/15/2023 | Accounts Payable | VFAIRS LLC | \$12,456.87 |  |  |
| 212688 | 11/21/2023 | Open |  |  | Accounts Payable | W W NORTON \& COMPANY, INC | \$1,812.25 |  |  |
| 212689 | 11/21/2023 | Open |  |  | Accounts Payable | WASHTENAW COMMUNITY COLLEGE | \$1,254.94 |  |  |
| 212690 | 11/21/2023 | Open |  |  | Accounts Payable | WASTE MANAGEMENT OF MICHIGAN | \$195.59 |  |  |
| 212691 | 11/21/2023 | Open |  |  | Accounts Payable | YOUNG, RACHEL | \$852.00 |  |  |
| 212692 | 11/21/2023 | Open |  |  | Accounts Payable | GENOVA DEVELOPMENT | \$1,560.50 |  |  |
| 212693 | 11/21/2023 | Open |  |  | Accounts Payable | KAPLAN EARLY LEARNING COMPANY | \$1,099.95 |  |  |

## Washtenaw Int School District

## Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023


## WASHTENAW INTERMEDIATE SCHOOL DISTRICT BOARD OF EDUCATION MEETING MINUTES

Tuesday, December 12, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, December 23, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

## CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Diane Hockett

## ATTENDANCE

The following members were present:
Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Steve Olsen, Trustee

The following member was absent:
Sarena Shivers, Treasurer

## Quorum was met.

## Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Jennifer Banks, Director of Instruction
Cassandra Harmon-Higgins, Executive Director of Human Resources and Legal Services
Edward Manuszak, Executive Director for Early Childhood
Regina Roza, Teaching Assistant
Ghufran Al-Sheemary, Early Head Start Home Visitor

## APPROVAL OF THE AGENDA

Motion by Steve Olsen, seconded by Theresa Saunders, to approve the agenda, as presented.
Ayes: All.
Nays: None.
Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION: Ghufran Al-Sheemary, WISD Early Head Start Home Visitor, addressed the Board to disclose a conflict of interest.

## NEW BUSINESS - Authorization of Closed Session:

Motion by Mary Jane Tramontin, seconded by Steve Olsen, that the Board of Education authorize a closed session in compliance with the WISD Board Policy \#0167.2, Section 8(a) of the Open Meetings Act and the MLC $15.268(1)(f)$ for the purpose of hearing charges against an individual.

Voting yes: Mary Jane Tramontin, Steve Olsen, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

## RECESS TO CLOSED SESSION

The board went into recess for closed session at 5:06 p.m. pursuant to Section 8(a) for the purpose of hearing charges against an individual.

## RECONVENE TO OPEN SESSION

The Board reconvened to open session at 5:24 p.m.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education approve "Individual A" for employment with Washtenaw Intermediate School District and recommend the Superintendent also approve this candidate for hiring.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman addressed the board, sharing her experience with Michael Strautmanis, Executive Vice President from the Obama Foundation, visiting the Washtenaw My Brother's Keeper (WMBK) chapter. She noted that he remarked on the engagement from the WISD Board of Education for taking action to support boys and young men of color especially in the context of so many other boards pulling back from their equity-focused initiatives. She closed by sharing the impact that WMBK has made--especially on the east side of the county--and how impressed she is by the scope and of their work.

FINANCIAL REPORTS: There were no financial reports.

CONSENT AGENDA: Vice Present Mary Jane Tramontin, on behalf of the Board of Education, shared a statement thanking Merri Lynn Colligan for her five years of invaluable service. She recounted the substantial technological improvements, enhanced user experiences for students and staff, and seamless technology integration for both remote and hybrid learning during the COVID-19 pandemic that Merri Lynn facilitated during her dedicated tenure.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Steve Olsen, Diane Hockett.
Voting no: None.
Motion carried.

## Approval of Minutes

The Board approved the minutes of the November 28, 2023, regular meeting.

049-23-24
The Board approved the following employment recommendations:

- Ralph Akers as a Maintenance/Custodial III.
- Sarah Khan as a Teaching Assistant, A2YA Transition Out-Center.
- Tiffany Schooler as a Teaching Assistant, YA Out-Center Floater.


## 050-23-24

The Board approved the following reclassification requests:

- Stacey Doyle, General Education Social Worker, 1.0 FTE, 205 Workdays, Unit II Bargaining, to InterAgency Mental Health Coordinator, 1.0 FTE, 210 Workdays, Non-Affiliated Bargaining.


## 051-23-24

The Board approved the following staff resignations:

- Merri Lynn Colligan, effective December 29, 2023.


## 052-22-23

The Board accepted the following new position request:

- Teaching Assistant for Students with Visual Impairments (TAVI), 1.0 FTE, 205 Workdays, Worksite: Other, Unit I Bargaining.

UNFINISHED BUSINESS: There was no unfinished business.
NEW BUSINESS - Calhoun Intermediate School District/Michigan Department of Education Contract: Director of Instruction, Jennifer Banks address the Board, touching on the growth of the Tri-County Culturally Responsive Mathematics Institute, the opportunities and programming that the initiative provides, and how that growth has led to triple the funding all while adhering to its mission. President Diane Hockett remarked that the interest in this group was exciting. Jennifer Banks fielded questions from the Board.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education approve the Calhoun Intermediate schools District/Department of Education Contract, as presented.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett.
Voting no: None.
Motion carried.

## NEW BUSINESS - Authorization of Closed Session:

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education authorize a closed session under Section 8(c) for the purpose of strategy and negotiation of a collective bargaining agreement.

## Voting yes: Mary Jane Tramontin, Theresa Saunders, Diane Hockett, Steve Olsen.

Voting no: None.
Motion carried.

## RECESS TO CLOSED SESSION

The board went into recess for closed session at 5:47 p.m. pursuant to Section 8(c) for the purpose of strategy and negotiation of a collective bargaining agreement.

## RECONVENE TO OPEN SESSION

The Board reconvened to open session at 6:28 p.m.

OTHER ITEMS OF BUSINESS: There were no other items of business.

BOARD OF EDUCATION REPORTS: Trustee Steve Olsen shared highlights from the 2023 Annual Association of Educational Service Agencies (AESA) Conference.

## ADMINISTRATIVE REPORTS - Superintendent's Report:

Superintendent Naomi Norman addressed the Board, speaking about the following:

- The newly formed MAISA Instructional Council held their first meeting.
- Talent Together now officially includes 55 ISDs, with only one that has not joined the consortium. The consortium will officially start on January 1, 2024.
- Senator Sue Shink's visited to High Point to acknowledge Delia Powell's Adapted PE Teacher of the Year Award. Senator Shink provided Delia with a statement signed by Governor Whitmer, Lieutenant Governor Gilchrist, State Representative Felicia Brabec, and herself.
- The final Draft of the Career and Technical Education (CTE) Data Report was received from the University of Michigan Youth Policy Lab and will be shared at an upcoming board meeting.
- We will be applying for a consolation grant for our Career and Technical Education (CTE) system design efforts.


## ADJOURNMENT

The meeting was adjourned at 7:24 p.m.
Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education

## Washtenaw IS D

DATE: November 28, 2023

TO: Cassandra Harmon-Higgins, Executive Director of Human Resources and Legal Services

FROM: Merri Lynn Colligan, Chief Information Officer

SUBJECT: New Hire Recommendation - Assistant Director of Technology \& Data Services

I would like to recommend Matthew Cook for employment as Assistant Director of Technology \& Data Services. Mr. Cook received his Masters of Arts in Learning Technology at the University of Michigan. Mr. Cook was recently employed as the Technology Director in Marshall Public Schools. If approved by the Board, Matthew Cooks' salary will be Grade 12, Step 2. All other fringe benefits are set forth in the Non-Affiliate contract.

Please let me know if you require additional information.

## Washtenaw ISO Postion Change / Upgrade Form

The supenisor of the position should complete and sign this form if you are anticipating an upgrade
 he final dectision on classification of the subject position will be made by the Executive Cabinet and
he superintendent.

## Change Recommended

Please select all that apply
Position change
$\checkmark$ Salany Level
नt
Bargaining Unit
Work days
$\square$ Account spli
$\square$ other

| Employee Name: |
| :--- |
| Please enter che employee name, incumbibent name, or "Vacant"" |
| Ashley Kyssynski |
| Department |
| Administration |


| Current Account 2 Split |
| :--- |
| 85 |
| Current Account 3 |
|  |
| Current Account 3 Split |
|  |
| Current Account 4 |
|  |
| Current Account 4 Split |
| Recommended Account 1 |
| 11.1282.1130.000.0000.00000.5200 |
| Recommended Account 1 Split |
| 15 |


| Supervisor |
| :--- |
| Naomi Norman <br> Current Position Title <br> Communications \& Public Relations Specialist <br> Current Position Number <br> 51.00.282.01 <br> Current Bargaining Unit <br> Non-Afflliated <br> Current Pay Rate/ Salary Level <br> Grade 11, Step 7 <br> Recommended Pay Rate/ Salary Level <br> Grade 12, Step 5 <br> Current FTE <br> 1 |


| Recommended Account 2 |
| :--- |
| 22.1282.1130.000.0000.00000.5200 |
| Recommended Account 2 Split |
| 85 |
| Recommended Account 3 |
| $\square$ |
| Recommended Account Split 3 |
| $\square$ |
| Recommended Account 4 |
| $\square$ |
| Recommended Account 4 Split |

```
Recommended FTE
1
```

Current Number of Work Days
230

## Recommended Number of Work Day

230

Should the Current Position Remain?
Remain
O Delet

Current Account
11.1282.1130.00.0000.00000.5200

Current Account 1 Split
15

Current Account 2
22.1282.1130.000.0000.00000.5200

Current Location
Worksite/Desk Location
TLC Administration office

## Rational for Position Change

Briefly explain how this postion has changed, giving concrete examples of the changes
Ashleys responsibllites have expanded as she takes on executive level leadership in our communications planning, auditing and support. She is supervising contractors, interns, and some significant projects such as the SE millage renewal.

## Effective Date

Date new duties were assigned or changes mad
12/13/2023

## List Positions/Employees Performing Similar Work

Do you know offare you uware of any other positions s $r$ employees assignedperforming works simila
to that of of this position in in to that of this postion in its new description? $f$ so, please ist position tites or names of incumbents N/A

Department Head Comments

Department Head

## Naomi Norman

121112023

Finance Approval
O Approve
Adiust, See Comments

Finance Comments
$\square$

121412023
Sap ${ }^{121 / 42023}$

Human Resources Approval

- Approve

Adjust, See ccomments

Human Resources Comments
HR awaiting updated $D P$ with cited additional responsibilities

Human Resources / Executive Admin Review
CD Harmon-Higgins

Superintendent Commen
$\square$
Superintendent

## Naomi Norman

## Washtenaw IsD Postition Change / Upgrade Form

The superisor of the position should complete and sign this form if you are anticipating an upgrade teciassification, ttit/eduties change and/or a salany//market increase for the position. Please note that
he fina decision on classification of the subject position will be made by the Executive Cabinet a
he Superinendent.
Change Recommended
Postion change
Salary Level Mage
Locatio
fie
Bargaining Unit
Work dys
$\square$ Account spil
$\square$ other

## Employee Name:

lease enter the employee name, incumbent name, or 'Vacant'
Melissa Kryysik

Department
Special Education

| Current Account 1 |
| :--- |
| 22.1222.163.000.4362.00000.0000 |
| Current Account 1 Split |
| 1 |
| Current Account 2 |
| Current Account 2 Split |
| Current Account 3 |
| Current Account 3 Split |
|  |
| Current Account 4 |


| UNITI - MF- UnITI - 8120153-530.492.00 |
| :---: |
| Recommended Pay Rate/ Salary Level |
| UNTIT-MFT- UNTI - - /2015 3- $530.492 .00+25 \%$ |
| Current FTE |
| 1 |
| Recommended FTE |
| 1 |
| Current Number of Work Days |
| 185 |
| Recommended Number of Work Days |
| 185 |
| Should the Current Position Remain? |
| Oremain |
| $\bigcirc$ Delete |
| Recommended Account 4 |
| Recommended Account 4 Split |
| Current Location |
| Worksite/Desk Location |
| ASD program |
| Recommended Location WOrksite/Desk Location |
| ASD program |
| Rational for Position Change <br> Briefly explain how this position has changed, giving concrete examples of the change |
|  |  |
|  |

Effective Date
Jate new dutues were assigned or changes made
11/20/2023
Finance Comments
Account for neew postion is in incorrect. Should be 22.1299.1.153.0076.0000.00000.2300

List Positions/Employees Performing Similar Work
 Heraso bit

Department Head Comments
$\square$

## Department Head

Deborah Hester-Washington

## Finance Approval

O Approve
Adjust, See Comments

Finance
SAP

Human Resources Approval
O Approve
Adiust. See Ccomments
$\square$
Human Resources / Executive Admin Review CDHH
superintendent Comments
$\square$

## Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade
 the final decision on
the Superintendent.

