



May 23, 2023 Regular Board Meeting

A Regular meeting of the Board of Education of Washtenaw Intermediate School District will be held beginning at 5:00 PM at the WISD Teaching and Learning Center, 1819 S. Wagner Rd. Ann Arbor, MI (734) 994-8100.

5/23/2023 05:00 PM

1. Call to Order - President Steve Olsen

2. Roll Call - Melissa Cischke, Administrative Assistant to the Superintendent

3. Approval of the Agenda

[May 23, 2023 Board Memo \(p. 4\)](#)

4. Communications

5. Public Participation

6. Other Items of Business

A. Tenure Recognition

7. Special Presentation

A. United Way of Washtenaw County

[United Way Award Letter \(p. 11\)](#)

8. Financial Reports

A. Financial Report - April 2023

[WISD Graphic Financial Report Apr 2023 \(p. 12\)](#)

[Treasurers Report - April 2023 \(p. 21\)](#)

B. Head Start and Early Head Start Financial Report

[April 2023 Head Start Fiscal Report \(p. 79\)](#)

9. Equity, Inclusion, and Social Justice Dialogue

10. Consent Agenda

A. Approval: Minutes

[May 9, 2023 Board Meeting Minutes \(p. 106\)](#)

B. Approval: Superintendent's Recommendations

119-22-23 Employment Recommendations

[New Hire_C. Bryant \(p. 111\)](#)
[New Hire_W. Konesky \(p. 114\)](#)
[New Hire_N. Konyndyk \(p. 120\)](#)
[New Hire_D. Mays \(p. 123\)](#)
[New Hire_A. Milla \(p. 128\)](#)
[New Hire_K. Morey \(p. 131\)](#)
[New Hire_C. Moutard \(p. 133\)](#)
[New Hire_T. Woods \(p. 135\)](#)

120-22-23 Reclassification Requests

[Reclassification_C. Carpenter \(p. 138\)](#)
[Reclassification_B. Davidson \(p. 140\)](#)
[Reclassification_D. Fuller-Prince \(p. 143\)](#)
[Reclassification_K. Higgins \(p. 145\)](#)
[Reclassification_T. Parker \(p. 147\)](#)

121-22-23 New Position Requests

[New Position_CEPD Admin & CTE Director \(p. 149\)](#)
[New Position_Early Head Start Lead_Temporary \(p. 154\)](#)
[New Position_Early-On Coordinator_Temporary Position \(p. 159\)](#)
[New Position_LEA Mental Health Coordinator- Grant Funded \(p. 163\)](#)
[New Position_MISTEM Project Assistant \(p. 168\)](#)
[New Position_Technology Intern \(2 Positions\) \(p. 173\)](#)
[New Position_Technology Intern \(3 Positions\) \(p. 178\)](#)

122-22-23 Board Policy – Second Read

[Memo re Policies to Board - 2nd read \(p. 184\)](#)
[PO 6108 - NEW - Authorization To Use Electronic Fund Transfers and Automated Clearing House Arrangements Revised \(p. 185\)](#)
[Resolution to Authorize Electronic Transactions \(p. 187\)](#)

123-22-23 LCK Coaching & Consulting LLC. Contract Amendment

[LCK Consulting and Coaching Contract Amendment Memo \(p. 191\)](#)
[LCK Coaching & Consulting 2022-2023_Amendment \(p. 192\)](#)

124-22-23 Pioneer Services, Inc. Contract Renewal

[Custodial Renewal - Pioneer Services - Dexter and A2YA \(p. 193\)](#)

125-22-23 Jones Cleaning Group Contract Renewal

[Custodial Renewal - Jones Cleaning - Chelsea and Ypsi \(p. 200\)](#)

126-22-23 Premium Services Contract Renewal

[Custodial Renewal - Premium Services - Red Oak \(p. 209\)](#)

127-22-23 Chapelle Business Center Lease Renewal

[Chapelle Lease Renewal \(p. 226\)](#)

128-22-23 Progress Park Lease Renewal

[Progress Park Lease Renewal \(p. 239\)](#)

129-22-23 New PAC Member from Ypsilanti Community Schools

[PAC Recommendation -Ypsilanti Community Schools \(p. 242\)](#)

[YCS Board of Education Meeting Minutes \(p. 243\)](#)

11. Unfinished Business

12. New Business

A. Sexual Education Advisory Board Committee Members and Bylaws:

[SEAB Bylaws Board Memo \(p. 244\)](#)

[Proposed SEAB By-Laws_May 2023 \(p. 245\)](#)

[May 2023 Nominated SEAB Committee Members \(p. 252\)](#)

B. Contract with Gogebic-Ontonagon Intermediate School District/ Michigan Department of Education:

[TriCounty CRMT Memo \(p. 254\)](#)

C. Washtenaw County Grant Contract for Trusted Advisor initiative:

[Wash County Grant Contract - Trusted Advisors \(p. 255\)](#)

[Subaward Agreement Community Priority Fund - WISD Trusted Advisors \(p. 256\)](#)

D. Capital Projects Funds Authorization – Red Oak:

[Capital Projects Funds Update_Authorization \(p. 279\)](#)

E. 2023-2024 Tax Rate

[Form L-4029 Board Memo 2023 \(p. 280\)](#)

F. Authorization of Closed Session

13. Board of Education Reports

14. Administrative Reports

A. Superintendent's Report

15. Recess to Closed Session

16. Reconvene to Open Session

17. Adjournment



MEMORANDUM

To: Board of Education

From: Naomi Norman, Superintendent

Date: May 22, 2023

Re: Regular Meeting May 23, 2023

Agenda Item 3: **Approval of the Agenda:** President Steve Olsen will ask for approval of the agenda.

Agenda Item 4: **Communications:** There are no communications at this time.

Agenda Item 5: **Public Participation:** Members of the public who wish to address the board may do so at this time.

Agenda Item 6: **Other Items of Business:**

A. **Tenure Recognition:** Ty Kinasz and Wendy Martin

Agenda Item 7: **Special Presentation:**

A. **United Way of Washtenaw County:** United Way of Washtenaw County, President and CEO Pam Smith will recognize Washtenaw ISD as the 2023 Workplace Equity Champion.

Agenda Item 8: **Financial Reports:** Associate Superintendent Brian Marcel will review the financial reports for April 2023 and will be available to answer questions or provide additional information. Early Childhood Grants Manager LaDawn White will review the April 2023 Head Start Financial Reports and be available to answer questions at Tuesday's meeting.

Recommendation: Motion that the Board of Education approve the April 2023 Head Start Financial Reports, as presented. (Roll Call Vote)

Agenda Item 9: **Equity, Inclusion, and Social Justice Dialogue:** Superintendent Norman will facilitate the discussion on equity, inclusion, and social justice.

Agenda Item 10: **Consent Agenda**

A. **Approval: Minutes:** Approval of the minutes of the May 9, 2023, regular and closed session meeting.

B. Approval: Superintendent's Recommendations:

The Superintendent recommends the board accept the following employment recommendations:

119-22-23 Employment Recommendations: Please see the employment recommendations for: Chyna Bryant as a Teacher Assistant at High Point School. If approved by the board, Chyna Bryant's salary would be \$43,682.00, +25 step 3 + Educational Credit +60. All other fringe benefits are set forth in the Unit I contract.

Wesley Holmes Konesky for the position of Early Intervention Psychologist. If approved by the board, Wesley Holmes Konesky's salary would be \$95,449.00 (PhD Step 14). All other fringe benefits are set for in the Unit II contract.

Nathan Konyndyk as a SCI Teacher. If approved by the board, Nathan Konyndyk's salary would be \$80,291.00 Step 14 Grade BA. All other fringe benefits are set forth in the Unit II Contract.

D'Air Mays as a Behavior TA in the ASD Program at High Point School. If approved by the board, D'Air Mays' salary would be \$33,852.00, step 2. All other fringe benefits are set forth in the Unit I contract.

Amalia Milla as a Teaching Assistant for Progress Park. If approved by the board, Amalia Milla's salary would be \$27,081.00. All other fringe benefits are set forth in the Unit I contract.

Krista Morey as a Technical Assistant. If approved by the board, Krista Morey's salary would be Grade 1 Step 1. All other fringe benefits are set forth in the Non-affiliated contract.

Catherine "Cayte" Moutard as a Speech and Language Pathologist. If approved by the board, Cayte Moutard's salary would be \$76,749.00, Step 10, MA. All other fringe benefits are set for the in the Unit II contract.

Tiffany Woods as a Home Visitor for Early Head Start. If approved by the board, Tiffany Woods' salary would be Grade 2, Step 4. All other fringe benefits are set for the in the Early Childhood Non-Affiliated contract.

The Superintendent recommends the board accept the following reclassification requests:

120-22-23 Reclassification Requests: Please see the reclassification requests for: Cheryl Carpenter, current position: 0.5 Early Head Start Home Visitor / 0.5 Early Childhood Specialist, 1.0 FTE, 230 Workdays, Location: TLC, Non-Affiliated. Recommended position: 1.0 Early Childhood Specialist, 1.0 FTE, 230 Workdays, Location: TLC, Non-Affiliated.

Beverly Davidson, current position: Early Intervention SSW, 1.0 FTE, 185 Workdays, Location: TLC, Unit II Bargaining. Recommended position: Early Intervention Lead, 1.0 FTE, 185 Workdays, Location: TLC, Non-Affiliated.

Donita Fuller-Prince, current position: OP2, 1.0 FTE, 260 Workdays, Location: TLC, Unit I Bargaining. Recommended position: OP3, 1.0 FTE, 260 Workdays, Location: TLC, Unit I Bargaining.

Kelly Higgins, current position: CI Teacher for Young Adult, 1.0 FTE, 185 Workdays, Location: WCC Young Adult, Unit II Bargaining. Recommended position: LRE Transition Teacher Consultant, 1.0 FTE, 185 Workdays, Location: Miller Young Adult, Unit II Bargaining.

Trisha Parker, current position: Teacher Assistant (High Point), 1.0 FTE, 185 Workdays, Location: High Point, Unit II Bargaining. Recommended position: CI Teacher at Milan Middle School, 1.0 FTE, 185 Workdays, Location: Milan Middle School LBC Room, Unit II Bargaining.

Alejandra Stevenson, current position: Teacher Assistant – Room 41, 1.0 FTE, 205 Workdays, Location: High Point – Room 41, Unit I Bargaining. Recommended position: Teacher Assistant – Spanish Translation, 1.0 FTE, 185 Workdays, Location: Eberwhite Elementary School, Unit I Bargaining.

The Superintendent recommends the board approve the following new position requests:

121-22-23 New Position Requests: Please see the new position requests for:
Career Education Planning District (CEPD) Administrator and Director of CTE Strategic Initiatives, 1.0 FTE, 230 workdays/year, salary level: Grade 10, Worksite: Teaching & Learning Center, Non-Affiliated.

Early Head Start Lead, .35 FTE, 230 workdays/year, salary level: Per NA Manual/Grade 6, Worksite: Teaching & Learning Center, Non-Affiliated.

Early Intervention Coordinator, .35 FTE, 230 workdays/year, salary level: Per NA Manual/Grade 6, Worksite: Teaching & Learning Center, Non-Affiliated.

LEA Mental Health Coordinator – Grant Funded, 1.0 FTE, 210 workdays/year, salary level: Per NA Manual, Worksite: Teaching & Learning Center, Non-Affiliated.

MISTEM Project Assistant, 1.0 FTE, 230 workdays/year, salary level: Grade 3, Worksite: Teaching & Learning Center, Non-Affiliated.

Technology Intern (5), 1.0 FTE, 230 workdays/year, salary level: \$15.00/hour, Worksite: Teaching & Learning Center, Unaffiliated.

The Superintendent recommends the board approve the adoption of policy #6108 – Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements, and the resolution to authorize electronic transactions and to appoint the Electronic Transactions Officer, as presented.

122-22-23 Board Policy – Second Read: Please see the memo from Human Resources and Legal Services Supervisor Becky Mullins regarding the second reading of the following policy: #6108 – Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (new). Additionally, a resolution to authorize electronic transactions and to appoint the Electronic Transactions Officer (ETO) is included for board review.

The Superintendent recommends the board approve the amendment to the contract with LCK Coaching & Consulting, LLC. which brings the total amount to \$58,900.00, as presented.

123-22-23 LCK Coaching & Consulting LLC. Contract Amendment: Please see the memo from Superintendent Norman. The administration is recommending the board approve the amendment to the contract with LCK Coaching & Consulting, LLC. The original contract for \$48,900.00 was approved by the board at the June 28, 2022, board meeting. The amended contract would increase the overall amount by \$10,000.00, bringing the new total to \$58,900.00.

The Superintendent recommends the board authorize the administration to contract with Pioneer Services Inc for janitorial services at Dexter Young Adult for the 23-24 fiscal year, in the amount not to exceed \$19,326.00 and at A2Y2 Transition Center in the amount not to exceed \$24,810.00, as presented.

124-22-23 Pioneer Services, Inc. Contract Renewal: Please see the memo from Director of Operations Tanner Rowe. Pioneer Services Inc. has provided exceptional janitorial cleaning at our WISD out centers for many years. Some of those locations include High Point, Dexter Young Adult, Liberty Young Adult, Carpenter Young Adult, Washtenaw News Young Adult, and many others. For the 23-24 fiscal year, the annual cost for routine janitorial services for Dexter Young Adult will be \$19,326.00. The cost of Janitorial Services at A2Y2 Young Adult Transition Center will be \$24,810.00. The contract includes labor and materials in accordance with the listed in the contract. WISD will provide all consumables, this contract term includes summer restorative work prior to the upcoming 2023/24 school year.

The Superintendent recommends the board authorize the administration to contract with Jones Cleaning for janitorial services at Ypsilanti Young Adult for the 23-24 fiscal year, in the amount not to exceed \$15,725.00 and at Chelsea Young Adult in the amount not to exceed \$7,625.00.

125-22-23 Jones Cleaning Group Contract Renewal: Please see the memo from Director of Operations Tanner Rowe. Jones Cleaning Group has provided janitorial cleaning at many WISD locations that include our Young Adult Centers and Chappelle Early Childhood classroom. Their contract is set to expire on June 30, 2023. For the 23-24 fiscal year, the annual cost for routine janitorial services for Ypsilanti Young Adult will be \$14,210.00 for weekly service and \$1,515.00 for summer restorative cleaning. The cost of Janitorial Services at Chelsea Young Adult will be \$5,250.00 for weekly service and \$2,375.00 for summer restorative cleaning. The contract includes labor and materials in accordance with the listed in the contract. WISD will provide all consumables, this contract term includes summer restorative work prior to the upcoming 2023/24 school year.

The Superintendent recommends the board authorize the administration to contract with Premium Services Inc. for janitorial services at Red Oak Young Adult for the 23-24 fiscal year, in the amount not to exceed \$87,399.00.

126-22-23 Premium Services Contract Renewal: Please see the memo from Director of Operations Tanner Rowe. Premium Services has provided janitorial cleaning at Red Oak Young Adult since opening in August of 2018. Their contract is set to expire on June 30, 2023. For the 23-24 fiscal year, the annual cost for routine janitorial services for Red Oak will be \$42,030.00. The cost of Day Porter Service will be \$33,979.00. Summer ESY Janitorial cleaning will cost \$3,884.00. Restorative janitorial services will be billed at \$7,506.00 for the 23-24 fiscal year. The contract includes labor only. All equipment, materials, and necessary supplies to complete tasks will be supplied by WISD.

The Superintendent recommends the board authorize the administration to execute the lease agreement with Ypsilanti Community Schools for 111 S. Wallace Blvd., Ypsilanti, MI 48197, with rent totaling \$10,464.00 for the one-year term.

127-22-23 Chapelle Business Center Lease Renewal: Please see the memo from Director of Operations Tanner Rowe. Our Early Childhood department is leasing space at the Chapelle Business Center which is owned and operated by Ypsilanti Community Schools. This 859 square foot room is utilized for our Early On program which houses weekly playgroups in this location. The location at 111 S Wallace Blvd. in Ypsilanti. The lease renewal is a one (1) year agreement from July 1, 2023, through June 30, 2024. The annual base rent amount is \$8,590.00 which results in a base rent of \$716.00 monthly. Utilities are prorated at an amount of \$156.00 per month which results in a total cost of \$872.00 per month. The rent amount translates into a rate of \$12.18 per square foot.

The Superintendent recommends the board authorize the administration to execute the lease agreement with 3980 Research Drive, LLC for 3980 Research Park Drive, Ann Arbor, MI 48109, with rent total not to exceed \$2,155,018.00 for the five-year term.

128-22-23 Progress Park Lease Renewal: Please see the memo from Director of Operations Tanner Rowe. Our Progress Park program, which serves K-12 students with severe behavioral, emotional, and/or mental health needs, has been at their current location at 3980 Research Park Dr., Ann Arbor, since 2018. We recommend exercising our option to renew which will extend the lease for a period of five years from July 31, 2023, through July 31, 2028. In addition to extending the lease, we recommend adding a purchase option to the lease. The rent for the upcoming year will be \$33,825.63 per month and will increase at a rate equal to the U.S. Consumer Price Index but not greater than 3% per year. The rent amount translates into a rate of \$15.03 per square foot. Utilities, grounds maintenance, and custodial services are not included in the lease.

The Superintendent recommends the board approve the new PAC appointment from Ypsilanti Community Schools:

129-22-23 New PAC Member from Ypsilanti Community Schools: Please see the memo from Deputy Superintendent Cherie Vannatter. Ypsilanti Community Schools has recommended Ericka Courtney, a parent, to be appointed to the WISD's Parent Advisory Committee (PAC). The terms of office for will run through June 2025.

Recommendation: The Superintendent recommends that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented. (Roll Call Vote)

Agenda Item 11: Unfinished Business:

Agenda Item 12: New Business:

A. Sexual Education Advisory Board Committee Members and Bylaws: Included in the packet for board review are the recommendations for the Sexual Education Advisory Board committee members and the recommended draft Sexual Education Advisory Board By-Laws that will guide the committee's practices and processes as a SEAB. The SEAB Bylaws were initially presented to the board at the February 14, 2023, board meeting.

Recommendation: Motion that the Board of Education approve the Sexual Education Advisory Board Committee Members and the Sexual Education Advisory Board By-Laws, as presented. (Roll Call Vote)

B. Contract with Gogebic-Ontonagon Intermediate School District/ Michigan Department of Education: Please see the memo from Director of Instruction Jennifer Banks. The Tri-County Culturally Responsive Mathematics Institute is a collaborative project with Oakland Schools, Washtenaw ISD's Responsive Teaching Institute and Wayne County RESA. The project is designed to provide opportunities for teachers across three counties to learn how to engage all students. We are requesting approval to contract with Gogebic-Ontonagon Intermediate School District (GOISD) to receive an additional \$50,000.00 to implement the Tri-County Culturally Responsive Mathematics Institute with educators in Washtenaw, Wayne, & Oakland counties. The project is funded through Title I Technical Assistance Grant awarded to GOISD through the Michigan Department of Education.

Recommendation: Motion that the Board of Education authorize the administration to contract with Gogebic-Ontonagon ISD to receive an additional \$50,000.00 for the Tri-County Culturally Responsive Mathematics Institute, as presented. (Roll Call Vote)

C. Washtenaw County Grant Contract for Trusted Advisor initiative: Please see the memo from Success by 6, Great Start Collaborative Director Margy Long. On November 16, the Washtenaw County Board of Commissioners cast their preliminary vote to approve the Community Priority Fund awards for the category Direct Assistance to Households. The WISD Trusted Advisors initiative was approved to receive American Rescue Plan Act, (ARPA) funding under the Community Priority Fund (CPF) for a grant totaling \$110,945.00 to be expended by December 2024.

Recommendation: Motion that the Board of Education authorize the administration to approve the grant contract with Washtenaw County on behalf of the Trusted Parent Advisors, in the amount of \$110,945.00, as presented. (Roll Call Vote)

D. Capital Projects Funds Authorization – Red Oak: Please see the memo from Associate Superintendent Brian Marcel. In 2018, the Board approved a five-year lease for the Red Oak facility, which expires July 31, 2023. Our intent is to exercise our option to renew the lease for another five years. Approximately a year ago, the landlord raised the issue of needing to perform some renovation work on the parking lot and discussed with us the possibility of WISD offsetting some of the cost of the project. One of the points that was raised was that the increased traffic, especially of the school buses, has contributed to the early degradation of the drive areas. The estimated cost of the original project is \$179,800.00 but contains no contingency; the administration recommends a 15% contingency on this project, for a total of \$206,770.00. In addition, we will be adding some additional concrete to allow more buses to expedite student drop-off and loading and make it safer. The administration is asking that WISD provide a contribution of 25% of the cost of the original project, or \$51,692.50. The additional concrete is estimated to cost \$10,000.00, so the total estimated request from the Special Education Capital Projects Fund is up to \$61,692.50.

Recommendation: Motion that the Board of Education authorize the administration to use Special Education Capital Projects Funds for the renovation of the Red Oak parking lot, in the amount of \$61,692.50, as presented. (Roll Call Vote)

E. **2023-2024 Tax Rate:** Washtenaw ISD works to certify the tax rate prior to June 1st so that city and township treasurers can be notified and have adequate time to prepare the summer tax notices. Associate Superintendent Marcel has received the necessary information from the five-county equalization departments. The L-4029 Tax Rate Request form is attached. The administration recommends the board approve the tax rate as follows:

General Education: 0.0937, Special Education: 5.1452, Debt Levy: 0.3000, Total: 5.5389

Recommendation: Motion that the Board of Education approve the 2023-2024 tax rates as presented. (Roll Call Vote)

F. **Authorization of a Closed Session:** Under Section 8(k) – for a school board to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

Recommendation: Motion that the Board of Education authorize a closed session under Section 8(k) – for a school board to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff. (Roll Call Vote)

Agenda Item 13: Board of Education Reports: The Board of Education will discuss and reschedule the date for the Superintendent’s year end evaluation.

Agenda Item 14: Administrative Reports:

A. **Superintendent’s Report:** Superintendent Norman will address the board.

Agenda Item 15: Recess to Closed Session: Under Section 8(k) – For a school board to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff.

Agenda Item 16: Reconvene to Open Session

Agenda Item 17: Adjournment

April 6, 2023

Washtenaw Intermediate School District
Attn: Naomi Norman
1819 S Wagner Rd
PO Box 1406
Ann Arbor, MI 48106

Dear Naomi,

Every spring, the United Way team take a moment to reflect on the successes we've seen over the past Campaign year. During our discussion, we celebrate the leaders in our community who have made great efforts to support health, education, and financial stability for all in Washtenaw County.

After careful consideration, United Way of Washtenaw County would like to recognize Washtenaw Intermediate School District as the **2023 Workplace Equity Champion**.

Programs help people beat the odds. However, it is shifts to public policies, practices, and resource flows that change the odds for people and communities most harmed by systemic and institutionalized racism. In a diversifying County and country, fighting for racial equity lies at the core of our work. United Way of Washtenaw County is committed to advocating for shifts that address the racial inequities in access to healthcare, education and economic opportunity— the building blocks for a good quality of life.

We appreciate how the WISD is challenging the norm and making change happen; in immersing equity in your mission and vision statements, to adopting equitable meeting norms to engaging all of your team in social justice training, we recognize and applaud your efforts. The WISD also endorsed, promoted and sponsored our 21 Day Equity Challenge and ran a workplace campaign.

With your leadership, United Way's vision is possible: a community where opportunity is not limited and where every member reaches their full potential. Congratulations!

Thank you,



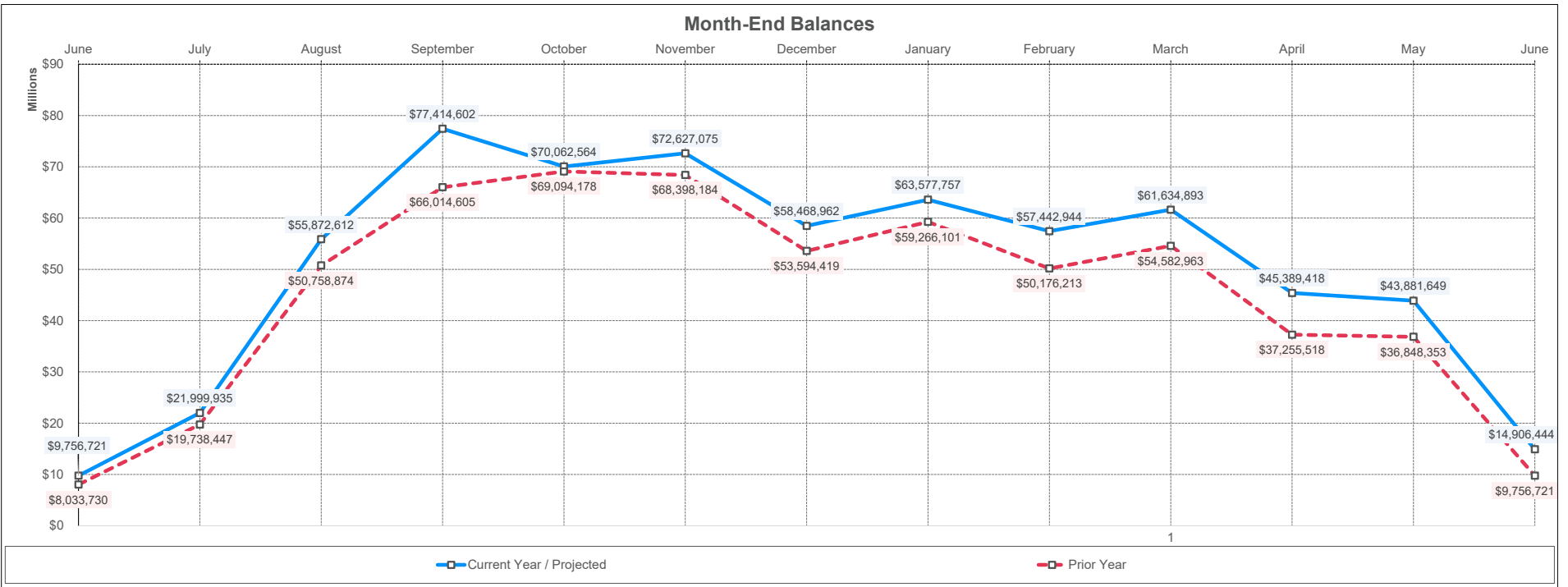
Pam Smith
President and CEO
United Way of Washtenaw County

GIVE. ADVOCATE. VOLUNTEER. LIVE UNITED™

United Way of Washtenaw County • 2305 Platt Road • Ann Arbor, MI 48104 • PH: 734.971.8200 • www.uwWashtenaw.org

11 General Fund | 22 Special Education Fund

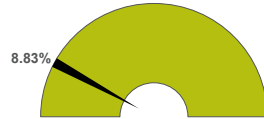
For the Period Ending April 30, 2023



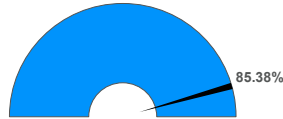
11 General Fund | 22 Special Education Fund

For the Period Ending April 30, 2023

Projected Year End Balance
as % of Budgeted Revenues



Actual YTD Revenues



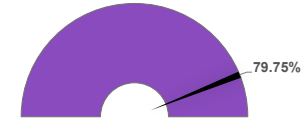
Projected YTD Revenues
83.36%

Actual YTD Local Source



Projected YTD Local Sources
97.22%

Actual YTD State Sources



Projected YTD State Sources
75.28%

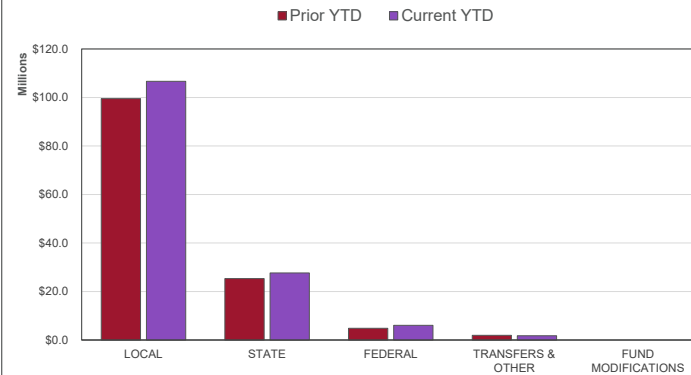
Revenue Analysis

General Fund | Top 10 Revenues by Source YTD

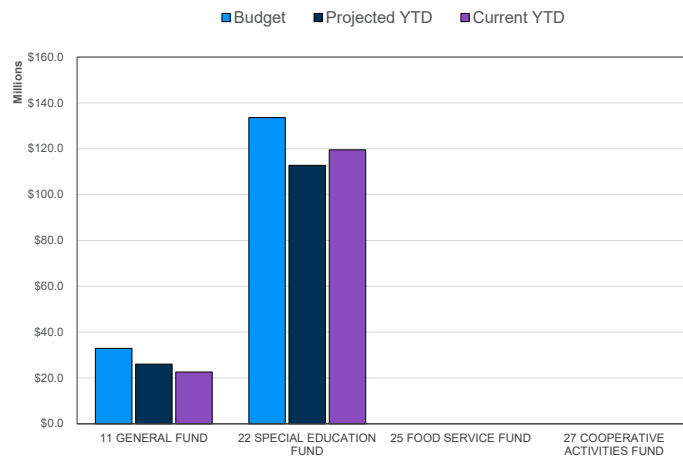
Early Childhood State Aid	\$6,121,867
Restricted State Revenues Received As Grants	\$4,657,004
Adult Education Participants	\$2,131,619
Property Tax Levy	\$1,838,760
Restricted Received Directly From Federal Government	\$1,571,566
State Aid	\$1,112,508
Lawmasc State Aid	\$1,033,164
Compensation Rec'D In Pmt Of Srvc Provided To Other Public School	\$1,013,192
Restricted Received From Federal Government Through State	\$696,976
Private Sources (Contributions)	\$515,102

Percent of Total Revenues Year-to-Date 91.50%

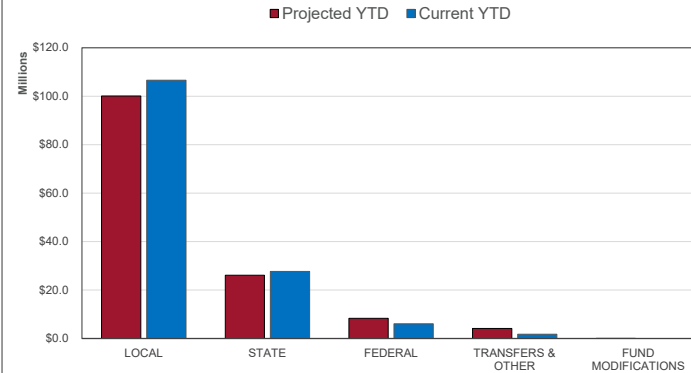
Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



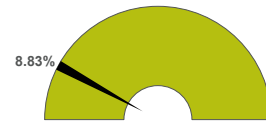
Revenue by Source | Projected YTD vs. Current YTD



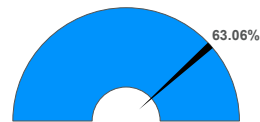
11 General Fund | 22 Special Education Fund

For the Period Ending April 30, 2023

Projected Year End Balances
as % of Budgeted Expenditures

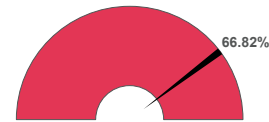


Actual YTD Expenditures



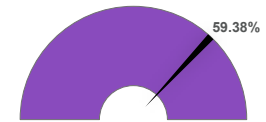
Projected YTD Revenues
65.55%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
72.16%

Actual YTD Purchased Services



Projected YTD Purchased Services
71.62%

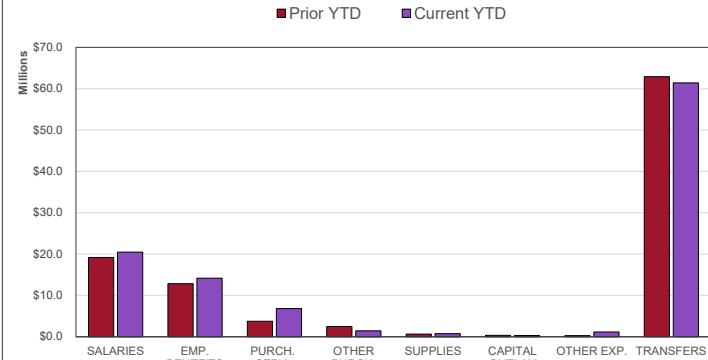
Expenditure Analysis

General Fund | Top 10 Expenditures by Program YTD

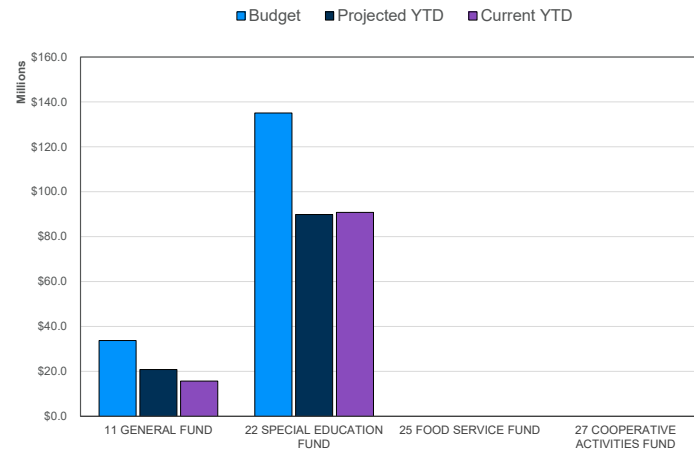
Pmts To Other Mich Publ Schools	\$2,988,988
Improvement Of Instruction	\$2,541,738
Non-Instr Technology Services	\$1,848,289
Supervision/direction Of Instr Staff	\$1,606,448
Custody And Care Of Children	\$977,625
Operating Buildings Services	\$549,316
Executive Administration	\$505,410
High School	\$500,552
Health Services	\$445,795
Pmts To Other Govt Entities	\$432,521

Percent of Total Expenditures Year-to-Date 79.08%

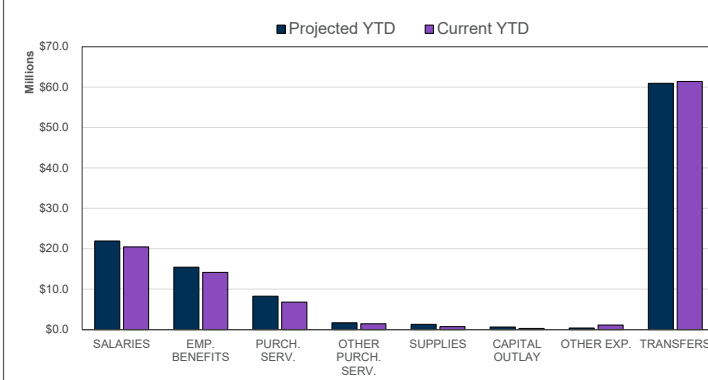
Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



Expenditures by Object | Projected YTD vs. Current YTD



Powered By:

FORECAST5
ANALYTICS

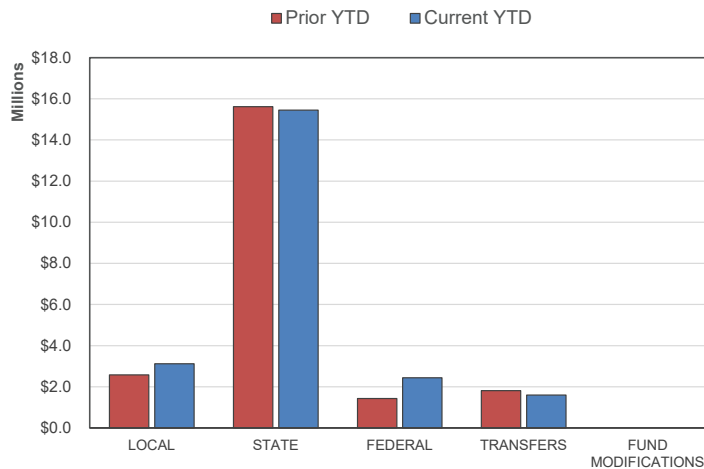
©2016 Forecast5 Analytics, Inc.