Change Recommended
Please select all that apply
Position change
$\square$ Salary Level/Wage
$\square$ Location
$\square$ fie
$\square$ Bargaining Unit
$\square$ work days
$\square$ Account Spit
$\square$ other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant
Diane Dingman
Department
Special Education

| Current Account 1 |
| :--- |
| 22.1218.1250.061.9850.00000.0000 |
| Current Account 1 Split |
| 100 |
| Current Account 2 |
| Current Account 2 Split |
| Current Account 3 |
| Current Account 3 Split |
| Current Account 4 |



Current Pay Rate/ Salary Level
UnitII MA FY - Teachers MA Schedule $7 / 2016$ FY 14- $\$ 86,716.00$

Recommended Pay Rate/ Salary Level
Unit II MA FY - Teachers MA Schedule 7/2016 FY 14-\$86,716.00

```
Current FTE
1
```

Recommended FTE
1

## Current Number of Work Days

185

```
Recommended Number of Work Days
185
```


## Should the Current Position Remain?

O Remain
Delete

## Recommended Account 4

## Recommended Account 4 Split

Current Location
Worksite/Desk Location
wave

## Recommended Location

## Worksite/Desk Location

TLC

## Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes
Diane is qualified for the position and has applied for the position

Recommended Account Split 3

| Effective Date |
| :--- |
| Date new duties were assigned or changes made |
| $11 / 13 / 2023$ |

Finance Comments
Superintendent

Finance
SAP

## Human Resources Approval

O Approve
Adjust, See Ccomments

Human Resources Comments
$\square$
Human Resources / Executive Admin Review
CD Harmon-Higgins
Superintendent Comments


| Supervisor |  |
| :---: | :---: |
| Jenna Blair |  |
| Current Position Title |  |
| Teacher-YA Carpenter |  |
| Recommended Position Title |  |
| Teacher Consultant-Jal and Adult Education |  |
| Current Position Number |  |
| 20.04.122.01 |  |
| Recommended Position Number |  |
| 28.00.218.31 |  |
| Current Bargaining Unit |  |
| Unit II | $\checkmark$ |
| Recommended Bargaining Unit |  |
| Unit II | $\checkmark$ |
| Current Account 4 Split |  |
| Recommended Account 1 |  |
| 22.1218.1250.140.9895.00000.0000 |  |
| Recommended Account 1 Split |  |
| 0 |  |
| Recommended Account 2 |  |
| Recommended Account 2 Split |  |
| Recommended Account 3 |  |
| Recommended Account Split 3 |  |


Employee Name:

 Change Recommended
Current Account 1
22.1122.1240.120.0000.07487.2004
Current Account 1 Split
0 $\square$

$\square$ $\square$
Current Account 3
Current Account 3 Split



| Effective Date |  |
| :---: | :---: |
| Date new duties were assigned or changes made |  |
| 01/29/2024 |  |
| List Positions/Employees Performing Similar Work <br> Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents |  |
| This position was previously program and is currently the |  |
| Department Head Comments |  |
| We will need Becky Mullins to help him obtain is Teacher Consultant certificate; we will need to coordinate transition with Becky Ralls, his current supervisor. |  |
| Department Head <br> Holly Heaviland |  |
|  |  |
| Finance Approval |  |
| O Approve |  |
| Adjust, See Comments |  |

## Washtenaw IsD Postition Change / Upgrade Form

The superisor of the position should complete and sign this form if you are anticipating an upgrade
rectassfication trte/ Mece assification, titele duties change and/or a salany/market increase for the position. Please note that
the final decision on classification of the subject postition will be made by the Executive Cabinet and
Change Recommended

## Please select all that appl|

Postion change
$\checkmark$ Salary Level $M$
${ }^{-10} \mathrm{FIE}$
$\square$ Bargaining Unit
$\square$ Work days
$\checkmark$ Account Spili
other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant
Kimberly Whiren

Department
Eary childhood

| Current Account 1 |
| :--- |
| 11.1226.1160.000.3040.00000.00000 |
| Current Account 1 Split |
| 75 |
| Current Account 2 |
| 11.1281.1180.000.7234.90711.0000 |
| Current Account 2 Split |
| 25 |
| Current Account 3 |
| Current Account 3 Split |
|  |
| Current Account 4 |


| Supervisor |
| :--- |
| Alicia kruk |
| Current Position Title |
| Eary childhood Specialist |
| Recommended Position Title |
| Early Education Coordinator |
| Current Position Number |
| 52.00.226.06 |
| Recommended Position Number |
| 52.00.226.19 |
| Current Bargaining Unit |
| Non-Afflilated |
| Recommended Bargaining Unit |
| Non-Afflliated |


Current Pay Rate/ Salary Level
71,340
Recommended Pay Rate/ Salary Level
102,277
Current FTE
1

Recommended FTE
1

Current Number of Work Days
230
Recommended Number of Work Days
230

Should the Current Position Remain?
O Remain
$\bigcirc$ Delete

Recommended Account 4
$\square$

## Recommended Account 4 Split

Current Location
Worksite/Desk Location
Teaching and Learning Center

## Recommended Location

worksite/Desk Location
Teaching and Learring Center

## Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes
Kim has applied for and has earned a new postition within the Early Chilidhood Department:

Effective Date
pare new
01166/2024

List Positions/Employees Performing Similar Work
Do you know offare you aware of any other positions or employees assigned/performing work simila to that of this position in itts new description? f fso, plese list position titles or names of incumbents No, this is a new postion.

Department Head Comments
Fully approve the recommendation.

Department Head

## Edward I. Manuszakl/I

Finance Approval

- Approve

Adjust, See Comments

Finance Comments

Finance
SAP

Human Resources Approval
O Approve
Adjust, See Ccomments

Human Resources Comments
(Per request above). Grade 10, Step 5

Human Resources / Executive Admin Review
CD Harmon-Higgins $\qquad$

Superintendent Comments $\square$

## Washtenaw IsD Postition Change / Upgrade Form

The supenisor of the position should complete and sign this form ifyou are anticipating an upgrade Mece assification, titele duties change and/or a salany/market increase for the position. Please note that
the final decision on classification of the subject postition will be made by the Executive Cabinet and
Change Recommended

## Please select all that appl|

Postion change
$\checkmark$ Salary Level $M$
${ }^{-10} \mathrm{FIE}$
Bargaining Unit
$\square$ Work days
$\square$ Account spilt
$\square$ other
Employee Name:
Please enter the employee name, incumbent name, or "Vacant"
Jamall Bufford

Department
Administration

| Current Account 1 |
| :--- |
| 11.1221 .1250 .000 .9855 .00000 .0000 <br> Current Account 1 Split <br> 100 <br> Current Account 2 <br>  <br> Current Account 2 Split <br> Current Account 3 <br>  <br> Current Account 3 Split <br> ${ }^{\square}$ |

Current Pay Rate/ Salary Level
NA Grade , , tep 6

Recommended Pay Rate/ Salary Level
NA Grade 9, Step 1
Current FTE
1

Recommended FTE
1

Current Number of Work Days
230
Recommended Number of Work Days
230

Should the Current Position Remain?
Remain
O Delete

## Recommended Account 4

## Recommended Account 4 Split

Current Location
Worksite/Desk Location
Community-wide

## Recommended Location

worksite/Desk Location
Community-wide

## Rational for Position Chang

Briefly explain how this position has changed, giving concrete e eamples of the change
Jamall has expanded the scope of WMBK through his leadership efforts and will now need to supenise staffi, expand programming opportunities, manage the relationship with the national MMBK program, and support fund development. The funding for WMSK has also expanded far olor. The budget has more than dow bed under his leadership and the position requires the expanded leadership definition and pay

Effective Date
alen ew autes were assignee or changes made
07/01/2023

List Positions/Employees Performing Similar Work
Do you know offare you aware of any other postions or employees assigned/performing work simila oo that of this position in its new description? If 50 , please ist postion titles or names of incumbents
NA

Department Head Comments
$\square$

## Department Head

## Naomi Norman

Finance Approval
O Approve
OAdust, See Comments

Finance Comments
This should have been completed AFFER the new position was created 51.00.221.28 (it was done
prematurely) Aso the account is incorect on this form but correct in NWS.

Finance
SAP

Human Resources Approval
O Approve

- suectan

Human Resources Comments
$\square$
Human Resources / Executive Admin Review
CD Harmon-Higgins

Superintendent Comments
$\square$

## Washtenaw ISD Position Change / Upgrade Form

The superisoor of the position should complete and sign this form if you are anticipating an upgrade
 the final decision on
the Superintendent.

Change Recommended
Please select all that apply
Position change
Salary Level/Wage
$\square$ Location
$\square$ fie
$\square$ Bargaining Unit
$\square$ work days
$\square$ Account Spit
$\square$ other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant
D'Air Mays

Department
Special Education

| Current Account 1 |
| :--- |
| 22.1122.1630.000.4362.00000.0000 |
| Current Account 1 Split |
| 1 |
| Current Account 2 |
| Current Account 2 Split |
| Current Account 3 |
|  |
| Current Account 3 Split |
|  |
| Current Account 4 |


| Supervisor |
| :--- |
| Melissa Paschall <br> Current Position Title <br> Behavior Teacher Assistant <br> Recommended Position Title <br> Floater Behavior Teacher Assistant <br> Current Position Number <br> 10.23.196.04 <br> Recommended Position Number <br> 10.23.196.07 <br> Current Bargaining Unit <br> Unit <br> Recommended Bargaining Unit <br> Unit 1 |

Current Account 4 Split
$\square$
Recommended Account 1
22.1219.1630.076.0000.00000.2300
Recommended Account 1 Split
1
Recommended Account 2

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

## Current Pay Rate/ Salary Level

UNIT I - + 25 - UNIT $1+25$ Teacher Assist Sched 3 - $\$ 37,986.00$

Recommended Pay Rate/ Salary Leve
UNIT 1 - +25- UNIT $~+25$ Teacher Assist Sched 3 - $\$ 37,986.00$

```
Current FTE
1
```

Recommended FTE
1

## Current Number of Work Days

185

```
Recommended Number of Work Days
185
```


## Should the Current Position Remain?

O Remain
Delete

| Recommended Account 4 |
| :--- |
| Recommended Account 4 Split |
|  |
| Current Location |
| Worksite/Desk Location |
| AsD program |

## Recommended Location

Worksite/Desk Location
ASD program

## Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes
D'Air is qualified an certified for the position


Department Head Comments
$\square$

Department Head
Deborah Hester-Washington

Finance Approval
O Approve
Adjust, See comments

Finance Comments
Superintendent
Naomi Norman
Finance
SAP

## Human Resources Approval

Adjust, See Ccomments

Human Resources Comments
Lateral transfer; no change in compensation and/or benefits.

Human Resources / Executive Admin Review
CD Harmon-Higgins
${ }^{1113002023}$

Superintendent Comments

## Washtenaw IsD Postition Change / Upgrade Form

The supenisor of the position should complete and sign this form ify you are anticipating an upgrade Hecasstication, titie/ cuties change and/or a salary/marketincrease for the position. Please note that he final decision on classification of the subject position will be made by the Executive Cabinet an
he superintendent.
Change Recommended

## ? <br> Postion change <br> Location <br> $\square$ BE ${ }^{\text {FIE }}$ <br> Work days <br> $\square$ Account spli <br> $\square$ other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant"
Austin Edwards

Department
Special Education

| Current Account 1 |
| :--- |
| 22.1122.1630.140.000.00000.3800 |
| Current Account 1 Split |
| 100 |
| Current Account 2 |
| 22.1213.1490.076.0000.00000.3800 |
| Current Account 2 Split |
| 100 |
| Current Account 3 |
| Current Account 3 Split |
|  |
| Current Account 4 |

supervisor
Julie Voelker

| Current Position Title |
| :--- |
| Teaching Assistant |
| Recommended Position Title |
| Behavior Specialist-ABT |
| Current Position Number |
| 10.71 .122 .09 |

Recommended Position Number
29.00.219.04
Current Bargaining Unit
Unit I

Recommended Bargaining Unit
Unit II $\checkmark$

| Current Account 4 Split |
| :--- |
| Recommended Account 1 |
| 22.1213.1490.076.000.00000.3700 |
| Recommended Account 1 Split |
| 100 |
| Recommended Account 2 |
| Recommended Account 2 Split |
| $\square$ |
| Recommended Account 3 |
| Recommended Account Split 3 |

Current Pay Rate/ Salary Level
39,492

```
Recommended Pay Rate/ Salary Leve
59313
```

Current FTE
1 ?
Recommended FTE
1
Current Number of Work Days
185

Recommended Number of Work Days
185

Should the Current Position Remain?
O Remain
$\bigcirc$ Deletit

Recommended Account 4

## Recommended Account 4 Split

Current Location
Workste/Desk Location
Progress Park Elementary

Recommended Location
worksite/Desk Location
Progress Park ABT Office

## Rational for Position Chang

Briefly explain how this postion has changed, giving concrete examples of the changes
Austin has extensive experience supporting students with severe emotional and behavioral needs as a Registered Behavior Tech, Behavioral Specialist and Teaching Assistant and Progress hackround in an Functional Behavior Anaysis and Positive Behavior Support Planing with teaching experience and extensive experience in collecting and analying data

Effective Date
date new dutues were assigned or changes made
0108/2024

List Positions/Employees Performing Similar Work
Do you know offare you aware of any other positions or employees assigned/performing work simile ot that of this position in its new descripition? f fo, please list position titles or names of incumbents Amanda Suddorowsk:

Department Head Comments
$\square$
Department Head

## Cheris Vannatter <br> Inance Approval <br> O Approve

Adiust, See Comments
inance Comments

| Finance Comments |
| :--- |
| Finance |
| SAP |
| Human Resources Approval |
| Approve |
| Adjust, See Ccomments |
| Human Resources Comments |
| Human Resources / Executive Admin Review |
| Signature Field Left Blank |
| Superintendent Comments |

SAP

Human Resources Approval
Approve

Human Resources Comments

Human Resources / Executive Admin Review
atat —

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: 12/15/2023<br>TO: Cassandra Harmon-Higgins<br>Executive Director of Human Resources and Legal Services<br>Cherie Vannatter<br>Washtenaw ISD Deputy Superintendent

FROM: Julie Voelker, Special Education Principal
RE: New Hire Recommendation - Behavior Specialist, Academic and Behavior Team

I would like to recommend Austin Edwards for the position of Behavior Specialist for the Academic Behavior Team. Ms. Austin has a variety of experiences supporting students with academic and behavioral challenges. She started her work as Registered Behavior Technician in 2019 and continued on as a Behavioral Specialist beginning in 2020-2022. She then moved to Michigan and worked as a contract TA at Progress Park for the 2022-23 school year and became a WISD employee beginning in the 2023-24 school year. We have direct experience with her work and commitment to data driven, evidence-based practices and we believe that her knowledge and expertise will be extremely beneficial to our Academic/ Behavior team and to the work we are committed to in our support of local district teams. If approved by the Board, Ms. Austin's salary would be $\$ 59,313$ (Unit 2 Step $3+\mathrm{MA}$ ). All other fringe benefits are set forth in the Unit 1 contract. We would request a start date for this position starting $1 / 8 / 2024$

Please let me know if you require additional information.
Thank you,
Julie Voelker

## Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade lreclassinication, ,itie/futies change athe sbiect
the final decision on classification of the subject position will be made by the Execeutive Cabinet and the final decision on
the Superintendent.

Change Recommended
Please select all that apply
Position change
$\square$ salary Level/Wage
$\square$ Location
$\square$ fie
$\square$ Bargaining Unit
$\square$ work days
$\square$ Account Spit
$\square$ other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant
Kristen DdiBlassio

Department
Special Education

| 22.1122.1630.120.0000.01064.1400 |
| :--- |
| Current Account 1 Split |
| Current Account 2 |
| Current Account 2 Split |
| Current Account 3 |
|  |
| Current Account 3 Split |
|  |
| Current Account 4 |


| Supervisor | Current Pay Rate/ Salary Level |
| :---: | :---: |
| Melissa Paschall | UNIT I-MIT + 60 - UNIT I-MFT +60 6- \$37,166.00 |
| Current Position Title | Recommended Pay Rate/ Salary Level |
| Teacher Assistant at Eberwhite |  |
| Recommended Position Title | Current FTE |
| Behavior Teacher Assistant at Eberwhite | 1 |
| Current Position Number | Recommended FTE |
| 10.64.122.01 | 1 |
| Recommended Position Number | Current Number of Work Days |
| 10.47.122.89 | 185 |
| Current Bargaining Unit | Recommended Number of Work Days |
| Unit I | 185 |
| Recommended Bargaining Unit | Should the Current Position Remain? |
| Unit 1 | $\begin{aligned} & \bigcirc \text { Remain } \\ & \text { Delete } \end{aligned}$ |
| Current Account 4 Split | Recommended Account 4 |
| Recommended Account 1 | Recommended Account 4 Split |
| 22.1122.1630.120.0000.01064.1400 |  |
| Recommended Account 1 Split | Current Location |
| 1 | Worksite/Desk Location |
| Recommended Account 2 |  |
|  | Recommended Location |
| Recommended Account 2 Split | worksite/Desk Location |
|  | Eberwhite Elementary School (Elementary LBC) |
| Recommended Account 3 | Rational for Position Change <br> Briefly explain how this position has changed, giving concrete examples of the changes |
| Recommended Account Split 3 | Kristen is qualifed and cerrified for the position |



Department Head Comments
$\square$

Department Head
Deborah Hester-Washington

Finance Approval
O Approve
Adjust, See comments

Finance Comments
Superintendent

Finance
SAP

## Human Resources Approval

O Approv
Adjust, See Ccomments

Human Resources Comments
$\square$
Human Resources / Executive Admin Review
CD Harmon-Higgins
${ }^{1113002023}$
Superintendent Comments

## Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrad
 the Superintendent.

Change Recommended
Please selectall that apply
$\square$ Position change
$\square$ salary Level/Wage
$\square$ Location

- fte

Bargaining Unit
$\square$ work days
$\square$ Account Split
$\square$ other

Employee Name:
Please enter the employee name, incumbent name, or "Vacant
Lauren Zimmerman

Department
Special Education Speech and Lanuage Pathologist

| Supervisor |
| :--- |
| Lyn Arons |
| Current Position Title |
| Staff SLP |
| Current Position Number |
| 25.47.215.01 |
| Current Bargaining Unit |
| Unit II |
| Current Pay Rate/ Salary Level |
| per contract, no change |
| Recommended Pay Rate/ Salary Level |
| per contract, no change |
| Current FTE |
| 0.5 |


| Recommended Account 2 |
| :--- |
| 22.1215.1280.031.0000.00000.3000 |
| Recommended Account 2 Split |
| 20 |
| Recommended Account 3 |
| 22.1215.1280.031.0000.06147.2400 |
| Recommended Account Split 3 |
| 70 |
| Recommended Account 4 |
|  |
| Recommended Account 4 Split |

## Recommended FTE

Current Number of Work Days
92.5

## Recommended Number of Work Days

111

Should the Current Position Remain?
O. Remain
$\bigcirc$ Delete

## Current Account 1

22.1215.1280.031.0000.00000.2600

Current Account 1 Split

10

Current Account 2
22.1215.1280.031.0000.00000.3000

## Current Location

Vorksite/Desk Locatio
High Point and local based classsrooms

## Rational for Position Change

$$
\begin{aligned}
& \text { Briefly explain how this position has changed, giving concrete examples of the changes } \\
& \text { Anothe SLP (Sara Acton) would like to decrease her FTE by. } 1 \text { Lauren is the only SLP who would } \\
& \text { like to add the .1. ALL. other part time WISD SLPS do not want to add. } 1
\end{aligned}
$$

## Effective Date

Date new duties were assigned or changes made
11/01/2023

## List Positions/Employees Performing Similar Work

 Do you know offare you aware of any other positions or emplolyees assigned/performing work similarto that of this position in its new description? If so, please list position tites or names of incumbents
SLPS: Lauren Zimmerman .5 Noah Courant 1.0 REbecca Ancheny. 5 Megan Cross 1.0 Cayte Moutard 1.0 Bianca Price-Wallace 1.0 Leah Staley 1.0 Molly Weber 1.0

Recommended Account 1 Split

Department Head Comments
Human Resources Comments
The effective date (for this employee) should be the same as the reduction. 1 FTE of 5 A's FTE .

## Human Resources / Executive Admin Review

## CD Harmon-Higgins

11/10/2023

Superintendent Comments
$\square$
Superintendent
NaomiNorman

Finance
SAP 12072023

## Human Resources Approval

Adiust. See Ccomments

## Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: January 9, 2024
TO: $\quad \begin{aligned} & \text { Naomi Norman, Superintendent } \\ & \text { Members of the WISD Board of Education }\end{aligned}$

FROM: Cassandra D. Harmon-Higgins, Esq. Executive Director of Human Resources and Legal Services

RE: Resignation Notification

Attached please find Ms. Candice Jobe's letter of resignation effective December 8, 2023. Ms. Colligan has been employed with the WISD since August 21, 2023 as a Social Worker.

The Administration recommends that the Board accept Ms. Jobe's letter of resignation. We wish her well in her future endeavors.

Enclosure
cc: Cherie Vannatter, Deputy Superintendent Brian Marcel, Associate Superintendent File

To whom it may concern,
Good Afternoon, My name is Candice Jobe, it brings me sadness to inform you of this information. However, I am choosing to resign from my position as Special Education School Social Worker with the Washtenaw Intermediate School District, effective immediately. I apologize for the inconvenience this may have caused. I wish you all the best of luck moving forward. I appreciate my time here, thank you for having me.