General Fund | Financial Summary

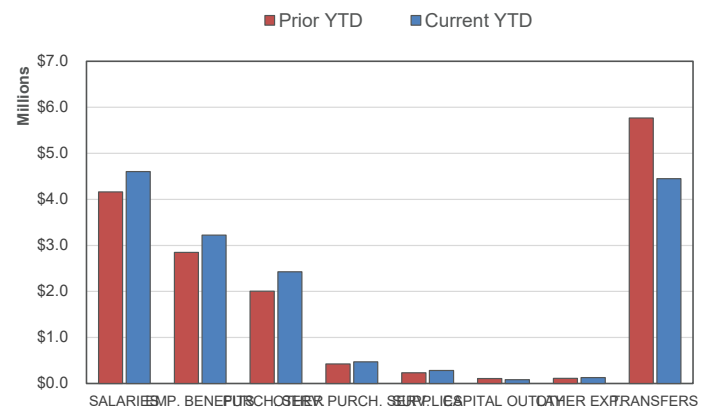
For the Period Ending April 30, 2023

	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$2,578,703	\$2,555,028	100.93%	\$3,123,249	\$3,058,161	102.13%
State	15,619,945	14,341,927	108.91%	15,453,519	16,896,298	91.46%
Federal	1,425,907	7,638,824	18.67%	2,437,049	8,197,696	29.73%
Transfers & Other	1,808,557	2,518,307	71.82%	1,600,756	4,664,776	34.32%
Fund Modifications	0	46,372	0.00%	0	76,562	0.00%
TOTAL REVENUE	\$21,433,112	\$27,100,459	79.09%	\$22,614,572	\$32,893,493	68.75%
EXPENDITURES						
Salaries	\$4,160,476	\$5,460,960	76.19%	\$4,604,935	\$6,548,921	70.32%
Employee Benefits	2,849,691	3,712,182	76.77%	3,223,515	4,653,572	69.27%
Purchased Services	2,005,143	3,079,032	65.12%	2,428,435	5,140,940	47.24%
Other Purchased Services	422,988	303,968	139.16%	471,645	807,473	58.41%
Supplies & Materials	232,503	294,486	78.95%	284,821	741,520	38.41%
Capital Outlay	106,189	116,821	90.90%	83,567	294,009	28.42%
Other Expenditures	112,969	298,045	37.90%	128,620	198,565	64.77%
Transfers & Other	5,767,860	13,534,053	42.62%	4,451,166	15,398,191	28.91%
TOTAL EXPENDITURES	\$15,657,819	\$26,799,547	58.43%	\$15,676,704	\$33,783,191	46.40%
SURPLUS / (DEFICIT)	\$5,775,293	\$300,912		\$6,937,868	(\$889,698)	
ENDING FUND BALANCE		\$5,244,645			\$4,354,947	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object: Prior YTD vs. Current YTD

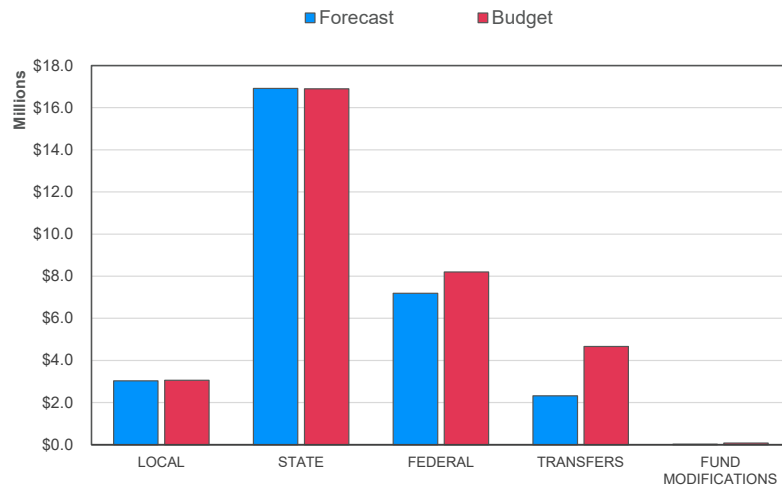


General Fund | Financial Forecast

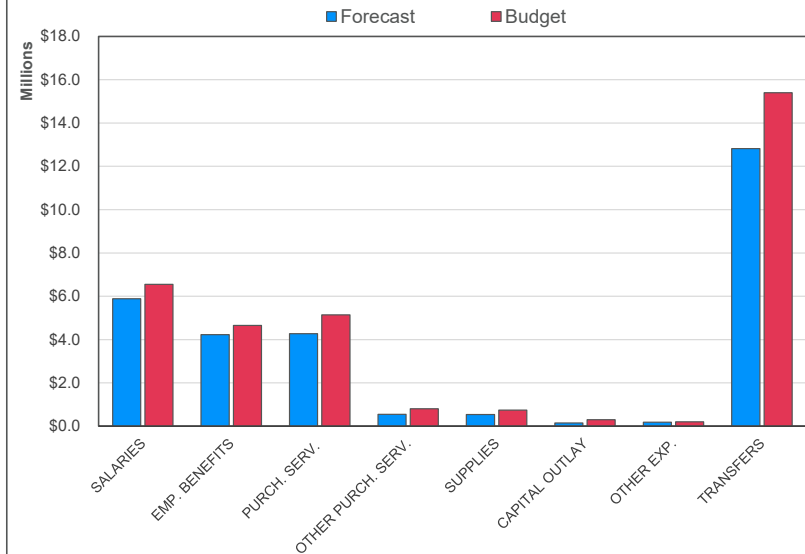
For the Period Ending April 30, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
REVENUES						
Local	\$2,578,703	\$3,123,249	(\$94,832)	\$3,028,417	\$3,058,161	(\$29,744)
State	15,619,945	15,453,519	1,460,050	16,913,569	16,896,298	17,271
Federal	1,425,907	2,437,049	4,751,833	7,188,882	8,197,696	(1,008,814)
Transfers & Other	1,808,557	1,600,756	723,655	2,324,411	4,664,776	(2,340,365)
Fund Modifications	0	0	27,013	27,013	76,562	(49,549)
TOTAL REVENUE	\$21,433,112	\$22,614,572	\$6,867,719	\$29,482,291	\$32,893,493	(\$3,411,202)
EXPENDITURES						
Salaries	\$4,160,476	\$4,604,935	\$1,279,166	\$5,884,100	\$6,548,921	(\$664,821)
Employee Benefits	2,849,691	3,223,515	1,007,027	4,230,542	4,653,572	(423,030)
Purchased Services	2,005,143	2,428,435	1,845,188	4,273,623	5,140,940	(867,317)
Other Purchased Services	422,988	471,645	77,470	549,115	807,473	(258,358)
Supplies & Materials	232,503	284,821	256,122	540,943	741,520	(200,577)
Capital Outlay	106,189	83,567	60,840	144,408	294,009	(149,601)
Other Expenditures	112,969	128,620	50,188	178,808	198,565	(19,757)
Transfers & Other	5,767,860	4,451,166	8,366,231	12,817,397	15,398,191	(2,580,794)
TOTAL EXPENDITURES	\$15,657,819	\$15,676,704	\$12,942,232	\$28,618,936	\$33,783,191	(\$5,164,255)
SURPLUS / (DEFICIT)	\$5,775,293	\$6,937,868	(\$6,074,513)	\$863,355	(\$889,698)	
ENDING FUND BALANCE				\$6,108,000	\$4,354,947	\$1,753,053

Revenues by Source | Forecast vs. Budget



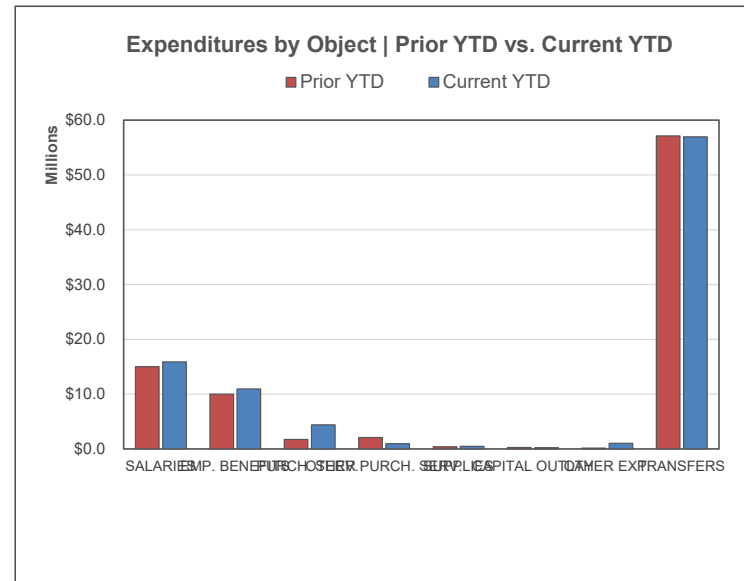
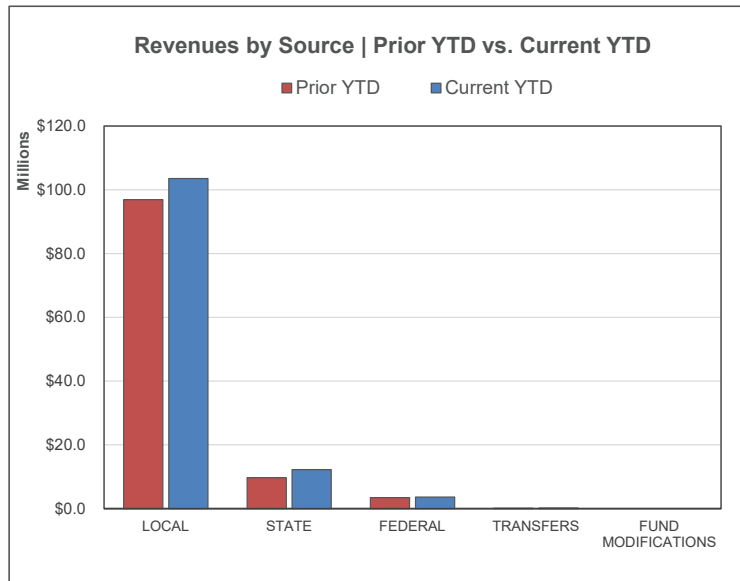
Expenditures by Object | Forecast vs. Budget



Special Education Fund | Financial Summary

For the Period Ending April 30, 2023

	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$96,933,057	\$99,088,352	97.82%	\$103,509,691	\$99,900,860	103.61%
State	9,714,911	16,370,560	59.34%	12,219,035	17,804,640	68.63%
Federal	3,426,593	12,587,030	27.22%	3,615,050	15,283,313	23.65%
Transfers & Other	132,605	308,300	43.01%	181,140	467,231	38.77%
Fund Modifications	0	243,452	0.00%	0	136,766	0.00%
TOTAL REVENUE	\$110,207,166	\$128,597,695	85.70%	\$119,524,916	\$133,592,810	89.47%
EXPENDITURES						
Salaries	\$15,016,061	\$20,920,493	71.78%	\$15,870,269	\$23,396,127	67.83%
Employee Benefits	9,985,117	14,118,741	70.72%	10,935,771	17,231,861	63.46%
Purchased Services	1,743,126	2,422,687	71.95%	4,398,927	6,734,986	65.31%
Other Purchased Services	2,073,300	1,566,060	132.39%	962,715	1,230,620	78.23%
Supplies & Materials	412,641	571,046	72.26%	474,781	1,086,036	43.72%
Capital Outlay	246,387	406,072	60.68%	216,155	595,773	36.28%
Other Expenditures	147,275	1,139,936	12.92%	1,019,074	1,329,739	76.64%
Transfers & Other	57,136,764	86,030,580	66.41%	56,952,394	83,499,744	68.21%
TOTAL EXPENDITURES	\$86,760,671	\$127,175,616	68.22%	\$90,830,087	\$135,104,886	67.23%
SURPLUS / (DEFICIT)	\$23,446,495	\$1,422,079		\$28,694,829	(\$1,512,076)	
ENDING FUND BALANCE		\$4,512,076			\$3,000,000	

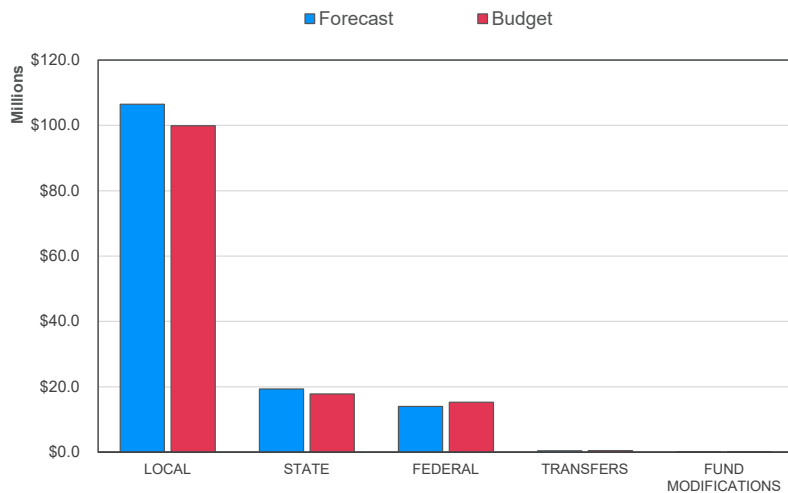


Special Education Fund | Financial Forecast

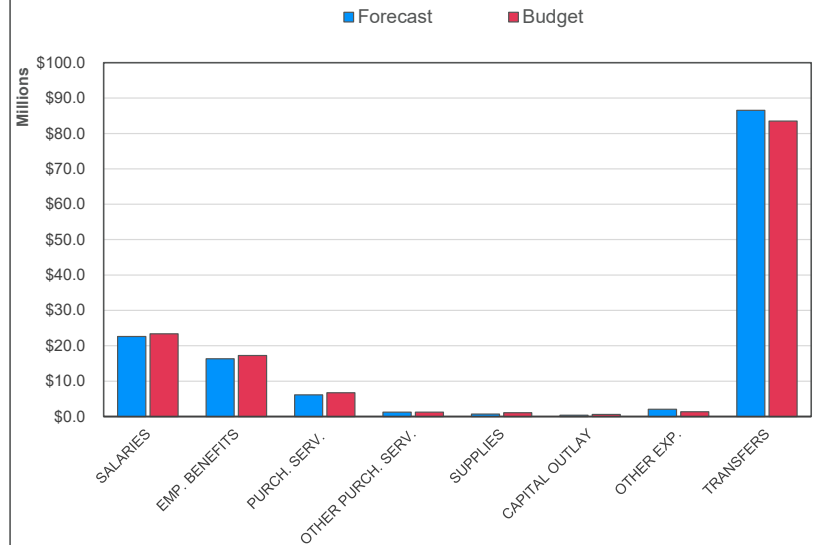
For the Period Ending April 30, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
REVENUES						
Local	\$96,933,057	\$103,509,691	\$2,954,953	\$106,464,644	\$99,900,860	\$6,563,784
State	9,714,911	12,219,035	7,117,504	19,336,540	17,804,640	1,531,900
Federal	3,426,593	3,615,050	10,380,838	13,995,888	15,283,313	(1,287,425)
Transfers & Other	132,605	181,140	239,371	420,511	467,231	(46,720)
Fund Modifications	0	0	136,766	136,766	136,766	0
TOTAL REVENUE	\$110,207,166	\$119,524,916	\$20,829,432	\$140,354,348	\$133,592,810	\$6,761,538
EXPENDITURES						
Salaries	\$15,016,061	\$15,870,269	\$6,727,179	\$22,597,447	\$23,396,127	(\$798,680)
Employee Benefits	9,985,117	10,935,771	5,417,285	16,353,057	17,231,861	(878,804)
Purchased Services	1,743,126	4,398,927	1,748,077	6,147,005	6,734,986	(587,981)
Other Purchased Services	2,073,300	962,715	277,833	1,240,549	1,230,620	9,929
Supplies & Materials	412,641	474,781	253,451	728,232	1,086,036	(357,804)
Capital Outlay	246,387	216,155	167,375	383,530	595,773	(212,243)
Other Expenditures	147,275	1,019,074	1,060,137	2,079,211	1,329,739	749,472
Transfers & Other	57,136,764	56,952,394	29,586,556	86,538,950	83,499,744	3,039,206
TOTAL EXPENDITURES	\$86,760,671	\$90,830,087	\$45,237,893	\$136,067,980	\$135,104,886	\$963,094
SURPLUS / (DEFICIT)	\$23,446,495	\$28,694,829	(\$24,408,461)	\$4,286,368	(\$1,512,076)	
ENDING FUND BALANCE				\$8,798,444	\$3,000,000	\$5,798,444

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget

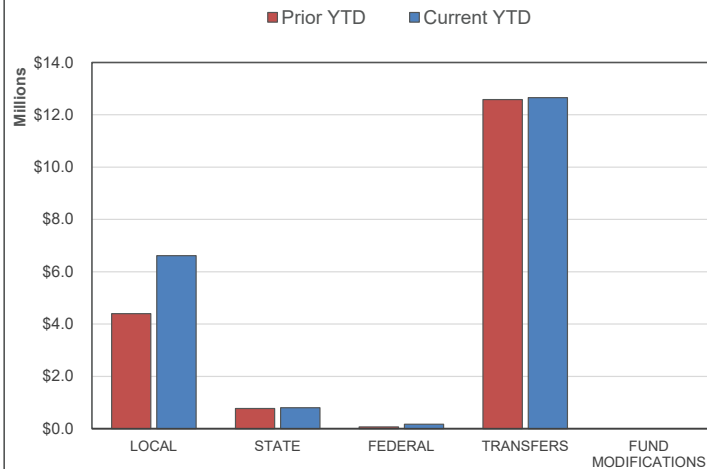


Cooperative Activities Fund | Financial Summary

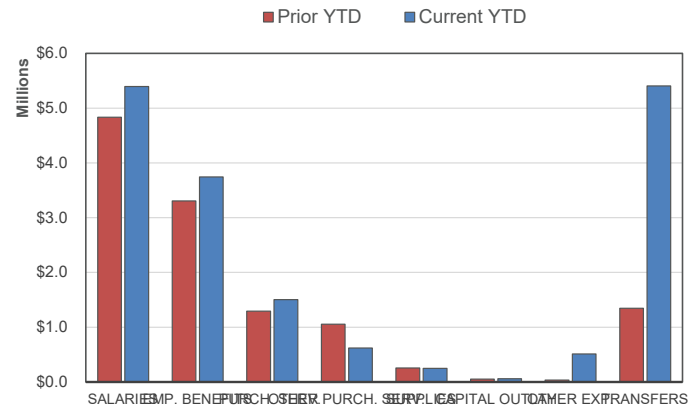
For the Period Ending April 30, 2023

	Prior YTD	Prior Year Total	YTD % of PY Total	Current YTD	Annual Budget	YTD % of Budget
REVENUES						
Local	\$4,395,665	\$5,596,393	78.54%	\$6,611,676	\$5,537,817	119.39%
State	768,308	1,163,835	66.02%	802,318	949,942	84.46%
Federal	65,131	152,305	42.76%	166,553	246,668	67.52%
Transfers & Other	12,580,504	14,957,748	84.11%	12,657,476	15,901,610	79.60%
Fund Modifications	0	0		0	0	
TOTAL REVENUE	\$17,809,607	\$21,870,282	81.43%	\$20,238,024	\$22,636,037	89.41%
EXPENDITURES						
Salaries	\$4,833,892	\$6,520,116	74.14%	\$5,394,905	\$6,704,014	80.47%
Employee Benefits	3,305,114	4,490,184	73.61%	3,745,149	4,488,432	83.44%
Purchased Services	1,293,856	1,786,645	72.42%	1,504,836	2,315,656	64.99%
Other Purchased Services	1,053,530	956,880	110.10%	621,529	698,376	89.00%
Supplies & Materials	256,853	299,747	85.69%	249,614	389,180	64.14%
Capital Outlay	52,876	54,969	96.19%	59,147	88,011	67.20%
Other Expenditures	34,030	515,773	6.60%	513,443	631,300	81.33%
Transfers & Other	1,346,946	3,932,182	34.25%	5,406,922	6,874,731	78.65%
TOTAL EXPENDITURES	\$12,177,097	\$18,556,497	65.62%	\$17,495,545	\$22,189,700	78.85%
SURPLUS / (DEFICIT)	\$5,632,510	\$3,313,785		\$2,742,479	\$446,337	
ENDING FUND BALANCE		\$21,818,387			\$22,264,724	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD

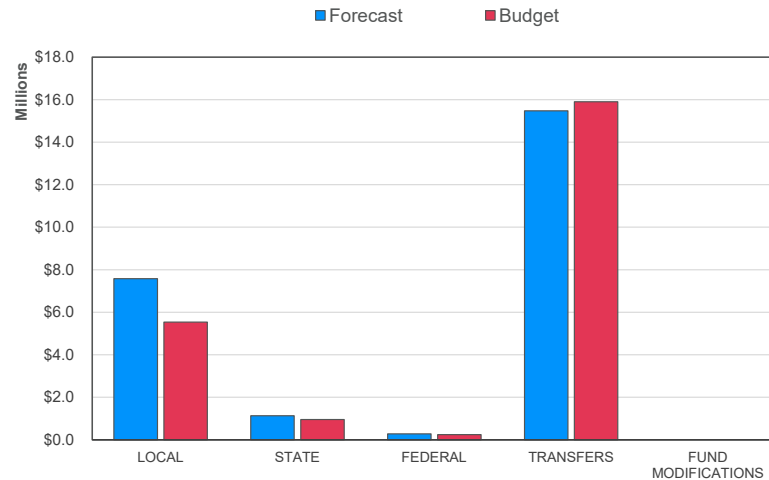


Cooperative Activities Fund | Financial Forecast

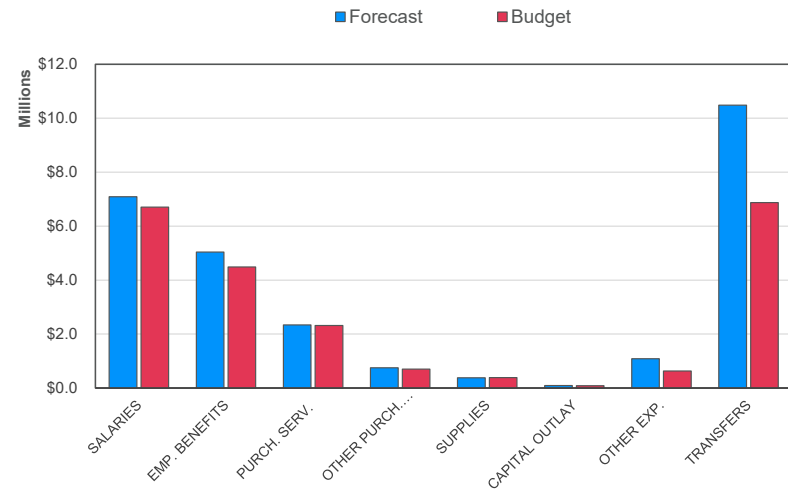
For the Period Ending April 30, 2023

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Over / (Under)
REVENUES						
Local	\$4,395,665	\$6,611,676	\$965,102	\$7,576,778	\$5,537,817	\$2,038,961
State	768,308	802,318	324,897	1,127,216	949,942	177,274
Federal	65,131	166,553	113,535	280,089	246,668	33,421
Transfers & Other	12,580,504	12,657,476	2,821,474	15,478,950	15,901,610	(422,660)
Fund Modifications	0	0	0	0	0	0
TOTAL REVENUE	\$17,809,607	\$20,238,024	\$4,225,008	\$24,463,032	\$22,636,037	\$1,826,995
EXPENDITURES						
Salaries	\$4,833,892	\$5,394,905	\$1,694,330	\$7,089,234	\$6,704,014	\$385,220
Employee Benefits	3,305,114	3,745,149	1,295,105	5,040,254	4,488,432	551,822
Purchased Services	1,293,856	1,504,836	836,536	2,341,372	2,315,656	25,716
Other Purchased Services	1,053,530	621,529	128,843	750,372	698,376	51,996
Supplies & Materials	256,853	249,614	127,972	377,586	389,180	(11,594)
Capital Outlay	52,876	59,147	31,001	90,148	88,011	2,137
Other Expenditures	34,030	513,443	570,163	1,083,606	631,300	452,306
Transfers & Other	1,346,946	5,406,922	5,077,589	10,484,511	6,874,731	3,609,780
TOTAL EXPENDITURES	\$12,177,097	\$17,495,545	\$9,761,539	\$27,257,083	\$22,189,700	\$5,067,383
SURPLUS / (DEFICIT)	\$5,632,510	\$2,742,479	(\$5,536,530)	(\$2,794,052)	\$446,337	
ENDING FUND BALANCE				\$19,024,335	\$22,264,724	(\$3,240,389)

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



Budget Performance Report

**General Education
Summary Budget Report
As of 4/30/23**

		Amended Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund	11 - General Fund							
	110 - Taxes Levied	\$1,776,190.00	\$13,514.70	\$1,850,924.38	\$0.00	\$1,850,924.38	(74,734.38)	104.21%
	120 - Appropriations Received from Local Units of Gov't	\$1,150.00	\$378.90	\$661.82	\$0.00	\$661.82	\$488.18	57.55%
	150 - Earnings on Investments and Deposits	\$250,000.00	\$40,987.12	\$290,649.80	\$0.00	\$290,649.80	(\$40,649.80)	116.26%
	180 - Revenue from Community Service Activities	\$210,117.00	\$3,685.02	\$318,414.70	\$0.00	\$318,414.70	(\$108,297.70)	151.54%
	190 - Other Local Revenue	\$820,704.00	(\$18,666.63)	\$606,870.29	\$0.00	\$606,870.29	\$213,833.71	73.95%
	210 -Revenue from Non-Educational Activities	\$368,371.00	\$45,309.12	\$227,214.62	\$0.00	\$227,214.62	\$141,156.38	61.68%
	310 - Grants In Aid	\$16,863,295.00	\$1,937,425.25	\$15,390,571.15	\$0.00	\$15,390,571.15	\$1,472,723.85	91.27%
	320 - State Payments in Lieu of Taxes	\$33,003.00	\$12,989.89	\$30,279.51	\$0.00	\$30,279.51	\$2,723.49	91.75%
	410 - Grant-In-Aid	\$8,197,696.00	\$39,884.74	\$2,418,059.37	\$0.00	\$2,418,059.37	\$5,779,636.63	29.50%
	510 - Payments Received from Other Public Schools Within the State	\$4,296,405.00	\$28,739.94	\$1,375,601.22	\$0.00	\$1,375,601.22	\$2,920,803.78	32.02%
	620 - Fund Modification - Special Revenue Funds	\$76,562.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,562.00	0.00%
Fund	11 - General Fund Totals	\$32,893,493.00	\$2,104,248.05	\$22,509,246.86	\$0.00	\$22,509,246.86	\$10,384,246.14	68.43%
		Amended Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund	11 - General Fund							
	110 - Basic Functions	\$1,894,911.00	\$448,997.34	\$512,897.64	\$6,935.00	\$519,832.64	\$1,375,078.36	27.43%
	120 - Added Needs	\$61,177.00	\$1,965.59	\$18,313.18	\$160.00	\$18,473.18	\$42,703.82	30.20%
	130 - Adult/Continuing Education	\$279,348.00	\$7,345.84	\$198,764.33	\$0.00	\$198,764.33	\$80,583.67	71.15%
	210 - Support Services Pupil	\$3,223,588.00	\$150,987.42	\$1,159,879.16	\$347,823.40	\$1,507,702.56	\$1,715,885.44	46.77%
	220 - Support Services Instructional Staff	\$6,882,276.00	\$446,509.39	\$4,216,652.90	\$730,600.62	\$4,947,253.52	\$1,935,022.48	71.88%
	230 - Support Services General Administration	\$765,425.00	\$60,918.98	\$595,378.88	\$2,773.66	\$598,152.54	\$167,272.46	78.15%
	240 - Support Service School Administration	\$0.00	\$7,100.76	\$31,953.18	\$0.00	\$31,953.18	(\$31,953.18)	0.00%
	250 - Support Services Business	\$452,346.00	\$27,946.69	\$241,007.62	\$1,544.40	\$242,552.02	\$209,793.98	53.62%
	260 - Operations and Maintenance	\$790,526.00	\$41,728.29	\$558,135.06	\$52,183.39	\$610,318.45	\$180,207.55	77.20%
	270 - Pupil Transportation Services	\$110,463.00	\$6,098.97	\$52,707.37	\$2,152.00	\$54,859.37	\$55,603.63	49.66%
	280 - Support Services Central	\$4,227,376.00	\$262,724.33	\$2,801,347.82	\$56,506.08	\$2,857,853.90	\$1,369,522.10	67.60%
	290 - Support Services Other	\$119,894.00	\$10,021.11	\$100,662.75	\$0.00	\$100,662.75	\$19,231.25	83.96%
	310 - Community Services Direction	\$126,075.00	\$372.44	\$164,842.83	\$14,736.95	\$179,579.78	(\$53,504.78)	142.44%
	330 - Community Activities	\$198,668.00	\$45,881.98	\$218,658.58	\$1,695.05	\$220,353.63	(\$21,685.63)	110.92%
	350 - Custody and Care of Children	\$1,065,278.00	\$248,292.28	\$971,291.85	\$117,411.17	\$1,088,703.02	(\$23,425.02)	102.20%
	390 - Other Community Services	\$32,910.00	\$126.64	\$4,577.37	\$0.00	\$4,577.37	\$28,332.63	13.91%
	410 - Payments to Other Public Schools Within Michigan	\$11,599,757.00	\$417,363.55	\$3,000,376.89	\$5,937,823.53	\$8,938,200.42	\$2,661,556.58	77.06%
	420 - Payments to Other Public Schools OUTSIDE State of Michigan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	440 - Payments to Other Governmental and Not-For-Profit Entities	\$1,624,311.00	\$120,742.64	\$657,124.09	\$675,043.33	\$1,332,167.42	\$292,143.58	82.01%
	450 - Facilities Acquisition, Construction, and Improvements	\$6,050.00	\$0.00	\$0.00	\$14,960.00	\$14,960.00	(\$8,910.00)	247.27%
	490 - Prior Period Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 - Debt Service Long Term Only	\$21,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,900.00	0.00%
	600 - Fund Modifications	\$300,912.00	\$0.00	\$300,912.00	\$0.00	\$300,912.00	\$0.00	100.00%
Expense Totals		\$33,783,191.00	\$2,305,124.24	\$15,805,483.50	\$7,962,348.58	\$23,767,832.08	\$10,015,358.92	70.35%
Fund	11 - General Fund Totals	(\$889,698.00)	(\$200,876.19)	\$6,703,763.36	(\$7,962,348.58)	(\$1,258,585.22)	\$368,887.22	

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category General Fund						
Fund Type						
Fund 11 - General Fund						
<i>Revenue from Local Sources</i>						
Taxes Levied	1,776,190.00	13,514.70	1,850,924.38	.00	(74,734.38)	104
Appropriations Received from Local Units of Gov't	1,150.00	378.90	661.82	.00	488.18	58
Earnings on Investments and Deposits	250,000.00	40,987.12	290,649.80	.00	(40,649.80)	116
Revenue from Community Service Activities	210,117.00	3,685.02	318,414.70	.00	(108,297.70)	152
Other Local Revenue	820,704.00	(18,666.63)	606,870.29	.00	213,833.71	74
<i>Revenue from Local Sources Totals</i>	<i>\$3,058,161.00</i>	<i>\$39,899.11</i>	<i>\$3,067,520.99</i>	<i>\$0.00</i>	<i>(\$9,359.99)</i>	<i>100%</i>
Revenues from a Non-Educational Entity or Political Subdivision	1,064,108.00	45,309.12	227,214.62	.00	836,893.38	21
<i>Revenue from State Sources</i>						
Grants In Aid	18,763,247.00	1,937,425.25	15,390,571.15	.00	3,372,675.85	82
State Payments in Lieu of Taxes	33,003.00	12,989.89	30,279.51	.00	2,723.49	92
<i>Revenue from State Sources Totals</i>	<i>\$18,796,250.00</i>	<i>\$1,950,415.14</i>	<i>\$15,420,850.66</i>	<i>\$0.00</i>	<i>\$3,375,399.34</i>	<i>82%</i>
<i>Revenues from Federal Sources</i>						
Grant-In-Aid	9,508,916.00	39,884.74	2,418,059.37	.00	7,090,856.63	25
<i>Revenues from Federal Sources Totals</i>	<i>\$9,508,916.00</i>	<i>\$39,884.74</i>	<i>\$2,418,059.37</i>	<i>\$0.00</i>	<i>\$7,090,856.63</i>	<i>25%</i>
<i>Incoming Transfers and Other Transactions</i>						
Payments Received from Other Public Schools Within the State	4,588,765.00	28,739.94	1,375,601.22	.00	3,213,163.78	30
<i>Incoming Transfers and Other Transactions Totals</i>	<i>\$4,588,765.00</i>	<i>\$28,739.94</i>	<i>\$1,375,601.22</i>	<i>\$0.00</i>	<i>\$3,213,163.78</i>	<i>30%</i>
<i>Fund Modifications</i>						
Fund Modification - Special Revenue Funds	76,562.00	.00	.00	.00	76,562.00	0
<i>Fund Modifications Totals</i>	<i>\$76,562.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$76,562.00</i>	<i>0%</i>
<i>Salaries</i>						
Administration	2,730,484.00	169,972.26	1,683,116.84	40.93	1,047,326.23	62
Professional Educational	1,314,232.00	113,276.13	971,903.07	.00	342,328.93	74
Professional Business	205,807.00	16,115.71	150,748.45	.00	55,058.55	73
Professional Other	1,086,544.00	47,928.55	321,958.82	.00	764,585.18	30
Technical	1,456,454.00	115,950.60	1,120,632.31	.00	335,821.69	77
Operation and Service	472,332.00	39,724.57	337,918.50	.00	134,413.50	72
Special Salary Payments	37,005.00	984.87	7,415.54	.00	29,589.46	20
Temporary Salaries	24,000.00	.00	.00	.00	24,000.00	0
Overtime Salaries and Extension of Contract	2,500.00	3,430.00	18,037.49	.00	(15,537.49)	721
<i>Salaries Totals</i>	<i>\$7,329,358.00</i>	<i>\$507,382.69</i>	<i>\$4,611,731.02</i>	<i>\$40.93</i>	<i>\$2,717,586.05</i>	<i>63%</i>
<i>Employee Benefits</i>						
Employee Insurance	1,148,278.00	78,006.90	693,878.72	.00	454,399.28	60
Special Allowances	10,390.00	.00	10,000.00	.00	390.00	96
Mandatory Coverage	3,783,085.00	270,580.65	2,455,084.92	.00	1,328,000.08	65
Workers Compensation	31,500.00	.00	25,523.60	.00	5,976.40	81

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category General Fund						
Fund Type						
Fund 11 - General Fund						
<i>Employee Benefits</i>						
Other Employee Benefits	89,202.00	4,752.73	60,369.60	.00	28,832.40	68
<i>Employee Benefits Totals</i>	\$5,062,455.00	\$353,340.28	\$3,244,856.84	\$0.00	\$1,817,598.16	64%
<i>Purchased Services</i>						
Professional and Technical Services	5,067,700.00	228,431.69	1,912,498.61	1,061,921.67	2,093,279.72	59
Travel Workshops Staff	508,938.00	135,311.86	280,469.88	6,889.20	221,578.92	56
Client Pupil Transportation	77,089.00	4,105.00	10,913.74	2,152.00	64,023.26	17
Communication	378,336.00	4,538.28	165,033.75	6,482.67	206,819.58	45
Advertisement	8,895.00	259.03	3,190.85	.00	5,704.15	36
Printing and Binding	179,860.00	11,160.21	37,431.57	2,115.21	140,313.22	22
Utility Service	25,000.00	1,295.27	7,554.94	4,872.59	12,572.47	50
Insurance and Bond Premiums	37,282.00	.00	47,425.43	.00	(10,143.43)	127
Repairs and Maintenance Services	524,501.00	9,666.19	290,964.78	31,840.37	201,695.85	62
Rentals	185,822.00	549.65	184,509.39	2,187.44	(874.83)	100
Other Purchased Services	56,353.00	.00	3,099.53	160.00	53,093.47	6
<i>Purchased Services Totals</i>	\$7,049,776.00	\$395,317.18	\$2,943,092.47	\$1,118,621.15	\$2,988,062.38	58%
<i>Supplies and Materials</i>						
Teaching Testing Supplies and Materials	27,255.00	.00	1,796.28	230.44	25,228.28	7
Periodicals	8,296.00	.00	1,204.48	.00	7,091.52	15
Energy Supplies	105,000.00	7,802.71	57,547.85	3,705.73	43,746.42	58
Transportation Supplies	1,000.00	.00	295.95	.00	704.05	30
Other Supplies	881,363.00	37,862.64	265,782.03	167,974.14	447,606.83	49
<i>Supplies and Materials Totals</i>	\$1,022,914.00	\$45,665.35	\$326,626.59	\$171,910.31	\$524,377.10	49%
<i>Capital Outlay</i>						
Building and Additions	2,750.00	.00	.00	.00	2,750.00	0
Improvements Other Than Buildings	3,300.00	.00	.00	.00	3,300.00	0
Equipment and Furniture	292,011.00	17,044.92	83,770.45	24,664.89	183,575.66	37
<i>Capital Outlay Totals</i>	\$298,061.00	\$17,044.92	\$83,770.45	\$24,664.89	\$189,625.66	36%
<i>Other Expenditures</i>						
Redemption of Long-term Bonds, Loans and Capital Leases	21,900.00	.00	.00	.00	21,900.00	0
Dues and Fees	148,253.00	5,507.29	113,214.39	30.01	35,008.60	76
Claims and Judgments	500.00	.00	10.99	.00	489.01	2
Taxes Abated and Written Off	5,000.00	.00	1,629.95	.00	3,370.05	33
Miscellaneous Expenditures	26,417.00	73.76	17,995.82	36.85	8,384.33	68
<i>Other Expenditures Totals</i>	\$202,070.00	\$5,581.05	\$132,851.15	\$66.86	\$69,151.99	66%

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category General Fund						
Fund Type						
Fund 11 - General Fund						
<i>Outgoing Transfers and Other Transactions</i>						
Fund Modifications	300,912.00	.00	300,912.00	.00	.00	100
Payments to Other Public School Districts	1,951,471.00	448,254.00	509,715.26	34,177.58	1,407,578.16	28
Sub-Grantee Disbursements	14,747,171.00	532,538.77	3,651,927.72	6,612,866.86	4,482,376.42	70
Indirect Cost Recovery and Program Changes	82,358.00	.00	.00	.00	82,358.00	0
<i>Outgoing Transfers and Other Transactions Totals</i>	<u>\$17,081,912.00</u>	<u>\$980,792.77</u>	<u>\$4,462,554.98</u>	<u>\$6,647,044.44</u>	<u>\$5,972,312.58</u>	<u>65%</u>
Fund 11 - General Fund Totals						
REVENUE TOTALS	37,092,762.00	2,104,248.05	22,509,246.86	.00	14,583,515.14	61%
EXPENSE TOTALS	38,046,546.00	2,305,124.24	15,805,483.50	7,962,348.58	14,278,713.92	62%
Fund 11 - General Fund Net Gain (Loss)	<u>(\$953,784.00)</u>	<u>(\$200,876.19)</u>	<u>\$6,703,763.36</u>	<u>(\$7,962,348.58)</u>	<u>(\$304,801.22)</u>	<u>132%</u>
Fund Type Totals						
REVENUE TOTALS	37,092,762.00	2,104,248.05	22,509,246.86	.00	14,583,515.14	61%
EXPENSE TOTALS	38,046,546.00	2,305,124.24	15,805,483.50	7,962,348.58	14,278,713.92	62%
Fund Type Net Gain (Loss)	<u>(\$953,784.00)</u>	<u>(\$200,876.19)</u>	<u>\$6,703,763.36</u>	<u>(\$7,962,348.58)</u>	<u>(\$304,801.22)</u>	<u>132%</u>
Fund Category General Fund Totals						
REVENUE TOTALS	37,092,762.00	2,104,248.05	22,509,246.86	.00	14,583,515.14	61%
EXPENSE TOTALS	38,046,546.00	2,305,124.24	15,805,483.50	7,962,348.58	14,278,713.92	62%
Fund Category General Fund Net Gain (Loss)	<u>(\$953,784.00)</u>	<u>(\$200,876.19)</u>	<u>\$6,703,763.36</u>	<u>(\$7,962,348.58)</u>	<u>(\$304,801.22)</u>	<u>132%</u>
Grand Totals						
REVENUE TOTALS	37,092,762.00	2,104,248.05	22,509,246.86	.00	14,583,515.14	61%
EXPENSE TOTALS	38,046,546.00	2,305,124.24	15,805,483.50	7,962,348.58	14,278,713.92	62%
Grand Total Net Gain (Loss)	<u>(\$953,784.00)</u>	<u>(\$200,876.19)</u>	<u>\$6,703,763.36</u>	<u>(\$7,962,348.58)</u>	<u>(\$304,801.22)</u>	<u>132%</u>

Budget Performance Report

**Special Education
Summary Budget Report
As of 4/30/23**

		Amended Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund	22 - Special Education							
	110 - Taxes Levied	\$97,101,058.00	\$365,581.36	\$101,215,754.17	\$0.00	\$101,215,754.17	(\$4,114,696.17)	104.24%
	120 - Appropriations Received from Local Units of Gov't	\$230,423.00	\$20,850.28	\$36,383.33	\$0.00	\$36,383.33	\$194,039.67	15.79%
	130 - Tuition	\$518,725.00	\$0.00	\$272,853.82	\$0.00	\$272,853.82	\$245,871.18	52.60%
	150 - Earnings on Investments and Deposits	\$1,700,000.00	\$197,407.57	\$1,732,564.57	\$0.00	\$1,732,564.57	(\$32,564.57)	101.92%
	180 - Revenue from Community Service Activities	\$5,452.00	\$396.84	\$2,131.74	\$0.00	\$2,131.74	\$3,320.26	39.10%
	190 - Other Local Revenue	\$345,202.00	(\$16,900.40)	\$247,924.88	\$0.00	\$247,924.88	\$97,277.12	71.82%
	310 - Grants In Aid	\$16,873,471.00	\$1,378,937.03	\$11,375,257.21	\$0.00	\$11,375,257.21	\$5,498,213.79	67.42%
	320 - State Payments in Lieu of Taxes	\$931,169.00	\$0.00	\$843,778.24	\$0.00	\$843,778.24	\$87,390.76	90.61%
	410 - Grant-In-Aid	\$15,283,313.00	\$42,753.63	\$3,615,049.60	\$0.00	\$3,615,049.60	\$11,668,263.40	23.65%
	510 - Payments Received from Other Public Schools Within the State	\$467,231.00	\$43,119.77	\$181,139.90	\$0.00	\$181,139.90	\$286,091.10	38.77%
	620 - Fund Modification - Special Revenue Funds	\$136,766.00	\$0.00	\$0.00	\$0.00	\$0.00	\$136,766.00	0.00%
Fund	22 - Special Education Totals	\$133,592,810.00	\$2,032,146.08	\$119,522,837.46	\$0.00	\$119,522,837.46	\$14,069,972.54	89.47%
		Amended Budget	Current Month Actual	Actual	Encumbrances	Actual & Encumbrances	Budget - Actual	% Used/Rec'd
Fund	22 - Special Education							
	110 - Basic Functions	\$179,100.00	\$78.72	\$69,311.28	\$10,089.66	\$79,400.94	\$99,699.06	44.33%
	120 - Added Needs	\$19,457,985.00	\$1,555,795.58	\$12,525,941.16	\$1,268,110.35	\$13,794,051.51	\$5,663,933.49	70.89%
	210 - Support Services Pupil	\$18,083,927.00	\$1,371,276.94	\$11,740,160.59	\$324,546.78	\$12,064,707.37	\$6,019,219.63	66.72%
	220 - Support Services Instructional Staff	\$4,703,526.00	\$286,260.75	\$2,990,384.39	\$189,599.24	\$3,179,983.63	\$1,523,542.37	67.61%
	230 - Support Services General Administration	\$319,739.00	\$21,282.95	\$235,045.93	\$7,965.16	\$243,011.09	\$76,727.91	76.00%
	240 - Support Service School Administration	\$304,413.00	\$22,313.74	\$225,004.12	\$2,682.64	\$227,686.76	\$76,726.24	74.80%
	250 - Support Services Business	\$1,535,617.00	\$89,534.81	\$1,085,122.90	\$4,395.60	\$1,089,518.50	\$446,098.50	70.95%
	260 - Operations and Maintenance	\$2,393,908.00	\$197,198.67	\$1,657,750.64	\$275,483.20	\$1,933,233.84	\$460,674.16	80.76%
	270 - Pupil Transportation Services	\$70,890.00	\$2,348.23	\$21,891.29	\$12,782.49	\$34,673.78	\$36,216.22	48.91%
	280 - Support Services Central	\$3,589,602.00	\$233,642.25	\$2,421,215.62	\$108,689.61	\$2,529,905.23	\$1,059,696.77	70.48%
	290 - Support Services Other	\$19,676.00	\$1,631.36	\$16,387.16	\$0.00	\$16,387.16	\$3,288.84	83.29%
	330 - Community Activities	\$10,000.00	\$0.00	\$9,752.97	\$0.00	\$9,752.97	\$247.03	97.53%
	370 - Non Public School Pupils	\$214,229.00	\$38,607.47	\$164,211.20	\$50,017.80	\$214,229.00	\$0.00	100.00%
	390 - Other Community Services	\$0.00	\$386.11	\$933.16	\$0.00	\$933.16	(\$933.16)	0.00%
	410 - Payments to Other Public Schools Within Michigan	\$80,877,577.00	\$14,016,233.04	\$56,188,182.89	\$7,237,597.98	\$63,425,780.87	\$17,451,796.13	78.42%
	440 - Payments to Other Governmental and Not-For-Profit Entities	\$1,780,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,780,700.00	0.00%
	450 - Facilities Acquisition, Construction, and Improvements	\$17,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,950.00	0.00%
	500 - Debt Service Long Term Only	\$918,809.00	\$92,443.28	\$971,034.51	\$87,832.28	\$1,058,866.79	(\$140,057.79)	115.24%
	600 - Fund Modifications	\$627,238.00	\$75,000.00	\$600,000.00	\$0.00	\$600,000.00	\$27,238.00	95.66%
	Expense Totals	\$135,104,886.00	\$18,004,033.90	\$90,922,329.81	\$9,579,792.79	\$100,502,122.60	\$34,602,763.40	74.39%
Fund	22 - Special Education Totals	(\$1,512,076.00)	(\$15,971,887.82)	\$28,600,507.65	(\$9,579,792.79)	\$19,020,714.86	(\$20,532,790.86)	

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Special Revenue						
Fund Type						
Fund 22 - Special Education						
<i>Revenue from Local Sources</i>						
Taxes Levied	97,101,058.00	365,581.36	101,215,754.17	.00	(4,114,696.17)	104
Appropriations Received from Local Units of Gov't	230,423.00	20,850.28	36,383.33	.00	194,039.67	16
Tuition	518,725.00	.00	272,853.82	.00	245,871.18	53
Earnings on Investments and Deposits	1,700,000.00	197,407.57	1,732,564.57	.00	(32,564.57)	102
Revenue from Community Service Activities	5,452.00	396.84	2,131.74	.00	3,320.26	39
Other Local Revenue	345,202.00	(16,900.40)	247,924.88	.00	97,277.12	72
<i>Revenue from Local Sources Totals</i>	\$99,900,860.00	\$567,335.65	\$103,507,612.51	\$0.00	(\$3,606,752.51)	104%
<i>Revenue from State Sources</i>						
Grants In Aid	16,873,471.00	1,378,937.03	11,375,257.21	.00	5,498,213.79	67
State Payments in Lieu of Taxes	931,169.00	.00	843,778.24	.00	87,390.76	91
<i>Revenue from State Sources Totals</i>	\$17,804,640.00	\$1,378,937.03	\$12,219,035.45	\$0.00	\$5,585,604.55	69%
<i>Revenues from Federal Sources</i>						
Grant-In-Aid	15,696,967.00	42,753.63	3,615,049.60	.00	12,081,917.40	23
<i>Revenues from Federal Sources Totals</i>	\$15,696,967.00	\$42,753.63	\$3,615,049.60	\$0.00	\$12,081,917.40	23%
<i>Incoming Transfers and Other Transactions</i>						
Payments Received from Other Public Schools Within the State	467,231.00	43,119.77	181,139.90	.00	286,091.10	39
<i>Incoming Transfers and Other Transactions Totals</i>	\$467,231.00	\$43,119.77	\$181,139.90	\$0.00	\$286,091.10	39%
<i>Fund Modifications</i>						
Fund Modification - Special Revenue Funds	136,766.00	.00	.00	.00	136,766.00	0
<i>Fund Modifications Totals</i>	\$136,766.00	\$0.00	\$0.00	\$0.00	\$136,766.00	0%
<i>Salaries</i>						
Administration	2,007,949.00	166,693.30	1,620,231.90	55.61	387,661.49	81
Professional Educational	10,594,659.00	801,343.12	6,964,654.76	.00	3,630,004.24	66
Professional Business	570,831.00	41,545.71	466,118.03	.00	104,712.97	82
Professional Other	3,610,702.00	257,145.95	2,190,121.77	.00	1,420,580.23	61
Technical	719,578.00	64,347.67	644,883.72	.00	74,694.28	90
Operation and Service	5,414,657.00	384,562.62	3,393,875.19	.00	2,020,781.81	63
Special Salary Payments	242,827.00	77,149.39	212,625.69	.00	30,201.31	88
Temporary Salaries	424,700.00	34,061.70	248,737.37	.00	175,962.63	59
Overtime Salaries and Extension of Contract	5,038.00	20,263.09	123,289.47	.00	(118,251.47)	2,447
<i>Salaries Totals</i>	\$23,590,941.00	\$1,847,112.55	\$15,864,537.90	\$55.61	\$7,726,347.49	67%
<i>Employee Benefits</i>						
Employee Insurance	4,609,093.00	299,283.23	2,560,081.26	.00	2,049,011.74	56
Mandatory Coverage	12,461,971.00	950,021.87	8,154,987.23	.00	4,306,983.77	65
Workers Compensation	81,678.00	.00	70,548.40	.00	11,129.60	86

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Special Revenue						
Fund Type						
Fund 22 - Special Education						
Employee Benefits						
Other Employee Benefits	210,924.00	16,883.67	153,767.18	.00	57,156.82	73
<i>Employee Benefits Totals</i>	<i>\$17,363,666.00</i>	<i>\$1,266,188.77</i>	<i>\$10,939,384.07</i>	<i>\$0.00</i>	<i>\$6,424,281.93</i>	<i>63%</i>
<i>Purchased Services</i>						
Professional and Technical Services	4,993,708.00	438,363.33	3,414,993.08	1,600,014.81	(21,299.89)	100
Travel Workshops Staff	687,681.00	35,040.70	271,015.11	9,918.00	406,747.89	41
Client Pupil Transportation	73,890.00	2,348.23	21,891.29	12,782.49	39,216.22	47
Communication	462,681.00	13,187.42	247,605.11	15,206.43	199,869.46	57
Advertisement	38,285.00	.00	1,628.63	.00	36,656.37	4
Printing and Binding	112,112.00	6,957.24	61,147.85	1,863.03	49,101.12	56
Tuition	296,700.00	.00	251,700.00	138,600.00	(93,600.00)	132
Utility Service	78,550.00	5,726.83	62,439.32	8,676.04	7,434.64	91
Insurance and Bond Premiums	94,201.00	.00	120,261.04	.00	(26,060.04)	128
Repairs and Maintenance Services	1,238,420.00	80,428.02	880,213.17	150,999.38	207,207.45	83
Rentals	1,100.00	538.35	13,372.40	2,588.56	(14,860.96)	1,451
<i>Purchased Services Totals</i>	<i>\$8,077,328.00</i>	<i>\$582,590.12</i>	<i>\$5,346,267.00</i>	<i>\$1,940,648.74</i>	<i>\$790,412.26</i>	<i>90%</i>
<i>Supplies and Materials</i>						
Teaching Testing Supplies and Materials	281,027.00	7,110.06	126,268.12	19,461.06	135,297.82	52
Periodicals	1,905.00	.00	459.07	.00	1,445.93	24
Energy Supplies	314,100.00	39,111.69	212,814.90	74,205.39	27,079.71	91
Transportation Supplies	2,000.00	.00	2,374.55	.00	(374.55)	119
Other Supplies	450,619.00	11,580.20	154,443.46	57,668.43	238,507.11	47
<i>Supplies and Materials Totals</i>	<i>\$1,049,651.00</i>	<i>\$57,801.95</i>	<i>\$496,360.10</i>	<i>\$151,334.88</i>	<i>\$401,956.02</i>	<i>62%</i>
<i>Capital Outlay</i>						
Building and Additions	15,250.00	.00	.00	.00	15,250.00	0
Improvements Other Than Buildings	2,700.00	.00	.00	.00	2,700.00	0
Equipment and Furniture	587,013.00	25,547.03	224,556.09	112,083.21	250,373.70	57
<i>Capital Outlay Totals</i>	<i>\$604,963.00</i>	<i>\$25,547.03</i>	<i>\$224,556.09</i>	<i>\$112,083.21</i>	<i>\$268,323.70</i>	<i>56%</i>
<i>Other Expenditures</i>						
Redemption of Long-term Bonds, Loans and Capital Leases	918,809.00	92,443.28	971,034.51	87,832.28	(140,057.79)	115
Dues and Fees	51,979.00	1,409.84	33,622.94	210.00	18,146.06	65
Claims and Judgments	1,500.00	.00	602.32	.00	897.68	40
Taxes Abated and Written Off	350,000.00	.00	89,426.62	.00	260,573.38	26
Miscellaneous Expenditures	9,959.00	1,099.85	4,144.17	12.29	5,802.54	42
<i>Other Expenditures Totals</i>	<i>\$1,332,247.00</i>	<i>\$94,952.97</i>	<i>\$1,098,830.56</i>	<i>\$88,054.57</i>	<i>\$145,361.87</i>	<i>89%</i>

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Special Revenue						
Fund Type						
Fund 22 - Special Education						
Outgoing Transfers and Other Transactions						
Fund Modifications	627,238.00	.00	525,000.00	.00	102,238.00	84
Payments to Other Public School Districts	214,229.00	38,607.47	164,211.20	50,017.80	.00	100
Sub-Grantee Disbursements	82,658,277.00	14,016,233.04	56,188,182.89	7,237,597.98	19,232,496.13	77
Outgoing Transfers and Other Transactions Totals	\$83,499,744.00	\$14,054,840.51	\$56,877,394.09	\$7,287,615.78	\$19,334,734.13	77%
Fund 22 - Special Education Totals						
REVENUE TOTALS	134,006,464.00	2,032,146.08	119,522,837.46	.00	14,483,626.54	89%
EXPENSE TOTALS	135,518,540.00	17,929,033.90	90,847,329.81	9,579,792.79	35,091,417.40	74%
Fund 22 - Special Education Net Gain (Loss)	(\$1,512,076.00)	(\$15,896,887.82)	\$28,675,507.65	(\$9,579,792.79)	\$20,607,790.86	(1,263%)
Fund Type Totals						
REVENUE TOTALS	134,006,464.00	2,032,146.08	119,522,837.46	.00	14,483,626.54	89%
EXPENSE TOTALS	135,518,540.00	17,929,033.90	90,847,329.81	9,579,792.79	35,091,417.40	74%
Fund Type Net Gain (Loss)	(\$1,512,076.00)	(\$15,896,887.82)	\$28,675,507.65	(\$9,579,792.79)	\$20,607,790.86	(1,263%)
Fund Category Special Revenue Totals						
REVENUE TOTALS	134,006,464.00	2,032,146.08	119,522,837.46	.00	14,483,626.54	89%
EXPENSE TOTALS	135,518,540.00	17,929,033.90	90,847,329.81	9,579,792.79	35,091,417.40	74%
Fund Category Special Revenue Net Gain (Loss)	(\$1,512,076.00)	(\$15,896,887.82)	\$28,675,507.65	(\$9,579,792.79)	\$20,607,790.86	(1,263%)
Grand Totals						
REVENUE TOTALS	134,006,464.00	2,032,146.08	119,522,837.46	.00	14,483,626.54	89%
EXPENSE TOTALS	135,518,540.00	17,929,033.90	90,847,329.81	9,579,792.79	35,091,417.40	74%
Grand Total Net Gain (Loss)	(\$1,512,076.00)	(\$15,896,887.82)	\$28,675,507.65	(\$9,579,792.79)	\$20,607,790.86	(1,263%)

G/L Account Number	Account Description	Location Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Fund 25 - Food Service Fund								
Account Type Revenue								
Function 0000 - Revenue								
25.0151.0000.000.0000.06147.0000	Earnings on Investments and Deposits	High Point	2,000.00	491.38	.00	3,543.28	(1,543.28)	177
25.0161.0000.000.0000.06147.0000	Food Sales to Pupils	High Point	45,000.00	3,327.00	.00	28,251.65	16,748.35	63
25.0161.0000.913.0000.00000.0000	Food Sales to Pupils	District-Wide	600.00	231.50	.00	1,679.10	(1,079.10)	280
25.0162.0000.000.0000.06147.0000	Food Sales to Patrons	High Point	3,000.00	770.55	.00	5,758.80	(2,758.80)	192
25.0164.0000.000.0000.06147.0000	A-La-Carte Sales	High Point	4,300.00	72.00	.00	365.00	3,935.00	8
25.0199.0000.000.0000.06147.0000	Miscellaneous Local Revenues	High Point	.00	.00	.00	.00	.00	+++
25.0312.0110.000.3100.06147.0000	Restricted State Aid - Food Service	High Point	5,606.00	.00	.00	.00	5,606.00	0
25.0312.0110.000.3733.06147.0000	Restricted State Aid - Food Service	High Point	23,356.00	12,399.69	.00	35,756.53	(12,400.53)	153
25.0414.0110.000.8500.06147.0000	Federal Lunch Reimbursement	High Point	38,000.00	26,645.35	.00	94,342.19	(56,342.19)	248
25.0414.0110.000.8510.06147.0000	Federal Lunch Reimbursement	High Point	72,000.00	.00	.00	6,389.88	65,610.12	9
25.0481.0110.000.7810.00000.0000	USDA Entitlement Commodities	District-Wide	16,242.00	.00	.00	.00	16,242.00	0
25.0622.0000.000.0000.06147.0000	Fund Modification - Special Education Fund	High Point	127,238.00	75,000.00	.00	100,000.00	27,238.00	79
Function 0000 - Revenue Totals			\$337,342.00	\$118,937.47	\$0.00	\$276,086.43	\$61,255.57	82 %
Account Type Revenue Totals			\$337,342.00	\$118,937.47	\$0.00	\$276,086.43	\$61,255.57	82 %
Account Type Expense								
Function 1297 - Food Services								
25.1297.1650.000.0000.00000.0000	Food service	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2110.000.0000.00000.0000	Group Life	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2120.000.0000.00000.0000	Group Disability	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2130.000.0000.00000.0000	Group Health and Accident	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2140.000.0000.00000.0000	Dental Health Care	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2150.000.0000.00000.0000	Vision Care	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2820.000.0000.00000.0000	Contribution to State and Local Retirement Funds	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.2830.000.0000.00000.0000	Employer Social Security	District-Wide	.00	.00	.00	.00	.00	+++
25.1297.3190.000.8510.06147.0000	Other Prof & Technical Services	High Point	7,500.00	531.25	.00	2,998.40	4,501.60	40
25.1297.3210.000.0000.06147.0000	Regular Duty Travel	High Point	.00	.00	.00	.00	.00	+++
25.1297.3450.000.0000.06147.0000	Software Lic/Agmts Serv	High Point	3,000.00	.00	.00	2,895.00	105.00	97
25.1297.3510.000.0000.06147.0000	Advertisement Serv	High Point	400.00	.00	.00	.00	400.00	0
25.1297.4120.000.0000.06147.0000	Equip Repair Serv	High Point	1,000.00	.00	.00	.00	1,000.00	0
25.1297.5610.000.0000.06147.0000	Food Supplies	High Point	100,000.00	6,739.83	16,474.92	74,596.93	8,928.15	91
25.1297.5650.000.7810.06147.0000	USDA Commod Supp Usage	High Point	16,242.00	.00	.00	.00	16,242.00	0
25.1297.5990.000.0000.06147.0000	Misc. Supp & Matls	High Point	11,500.00	943.57	2.87	9,324.58	2,172.55	81
25.1297.6460.000.0000.06147.0000	Capital-Repl Equip <\$5000	High Point	.00	.00	.00	.00	.00	+++
25.1297.7410.000.0000.06147.0000	Dues and Fees	High Point	1,600.00	252.58	.00	275.35	1,324.65	17
25.1297.8221.000.0000.06147.0000	Payments to LEA's - Food Service Wages	High Point	110,000.00	9,003.50	.00	75,454.60	34,545.40	69
25.1297.8222.000.0000.06147.0000	Payments to LEA's - Food Service Benefits	High Point	55,000.00	4,357.87	.00	36,693.46	18,306.54	67
25.1297.8223.000.0000.06147.0000	Payments to LEA's - Food Service Supplies	High Point	3,000.00	.00	.00	1,123.78	1,876.22	37
25.1297.8226.000.0000.06147.0000	Payments to LEA's - Food Service Indirect	High Point	18,000.00	1,424.03	.00	12,059.49	5,940.51	67
25.1297.8227.000.0000.06147.0000	Payments to LEA's - Food Service Mileage	High Point	10,100.00	878.90	.00	7,323.27	2,776.73	73
Function 1297 - Food Services Totals			\$337,342.00	\$24,131.53	\$16,477.79	\$222,744.86	\$98,119.35	71 %
Account Type Expense Totals			\$337,342.00	\$24,131.53	\$16,477.79	\$222,744.86	\$98,119.35	71 %
Revenue Totals			\$337,342.00	\$118,937.47	\$0.00	\$276,086.43	\$61,255.57	82 %
Expense Totals			\$337,342.00	\$24,131.53	\$16,477.79	\$222,744.86	\$98,119.35	71 %
Fund 25 - Food Service Fund Totals			\$0.00	\$94,805.94	(\$16,477.79)	\$53,341.57	(\$36,863.78)	
Revenue Totals			\$337,342.00	\$118,937.47	\$0.00	\$276,086.43	\$61,255.57	82 %
Expense Totals			\$337,342.00	\$24,131.53	\$16,477.79	\$222,744.86	\$98,119.35	71 %
Grand Totals			\$0.00	\$94,805.94	(\$16,477.79)	\$53,341.57	(\$36,863.78)	

Account	Account Description		Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund					
Fund Type						
Fund	41 - Capital Projects - General Educ					
	ASSETS					
2131						
2131.0000	Due From Other Funds		170,464.97	(130,757.47)	301,222.44	230.37
	2131 - Totals		\$170,464.97	(\$130,757.47)	\$301,222.44	230.37%
2181						
2181.0000	MILAF Short-Term Fund		536,399.96	.00	536,399.96	+++
2181.0003	MILAF - Accounts Payable		.00	558,316.04	(558,316.04)	(100.00)
	2181 - Totals		\$536,399.96	\$558,316.04	(\$21,916.08)	(3.93%)
	ASSETS TOTALS		\$706,864.93	\$427,558.57	\$279,306.36	65.33%
	LIABILITIES AND FUND EQUITY					
	LIABILITIES					
2406						
2406.0000	Construction Contracts Payable Retained Percentage		3,003.94	3,003.94	.00	.00
	2406 - Totals		\$3,003.94	\$3,003.94	\$0.00	0.00%
	LIABILITIES TOTALS		\$3,003.94	\$3,003.94	\$0.00	0.00%
	FUND EQUITY					
2721						
2721.0000	Restricted Fund Balance		424,554.63	424,554.63	.00	.00
	2721 - Totals		\$424,554.63	\$424,554.63	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes		\$424,554.63	\$424,554.63	\$0.00	0.00%
	Prior Year Fund Equity Adjustment		.00			
	Fund Revenues		(308,858.89)			
	Fund Expenses		29,552.53			
	FUND EQUITY TOTALS		\$703,860.99	\$424,554.63	\$279,306.36	65.79%
	LIABILITIES AND FUND EQUITY TOTALS		\$706,864.93	\$427,558.57	\$279,306.36	65.33%
Fund	41 - Capital Projects - General Educ Totals		\$0.00	\$0.00	\$0.00	+++
Fund Type	Totals		\$0.00	\$0.00	\$0.00	+++
Fund Category	Capital Projects Fund Totals		\$0.00	\$0.00	\$0.00	+++
	Grand Totals		\$0.00	\$0.00	\$0.00	+++

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Capital Projects Fund						
Fund Type						
Fund 41 - Capital Projects - General Educ						
Revenue from Local Sources						
Earnings on Investments and Deposits	.00	1,299.29	7,946.89	.00	(7,946.89)	+++
Revenue from Local Sources Totals	\$0.00	\$1,299.29	\$7,946.89	\$0.00	(\$7,946.89)	+++
Fund Modifications						
Fund Modification - General Fund	.00	.00	300,912.00	.00	(300,912.00)	+++
Fund Modifications Totals	\$0.00	\$0.00	\$300,912.00	\$0.00	(\$300,912.00)	+++
Capital Outlay						
Building and Additions	307,110.00	29,552.53	29,552.53	250,057.57	27,499.90	91
Capital Outlay Totals	\$307,110.00	\$29,552.53	\$29,552.53	\$250,057.57	\$27,499.90	91%
Fund 41 - Capital Projects - General Educ Totals						
REVENUE TOTALS	.00	1,299.29	308,858.89	.00	(308,858.89)	+++
EXPENSE TOTALS	307,110.00	29,552.53	29,552.53	250,057.57	27,499.90	91%
Fund 41 - Capital Projects - General Educ Net Gain (Loss)	(\$307,110.00)	(\$28,253.24)	\$279,306.36	(\$250,057.57)	\$336,358.79	(10%)
Fund Type Totals						
REVENUE TOTALS	.00	1,299.29	308,858.89	.00	(308,858.89)	+++
EXPENSE TOTALS	307,110.00	29,552.53	29,552.53	250,057.57	27,499.90	91%
Fund Type Net Gain (Loss)	(\$307,110.00)	(\$28,253.24)	\$279,306.36	(\$250,057.57)	\$336,358.79	(10%)
Fund Category Capital Projects Fund Totals						
REVENUE TOTALS	.00	1,299.29	308,858.89	.00	(308,858.89)	+++
EXPENSE TOTALS	307,110.00	29,552.53	29,552.53	250,057.57	27,499.90	91%
Fund Category Capital Projects Fund Net Gain (Loss)	(\$307,110.00)	(\$28,253.24)	\$279,306.36	(\$250,057.57)	\$336,358.79	(10%)
Grand Totals						
REVENUE TOTALS	.00	1,299.29	308,858.89	.00	(308,858.89)	+++
EXPENSE TOTALS	307,110.00	29,552.53	29,552.53	250,057.57	27,499.90	91%
Grand Total Net Gain (Loss)	(\$307,110.00)	(\$28,253.24)	\$279,306.36	(\$250,057.57)	\$336,358.79	(10%)

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund				
Fund Type					
Fund	42 - Capital Projects - Spec Educ				
	ASSETS				
2121					
2121.0000	Accounts Receivable	3,000.00	.00	3,000.00	+++
	2121 - Totals	\$3,000.00	\$0.00	\$3,000.00	+++
2131					
2131.0000	Due From Other Funds	(958,526.62)	(708,187.26)	(250,339.36)	(35.35)
	2131 - Totals	(\$958,526.62)	(\$708,187.26)	(\$250,339.36)	(35.35%)
2181					
2181.0000	MILAF Short-Term Fund	1,014,070.08	1,816,990.65	(802,920.57)	(44.19)
2181.0001	MILAF Max Fund	3,907,242.59	2,299,973.46	1,607,269.13	69.88
	2181 - Totals	\$4,921,312.67	\$4,116,964.11	\$804,348.56	19.54%
	ASSETS TOTALS	\$3,965,786.05	\$3,408,776.85	\$557,009.20	16.34%
	LIABILITIES AND FUND EQUITY				
	LIABILITIES				
2402					
2402.0000	Accounts Payable	.00	878.79	(878.79)	(100.00)
	2402 - Totals	\$0.00	\$878.79	(\$878.79)	(100.00%)
2406					
2406.0000	Construction Contracts Payable Retained Percentage	8,605.13	8,605.13	.00	.00
	2406 - Totals	\$8,605.13	\$8,605.13	\$0.00	0.00%
2461					
2461.0001	Accrued Employer MPSERS Exp	.00	519.93	(519.93)	(100.00)
2461.0002	Accrued Employer FICA Payable	.00	152.04	(152.04)	(100.00)
	2461 - Totals	\$0.00	\$671.97	(\$671.97)	(100.00%)
2462					
2462.0000	Accrued Wages Payable	.00	1,987.50	(1,987.50)	(100.00)
	2462 - Totals	\$0.00	\$1,987.50	(\$1,987.50)	(100.00%)
	LIABILITIES TOTALS	\$8,605.13	\$12,143.39	(\$3,538.26)	(29.14%)
	FUND EQUITY				
2721					
2721.0000	Restricted Fund Balance	3,396,633.46	3,396,633.46	.00	.00
	2721 - Totals	\$3,396,633.46	\$3,396,633.46	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes	\$3,396,633.46	\$3,396,633.46	\$0.00	0.00%
	Prior Year Fund Equity Adjustment	.00			
	Fund Revenues	(637,164.35)			
	Fund Expenses	76,616.89			
	FUND EQUITY TOTALS	\$3,957,180.92	\$3,396,633.46	\$560,547.46	16.50%

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund				
Fund Type					
	LIABILITIES AND FUND EQUITY TOTALS	\$3,965,786.05	\$3,408,776.85	\$557,009.20	16.34%
Fund	42 - Capital Projects - Spec Educ Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Type Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category	Capital Projects Fund Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Capital Projects Fund						
Fund Type						
Fund 42 - Capital Projects - Spec Educ						
Revenue from Local Sources						
Earnings on Investments and Deposits	.00	20,542.57	137,164.35	.00	(137,164.35)	+++
Revenue from Local Sources Totals	\$0.00	\$20,542.57	\$137,164.35	\$0.00	(\$137,164.35)	+++
Fund Modifications						
Fund Modification - Special Revenue Funds	.00	.00	500,000.00	.00	(500,000.00)	+++
Fund Modifications Totals	\$0.00	\$0.00	\$500,000.00	\$0.00	(\$500,000.00)	+++
Salaries						
Operation and Service	.00	.00	3,882.38	.00	(3,882.38)	+++
Salaries Totals	\$0.00	\$0.00	\$3,882.38	\$0.00	(\$3,882.38)	+++
Employee Benefits						
Mandatory Coverage	.00	.00	2,383.35	.00	(2,383.35)	+++
Employee Benefits Totals	\$0.00	\$0.00	\$2,383.35	\$0.00	(\$2,383.35)	+++
Purchased Services						
Professional and Technical Services	.00	.00	7,345.40	.00	(7,345.40)	+++
Repairs and Maintenance Services	6,462.00	.00	6,924.72	.00	(462.72)	107
Purchased Services Totals	\$6,462.00	\$0.00	\$14,270.12	\$0.00	(\$7,808.12)	221%
Capital Outlay						
Building and Additions	251,272.00	24,179.34	24,179.34	204,592.56	22,500.10	91
Equipment and Furniture	74,856.00	12,686.33	31,901.70	18,288.36	24,665.94	67
Capital Outlay Totals	\$326,128.00	\$36,865.67	\$56,081.04	\$222,880.92	\$47,166.04	86%
Fund 42 - Capital Projects - Spec Educ Totals						
REVENUE TOTALS	.00	20,542.57	637,164.35	.00	(637,164.35)	+++
EXPENSE TOTALS	332,590.00	36,865.67	76,616.89	222,880.92	33,092.19	90%
Fund 42 - Capital Projects - Spec Educ Net Gain (Loss)	(\$332,590.00)	(\$16,323.10)	\$560,547.46	(\$222,880.92)	\$670,256.54	(102%)
Fund Type Totals						
REVENUE TOTALS	.00	20,542.57	637,164.35	.00	(637,164.35)	+++
EXPENSE TOTALS	332,590.00	36,865.67	76,616.89	222,880.92	33,092.19	90%

Classification		Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category	Capital Projects Fund						
	Fund Type Net Gain (Loss)	(\$332,590.00)	(\$16,323.10)	\$560,547.46	(\$222,880.92)	\$670,256.54	(102%)
Fund Category	Capital Projects Fund Totals						
	REVENUE TOTALS	.00	20,542.57	637,164.35	.00	(637,164.35)	+++
	EXPENSE TOTALS	332,590.00	36,865.67	76,616.89	222,880.92	33,092.19	90%
Fund Category	Capital Projects Fund Net Gain (Loss)	(\$332,590.00)	(\$16,323.10)	\$560,547.46	(\$222,880.92)	\$670,256.54	(102%)
	Grand Totals						
	REVENUE TOTALS	.00	20,542.57	637,164.35	.00	(637,164.35)	+++
	EXPENSE TOTALS	332,590.00	36,865.67	76,616.89	222,880.92	33,092.19	90%
	Grand Total Net Gain (Loss)	(\$332,590.00)	(\$16,323.10)	\$560,547.46	(\$222,880.92)	\$670,256.54	(102%)

Account	Account Description		Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund					
Fund Type						
Fund	43 - Capital Projects 2019 Bond Fund					
	ASSETS					
2131						
2131.0000	Due From Other Funds		837,311.90	841,782.00	(4,470.10)	(.53)
	2131 - Totals		\$837,311.90	\$841,782.00	(\$4,470.10)	(0.53%)
2161						
2161.0000	Interest Receivable on Investments and Deposits		3,912.33	3,912.33	.00	.00
	2161 - Totals		\$3,912.33	\$3,912.33	\$0.00	0.00%
2181						
2181.0000	MILAF Short-Term Fund		3,608,608.09	85,313.77	3,523,294.32	4,129.81
2181.0001	MILAF Max Fund		1,259,927.43	2,916,167.11	(1,656,239.68)	(56.80)
2181.0003	MILAF - Accounts Payable		1,860.57	3,861,199.14	(3,859,338.57)	(99.95)
	2181 - Totals		\$4,870,396.09	\$6,862,680.02	(\$1,992,283.93)	(29.03%)
2191						
2191.0000	Deposits		38,365.00	38,365.00	.00	.00
	2191 - Totals		\$38,365.00	\$38,365.00	\$0.00	0.00%
2192						
2192.0000	Prepaid/Deferred Expenditures		.00	4,152.00	(4,152.00)	(100.00)
	2192 - Totals		\$0.00	\$4,152.00	(\$4,152.00)	(100.00%)
	ASSETS TOTALS		\$5,749,985.32	\$7,750,891.35	(\$2,000,906.03)	(25.82%)
	LIABILITIES AND FUND EQUITY					
	LIABILITIES					
2402						
2402.0000	Accounts Payable		.00	655,672.25	(655,672.25)	(100.00)
	2402 - Totals		\$0.00	\$655,672.25	(\$655,672.25)	(100.00%)
2406						
2406.0000	Construction Contracts Payable Retained Percentage		117,413.06	892,732.95	(775,319.89)	(86.85)
	2406 - Totals		\$117,413.06	\$892,732.95	(\$775,319.89)	(86.85%)
	LIABILITIES TOTALS		\$117,413.06	\$1,548,405.20	(\$1,430,992.14)	(92.42%)
	FUND EQUITY					
2721						
2721.0000	Restricted Fund Balance		6,202,486.15	6,202,486.15	.00	.00
	2721 - Totals		\$6,202,486.15	\$6,202,486.15	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes		\$6,202,486.15	\$6,202,486.15	\$0.00	0.00%
	Prior Year Fund Equity Adjustment		.00			
	Fund Revenues		(119,583.52)			
	Fund Expenses		689,497.41			
	FUND EQUITY TOTALS		\$5,632,572.26	\$6,202,486.15	(\$569,913.89)	(9.19%)

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund				
Fund Type					
	LIABILITIES AND FUND EQUITY TOTALS	\$5,749,985.32	\$7,750,891.35	(\$2,000,906.03)	(25.82%)
Fund	43 - Capital Projects 2019 Bond Fund Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Type Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category	Capital Projects Fund Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget
Fund Category Capital Projects Fund					
Fund Type					
Fund 43 - Capital Projects 2019 Bond Fund					
Revenue from Local Sources					
Earnings on Investments and Deposits	.00	19,314.60	119,583.52	(119,583.52)	+++
Revenue from Local Sources Totals	\$0.00	\$19,314.60	\$119,583.52	(\$119,583.52)	+++
Purchased Services					
Professional and Technical Services	379,000.00	29,299.00	73,748.18	305,251.82	19
Purchased Services Totals	\$379,000.00	\$29,299.00	\$73,748.18	\$305,251.82	19%
Capital Outlay					
Building and Additions	300,000.00	.00	226,575.20	73,424.80	76
Improvements Other Than Buildings	174,000.00	.00	185,084.70	(11,084.70)	106
Equipment and Furniture	1,020,000.00	16,724.06	203,974.34	816,025.66	20
Capital Outlay Totals	\$1,494,000.00	\$16,724.06	\$615,634.24	\$878,365.76	41%
Other Expenditures					
Dues and Fees	2,000.00	.00	114.99	1,885.01	6
Other Expenditures Totals	\$2,000.00	\$0.00	\$114.99	\$1,885.01	6%
Fund 43 - Capital Projects 2019 Bond Fund Totals					
REVENUE TOTALS	.00	19,314.60	119,583.52	(119,583.52)	+++
EXPENSE TOTALS	1,875,000.00	46,023.06	689,497.41	1,185,502.59	37%
Fund 43 - Capital Projects 2019 Bond Fund Net Gain (Loss)	(\$1,875,000.00)	(\$26,708.46)	(\$569,913.89)	\$1,305,086.11	30%
Fund Type Totals					
REVENUE TOTALS	.00	19,314.60	119,583.52	(119,583.52)	+++
EXPENSE TOTALS	1,875,000.00	46,023.06	689,497.41	1,185,502.59	37%
Fund Type Net Gain (Loss)	(\$1,875,000.00)	(\$26,708.46)	(\$569,913.89)	\$1,305,086.11	30%
Fund Category Capital Projects Fund Totals					
REVENUE TOTALS	.00	19,314.60	119,583.52	(119,583.52)	+++
EXPENSE TOTALS	1,875,000.00	46,023.06	689,497.41	1,185,502.59	37%
Fund Category Capital Projects Fund Net Gain (Loss)	(\$1,875,000.00)	(\$26,708.46)	(\$569,913.89)	\$1,305,086.11	30%
Grand Totals					
REVENUE TOTALS	.00	19,314.60	119,583.52	(119,583.52)	+++
EXPENSE TOTALS	1,875,000.00	46,023.06	689,497.41	1,185,502.59	37%
Grand Total Net Gain (Loss)	(\$1,875,000.00)	(\$26,708.46)	(\$569,913.89)	\$1,305,086.11	30%

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget
----------------	-------------------------	----------------------	----------------------	---------------------------	----------------

G/L Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Fund 43 - Capital Projects 2019 Bond Fund									
Account Type Revenue									
Function 0000 - Revenue									
43.0151.0000.000.0000.0000.0000	Earnings on Investments and Deposits	.00	.00	.00	19,314.60	.00	119,583.52	(119,583.52)	+++
43.0153.0000.000.0000.0000.0000	Gain or Loss on Sale of Investment	.00	.00	.00	.00	.00	.00	.00	+++
43.0591.0000.000.0000.0000.0000	Proceeds from issuance of bonds	.00	.00	.00	.00	.00	.00	.00	+++
Function 0000 - Revenue Totals		\$0.00	\$0.00	\$0.00	\$19,314.60	\$0.00	\$119,583.52	(\$119,583.52)	+++
Account Type Revenue Totals									
		\$0.00	\$0.00	\$0.00	\$19,314.60	\$0.00	\$119,583.52	(\$119,583.52)	+++
Account Type Expense									
Function 1122 - Special Education									
43.1122.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	.00	811.12	(811.12)	+++
43.1122.6420.000.0000.06147.0000	Capital-New Equip <\$5000	.00	20,000.00	20,000.00	.00	.00	456.64	19,543.36	2
Function 1122 - Special Education Totals		\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$1,267.76	\$18,732.24	6 %
Function 1231 - Board of Education									
43.1231.3180.000.0000.06147.0000	Audit Services	.00	3,000.00	3,000.00	.00	.00	8,000.00	(5,000.00)	267
Function 1231 - Board of Education Totals		\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$8,000.00	(\$5,000.00)	267 %
Function 1252 - Fiscal Services									
43.1252.7410.000.0000.06147.0000	Dues and Fees	.00	2,000.00	2,000.00	.00	.00	114.99	1,885.01	6
Function 1252 - Fiscal Services Totals		\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$114.99	\$1,885.01	6 %
Function 1261 - Operating Buildings Services									
43.1261.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	20,000.00	20,000.00	.00	.00	2,881.80	17,118.20	14
43.1261.6420.000.0000.06147.0000	Capital-New Equip <\$5000	.00	80,000.00	80,000.00	3,869.56	14,330.08	43,417.88	22,252.04	72
Function 1261 - Operating Buildings Services Totals		\$0.00	\$100,000.00	\$100,000.00	\$3,869.56	\$14,330.08	\$46,299.68	\$39,370.24	61 %
Function 1266 - Security Services									
43.1266.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	.00	.00	.00	53,047.12	.00	(53,047.12)	+++
Function 1266 - Security Services Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$53,047.12	\$0.00	(\$53,047.12)	+++
Function 1284 - Non-Instr Technology Services									
43.1284.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	50,000.00	50,000.00	.00	49,386.44	3,262.20	(2,648.64)	105
43.1284.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	200,000.00	200,000.00	.00	104,844.93	95,794.84	(639.77)	100
43.1284.6720.000.0000.06147.0000	Capital-Educ Media - Initial - Depreciable	.00	.00	.00	.00	.00	.00	.00	+++
Function 1284 - Non-Instr Technology Services Totals		\$0.00	\$250,000.00	\$250,000.00	\$0.00	\$154,231.37	\$99,057.04	(\$3,288.41)	101 %
Function 1452 - Site Improvement Services									
43.1452.6310.000.0000.06147.0000	Capital-Improv Other Than Bldgs - Depreciable	.00	174,000.00	174,000.00	.00	.00	185,084.70	(11,084.70)	106
Function 1452 - Site Improvement Services Totals		\$0.00	\$174,000.00	\$174,000.00	\$0.00	\$0.00	\$185,084.70	(\$11,084.70)	106 %
Function 1453 - Architect & Engineering Serv									
43.1453.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	126,000.00	126,000.00	.00	.00	1,055.98	124,944.02	1
Function 1453 - Architect & Engineering Serv Totals		\$0.00	\$126,000.00	\$126,000.00	\$0.00	\$0.00	\$1,055.98	\$124,944.02	1 %
Function 1456 - Building Improvement Services									
43.1456.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	200,000.00	200,000.00	29,299.00	.00	61,430.00	138,570.00	31
43.1456.6220.000.0000.06147.0000	Capital-Non-Prop Exp for Bldgs. and Alter by Contractors	.00	300,000.00	300,000.00	.00	.00	226,575.20	73,424.80	76
43.1456.6410.000.0000.06147.0000	Capital-New Equip >\$5000	.00	700,000.00	700,000.00	12,854.50	.00	60,612.06	639,387.94	9
Function 1456 - Building Improvement Services Totals		\$0.00	\$1,200,000.00	\$1,200,000.00	\$42,153.50	\$0.00	\$348,617.26	\$851,382.74	29 %
Function 1459 - Other Facil Acquis and Construction Serv									
43.1459.3170.000.0000.06147.0000	Legal Services	.00	.00	.00	.00	.00	.00	.00	+++
43.1459.3190.000.0000.06147.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	.00	.00	+++
43.1459.7310.000.0000.06147.0000	Other Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++
Function 1459 - Other Facil Acquis and Construction Serv Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