Candice Jobe, LLMSW-Clinical

## Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade
rectassfictioton, titelditutes change andlor a salandmarket increase


## Change Recommended

Please select all that apply
$\square$ Position change
Salary Level Wage
$\square$ tocatio
$\square$ सा
Bargaining Unit
Work days
$\square$ Account Split
other

## Employee Name:

Please enter the employee name, incumbent name, or "Vacant
vacant

## Department

Community and School Partnerships

## Current Account 1

22.1122.1240.140.0000.04391.3400

Current Account 1 Split

Current Account 2
$\square$

Current Account 2 Split

Current Account 3

Current Account 3 Spl

Current Account 4
$\qquad$

Supervisor
Jenna Blair

| Current Position Title |
| :--- |
| ar Teacher <br> Recommended Position Title <br> ar General Education Teacher <br> Current Position Number <br> 20.91.122.03 <br> Recommended Position Number <br> 20.91.122.06 <br> Current Bargaining Unit <br> UnitII <br> Recommended Bargaining Unit <br> UnitII |


| Recommended Account 1 |
| :---: |
| 22.1122.1240.140.0000.04391.3400 |
| Recommended Account 1 Split |
| 0 |
| Recommended Account 2 |
| Recommended Account 2 Split |
| Recommended Account 3 |
| Recommended Account Split 3 |

## Current Pay Rate/ Salary Level

Starting salary ranging (dependent upon experience) from \$46,255-599,821,

Recommended Pay Rate/ Salary Level
Starting salay ranging (dependent upon experience) from $\$ 46,255-599,821$.
Current FTE
1

Recommended FTE
1

Current Number of Work Days
185/Juy 1-June 30

## Recommended Number of Work Day

185/July 1-June 30

Should the Current Position Remain?
O Remai
$\bigcirc$ Delete

Recommended Account 4

## Recommended Account 4 Split

Current Location
Workstie/Desk Location
Court Involved Youth

## Recommended Location

worksite/Desk Location
Court Involved Youth

## Rational for Position Change

Briefly explain how this position has changed, gving concrete examples of the changes
The student needs in the Court llvolved youth Programs have changed to include an increased The stuenent needs in the Court thvolved Youth Programs have changed to incude an incres
number of students working toward General Equiviency Diplomas (GED) and high dally populations of students, Upcoming changes in the Day Treatment Program have also prompted equest by Kevin Mitchell, WCCS Program Director, to support their GED needs as well. M. Withellis sagreable to funding the position as a Gener 1 reimbursed $70 \%$ through the Child Care Fund

Effective Date
date new duties were ass gned or changes made
0108/2024
Finance Comments
$\square$
Finance
SAP

Human Resources Approval
O Approve
Adiust. See Ccomments

Human Resources Comments
$\square$
Human Resources / Executive Admin Review
CD Harmon-Higgins

Superintendent Comments
$\square$

## WASHTENAW INTERMEDIATE SCHOOL DISTRICT <br> Position Description

| Job Title: | Adult Education and Youth Center Teacher - Washtenaw County <br> $(185$ Work Days: July 1-June 30) |
| :--- | :--- |
| Department: | Community \& School Partnerships |
| Reports To: | Court Involved Youth School \& Interagency Transition Supervisor |
| FLSA Status: | Exempt |
| Prepared By: | Jenna Blair, CIY School \& Interagency Transition Supervisor |
| Prepared Date: | 8.13 .2020 |

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundaryspanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

## SUMMARY:

Provide innovative and motivating classroom instruction to students residing in the Washtenaw County Youth Center and/or participating in the Washtenaw County Day Treatment program. Areas of instruction include, but are not limited to, the areas of math, science, writing, reading, and social studies to prepare for both transition back to local school-based program and for the computer based GED testing. Implement development of behavioral management strategies. Help students develop and apply critical thinking, problem-solving, information process, and communication skills. Work in collaboration with other program staff to help prepare students for successful post-secondary transitions to college, jobs, and/or training opportunities.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrate a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Establishes and maintains an instructional environment which will be supportive of positive behavior change and academic achievement for the students.
- Develops and delivers lesson plans utilizing a broad range of appropriate differentiated techniques and strategies/interventions, remediation, or guided practice using instructional objectives and lessons.
- Help prepare, develop, and/or revise curricula based on program goals and guidelines, as needed.
- Provide academic evaluation of student at program intake, progress through GED practice testing, and TABE/CASAS pre-and post-testing, or other designated assessments.
- Provide instruction that is consistent and coordinates with the instructional program in order to ensure students meet and exceed learning targets and requirements outlined in the state and federal law.
- Demonstrates the ability to examine the impact of educational inequities in student achievement outcomes as it aligns to specific identities and experiences, including but not limited to race, ethnicity, gender and trauma.
- Establish and communicate clear learning/performance objectives to student.
- Collaborate with Teacher Consultant, Social Worker, and other required special education staff as needed.
- Confer with local district teachers, counselors and administrators to resolve students' behavior
and academic issues and/or discuss individual students' needs and progress.
- Help maintain physical environment of the classroom.
- Collaborate with Washtenaw County staff.
- Participates in building level activities, staff meetings, program planning, professional development, and other meetings as determined necessary.
- Adhere to and follow the guidelines, policies and procedures of the facility and program.
- Support WISD vision and mission to enhance achievement for all students.
- Support a team-based approach to problem solving.
- Keep a safe and hazard free work environment.
- Exhibit emotional stability, exercise good judgment and makes decision in accordance with board policy and administrative guidelines, with minimum supervision.
- Regular predictable attendance mandatory.
- Performs such other tasks as may from time to time be assigned by the supervisor.
- Develops and provides group or individualized academic instruction, positive behavioral support strategies/interventions, remediation or guided practice using instructional objectives and lessons.
- Develops and implements program-wide and individual student behavior intervention programs, including monitoring behavior data collection, preparing incident reports, and reward system.
- Instructs individuals and groups in academic and behavioral skill areas.
- Develops adequate lesson plans incorporating appropriate modifications for students with individualized education plans.
- Plans curriculum, lessons and teaching methods.
- Uses instructional technology. Knowledgeable about electronic curriculum programs (i.e., Edngenuity, PLATO or/and APEX).
- Prepares report cards, educational records, IEPC forms, classroom observation records and other forms.
- Collaborate with Teacher Consultant, Social Worker, and other required special education staff as needed.
- Participates in meetings for students receiving special education services as required by IDEA and MARSE.
- Assistance with test coordination for state level assessments.
- Participates in district level staff meetings, in-service activities, staff development/special programs, school improvement teams and planning committees as appropriate to the assignment.
- Works cooperatively and communicates with District and constituent district staff, students and parents/guardians.
- Attends professional meetings, educational conferences, and teacher training workshops to maintain and improve professional competence.
- Maintains accurate records in a manner consistent with state and federal law as required by the District and local educational agency, including monthly caseload reports.
- Establishes and maintains open communications with parents, staff, administration and outside agencies.
- AND OTHER DUTIES MAY BE ASSIGNED.


## SUPERVISORY RESPONSIBILITIES:

N/A

## QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## EDUCATION and/or EXPERIENCE:

- Bachelor's Degree required/Master's Degree preferred in Language Acquisition, Education, Adult Education, Reading, or in a related field
- Strong interpersonal skills
- Ability to use techniques for individualized instruction
- Learning disabilities background
- Experience in teaching at-risk and multi-cultural adult or high-school populations
- Experience in working in an alternative or correctional education setting preferred.
- Demonstrated knowledge and understanding of the teacher's role in a team environment.
- Demonstrated knowledge of the requirements of state and federal mandates which directly affect the program and teaching situation.
- Demonstrated ability to implement behavior intervention strategies.
- Demonstrated successful student teaching experience required; two years of experience preferred.
- Possesses experience with computer instruction and technology.
- Possesses the skills and desire to work in a collaborative team with others.
- Demonstrated knowledge and skill in commonly used approaches to educating students at risk
- Demonstrated knowledge of the requirements of state and federal mandates which directly affect the program and teaching situation.
- Demonstrated ability to assist in interventions for students.
- A record of collaborative teamwork.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.


## CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid Michigan teacher's certificate (secondary).
- Must meet NCLB and Michigan Department of Education highly qualified requirements.
- Current valid driver's license with proof of insurance required.
- Must be able to pass criminal background checks.


## LANGUAGE SKILLS:

- Ability to explain and demonstrate appropriate teaching techniques.
- Ability to read, analyze and interpret information including periodicals and professionaljournals.
- Ability to effectively present information and respond to questions from groups of educators, parents, students and the general public.
- Ability to write lesson plans and other related correspondence.
- Ability to develop and implement curriculum for students.


## TECHNICAL SKILLS:

- Ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) is required.


## MATHEMATICAL SKILLS:

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.


## REASONING ABILITY:

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.


## INTERPERSONAL SKILLS:

- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative; work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to work creatively and skillfully with students.
- Ability to demonstrate initiative and understanding in working with students, staff and parents/guardians.


## PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, walk and stand. The employee is occasionally required to bend and or twist at the trunk more than the average person. The employee is continuously repeating the same hand, arm or finger motion many times. The employee is frequently required to talk or hear. The employee must occasionally lift and/or move up to 50 pounds such as books and teaching material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

## ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety and well-being of students. The employee is exposed to infections at a greater risk than the average person. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

## FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

## TERMS:

This is a contractual, grant funded position. This position is subject to terms, conditions, and calendar of the Master Agreement between the District and Unit II AFT Local 3760. Work calendar is 185 days: July 1-June 30.

## Washtenaw Intermediate School District is a drug-free workplace and District policy requires drug testing for all potential employees.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

| NEW POSITION REQUEST |
| :--- |
| POSITION TITLE |
| Career Technical Education (CTE) Data Entry \& Reporting Specialist <br> DEPARTMENT <br> Administration <br> SUPERVISOR <br> Ryan Rowe <br> BENEFIT GROUP <br> Non-Affiliated <br> POSITION NUMBER <br> 51.00.281.01 <br> EFFECTIVE DATE <br> DAIE <br> 1/8R2024 |


| SALARY ACCOUNT 4 |
| :---: |
| SALARY ACCOUNT 4 PERCENTAGE SPLIT |
| PERCENTAGE SPLIT TOTAL <br> Percentage splits must total $100 \%$ |
| 100 |
| NEW POSITION JUSTFICATION <br> Briefly explain the rationale for the addition of this position: |
| The CTE Data and Reporting Specialist functions as the central point of contact for internal and external staff for key systems, specifically data collection and reporting, necessary to evaluate and ultimately improve - equity and access to applied learning opportunities throughout the county. The CTE Data and Reporting Specialist ensures the fidelity of student data collected and reported pertaining to enrollmentregistration, instruction and assessment, and achievement and growth through the Career Technical Education Information Systems (CTEIS) data system, leading to improved Region 23 (Washtenaw County) Core Performance Indicators (CPIs). |
| Please identify the funding source for this position: |
| The funding source for this postion is the Federal Perkins Grant. |

FTE \%

EDUCATION LEVEL
Please list the highest Education level the position may hold for Salary calcuations
PhD
NUMBER OF WORKDAYS/YEAR:
210
NUMBER OF PAYS/MEAR:
24

BARGAINING UNIT
Non-Afflliated $\checkmark$

SALARY LEVEL
lease list highest possible Salay Grade and Step for this position
Grade 5

PRIMARY WORK SITE
Teaching \& Learning Center $\sim$

Do you know of/are aware of any other positions or employees assigned /performing work similar to that of this position? If so, please list position titles or names of incumbents
if No, enter na
No

Administrative Use Only: Department head comment
$\square$
Salary Level Approved
O Approved
Adjusted, see comments

## Approved Salary Level

inter Grade and Step
Grade 5 , Step per usual NA placement parameters

## NEW POSTIIO SALARY ACCOUNT NUMBERS AND PERCENTAGE SPLIT

## SALARAY ACCOUNT

11.1226.1160.000.0000.00000.1100

SALARY ACCOUNT 1 PERCENTAGE SPLIT
100
SALARY ACCOUNT 2

SALARY ACCOUNT 2 PERCENTAGE SPLIT

SALARY ACCOUNT 3

SALARY ACCOUNT 3 PERCENTAGE SPLIT
$\square$

Administrative Use Only: Human Resources Comment
$\square$
Accounts Approved
$\bigcirc$ Approved
O Adjusted, see comments
Administrative Use Only: Finance Comment
USE 11.1281.1590.000.4004.00000.0000

Administrative Use Only: Superintendent Comment
$\square$

NEW POSTIION EQUIPMENT REQUEST

Please Ist the technology required for this new position.
REQUESTED EQUIPMENT (CHECK ALL THAT APPLY)
Laptop
Desktop with Monitor
Desk Phone
cell Phone
other
No new Technology needed

If you selected Other, please provide detail


EQUIPMENT ACCOUNT 1
fyou requested technologe, you must supply the accounts and splits below.
11.1221.6420.00.0000.90100.1100