G/L Account Number	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function 1622 - Fund Modif to Special Ed Fund									
43.1622.8110.000.0000.06147.0000	Fund Modifications	.00	.00	.00	.00	.00	.00	.00	+++
Function 1622 - Fund Modif to Special Ed Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function 1642 - Fund Modif to SE Cap Proj									
43.1642.8110.000.0000.06147.0000	Fund Modifications	.00	.00	.00	.00	.00	.00	.00	+++
Function 1642 - Fund Modif to SE Cap Proj Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Expense Totals		\$0.00	\$1,875,000.00	\$1,875,000.00	\$46,023.06	\$221,608.57	\$689,497.41	\$963,894.02	49 %
Revenue Totals		\$0.00	\$0.00	\$0.00	\$19,314.60	\$0.00	\$119,583.52	(\$119,583.52)	+++
Expense Totals		\$0.00	\$1,875,000.00	\$1,875,000.00	\$46,023.06	\$221,608.57	\$689,497.41	\$963,894.02	49 %
Fund 43 - Capital Projects 2019 Bond Fund Totals		\$0.00	(\$1,875,000.00)	(\$1,875,000.00)	(\$26,708.46)	(\$221,608.57)	(\$569,913.89)	(\$1,083,477.54)	
Revenue Totals		\$0.00	\$0.00	\$0.00	\$19,314.60	\$0.00	\$119,583.52	(\$119,583.52)	+++
Expense Totals		\$0.00	\$1,875,000.00	\$1,875,000.00	\$46,023.06	\$221,608.57	\$689,497.41	\$963,894.02	49 %
Grand Totals		\$0.00	(\$1,875,000.00)	(\$1,875,000.00)	(\$26,708.46)	(\$221,608.57)	(\$569,913.89)	(\$1,083,477.54)	

Account	Account Description		Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Capital Projects Fund					
Fund Type						
Fund	47 - Capital Projects - WEOC					
	ASSETS					
2131						
2131.0000	Due From Other Funds		(63,561.33)	(2,660.27)	(60,901.06)	(2,289.28)
	2131 - Totals		(\$63,561.33)	(\$2,660.27)	(\$60,901.06)	(2,289.28%)
2181						
2181.0000	MILAF Short-Term Fund		(11,641.88)	.00	(11,641.88)	+++
2181.0003	MILAF - Accounts Payable		1.00	850.00	(849.00)	(99.88)
	2181 - Totals		(\$11,640.88)	\$850.00	(\$12,490.88)	(1,469.52%)
	ASSETS TOTALS		(\$75,202.21)	(\$1,810.27)	(\$73,391.94)	(4,054.20%)
	LIABILITIES AND FUND EQUITY					
	LIABILITIES					
2461						
2461.0002	Accrued Employer FICA Payable		.00	9.95	(9.95)	(100.00)
	2461 - Totals		\$0.00	\$9.95	(\$9.95)	(100.00%)
2462						
2462.0000	Accrued Wages Payable		.00	130.00	(130.00)	(100.00)
	2462 - Totals		\$0.00	\$130.00	(\$130.00)	(100.00%)
	LIABILITIES TOTALS		\$0.00	\$139.95	(\$139.95)	(100.00%)
	FUND EQUITY					
2721						
2721.0000	Restricted Fund Balance		(1,950.22)	(1,950.22)	.00	.00
	2721 - Totals		(\$1,950.22)	(\$1,950.22)	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes		(\$1,950.22)	(\$1,950.22)	\$0.00	0.00%
	Prior Year Fund Equity Adjustment		.00			
	Fund Revenues		.00			
	Fund Expenses		73,251.99			
	FUND EQUITY TOTALS		(\$75,202.21)	(\$1,950.22)	(\$73,251.99)	(3,756.09%)
	LIABILITIES AND FUND EQUITY TOTALS		(\$75,202.21)	(\$1,810.27)	(\$73,391.94)	(4,054.20%)
Fund	47 - Capital Projects - WEOC Totals		\$0.00	\$0.00	\$0.00	+++
Fund Type	Totals		\$0.00	\$0.00	\$0.00	+++
Fund Category	Capital Projects Fund Totals		\$0.00	\$0.00	\$0.00	+++
	Grand Totals		\$0.00	\$0.00	\$0.00	+++

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Capital Projects Fund						
Fund Type						
Fund 47 - Capital Projects - WEOC						
Fund Modifications						
Fund Modification - Special Revenue Funds						
	125,000.00	.00	.00	.00	125,000.00	0
<i>Fund Modifications Totals</i>	<i>\$125,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$125,000.00</i>	<i>0%</i>
<i>Salaries</i>						
Professional Business	4,000.00	390.00	5,135.00	.00	(1,135.00)	128
<i>Salaries Totals</i>	<i>\$4,000.00</i>	<i>\$390.00</i>	<i>\$5,135.00</i>	<i>\$0.00</i>	<i>(\$1,135.00)</i>	<i>128%</i>
<i>Employee Benefits</i>						
Mandatory Coverage	.00	29.84	392.85	.00	(392.85)	+++
<i>Employee Benefits Totals</i>	<i>\$0.00</i>	<i>\$29.84</i>	<i>\$392.85</i>	<i>\$0.00</i>	<i>(\$392.85)</i>	<i>+++</i>
<i>Capital Outlay</i>						
Building and Additions	45,000.00	2,120.00	40,714.27	5,000.00	(714.27)	102
Equipment and Furniture	76,000.00	.00	27,009.87	78,380.00	(29,389.87)	139
<i>Capital Outlay Totals</i>	<i>\$121,000.00</i>	<i>\$2,120.00</i>	<i>\$67,724.14</i>	<i>\$83,380.00</i>	<i>(\$30,104.14)</i>	<i>125%</i>
Fund 47 - Capital Projects - WEOC Totals						
REVENUE TOTALS	125,000.00	.00	.00	.00	125,000.00	0%
EXPENSE TOTALS	125,000.00	2,539.84	73,251.99	83,380.00	(31,631.99)	125%
Fund 47 - Capital Projects - WEOC Net Gain (Loss)	\$0.00	(\$2,539.84)	(\$73,251.99)	(\$83,380.00)	(\$156,631.99)	+++
Fund Type Totals						
REVENUE TOTALS	125,000.00	.00	.00	.00	125,000.00	0%
EXPENSE TOTALS	125,000.00	2,539.84	73,251.99	83,380.00	(31,631.99)	125%
Fund Type Net Gain (Loss)	\$0.00	(\$2,539.84)	(\$73,251.99)	(\$83,380.00)	(\$156,631.99)	+++
Fund Category Capital Projects Fund Totals						
REVENUE TOTALS	125,000.00	.00	.00	.00	125,000.00	0%
EXPENSE TOTALS	125,000.00	2,539.84	73,251.99	83,380.00	(31,631.99)	125%
Fund Category Capital Projects Fund Net Gain (Loss)	\$0.00	(\$2,539.84)	(\$73,251.99)	(\$83,380.00)	(\$156,631.99)	+++
Grand Totals						
REVENUE TOTALS	125,000.00	.00	.00	.00	125,000.00	0%
EXPENSE TOTALS	125,000.00	2,539.84	73,251.99	83,380.00	(31,631.99)	125%
Grand Total Net Gain (Loss)	\$0.00	(\$2,539.84)	(\$73,251.99)	(\$83,380.00)	(\$156,631.99)	+++

Account	Account Description		Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Internal Service					
Fund Type						
Fund	81 - Internal Service Fund					
	ASSETS					
2101						
2101.0005	CASH- SELF INSURED		1,945,145.25	2,072,562.42	(127,417.17)	(6.15)
	2101 - Totals		\$1,945,145.25	\$2,072,562.42	(\$127,417.17)	(6.15%)
2121						
2121.0000	Accounts Receivable		101,254.95	98,100.00	3,154.95	3.22
	2121 - Totals		\$101,254.95	\$98,100.00	\$3,154.95	3.22%
2131						
2131.0000	Due From Other Funds		(852,575.07)	(1,502.28)	(851,072.79)	(56,652.07)
	2131 - Totals		(\$852,575.07)	(\$1,502.28)	(\$851,072.79)	(56,652.07%)
	ASSETS TOTALS		\$1,193,825.13	\$2,169,160.14	(\$975,335.01)	(44.96%)
	LIABILITIES AND FUND EQUITY					
	LIABILITIES					
2402						
2402.0000	Accounts Payable		294,161.01	741,972.37	(447,811.36)	(60.35)
	2402 - Totals		\$294,161.01	\$741,972.37	(\$447,811.36)	(60.35%)
	LIABILITIES TOTALS		\$294,161.01	\$741,972.37	(\$447,811.36)	(60.35%)
	FUND EQUITY					
2771						
2771.0000	Unreserved Retained Earnings-MED		1,423,088.69	1,423,088.69	.00	.00
2771.0001	Unreserved Retained Earnings-DEN		165,121.32	165,121.32	.00	.00
2771.0002	Unreserved Retained Earnings-VIS		29,627.79	29,627.79	.00	.00
	2771 - Totals		\$1,617,837.80	\$1,617,837.80	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes		\$1,617,837.80	\$1,617,837.80	\$0.00	0.00%
	Prior Year Fund Equity Adjustment		.00			
	Fund Revenues		(4,406,243.72)			
	Fund Expenses		4,933,767.37			
	FUND EQUITY TOTALS		\$1,090,314.15	\$1,617,837.80	(\$527,523.65)	(32.61%)
	LIABILITIES AND FUND EQUITY TOTALS		\$1,384,475.16	\$2,359,810.17	(\$975,335.01)	(41.33%)
Fund	81 - Internal Service Fund Totals		(\$190,650.03)	(\$190,650.03)	\$0.00	0.00%
Fund Type	Totals		(\$190,650.03)	(\$190,650.03)	\$0.00	0.00%
Fund Category	Internal Service Totals		(\$190,650.03)	(\$190,650.03)	\$0.00	0.00%
	Grand Totals		(\$190,650.03)	(\$190,650.03)	\$0.00	0.00%

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget
Fund Category Internal Service						
Fund Type						
Fund 81 - Internal Service Fund						
Revenue from Local Sources						
Other Local Revenue	.00	503,742.52	4,369,058.72	.00	(4,369,058.72)	+++
Revenue from Local Sources Totals	\$0.00	\$503,742.52	\$4,369,058.72	\$0.00	(\$4,369,058.72)	+++
Incoming Transfers and Other Transactions						
Other Financing Sources	.00	4,258.17	37,185.00	.00	(37,185.00)	+++
Incoming Transfers and Other Transactions Totals	\$0.00	\$4,258.17	\$37,185.00	\$0.00	(\$37,185.00)	+++
Employee Benefits						
Employee Insurance	.00	632,113.48	4,933,767.37	.00	(4,933,767.37)	+++
Employee Benefits Totals	\$0.00	\$632,113.48	\$4,933,767.37	\$0.00	(\$4,933,767.37)	+++
Fund 81 - Internal Service Fund Totals						
REVENUE TOTALS	.00	508,000.69	4,406,243.72	.00	(4,406,243.72)	+++
EXPENSE TOTALS	.00	632,113.48	4,933,767.37	.00	(4,933,767.37)	+++
Fund 81 - Internal Service Fund Net Gain (Loss)	\$0.00	(\$124,112.79)	(\$527,523.65)	\$0.00	(\$527,523.65)	+++
Fund Type Totals						
REVENUE TOTALS	.00	508,000.69	4,406,243.72	.00	(4,406,243.72)	+++
EXPENSE TOTALS	.00	632,113.48	4,933,767.37	.00	(4,933,767.37)	+++
Fund Type Net Gain (Loss)	\$0.00	(\$124,112.79)	(\$527,523.65)	\$0.00	(\$527,523.65)	+++
Fund Category Internal Service Totals						
REVENUE TOTALS	.00	508,000.69	4,406,243.72	.00	(4,406,243.72)	+++
EXPENSE TOTALS	.00	632,113.48	4,933,767.37	.00	(4,933,767.37)	+++
Fund Category Internal Service Net Gain (Loss)	\$0.00	(\$124,112.79)	(\$527,523.65)	\$0.00	(\$527,523.65)	+++
Grand Totals						
REVENUE TOTALS	.00	508,000.69	4,406,243.72	.00	(4,406,243.72)	+++
EXPENSE TOTALS	.00	632,113.48	4,933,767.37	.00	(4,933,767.37)	+++
Grand Total Net Gain (Loss)	\$0.00	(\$124,112.79)	(\$527,523.65)	\$0.00	(\$527,523.65)	+++

Cooperative Activities (Summary)

Fiscal Year to Date 04/30/23

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Fund 27 - Cooperative Activities Fund						
Program 000 - Unassigned						
Account Type Revenue						
Function 0000 - Revenue	1,359,807.00	312,289.26	.00	1,066,851.40	292,955.60	78
Function 0312 - Restricted State Rev Grant FPME	.00	.00	.00	.00	.00	0
Account Type Revenue Totals	\$1,359,807.00	\$312,289.26	\$0.00	\$1,066,851.40	\$292,955.60	78 %
Account Type Expense						
Function 1112 - Middle/Junior High	850.00	.00	.00	.00	850.00	0
Function 1113 - High School	32,952.00	.00	.00	15,611.38	17,340.62	47
Function 1216 - Social Work Services	74,970.00	.00	.00	.00	74,970.00	0
Function 1219 - Other Pupil Support Serv	.00	.00	.00	.00	.00	0
Function 1226 - SupervisionDirection of Instr Staff	686,082.00	94,566.18	20,780.00	616,892.44	48,409.56	93
Function 1229 - Other Instructional Staff Services	.00	.00	.00	.00	.00	0
Function 1249 - Other School Administration	19,000.00	4,044.72	.00	23,175.28	(4,175.28)	122
Function 1252 - Fiscal Services	119,992.00	6,790.93	.00	68,190.02	51,801.98	57
Function 1261 - Operating Buildings Services	20,800.00	.00	.00	3,466.66	17,333.34	17
Function 1281 - Planning, Research and Evaluation	.00	.00	.00	.00	.00	0
Function 1283 - Staff/Personnel Services	112,000.00	32,959.39	.00	138,658.22	(26,658.22)	124
Function 1284 - Non-Instr Technology Services	292,780.00	7,660.42	.00	89,679.88	203,100.12	31
Function 1391 - Other Community Services	2,000.00	.00	.00	2,000.00	.00	100
Function 1511 - Debt Service - Long Term Only - Principal	7,500.00	1,820.00	.00	12,883.33	(5,383.33)	172
Account Type Expense Totals	\$1,368,926.00	\$147,841.64	\$20,780.00	\$970,557.21	\$377,588.79	72 %
Program 000 - Unassigned Totals	(\$9,119.00)	\$164,447.62	(\$20,780.00)	\$96,294.19	(\$84,633.19)	6 %

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 910 - WIHI - IB Program						
Account Type Revenue						
Function 0000 - Revenue	7,137,030.00	544,719.97	.00	5,957,403.80	1,179,626.20	83
Account Type Revenue Totals	\$7,137,030.00	\$544,719.97	\$0.00	\$5,957,403.80	\$1,179,626.20	83 %
Account Type Expense						
Function 1112 - Middle/Junior High	816,919.00	62,064.15	.00	566,459.91	250,459.09	69
Function 1113 - High School	3,301,457.00	316,272.13	30,502.69	2,847,445.35	423,508.96	87
Function 1212 - Guidance Services	191,144.00	22,610.07	.00	169,879.89	21,264.11	89
Function 1216 - Social Work Services	386,526.00	23,516.77	.00	218,431.24	168,094.76	57
Function 1218 - Teacher Consultant	11,030.00	.00	.00	.00	11,030.00	0
Function 1219 - Other Pupil Support Serv	985.00	.00	.00	.00	985.00	0
Function 1221 - Improvement of Instruction	844.00	.00	.00	309.18	534.82	37
Function 1226 - SupervisionDirection of Instr Staff	488,139.00	39,682.37	.00	449,885.87	38,253.13	92
Function 1241 - Office of the Principal	415,242.00	31,220.30	.00	317,191.73	98,050.27	76
Function 1249 - Other School Administration	13,000.00	4,070.45	5,833.78	6,886.27	279.95	98
Function 1261 - Operating Buildings Services	240,400.00	61,665.67	33,110.50	210,035.72	(2,746.22)	101
Function 1266 - Security Services	250.00	.00	.00	56.09	193.91	22
Function 1271 - Pupil Transportation Services	250.00	5,115.00	885.00	5,382.24	(6,017.24)	2,507
Function 1284 - Non-Instr Technology Services	76,538.00	10,929.71	.00	65,374.28	11,163.72	85
Function 1411 - Pmts to Other Mich Publ Schools	538,400.00	73,333.34	.00	146,666.68	391,733.32	27
Function 1511 - Debt Service - Long Term Only - Principal	.00	.00	.00	350,000.00	(350,000.00)	0
Function 1599 - Miscellaneous Other Financing So	380,000.00	.00	.00	.00	380,000.00	0
Function 1611 - Fund Modif to General Ed Fund	20,370.00	.00	.00	.00	20,370.00	0
Function 1622 - Fund Modif to Special Ed Fund	120,002.00	.00	.00	.00	120,002.00	0
Function 1647 - Fund Mod to WEOC	40,000.00	.00	.00	.00	40,000.00	0
Account Type Expense Totals	\$7,041,496.00	\$650,479.96	\$70,331.97	\$5,354,004.45	\$1,617,159.58	77 %
Program 910 - WIHI - IB Program Totals	\$95,534.00	(\$105,759.99)	(\$70,331.97)	\$603,399.35	(\$437,533.38)	6 %

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 913 - ECA Program						
Account Type Revenue						
Function 0000 - Revenue	5,111,496.00	356,228.16	.00	4,016,185.58	1,095,310.42	79
Account Type Revenue Totals	\$5,111,496.00	\$356,228.16	\$0.00	\$4,016,185.58	\$1,095,310.42	79 %
Account Type Expense						
Function 1113 - High School	3,138,841.00	160,791.47	700,727.68	2,216,339.00	221,774.32	93
Function 1212 - Guidance Services	279,163.00	22,768.81	.00	229,149.22	50,013.78	82
Function 1216 - Social Work Services	11,239.00	2,795.35	.00	15,374.05	(4,135.05)	137
Function 1218 - Teacher Consultant	10,500.00	.00	.00	.00	10,500.00	0
Function 1226 - SupervisionDirection of Instr Staff	407,653.00	40,412.70	.00	386,275.94	21,377.06	95
Function 1241 - Office of the Principal	270,614.00	31,825.95	.00	207,599.14	63,014.86	77
Function 1249 - Other School Administration	23,750.00	4,661.76	.00	17,775.59	5,974.41	75
Function 1271 - Pupil Transportation Services	2,500.00	175.00	.00	1,629.10	870.90	65
Function 1281 - Planning, Research and Evaluation	10.00	.00	.00	.00	10.00	0
Function 1284 - Non-Instr Technology Services	54,404.00	6,763.50	.00	50,572.02	3,831.98	93
Function 1411 - Pmts to Other Mich Publ Schools	373,891.00	73,333.33	.00	146,666.67	227,224.33	39
Function 1611 - Fund Modif to General Ed Fund	17,741.00	.00	.00	.00	17,741.00	0
Function 1622 - Fund Modif to Special Ed Fund	74,917.00	.00	.00	.00	74,917.00	0
Function 1647 - Fund Mod to WEOC	45,000.00	.00	.00	.00	45,000.00	0
Account Type Expense Totals	\$4,710,223.00	\$343,527.87	\$700,727.68	\$3,271,380.73	\$738,114.59	84 %
Program 913 - ECA Program Totals	\$401,273.00	\$12,700.29	(\$700,727.68)	\$744,804.85	\$357,195.83	-6 %

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 915 - WAVE Program						
Account Type Revenue						
Function 0000 - Revenue	2,647,155.00	309,386.52	.00	2,398,640.00	248,515.00	91
Function 0192 - MI Ctr Youth Justice Wave Grant	10,000.00	.00	.00	10,000.00	.00	100
Account Type Revenue Totals	\$2,657,155.00	\$309,386.52	\$0.00	\$2,408,640.00	\$248,515.00	91 %
Account Type Expense						
Function 1113 - High School	1,493,438.00	136,175.18	2,240.00	1,261,144.06	230,053.94	85
Function 1212 - Guidance Services	250,350.00	20,251.16	.00	204,580.31	45,769.69	82
Function 1216 - Social Work Services	48,023.00	8,174.85	.00	50,764.44	(2,741.44)	106
Function 1218 - Teacher Consultant	38,000.00	.00	.00	.00	38,000.00	0
Function 1221 - Improvement of Instruction	2,750.00	.00	.00	2,730.33	19.67	99
Function 1222 - Educational Media Services	101,190.00	8,161.36	.00	81,175.24	20,014.76	80
Function 1225 - Instructional Technology	82,850.00	7,062.56	.00	70,938.45	11,911.55	86
Function 1226 - SupervisionDirection of Instr Staff	344,015.00	38,404.43	.00	327,938.86	16,076.14	95
Function 1249 - Other School Administration	5,500.00	.00	.00	318.60	5,181.40	6
Function 1261 - Operating Buildings Services	43,704.00	.00	.00	32,166.75	11,537.25	74
Function 1271 - Pupil Transportation Services	6,142.00	1,600.00	.00	3,797.03	2,344.97	62
Function 1283 - Staff/Personnel Services	20,000.00	.00	.00	4,967.16	15,032.84	25
Function 1284 - Non-Instr Technology Services	93,830.00	7,754.18	.00	77,357.44	16,472.56	82
Function 1411 - Pmnts to Other Mich Publ Schools	250,868.00	73,333.33	.00	146,666.67	104,201.33	58
Function 1511 - Debt Service - Long Term Only - Principal	.00	15,750.00	.00	127,920.00	(127,920.00)	0
Function 1599 - Miscellaneous Other Financing So	180,000.00	.00	.00	.00	180,000.00	0
Function 1611 - Fund Modif to General Ed Fund	12,815.00	.00	.00	.00	12,815.00	0
Function 1622 - Fund Modif to Special Ed Fund	45,270.00	.00	.00	.00	45,270.00	0
Function 1647 - Fund Mod to WEOC	40,000.00	.00	.00	.00	40,000.00	0
Account Type Expense Totals	\$3,058,745.00	\$316,667.05	\$2,240.00	\$2,392,465.34	\$664,039.66	78 %
Program 915 - WAVE Program Totals	(\$401,590.00)	(\$7,280.53)	(\$2,240.00)	\$16,174.66	(\$415,524.66)	12 %

Cooperative Activities (Summary)

Fiscal Year to Date 04/30/23

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 917 - Washtenaw County Tech Consortium						
Account Type Revenue						
Function 0000 - Revenue	725,406.00	.00	.00	725,964.00	(558.00)	100
Account Type Revenue Totals	\$725,406.00	\$0.00	\$0.00	\$725,964.00	(\$558.00)	100 %
Account Type Expense						
Function 1284 - Non-Instr Technology Services	632,069.00	62,099.57	.00	281,096.29	350,972.71	44
Account Type Expense Totals	\$632,069.00	\$62,099.57	\$0.00	\$281,096.29	\$350,972.71	44 %
Program 917 - Washtenaw County Tech Consortium Totals	\$93,337.00	(\$62,099.57)	\$0.00	\$444,867.71	(\$351,530.71)	56 %

Cooperative Activities (Summary)

Fiscal Year to Date 04/30/23

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 918 - New World Software						
Account Type Revenue						
Function 0000 - Revenue	268,454.00	.00	.00	243,667.30	24,786.70	91
Account Type Revenue Totals	\$268,454.00	\$0.00	\$0.00	\$243,667.30	\$24,786.70	91 %
Account Type Expense						
Function 1284 - Non-Instr Technology Services	268,454.00	.00	.00	173,930.46	94,523.54	65
Function 1411 - Pmts to Other Mich Publ Schools	.00	.00	.00	.00	.00	0
Function 1611 - Fund Modif to General Ed Fund	30,474.00	.00	.00	.00	30,474.00	0
Account Type Expense Totals	\$298,928.00	\$0.00	\$0.00	\$173,930.46	\$124,997.54	58 %
Program 918 - New World Software Totals	(\$30,474.00)	\$0.00	\$0.00	\$69,736.84	(\$100,210.84)	33 %

Cooperative Activities (Summary)

Fiscal Year to Date 04/30/23

Function Code	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 919 - Medicaid Programs						
Account Type Revenue						
Function 0000 - Revenue	5,539,812.00	712,908.67	.00	5,933,332.54	(393,520.54)	107
Account Type Revenue Totals	\$5,539,812.00	\$712,908.67	\$0.00	\$5,933,332.54	(\$393,520.54)	107 %
Account Type Expense						
Function 1213 - Health Services	19,590.00	.00	4,965.00	11,535.00	3,090.00	84
Function 1226 - SupervisionDirection of Instr Staff	228,799.00	13,191.50	.00	181,610.82	47,188.18	79
Function 1231 - Board of Education	4,000.00	.00	.00	4,000.00	.00	100
Function 1283 - Staff/Personnel Services	1,295.00	.00	.00	875.61	419.39	68
Function 1284 - Non-Instr Technology Services	20,500.00	.00	5,162.55	10,308.05	5,029.40	75
Function 1411 - Pmts to Other Mich Publ Schools	5,330,453.00	327,985.00	.00	4,966,922.00	363,531.00	93
Account Type Expense Totals	\$5,604,637.00	\$341,176.50	\$10,127.55	\$5,175,251.48	\$419,257.97	93 %
Program 919 - Medicaid Programs Totals	(\$64,825.00)	\$371,732.17	(\$10,127.55)	\$758,081.06	(\$812,778.51)	15 %
Revenue Totals	\$22,799,160.00	\$2,235,532.58	\$0.00	\$20,352,044.62	\$2,447,115.38	89 %
Expense Totals	\$22,715,024.00	\$1,861,792.59	\$804,207.20	\$17,618,685.96	\$4,292,130.84	81 %
Fund 27 - Cooperative Activities Fund Totals	\$84,136.00	\$373,739.99	(\$804,207.20)	\$2,733,358.66	(\$1,845,015.46)	
Revenue Totals	\$22,799,160.00	\$2,235,532.58	\$0.00	\$20,352,044.62	\$2,447,115.38	89 %
Expense Totals	\$22,715,024.00	\$1,861,792.59	\$804,207.20	\$17,618,685.96	\$4,292,130.84	81 %
Grand Totals	\$84,136.00	\$373,739.99	(\$804,207.20)	\$2,733,358.66	(\$1,845,015.46)	

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 000 - Unassigned							
Account Type Revenue							
Function 0000 - Revenue							
27.0151.0000.000.0000.0000.0000	Earnings on Investments and Deposits	309,000.00	86,598.12	.00	567,615.57	(258,615.57)	184
27.0192.0000.000.9864.00000.0000	Private Sources (Contributions)	4,071.00	.00	.00	4,070.56	.44	100
27.0312.0000.000.2083.00000.0000	Restricted State Revenues Received as Grants	70,720.00	5,691.14	.00	44,234.05	26,485.95	63
27.0312.0070.000.3490.00000.0000	LAWMASC State aid	.00	.00	.00	.00	.00	+++
27.0312.0070.000.3491.00000.0000	LAWMASC State aid	10,931.00	.00	.00	10,931.20	(.20)	100
27.0518.0000.000.0000.00000.0000	Compensation Rec'd in Pmt of Srvc Provided to Other Public School	965,085.00	220,000.00	.00	440,000.02	525,084.98	46
Function 0000 - Revenue Totals		\$1,359,807.00	\$312,289.26	\$0.00	\$1,066,851.40	\$292,955.60	78 %
Function 0312 - Restricted State Rev Grant FPME							
27.0312.0000.000.4842.00000.0000	Restricted State Revenues Received as Grants	.00	.00	.00	.00	.00	+++
Function 0312 - Restricted State Rev Grant FPME Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Revenue Totals		\$1,359,807.00	\$312,289.26	\$0.00	\$1,066,851.40	\$292,955.60	78 %
Account Type Expense							
Function 1112 - Middle/Junior High							
27.1112.1790.000.4842.00000.0000	Other Special Payments	.00	.00	.00	.00	.00	+++
27.1112.2820.000.4842.00000.0000	Contribution to State and Local Retirement Funds	.00	.00	.00	.00	.00	+++
27.1112.2830.000.4842.00000.0000	Employer Social Security	.00	.00	.00	.00	.00	+++
27.1112.5990.000.3490.00000.0000	Misc. Supp & Mats	550.00	.00	.00	.00	550.00	0
27.1112.7410.000.3490.00000.0000	Dues and Fees	300.00	.00	.00	.00	300.00	0
Function 1112 - Middle/Junior High Totals		\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0 %
Function 1113 - High School							
27.1113.1240.000.0000.00000.0000	Teaching	8,800.00	.00	.00	.00	8,800.00	0
27.1113.1790.000.4842.00000.0000	Other Special Payments	.00	.00	.00	.00	.00	+++
27.1113.2310.000.0000.00000.0000	Tuition	10,000.00	.00	.00	3,805.30	6,194.70	38
27.1113.3220.000.9864.00000.0000	Workshops and Conf Travel	1,500.00	.00	.00	1,034.48	465.52	69
27.1113.5110.000.9864.00000.0000	Teaching/Testing Supplies	2,571.00	.00	.00	.00	2,571.00	0
27.1113.5990.000.3490.00000.0000	Misc. Supp & Mats	1,581.00	.00	.00	282.00	1,299.00	18
27.1113.5990.000.4842.00000.0000	Misc. Supp & Mats	.00	.00	.00	.00	.00	+++
27.1113.7410.000.3490.00000.0000	Dues and Fees	8,500.00	.00	.00	10,489.60	(1,989.60)	123
Function 1113 - High School Totals		\$32,952.00	\$0.00	\$0.00	\$15,611.38	\$17,340.62	47 %
Function 1216 - Social Work Services							
27.1216.1440.000.0000.00000.0000	Social Work	45,000.00	.00	.00	.00	45,000.00	0
27.1216.2110.000.0000.00000.0000	Group Life	45.00	.00	.00	.00	45.00	0
27.1216.2120.000.0000.00000.0000	Group Disability	180.00	.00	.00	.00	180.00	0
27.1216.2130.000.0000.00000.0000	Group Health and Accident	5,580.00	.00	.00	.00	5,580.00	0
27.1216.2140.000.0000.00000.0000	Dental Health Care	495.00	.00	.00	.00	495.00	0
27.1216.2150.000.0000.00000.0000	Vision Care	135.00	.00	.00	.00	135.00	0
27.1216.2820.000.0000.00000.0000	Contribution to State and Local Retirement Funds	20,070.00	.00	.00	.00	20,070.00	0
27.1216.2830.000.0000.00000.0000	Employer Social Security	3,465.00	.00	.00	.00	3,465.00	0
Function 1216 - Social Work Services Totals		\$74,970.00	\$0.00	\$0.00	\$0.00	\$74,970.00	0 %
Function 1219 - Other Pupil Support Serv							
27.1219.1790.000.4842.00000.0000	Other Special Payments	.00	.00	.00	.00	.00	+++
27.1219.2830.000.4842.00000.0000	Employer Social Security	.00	.00	.00	.00	.00	+++
27.1219.3140.000.4842.00000.0000	Staff Services	.00	.00	.00	.00	.00	+++
Function 1219 - Other Pupil Support Serv Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function 1226 - Supervision/Direction of Instr Staff							
27.1226.1160.000.0000.00000.0000	Supervision/Direction-Staff	151,290.00	11,083.33	.00	110,833.34	40,456.66	73
27.1226.1620.000.0000.00000.0000	Secretary-Clerical-Bookkeeper	10,128.00	3,333.33	.00	13,333.38	(3,205.38)	132
27.1226.2110.000.0000.00000.0000	Group Life	137.00	7.52	.00	55.20	81.80	40
27.1226.2120.000.0000.00000.0000	Group Disability	399.00	37.00	.00	309.40	89.60	78

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1226.2130.000.0000.0000.0000	Group Health and Accident	2,826.00	1,020.08	.00	4,061.60	(1,235.60)	144
27.1226.2140.000.0000.0000.0000	Dental Health Care	283.00	90.20	.00	382.58	(99.58)	135
27.1226.2150.000.0000.0000.0000	Vision Care	89.00	24.22	.00	101.34	(12.34)	114
27.1226.2820.000.0000.0000.0000	Contribution to State and Local Retirement Funds	59,725.00	6,635.97	.00	56,403.15	3,321.85	94
27.1226.2830.000.0000.0000.0000	Employer Social Security	9,795.00	1,051.96	.00	9,112.66	682.34	93
27.1226.3150.000.0000.0000.0000	Management Services	376,200.00	47,912.57	.00	344,177.30	32,022.70	91
27.1226.3170.000.0000.0000.0000	Legal Services	30,000.00	13,695.00	.00	29,017.00	983.00	97
27.1226.3190.000.0000.0000.0000	Other Prof & Technical Services	25,000.00	9,577.50	20,780.00	22,949.00	(18,729.00)	175
27.1226.3210.000.0000.0000.0000	Regular Duty Travel	460.00	.00	.00	.00	460.00	0
27.1226.3220.000.0000.0000.0000	Workshops and Conf Travel	9,250.00	.00	.00	9,305.75	(55.75)	101
27.1226.3610.000.0000.0000.0000	Printing Serv	500.00	.00	.00	.00	500.00	0
27.1226.5910.000.0000.0000.0000	Office Supplies	800.00	.00	.00	1,260.96	(460.96)	158
27.1226.6420.000.0000.0000.0000	Capital-New Equip <\$5000	5,700.00	.00	.00	5,608.00	92.00	98
27.1226.7410.000.0000.0000.0000	Dues and Fees	500.00	97.50	.00	97.50	402.50	20
27.1226.7910.000.0000.0000.0000	Misc Expenditures	3,000.00	.00	.00	9,884.28	(6,884.28)	329
Function 1226 - SupervisionDirection of Instr Staff Totals		\$686,082.00	\$94,566.18	\$20,780.00	\$616,892.44	\$48,409.56	93 %
Function 1229 - Other Instructional Staff Services							
27.1229.1790.000.4842.00000.0000	Other Special Payments	.00	.00	.00	.00	.00	+++
27.1229.2820.000.4842.00000.0000	Contribution to State and Local Retirement Funds	.00	.00	.00	.00	.00	+++
27.1229.2830.000.4842.00000.0000	Employer Social Security	.00	.00	.00	.00	.00	+++
Function 1229 - Other Instructional Staff Services Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function 1249 - Other School Administration							
27.1249.5990.000.0000.00000.0000	Misc. Supp & Mails	19,000.00	4,044.72	.00	23,175.28	(4,175.28)	122
Function 1249 - Other School Administration Totals		\$19,000.00	\$4,044.72	\$0.00	\$23,175.28	(\$4,175.28)	122 %
Function 1252 - Fiscal Services							
27.1252.1310.000.0000.00000.0000	Accounting	63,300.00	3,798.17	.00	37,981.74	25,318.26	60
27.1252.1790.000.0000.00000.0000	Other Special Payments	400.00	.00	.00	359.72	40.28	90
27.1252.2110.000.0000.00000.0000	Group Life	145.00	12.72	.00	123.36	21.64	85
27.1252.2120.000.0000.00000.0000	Group Disability	143.00	11.38	.00	110.68	32.32	77
27.1252.2130.000.0000.00000.0000	Group Health and Accident	10,772.00	849.80	.00	8,428.46	2,343.54	78
27.1252.2140.000.0000.00000.0000	Dental Health Care	844.00	56.38	.00	618.34	225.66	73
27.1252.2150.000.0000.00000.0000	Vision Care	317.00	15.14	.00	162.62	154.38	51
27.1252.2820.000.0000.00000.0000	Contribution to State and Local Retirement Funds	38,772.00	1,748.30	.00	17,305.91	21,466.09	45
27.1252.2830.000.0000.00000.0000	Employer Social Security	4,484.00	274.06	.00	2,774.39	1,709.61	62
27.1252.2990.000.0000.00000.0000	Other Benefits	500.00	.00	.00	.00	500.00	0
27.1252.3220.000.0000.00000.0000	Workshops and Conf Travel	75.00	.00	.00	75.00	.00	100
27.1252.3410.000.0000.00000.0000	Telephone Serv	240.00	24.98	.00	249.80	(9.80)	104
Function 1252 - Fiscal Services Totals		\$119,992.00	\$6,790.93	\$0.00	\$68,190.02	\$51,801.98	57 %
Function 1261 - Operating Buildings Services							
27.1261.4210.000.0000.00000.0000	Land/Building Rental Serv	20,800.00	.00	.00	3,466.66	17,333.34	17
Function 1261 - Operating Buildings Services Totals		\$20,800.00	\$0.00	\$0.00	\$3,466.66	\$17,333.34	17 %
Function 1281 - Planning, Research and Evaluation							
27.1281.3510.000.0000.00000.3000	Advertisement Serv	.00	.00	.00	.00	.00	+++
Function 1281 - Planning, Research and Evaluation Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function 1283 - Staff/Personnel Services							
27.1283.3120.000.0000.00000.0000	Employee Training & Devel Serv	4,000.00	.00	.00	.00	4,000.00	0
27.1283.3190.000.0000.00000.0000	Other Prof & Technical Services	3,000.00	.00	.00	2,958.00	42.00	99
27.1283.3510.000.0000.00000.0000	Advertisement Serv	105,000.00	32,959.39	.00	135,700.22	(30,700.22)	129
Function 1283 - Staff/Personnel Services Totals		\$112,000.00	\$32,959.39	\$0.00	\$138,658.22	(\$26,658.22)	124 %
Function 1284 - Non-Instr Technology Services							
27.1284.1510.000.0000.00000.0000	Information Management	173,100.00	4,916.67	.00	49,166.66	123,933.34	28
27.1284.1920.000.0000.00000.0000	Professional-Education	700.00	.00	.00	675.00	25.00	96

Cooperative Activities (Detail)