EOUIPMENT ACCOUNT PERCENTAGE SPLIT 1 100

EQUIPMENT ACCOUNT 2
EQUIPMENT ACCOUNT PERCENTAGE SPLIT 2
EQUIPMENT ACCOUNT 3
EQUIPMENT ACCOUNT PERCENTAGE SPLIT 3
EQUIPMENT ACCOUNT 4
EQUIPMENT ACCOUNT PERCENTAGE SPLIT 4
EQUIPMENT ACCOUNT PERCENTAGE SPLIT TOTAL
100
Administrative Use Only: Technology Comment
ET

Department Head
Naomi Norman
122082023
Technology
M.Colligan

Finance
SAP

Human Resources / Executive Admin
CD Harmon-Higgins

Superintendent
NaomiNorman

Board Approved
Signature Field Left Blank

New Position Recommendation

| Position Title: |  <br> Reporting Specialist |
| :--- | :--- |
| FTE: | $100 \%$ |
| \# of Workdays/Year: | 210 |
| Salary: | Grade 5, Step per usual NA placement <br> parameters |
| Worksite: | Teaching \& Learning Center |
| Bargaining Unit: | Non-Affliliated |
| Department: | Administration |

# WASHTENAW INTERMEDIATE SCHOOL DISTRICT POSITION DESCRIPTION 

Job Title: Career Technical Education (CTE) Data Entry \& Reporting Specialist - 210-Days<br>Department:<br>Reports to:<br>FLSA Status:<br>Prepared By:<br>Preparation Date:<br>Approved By:<br>Career Technical Education<br>Ryan L. Rowe<br>Non-Exempt<br>Ryan L Rowe - CTE Director \& CEPD Administrator<br>Cassandra D. Harmon-Higgins, Esq.<br>Executive Director of Human Resources and Legal Services<br>Approval Date:

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY: The CTE Data Entry and Reporting Specialist, under the direct supervision of the CTE Director \& CEPD Administrator, and in accordance with established policies and procedures, performs a variety of tasks necessary to CTE-related administrative, compliance, and communication activities.

The CTE Data and Reporting Specialist functions as the central point of contact for internal and external staff for key systems, specifically data collection and reporting, necessary to evaluate - and ultimately improve - equity and access to applied learning opportunities throughout the county. The CTE Data and Reporting Specialist ensures the fidelity of student data collected and reported pertaining to enrollment/registration, instruction and assessment, and achievement and growth through the Career Technical Education Information Systems (CTEIS) data system, leading to improved Region 23 (Washtenaw County) Core Performance Indicators (CPIs) which include:

1S1 - Four-Year Graduation Rate
2S1 - Academic Proficiency in Reading Language Arts
2S2 - Academic Proficiency in Mathematics
2S3 - Academic Proficiency in Science
3S1 - Post-Program Placement
4S1 - Nontraditional Program Concentration
5S1 - Program Quality- Attained Recognized Postsecondary Credential
The CTE Data and Reporting Specialist position requires a high level of accuracy, customer service, technical skill and demonstrated knowledge in data systems in support of district Student Information Systems and Data Systems in general and specifically, support systems for all CTE state data reporting. Strong problem-solving skills, exceptional follow-up and attention to detail are necessary.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial
equity, and systemic and structural inequities.
- Provide assistance and technical support to users of Student Information Systems (SIS) such as PowerSchool.
- Initiate technical support requests on behalf of the District.
- Ensure high quality data in all applications integrated with the Student Management system such as Google, CTEIS, and other student assessment applications.
- In cooperation with other team members, provide end user training for PowerSchool and Reporting including the use of the application and processes for entering good quality data.
- Monitor data in the SIS for accuracy and completeness.
- Keep apprised and communicate changes in due dates, format, content and procedures for submitting state reports.
- Assist users in extracting data and creating reports from data systems as requested by the District.
- Coordinate with the Data Team on state reporting and data connectors.
- Support systems for state and federal data reporting as needed.
- Provide project management and implementation tasks for new application projects.
- Provide excellent customer service.
- Actively promotes career preparation with students, parents, and constituent staff.
- Maintains and enters data into the CTEIS for fall/spring course collections, staff collections, follow-up, and end of the year completion including work-based learning and credential attainment.
- Fall Course and Staff Collection

Due to CEPD and OCTE: October

- Expenditures

Due to CEPD and OCTE: November

- Follow-Up

Due to CEPD and OCTE: January

- End Of Year (EOY) Completion Entry


## Dual Enrollment Extraction

Work Based Learning
Due to CEPD and OCTE: January

- Credentials

Preliminary reporting Due to CEPD and OCTE: June
Final reporting Due to OCTE: August

- Assist with credential testing and attainment in local school districts (i.e ASE testing for Automotive programs).
- Support activities to empower students to transition from school to college and/or career.
- Serve as a liaison between schools and Washtenaw Community College for credit agreements, including articulation agreements for state-approved CTE programs.
- Maintain regular communication with local CTE directors and local school district faculty and staff to obtain and relay information.
- Develop and maintain systems to gather data for departmental data systems such as CTEIS, TRAC, and Perkins.
- Maintain all necessary documentation and submit required reports on a timely basis
- Prepare written informational documents for program improvement as well as communication to key stakeholders.
- Work collaboratively with local CTE directors, administration, faculty and staff to build capacity for data collection, problem solving, and data-driven instructional decision making processes that support implementation of Multi-Tiered Systems of Support (MTSS) across core instruction, strategic
intervention and assessment practices leading to student attainment of industry-recognized credentials, certifications, and licenses.
- Work with local district CTE directors to complete the Operating Agency (OA) biennial Comprehensive Local Needs Assessment (CLNA) and the CEPD/Region CLNA based on data submitted by the OAs.
- Other duties as assigned.


## SUPERVISORY RESPONSIBILITIES:

- None.


## QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## EDUCATION and/or EXPERIENCE:

- Bachelor's degree in Education or equivalent experience in a related field
- Valid Michigan Teaching License/Certification
- Two (2) years or more experience in the following areas
- Working with school personnel, parents, and students (K-12)
- Working with Career \& Technical Education data collection and monitoring, specifically the CTEIS data system.
- Extensive training and experience in support and administration of CTEIS, PowerSchool, and Perkins.
- Experience in the use and support of other database tools.
- Must be accurate, organized and detail oriented and possess excellent customer service skills.
- Must possess excellent communication skills and be able to deliver effective training and assistance to staff in the use of district data applications.
- Must possess the ability to work as part of a team, think creatively and relate will with other team members.
- Demonstrated willingness in the pursuit of professional growth.
- Excellent customer service skills.


## LANGUAGE SKILLS:

- Ability to effectively present information and respond to questions from groups of administrators, staff, parents, students and the general public.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to express self clearly, both orally and in writing.


## TECHNICAL SKILLS:

- Understand the impact and need for technology throughout the District and the relationship between curriculum, instruction and technology in providing an effective teaching and learning environment.
- Ability to integrate technology into the everyday workflow is necessary.
- Demonstrated working knowledge of hardware components and their functions.
- Ability to implement new technologies.
- Demonstrated working knowledge of fundamental network design and common network operating systems.
- Ability to use multi-media equipment and applications, basic software applications and common operating systems.
- Ability to read, analyze and interpret general periodicals, professional journals, technical procedures and governmental regulations and forms.
- Demonstrated proficiency in the use of a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communications mechanisms such as email, conferencing, bulletin boards, etc.
- Excellent knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) and other technology to support efficient and effective office operation is required.


## MATHEMATICAL SKILLS:

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.


## REASONING ABILITY:

- Demonstrated ability to manage complex needs and assure results.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.
- Ability to interpret complex legal documents, technical documents and employment policies.
- Ability to define problems, collect data, establish facts and draw valid conclusions.


## INTERPERSONAL SKILLS:

- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative; work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.


## PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, walk and stand. The employee is occasionally required to bend and or twist at the trunk more than the average person with some stooping, kneeling, crouching and/or crawling. While performing the duties of this job, the employee is regularly required to speak or listen. The employee is continuously repeating the same hand, arm or finger motion many times. This position requires significant fine finger dexterity. The employee must occasionally lift and/or move up to 50 pounds such as electronics and books. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

## ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

## FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment. This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

## TERMS:

Salary and other employment conditions are set forth by the Board of Education as reflected in the Non-Affiliated Staff Manual. Starting salary ranging (dependent upon experience) from Grade 5 on the 2023-24 Non-Affiliated 210 Salary Schedule.

## Washtenaw Intermediate School District is a drug-free workplace.

The employee shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout his/her employment at the District.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

## NEW POSITION REQUEST

POSITION TITLE
Orientation and Mobility Specialist

DEPARTMENT
Special Education
SUPERVISOR
Melissa Paschall
benefit group
Unit II

POSITION NUMBER
28.00.218.59

EFFECTIVE DATE
date
12111/2023

| SALARY ACCOUNT 4 |
| :---: |
| SALARY ACCOUNT 4 PERCENTAGE SPLIT |
| PERCENTAGE SPLIT TOTAL |
| Percentage splits mustotal 100\% |
| 1 |
| New Position justication |
| Briefly explain the rationale for the addition of this position: |
| The Teacher Consultants for Visual impairments often double as an O \&M. Due to shortages in the field, it is difficult to find an TCVI much less a TCVI with O\&M. In separating the position we are hoping to get it filled. We are short 2 TCVIs at the moment. |
| Please identify the funding source for this position: |
| TCVIaccount |

EDUCATION LEVEL
Please list the highest Education level the position may hold for Salary calcuations
Doctorate
NUMBER OF WORKDAYS/YEAR:
185

## NUMBER OF PAYS/YEAR:

24
BARGAINING UNIT
Unit II $\qquad$

SALARY LEVEL
lease list tighest possible Salary Grade and Step for this position
Step 15 ph.D per contract
PRIMARY WORK SITE
Teaching \& Learring Center $\sim$

Do you know of/are aware of any other positions or employees assigned /performing work similar to that of this position? If so, please list position titles or names of incumbents
F No, enter Na
Yes. We have TCVI' who serve as dual certifications. The following are O\&M as well as TCV: Michelle Darilowicz Blake Collins Zoè Calderon jessicia klenk (Early C Cildhoos) Gras Finkbeiner

Administrative Use Only: Department head comment


Salary Level Approved
O Approved
Adjusted, see comments

## Approved Salary Level <br> nter Grade and Step <br> Unit II (Step per CBA)

DESK LOCATION
TBD

## new posmion salary account numbers and percentage split

SALARAY ACCOUNT 1
22.1218.1250.065.0000.00000.3000

SALARY ACCOUNT 1 PERCENTAGE SPLIT
1.0

SALARY ACCOUNT 2

SALARY ACCOUNT 2 PERCENTAGE SPLIT

SALARY ACCOUNT 3
$\square$

SALARY ACCOUNT 3 PERCENTAGE SPLIT
$\square$

Administrative Use Only: Human Resources Comment
$\square$
Accounts Approved
Approved
Adjusted, see comments
Administrative Use Only: Finance Comment
$\square$

Administrative Use Only: Superintendent Comment
$\square$

NEW POSTIION EQUIPMENT REQUEST

Please list the technology required for this new position.
REQUESTED EQUIPMENT (CHECK ALL THAT APPLY)

- Laptop

Desktop with Monitar
Desk Phone
$\checkmark$ other

## No new Technology needed

If you selected Other, please provide detail
${ }^{1 \mathrm{Pad}}$

EQUIPMENT ACCOUNT 1
Eyou requested technology, you must supply the a acounts and splits below.
22.1218.6420.065.0000.00000.300

EQUIPMENT ACCOUNT PERCENTAGE SPLIT 1 1.0

EQUIPMENT ACCOUNT 2

| EQUIPMENT ACCOUNT 3 |
| :---: |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT 3 |
| EQUIPMENT ACCOUNT 4 |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT 4 |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT TOTAL |
| 1 |
| Administrative Use Only: Technology Comment |

Department Head

Technology
M.Colligan

Finance
SAP

Human Resources / Executive Admin
CD Harmon-Higgins

Superintendent
NaomiNorman

Board Approved
Signature Field Left Blank

New Position Recommendation

| Position Title: | Orientation and Mobility Specialist |
| :--- | :--- |
| FTE: | 1.0 |
| \# of Workdays/Year: | 185 |
| Salary: | Unit II (Step per CBA) |
| Worksite: | Teaching \& Learning Center |
| Bargaining Unit: | Unit II |
| Department: | Special Education |

# WASHTENAW INTERMEDIATE SCHOOL DISTRICT Job Description 

Job Title: Orientation and Mobility Specialists<br>Department: Special Education Services<br>Reports To:<br>FLSA Status:<br>Prepared By:<br>Prepared Date:<br>Approved By: Cassandra Harmon-Higgins, Esq.<br>Executive Director of Human Resources \& Legal Services<br>\section*{Approved Date:}

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundaryspanning, educational system that educates all children through an equitable, inclusive and holistic approach.