Fiscal Year to Date 04/30/23

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1284.2110.000.0000.0000.0000	Group Life	59.00	4.18	.00	41.80	17.20	71
27.1284.2120.000.0000.0000.0000	Group Disability	193.00	15.24	.00	149.40	43.60	77
27.1284.2130.000.0000.0000.0000	Group Health and Accident	11,302.00	.00	.00	.00	11,302.00	0
27.1284.2140.000.0000.0000.0000	Dental Health Care	905.00	.00	.00	.00	905.00	0
27.1284.2150.000.0000.0000.0000	Vision Care	226.00	.00	.00	.00	226.00	0
27.1284.2820.000.0000.0000.0000	Contribution to State and Local Retirement Funds	65,433.00	2,348.20	.00	23,494.69	41,938.31	36
27.1284.2830.000.0000.0000.0000	Employer Social Security	13,612.00	376.13	.00	3,812.90	9,799.10	28
27.1284.3190.000.0000.0000.0000	Other Prof & Technical Services	13,000.00	.00	.00	.00	13,000.00	0
27.1284.3220.000.0000.0000.0000	Workshops and Conf Travel	500.00	.00	.00	.00	500.00	0
27.1284.3450.000.0000.0000.0000	Software Lic/Agmts Serv	13,750.00	.00	.00	12,339.43	1,410.57	90
Function 1284 - Non-Instr Technology Services Totals		\$292,780.00	\$7,660.42	\$0.00	\$89,679.88	\$203,100.12	31 %
Function 1391 - Other Community Services							
27.1391.5990.000.0000.0000.0000	Misc. Supp & Matls	2,000.00	.00	.00	2,000.00	.00	100
Function 1391 - Other Community Services Totals		\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	100 %
Function 1511 - Debt Service - Long Term Only - Principal							
27.1511.7190.000.0000.0000.0000	Other LT Debt Principal	7,500.00	1,820.00	.00	12,883.33	(5,383.33)	172
Function 1511 - Debt Service - Long Term Only - Principal Totals		\$7,500.00	\$1,820.00	\$0.00	\$12,883.33	(\$5,383.33)	172 %
Account Type Expense Totals		\$1,368,926.00	\$147,841.64	\$20,780.00	\$970,557.21	\$377,588.79	72 %
Program 000 - Unassigned Totals		(\$9,119.00)	\$164,447.62	(\$20,780.00)	\$96,294.19	(\$84,633.19)	6 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 910 - WIHI - IB Program							
Account Type Revenue							
Function 0000 - Revenue							
27.0151.0000.910.0000.00000.0000	Earnings on Investments and Deposits	33,500.00	2,743.74	.00	85,034.18	(51,534.18)	254
27.0312.0000.910.2083.00000.0000	Restricted State Revenues Received as Grants	446,908.00	47,236.43	.00	367,142.48	79,765.52	82
27.0511.0000.910.0000.81010.0000	Tuition Payments Received from Other Public Schools	1,173,822.00	100,891.03	.00	929,747.74	244,074.26	79
27.0511.0000.910.0000.81020.0000	Tuition Payments Received from Other Public Schools	4,671,900.00	320,480.83	.00	4,009,525.74	662,374.26	86
27.0511.0000.910.0000.81040.0000	Tuition Payments Received from Other Public Schools	43,500.00	1,281.99	.00	6,128.54	37,371.46	14
27.0511.0000.910.0000.81070.0000	Tuition Payments Received from Other Public Schools	495,900.00	66,601.33	.00	370,962.34	124,937.66	75
27.0511.0000.910.0000.81080.0000	Tuition Payments Received from Other Public Schools	88,800.00	.00	.00	24,079.50	64,720.50	27
27.0511.0000.910.0000.81100.0000	Tuition Payments Received from Other Public Schools	69,600.00	900.00	.00	59,047.52	10,552.48	85
27.0511.0000.910.0000.81120.0000	Tuition Payments Received from Other Public Schools	95,700.00	4,584.62	.00	95,140.76	559.24	99
27.0511.0000.910.0000.81140.0000	Tuition Payments Received from Other Public Schools	17,400.00	.00	.00	10,595.00	6,805.00	61
Function 0000 - Revenue Totals		\$7,137,030.00	\$544,719.97	\$0.00	\$5,957,403.80	\$1,179,626.20	83 %
Account Type Revenue Totals		\$7,137,030.00	\$544,719.97	\$0.00	\$5,957,403.80	\$1,179,626.20	83 %
Account Type Expense							
Function 1112 - Middle/Junior High							
27.1112.1240.910.0000.00000.0000	Teaching	491,021.00	37,006.16	.00	331,175.96	159,845.04	67
27.1112.1920.910.0000.00000.0000	Professional-Education	.00	.00	.00	6,055.00	(6,055.00)	+++
27.1112.2110.910.0000.00000.0000	Group Life	347.00	26.16	.00	230.50	116.50	66
27.1112.2120.910.0000.00000.0000	Group Disability	1,225.00	110.82	.00	957.35	267.65	78
27.1112.2130.910.0000.00000.0000	Group Health and Accident	69,219.00	4,420.08	.00	42,764.00	26,455.00	62
27.1112.2140.910.0000.00000.0000	Dental Health Care	7,718.00	485.60	.00	4,818.54	2,899.46	62
27.1112.2150.910.0000.00000.0000	Vision Care	1,907.00	131.40	.00	1,278.59	628.41	67
27.1112.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	209,878.00	17,157.70	.00	154,617.12	55,260.88	74
27.1112.2830.910.0000.00000.0000	Employer Social Security	35,604.00	2,726.23	.00	24,562.85	11,041.15	69
Function 1112 - Middle/Junior High Totals		\$816,919.00	\$62,064.15	\$0.00	\$566,459.91	\$250,459.09	69 %
Function 1113 - High School							
27.1113.1240.910.0000.00000.0000	Teaching	1,915,558.00	182,649.02	.00	1,539,342.29	376,215.71	80
27.1113.1790.910.0000.00000.0000	Other Special Payments	750.00	.00	.00	.00	750.00	0
27.1113.1920.910.0000.00000.0000	Professional-Education	.00	.00	.00	35,595.00	(35,595.00)	+++
27.1113.2110.910.0000.00000.0000	Group Life	1,680.00	156.08	.00	1,303.93	376.07	78
27.1113.2120.910.0000.00000.0000	Group Disability	10,413.00	591.78	.00	4,883.37	5,529.63	47
27.1113.2130.910.0000.00000.0000	Group Health and Accident	273,900.00	27,596.36	.00	230,024.73	43,875.27	84
27.1113.2140.910.0000.00000.0000	Dental Health Care	25,172.00	2,077.60	.00	18,508.26	6,663.74	74
27.1113.2150.910.0000.00000.0000	Vision Care	7,020.00	555.76	.00	4,957.34	2,062.66	71
27.1113.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	700,317.00	85,287.51	.00	717,033.70	(16,716.70)	102
27.1113.2830.910.0000.00000.0000	Employer Social Security	126,397.00	13,538.84	.00	115,528.71	10,868.29	91
27.1113.3190.910.0000.00000.0000	Other Prof & Technical Services	500.00	.00	.00	.00	500.00	0
27.1113.3210.910.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1113.3220.910.0000.00000.0000	Workshops and Conf Travel	20,000.00	607.17	150.00	14,821.30	5,028.70	75
27.1113.3450.910.0000.00000.0000	Software Lic/Agmts Serv	29,000.00	.00	10,300.00	23,505.36	(4,805.36)	117
27.1113.3610.910.0000.00000.0000	Printing Serv	10,000.00	860.32	135.81	9,832.25	31.94	100
27.1113.4120.910.0000.00000.0000	Equip Repair Serv	500.00	.00	.00	.00	500.00	0
27.1113.4140.910.0000.00000.0000	Software Maint Agmts Serv	7,000.00	.00	.00	.00	7,000.00	0
27.1113.5110.910.0000.00000.0000	Teaching/Testing Supplies	65,000.00	1,101.69	11,509.88	57,559.81	(4,069.69)	106
27.1113.5210.910.0000.00000.0000	Textbook Supp	5,000.00	.00	.00	1,626.56	3,373.44	33
27.1113.6420.910.0000.00000.0000	Capital-New Equip <\$5000	53,000.00	.00	7,595.00	45,014.97	390.03	99
27.1113.7410.910.0000.00000.0000	Dues and Fees	50,000.00	1,250.00	812.00	27,907.77	21,280.23	57
Function 1113 - High School Totals		\$3,301,457.00	\$316,272.13	\$30,502.69	\$2,847,445.35	\$423,508.96	87 %
Function 1212 - Guidance Services							
27.1212.1220.910.0000.00000.0000	Counseling	115,735.00	13,406.67	.00	99,081.69	16,653.31	86
27.1212.1790.910.0000.00000.0000	Other Special Payments	400.00	.00	.00	393.75	6.25	98
27.1212.1920.910.0000.00000.0000	Professional-Education	.00	.00	.00	2,000.00	(2,000.00)	+++
27.1212.2110.910.0000.00000.0000	Group Life	103.00	10.45	.00	73.15	29.85	71
27.1212.2120.910.0000.00000.0000	Group Disability	338.00	40.21	.00	290.14	47.86	86

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1212.2130.910.0000.00000.0000	Group Health and Accident	16,636.00	1,862.03	.00	13,617.32	3,018.68	82
27.1212.2140.910.0000.00000.0000	Dental Health Care	1,464.00	131.55	.00	1,058.94	405.06	72
27.1212.2150.910.0000.00000.0000	Vision Care	379.00	35.50	.00	279.40	99.60	74
27.1212.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	46,760.00	6,120.27	.00	45,496.74	1,263.26	97
27.1212.2830.910.0000.00000.0000	Employer Social Security	8,829.00	1,003.39	.00	7,588.76	1,240.24	86
27.1212.3210.910.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1212.3220.910.0000.00000.0000	Workshops and Conf Travel	250.00	.00	.00	.00	250.00	0
Function 1212 - Guidance Services Totals		\$191,144.00	\$22,610.07	\$0.00	\$169,879.89	\$21,264.11	89 %
Function 1216 - Social Work Services							
27.1216.1440.910.0000.00000.0000	Social Work	143,028.00	13,301.88	.00	123,483.71	19,544.29	86
27.1216.1920.910.0000.00000.0000	Professional-Education	.00	.00	.00	1,500.00	(1,500.00)	+++
27.1216.2110.910.0000.00000.0000	Group Life	113.00	12.95	.00	114.07	(1.07)	101
27.1216.2120.910.0000.00000.0000	Group Disability	406.00	40.67	.00	347.33	58.67	86
27.1216.2130.910.0000.00000.0000	Group Health and Accident	57,944.00	2,560.87	.00	22,022.43	35,921.57	38
27.1216.2140.910.0000.00000.0000	Dental Health Care	2,202.00	169.11	.00	1,710.50	491.50	78
27.1216.2150.910.0000.00000.0000	Vision Care	601.00	46.24	.00	458.16	142.84	76
27.1216.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	170,918.00	6,379.59	.00	59,362.65	111,555.35	35
27.1216.2830.910.0000.00000.0000	Employer Social Security	10,814.00	1,005.46	.00	9,432.39	1,381.61	87
27.1216.3210.910.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1216.3220.910.0000.00000.0000	Workshops and Conf Travel	250.00	.00	.00	.00	250.00	0
Function 1216 - Social Work Services Totals		\$386,526.00	\$23,516.77	\$0.00	\$218,431.24	\$168,094.76	57 %
Function 1218 - Teacher Consultant							
27.1218.8220.910.0000.00000.0000	Pmt to Another Public School District for Serv	11,030.00	.00	.00	.00	11,030.00	0
Function 1218 - Teacher Consultant Totals		\$11,030.00	\$0.00	\$0.00	\$0.00	\$11,030.00	0 %
Function 1219 - Other Pupil Support Serv							
27.1219.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	850.00	.00	.00	.00	850.00	0
27.1219.2830.910.0000.00000.0000	Employer Social Security	135.00	.00	.00	.00	135.00	0
Function 1219 - Other Pupil Support Serv Totals		\$985.00	\$0.00	\$0.00	\$0.00	\$985.00	0 %
Function 1221 - Improvement of Instruction							
27.1221.3110.910.0000.00000.0000	Instructional Services	844.00	.00	.00	.00	844.00	0
27.1221.3220.910.0000.00000.0000	Workshops and Conf Travel	.00	.00	.00	309.18	(309.18)	+++
Function 1221 - Improvement of Instruction Totals		\$844.00	\$0.00	\$0.00	\$309.18	\$534.82	37 %
Function 1226 - SupervisionDirection of Instr Staff							
27.1226.1620.910.0000.00000.0000	Secretary-Clerical-Bookkeeper	262,143.00	20,360.44	.00	221,944.69	40,198.31	85
27.1226.1920.910.0000.00000.0000	Professional-Education	.00	.00	.00	3,500.00	(3,500.00)	+++
27.1226.2110.910.0000.00000.0000	Group Life	280.00	21.74	.00	239.49	40.51	86
27.1226.2120.910.0000.00000.0000	Group Disability	675.00	60.88	.00	654.29	20.71	97
27.1226.2130.910.0000.00000.0000	Group Health and Accident	71,205.00	7,601.02	.00	75,133.60	(3,928.60)	106
27.1226.2140.910.0000.00000.0000	Dental Health Care	4,929.00	428.48	.00	5,296.98	(367.98)	107
27.1226.2150.910.0000.00000.0000	Vision Care	1,308.00	115.26	.00	1,395.09	(87.09)	107
27.1226.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	104,814.00	9,504.39	.00	104,289.84	524.16	99
27.1226.2830.910.0000.00000.0000	Employer Social Security	17,935.00	1,476.42	.00	16,472.43	1,462.57	92
27.1226.3190.910.0000.00000.0000	Other Prof & Technical Services	2,100.00	.00	.00	2,072.55	27.45	99
27.1226.3210.910.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1226.3220.910.0000.00000.0000	Workshops and Conf Travel	250.00	.00	.00	.00	250.00	0
27.1226.3430.910.0000.00000.0000	Mail/Postage Serv	500.00	.00	.00	189.06	310.94	38
27.1226.3450.910.0000.00000.0000	Software Lic/Agmts Serv	1,000.00	.00	.00	360.00	640.00	36
27.1226.3610.910.0000.00000.0000	Printing Serv	15,500.00	103.74	.00	15,085.30	414.70	97
27.1226.4120.910.0000.00000.0000	Equip Repair Serv	1,000.00	.00	.00	.00	1,000.00	0
27.1226.5910.910.0000.00000.0000	Office Supplies	3,500.00	10.00	.00	3,252.55	247.45	93
27.1226.7910.910.0000.00000.0000	Misc Expenditures	750.00	.00	.00	.00	750.00	0
Function 1226 - SupervisionDirection of Instr Staff Totals		\$488,139.00	\$39,682.37	\$0.00	\$449,885.87	\$38,253.13	92 %
Function 1241 - Office of the Principal							

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1241.1160.910.0000.00000.0000	Supervision/Direction-Staff	268,498.00	19,083.33	.00	194,833.34	73,664.66	73
27.1241.2110.910.0000.00000.0000	Group Life	120.00	8.36	.00	83.60	36.40	70
27.1241.2120.910.0000.00000.0000	Group Disability	636.00	52.88	.00	522.08	113.92	82
27.1241.2130.910.0000.00000.0000	Group Health and Accident	20,721.00	1,599.66	.00	15,663.12	5,057.88	76
27.1241.2140.910.0000.00000.0000	Dental Health Care	3,354.00	225.52	.00	2,473.12	880.88	74
27.1241.2150.910.0000.00000.0000	Vision Care	821.00	60.56	.00	650.48	170.52	79
27.1241.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	99,345.00	8,784.06	.00	88,423.49	10,921.51	89
27.1241.2830.910.0000.00000.0000	Employer Social Security	20,997.00	1,405.93	.00	14,358.02	6,638.98	68
27.1241.3210.910.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	184.48	65.52	74
27.1241.3220.910.0000.00000.0000	Workshops and Conf Travel	250.00	.00	.00	.00	250.00	0
27.1241.7410.910.0000.00000.0000	Dues and Fees	250.00	.00	.00	.00	250.00	0
Function 1241 - Office of the Principal Totals		\$415,242.00	\$31,220.30	\$0.00	\$317,191.73	\$98,050.27	76 %
Function 1249 - Other School Administration							
27.1249.5990.910.0000.00000.0000	Misc. Supp & Mats	13,000.00	4,070.45	5,833.78	6,886.27	279.95	98
Function 1249 - Other School Administration Totals		\$13,000.00	\$4,070.45	\$5,833.78	\$6,886.27	\$279.95	98 %
Function 1261 - Operating Buildings Services							
27.1261.3410.910.0000.00000.0000	Telephone Serv	2,400.00	.00	.00	.00	2,400.00	0
27.1261.3830.910.0000.00000.0000	Water Sewage Serv	4,000.00	6,604.41	.00	6,604.41	(2,604.41)	165
27.1261.3840.910.0000.00000.0000	Waste/Trash Serv	3,000.00	.00	.00	.00	3,000.00	0
27.1261.4110.910.0000.00000.0000	Building Repair Serv	155,000.00	13,476.48	21,920.00	143,037.03	(9,957.03)	106
27.1261.4210.910.0000.00000.0000	Land/Building Rental Serv	6,500.00	.00	11,190.50	18,809.50	(23,500.00)	462
27.1261.5510.910.0000.00000.0000	Natural Gas Supp	24,000.00	13,607.34	.00	13,607.34	10,392.66	57
27.1261.5520.910.0000.00000.0000	Electricity Supp	45,000.00	27,977.44	.00	27,977.44	17,022.56	62
27.1261.5990.910.0000.00000.0000	Misc. Supp & Mats	500.00	.00	.00	.00	500.00	0
Function 1261 - Operating Buildings Services Totals		\$240,400.00	\$61,665.67	\$33,110.50	\$210,035.72	(\$2,746.22)	101 %
Function 1266 - Security Services							
27.1266.4110.910.0000.00000.0000	Building Repair Serv	.00	.00	.00	.00	.00	+++
27.1266.5990.910.0000.00000.0000	Misc. Supp & Mats	250.00	.00	.00	56.09	193.91	22
Function 1266 - Security Services Totals		\$250.00	\$0.00	\$0.00	\$56.09	\$193.91	22 %
Function 1271 - Pupil Transportation Services							
27.1271.3310.910.0000.00000.0000	Transportation Serv-Cont Carrier	250.00	5,115.00	885.00	5,382.24	(6,017.24)	2,507
Function 1271 - Pupil Transportation Services Totals		\$250.00	\$5,115.00	\$885.00	\$5,382.24	(\$6,017.24)	2,507 %
Function 1284 - Non-Instr Technology Services							
27.1284.1510.910.0000.00000.0000	Information Management	44,732.00	6,625.00	.00	39,749.99	4,982.01	89
27.1284.2110.910.0000.00000.0000	Group Life	46.00	4.18	.00	35.53	10.47	77
27.1284.2120.910.0000.00000.0000	Group Disability	127.00	13.74	.00	112.29	14.71	88
27.1284.2130.910.0000.00000.0000	Group Health and Accident	5,500.00	567.82	.00	4,737.64	762.36	86
27.1284.2140.910.0000.00000.0000	Dental Health Care	430.00	37.58	.00	346.67	83.33	81
27.1284.2150.910.0000.00000.0000	Vision Care	117.00	10.44	.00	94.59	22.41	81
27.1284.2820.910.0000.00000.0000	Contribution to State and Local Retirement Funds	18,579.00	3,164.12	.00	17,066.69	1,512.31	92
27.1284.2830.910.0000.00000.0000	Employer Social Security	3,007.00	506.83	.00	3,040.90	(33.90)	101
27.1284.3450.910.0000.00000.0000	Software Lic/Agmts Serv	4,000.00	.00	.00	189.98	3,810.02	5
Function 1284 - Non-Instr Technology Services Totals		\$76,538.00	\$10,929.71	\$0.00	\$65,374.28	\$11,163.72	85 %
Function 1411 - Pmts to Other Mich Publ Schools							
27.1411.8220.910.0000.00000.0000	Pmt to Another Public School District for Serv	.00	.00	.00	.00	.00	+++
27.1411.8510.910.0000.00000.0000	Sub-Grantee / Flow through Disbursements	538,400.00	73,333.34	.00	146,666.68	391,733.32	27
Function 1411 - Pmts to Other Mich Publ Schools Totals		\$538,400.00	\$73,333.34	\$0.00	\$146,666.68	\$391,733.32	27 %
Function 1511 - Debt Service - Long Term Only - Principal							
27.1511.7190.910.0000.00000.0000	Other LT Debt Principal	.00	.00	.00	350,000.00	(350,000.00)	+++
Function 1511 - Debt Service - Long Term Only - Principal Totals		\$0.00	\$0.00	\$0.00	\$350,000.00	(\$350,000.00)	+++
Function 1599 - Miscellaneous Other Financing So							

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1599.7190.910.0000.00000.0000	Other LT Debt Principal	380,000.00	.00	.00	.00	380,000.00	0
"Function" 1599 - Miscellaneous Other Financing So Totals		\$380,000.00	\$0.00	\$0.00	\$0.00	\$380,000.00	0 %
"Function" 1611 - Fund Modif to General Ed Fund							
27.1611.9990.910.0000.00000.0000	Indirect Cost Recovery	20,370.00	.00	.00	.00	20,370.00	0
"Function" 1611 - Fund Modif to General Ed Fund Totals		\$20,370.00	\$0.00	\$0.00	\$0.00	\$20,370.00	0 %
"Function" 1622 - Fund Modif to Special Ed Fund							
27.1622.9990.910.0000.00000.0000	Indirect Cost Recovery	120,002.00	.00	.00	.00	120,002.00	0
"Function" 1622 - Fund Modif to Special Ed Fund Totals		\$120,002.00	\$0.00	\$0.00	\$0.00	\$120,002.00	0 %
"Function" 1647 - Fund Mod to WEOC							
27.1647.8110.910.0000.00000.0000	Fund Modifications	40,000.00	.00	.00	.00	40,000.00	0
"Function" 1647 - Fund Mod to WEOC Totals		\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0 %
Account Type Expense Totals		\$7,041,496.00	\$650,479.96	\$70,331.97	\$5,354,004.45	\$1,617,159.58	77 %
Program 910 - WIH - IB Program Totals		\$95,534.00	(\$105,759.99)	(\$70,331.97)	\$603,399.35	(\$437,533.38)	6 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 913 - ECA Program							
Account Type Revenue							
Function 0000 - Revenue							
27.0151.0000.913.0000.00000.0000	Earnings on Investments and Deposits	16,600.00	1,359.59	.00	42,329.41	(25,729.41)	255
27.0192.0000.913.9865.00000.0000	Private Sources (Contributions)	1,000.00	.00	.00	1,000.00	.00	100
27.0192.0000.913.9867.00000.0000	Private Sources (Contributions)	.00	.00	.00	.00	.00	+++
27.0312.0000.913.2083.00000.0000	Restricted State Revenues Received as Grants	222,735.00	24,575.36	.00	191,010.60	31,724.40	86
27.0511.0000.913.0000.81010.0000	Tuition Payments Received from Other Public Schools	990,670.00	38,818.68	.00	704,731.82	285,938.18	71
27.0511.0000.913.0000.81020.0000	Tuition Payments Received from Other Public Schools	878,700.00	73,420.07	.00	806,466.34	72,233.66	92
27.0511.0000.913.0000.81040.0000	Tuition Payments Received from Other Public Schools	73,864.00	10,087.22	.00	53,711.81	20,152.19	73
27.0511.0000.913.0000.81050.0000	Tuition Payments Received from Other Public Schools	69,600.00	.00	.00	63,020.63	6,579.37	91
27.0511.0000.913.0000.81070.0000	Tuition Payments Received from Other Public Schools	1,280,032.00	104,665.20	.00	942,252.00	337,780.00	74
27.0511.0000.913.0000.81080.0000	Tuition Payments Received from Other Public Schools	171,738.00	27,710.86	.00	94,348.79	77,389.21	55
27.0511.0000.913.0000.81100.0000	Tuition Payments Received from Other Public Schools	647,803.00	14,520.91	.00	493,899.00	153,904.00	76
27.0511.0000.913.0000.81120.0000	Tuition Payments Received from Other Public Schools	285,012.00	36,067.01	.00	168,290.67	116,721.33	59
27.0511.0000.913.0000.81140.0000	Tuition Payments Received from Other Public Schools	145,726.00	25,003.26	.00	72,654.51	73,071.49	50
27.0511.0000.913.0000.82430.0000	Tuition Payments Received from Other Public Schools	328,016.00	.00	.00	382,470.00	(54,454.00)	117
Function* 0000 - Revenue Totals		\$5,111,496.00	\$356,228.16	\$0.00	\$4,016,185.58	\$1,095,310.42	79 %
Account Type Revenue Totals		\$5,111,496.00	\$356,228.16	\$0.00	\$4,016,185.58	\$1,095,310.42	79 %
Account Type Expense							
Function 1113 - High School							
27.1113.1240.913.0000.00000.0000	Teaching	887,676.00	85,652.06	.00	730,824.84	156,851.16	82
27.1113.1630.913.0000.00000.0000	Aides	31,650.00	3,666.67	.00	29,833.32	1,816.68	94
27.1113.1920.913.0000.00000.0000	Professional-Education	19,200.00	.00	.00	19,200.00	.00	100
27.1113.2110.913.0000.00000.0000	Group Life	658.00	73.78	.00	605.76	52.24	92
27.1113.2120.913.0000.00000.0000	Group Disability	3,053.00	313.29	.00	2,583.13	469.87	85
27.1113.2130.913.0000.00000.0000	Group Health and Accident	163,163.00	17,819.84	.00	140,208.59	22,954.41	86
27.1113.2140.913.0000.00000.0000	Dental Health Care	12,824.00	1,247.80	.00	10,618.74	2,205.26	83
27.1113.2150.913.0000.00000.0000	Vision Care	3,207.00	337.32	.00	2,805.38	401.62	87
27.1113.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	363,777.00	41,377.00	.00	351,045.06	12,731.94	97
27.1113.2830.913.0000.00000.0000	Employer Social Security	63,345.00	6,424.40	.00	55,621.87	7,723.13	88
27.1113.3190.913.0000.00000.0000	Other Prof & Technical Services	1,400,000.00	300.00	700,000.00	701,400.00	(1,400.00)	100
27.1113.3210.913.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1113.3220.913.0000.00000.0000	Workshops and Conf Travel	5,700.00	.00	.00	5,923.23	(223.23)	104
27.1113.3450.913.0000.00000.0000	Software Lic/Agmts Serv	4,200.00	.00	.00	4,161.19	38.81	99
27.1113.3610.913.0000.00000.0000	Printing Serv	12,500.00	.00	352.68	15,677.53	(3,530.21)	128
27.1113.3710.913.0000.00000.0000	Tuition Services	5,000.00	.00	.00	7,608.53	(2,608.53)	152
27.1113.5110.913.0000.00000.0000	Teaching/Testing Supplies	135,000.00	2,706.31	.00	115,645.25	19,354.75	86
27.1113.5990.913.0000.00000.0000	Misc. Supp & Mats	15,638.00	873.00	375.00	16,565.62	(1,302.62)	108
27.1113.5990.913.9865.00000.0000	Misc. Supp & Mats	1,000.00	.00	.00	.00	1,000.00	0
27.1113.6420.913.0000.00000.0000	Capital-New Equip <\$5000	6,000.00	.00	.00	6,010.96	(10.96)	100
27.1113.6460.913.0000.00000.0000	Capital-Repl Equip <\$5000	5,000.00	.00	.00	.00	5,000.00	0
Function 1113 - High School Totals		\$3,138,841.00	\$160,791.47	\$700,727.68	\$2,216,339.00	\$221,774.32	93 %
Function 1212 - Guidance Services							
27.1212.1220.913.0000.00000.0000	Counseling	150,865.00	12,500.00	.00	125,000.00	25,865.00	83
27.1212.1920.913.0000.00000.0000	Professional-Education	650.00	.00	.00	650.00	.00	100
27.1212.2110.913.0000.00000.0000	Group Life	117.00	8.36	.00	83.60	33.40	71
27.1212.2120.913.0000.00000.0000	Group Disability	448.00	37.50	.00	364.56	83.44	81
27.1212.2130.913.0000.00000.0000	Group Health and Accident	42,975.00	3,292.70	.00	32,386.04	10,588.96	75
27.1212.2140.913.0000.00000.0000	Dental Health Care	3,513.00	225.52	.00	2,473.12	1,039.88	70
27.1212.2150.913.0000.00000.0000	Vision Care	860.00	60.56	.00	650.48	209.52	76
27.1212.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	66,661.00	5,753.76	.00	57,049.21	9,611.79	86
27.1212.2830.913.0000.00000.0000	Employer Social Security	11,799.00	890.41	.00	8,894.67	2,904.33	75
27.1212.3190.913.9867.00000.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	+++
27.1212.3220.913.0000.00000.0000	Workshops and Conf Travel	500.00	.00	.00	1,597.54	(1,097.54)	320
27.1212.7410.913.0000.00000.0000	Dues and Fees	775.00	.00	.00	.00	775.00	0

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function 1212 - Guidance Services Totals		\$279,163.00	\$22,768.81	\$0.00	\$229,149.22	\$50,013.78	82 %
Function 1216 - Social Work Services							
27.1216.1440.913.0000.00000.0000	Social Work	6,600.00	1,634.60	.00	8,990.30	(2,390.30)	136
27.1216.2110.913.0000.00000.0000	Group Life	7.00	1.68	.00	9.24	(2.24)	132
27.1216.2120.913.0000.00000.0000	Group Disability	22.00	5.40	.00	29.70	(7.70)	135
27.1216.2130.913.0000.00000.0000	Group Health and Accident	900.00	226.62	.00	1,241.76	(341.76)	138
27.1216.2140.913.0000.00000.0000	Dental Health Care	70.00	15.04	.00	86.35	(16.35)	123
27.1216.2150.913.0000.00000.0000	Vision Care	20.00	4.18	.00	23.77	(3.77)	119
27.1216.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	3,130.00	783.95	.00	4,311.69	(1,181.69)	138
27.1216.2830.913.0000.00000.0000	Employer Social Security	490.00	123.88	.00	681.24	(191.24)	139
Function 1216 - Social Work Services Totals		\$11,239.00	\$2,795.35	\$0.00	\$15,374.05	(\$4,135.05)	137 %
Function 1218 - Teacher Consultant							
27.1218.8220.913.0000.00000.0000	Pmt to Another Public School District for Serv	10,500.00	.00	.00	.00	10,500.00	0
Function 1218 - Teacher Consultant Totals		\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00	0 %
Function 1226 - SupervisionDirection of Instr Staff							
27.1226.1170.913.0000.00000.0000	Program/Department Direction	79,517.00	6,447.59	.00	64,475.82	15,041.18	81
27.1226.1620.913.0000.00000.0000	Secretary-Clerical-Bookkeeper	157,934.00	16,537.50	.00	165,374.99	(7,440.99)	105
27.1226.2110.913.0000.00000.0000	Group Life	200.00	19.86	.00	193.89	6.11	97
27.1226.2120.913.0000.00000.0000	Group Disability	669.00	68.98	.00	656.17	12.83	98
27.1226.2130.913.0000.00000.0000	Group Health and Accident	6,805.00	571.32	.00	5,573.76	1,231.24	82
27.1226.2140.913.0000.00000.0000	Dental Health Care	1,889.00	127.78	.00	1,548.73	340.27	82
27.1226.2150.913.0000.00000.0000	Vision Care	601.00	34.76	.00	373.52	227.48	62
27.1226.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	102,268.00	10,667.43	.00	105,179.05	(2,911.05)	103
27.1226.2830.913.0000.00000.0000	Employer Social Security	18,570.00	1,729.96	.00	17,300.44	1,269.56	93
27.1226.3150.913.0000.00000.0000	Management Services	2,500.00	.00	.00	.00	2,500.00	0
27.1226.3190.913.0000.00000.0000	Other Prof & Technical Services	9,200.00	1,500.00	.00	3,806.00	5,394.00	41
27.1226.3210.913.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1226.3220.913.0000.00000.0000	Workshops and Conf Travel	9,000.00	.00	.00	8,727.56	272.44	97
27.1226.3610.913.0000.00000.0000	Printing Serv	2,000.00	.00	.00	.00	2,000.00	0
27.1226.4120.913.0000.00000.0000	Equip Repair Serv	600.00	.00	.00	.00	600.00	0
27.1226.5910.913.0000.00000.0000	Office Supplies	10,100.00	2,580.45	.00	8,611.74	1,488.26	85
27.1226.6420.913.0000.00000.0000	Capital-New Equip <\$5000	500.00	127.07	.00	(517.86)	1,017.86	-104
27.1226.7410.913.0000.00000.0000	Dues and Fees	550.00	.00	.00	.00	550.00	0
27.1226.7910.913.0000.00000.0000	Misc Expenditures	4,500.00	.00	.00	4,972.13	(472.13)	110
Function 1226 - SupervisionDirection of Instr Staff Totals		\$407,653.00	\$40,412.70	\$0.00	\$386,275.94	\$21,377.06	95 %
Function 1241 - Office of the Principal							
27.1241.1160.913.0000.00000.0000	Supervision/Direction-Staff	169,433.00	18,591.67	.00	117,916.66	51,516.34	70
27.1241.2110.913.0000.00000.0000	Group Life	64.00	8.36	.00	50.16	13.84	78
27.1241.2120.913.0000.00000.0000	Group Disability	368.00	52.50	.00	321.00	47.00	87
27.1241.2130.913.0000.00000.0000	Group Health and Accident	21,876.00	3,066.18	.00	19,404.68	2,471.32	89
27.1241.2140.913.0000.00000.0000	Dental Health Care	1,785.00	202.96	.00	1,416.96	368.04	79
27.1241.2150.913.0000.00000.0000	Vision Care	437.00	54.60	.00	373.88	63.12	86
27.1241.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	59,526.00	8,557.76	.00	53,641.36	5,884.64	90
27.1241.2830.913.0000.00000.0000	Employer Social Security	10,950.00	1,291.92	.00	8,366.96	2,583.04	76
27.1241.3210.913.0000.00000.0000	Regular Duty Travel	900.00	.00	.00	880.00	20.00	98
27.1241.3220.913.0000.00000.0000	Workshops and Conf Travel	4,100.00	.00	.00	4,177.48	(77.48)	102
27.1241.7410.913.0000.00000.0000	Dues and Fees	1,175.00	.00	.00	1,050.00	125.00	89
Function 1241 - Office of the Principal Totals		\$270,614.00	\$31,825.95	\$0.00	\$207,599.14	\$63,014.86	77 %
Function 1249 - Other School Administration							
27.1249.5990.913.0000.00000.0000	Misc. Supp & Mats	23,750.00	4,661.76	.00	17,775.59	5,974.41	75
Function 1249 - Other School Administration Totals		\$23,750.00	\$4,661.76	\$0.00	\$17,775.59	\$5,974.41	75 %
Function 1271 - Pupil Transportation Services							
27.1271.3310.913.0000.00000.0000	Transportation Serv-Cont Carrier	2,500.00	175.00	.00	1,629.10	870.90	65

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function 1271 - Pupil Transportation Services Totals		\$2,500.00	\$175.00	\$0.00	\$1,629.10	\$870.90	65 %
Function 1281 - Planning, Research and Evaluation							
27.1281.5910.913.0000.00000.0000	Office Supplies	10.00	.00	.00	.00	10.00	0
27.1281.5990.913.3550.00000.0000	Misc. Supp & Mats	.00	.00	.00	.00	.00	+++
Function 1281 - Planning, Research and Evaluation Totals		\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	0 %
Function 1284 - Non-Instr Technology Services							
27.1284.1510.913.0000.00000.0000	Information Management	31,150.00	3,943.79	.00	29,578.42	1,571.58	95
27.1284.2110.913.0000.00000.0000	Group Life	34.00	4.18	.00	31.35	2.65	92
27.1284.2120.913.0000.00000.0000	Group Disability	90.00	11.26	.00	84.45	5.55	94
27.1284.2130.913.0000.00000.0000	Group Health and Accident	4,430.00	571.32	.00	4,215.39	214.61	95
27.1284.2140.913.0000.00000.0000	Dental Health Care	345.00	37.58	.00	303.13	41.87	88
27.1284.2150.913.0000.00000.0000	Vision Care	95.00	10.44	.00	82.85	12.15	87
27.1284.2820.913.0000.00000.0000	Contribution to State and Local Retirement Funds	14,850.00	1,883.56	.00	14,016.26	833.74	94
27.1284.2830.913.0000.00000.0000	Employer Social Security	2,410.00	301.37	.00	2,260.17	149.83	94
27.1284.3450.913.0000.00000.0000	Software Lic/Agmts Serv	1,000.00	.00	.00	.00	1,000.00	0
Function 1284 - Non-Instr Technology Services Totals		\$54,404.00	\$6,763.50	\$0.00	\$50,572.02	\$3,831.98	93 %
Function 1411 - Pmts to Other Mich Publ Schools							
27.1411.8220.913.0000.00000.0000	Pmt to Another Public School District for Serv	.00	.00	.00	.00	.00	+++
27.1411.8510.913.0000.00000.0000	Sub-Grantee / Flow through Disbursements	373,891.00	73,333.33	.00	146,666.67	227,224.33	39
Function 1411 - Pmts to Other Mich Publ Schools Totals		\$373,891.00	\$73,333.33	\$0.00	\$146,666.67	\$227,224.33	39 %
Function 1611 - Fund Modif to General Ed Fund							
27.1611.9990.913.0000.00000.0000	Indirect Cost Recovery	17,741.00	.00	.00	.00	17,741.00	0
Function 1611 - Fund Modif to General Ed Fund Totals		\$17,741.00	\$0.00	\$0.00	\$0.00	\$17,741.00	0 %
Function 1622 - Fund Modif to Special Ed Fund							
27.1622.9990.913.0000.00000.0000	Indirect Cost Recovery	74,917.00	.00	.00	.00	74,917.00	0
Function 1622 - Fund Modif to Special Ed Fund Totals		\$74,917.00	\$0.00	\$0.00	\$0.00	\$74,917.00	0 %
Function 1647 - Fund Mod to WEOC							
27.1647.8110.913.0000.00000.0000	Fund Modifications	45,000.00	.00	.00	.00	45,000.00	0
Function 1647 - Fund Mod to WEOC Totals		\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	0 %
Account Type Expense Totals		\$4,710,223.00	\$343,527.87	\$700,727.68	\$3,271,380.73	\$738,114.59	84 %
Program 913 - ECA Program Totals		\$401,273.00	\$12,700.29	(\$700,727.68)	\$744,804.85	\$357,195.83	-6 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 915 - WAVE Program							
Account Type Revenue							
Function 0000 - Revenue							
27.0151.0000.915.0000.00000.0000	Earnings on Investments and Deposits	16,600.00	1,359.59	.00	42,329.41	(25,729.41)	255
27.0192.0000.915.9862.00000.0000	Private Sources (Contributions)	3,450.00	.00	.00	775.00	2,675.00	22
27.0192.0000.915.9868.00000.0000	Private Sources (Contributions)	5,447.00	.00	.00	5,446.81	.19	100
27.0192.0000.915.9899.00000.0000	Private Sources (Contributions)	1,000.00	.00	.00	1,000.00	.00	100
27.0192.0000.915.9915.00000.0000	Private Sources (Contributions)	215,000.00	.00	.00	215,000.00	.00	100
27.0212.0000.915.9869.00405.0000	Restricted Revenues Received Through Non-Educational Entity	1,350.00	.00	.00	.00	1,350.00	0
27.0312.0000.915.2083.00000.0000	Restricted State Revenues Received as Grants	187,500.00	22,298.91	.00	173,317.00	14,183.00	92
27.0511.0000.915.0000.81010.0000	Tuition Payments Received from Other Public Schools	67,908.00	30,841.08	.00	90,963.84	(23,055.84)	134
27.0511.0000.915.0000.81020.0000	Tuition Payments Received from Other Public Schools	887,400.00	62,497.58	.00	805,102.36	82,297.64	91
27.0511.0000.915.0000.81040.0000	Tuition Payments Received from Other Public Schools	34,800.00	.00	.00	.00	34,800.00	0
27.0511.0000.915.0000.81050.0000	Tuition Payments Received from Other Public Schools	26,100.00	.00	.00	26,077.50	22.50	100
27.0511.0000.915.0000.81070.0000	Tuition Payments Received from Other Public Schools	635,100.00	112,383.75	.00	514,095.02	121,004.98	81
27.0511.0000.915.0000.81080.0000	Tuition Payments Received from Other Public Schools	69,600.00	24,528.19	.00	63,946.13	5,653.87	92
27.0511.0000.915.0000.81100.0000	Tuition Payments Received from Other Public Schools	321,900.00	27,374.83	.00	206,025.34	115,874.66	64
27.0511.0000.915.0000.81120.0000	Tuition Payments Received from Other Public Schools	147,900.00	.00	.00	189,071.76	(41,171.76)	128
27.0511.0000.915.0000.81140.0000	Tuition Payments Received from Other Public Schools	26,100.00	28,102.59	.00	65,489.83	(39,389.83)	251
Function 0000 - Revenue Totals		\$2,647,155.00	\$309,386.52	\$0.00	\$2,398,640.00	\$248,515.00	91 %
Function 0192 - MI Ctr Youth Justice Wave Grant							
27.0192.0000.915.9745.00405.0000	Private Sources (Contributions)	10,000.00	.00	.00	10,000.00	.00	100
Function 0192 - MI Ctr Youth Justice Wave Grant Totals		\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	100 %
Account Type Revenue Totals		\$2,657,155.00	\$309,386.52	\$0.00	\$2,408,640.00	\$248,515.00	91 %
Account Type Expense							
Function 1113 - High School							
27.1113.1240.915.0000.00000.0000	Teaching	746,650.00	69,559.58	.00	708,540.76	38,109.24	95
27.1113.1290.915.9899.00000.0000	Other Professional Educational	1,000.00	.00	.00	.00	1,000.00	0
27.1113.1920.915.0000.00000.0000	Professional-Education	2,000.00	7,251.00	.00	22,802.00	(20,802.00)	1,140
27.1113.1920.915.9915.00000.0000	Professional-Education	142,818.00	.00	.00	.00	142,818.00	0
27.1113.2110.915.0000.00000.0000	Group Life	596.00	41.53	.00	434.99	161.01	73
27.1113.2120.915.0000.00000.0000	Group Disability	14,296.00	211.01	.00	2,057.67	12,238.33	14
27.1113.2130.915.0000.00000.0000	Group Health and Accident	100,472.00	11,211.15	.00	107,734.34	(7,262.34)	107
27.1113.2140.915.0000.00000.0000	Dental Health Care	8,474.00	755.46	.00	8,628.08	(154.08)	102
27.1113.2150.915.0000.00000.0000	Vision Care	2,110.00	203.96	.00	2,284.22	(174.22)	108
27.1113.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	320,075.00	33,781.33	.00	327,435.54	(7,360.54)	102
27.1113.2820.915.9915.00000.0000	Contribution to State and Local Retirement Funds	41,418.00	.00	.00	.00	41,418.00	0
27.1113.2830.915.0000.00000.0000	Employer Social Security	67,648.00	5,593.58	.00	53,474.22	14,173.78	79
27.1113.2830.915.9915.00000.0000	Employer Social Security	10,926.00	.00	.00	.00	10,926.00	0
27.1113.3190.915.0000.00000.0000	Other Prof & Technical Services	250.00	.00	.00	.00	250.00	0
27.1113.3190.915.9869.00405.0000	Other Prof & Technical Services	750.00	.00	.00	.00	750.00	0
27.1113.3210.915.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	137.94	112.06	55
27.1113.3220.915.0000.00000.0000	Workshops and Conf Travel	6,500.00	.00	.00	6,105.42	394.58	94
27.1113.3450.915.0000.00000.0000	Software Lic/Agmts Serv	.00	.00	.00	.00	.00	+++
27.1113.3450.915.9745.00405.0000	Software Lic/Agmts Serv	1,602.00	.00	.00	.00	1,602.00	0
27.1113.3610.915.0000.00000.0000	Printing Serv	250.00	.00	.00	.00	250.00	0
27.1113.3710.915.0000.00000.0000	Tuition Services	4,200.00	4,929.00	.00	9,069.00	(4,869.00)	216
27.1113.4140.915.0000.00000.0000	Software Maint Agmts Serv	2,500.00	.00	.00	.00	2,500.00	0
27.1113.5110.915.0000.00000.0000	Teaching/Testing Supplies	1,500.00	336.99	.00	1,344.17	155.83	90
27.1113.5210.915.0000.00000.0000	Textbook Supp	750.00	(40.17)	.00	(40.17)	790.17	-5
27.1113.5630.915.9869.00405.0000	Merchandise Supp	600.00	.00	.00	.00	600.00	0
27.1113.5990.915.9745.00405.0000	Misc. Supp & Mats	430.00	946.56	.00	1,490.62	(1,060.62)	347
27.1113.5990.915.9868.00000.0000	Misc. Supp & Mats	605.00	.00	.00	123.81	481.19	20
27.1113.6420.915.0000.00000.0000	Capital-New Equip <\$5000	5,300.00	.00	2,240.00	3,021.23	38.77	99
27.1113.6420.915.9745.00405.0000	Capital-New Equip <\$5000	7,968.00	1,394.20	.00	6,103.71	1,864.29	77
27.1113.6460.915.0000.00000.0000	Capital-Repl Equip <\$5000	1,000.00	.00	.00	.00	1,000.00	0

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1113.7910.915.0000.00000.0000	Misc Expenditures	500.00	.00	.00	396.51	103.49	79
Function 1113 - High School Totals		\$1,493,438.00	\$136,175.18	\$2,240.00	\$1,261,144.06	\$230,053.94	85 %
Function 1212 - Guidance Services							
27.1212.1220.915.0000.00000.0000	Counseling	146,234.00	11,833.34	.00	118,333.32	27,900.68	81
27.1212.2110.915.0000.00000.0000	Group Life	128.00	8.36	.00	83.60	44.40	65
27.1212.2120.915.0000.00000.0000	Group Disability	513.00	35.52	.00	342.96	170.04	67
27.1212.2130.915.0000.00000.0000	Group Health and Accident	26,403.00	1,929.28	.00	18,962.32	7,440.68	72
27.1212.2140.915.0000.00000.0000	Dental Health Care	2,074.00	127.78	.00	1,401.52	672.48	68
27.1212.2150.915.0000.00000.0000	Vision Care	638.00	34.76	.00	373.52	264.48	59
27.1212.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	61,915.00	5,446.88	.00	53,723.42	8,191.58	87
27.1212.2830.915.0000.00000.0000	Employer Social Security	9,495.00	835.24	.00	8,587.98	907.02	90
27.1212.3220.915.0000.00000.0000	Workshops and Conf Travel	1,500.00	.00	.00	1,372.87	127.13	92
27.1212.6420.915.9868.00000.0000	Capital-New Equip <\$5000	1,200.00	.00	.00	1,398.80	(198.80)	117
27.1212.7410.915.0000.00000.0000	Dues and Fees	250.00	.00	.00	.00	250.00	0
Function 1212 - Guidance Services Totals		\$250,350.00	\$20,251.16	\$0.00	\$204,580.31	\$45,769.69	82 %
Function 1216 - Social Work Services							
27.1216.1440.915.0000.00000.0000	Social Work	28,568.00	5,333.33	.00	31,999.94	(3,431.94)	112
27.1216.2110.915.0000.00000.0000	Group Life	28.00	4.18	.00	25.00	3.00	89
27.1216.2120.915.0000.00000.0000	Group Disability	89.00	16.00	.00	90.00	(1.00)	101
27.1216.2130.915.0000.00000.0000	Group Health and Accident	3,528.00	.00	.00	1,654.32	1,873.68	47
27.1216.2140.915.0000.00000.0000	Dental Health Care	286.00	.00	.00	130.86	155.14	46
27.1216.2150.915.0000.00000.0000	Vision Care	73.00	.00	.00	35.16	37.84	48
27.1216.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	12,717.00	2,413.34	.00	14,311.77	(1,594.77)	113
27.1216.2830.915.0000.00000.0000	Employer Social Security	2,234.00	408.00	.00	2,447.39	(213.39)	110
27.1216.3210.915.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1216.3220.915.0000.00000.0000	Workshops and Conf Travel	250.00	.00	.00	70.00	180.00	28
Function 1216 - Social Work Services Totals		\$48,023.00	\$8,174.85	\$0.00	\$50,764.44	(\$2,741.44)	106 %
Function 1218 - Teacher Consultant							
27.1218.8220.915.0000.00000.0000	Pmt to Another Public School District for Serv	38,000.00	.00	.00	.00	38,000.00	0
Function 1218 - Teacher Consultant Totals		\$38,000.00	\$0.00	\$0.00	\$0.00	\$38,000.00	0 %
Function 1221 - Improvement of Instruction							
27.1221.3120.915.0000.00000.0000	Employee Training & Devel Serv	2,750.00	.00	.00	2,730.33	19.67	99
Function 1221 - Improvement of Instruction Totals		\$2,750.00	\$0.00	\$0.00	\$2,730.33	\$19.67	99 %
Function 1222 - Educational Media Services							
27.1222.1260.915.0000.00000.0000	Instructional Media	55,371.00	4,373.67	.00	43,736.66	11,634.34	79
27.1222.2110.915.0000.00000.0000	Group Life	59.00	4.18	.00	41.80	17.20	71
27.1222.2120.915.0000.00000.0000	Group Disability	156.00	13.12	.00	128.20	27.80	82
27.1222.2130.915.0000.00000.0000	Group Health and Accident	16,218.00	1,362.74	.00	13,343.24	2,874.76	82
27.1222.2140.915.0000.00000.0000	Dental Health Care	1,371.00	90.20	.00	989.24	381.76	72
27.1222.2150.915.0000.00000.0000	Vision Care	338.00	24.32	.00	261.32	76.68	77
27.1222.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	23,347.00	2,013.20	.00	19,856.42	3,490.58	85
27.1222.2830.915.0000.00000.0000	Employer Social Security	4,330.00	279.93	.00	2,818.36	1,511.64	65
Function 1222 - Educational Media Services Totals		\$101,190.00	\$8,161.36	\$0.00	\$81,175.24	\$20,014.76	80 %
Function 1225 - Instructional Technology							
27.1225.3190.915.0000.00000.0000	Other Prof & Technical Services	500.00	.00	.00	.00	500.00	0
27.1225.3450.915.0000.00000.0000	Software Lic/Agmts Serv	18,000.00	.00	.00	12,920.00	5,080.00	72
27.1225.3490.915.0000.00000.0000	Other Communic Serv	63,350.00	7,062.56	.00	58,018.45	5,331.55	92
27.1225.4120.915.0000.00000.0000	Equip Repair Serv	500.00	.00	.00	.00	500.00	0
27.1225.4140.915.0000.00000.0000	Software Maint Agmts Serv	500.00	.00	.00	.00	500.00	0
Function 1225 - Instructional Technology Totals		\$82,850.00	\$7,062.56	\$0.00	\$70,938.45	\$11,911.55	86 %
Function 1226 - SupervisionDirection of Instr Staff							
27.1226.1170.915.0000.00000.0000	Program/Department Direction	121,325.00	10,756.15	.00	107,752.91	13,572.09	89

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
27.1226.1620.915.0000.00000.0000	Secretary-Clerical-Bookkeeper	91,000.00	7,972.95	.00	78,054.10	12,945.90	86
27.1226.1920.915.0000.00000.0000	Professional-Education	.00	4,300.00	.00	4,300.00	(4,300.00)	+++
27.1226.2110.915.0000.00000.0000	Group Life	142.00	12.54	.00	121.22	20.78	85
27.1226.2120.915.0000.00000.0000	Group Disability	611.00	50.52	.00	488.44	122.56	80
27.1226.2130.915.0000.00000.0000	Group Health and Accident	22,184.00	1,578.76	.00	15,673.72	6,510.28	71
27.1226.2140.915.0000.00000.0000	Dental Health Care	3,000.00	225.52	.00	2,342.30	657.70	78
27.1226.2150.915.0000.00000.0000	Vision Care	800.00	60.56	.00	616.56	183.44	77
27.1226.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	74,907.00	10,600.30	.00	86,342.52	(11,435.52)	115
27.1226.2830.915.0000.00000.0000	Employer Social Security	13,046.00	1,680.03	.00	13,900.89	(854.89)	107
27.1226.3190.915.0000.00000.0000	Other Prof & Technical Services	2,250.00	.00	.00	2,223.25	26.75	99
27.1226.3210.915.0000.00000.0000	Regular Duty Travel	250.00	.00	.00	.00	250.00	0
27.1226.3220.915.0000.00000.0000	Workshops and Conf Travel	3,700.00	.00	.00	3,646.91	53.09	99
27.1226.3430.915.0000.00000.0000	Mail/Postage Serv	250.00	.00	.00	48.15	201.85	19
27.1226.3610.915.0000.00000.0000	Printing Serv	300.00	9.71	.00	130.02	169.98	43
27.1226.5910.915.0000.00000.0000	Office Supplies	8,000.00	1,157.39	.00	11,383.25	(3,383.25)	142
27.1226.5990.915.0000.00000.0000	Misc. Supp & Mats	1,000.00	.00	.00	914.62	85.38	91
27.1226.6420.915.0000.00000.0000	Capital-New Equip <\$5000	1,000.00	.00	.00	.00	1,000.00	0
27.1226.7410.915.0000.00000.0000	Dues and Fees	250.00	.00	.00	.00	250.00	0
Function 1226 - SupervisionDirection of Instr Staff Totals		\$344,015.00	\$38,404.43	\$0.00	\$327,938.86	\$16,076.14	95 %
Function 1249 - Other School Administration							
27.1249.5990.915.0000.00000.0000	Misc. Supp & Mats	5,500.00	.00	.00	318.60	5,181.40	6
Function 1249 - Other School Administration Totals		\$5,500.00	\$0.00	\$0.00	\$318.60	\$5,181.40	6 %
Function 1261 - Operating Buildings Services							
27.1261.1690.915.0000.00000.0000	Other Operation and Service	5,275.00	.00	.00	160.23	5,114.77	3
27.1261.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	2,954.00	.00	.00	74.27	2,879.73	3
27.1261.2830.915.0000.00000.0000	Employer Social Security	475.00	.00	.00	12.25	462.75	3
27.1261.4110.915.0000.00000.0000	Building Repair Serv	.00	.00	.00	320.00	(320.00)	+++
27.1261.4210.915.0000.00000.0000	Land/Building Rental Serv	35,000.00	.00	.00	31,600.00	3,400.00	90
Function 1261 - Operating Buildings Services Totals		\$43,704.00	\$0.00	\$0.00	\$32,166.75	\$11,537.25	74 %
Function 1271 - Pupil Transportation Services							
27.1271.3310.915.0000.00000.0000	Transportation Serv-Cont Carrier	2,500.00	1,600.00	.00	1,600.00	900.00	64
27.1271.3310.915.9861.00000.0000	Transportation Serv-Cont Carrier	.00	.00	.00	.00	.00	+++
27.1271.5990.915.9868.00000.0000	Misc. Supp & Mats	3,642.00	.00	.00	2,197.03	1,444.97	60
Function 1271 - Pupil Transportation Services Totals		\$6,142.00	\$1,600.00	\$0.00	\$3,797.03	\$2,344.97	62 %
Function 1283 - Staff/Personnel Services							
27.1283.3220.915.0000.00000.0000	Workshops and Conf Travel	1,550.00	.00	.00	1,517.91	32.09	98
27.1283.3220.915.9862.00000.0000	Workshops and Conf Travel	3,450.00	.00	.00	3,449.25	.75	100
27.1283.3510.915.9915.00000.0000	Advertisement Serv	15,000.00	.00	.00	.00	15,000.00	0
Function 1283 - Staff/Personnel Services Totals		\$20,000.00	\$0.00	\$0.00	\$4,967.16	\$15,032.84	25 %
Function 1284 - Non-Instr Technology Services							
27.1284.1590.915.0000.00000.0000	Other Technical	56,634.00	4,640.09	.00	46,400.82	10,233.18	82
27.1284.2110.915.0000.00000.0000	Group Life	59.00	4.18	.00	41.80	17.20	71
27.1284.2120.915.0000.00000.0000	Group Disability	168.00	13.92	.00	136.20	31.80	81
27.1284.2130.915.0000.00000.0000	Group Health and Accident	6,807.00	567.82	.00	5,559.76	1,247.24	82
27.1284.2140.915.0000.00000.0000	Dental Health Care	512.00	37.58	.00	412.16	99.84	81
27.1284.2150.915.0000.00000.0000	Vision Care	150.00	10.44	.00	112.20	37.80	75
27.1284.2820.915.0000.00000.0000	Contribution to State and Local Retirement Funds	24,821.00	2,135.84	.00	21,066.08	3,754.92	85
27.1284.2830.915.0000.00000.0000	Employer Social Security	4,429.00	344.31	.00	3,438.44	990.56	78
27.1284.3450.915.0000.00000.0000	Software Lic/Agmts Serv	250.00	.00	.00	189.98	60.02	76
Function 1284 - Non-Instr Technology Services Totals		\$93,830.00	\$7,754.18	\$0.00	\$77,357.44	\$16,472.56	82 %
Function 1296 - Other Student/School Activity Ex							
27.1296.7920.915.9892.00000.0000	Other Student/School Activity Expenditures	.00	.00	.00	.00	.00	+++
Function 1296 - Other Student/School Activity Ex Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function 1411 - Pmts to Other Mich Publ Schools							
27.1411.8220.915.0000.00000.0000	Pmt to Another Public School District for Serv	.00	.00	.00	.00	.00	+++
27.1411.8510.915.0000.00000.0000	Sub-Grantee / Flow through Disbursements	250,868.00	73,333.33	.00	146,666.67	104,201.33	58
Function 1411 - Pmts to Other Mich Publ Schools Totals		\$250,868.00	\$73,333.33	\$0.00	\$146,666.67	\$104,201.33	58 %
Function 1511 - Debt Service - Long Term Only - Principal							
27.1511.7190.915.0000.00000.0000	Other LT Debt Principal	.00	15,750.00	.00	127,920.00	(127,920.00)	+++
Function 1511 - Debt Service - Long Term Only - Principal Totals		\$0.00	\$15,750.00	\$0.00	\$127,920.00	(\$127,920.00)	+++
Function 1599 - Miscellaneous Other Financing So							
27.1599.7190.915.0000.00000.0000	Other LT Debt Principal	180,000.00	.00	.00	.00	180,000.00	0
Function 1599 - Miscellaneous Other Financing So Totals		\$180,000.00	\$0.00	\$0.00	\$0.00	\$180,000.00	0 %
Function 1611 - Fund Modif to General Ed Fund							
27.1611.9990.915.0000.00000.0000	Indirect Cost Recovery	7,977.00	.00	.00	.00	7,977.00	0
27.1611.9990.915.9915.00000.0000	Indirect Cost Recovery	4,838.00	.00	.00	.00	4,838.00	0
Function 1611 - Fund Modif to General Ed Fund Totals		\$12,815.00	\$0.00	\$0.00	\$0.00	\$12,815.00	0 %
Function 1622 - Fund Modif to Special Ed Fund							
27.1622.9990.915.0000.00000.0000	Indirect Cost Recovery	45,270.00	.00	.00	.00	45,270.00	0
Function 1622 - Fund Modif to Special Ed Fund Totals		\$45,270.00	\$0.00	\$0.00	\$0.00	\$45,270.00	0 %
Function 1647 - Fund Mod to WEOC							
27.1647.8110.915.0000.00000.0000	Fund Modifications	40,000.00	.00	.00	.00	40,000.00	0
Function 1647 - Fund Mod to WEOC Totals		\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0 %
Account Type Expense Totals		\$3,058,745.00	\$316,667.05	\$2,240.00	\$2,392,465.34	\$664,039.66	78 %
Program 915 - WAVE Program Totals		(\$401,590.00)	(\$7,280.53)	(\$2,240.00)	\$16,174.66	(\$415,524.66)	12 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 917 - Washtenaw County Tech Consortium							
Account Type Revenue							
Function 0000 - Revenue							
27.0518.0000.917.0000.00000.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	18,031.00	.00	.00	18,589.00	(558.00)	103
27.0518.0000.917.0000.81010.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	292,808.00	.00	.00	292,808.00	.00	100
27.0518.0000.917.0000.81020.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	73,093.00	.00	.00	73,093.00	.00	100
27.0518.0000.917.0000.81040.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	44,991.00	.00	.00	44,991.00	.00	100
27.0518.0000.917.0000.81050.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	65,983.00	.00	.00	65,983.00	.00	100
27.0518.0000.917.0000.81070.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	70,167.00	.00	.00	70,167.00	.00	100
27.0518.0000.917.0000.81080.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	15,352.00	.00	.00	15,352.00	.00	100
27.0518.0000.917.0000.81100.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	37,297.00	.00	.00	37,297.00	.00	100
27.0518.0000.917.0000.81120.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	94,639.00	.00	.00	94,639.00	.00	100
27.0518.0000.917.0000.81140.0000	Compensation Rec'd in Pmt of Srvc Prvided to Other Public School	13,045.00	.00	.00	13,045.00	.00	100
Function 0000 - Revenue Totals		\$725,406.00	\$0.00	\$0.00	\$725,964.00	(\$558.00)	100 %
Account Type Revenue Totals		\$725,406.00	\$0.00	\$0.00	\$725,964.00	(\$558.00)	100 %
Account Type Expense							
Function 1284 - Non-Instr Technology Services							
27.1284.1510.917.0000.00000.0000	Information Management	234,059.00	7,268.90	.00	51,458.15	182,600.85	22
27.1284.1760.917.0000.00000.0000	Termination Pay (Severance)	.00	.00	.00	47.25	(47.25)	+++
27.1284.1790.917.0000.00000.0000	Other Special Payments	234.00	.00	.00	233.70	.30	100
27.1284.2110.917.0000.00000.0000	Group Life	1,469.00	22.30	.00	161.26	1,307.74	11
27.1284.2120.917.0000.00000.0000	Group Disability	724.00	20.02	.00	144.19	579.81	20
27.1284.2130.917.0000.00000.0000	Group Health and Accident	23,381.00	794.92	.00	3,231.18	20,149.82	14
27.1284.2140.917.0000.00000.0000	Dental Health Care	2,659.00	114.00	.00	861.18	1,797.82	32
27.1284.2150.917.0000.00000.0000	Vision Care	707.00	30.60	.00	227.65	479.35	32
27.1284.2820.917.0000.00000.0000	Contribution to State and Local Retirement Funds	109,325.00	3,203.44	.00	22,760.24	86,564.76	21
27.1284.2830.917.0000.00000.0000	Employer Social Security	18,261.00	552.12	.00	3,958.87	14,302.13	22
27.1284.2920.917.0000.00000.0000	Cash in Lieu of Benefits	1,250.00	106.52	.00	1,065.20	184.80	85
27.1284.4190.917.0000.00000.0000	Other Repair & Maint Serv	240,000.00	49,986.75	.00	196,947.42	43,052.58	82
Function 1284 - Non-Instr Technology Services Totals		\$632,069.00	\$62,099.57	\$0.00	\$281,096.29	\$350,972.71	44 %
Account Type Expense Totals		\$632,069.00	\$62,099.57	\$0.00	\$281,096.29	\$350,972.71	44 %
Program 917 - Washtenaw County Tech Consortium Totals		\$93,337.00	(\$62,099.57)	\$0.00	\$444,867.71	(\$351,530.71)	56 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 918 - New World Software							
Account Type Revenue							
Function 0000 - Revenue							
27.0519.0000.918.0000.00000.0000	Other Distributions Received from Other Public Schools	34,430.00	.00	.00	.00	34,430.00	0
27.0519.0000.918.0000.81010.0000	Other Distributions Received from Other Public Schools	102,570.00	.00	.00	104,579.83	(2,009.83)	102
27.0519.0000.918.0000.81020.0000	Other Distributions Received from Other Public Schools	21,214.00	.00	.00	22,563.75	(1,349.75)	106
27.0519.0000.918.0000.81040.0000	Other Distributions Received from Other Public Schools	13,643.00	.00	.00	14,539.85	(896.85)	107
27.0519.0000.918.0000.81050.0000	Other Distributions Received from Other Public Schools	20,113.00	.00	.00	21,187.77	(1,074.77)	105
27.0519.0000.918.0000.81070.0000	Other Distributions Received from Other Public Schools	21,098.00	.00	.00	22,048.89	(950.89)	105
27.0519.0000.918.0000.81080.0000	Other Distributions Received from Other Public Schools	4,841.00	.00	.00	4,998.67	(157.67)	103
27.0519.0000.918.0000.81100.0000	Other Distributions Received from Other Public Schools	11,911.00	.00	.00	12,049.82	(138.82)	101
27.0519.0000.918.0000.81120.0000	Other Distributions Received from Other Public Schools	29,452.00	.00	.00	30,440.71	(988.71)	103
27.0519.0000.918.0000.81140.0000	Other Distributions Received from Other Public Schools	4,066.00	.00	.00	4,081.14	(15.14)	100
27.0519.0000.918.0000.81901.0000	Other Distributions Received from Other Public Schools	.00	.00	.00	1,517.83	(1,517.83)	+++
27.0519.0000.918.0000.81903.0000	Other Distributions Received from Other Public Schools	5,116.00	.00	.00	5,659.04	(543.04)	111
Function 0000 - Revenue Totals		\$268,454.00	\$0.00	\$0.00	\$243,667.30	\$24,786.70	91 %
Account Type Revenue Totals		\$268,454.00	\$0.00	\$0.00	\$243,667.30	\$24,786.70	91 %
Account Type Expense							
Function 1284 - Non-Instr Technology Services							
27.1284.3190.918.0000.00000.0000	Other Prof & Technical Services	2,500.00	.00	.00	.00	2,500.00	0
27.1284.4140.918.0000.00000.0000	Software Maint Agmts Serv	265,954.00	.00	.00	173,930.46	92,023.54	65
Function 1284 - Non-Instr Technology Services Totals		\$268,454.00	\$0.00	\$0.00	\$173,930.46	\$94,523.54	65 %
Function 1411 - Pmts to Other Mich Publ Schools							
27.1411.8220.918.0000.00000.0000	Pmt to Another Public School District for Serv	.00	.00	.00	.00	.00	+++
Function 1411 - Pmts to Other Mich Publ Schools Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function 1611 - Fund Modif to General Ed Fund							
27.1611.8110.918.0000.00000.0000	Fund Modifications	30,474.00	.00	.00	.00	30,474.00	0
Function 1611 - Fund Modif to General Ed Fund Totals		\$30,474.00	\$0.00	\$0.00	\$0.00	\$30,474.00	0 %
Account Type Expense Totals		\$298,928.00	\$0.00	\$0.00	\$173,930.46	\$124,997.54	58 %
Program 918 - New World Software Totals		(\$30,474.00)	\$0.00	\$0.00	\$69,736.84	(\$100,210.84)	33 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Program 919 - Medicaid Programs							
Account Type Revenue							
Function 0000 - Revenue							
27.0151.0000.919.0000.00000.0000	Earnings on Investments and Deposits	1,000.00	81.90	.00	2,214.36	(1,214.36)	221
27.0181.0000.919.0000.00000.0000	Revenue from Community Service Activities	5,270,065.00	710,809.00	.00	5,434,496.00	(164,431.00)	103
27.0181.0000.919.0000.10920.0000	Revenue from Community Service Activities	.00	.00	.00	200,365.00	(200,365.00)	+++
27.0312.0000.919.2083.00000.0000	Restricted State Revenues Received as Grants	22,079.00	2,017.77	.00	15,682.99	6,396.01	71
27.0412.0000.919.0000.00000.0000	Unrestricted Received from Federal Government Through State	.00	.00	.00	114,020.85	(114,020.85)	+++
27.0412.0000.919.0000.10919.0000	Unrestricted Received from Federal Government Through State	246,668.00	.00	.00	166,553.34	80,114.66	68
Function 0000 - Revenue Totals		\$5,539,812.00	\$712,908.67	\$0.00	\$5,933,332.54	(\$393,520.54)	107 %
Account Type Revenue Totals		\$5,539,812.00	\$712,908.67	\$0.00	\$5,933,332.54	(\$393,520.54)	107 %
Account Type Expense							
Function 1213 - Health Services							
27.1213.3130.919.0000.00000.0000	Pupil Services	19,590.00	.00	4,965.00	11,535.00	3,090.00	84
Function 1213 - Health Services Totals		\$19,590.00	\$0.00	\$4,965.00	\$11,535.00	\$3,090.00	84 %
Function 1226 - SupervisionDirection of Instr Staff							
27.1226.1620.919.0000.00000.0000	Secretary-Clerical-Bookkeeper	100,041.00	7,799.06	.00	75,407.03	24,633.97	75
27.1226.1620.919.0000.10919.0000	Secretary-Clerical-Bookkeeper	5,563.00	357.94	.00	2,718.15	2,844.85	49
27.1226.1790.919.0000.00000.0000	Other Special Payments	100.00	.00	.00	93.48	6.52	93
27.1226.1790.919.0000.10919.0000	Other Special Payments	20.00	.00	.00	16.54	3.46	83
27.1226.2110.919.0000.00000.0000	Group Life	87.00	6.96	.00	69.60	17.40	80
27.1226.2110.919.0000.10919.0000	Group Life	.00	.00	.00	.00	.00	+++
27.1226.2120.919.0000.00000.0000	Group Disability	335.00	20.18	.00	200.00	135.00	60
27.1226.2120.919.0000.10919.0000	Group Disability	.00	.00	.00	.00	.00	+++
27.1226.2130.919.0000.00000.0000	Group Health and Accident	10,000.00	571.32	.00	5,594.04	4,405.96	56
27.1226.2130.919.0000.10919.0000	Group Health and Accident	.00	.00	.00	.00	.00	+++
27.1226.2140.919.0000.00000.0000	Dental Health Care	1,000.00	37.58	.00	412.16	587.84	41
27.1226.2140.919.0000.10919.0000	Dental Health Care	.00	.00	.00	.00	.00	+++
27.1226.2150.919.0000.00000.0000	Vision Care	200.00	10.44	.00	112.20	87.80	56
27.1226.2150.919.0000.10919.0000	Vision Care	.00	.00	.00	.00	.00	+++
27.1226.2820.919.0000.00000.0000	Contribution to State and Local Retirement Funds	44,000.00	3,608.52	.00	34,404.63	9,595.37	78
27.1226.2820.919.0000.10919.0000	Contribution to State and Local Retirement Funds	2,438.00	170.93	.00	1,293.10	1,144.90	53
27.1226.2830.919.0000.00000.0000	Employer Social Security	7,655.00	581.19	.00	5,615.36	2,039.64	73
27.1226.2830.919.0000.10919.0000	Employer Social Security	400.00	27.38	.00	209.21	190.79	52
27.1226.2990.919.0000.00000.0000	Other Benefits	.00	.00	.00	.00	.00	+++
27.1226.3190.919.0000.00000.0000	Other Prof & Technical Services	.00	.00	.00	.00	.00	+++
27.1226.3210.919.0000.00000.0000	Regular Duty Travel	100.00	.00	.00	47.26	52.74	47
27.1226.3430.919.0000.00000.0000	Mail/Postage Serv	100.00	.00	.00	38.51	61.49	39
27.1226.4140.919.0000.00000.0000	Software Maint Agmts Serv	55,272.00	.00	.00	55,272.00	.00	100
27.1226.5990.919.0000.00000.0000	Misc. Supp & Matis	145.00	.00	.00	107.55	37.45	74
27.1226.6420.919.0000.00000.0000	Capital-New Equip <\$5000	733.00	.00	.00	.00	733.00	0
27.1226.6460.919.0000.00000.0000	Capital-Repl Equip <\$5000	610.00	.00	.00	.00	610.00	0
Function 1226 - SupervisionDirection of Instr Staff Totals		\$228,799.00	\$13,191.50	\$0.00	\$181,610.82	\$47,188.18	79 %
Function 1231 - Board of Education							
27.1231.3180.919.0000.00000.0000	Audit Services	4,000.00	.00	.00	4,000.00	.00	100
Function 1231 - Board of Education Totals		\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	100 %
Function 1283 - Staff/Personnel Services							
27.1283.3220.919.0000.00000.0000	Workshops and Conf Travel	295.00	.00	.00	.00	295.00	0
27.1283.3220.919.0000.10919.0000	Workshops and Conf Travel	1,000.00	.00	.00	875.61	124.39	88
Function 1283 - Staff/Personnel Services Totals		\$1,295.00	\$0.00	\$0.00	\$875.61	\$419.39	68 %
Function 1284 - Non-Instr Technology Services							
27.1284.3160.919.0000.10919.0000	Management Info Services	20,500.00	.00	5,162.55	10,308.05	5,029.40	75
Function 1284 - Non-Instr Technology Services Totals		\$20,500.00	\$0.00	\$5,162.55	\$10,308.05	\$5,029.40	75 %

G/L Account Number	Account Description	Amended Budget	Current Month Actual	Encumbrances	Actual	Budget - Actual	% Used/Rec'd
Function 1411 - Pmts to Other Mich Publ Schools							
27.1411.8510.919.0000.00000.0000	Sub-Grantee / Flow through Disbursements	5,028,361.00	86,259.00	.00	4,725,196.00	303,165.00	94
27.1411.8510.919.0000.10919.0000	Sub-Grantee / Flow through Disbursements	302,092.00	241,726.00	.00	241,726.00	60,366.00	80
Function 1411 - Pmts to Other Mich Publ Schools Totals		\$5,330,453.00	\$327,985.00	\$0.00	\$4,966,922.00	\$363,531.00	93 %
Account Type Expense Totals		\$5,604,637.00	\$341,176.50	\$10,127.55	\$5,175,251.48	\$419,257.97	93 %
Program 919 - Medicaid Programs Totals		(\$64,825.00)	\$371,732.17	(\$10,127.55)	\$758,081.06	(\$812,778.51)	15 %
Grand Totals		\$84,136.00	\$373,739.99	(\$804,207.20)	\$2,733,358.66	(\$1,845,015.46)	8 %

Washtenaw Intermediate School District
Investments
Apr-23

General Education

Investment	Settlement Date	Maturity Date	Principal	Int. Rate
MILAF Investment				

Cash Movement	Beginning Balance	in/(out)	Ending Balance
MILAF GE Investment Max	3,018,662.21	12,143.24	3,030,805.45
MILAF GE Investment Term	-	-	-

Special Education

Investment	Settlement Date	Maturity Date	Principal	Int. Rate
5/3 Bank cert of dep	6/8/2022	12/8/2022	\$ -	0.05%
Old National Bank	10/26/2022	7/26/2023	\$ 265,644.55	0.10%
			\$ 265,644.55	

Cash Movement	Beginning Balance	in/(out)	Ending Balance
Investments	\$ 265,644.55	\$ -	\$ 265,644.55
Comerica	\$ 2,740.04	\$ 10.38	\$ 2,750.42
MBIA	\$ 2,271.85	\$ 9.38	\$ 2,281.23
MILAF SE Investment Max	16,716,804.67	67,247.06	16,784,051.73
MILAF SE Investment Term	-	-	-
MILAF SUB Investment Max	1,920,335.41	7,598.19	1,927,933.60
MILAF Lunch Investment Max	30,747.22	123.69	30,870.91
MILAF COOP Investment Max	15,235,997.28	61,290.18	15,297,287.46
MILAF COOP Investment Term	-	-	-
MILAF 2019 School Bond Debt Retirement Investment Max	2,641,976.97	10,624.95	2,652,601.92
MILAF Capital Projects Investment Max	3,891,587.81	15,654.78	3,907,242.59
MILAF 2019 Bond Capital Projects Fund	1,254,879.40	5,048.03	1,259,927.43
MILAF Agency Investment	132,006.78	531.03	132,537.81
MILAF AP Investment Max	1,119,064.99	4,501.69	1,123,566.68

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable MILAF									
<u>Check</u>									
210524	04/10/2023	Reconciled		04/30/2023	Accounts Payable	ADVANCE PRINT & GRAPHICS	\$254.52	\$254.52	\$0.00
210525	04/10/2023	Reconciled		04/30/2023	Accounts Payable	AESCHLIMAN, TREVOR JAMES	\$150.00	\$150.00	\$0.00
210526	04/10/2023	Reconciled		04/30/2023	Accounts Payable	ARNOLD, JENNIFER	\$139.00	\$139.00	\$0.00
210527	04/10/2023	Reconciled		04/30/2023	Accounts Payable	AT&T	\$3,100.95	\$3,100.95	\$0.00
210528	04/10/2023	Reconciled		04/30/2023	Accounts Payable	AT&T MOBILITY	\$5,972.46	\$5,972.46	\$0.00
210529	04/10/2023	Reconciled		04/30/2023	Accounts Payable	BAIRD, LAUREN ANNE	\$75.00	\$75.00	\$0.00
210530	04/10/2023	Reconciled		04/30/2023	Accounts Payable	BLACKBURN, ANDREW	\$609.50	\$609.50	\$0.00
210531	04/10/2023	Reconciled		04/30/2023	Accounts Payable	BLAZEJEWSKI, ADAM	\$525.00	\$525.00	\$0.00
210532	04/10/2023	Reconciled		04/30/2023	Accounts Payable	BRIGHT LINE SLP	\$7,590.00	\$7,590.00	\$0.00
210533	04/10/2023	Reconciled		04/30/2023	Accounts Payable	BROOKENS, BARBARA	\$1,050.00	\$1,050.00	\$0.00
210534	04/10/2023	Reconciled		04/30/2023	Accounts Payable	CANON FINANCIAL SERVICES INC	\$2,395.28	\$2,395.28	\$0.00
210535	04/10/2023	Reconciled		04/30/2023	Accounts Payable	CARELINC MEDICAL EQUIP & SUPPLIES CO LLC	\$356.49	\$356.49	\$0.00
210536	04/10/2023	Reconciled		04/30/2023	Accounts Payable	CITY OF DEXTER	\$362.81	\$362.81	\$0.00
210537	04/10/2023	Reconciled		04/30/2023	Accounts Payable	CORREA, ALEXIS	\$2,500.00	\$2,500.00	\$0.00
210538	04/10/2023	Reconciled		04/30/2023	Accounts Payable	COTTAGE INN	\$1,622.00	\$1,622.00	\$0.00
210539	04/10/2023	Open			Accounts Payable	CRIFE, JULIE ANN	\$300.00		
210540	04/10/2023	Reconciled		04/30/2023	Accounts Payable	DOUDNEY, CLAUDIA	\$248.56	\$248.56	\$0.00
210541	04/10/2023	Reconciled		04/30/2023	Accounts Payable	DTE ENERGY	\$4,194.08	\$4,194.08	\$0.00
210542	04/10/2023	Reconciled		04/30/2023	Accounts Payable	ELLISON, ROY	\$213.85	\$213.85	\$0.00
210543	04/10/2023	Open			Accounts Payable	EMDIN SUPPORT SERVICES LLC	\$7,500.00		
210544	04/10/2023	Reconciled		04/30/2023	Accounts Payable	FARHA, NIVEAN	\$891.00	\$891.00	\$0.00
210545	04/10/2023	Open			Accounts Payable	FLENNAUGH, TERRY KYLE	\$8,000.00		
210546	04/10/2023	Reconciled		04/30/2023	Accounts Payable	FOSTER, TERA JEAN	\$1,250.00	\$1,250.00	\$0.00
210547	04/10/2023	Reconciled		04/30/2023	Accounts Payable	FRAZIER, KRISILYN	\$2,465.00	\$2,465.00	\$0.00
210548	04/10/2023	Reconciled		04/30/2023	Accounts Payable	GIFTED NURSES, LLC	\$32,872.98	\$32,872.98	\$0.00
210549	04/10/2023	Reconciled		04/30/2023	Accounts Payable	GREAT AMERICA FINANCIAL SERVICES COPR	\$40.12	\$40.12	\$0.00
210550	04/10/2023	Open			Accounts Payable	GREAT LAKES STEWARDSHIP INITIATIVE	\$10,000.00		
210551	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HANCOCK, DYLAN JAKOB	\$150.00	\$150.00	\$0.00
210552	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HARPER ELECTRIC, INC	\$1,790.00	\$1,790.00	\$0.00
210553	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HBH CONSULTING LLC	\$8,160.00	\$8,160.00	\$0.00
210554	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HILLSDALE COMMUNITY SCHOOLS	\$25,831.00	\$25,831.00	\$0.00
210555	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HURON VALLEY TELECOMMUNICATIONS	\$925.52	\$925.52	\$0.00
210556	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HUSSEIN, RAIYA	\$225.00	\$225.00	\$0.00
210557	04/10/2023	Reconciled		04/30/2023	Accounts Payable	IMEG CORP	\$2,220.50	\$2,220.50	\$0.00
210558	04/10/2023	Reconciled		04/30/2023	Accounts Payable	INSECTECH INC	\$165.00	\$165.00	\$0.00
210559	04/10/2023	Open			Accounts Payable	JOSTENS	\$1,755.00		
210560	04/10/2023	Reconciled		04/30/2023	Accounts Payable	JUSTICE LEADERS COLLABORTIVE LLC	\$18,300.00	\$18,300.00	\$0.00
210561	04/10/2023	Reconciled		04/30/2023	Accounts Payable	KEEFER, GEORGIA ANN	\$600.00	\$600.00	\$0.00
210562	04/10/2023	Reconciled		04/30/2023	Accounts Payable	KONICA MINOLTA - ALBIN	\$25.37	\$25.37	\$0.00
210563	04/10/2023	Open			Accounts Payable	LARSON, TAMARA DARLENE	\$139.00		
210564	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LAWSON, PATRICIA	\$197.85	\$197.85	\$0.00
210565	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LAZ PARKING MIDWEST LLC	\$1,098.00	\$1,098.00	\$0.00