## SUMMARY

Evaluates, plans, coordinates, and implements appropriate programs of instruction in orientation and mobility for students with visual impairments; works with related staff members, school personnel, families, and community in an effort to provide reinforcement and encouragement to students in the use of appropriate skills so they may move independently, safely, and purposefully through the environment.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- include the following to support local district staff and administrators. Other duties may be assigned.
- Assesses, develops, and implements orientation and mobility instructional programs appropriate to age and skill levels.
- Provides sensory development, environmental awareness training, and travel instruction within the student's school environment, neighborhood, and general travel areas (i.e., rural, residential, semibusiness, and business areas) as appropriate.
- Provides specific skill training such as bus travel, independent shopping, information awareness.
- Incorporates 0 \& M goals from "Special Education outcome Guides for Visually Impaired."
- Coordinates inservice training with, and for, school personnel, parents, and employers as appropriate.
- Conducts functional vision assessment as it relates to travel considerations and provides training in the use of low vision aids to facilitate appropriate independent travel.
- Attends and participates in Individualized Education Program Committee meetings.
- Provides individual pre-cane program of concept formation with regard to body image, space, time, and early motor skills, and training in long cane skills in various travel situations, indoors and outdoors, as appropriate.
- Assists in the development of sensory training programs which would allow for increased independence in $0 \& M$.
- Provides information and training techniques as needed in personal management and self-care skills to students and their families.
- Coordinates a comprehensive $0 \& M$ program through counseling, recommendations, and suggestions to parents, teachers, employers, and other persons or agencies working with the student.


## QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.


## EDUCATION and/or EXPERIENCE

- Bachelors and/or Masters degree in special education and Orientation \&
- Prefer experience with computer instruction and technology.
- Possess the skills to be an effective team member.
- Professional communication and interpersonal skills.
- Extensive experience with and knowledge of behavior management principles.
- Extensive experience with and knowledge of curriculum adaptations.
- A philosophical position that is aligned with the WISD mission of support in the least restrictive environment and inclusive educational settings
- Experience working with students with cognitive impairments, emotional impairments and autism.
- A record of collaborative teamwork.
- Experience with consulting in a general education setting.
- Knowledge of special equipment and its use for students with disabilities.
- Three years of successful teaching experience.
- Attendance that is exemplary.
- Demonstrated skills in parent consultation and working with diverse populations within the community.
- Knowledge in the use of technology for communications and student instruction.


## CERTIFICATES, LICENSES, REGISTRATIONS:

- Mobility; Michigan Teacher's Certificate AER 0 \& M Certification
- Must possess a valid Michigan teaching certificate with endorsement as a teacher of the visually impaired.


## LANGUAGE SKILLS

- Ability to read, analyze, and interpret information.
- Ability to write reports.
- Ability to effectively present information and respond to questions from groups of teachers, parents, and building administrators.


## TECHNICAL SKILLS

- Ability to integrate technology into the everyday workflow is necessary.
- Ability to utilize District technology and maintain proficiency, as required skill sets change with technology and/or the needs of the District.
- Ability to use computer technology for research, data management, communications and other instruction.
- Ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) .
- Ability to select and administer appropriate assessment tools and interpret results of assessment.


## MATHEMATICAL SKILLS:

- Ability to apply math concepts consistent with the duties of this position.


## REASONING ABILITY:

- Highly proficient in subject areas of reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.


## INTERPERSONAL SKILLS:

- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to work creatively and skillfully with students.
- Ability to demonstrate initiative and understanding in working with students, staff and parents/guardians.


## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to fifty (50) pounds such as books and teaching material or when assisting in student interventions. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

## ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety and well-being of students. The employee is exposed to infections at a greater risk than the average person. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

## FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS: Position subject to terms, conditions, and calendar of the Master Agreement between the District and Unit II MFT Local 3760. Starting salary ranging (dependent upon experience) from \$46,255-\$99,821.

## Washtenaw Intermediate School District is a drug-free workplace.

The employee shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout his/her employment in the district.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

NEW POSITION REQUEST
POSITION TITLE
Washtenaw MBK Program Manager

DEPARTMENT
Administration $\checkmark$

SUPERVISOR
Naomi Norman
benefit group
Non-Affliated

POSITION NUMBER
51.00.221.28

Effective date
date
7112023
$\square$
SALARY ACCOUNT 4 PERCENTAGE SPLIT

PERCENTAGE SPLIT TOTAL
Percentage splis must total 100\%
100

## New Position justification

Briefly explain the rationale for the addition of this position:
Jamall has expanded the scope of WMBK through his leadership efforts and will now need to superise staff, expand program ming opportunities, manage the relaionship with the nation WMBK program, and support fund development. The funding for WMBK has also expanded far beyond the original funders to create signifcantly more opportunities for boys and young men of color. The budget has more than doubled under his leadership and the position requires the expanded leadership definition and pay.

Please identify the funding source for this position:
Memorandum of Understanding for funding from Sherifs office, County Goverrment and WISD.

FTE \%
1.0

EDUCATION LEVEL
Please list the highest Education level the position may hold for Salary calcuations
Bachelors
NUMBER OF WORKDAYS/YEAR:
230

```
NUMBER OF PAYS/YEAR:
24
```

BARGAINING UNIT
Non-Afflilated $\checkmark$

SALARY LEVEL
lease list highest possible Salary Grade and Step for this position
Grade 9 , Step 1
PRIMARY WORK SITE
other $\sim$

Do you know of/are aware of any other positions or employees assigned performing work similar to that of this position? If so, please list position titles or names of incumbents
ifno, enterna
NA

Administrative Use Only: Department head comment
$\square$
Salary Level Approved
O Approved
Adjusted, see comments

## Approved Salary Level <br> nter Grade and step

Grade 9 per supt.

## NEW POSTIIO SALARY ACCOUNT NUMBERS AND PERCENTAGE SPLTT

SALARAY ACCOUNT 1
11.1221.1255.000.9875.00000.0000

SALARY ACCOUNT 1 PERCENTAGE SPLIT
100
SALARY ACCOUNT 2

SALARY ACCOUNT 2 PERCENTAGE SPLIT

SALARY ACCOUNT 3

SALARY ACCOUNT 3 PERCENTAGE SPLIT
$\square$

Administrative Use Only: Human Resources Comment
$\square$
Accounts Approved
$\bigcirc$ Approved
OAdiusted, see comments

Administrative Use Only: Finance Comment
Account should be 11.1221.1160.000.9875.00000.0000 (Manger role)

Administrative Use Only: Superintendent Comment
$\square$

NEW POSTION EQUIPMENT REQUEST

Please list the technology required for this new position.
REQUESTED EQUIPMENT (CHECK ALL THAT APPLY)
$\square$ Laptop
Desktop with Monitor
$\square$ Desk Phone
$\square$ cell phone
other
$\checkmark$ No new Technology needed

If you selected Other, please provide detail


EQUIPMENT ACCOUNT 1
Fyou requested technology, you must supply the a accounts and splits below.
$\square$

EQUIPMENT ACCOUNT PERCENTAGE SPLIT 1 100

EQUIPMENT ACCOUNT 2

| EQUIPMENT ACCOUNT 3 |
| :---: |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT 3 |
| EQUIPMENT ACCOUNT 4 |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT 4 |
| EQUIPMENT ACCOUNT PERCENTAGE SPLIT TOTAL |
| 100 |
| Administrative Use Only: Technology Comment |

## Department Head

Naomi Norman
010332024

Technology
Brian Marcel 01099202

Finance
SAP

Human Resources / Executive Admin
CD Harmon-Higgins

Superintendent
Signature Field Left Blank
Board Approved
Signature Field Left Blank

## NEW POSITION REQUEST

POSITION TITLE
Washtenaw MBK Project Assistan

DEPARTMENT
Administration $\checkmark$

SUPERVISOR
Jamall Bufford
benefit group
Non-Affliated

POSITION NUMBER
51.00.221.26

Effective date
date
10/24/2023

```
SALARY ACCOUNT 4
\square
SALARY ACCOUNT 4 PERCENTAGE SPLIT
PERCENTAGE SPLIT TOTAL
Percentage splits must total 100%
100
```


## New Position justification

```
Briefly explain the rationale for the addition of this position:
```

```
Assist the Project Specilistswith the coordination and implementation of the Washtenaw My
```

```
Assist the Project Specilistswith the coordination and implementation of the Washtenaw My
```




```
*)
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*)
tocreate
tocreate
Please identify the funding source for this position:
The WSD, WcSO, and Washtenaw County. Some may also come from our agreement with Pittsfield Township to receive their marijuana tax revenue

```

EDUCATION LEVEL
Please list the highest Education level the position may hold for Salary calcuations
One or more eears of college preferred
NUMBER OF WORKDAYS/YEAR:
210
NUMBER OF PAYS/MEAR:
24

BARGAINING UNIT
Non-Afflliated \(\checkmark\)

SALARY LEVEL
tease list highest possible Salary Grade and Step for this position
Grade \(4 / 5\) tep 7
PRIMARY WORK SITE
Teaching \& Learring Center v

Do you know of/are aware of any other positions or employees assigned /performing work similar to that of this position? If so, please list position titles or names of incumbents
ifno, enterna
NA

Administrative Use Only: Department head comment
\(\square\)
Salary Level Approved
O Approved
Adjusted, see comments

\section*{Approved Salary Level}
nter Grade and step
Per NA Manual

DESK LOCATION
TLC

\section*{NEW POSTION SALARY ACCOUNT NUMBERS AND PERCENTAGE SPLIT}

\section*{SALARAY ACCOUNT}
11.1221.1250.985.9875.00000.0000

SALARY ACCOUNT 1 PERCENTAGE SPLIT
100

\section*{SALARY ACCOUNT 2}

\section*{SALARY ACCOUNT 2 PERCENTAGE SPLIT}

SALARY ACCOUNT 3

SALARY ACCOUNT 3 PERCENTAGE SPLIT
\(\square\)

Administrative Use Only: Human Resources Comment
\(\square\)
Accounts Approved
Approved
Adjusted, see comments
Administrative Use Only: Finance Comment
\(\square\)

Administrative Use Only: Superintendent Comment
\(\square\)

NEW POSTIION EQUIPMENT REQUEST

Please Ist the technology required for this new position.
REQUESTED EQUIPMENT (CHECK ALL THAT APPLY)
Laptop
Desktop with Monitor
desk Phone
cell Phone
\(\square\) other
No new Technology needed

If you selected Other, please provide detail


EQUIPMENT ACCOUNT 1
fyou requested technologe, you must supply the accounts and splits below.
11.1221.6410.985.9875.00000.0000

EOUIPMENT ACCOUNT PERCENTAGE SPLIT 1 100

EQUIPMENT ACCOUNT 2
\begin{tabular}{|c|}
\hline EQUIPMENT ACCOUNT 3 \\
\hline EQUIPMENT ACCOUNT PERCENTAGE SPLIT 3 \\
\hline EQUIPMENT ACCOUNT 4 \\
\hline EQUIPMENT ACCOUNT PERCENTAGE SPLIT 4 \\
\hline EQUIPMENT ACCOUNT PERCENTAGE SPLIT TOTAL \\
\hline 100 \\
\hline Administrative Use Only: Technology Comment \\
\hline
\end{tabular}

Department Head
Naomi Norman
111/3/2023
Technology
Endorsed on behalf of Merri Lynn per B.
Marcel-CDHH
010882024

Finance
SAP
120072023

Human Resources / Executive Admin
CD Harmon-Higgins

Superintendent
NaomiNorman

Board Approved
Signature Field Left Blank

\section*{Washtenaw ISD}

DATE: December 21, 2023
TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Tanner Rowe, Director of Operations
SUBJECT: Capital Funds Furniture Purchase - Washtenaw Community College Young Adult Program

The administration recommends the WISD Board of Education authorize the administration to utilize capital project funds to purchase equipment and furniture at the Washtenaw Community College Young Adult program for the cost not to exceed \$10,639.