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
210566	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LCK COACHING AND CONSULTING, LLC	\$8,245.83	\$8,245.83	\$0.00
210567	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LEATHERWOOD, ICSHAI RENEE	\$504.00	\$504.00	\$0.00
210568	04/10/2023	Open			Accounts Payable	LISKIEWICZ, STACEY	\$35.40		
210569	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LONG-JOLLEY, JALISSA	\$1,296.15	\$1,296.15	\$0.00
210570	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LOVETT, JILLIAN	\$150.00	\$150.00	\$0.00
210571	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LRP MEDIA GROUP	\$17,100.00	\$17,100.00	\$0.00
210572	04/10/2023	Open			Accounts Payable	MARTIN AND MCLITTLE CONSULTING, LLC	\$518.00		
210573	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MASSEY, WILLIAM	\$206.87	\$206.87	\$0.00
210574	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MAXIM HEALTHCARE STAFFING SRVC, INC	\$22,346.10	\$22,346.10	\$0.00
210575	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MCKELVIE, JOANNE	\$86.95	\$86.95	\$0.00
210576	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MCMICHAEL, LAYLA	\$150.00	\$150.00	\$0.00
210577	04/10/2023	Open			Accounts Payable	MEIJER INC	\$5,012.73		
210578	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MICHIGAN POWER RODDING, INC	\$343.00	\$343.00	\$0.00
210579	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MICHIGAN SCHOOLS ENERGY COOPERTA	\$14,044.61	\$14,044.61	\$0.00
210580	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MICHIGAN TECHNOLOGICAL UNIVERSITY	\$16,500.00	\$16,500.00	\$0.00
210581	04/10/2023	Reconciled		04/30/2023	Accounts Payable	MONROE PUBLIC SCHOOLS	\$135,552.55	\$135,552.55	\$0.00
210582	04/10/2023	Reconciled		04/30/2023	Accounts Payable	NATIONAL COUNCIL FOR BEHAVIORAL HEALTH	\$2,395.00	\$2,395.00	\$0.00
210583	04/10/2023	Reconciled		04/30/2023	Accounts Payable	NATIONAL HEAD START ASSOCIATION	\$4,753.00	\$4,753.00	\$0.00
210584	04/10/2023	Reconciled		04/30/2023	Accounts Payable	NELSON, JENNIFER LEIGH	\$400.00	\$400.00	\$0.00
210585	04/10/2023	Reconciled		04/30/2023	Accounts Payable	OFFICE DEPOT INC	\$1,339.08	\$1,339.08	\$0.00
210586	04/10/2023	Reconciled		04/30/2023	Accounts Payable	OSWELL, JENNIFER	\$150.00	\$150.00	\$0.00
210587	04/10/2023	Reconciled		04/30/2023	Accounts Payable	OUTFRONT MEDIA LLC	\$5,320.00	\$5,320.00	\$0.00
210588	04/10/2023	Open			Accounts Payable	PADLET	\$1,250.00		
210589	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PALMER, ANLYA	\$172.50	\$172.50	\$0.00
210590	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PALMER, TASHA RACHELLE	\$1,629.00	\$1,629.00	\$0.00
210591	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PEARSON ASSESSMENTS	\$824.81	\$824.81	\$0.00
210592	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PENA, DEANNA	\$109.68	\$109.68	\$0.00
210593	04/10/2023	Reconciled		04/30/2023	Accounts Payable	POWERSCHOOL GROUP, LLC	\$2,700.00	\$2,700.00	\$0.00
210594	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PRAIRIE FARMS DAIRY INC	\$329.79	\$329.79	\$0.00
210595	04/10/2023	Open			Accounts Payable	PRESTON, NATHANIEL DEAN	\$150.00		
210596	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PRINT-TECH	\$32,959.39	\$32,959.39	\$0.00
210597	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PROCARE THERAPY	\$4,628.36	\$4,628.36	\$0.00
210598	04/10/2023	Reconciled		04/30/2023	Accounts Payable	PROPIO LS, LLC	\$61.64	\$61.64	\$0.00
210599	04/10/2023	Reconciled		04/30/2023	Accounts Payable	QUADIENT FINANCE USA INC	\$5,010.00	\$5,010.00	\$0.00
210600	04/10/2023	Reconciled		04/30/2023	Accounts Payable	RNA FACILITIES MANAGEMENT	\$4,888.10	\$4,888.10	\$0.00
210601	04/10/2023	Reconciled		04/30/2023	Accounts Payable	ROSE PEST SOLUTIONS	\$498.00	\$498.00	\$0.00
210602	04/10/2023	Reconciled		04/30/2023	Accounts Payable	SIGNS IN ONE DAY	\$84.00	\$84.00	\$0.00
210603	04/10/2023	Reconciled		04/30/2023	Accounts Payable	SKEENS, JESSICA VAUGHN	\$525.00	\$525.00	\$0.00
210604	04/10/2023	Reconciled		04/30/2023	Accounts Payable	SPARKS, TORY	\$450.00	\$450.00	\$0.00
210605	04/10/2023	Open			Accounts Payable	SPAULDING, JAMIE	\$28.96		
210606	04/10/2023	Reconciled		04/30/2023	Accounts Payable	SPENCER, ALISHA	\$558.00	\$558.00	\$0.00
210607	04/10/2023	Reconciled		04/30/2023	Accounts Payable	STANDARD PRINTING	\$2,536.00	\$2,536.00	\$0.00
210608	04/10/2023	Open			Accounts Payable	STARCHER, SAMANTHA K.	\$139.00		
210609	04/10/2023	Reconciled		04/30/2023	Accounts Payable	STATE OF MICHIGAN - POLICE	\$5,618.50	\$5,618.50	\$0.00

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
210610	04/10/2023	Reconciled		04/30/2023	Accounts Payable	SUPERIOR TOWNSHIP UTILITY DEPARTMENT	\$272.12	\$272.12	\$0.00
210611	04/10/2023	Reconciled		04/30/2023	Accounts Payable	TEACHSTONE INC.	\$32,475.00	\$32,475.00	\$0.00
210612	04/10/2023	Reconciled		04/30/2023	Accounts Payable	TERRIS, TRACY	\$400.00	\$400.00	\$0.00
210613	04/10/2023	Reconciled		04/30/2023	Accounts Payable	THACKER, BRANDON	\$836.25	\$836.25	\$0.00
210614	04/10/2023	Reconciled		04/30/2023	Accounts Payable	THE ANN ARBOR T-SHIRT COMPANY, LLC	\$1,501.20	\$1,501.20	\$0.00
210615	04/10/2023	Reconciled		04/30/2023	Accounts Payable	THE D.M. BURR GROUP	\$19,520.08	\$19,520.08	\$0.00
210616	04/10/2023	Voided	Wrong Vendor	04/26/2023	Accounts Payable	TOBII DYNAVOK LLC	\$1,505.00		
210617	04/10/2023	Open			Accounts Payable	TODD, FELICIA	\$1,250.00		
210618	04/10/2023	Reconciled		04/30/2023	Accounts Payable	TREADWELL, NAJMA	\$558.00	\$558.00	\$0.00
210619	04/10/2023	Reconciled		04/30/2023	Accounts Payable	VANCE, LEAH	\$72.73	\$72.73	\$0.00
210620	04/10/2023	Reconciled		04/30/2023	Accounts Payable	VERIZON WIRELESS	\$841.12	\$841.12	\$0.00
210621	04/10/2023	Reconciled		04/30/2023	Accounts Payable	WASHTENAW COMMUNITY COLLEGE	\$6,929.00	\$6,929.00	\$0.00
210622	04/10/2023	Reconciled		04/30/2023	Accounts Payable	WEAVER, TERRY	\$130.77	\$130.77	\$0.00
210623	04/10/2023	Reconciled		04/30/2023	Accounts Payable	WISER, KELSEY	\$450.00	\$450.00	\$0.00
210624	04/10/2023	Reconciled		04/30/2023	Accounts Payable	ZINGERMAN'S TRAINING, INC.	\$10,500.00	\$10,500.00	\$0.00
210625	04/10/2023	Reconciled		04/30/2023	Accounts Payable	COLUMBIA SCHOOL DISTRICT	\$177,224.05	\$177,224.05	\$0.00
210626	04/10/2023	Reconciled		04/30/2023	Accounts Payable	HIGH SCOPE EDUCATIONAL RESEARCH	\$87,925.00	\$87,925.00	\$0.00
210627	04/10/2023	Reconciled		04/30/2023	Accounts Payable	LIVINGSTON CLASSICAL CYBER ACADEMY	\$26,602.00	\$26,602.00	\$0.00
210628	04/10/2023	Reconciled		04/30/2023	Accounts Payable	WAYNE RESA	\$250.00	\$250.00	\$0.00
210629	04/10/2023	Reconciled		04/30/2023	Accounts Payable	YEO & YEO CONSULTING, LLC	\$304.00	\$304.00	\$0.00
210630	04/14/2023	Reconciled		04/30/2023	Accounts Payable	CHAPTER 13 TRUSTEE	\$562.00	\$562.00	\$0.00
210631	04/14/2023	Reconciled		04/30/2023	Accounts Payable	MARILYN NAIMAN-KOHN PLC	\$108.39	\$108.39	\$0.00
210632	04/14/2023	Open			Accounts Payable	NEXT LOAN	\$121.45		
210633	04/14/2023	Reconciled		04/30/2023	Accounts Payable	VERIZON WIRELESS	\$7,642.30	\$7,642.30	\$0.00
210634	04/14/2023	Reconciled		04/30/2023	Accounts Payable	WASHTENAW UNITED WAY	\$554.20	\$554.20	\$0.00
210635	04/25/2023	Open			Accounts Payable	ABSOPURE WATER COMPANY, LLC	\$328.10		
210636	04/25/2023	Open			Accounts Payable	ADVANCE PRINT & GRAPHICS	\$46.44		
210637	04/25/2023	Open			Accounts Payable	ADVANTAGE EDUCATIONAL CONSULTING, LLC	\$1,250.00		
210638	04/25/2023	Reconciled		04/30/2023	Accounts Payable	AL-SAMMARRAIE, HUSSEIN	\$540.00	\$540.00	\$0.00
210639	04/25/2023	Open			Accounts Payable	ALI, ROYCE	\$900.00		
210640	04/25/2023	Open			Accounts Payable	ALTECH MECHANICAL SERVICES LLC	\$1,756.24		
210641	04/25/2023	Open			Accounts Payable	AMERICAN RED CROSS	\$200.00		
210642	04/25/2023	Reconciled		04/30/2023	Accounts Payable	ANN ARBOR CITY TREASURER	\$2,055.53	\$2,055.53	\$0.00
210643	04/25/2023	Open			Accounts Payable	ARBOR PREPARATORY HIGH SCHOOL	\$34,567.00		
210644	04/25/2023	Open			Accounts Payable	AT&T	\$1,578.89		
210645	04/25/2023	Open			Accounts Payable	BAIRD, LAUREN ANNE	\$150.00		
210646	04/25/2023	Reconciled		04/30/2023	Accounts Payable	BARTO, GARY	\$900.00	\$900.00	\$0.00
210647	04/25/2023	Open			Accounts Payable	BELLE ARBOR COMMONS LLC	\$2,566.45		
210648	04/25/2023	Open			Accounts Payable	BENTLEY, EMMA	\$450.00		
210649	04/25/2023	Open			Accounts Payable	BERRIGAN, HAILEY	\$225.00		
210650	04/25/2023	Open			Accounts Payable	BLACKWELL, AARIC J.	\$900.00		

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
210651	04/25/2023	Open			Accounts Payable	BLUE LAKES CHARTERS & TOURS, INC	\$5,115.00		
210652	04/25/2023	Open			Accounts Payable	BRADLEY, BRIANA	\$150.00		
210653	04/25/2023	Open			Accounts Payable	BRIGHT LINE SLP	\$4,470.00		
210654	04/25/2023	Open			Accounts Payable	CENTRAL ACADEMY	\$30,337.00		
210655	04/25/2023	Open			Accounts Payable	CHELSEA SCHOOL DISTRICT	\$614,149.00		
210656	04/25/2023	Open			Accounts Payable	CITY OF DEXTER	\$11,749.54		
210657	04/25/2023	Open			Accounts Payable	CLARK-AXIOM JOINT VENTURE	\$29,299.00		
210658	04/25/2023	Open			Accounts Payable	DTE ENERGY	\$2,883.00		
210659	04/25/2023	Open			Accounts Payable	DZ STRATEGY MAMAGEMENT	\$3,360.00		
210660	04/25/2023	Open			Accounts Payable	EASTERN MI UNIV FOUNDATION	\$2,260.13		
210661	04/25/2023	Open			Accounts Payable	EASTERN MICHIGAN UNIVERSITY	\$300.00		
210662	04/25/2023	Open			Accounts Payable	FEDERAL EXPRESS CORPORATION	\$28.61		
210663	04/25/2023	Open			Accounts Payable	FLEISCHER, CATHY	\$3,750.00		
210664	04/25/2023	Open			Accounts Payable	FOSTER, TERA JEAN	\$1,250.00		
210665	04/25/2023	Open			Accounts Payable	FOWLerville COMMUNITY SCHOOLS	\$129.80		
210666	04/25/2023	Open			Accounts Payable	FRAZIER, KRISILYN	\$3,612.50		
210667	04/25/2023	Open			Accounts Payable	GIFTED NURSES, LLC	\$174,362.44		
210668	04/25/2023	Open			Accounts Payable	GLOBAL TECH ACADEMY	\$21,335.00		
210669	04/25/2023	Open			Accounts Payable	GORDON FOOD SERVICE	\$204.69		
210670	04/25/2023	Open			Accounts Payable	GREAT LAKES MOTORCOACH, INC	\$1,600.00		
210671	04/25/2023	Open			Accounts Payable	HANCOCK, DYLAN JAKOB	\$150.00		
210672	04/25/2023	Open			Accounts Payable	HARPER ELECTRIC, INC	\$1,555.57		
210673	04/25/2023	Open			Accounts Payable	HARTLAND CONSOLIDATED SCHOOLS	\$129.80		
210674	04/25/2023	Open			Accounts Payable	HASKE, ARIELLE	\$609.38		
210675	04/25/2023	Open			Accounts Payable	HOWELL PUBLIC SCHOOLS	\$1,000.00		
210676	04/25/2023	Open			Accounts Payable	HUSSEIN, RAIYA	\$300.00		
210677	04/25/2023	Open			Accounts Payable	INSECTECH INC	\$76.00		
210678	04/25/2023	Open			Accounts Payable	INTERIOR SYSTEMS CONTRACT GRP, INC	\$9,972.15		
210679	04/25/2023	Open			Accounts Payable	INTERNATIONAL BACCALAUREATE	\$280.00		
210680	04/25/2023	Open			Accounts Payable	JACKSON CO INTERMEDIATE SCH DIST	\$1,000.00		
210681	04/25/2023	Open			Accounts Payable	JB MEDIA TECH	\$3,500.00		
210682	04/25/2023	Open			Accounts Payable	JOHNSON, MICHAEL	\$300.00		
210683	04/25/2023	Open			Accounts Payable	KALEIDOSCOPE VIBRATIONS, LLC	\$545.40		
210684	04/25/2023	Open			Accounts Payable	KEEFER, GEORGIA ANN	\$900.00		
210685	04/25/2023	Open			Accounts Payable	KINASZ, TY	\$293.97		
210686	04/25/2023	Open			Accounts Payable	KONICA MINOLTA - ALBIN	\$124.47		
210687	04/25/2023	Open			Accounts Payable	KONICA MINOLTA PREMIER FINANCE	\$739.06		
210688	04/25/2023	Open			Accounts Payable	KRUEGER, JESSICA	\$695.82		
210689	04/25/2023	Open			Accounts Payable	LEARNING A-Z, LLC	\$795.83		
210690	04/25/2023	Open			Accounts Payable	LEARNING GIZMOS, INC	\$2,761.00		
210691	04/25/2023	Reconciled		04/30/2023	Accounts Payable	LEONARD'S SYRUPS	\$183.40	\$183.40	\$0.00
210692	04/25/2023	Open			Accounts Payable	LESSONPIX, INC	\$1,683.00		
210693	04/25/2023	Open			Accounts Payable	LINGO SOLUTIONS, INC	\$2,084.95		
210694	04/25/2023	Open			Accounts Payable	LOVETT, JILLIAN	\$150.00		

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
210695	04/25/2023	Open			Accounts Payable	LOWE'S COMPANIES, INC	\$370.45		
210696	04/25/2023	Open			Accounts Payable	MAXIM HEALTHCARE STAFFING SRVC, INC	\$10,810.95		
210697	04/25/2023	Open			Accounts Payable	MCCALLA, CRAIG LEE	\$300.00		
210698	04/25/2023	Open			Accounts Payable	MCMICHAEL, LAYLA	\$150.00		
210699	04/25/2023	Open			Accounts Payable	MESMER, HEIDI ANNE	\$2,000.00		
210700	04/25/2023	Open			Accounts Payable	MI ASSOC OF SCHOOL BOARDS	\$115.00		
210701	04/25/2023	Open			Accounts Payable	MICHIGAN POWER RODDING, INC	\$1,348.00		
210702	04/25/2023	Open			Accounts Payable	MILAN AREA SCHOOLS	\$517,310.00		
210703	04/25/2023	Open			Accounts Payable	MILLS MECHANICAL LLC	\$24,827.00		
210704	04/25/2023	Open			Accounts Payable	MOORE, DAE'VAN NORRIS LEE	\$900.00		
210705	04/25/2023	Open			Accounts Payable	MOORE, DYLAN	\$900.00		
210706	04/25/2023	Open			Accounts Payable	MUNSON, ANDREW	\$360.00		
210707	04/25/2023	Open			Accounts Payable	NOVA CONSULTANTS, INC	\$31,319.79		
210708	04/25/2023	Open			Accounts Payable	OFFICE DEPOT INC	\$735.69		
210709	04/25/2023	Open			Accounts Payable	OSWELL, JENNIFER	\$225.00		
210710	04/25/2023	Open			Accounts Payable	PALMER, TASHA RACHELLE	\$684.00		
210711	04/25/2023	Open			Accounts Payable	PEARSON ASSESSMENTS	\$1,897.31		
210712	04/25/2023	Open			Accounts Payable	PITTSFIELD CHARTER TOWNSHIP	\$16.38		
210713	04/25/2023	Open			Accounts Payable	PLANTE & MORAN PLLC	\$3,152.00		
210714	04/25/2023	Open			Accounts Payable	PLUMER, ROBERT	\$114.88		
210715	04/25/2023	Open			Accounts Payable	PRAIRIE FARMS DAIRY INC	\$934.11		
210716	04/25/2023	Open			Accounts Payable	PRESTON, NATHANIEL DEAN	\$150.00		
210717	04/25/2023	Open			Accounts Payable	PROCARE THERAPY	\$7,416.34		
210718	04/25/2023	Open			Accounts Payable	R. A. DINKEL & ASSOCIATES, INC	\$864.00		
210719	04/25/2023	Open			Accounts Payable	ROSE PEST SOLUTIONS	\$1,015.00		
210720	04/25/2023	Open			Accounts Payable	ROWE, RYAN	\$15,000.00		
210721	04/25/2023	Open			Accounts Payable	SECOND BAPTIST CHURCH OF ANN ARBOR	\$27,061.00		
210722	04/25/2023	Open			Accounts Payable	SHAIN ROOFING AND SHEET METAL INC.	\$53,731.87		
210723	04/25/2023	Open			Accounts Payable	SHARON TOWNSHIP	\$21,002.85		
210724	04/25/2023	Open			Accounts Payable	SIGNS IN ONE DAY	\$435.00		
210725	04/25/2023	Open			Accounts Payable	SOUTH ARBOR CHARTER ACADEMY	\$50,458.00		
210726	04/25/2023	Open			Accounts Payable	SOUTH POINTE SCHOLARS CHARTER ACADEMY	\$69,445.00		
210727	04/25/2023	Open			Accounts Payable	SPENCER, ALISHA	\$774.00		
210728	04/25/2023	Open			Accounts Payable	STAMPS-ALLEN, AMY	\$121.70		
210729	04/25/2023	Open			Accounts Payable	STANDARD PRINTING	\$3,782.28		
210730	04/25/2023	Open			Accounts Payable	STARK, CHRISTINA	\$39.21		
210731	04/25/2023	Open			Accounts Payable	STATE OF MICHIGAN - UNCLAIMED PROPERTY DIVISION	\$23.79		
210732	04/25/2023	Open			Accounts Payable	SUPERIOR TOWNSHIP UTILITY DEPARTMENT	\$235.60		
210733	04/25/2023	Open			Accounts Payable	TAYLOR EDUCATIONAL CONSULTANTS, LLC	\$1,815.00		
210734	04/25/2023	Open			Accounts Payable	TEACHSTONE INC.	\$2,211.00		
210735	04/25/2023	Open			Accounts Payable	THACKER, BRANDON	\$420.00		
210736	04/25/2023	Open			Accounts Payable	THE CREATURE CONSERVANCY	\$225.00		
210737	04/25/2023	Open			Accounts Payable	THE SHEER SHOP, INC	\$804.00		

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
210738	04/25/2023	Open			Accounts Payable	THEISE, HARRIET	\$450.00		
210739	04/25/2023	Open			Accounts Payable	THRUN LAW FIRM, P.C.	\$23,174.18		
210740	04/25/2023	Open			Accounts Payable	TODD, FELICIA	\$1,250.00		
210741	04/25/2023	Open			Accounts Payable	TOWN AND COUNTRY POOLS INC	\$563.00		
210742	04/25/2023	Open			Accounts Payable	TRAILS	\$16,072.00		
210743	04/25/2023	Open			Accounts Payable	TREADWELL, NAJMA	\$558.00		
210744	04/25/2023	Open			Accounts Payable	TRINITY TRANSPORTATION INC	\$175.00		
210745	04/25/2023	Open			Accounts Payable	UNITED STATES POSTMASTER	\$1,480.00		
210746	04/25/2023	Open			Accounts Payable	UNIVERSITY OF MICHIGAN	\$2,140.00		
210747	04/25/2023	Open			Accounts Payable	UNUM LIFE INSURANCE COMPANY OF AMERICA	\$17,149.42		
210748	04/25/2023	Open			Accounts Payable	VALLE, MARGARET	\$283.91		
210749	04/25/2023	Open			Accounts Payable	VARSITY FORD	\$150.46		
210750	04/25/2023	Open			Accounts Payable	VOLK CORPORATION	\$10,620.00		
210751	04/25/2023	Open			Accounts Payable	WASHTENAW COMMUNITY COLLEGE	\$1,389.35		
210752	04/25/2023	Open			Accounts Payable	WASHTENAW COUNTY PARKS/RECREATIO	\$800.00		
210753	04/25/2023	Open			Accounts Payable	WASHTENAW TECHNICAL MIDDLE COLL	\$20,542.00		
210754	04/25/2023	Open			Accounts Payable	WASTE MANAGEMENT OF MICHIGAN	\$4,832.75		
210755	04/25/2023	Open			Accounts Payable	WILLIAMS LLC, MARCIA	\$1,200.00		
210756	04/25/2023	Open			Accounts Payable	WILSON, JAYLIN T.	\$900.00		
210757	04/25/2023	Open			Accounts Payable	WISER, KELSEY	\$600.00		
210758	04/25/2023	Open			Accounts Payable	WSC ACADEMY	\$10,362.00		
210759	04/25/2023	Open			Accounts Payable	ZOOM VIDEO COMMUNICATIONS, INC	\$29,140.00		
210760	04/25/2023	Open			Accounts Payable	AMERICAN SPEECH-LANGUAGE- HEARING	\$1,265.00		
210761	04/25/2023	Open			Accounts Payable	EAST ARBOR CHARTER ACADEMY	\$49,343.00		
210762	04/25/2023	Open			Accounts Payable	FORTIS ACADEMY	\$47,742.00		
210763	04/25/2023	Open			Accounts Payable	GENOVA DEVELOPMENT	\$1,515.00		
210764	04/25/2023	Open			Accounts Payable	HIGH SCOPE EDUCATIONAL RESEARCH	\$1,425.99		
210765	04/25/2023	Open			Accounts Payable	HONEY CREEK COMMUNITY SCHOOL	\$45,664.00		
210766	04/25/2023	Open			Accounts Payable	INCLUSIVE TLC, INC.	\$330.00		
210767	04/25/2023	Open			Accounts Payable	LIVINGSTON CLASSICAL CYBER ACADEMY	\$11,066.00		
210768	04/25/2023	Open			Accounts Payable	O'DONNELL ELECTRIC, LLC	\$683.42		
210769	04/30/2023	Open			Accounts Payable	Buckles & Buckles P.L.C.	\$414.80		
210770	04/30/2023	Open			Accounts Payable	CAMBRIA HOTEL PHOENIX	\$6,146.35		
210771	04/30/2023	Open			Accounts Payable	CHAPTER 13 TRUSTEE	\$562.00		
210772	04/30/2023	Open			Accounts Payable	MARILYN NAIMAN-KOHN PLC	\$108.39		
210773	04/30/2023	Open			Accounts Payable	NEXT LOAN	\$121.45		
210774	04/30/2023	Open			Accounts Payable	WASHTENAW UNITED WAY	\$554.20		
Type Check Totals:					251 Transactions		\$2,991,259.53	\$802,369.89	\$0.00
AP - Accounts Payable MILAF Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
--------	--------	-------	--------------------	-------------------

Payment Register

From Payment Date: 4/1/2023 - To Payment Date: 4/30/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	151	\$2,187,384.64	\$0.00	
					Reconciled	99	\$802,369.89	\$802,369.89	
					Voided	1	\$1,505.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	251	\$2,991,259.53	\$802,369.89	
		All			Status	Count	Transaction Amount	Reconciled Amount	
					Open	151	\$2,187,384.64	\$0.00	
					Reconciled	99	\$802,369.89	\$802,369.89	
					Voided	1	\$1,505.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	251	\$2,991,259.53	\$802,369.89	
Grand Totals:									
		Checks			Status	Count	Transaction Amount	Reconciled Amount	
					Open	151	\$2,187,384.64	\$0.00	
					Reconciled	99	\$802,369.89	\$802,369.89	
					Voided	1	\$1,505.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	251	\$2,991,259.53	\$802,369.89	
		All			Status	Count	Transaction Amount	Reconciled Amount	
					Open	151	\$2,187,384.64	\$0.00	
					Reconciled	99	\$802,369.89	\$802,369.89	
					Voided	1	\$1,505.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	251	\$2,991,259.53	\$802,369.89	

April 2023 Head Start Financials**Washtenaw ISD Head Start and Early Head Start Grant 05CH010612-05****Budget Period for 07/01/2022 – 06/30/2023 Grant Year**

*This chart reflects actual expenses through April 30, 2023

	2022-2023 Head Start Award	TOTAL ACTUAL EXPENSE	REMAINING BUDGET	% USED
Personnel	\$857,161.00	\$660,619.80	\$196,541.20	77.07%
Fringe Benefits	\$592,648.00	\$467,120.27	\$125,527.73	78.82%
Equipment				
Supplies	\$18,900.00	\$2,243.40	\$16,656.60	11.87%
Travel: Out of Town	\$8,800.00	\$1,481.67	\$7,318.33	16.84%
Facilities/ Construction				
Other: (includes local travel)	\$126,950.00	\$89,529.71	\$37,420.29	70.52%
Other: Beatty Bond Payment	\$177,949.00	\$177,949.00	\$0.00	100.00%
Contractual	\$3,345,028.00	\$279,682.53	\$3,065,345.47	8.36%
TOTAL	\$5,127,436.00	\$1,678,626.38	\$3,448,809.62	32.74%

Grant Expenditures as a % of Award

32.74% of Head Start/EHS Award

Grant Expenditures and Revenue of Award**Head Start/EHS Award****TOTAL EXPENDITURES TO DATE: \$ 1,678,626.38 TOTAL REVENUE TO DATE: SAME****April 2023: \$ 170,968.09****ENCUMBERANCES: \$1,903,165.65****Monthly expenditures for April:**

- Salary and Benefits
- Professional Development
- Beatty utilities
- EHS Translation services
- Copies/postage
- Printing
- Mileage
- Socialization space rental
- Supplies
- Sub-recipient reimbursement

revised 11/14/22

Budget Performance Report

	Revenue	Budget	Current Month	Encumbrances	Expenditures 7/1/22 - 4/30/23	Remaining	% Used/Rec'd
HEAD START/EHS COMBINED AS OF 4/30/23		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%

G/L Account Number - Combined	Account Description						
TRAINING AND TECHNICAL ASSISTANCE							
11.1221.3190.987.7233.90716.0000	Other Prof & Technical Services	\$6,000.00	\$270.00	\$3,470.00	\$2,664.99	(\$134.99)	102.24%
11.1221.3220.987.7233.90713.0000	Workshops and Conf Travel	\$10,000.00	\$4,484.40	\$0.00	\$9,322.95	\$677.05	93.22%
11.1221.7410.987.7233.90717.0000	Dues and Fees	\$755.00	\$0.00	\$0.00	\$754.98	\$0.02	99.99%
11.1221.3190.988.7233.90716.0000	Other Prof & Technical Services	\$21,762.00	\$0.00	\$0.00	\$8,682.45	\$13,079.55	39.89%
11.1221.3220.988.7233.90713.0000	Workshops and Conf Travel	\$14,825.00	\$3,395.56	\$0.00	\$7,674.84	\$7,150.16	51.76%
11.1221.3610.988.7233.90716.0000	Printing Serv	\$4,874.00	\$0.00	\$0.00	\$11.98	\$4,862.02	0.24%
11.1221.7410.988.7233.90717.0000	Dues and Fees	\$5,000.00	\$0.00	\$0.00	\$4,984.88	\$15.12	99.69%
	TOTAL	\$63,216.00	\$8,149.96	\$3,470.00	\$34,097.07	\$25,648.93	59.43%

ADMINISTRATIVE SALARIES							
11.1226.1160.000.7233.90711.0000	Supervision/Direction-Staff	\$26,196.00	\$3,436.78	\$0.00	\$32,741.66	(\$6,545.66)	124.98%
11.1226.1170.000.7233.90711.0000	Program/Department Direction	\$67,261.00	\$1,181.56	\$0.00	\$35,034.04	\$32,226.96	52.08%
11.1226.1590.000.7233.90711.0000	Other Technical	\$17,627.00	\$2,654.31	\$0.00	\$15,931.06	\$1,695.94	90.37%
11.1226.1620.000.7233.90711.0000	Secretary-Clerical-Bookkeeper	\$14,351.00	\$2,098.58	\$0.00	\$17,617.73	(\$3,266.73)	122.76%
11.1226.1160.987.7233.90711.0000	Supervision/Direction-Staff	\$2,910.00	\$254.50	\$0.00	\$2,427.25	\$482.75	83.41%
11.1226.1170.987.7233.90711.0000	Program/Department Direction	\$36,481.00	\$3,741.61	\$0.00	\$41,989.99	(\$5,508.99)	115.10%
11.1226.1590.987.7233.90711.0000	Other Technical	\$4,406.00	\$663.58	\$0.00	\$3,982.78	\$423.22	90.39%
11.1226.1620.987.7233.90711.0000	Secretary-Clerical-Bookkeeper	\$3,588.00	\$233.18	\$0.00	(\$239.83)	\$3,827.83	-6.68%
	TOTAL	\$172,820.00	\$14,264.10	\$0.00	\$149,484.68	\$23,335.32	86%

ADMINISTRATIVE BENEFITS							
11.1226.2110.000.7233.90711.0000	Group Life	\$249.00	\$23.30	\$0.00	\$299.20	(\$50.20)	120.16%
11.1226.2120.000.7233.90711.0000	Group Disability	\$260.00	\$21.72	\$0.00	\$269.65	(\$9.65)	103.71%
11.1226.2130.000.7233.90711.0000	Group Health and Accident	\$12,327.00	\$857.22	\$0.00	\$12,327.04	(\$0.04)	100.00%
11.1226.2140.000.7233.90711.0000	Dental Health Care	\$1,017.00	\$81.76	\$0.00	\$1,174.90	(\$157.90)	115.52%
11.1226.2150.000.7233.90711.0000	Vision Care	\$274.00	\$28.18	\$0.00	\$374.68	(\$100.68)	136.74%
	Contribution to State and Local						
11.1226.2820.000.7233.90711.0000	Retirement Funds	\$49,710.00	\$4,178.17	\$0.00	\$46,371.71	\$3,338.29	93.28%
11.1226.2830.000.7233.90711.0000	Employer Social Security	\$8,273.00	\$699.86	\$0.00	\$7,578.64	\$694.36	91.60%
11.1226.2920.000.7233.90711.0000	Cash in Lieu of Benefits	\$45.00	\$75.40	\$0.00	\$738.38	(\$693.38)	1640.84%

Budget Performance Report

	Revenue	Budget	Current Month	Encumbrances	Expenditures	Remaining	% Used/Rec'd
					7/1/22 - 4/30/23		
HEAD START/EHS COMBINED AS OF 4/30/23		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%

G/L Account Number - Combined	Account Description						
11.1226.2990.000.7233.90711.0000	Other Benefits	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
11.1226.3410.000.7233.90711.0000	Telephone Serv	\$600.00	\$2.50	\$6.67	\$23.75	\$569.58	5.07%
11.1226.2110.987.7233.90711.0000	Group Life	\$249.00	\$14.98	\$0.00	\$160.61	\$88.39	64.50%
11.1226.2120.987.7233.90711.0000	Group Disability	\$260.00	\$12.52	\$0.00	\$135.03	\$124.97	51.93%
11.1226.2130.987.7233.90711.0000	Group Health and Accident	\$12,327.00	\$295.44	\$0.00	\$5,934.29	\$6,392.71	48.14%
11.1226.2140.987.7233.90711.0000	Dental Health Care	\$1,017.00	\$20.48	\$0.00	\$458.00	\$559.00	45.03%
11.1226.2150.987.7233.90711.0000	Vision Care	\$274.00	\$7.14	\$0.00	\$136.64	\$137.36	49.86%
	Contribution to State and Local						
11.1226.2820.987.7233.90711.0000	Retirement Funds	\$20,969.00	\$2,217.02	\$0.00	\$22,355.74	(\$1,386.74)	106.61%
11.1226.2830.987.7233.90711.0000	Employer Social Security	\$3,276.00	\$362.51	\$0.00	\$3,553.02	(\$277.02)	108.45%
11.1226.2920.987.7233.90711.0000	Cash in Lieu of Benefits	\$0.00	\$11.04	\$0.00	\$110.40	(\$110.40)	
11.1226.2990.987.7233.90711.0000	Other Benefits	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
11.1226.3410.987.7233.90711.0000	Telephone Serv	\$200.00	\$0.00	\$21.13	\$0.00	\$178.87	10.56%
	TOTAL	\$112,577.00	\$8,909.24	\$27.80	\$102,001.68	\$10,547.52	91%

INSTRUCTIONAL SALARIES							
11.1281.1180.000.7233.90711.0000	Research	\$125,796.00	\$8,032.43	\$0.00	\$85,118.72	\$40,677.28	67.66%
11.1351.1220.000.7233.90711.0000	Counseling	\$50,556.00	\$37,674.12	\$0.00	\$45,172.64	\$5,383.36	89.35%
11.1351.1250.000.7233.90711.0000	Instructional Counseling	\$0.00	(\$37,846.17)	\$0.00	\$2,355.52	(\$2,355.52)	
11.1351.1440.000.7233.90711.0000	Social Work	\$86,034.00	\$11,031.53	\$0.00	\$48,077.64	\$37,956.36	55.88%
11.1281.1180.987.7233.90711.0000	Research	\$94,189.00	\$6,557.47	\$0.00	\$65,984.81	\$28,204.19	70.05%
11.1351.1220.987.7233.90711.0000	Counseling	\$67,394.00	\$12,246.48	\$0.00	\$55,681.45	\$11,712.55	82.62%
11.1351.1250.987.7233.90711.0000	Instructional Counseling	\$219,043.00	\$10,270.39	\$0.00	\$206,456.02	\$12,586.98	94.25%
11.1351.1440.987.7233.90711.0000	Social Work	\$41,329.00	\$3,843.69	\$0.00	\$1,383.52	\$39,945.48	3.34%
11.1281.1790.987.7233.90711.0000	Other Special Payments	\$0.00	\$90.48	\$0.00	\$904.80	(\$904.80)	
	TOTAL	\$684,341.00	\$51,900.42	\$0.00	\$511,135.12	\$173,205.88	75%

INSTRUCTIONAL BENEFITS							
11.1281.2110.000.7233.90711.0000	Group Life	\$329.00	\$19.89	\$0.00	\$197.48	\$131.52	60.02%
11.1281.2120.000.7233.90711.0000	Group Disability	\$385.00	\$23.65	\$0.00	\$240.30	\$144.70	62.41%
11.1281.2130.000.7233.90711.0000	Group Health and Accident	\$16,190.00	\$339.15	\$0.00	\$4,763.83	\$11,426.17	29.42%
11.1281.2140.000.7233.90711.0000	Dental Health Care	\$2,678.00	\$124.41	\$0.00	\$1,479.67	\$1,198.33	55.25%
11.1281.2150.000.7233.90711.0000	Vision Care	\$700.00	\$33.54	\$0.00	\$391.18	\$308.82	55.88%
	Contribution to State and Local						
11.1281.2820.000.7233.90711.0000	Retirement Funds	\$64,730.00	\$3,639.27	\$0.00	\$38,113.03	\$26,616.97	58.88%
11.1281.2830.000.7233.90711.0000	Employer Social Security	\$10,573.00	\$606.85	\$0.00	\$6,406.13	\$4,166.87	60.58%

Budget Performance Report

HEAD START/EHS COMBINED AS OF 4/30/23	Revenue	Budget	Current Month	Encumbrances	Expenditures	Remaining	% Used/Rec'd
					7/1/22 - 4/30/23		
		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%