Our Washtenaw Community College Young Adult (WCC YA) program increased the size of their program this year adding an additional classroom. The additional classroom has allowed for more instructional space and has freed up an area in their existing classrooms to focus more on life skills. With this new space, staff would like students to develop life skills such as food and meal prep, table setting, cleaning, and general home care.

To accomplish these goals, we will need to purchase worktables, counter tops, appliances, and storage cabinets. We also need to replace the teacher workstation and provide secure document storage for student files and record retainment as well as additional seating for staff, student, and parent meetings.

If you have any questions, please feel free to contact me in advance of the meeting.

MEMORANDUM

DATE: December 29, 2023
TO: Naomi Norman, Interim Superintendent, Cherie Vannatter, Interim
Deputy Superintendent, Brian Marcel, Interim Associate
Superintendent, and members of the WISD Board of Education
FROM: Merri Lynn Colligan, Chief Information Officer, Technology \& Data Services

Brian Marcel, Associate Superintendent
SUBJECT: TLC Board Room Technology

\section*{Action Requested}

The Administration recommends that the Board of Education approve the purchase of technology upgrades for the TLC building board room to TEL Systems in the amount of \(\$ 27,687\), and an additional purchase of \(\$ 6,000\) from another vendor, utilizing funding from the General Education Capital Projects Fund and Special Education Capital Projects Fund.

\section*{Detailed Information/Background}

In October 2023, the Board approved establishing facilities renovations for a boardroom that is on the public side of the TLC that will allow better access to the public and provide staff with a more flexible space that can be utilized for meetings and other gatherings. The technology for this space will need to be updated to accommodate the following needs:
- A large static interactive display
- Two mobile interactive displays for easy viewing and collaboration
- A Sound system with two handheld microphones
- A video distribution amp to sync display output
- A sound bar with camera for virtual connections and meetings

We have a quote from TEL Systems for \(\$ 27,687\) for the first four items above. The sound bar will be purchased from another vendor for less than \(\$ 6,000\). The costs associated with these purchases would be funded from our General Ed and Special Ed Capital Projects Funds.

Thalner Electronic Laboratories, Inc. d/b/a TEL Systems 7235 Jackson Rd. Ann Arbor MI 48103 734-761-4506
\begin{tabular}{llll} 
BILL TO & & JOB LOCATION & \\
\hline Company: \begin{tabular}{l} 
WASHTENAW INTERMEDIATE \\
SCHOOL DISTRICT
\end{tabular} & \multicolumn{1}{l}{ Company: WASHTENAW INTERMEDIATE } \\
SCHOOL DISTRICT
\end{tabular}

Phone: (734)994-8100
Phone:

\section*{TITLE}

New Board Room AV Phase 1

\section*{SCOPE OF WORK}

New Board Room AV to include:
- 98 -inch IFP - Front with custom back box (electrician to install with plywood back board)
- (2) 75 -inch IFP - On balance box carts location North/South
- (3) HDBT wall plate connections North/South/West
- Audio system with wall bracket - 2 HH mics
- Back-feed from primary 98 -inch IFP to \(1 \times 4\) HDBT distribution amplifier with receivers
- Required misc, wire \& freight
- Required PM \& Installation
- One year warranty

QUOTATION: 19385
Thalner Electronic Laboratories, Inc. d/b/a TEL Systems
7235 Jackson Rd.
Ann Arbor MI 48103
734-761-4506
\begin{tabular}{|c|c|c|c|c|c|}
\hline PART NUMBER & MANUFACTURER & DESCRIPTION & QTY & UNIT PRICE & TOTAL PRICE \\
\hline \multicolumn{6}{|l|}{Other Items} \\
\hline MISC-EXPENSE & & BenQ RE9801 & 1.00 & \$11,075.00 & \$11,075.00 \\
\hline MISC-EXPENSE & & BenQ RM7504 & 2.00 & \$2,329.00 & \$4,658.00 \\
\hline MISC-EXPENSE & & Balance Box height adjust cart & 2.00 & \$1,572.00 & \$3,144.00 \\
\hline MISC-EXPENSE & & Teach Logic Forum with 2 HH mics & 1.00 & \$1,191.00 & \$1,191.00 \\
\hline FAP62T & Atlas IED & 6" Coaxial In-Ceiling Speaker with 32-Watt 70/100V Transformer and Ported Enclosure & 4.00 & \$121.00 & \$484.00 \\
\hline DL-HD1X4-H2 & Digitalinx & DIGITALINX 1:4 HDBT 18G DA & 1.00 & \$835.00 & \$835.00 \\
\hline PAC526FW & Chief & WALL ENC16X16MTI-DPRE/PST INST-WHITE, 12LB & 1.00 & \$126.00 & \$126.00 \\
\hline MISC-EXPENSE & & Misc Material \& wire & 1.00 & \$334.00 & \$334.00 \\
\hline MISC-EXPENSE & & Freight & 1.00 & \$369.00 & \$369.00 \\
\hline INSTALLATION - I & & Installation Services & 1.00 & \$5,471.00 & \$5,471.00 \\
\hline & & & \multicolumn{2}{|r|}{Other Items Total:} & \$27,687.00 \\
\hline & & & & Subtotal: & \$27,687.00 \\
\hline & & & & Tax: & \$0.00 \\
\hline & & & & Total: & \$27,687.00 \\
\hline
\end{tabular}

IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: \(\qquad\) SIGNATURE: DATE: \(\qquad\)

Thalner Electronic Laboratories, Inc. d/b/a TEL Systems
1. PRICING All prices good up to 15 days after quote date, and all sales are considered final.
2. STORED MATERIAL: Equipment is ordered promptly when project is approved. Client will be charged for Stored Material as product is received here at our facility. The material is fully insured in a climate controlled storage area at our facility. Photos, suppliers packing slips, etc. will be supplied upon request.
3. INSTALLATION: Customer hereby grants to TEL Systems the right to install the equipment, and represents and warrants that all necessary governmental and third-party approvals for installation have been obtained. Delays in installation caused by public agencies, manufacturers, suppliers, acts of God, strikes or other union bargaining, and all acts not directly attributable to TEL Systems shall not in any way affect the obligations of Customer. TEL Systems shall not be responsible for damages for any such delay.
4. TAXES, FEES, AND PERMITS: Customer agrees to pay TEL Systems all State and Local taxes, excises, permits, and fees if required. All dollars in this agreement are pretax unless otherwise stipulated.
5. PAYMENT: Payment accepted in the form of cash, cleared business or personal check or other pre-approved electronic payment options. Financing options are available and must be agreed upon before sale.
6. SHIPPING: All shipments of Equipment are FOB TEL Systems' distribution facilities, unless otherwise noted in quotation.
7. RESPONSIBILITY: Please reference the proposal number on purchase orders or correspondence. Until balance is paid, Customer agrees to take proper care of the Equipment on premises and to be responsible for its damage or loss by fire, theft, casualty or any other cause whatsoever, and will not permit or suffer same to be removed from the place of its location at address of Customer, without written consent of TEL Systems or assigns.
8. GENERAL: This Agreement constitutes the sole and entire understanding between the parties with respect to the subject matter hereof and supersedes all prior conversations, agreements, representations and promises, whether verbal or written. No modification of this Agreement shall be valid unless made in writing and properly signed by each party.
9. INFRASTRUCTURE: In the event that TEL Systems is installing equipment or systems that require connectivity to the Customer network including, but not limited to, VOIP / SIP / POTs connectivity, Internet Access, Wireless Network Access, firewall traversal, port forwarding, and/or RF COAX, TEL Systems may advise Customer as to the network requirements. Any responsibility for infrastructure on the part of TEL Systems stops at the installed equipment's network jack or wireless connection; and configuration of the network settings on the device sold. TEL Systems is not responsible for updating network settings in the event the Customer's network changes. If the Customer's network is not "Plug and Play" then any custom network settings must be supplied by the Customer to TEL Systems before the completion of installation.
10. INSTALLATION AND SITE PREPARATION: Installation (field assembly, interconnection, equipment calibration and checkout) is to be performed by the TEL Systems' trained technical employees. There may be times that TEL Systems will find it necessary to employ sub-contractors to assist in or carry out, in whole or in part, the installation. TEL Systems shall coordinate and cooperate with other trades to facilitate satisfactory work progress. If the TEL System's work in progress is impeded by other trades and/or contractors (excluding TEL System's own subcontractors) or by scheduling delays due to the Customer, time delays in the final installation as well as additional charges including labor, travel and reasonable expenses may result.
11. The Customer shall be responsible for preparing, at its own expense, the installation site in accordance with the TEL Systems' instructions, including the requirements specified in the quotation. TEL Systems shall not be responsible for any high voltage electrical work, conduits, raceways, cable trays, ceiling modifications, structural modifications, or mechanical systems modifications. Unless otherwise specified, Customer shall provide TEL Systems with source code (uncompiled) including GUI touch panel files for any non-TEL Systems programmed remote control systems required to be modified under the terms of this agreement. All building renovations, structural, aesthetic, trim, finish work or otherwise are not included in TEL Systems' pricing.
12. Installation price reflects work performed during normal business hours only, unless specified in writing.
13. The Customer shall provide TEL Systems with reasonable access to the installation site before delivery, for purposes of determining site readiness for installation, and shall designate an individual on Customer's staff to serve as a contact person for all site preparation and installation issues. The installation will be scheduled through this single point of contact. If the Customer needs to move the pre-scheduled installation date 10 business days or closer before the pre-scheduled install date, additional fees may incur.
14. Customer shall provide TEL Systems with access to the installation site to prepare for installation. The Customer shall indemnify the TEL Systems against any loss, damage or claim arising out of the condition of the storage and installation premises. Customer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required for the installation and/or use of the Equipment and the premises where the Equipment shall be situated.
15. LIMITATIONS OF WARRANTY - PRODUCTS OF OTHERS: This proposal will include a limited one-year, on-site parts and labor warranty against defective workmanship on the installation and on the products included in the system. The system warranty is initiated at the time of substantial system completion. Please see the TEL Systems Warranty/Implementation Agreement for more details and clarifications.
16. Unless otherwise specified, no warranty is provided for "consumables" including batteries, lamps, glassware and evacuated devices. TEL Systems" obligation with respect to any material or part identified in the quotation, literature, or specifications furnished to the Customer as manufactured or supplied by others, shall be to pass on to the Customer the applicable manufacturer's warranties, if any. TEL Systems makes no implied or assumed claims regarding performance, capabilities or interface capability of the equipment listed unless otherwise noted.
17. CHOICE OF LAW AND SEVERABILITY: This agreement shall be interpreted in accordance with and governed in all respects by the law of the State of Michigan. Should any provision of this agreement be found invalid or unenforceable by a court of law, it shall not affect the validity of any other provision contained herein.
18. RESTOCKING FEES: Equipment returns must be authorized in writing by TEL Systems and may incur a re-stocking fee plus total freight.
19. Additional Freight Charges and/or Surcharges may be applied to the Final Invoice.
20. CHANGE ORDERS: Any changes made to the design of the system or the contractual agreements in implementation or functionality may result in a price change and will require a "Change Order" form signed by an authorized decision maker for the Customer.
21. CONFIDENTIALITY: This Entire Document and all information enclosed including drawings, specifications and designs is the property of TEL Systems. Proprietary information provided to Customer (or agents) is for the sole purpose of demonstrating TEL Systems' capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of TEL Systems.

\section*{Washtenaw ISD}

DATE: December 21, 2023
TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Edward Manuszak, Executive Director for Early Childhood
SUBJECT: Emergency Approval of Beatty Refrigerator and Freezer

The administration recommends that the WISD Board of Education authorize the emergency repair to the Beatty Early Learning Center Walk-In Cooler and Freezer with the three estimates from AITech for the repair/replacements as outlined by the bids for a cost not to exceed \(\$ 24,492.68\).

AlTech from Ann Arbor provides repair/replacement support for mechanical services. There are three separate bids that need to be acted upon separately. Bid one is for \(\$ 9,372.85\) (walk in cooler), bid two is for \(\$ 6,355.60\) (freezer repairs), and bid three is for \(\$ 8,764.23\) (replacement of the outside freezer condenser unit). All of these will be paid out of the 2023-2024 Head Start grant. These repairs are expected to be completed by Dec. 31,2023. This repair is absolutely essential to the operations of Beatty and the Head Start program. We had to seek emergency approval from the Office of Head Start and are now requesting our Governing Board (WISD Board of Education) to approve this request.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me.

Edward Manuszak, Executive Director Washtenaw Intermediate School District 1819 South Wagner Road
Ann Arbor, MI 48103
Re: 05CH010612

Dear Mr. Manuszak:

The Regional Office received your request, dated December 6, 2023 for prior approval to undertake or incur costs to address health and safety issues. The items are identified below:
\begin{tabular}{|l|l|}
\hline Amount & Item \\
\hline\(\$ 9,372.85\) & Replacement of walk-in cooler at Beatty Center \\
\hline\(\$ 6,355.66\) & Repairs of walk-in freezer at Beatty Center \\
\hline
\end{tabular}

In accordance with 45 C.F.R. §75.407(a), the Office of Grants Management is authorizing the use of federal funds for the identified expenses above. Washtenaw Intermediate School District will submit a Budget Revision Amendment through Head Start Enterprise System (HSES) no later than January 15, 2024.

If you have any questions, please contact Anthony McHugh, Grants Specialist, at (646) 905-8065 or anthony.mchugh@acf.hhs.gov .

Sincerely,


Guadalupe Quiroz
Grants Management Officer
Office of Grants Management

- Heating • Air-Conditioning • Refrigeration
CUSTOMER

Washtenaw Intermediate School District
1819 South Wagner Road
Ann Arbor, MI, 48106


Washtenaw Intermediate School District
1661 Leforge Road
Superior Charter Township, MI, 48198
trowe@washtenawisd.org

\section*{Description of Work}

\section*{Walk-in Freezer:}

To provide and install (1)NEW Trenton/Heatcraft R448A Freezer Evaporator (Indoor Coil):
*Electric defrost heaters \& pan heater for defrost *208/230/1/60hz Electrical
*R448A Refrigerant *TXV Expansion Device *Temperature Control *Liquid Line Solenoid Mounted
*R448A Low GWP (Global Warming Potential) *Existing evaporator R404A refrigerant \& pitted/leaking
- Recover existing refrigerant charge from system R404A
- Unwire, unbraze, and disconnect condensate drain
- Remove existing evaporator from system \& recycle responsibly
- Install (1)NEW Trenton/Heatcraft Evaporator into existing position
- Reconnect refrigerant piping, control wiring, and condensate drain (CPVC)
- Pressure test, and evacuate to under 500 microns
- Charge system with new refrigerant R448A (R404A Replacement)
- Check system operation, set Temperature control, and verify TXV operation
- Re-insulate any interior refrigerant lines, and flush condensate line

\section*{Total Investment Cost: \(\$ 6,355.60\)}

Price does NOT include:
- Overtime/After hour labor
- Parts/Equipment not stated above
- Work beyond above scope
- ANY Electrical besides reconnect
**50\% down upon acceptance of proposal, balance due upon completion**
**Waiting on availability from wholesaler, local distributor**
Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.
This proposal may be withdrawn by Altech Mechanical Services, LLC if not accepted withith 30 days. A \(3.5 \%\) fee will be added for payments made via credit or debit card, A service charge of \(1.5 \%\) per month or minimum of \(\$ 50.00\) will be made on Accounts over (30) days. A \(\$ 50\) charge will be added for all returned checks.


- Heating • Air-Conditioning • Refrigeration
CUSTOMER

Washtenaw Intermediate School District

1819 South Wagner Road
Ann Arbor, MI, 48106
1819 South Wagner Road
Ann Arbor, MI, 48106
An Arbor, Mi, 48106

1034238210

12/20/2023
MHW

\(\square\)
Washtenaw Intermediate School District WISD
1819 South Wagner Road
Ann Arbor, MI, 48106
trowe@washtenawisd.org
\begin{tabular}{|l|}
\hline \\
\hline Walk-in Freezer Condensing Unit \\
To provide and install (1)NEW Trenton/Heatcraft R448A Outdoor Rated Condenser: \\
*R448A Refrigerant *R448A Low GWP (Global Warming Potential) *Sized per Existing Equipment \\
- Recover existing refrigerant charge from system R448A (recently updated) \\
- Disconnect refrigerant piping from system, and undo existing electrical \\
- Install (1)NEW Trenton/Heatcraft Outdoor Rated Condenser onto existing concrete pad \\
- Reconnect to existing refrigerant piping, re-insulate suction line outside at Condenser \\
- Pressure test, and evacuate to under 500 microns \\
- Charge system with new existing recovered refrigerant R448A \\
- Check system operation, set Temperature control, and verify TXV operation \\
- Check manufacture subcooling \& superheat is proper for operation \\
- Re-insulate any interior refrigerant lines, and flush condensate line \\
* Includes 4 Year Extended Warranty (5 Year Compressor Total) \\
*1 Year Parts \& Labor from Altech \& Manufacturer \\
Total Investment Cost: \(\$ 8,764.23\) \\
Price does NOT include: \\
- Overtime/After hour labor \\
- Parts/Equipment not stated above \\
- Work beyond above scope \\
- ANY Electrical besides reconnect \\
**50\% down upon acceptance of proposal, balance due upon completion** \\
Locally In-stock, ordered verbal per Tanner Rowe \(12 / 20 / 23\) \\
\hline
\end{tabular}
Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted, You are authorized to do the work as specified. Payments will be made as outlined above.
This proposal may be withdrawn by Altech Mechanical Services, LLC if not accepted withith 30 days. A \(3.5 \%\) fee will be added for payments made via credit or debit card. A service charge of \(1.5 \%\) per month or minimum of \(\$ 50.00\) will be made on Accounts over (30) days. A \(\$ 50\) charge will be added for all returned checks.


- Heating • Air-Conditioning • Refrigeration

\section*{CUSTOMER}
CUSTOMER
SERVICE LOCATION

Washtenaw Intermediate School District
Washtenaw Intermediate School District

1661 Leforge Road
819 South Wagner Road Ann Arbor, MI, 48106


1033253905

12/04/2023

\section*{Description of Work}

Walk-in Cooler
To provide and install (1)NEW Trenton/Heatcraft R448A Evaporator \& Outdoor Rated Condenser:
*R448A Refrigerant *TXV Expansion Device *Temperature Control *Liquid Line Solenoid Mounted
*R448A Low GWP (Global Warming Potential) *Existing system High GWP R502/R408a System (20 Years old)
- Recover existing refrigerant charge from system R408A
- Unwire, unbraze, and disconnect condensate drain

Remove existing evaporator from system \& recycle responsibly
Install (1)NEW Trenton/Heatcraft Evaporator into existing position
Reconnect refrigerant piping, control wiring, and condensate drain (CPVC)
Flush existing line-set/refrigeration piping with R11 Flush Cleaner \& Nitrogen
Install (1)NEW Trenton/Heatcraft Outdoor Rated Condenser onto existing concrete pad
Reconnect to existing piping, re-insulate suction line outside at Condenser
Pressure test, and evacuate to under 500 microns
Charge system with new refrigerant R448A (R404A Replacement)
Check system operation, set Temperature control, and verify TXV operation
Re-insulate any interior refrigerant lines, and flush condensate line

Total Investment Cost: \(\$ 9,372.85\)
Price does NOT include:
Overtime/After hour labor
- Parts/Equipment not stated above
- Work beyond above scope
- ANY Electrical besides reconnect
**50\% down upon acceptance of proposal, balance due upon completion**
**Waiting on availability from wholesaler, local distributor**
Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.
This proposal may be withdrawn by Altech Mechanical Services, LLC if not accepted withith 30 days. A \(3.5 \%\) fee will be added for payments made via credit or debit card. A service charge of \(1.5 \%\) per month or minimum of \(\$ 50.00\) will be made on Accounts over (30) days. A \(\$ 50\) charge will be added for all returned checks.


\section*{Washtenaw ISD}

DATE: December 22, 2023
TO: Naomi Norman, Superintendent; WISD Board of Education
FROM: Tanner Rowe, Director of Operations
SUBJECT: 2019 Bond Funds - High Point - Solar Power Phase 2

The administration recommends the WISD Board of Education authorize the administration to utilize 2019 Bond Funds to contract with CMTA for professional electrical engineering services in the amount not to exceed \$41,600.

During the original design of the remodeled High Point School, the school was designed to accommodate four solar arrays. During construction, two of the four solar arrays were completed. Also during the original construction, the infrastructure to support the additional two arrays in terms of conduit routing were put in place in preparation for potential future expansion. With the bond funds that remain and the growing need to reduce our carbon footprint, completing the additional two arrays now can only benefit WISD as we look toward a greener future.

CMTA was the original designer selected to assist WISD and TMP with the design of the initial two solar arrays. We recommend CMTA to again assist with the additional two solar arrays, for phase 2 of our solar array construction, as they are already familiar with our school and our needs for this expansion. Included in this proposal with CMTA is the design of another 180 kW rooftop photovoltaic system including all DC and AC system components, as well as the design of the line side distribution elements required for combination and distribution of AC solar generations. Last, CMTA will also assist with the construction administration, including bidding and negotiating, as well as on site visits during the construction phase which will be targeted for summer of 2024.

Attached is the proposal letter from CMTA for review.

November 14, 2023
Washtenaw ISD
1819 S. Wagner Road
Ann Arbor, MI 48106
Attn: Tanner Rowe
Re: Washtenaw ISD - High Point School Solar - Phase 2

\section*{Dear Tanner:}

Thank you for the opportunity to provide you with professional electrical engineering services. We understand this project to be a self-ballasted rooftop photovoltaic system which shall be netmetered. This proposal is based on the following:
1. Design of an approximately 180 kW rooftop photovoltaic system including all DC and AC system components.
2. Design of line side distribution elements required for combination and distribution of AC solar generation.
3. Construction Administration including Bidding \& Negotiation phase. CMTA will conduct construction phase site visits and punches as needed.

\section*{Exclusions:}
1. Commissioning
2. LEED, WELL or other building certification services

Reimbursable expenses are as follows:
a. Printing (out-of-house), however, none are expected.
b. Travel Costs, not to exceed \(\$ 2,000\).

We are assuming that the architect shall be responsible for printing of review and contract documents. For the above scope of work, we request a lump sum fee of \(\$ 39,600\). This fee may be adjusted as the project scope is modified. We appreciate the opportunity and look forward to working with you on this project.

SINCERELY:

\section*{This letter was sent electronically}

Donald Yaste, EIT, WELL AP

\footnotetext{
10411 Meeting Street | Louisville, KY 40059 | 502.326.3085 | cmta.com
MEP Engineering | Performance Contracting | Zero Energy Engineering | Technology | Commissioning
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