G/L Account Number - Combined	Account Description						
11.1281.2920.000.7233.90711.0000	Cash in Lieu of Benefits	\$2,196.00	\$220.60	\$0.00	\$2,172.88	\$23.12	98.94%
11.1281.2990.000.7233.90711.0000	Other Benefits	\$1,099.00	\$0.00	\$0.00	\$0.00	\$1,099.00	0.00%
11.1281.3410.000.7233.90711.0000	Telephone Serv	\$1,200.00	\$0.00	\$0.00	\$2.50	\$1,197.50	0.20%
11.1351.2110.000.7233.90711.0000	Group Life	\$1,276.00	\$32.72	\$0.00	\$293.21	\$982.79	22.97%
11.1351.2120.000.7233.90711.0000	Group Disability	\$326.00	\$31.22	\$0.00	\$274.94	\$51.06	84.33%
11.1351.2130.000.7233.90711.0000	Group Health and Accident	\$20,654.00	\$1,883.88	\$0.00	\$15,812.90	\$4,841.10	76.56%
11.1351.2140.000.7233.90711.0000	Dental Health Care	\$2,196.00	\$218.74	\$0.00	\$2,155.07	\$40.93	98.13%
11.1351.2150.000.7233.90711.0000	Vision Care	\$598.00	\$59.02	\$0.00	\$570.68	\$27.32	95.43%
	Contribution to State and Local						
11.1351.2820.000.7233.90711.0000	Retirement Funds	\$53,832.00	\$4,962.65	\$0.00	\$43,881.63	\$9,950.37	81.51%
11.1351.2830.000.7233.90711.0000	Employer Social Security	\$9,177.00	\$819.96	\$0.00	\$7,258.55	\$1,918.45	79.09%
11.1351.2920.000.7233.90711.0000	Cash in Lieu of Benefits	\$1,052.00	\$170.84	\$0.00	\$1,669.86	(\$617.86)	158.73%
11.1351.2990.000.7233.90711.0000	Other Benefits	\$993.00	\$0.00	\$0.00	\$0.00	\$993.00	0.00%
11.1351.3410.000.7233.90711.0000	Telephone Serv	\$600.00	\$41.00	\$0.00	\$400.75	\$199.25	66.79%
11.1281.2110.987.7233.90711.0000	Group Life	\$329.00	\$21.92	\$0.00	\$213.44	\$115.56	64.87%
11.1281.2120.987.7233.90711.0000	Group Disability	\$385.00	\$19.68	\$0.00	\$191.41	\$193.59	49.71%
11.1281.2130.987.7233.90711.0000	Group Health and Accident	\$26,000.00	\$0.00	\$0.00	\$0.00	\$26,000.00	0.00%
11.1281.2140.987.7233.90711.0000	Dental Health Care	\$2,678.00	\$11.28	\$0.00	\$123.66	\$2,554.34	4.61%
11.1281.2150.987.7233.90711.0000	Vision Care	\$300.00	\$3.02	\$0.00	\$32.47	\$267.53	10.82%
	Contribution to State and Local						
11.1281.2820.987.7233.90711.0000	Retirement Funds	\$36,500.00	\$3,021.56	\$0.00	\$29,596.67	\$6,903.33	81.08%
11.1281.2830.987.7233.90711.0000	Employer Social Security	\$7,152.00	\$532.00	\$0.00	\$5,319.79	\$1,832.21	74.38%
11.1281.2920.987.7233.90711.0000	Cash in Lieu of Benefits	\$2,196.00	\$241.66	\$0.00	\$2,416.60	(\$220.60)	110.04%
11.1281.2990.987.7233.90711.0000	Other Benefits	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
11.1281.3410.987.7233.90711.0000	Telephone Serv	\$1,200.00	\$50.00	\$55.69	\$500.00	\$644.31	46.30%
11.1351.2110.987.7233.90711.0000	Group Life	\$1,276.00	\$58.15	\$0.00	\$596.15	\$679.85	46.72%
11.1351.2120.987.7233.90711.0000	Group Disability	\$326.00	\$78.39	\$0.00	\$778.42	(\$452.42)	238.77%
11.1351.2130.987.7233.90711.0000	Group Health and Accident	\$31,516.00	\$5,875.07	\$0.00	\$51,280.76	(\$19,764.76)	162.71%
11.1351.2140.987.7233.90711.0000	Dental Health Care	\$2,196.00	\$540.47	\$0.00	\$5,485.75	(\$3,289.75)	249.80%
11.1351.2150.987.7233.90711.0000	Vision Care	\$598.00	\$133.19	\$0.00	\$1,466.85	(\$868.85)	245.29%
	Contribution to State and Local						
11.1351.2820.987.7233.90711.0000	Retirement Funds	\$139,000.00	\$12,359.74	\$0.00	\$117,205.90	\$21,794.10	84.32%
11.1351.2830.987.7233.90711.0000	Employer Social Security	\$25,935.00	\$1,937.65	\$0.00	\$18,670.67	\$7,264.33	71.99%
11.1351.2920.987.7233.90711.0000	Cash in Lieu of Benefits	\$4,000.00	\$75.00	\$0.00	\$1,463.54	\$2,536.46	36.58%
11.1351.2990.987.7233.90711.0000	Other Benefits	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
11.1351.3410.987.7233.90711.0000	Telephone Serv	\$5,000.00	\$458.04	\$428.08	\$3,691.92	\$880.00	82.40%

Budget Performance Report

	Revenue	Budget	Current Month	Encumbrances	Expenditures 7/1/22 - 4/30/23	Remaining	% Used/Rec'd
HEAD START/EHS COMBINED AS OF 4/30/23		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%

G/L Account Number - Combined	Account Description						
	TOTAL	\$480,071.00	\$38,644.21	\$483.77	\$365,118.59	\$114,468.64	76.16%

ADMINISTRATIVE TRAVEL							
11.1226.3220.000.7233.90711.0000	Workshops and Conf Travel	\$5,000.00	\$435.00	\$0.00	\$1,171.85	\$3,828.15	23.43%
11.1226.3220.987.7233.90711.0000	Workshops and Conf Travel	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
	TOTAL	\$5,500.00	\$435.00	\$0.00	\$1,171.85	\$4,328.15	21.31%

INSTRUCTIONAL TRAVEL							
11.1351.3210.000.7233.90713.0000	Regular Duty Travel	\$3,420.00	\$249.50	\$0.00	\$1,408.76	\$2,011.24	41.19%
11.1351.3220.000.7233.90713.0000	Workshops and Conf Travel	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
11.1351.3210.987.7233.90711.0000	Regular Duty Travel	\$0.00	\$0.00	\$0.00	\$130.20	(\$130.20)	
11.1351.3210.987.7233.90713.0000	Regular Duty Travel	\$5,732.00	\$485.18	\$0.00	\$3,023.98	\$2,708.02	52.75%
11.1351.3220.987.7233.90713.0000	Workshops and Conf Travel	\$264.00	\$0.00	\$0.00	\$309.82	(\$45.82)	117.35%
	TOTAL	\$12,416.00	\$734.68	\$0.00	\$4,872.76	\$7,543.24	39.25%

PROGRAM GOVERNANCE							
11.1231.3150.000.7233.90715.0000	Management Services	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
11.1231.5910.000.7233.90715.0000	Office Supplies	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
11.1231.3150.987.7233.90715.0000	Management Services	\$1,850.00	\$0.00	\$0.00	\$80.00	\$1,770.00	4.32%
1 Office Supplies		\$1,250.00	\$0.00	\$0.00	\$37.96	\$1,212.04	3.03%
	TOTAL	\$6,400.00	\$0.00	\$0.00	\$117.96	\$6,282.04	2%

BEATTY ELC							
11.1351.4110.000.7233.90716.0000	Building Repair Serv	\$14,322.00	\$1,690.00	\$0.00	\$6,650.00	\$7,672.00	46.43%
11.1261.4110.000.7233.90716.0000	Building Repair Serv	\$53,270.00	\$0.00	\$0.00	\$10,483.83	\$42,786.17	19.68%
11.1261.4210.000.7233.90716.0000	Land/Building Rental Serv	\$177,949.00	\$0.00	\$0.00	\$177,949.00	\$0.00	100.00%
11.1351.3830.000.7233.90717.0000	Water Sewage Serv	\$8,000.00	\$507.72	\$0.00	\$1,996.32	\$6,003.68	24.95%
11.1351.5520.000.7233.90717.0000	Electricity Supp	\$50,000.00	\$6,586.30	\$0.00	\$37,587.63	\$12,412.37	75.17%
	TOTAL	\$303,541.00	\$8,784.02	\$0.00	\$234,666.78	\$68,874.22	77.31%

INSTRUCTIONAL SUPPLIES							
11.1261.6420.000.7233.90716.0000	Capital-New Equip <\$5000	\$6,150.00	\$0.00	\$0.00	\$0.00	\$6,150.00	0.00%
11.1351.5110.000.7233.90714.0000	Teaching/Testing Supplies	\$3,000.00	\$0.00	\$0.00	\$200.00	\$2,800.00	6.66%
11.1351.5910.000.7233.90716.0000	Office Supplies	\$2,000.00	\$0.00	\$0.00	(\$368.04)	\$2,368.04	-18.40%

Budget Performance Report

	Revenue	Budget	Current Month	Encumbrances	Expenditures 7/1/22 - 4/30/23	Remaining	% Used/Rec'd
HEAD START/EHS COMBINED AS OF 4/30/23		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%

G/L Account Number - Combined	Account Description						
11.1351.5110.987.7233.90714.0000	Teaching/Testing Supplies	\$1,200.00	\$0.00	\$0.00	\$488.83	\$711.17	40.73%
11.1351.5910.987.7233.90715.0000	Office Supplies	\$0.00	\$0.00	\$0.00	\$26.99	(\$26.99)	
11.1351.5910.987.7233.90716.0000	Office Supplies	\$550.00	\$142.78	\$0.00	\$241.71	\$308.29	43.94%
	TOTAL	\$12,900.00	\$142.78	\$0.00	\$589.49	\$12,310.51	5%

MISCELLANEOUS							
11.1351.3930.000.7233.90714.0000	Fleet Insur Serv	\$1,853.00	\$0.00	\$0.00	\$2,254.18	(\$401.18)	121.65%
11.1351.3190.000.7233.90716.0000	Other Prof & Technical Services	\$10,787.00	\$1,648.00	\$0.00	\$1,648.00	\$9,139.00	15.27%
11.1351.3190.000.7233.00000.0000	Other Prof & Technical Services	\$0.00	\$193.75	\$0.00	\$193.75	(\$193.75)	
11.1351.3610.000.7233.90716.0000	Printing Serv	\$4,000.00	\$132.79	\$0.00	\$760.19	\$3,239.81	19.00%
11.1311.3130.000.7233.90716.0000	Pupil Services	\$5,800.00	\$0.00	\$0.00	\$202.21	\$5,597.79	3.48%
11.1311.3130.987.7233.90716.0000	Pupil Services	\$2,500.00	\$359.17	\$0.00	\$2,387.99	\$112.01	95.51%
11.1351.3610.987.7233.90716.0000	Printing Serv	\$550.00	\$100.43	\$0.00	\$733.50	(\$183.50)	133.36%
11.1282.3510.987.7233.90716.0000	Advertisement Serv	\$0.00	\$0.00	\$0.00	\$148.24	(\$148.24)	
11.1351.3190.987.7233.90716.0000	Other Prof & Technical Services	\$21,127.00	\$5,735.14	\$201.24	\$5,735.14	\$15,190.62	28.09%
	TOTAL	\$46,617.00	\$8,169.28	\$201.24	\$14,063.20	\$32,352.56	30.60%

SOCIALIZATION FACILITY							
11.1261.4210.987.7233.90716.0000	Land/Building Rental Serv	\$2,440.00	\$0.00	\$627.84	\$3,139.20	(\$1,327.04)	154.38%
	TOTAL	\$2,440.00	\$0.00	\$627.84	\$3,139.20	(\$1,327.04)	154.39%

OUT OF DISTRICT PAYMENTS							
11.1411.8510.000.7233.81010.0000	Sub-Grantee / Flow through Disbursements - AAPS	\$1,050,751.00	\$0.00	\$0.00	\$0.00	\$1,050,751.00	0.00%
11.1411.8510.000.7233.81020.0000	Sub-Grantee / Flow through Disbursements - YCS	\$1,958,051.00	\$0.00	\$1,751,615.74	\$206,435.26	\$0.00	100.00%
11.1411.8510.000.7233.81070.0000	Sub-Grantee / Flow through Disbursements - Lincoln	\$99,236.00	\$0.00	\$99,236.00	\$0.00	\$0.00	100.00%

Budget Performance Report

		Expenditures					
	Revenue	Budget	Current Month	Encumbrances	7/1/22 - 4/30/23	Remaining	% Used/Rec'd
HEAD START/EHS COMBINED AS OF 4/30/23		\$5,127,436.00	\$170,968.09	\$1,903,165.65	\$1,678,626.38	\$1,545,643.97	32.74%
G/L Account Number - Combined	Account Description						
11.1411.8510.000.7233.81140.0000	Sub-Grantee / Flow through Disbursements - Whitmore Lake	\$99,236.00	\$30,834.40	\$47,503.26	\$51,732.74	\$0.00	100.00%
11.1411.8510.000.7233.00000.0000	Sub-Grantee / Flow through Disbursements- Quality Improvement	\$17,323.00	\$0.00	\$0.00	\$0.00	\$17,323.00	0.00%
	TOTAL	\$3,224,597.00	\$30,834.40	\$1,898,355.00	\$258,168.00	\$1,068,074.00	67%

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1221.3220.987.7233.90713.0000 Workshops and Conf Travel									
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		1,178.27	Balance To Date:	\$4,838.55
04/27/2023	2023-00003814	JE	AP	A/P Invoice Entry	Accounts Payable		2,217.08		6,016.82
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			13.45		8,233.90
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			537.80		8,247.35
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			537.80		8,785.15
									9,322.95
Month April 2023 Totals							\$4,484.40	\$0.00	\$9,322.95
Account Workshops and Conf Travel Totals							\$4,484.40	\$0.00	\$9,322.95
Other Unassigned Totals							\$4,484.40	\$0.00	
Location Travel Totals							\$4,484.40	\$0.00	
G/L Account Number 11.1221.3190.987.7233.90716.0000 Other Prof & Technical Services									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		270.00	Balance To Date:	\$2,394.99
									2,664.99
Month April 2023 Totals							\$270.00	\$0.00	\$2,664.99
Account Other Prof & Technical Services Totals							\$270.00	\$0.00	\$2,664.99
Other Unassigned Totals							\$270.00	\$0.00	
Location Contractual Services Totals							\$270.00	\$0.00	
Grant Head Start 20x3 Totals							\$4,754.40	\$0.00	
Program Early Head Start Totals							\$4,754.40	\$0.00	
G/L Account Number 11.1221.3220.988.7233.90713.0000 Workshops and Conf Travel									
04/27/2023	2023-00003814	JE	AP	A/P Invoice Entry	Accounts Payable		1,795.61	Balance To Date:	\$4,279.28
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			537.80		6,074.89
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			524.35		6,612.69
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			537.80		7,137.04
									7,674.84
Month April 2023 Totals							\$3,395.56	\$0.00	\$7,674.84
Account Workshops and Conf Travel Totals							\$3,395.56	\$0.00	\$7,674.84
Other Unassigned Totals							\$3,395.56	\$0.00	
Location Travel Totals							\$3,395.56	\$0.00	
Grant Head Start 20x3 Totals							\$3,395.56	\$0.00	
Program Head Start Tech Assistance Alloc Totals							\$3,395.56	\$0.00	
Function Improvement of Instruction Totals							\$8,149.96	\$0.00	
G/L Account Number 11.1226.1160.000.7233.90711.0000 Supervision/Direction-Staff									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,718.39	Balance To Date:	\$29,304.88
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,718.39		31,023.27
									32,741.66
Month April 2023 Totals							\$3,436.78	\$0.00	\$32,741.66
Account Supervision/Direction-Staff Totals							\$3,436.78	\$0.00	\$32,741.66

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1226.1170.000.7233.90711.0000 Program/Department Direction									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		590.78	Balance To Date:	\$33,852.48
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		590.78		34,443.26
Month April 2023 Totals							\$1,181.56	\$0.00	\$35,034.04
Account Program/Department Direction Totals							\$1,181.56	\$0.00	\$35,034.04
G/L Account Number 11.1226.1590.000.7233.90711.0000 Other Technical									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,590.29	Balance To Date:	\$13,276.75
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,064.02		14,867.04
Month April 2023 Totals							\$2,654.31	\$0.00	\$15,931.06
Account Other Technical Totals							\$2,654.31	\$0.00	\$15,931.06
G/L Account Number 11.1226.1620.000.7233.90711.0000 Secretary-Clerical-Bookkeeper									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,133.98	Balance To Date:	\$15,519.15
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		964.60		16,653.13
Month April 2023 Totals							\$2,098.58	\$0.00	\$17,617.73
Account Secretary-Clerical-Bookkeeper Totals							\$2,098.58	\$0.00	\$17,617.73
G/L Account Number 11.1226.2110.000.7233.90711.0000 Group Life									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		11.65	Balance To Date:	\$275.90
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		11.65		287.55
Month April 2023 Totals							\$23.30	\$0.00	\$299.20
Account Group Life Totals							\$23.30	\$0.00	\$299.20
G/L Account Number 11.1226.2120.000.7233.90711.0000 Group Disability									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		10.86	Balance To Date:	\$247.93
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		10.86		258.79
Month April 2023 Totals							\$21.72	\$0.00	\$269.65
Account Group Disability Totals							\$21.72	\$0.00	\$269.65
G/L Account Number 11.1226.2130.000.7233.90711.0000 Group Health and Accident									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		428.61	Balance To Date:	\$11,469.82
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		428.61		11,898.43
Month April 2023 Totals							\$857.22	\$0.00	\$12,327.04
Account Group Health and Accident Totals							\$857.22	\$0.00	\$12,327.04

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1226.2140.000.7233.90711.0000 Dental Health Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		40.88	Balance To Date:	\$1,093.14
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		40.88		1,134.02
Month April 2023 Totals							\$81.76	\$0.00	\$1,174.90
Account Dental Health Care Totals							\$81.76	\$0.00	\$1,174.90
G/L Account Number 11.1226.2150.000.7233.90711.0000 Vision Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		14.09	Balance To Date:	\$346.50
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		14.09		360.59
Month April 2023 Totals							\$28.18	\$0.00	\$374.68
Account Vision Care Totals							\$28.18	\$0.00	\$374.68
G/L Account Number 11.1226.2820.000.7233.90711.0000 Contribution to State and Local Retirement Funds									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		2,215.71	Balance To Date:	\$42,193.54
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,962.46		44,409.25
Month April 2023 Totals							\$4,178.17	\$0.00	\$46,371.71
Account Contribution to State and Local Retirement Funds Totals							\$4,178.17	\$0.00	\$46,371.71
G/L Account Number 11.1226.2830.000.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		376.54	Balance To Date:	\$6,878.78
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		323.32		7,255.32
Month April 2023 Totals							\$699.86	\$0.00	\$7,578.64
Account Employer Social Security Totals							\$699.86	\$0.00	\$7,578.64
G/L Account Number 11.1226.2920.000.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		37.70	Balance To Date:	\$662.98
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		37.70		700.68
Month April 2023 Totals							\$75.40	\$0.00	\$738.38
Account Cash in Lieu of Benefits Totals							\$75.40	\$0.00	\$738.38
G/L Account Number 11.1226.3220.000.7233.90711.0000 Workshops and Conf Travel									
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			435.00	Balance To Date:	\$736.85
Month April 2023 Totals							\$435.00	\$0.00	\$1,171.85
Account Workshops and Conf Travel Totals							\$435.00	\$0.00	\$1,171.85
G/L Account Number 11.1226.3410.000.7233.90711.0000 Telephone Serv									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1.25	Balance To Date:	\$21.25
									22.50

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1226.3410.000.7233.90711.0000 Telephone Serv									
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1.25	Balance To Date:	\$21.25
									23.75
				Month April 2023 Totals			\$2.50	\$0.00	\$23.75
				Account Telephone Serv Totals			\$2.50	\$0.00	\$23.75
				Other Unassigned Totals			\$15,774.34	\$0.00	
				Location Personnel Costs Totals			\$15,774.34	\$0.00	
				Grant Head Start 20x3 Totals			\$15,774.34	\$0.00	
				Program Unassigned Totals			\$15,774.34	\$0.00	
G/L Account Number 11.1226.1160.987.7233.90711.0000 Supervision/Direction-Staff									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		127.25		\$2,172.75
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		127.25		2,300.00
				Month April 2023 Totals			\$254.50	\$0.00	\$2,427.25
				Account Supervision/Direction-Staff Totals			\$254.50	\$0.00	\$2,427.25
G/L Account Number 11.1226.1170.987.7233.90711.0000 Program/Department Direction									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,870.81	Balance To Date:	\$38,248.38
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,870.80		40,119.19
				Month April 2023 Totals			\$3,741.61	\$0.00	\$41,989.99
				Account Program/Department Direction Totals			\$3,741.61	\$0.00	\$41,989.99
G/L Account Number 11.1226.1590.987.7233.90711.0000 Other Technical									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		397.57	Balance To Date:	\$3,319.20
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		266.01		3,716.77
				Month April 2023 Totals			\$663.58	\$0.00	\$3,982.78
				Account Other Technical Totals			\$663.58	\$0.00	\$3,982.78
G/L Account Number 11.1226.1620.987.7233.90711.0000 Secretary-Clerical-Bookkeeper									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		126.00	Balance To Date:	(\$473.01)
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		107.18		(347.01)
				Month April 2023 Totals			\$233.18	\$0.00	(\$239.83)
				Account Secretary-Clerical-Bookkeeper Totals			\$233.18	\$0.00	(\$239.83)

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1226.2110.987.7233.90711.0000 Group Life									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		7.49	Balance To Date:	\$145.63
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		7.49		153.12
Month April 2023 Totals							\$14.98	\$0.00	\$160.61
Account Group Life Totals							\$14.98	\$0.00	\$160.61
G/L Account Number 11.1226.2120.987.7233.90711.0000 Group Disability									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		6.26	Balance To Date:	\$122.51
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		6.26		128.77
Month April 2023 Totals							\$12.52	\$0.00	\$135.03
Account Group Disability Totals							\$12.52	\$0.00	\$135.03
G/L Account Number 11.1226.2130.987.7233.90711.0000 Group Health and Accident									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		147.72	Balance To Date:	\$5,638.85
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		147.72		5,786.57
Month April 2023 Totals							\$295.44	\$0.00	\$5,934.29
Account Group Health and Accident Totals							\$295.44	\$0.00	\$5,934.29
G/L Account Number 11.1226.2140.987.7233.90711.0000 Dental Health Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		10.24	Balance To Date:	\$437.52
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		10.24		447.76
Month April 2023 Totals							\$20.48	\$0.00	\$458.00
Account Dental Health Care Totals							\$20.48	\$0.00	\$458.00
G/L Account Number 11.1226.2150.987.7233.90711.0000 Vision Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		3.57	Balance To Date:	\$129.50
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		3.57		133.07
Month April 2023 Totals							\$7.14	\$0.00	\$136.64
Account Vision Care Totals							\$7.14	\$0.00	\$136.64
G/L Account Number 11.1226.2820.987.7233.90711.0000 Contribution to State and Local Retirement Funds									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,134.56	Balance To Date:	\$20,138.72
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,082.46		21,273.28
Month April 2023 Totals							\$2,217.02	\$0.00	\$22,355.74
Account Contribution to State and Local Retirement Funds Totals							\$2,217.02	\$0.00	\$22,355.74

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1226.2830.987.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		187.01	Balance To Date:	\$3,190.51
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		175.50		3,377.52
Month April 2023 Totals							\$362.51	\$0.00	\$3,553.02
Account Employer Social Security Totals							\$362.51	\$0.00	\$3,553.02
G/L Account Number 11.1226.2920.987.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		5.52	Balance To Date:	\$99.36
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		5.52		104.88
Month April 2023 Totals							\$11.04	\$0.00	\$110.40
Account Cash in Lieu of Benefits Totals							\$11.04	\$0.00	\$110.40
Other Unassigned Totals							\$7,834.00	\$0.00	
Location Personnel Costs Totals							\$7,834.00	\$0.00	
Grant Head Start 20x3 Totals							\$7,834.00	\$0.00	
Program Early Head Start Totals							\$7,834.00	\$0.00	
Function SupervisionDirection of Instr Staff Totals							\$23,608.34	\$0.00	
G/L Account Number 11.1281.1180.000.7233.90711.0000 Research									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		4,126.40	Balance To Date:	\$77,086.29
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		3,906.03		81,212.69
Month April 2023 Totals							\$8,032.43	\$0.00	\$85,118.72
Account Research Totals							\$8,032.43	\$0.00	\$85,118.72
G/L Account Number 11.1281.2110.000.7233.90711.0000 Group Life									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		10.12	Balance To Date:	\$177.59
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		9.77		187.71
Month April 2023 Totals							\$19.89	\$0.00	\$197.48
Account Group Life Totals							\$19.89	\$0.00	\$197.48
G/L Account Number 11.1281.2120.000.7233.90711.0000 Group Disability									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		12.25	Balance To Date:	\$216.65
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		11.40		228.90
Month April 2023 Totals							\$23.65	\$0.00	\$240.30
Account Group Disability Totals							\$23.65	\$0.00	\$240.30
G/L Account Number 11.1281.2130.000.7233.90711.0000 Group Health and Accident									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		203.57	Balance To Date:	\$4,424.68
									4,628.25

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1281.2130.000.7233.90711.0000 Group Health and Accident									
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		135.58	Balance To Date:	\$4,424.68
									4,763.83
						Month April 2023 Totals	\$339.15	\$0.00	\$4,763.83
					Account Group Health and Accident Totals		\$339.15	\$0.00	\$4,763.83
G/L Account Number 11.1281.2140.000.7233.90711.0000 Dental Health Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		64.46	Balance To Date:	\$1,355.26
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		59.95		1,419.72
						Month April 2023 Totals	\$124.41	\$0.00	\$1,479.67
					Account Dental Health Care Totals		\$124.41	\$0.00	\$1,479.67
G/L Account Number 11.1281.2150.000.7233.90711.0000 Vision Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		17.38	Balance To Date:	\$357.64
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		16.16		375.02
						Month April 2023 Totals	\$33.54	\$0.00	\$391.18
					Account Vision Care Totals		\$33.54	\$0.00	\$391.18
G/L Account Number 11.1281.2820.000.7233.90711.0000 Contribution to State and Local Retirement Funds									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,870.35	Balance To Date:	\$34,473.76
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,768.92		36,344.11
						Month April 2023 Totals	\$3,639.27	\$0.00	\$38,113.03
					Account Contribution to State and Local Retirement Funds Totals		\$3,639.27	\$0.00	\$38,113.03
G/L Account Number 11.1281.2830.000.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		311.28	Balance To Date:	\$5,799.28
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		295.57		6,110.56
						Month April 2023 Totals	\$606.85	\$0.00	\$6,406.13
					Account Employer Social Security Totals		\$606.85	\$0.00	\$6,406.13
G/L Account Number 11.1281.2920.000.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		110.30	Balance To Date:	\$1,952.28
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		110.30		2,062.58
						Month April 2023 Totals	\$220.60	\$0.00	\$2,172.88
					Account Cash in Lieu of Benefits Totals		\$220.60	\$0.00	\$2,172.88

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Other Unassigned Totals							\$13,039.79	\$0.00	
Location Personnel Costs Totals							\$13,039.79	\$0.00	
Grant Head Start 20x3 Totals							\$13,039.79	\$0.00	
Program Unassigned Totals							\$13,039.79	\$0.00	
G/L Account Number	11.1281.1180.987.7233.90711.0000 Research						Balance To Date:		\$59,427.34
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		3,278.74		62,706.08
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		3,278.73		65,984.81
Month April 2023 Totals							\$6,557.47	\$0.00	\$65,984.81
Account Research Totals							\$6,557.47	\$0.00	\$65,984.81
G/L Account Number	11.1281.1790.987.7233.90711.0000 Other Special Payments						Balance To Date:		\$814.32
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		45.24		859.56
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		45.24		904.80
Month April 2023 Totals							\$90.48	\$0.00	\$904.80
Account Other Special Payments Totals							\$90.48	\$0.00	\$904.80
G/L Account Number	11.1281.2110.987.7233.90711.0000 Group Life						Balance To Date:		\$191.52
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		10.96		202.48
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		10.96		213.44
Month April 2023 Totals							\$21.92	\$0.00	\$213.44
Account Group Life Totals							\$21.92	\$0.00	\$213.44
G/L Account Number	11.1281.2120.987.7233.90711.0000 Group Disability						Balance To Date:		\$171.73
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		9.84		181.57
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		9.84		191.41
Month April 2023 Totals							\$19.68	\$0.00	\$191.41
Account Group Disability Totals							\$19.68	\$0.00	\$191.41
G/L Account Number	11.1281.2140.987.7233.90711.0000 Dental Health Care						Balance To Date:		\$112.38
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		5.64		118.02
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		5.64		123.66
Month April 2023 Totals							\$11.28	\$0.00	\$123.66
Account Dental Health Care Totals							\$11.28	\$0.00	\$123.66
G/L Account Number	11.1281.2150.987.7233.90711.0000 Vision Care						Balance To Date:		\$29.45
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1.51		30.96

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1281.2150.987.7233.90711.0000 Vision Care									
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1.51	Balance To Date:	\$29.45
									32.47
Month April 2023 Totals							\$3.02	\$0.00	\$32.47
Account Vision Care Totals							\$3.02	\$0.00	\$32.47
G/L Account Number 11.1281.2820.987.7233.90711.0000 Contribution to State and Local Retirement Funds									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		1,510.78	Balance To Date:	\$26,575.11
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		1,510.78		28,085.89
Month April 2023 Totals							\$3,021.56	\$0.00	\$29,596.67
Account Contribution to State and Local Retirement Funds Totals							\$3,021.56	\$0.00	\$29,596.67
G/L Account Number 11.1281.2830.987.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		266.00	Balance To Date:	\$4,787.79
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		266.00		5,053.79
Month April 2023 Totals							\$532.00	\$0.00	\$5,319.79
Account Employer Social Security Totals							\$532.00	\$0.00	\$5,319.79
G/L Account Number 11.1281.2920.987.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		120.83	Balance To Date:	\$2,174.94
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		120.83		2,295.77
Month April 2023 Totals							\$241.66	\$0.00	\$2,416.60
Account Cash in Lieu of Benefits Totals							\$241.66	\$0.00	\$2,416.60
G/L Account Number 11.1281.3410.987.7233.90711.0000 Telephone Serv									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		25.00	Balance To Date:	\$450.00
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		25.00		475.00
Month April 2023 Totals							\$50.00	\$0.00	\$500.00
Account Telephone Serv Totals							\$50.00	\$0.00	\$500.00
Other Unassigned Totals							\$10,549.07	\$0.00	
Location Personnel Costs Totals							\$10,549.07	\$0.00	
Grant Head Start 20x3 Totals							\$10,549.07	\$0.00	
Program Early Head Start Totals							\$10,549.07	\$0.00	
Function Planning, Research and Evaluation Totals							\$23,588.86	\$0.00	

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1311.3130.987.7233.90716.0000 Pupil Services									
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			359.17		\$2,028.82
									2,387.99
						Month April 2023 Totals	\$359.17	\$0.00	\$2,387.99
						Account Pupil Services Totals	\$359.17	\$0.00	\$2,387.99
						Other Unassigned Totals	\$359.17	\$0.00	
						Location Contractual Services Totals	\$359.17	\$0.00	
						Grant Head Start 20x3 Totals	\$359.17	\$0.00	
						Program Early Head Start Totals	\$359.17	\$0.00	
						Function Community Services Direction Totals	\$359.17	\$0.00	
G/L Account Number 11.1351.3190.000.7233.00000.0000 Other Prof & Technical Services									
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			193.75		\$0.00
									193.75
						Month April 2023 Totals	\$193.75	\$0.00	\$193.75
						Account Other Prof & Technical Services Totals	\$193.75	\$0.00	\$193.75
						Other Unassigned Totals	\$193.75	\$0.00	
						Location District-Wide Totals	\$193.75	\$0.00	
G/L Account Number 11.1351.1220.000.7233.90711.0000 Counseling									
04/12/2023	2023-00003540	JE	GL	CL should be charged to 1440, DM to 1220		Year-End - Year-End Journal Entry	34,527.96		\$7,498.52
04/12/2023	2023-00003540	JE	GL	CL should be charged to 1440, DM to 1220		Year-End - Year-End Journal Entry		661.89	42,026.48
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		712.91		41,364.59
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		3,095.14		42,077.50
						Month April 2023 Totals	\$38,336.01	\$661.89	45,172.64
						Account Counseling Totals	\$38,336.01	\$661.89	\$45,172.64
									Balance To Date:
									\$40,201.69
04/12/2023	2023-00003540	JE	GL	CL should be charged to 1440, DM to 1220		Year-End - Year-End Journal Entry		40,863.58	(661.89)
04/12/2023	2023-00003540	JE	GL	CL should be charged to 1440, DM to 1220		Year-End - Year-End Journal Entry	661.89		.00
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		2,347.19		2,347.19

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1351.2140.000.7233.90711.0000 Dental Health Care									
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		109.37	Balance To Date:	\$1,936.33
									2,155.07
						Month April 2023 Totals	\$218.74	\$0.00	\$2,155.07
					Account Dental Health Care Totals		\$218.74	\$0.00	\$2,155.07
G/L Account Number 11.1351.2150.000.7233.90711.0000 Vision Care									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		29.51	Balance To Date:	\$511.66
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		29.51		541.17
						Month April 2023 Totals	\$59.02	\$0.00	\$570.68
					Account Vision Care Totals		\$59.02	\$0.00	\$570.68
G/L Account Number 11.1351.2820.000.7233.90711.0000 Contribution to State and Local Retirement Funds									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		2,462.87	Balance To Date:	\$38,918.98
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		2,499.78		41,381.85
						Month April 2023 Totals	\$4,962.65	\$0.00	\$43,881.63
					Account Contribution to State and Local Retirement Funds Totals		\$4,962.65	\$0.00	\$43,881.63
G/L Account Number 11.1351.2830.000.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		394.28	Balance To Date:	\$6,438.59
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		425.68		6,832.87
						Month April 2023 Totals	\$819.96	\$0.00	\$7,258.55
					Account Employer Social Security Totals		\$819.96	\$0.00	\$7,258.55
G/L Account Number 11.1351.2920.000.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		85.42	Balance To Date:	\$1,499.02
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		85.42		1,584.44
						Month April 2023 Totals	\$170.84	\$0.00	\$1,669.86
					Account Cash in Lieu of Benefits Totals		\$170.84	\$0.00	\$1,669.86
G/L Account Number 11.1351.3410.000.7233.90711.0000 Telephone Serv									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		20.50	Balance To Date:	\$359.75
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		20.50		380.25
						Month April 2023 Totals	\$41.00	\$0.00	\$400.75
					Account Telephone Serv Totals		\$41.00	\$0.00	\$400.75

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Other Unassigned Totals							\$60,604.98	\$41,525.47	
Location Personnel Costs Totals							\$60,604.98	\$41,525.47	
G/L Account Number	11.1351.3210.000.7233.90713.0000	Regular Duty Travel							
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		36.68		\$1,159.26
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			64.00		1,195.94
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		148.82		1,259.94
Month April 2023 Totals							\$249.50	\$0.00	1,408.76
Account Regular Duty Travel Totals							\$249.50	\$0.00	\$1,408.76
Other Unassigned Totals							\$249.50	\$0.00	
Location Travel Totals							\$249.50	\$0.00	
G/L Account Number	11.1351.3190.000.7233.90716.0000	Other Prof & Technical Services							
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		1,348.00		\$0.00
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			300.00		1,348.00
Month April 2023 Totals							\$1,648.00	\$0.00	1,648.00
Account Other Prof & Technical Services Totals							\$1,648.00	\$0.00	\$1,648.00
G/L Account Number	11.1351.3610.000.7233.90716.0000	Printing Serv							
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		25.37		\$627.40
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		43.33		652.77
04/30/2023	2023-00003831	JE	GL	Postage 4.30.23	jj		43.20		696.10
04/30/2023	2023-00003832	JE	GL	4.30.23 Copy Print	jj		20.89		739.30
Month April 2023 Totals							\$132.79	\$0.00	760.19
Account Printing Serv Totals							\$132.79	\$0.00	\$760.19
G/L Account Number	11.1351.4110.000.7233.90716.0000	Building Repair Serv							
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		1,690.00		\$4,960.00
Month April 2023 Totals							\$1,690.00	\$0.00	6,650.00
Account Building Repair Serv Totals							\$1,690.00	\$0.00	\$6,650.00
Other Unassigned Totals							\$3,470.79	\$0.00	
Location Contractual Services Totals							\$3,470.79	\$0.00	
G/L Account Number	11.1351.3830.000.7233.90717.0000	Water Sewage Serv							
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		272.12		\$1,488.60
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		235.60		1,760.72
Month April 2023 Totals							\$507.72	\$0.00	1,996.32
Account Water Sewage Serv Totals							\$507.72	\$0.00	\$1,996.32

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1351.5520.000.7233.90717.0000 Electricity Supp									
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		2,999.47	Balance To Date:	\$31,001.33
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		1,021.58		34,000.80
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			.53		35,022.38
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			2,564.72		35,022.91
Month April 2023 Totals							\$6,586.30	\$0.00	\$37,587.63
Account Electricity Supp Totals							\$6,586.30	\$0.00	\$37,587.63
Other Unassigned Totals							\$7,094.02	\$0.00	
Location Other Costs Totals							\$7,094.02	\$0.00	
Grant Head Start 20x3 Totals							\$71,613.04	\$41,525.47	
Program Unassigned Totals							\$71,613.04	\$41,525.47	
G/L Account Number 11.1351.1220.987.7233.90711.0000 Counseling									
04/12/2023	2023-00003539	JE	GL	Ly - should be charged to 1440, DM should be 1220		Year-End - Year-End Journal Entry	7,579.29		\$43,434.97
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		2,333.60		51,014.26
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		2,333.59		53,347.86
Month April 2023 Totals							\$12,246.48	\$0.00	55,681.45
Account Counseling Totals							\$12,246.48	\$0.00	55,681.45
G/L Account Number 11.1351.1250.987.7233.90711.0000 Instructional Counseling									
04/12/2023	2023-00003539	JE	GL	Ly - should be charged to 1440, DM should be 1220		Year-End - Year-End Journal Entry		10,758.63	\$196,185.63
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		10,369.94		185,427.00
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		10,659.08		195,796.94
Month April 2023 Totals							\$21,029.02	\$10,758.63	206,456.02
Account Instructional Counseling Totals							\$21,029.02	\$10,758.63	206,456.02
G/L Account Number 11.1351.1440.987.7233.90711.0000 Social Work									
04/12/2023	2023-00003539	JE	GL	Ly - should be charged to 1440, DM should be 1220		Year-End - Year-End Journal Entry	3,179.34		(\$2,460.17)
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		240.52		719.17
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		423.83		959.69
Month April 2023 Totals							\$3,843.69	\$0.00	1,383.52
Account Social Work Totals							\$3,843.69	\$0.00	1,383.52
G/L Account Number 11.1351.2110.987.7233.90711.0000 Group Life									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		29.80	Balance To Date:	\$538.00
									567.80

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number	11.1351.2110.987.7233.90711.0000	Group Life								
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		28.35	Balance To Date:	\$538.00	
									596.15	
					Month	April 2023	Totals	\$58.15	\$0.00	\$596.15
					Account	Group Life	Totals	\$58.15	\$0.00	\$596.15
G/L Account Number	11.1351.2120.987.7233.90711.0000	Group Disability								
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		38.52	Balance To Date:	\$700.03	
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		39.87		738.55	
					Month	April 2023	Totals	\$78.39	\$0.00	\$778.42
					Account	Group Disability	Totals	\$78.39	\$0.00	\$778.42
G/L Account Number	11.1351.2130.987.7233.90711.0000	Group Health and Accident								
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		2,569.90	Balance To Date:	\$45,405.69	
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		3,305.17		47,975.59	
					Month	April 2023	Totals	\$5,875.07	\$0.00	\$51,280.76
					Account	Group Health and Accident	Totals	\$5,875.07	\$0.00	\$51,280.76
G/L Account Number	11.1351.2140.987.7233.90711.0000	Dental Health Care								
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		275.31	Balance To Date:	\$4,945.28	
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		265.16		5,220.59	
					Month	April 2023	Totals	\$540.47	\$0.00	\$5,485.75
					Account	Dental Health Care	Totals	\$540.47	\$0.00	\$5,485.75
G/L Account Number	11.1351.2150.987.7233.90711.0000	Vision Care								
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		67.96	Balance To Date:	\$1,333.66	
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		65.23		1,401.62	
					Month	April 2023	Totals	\$133.19	\$0.00	\$1,466.85
					Account	Vision Care	Totals	\$133.19	\$0.00	\$1,466.85
G/L Account Number	11.1351.2820.987.7233.90711.0000	Contribution to State and Local Retirement Funds								
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		6,071.68	Balance To Date:	\$104,846.16	
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		6,288.06		110,917.84	
					Month	April 2023	Totals	\$12,359.74	\$0.00	\$117,205.90
					Account	Contribution to State and Local Retirement Funds	Totals	\$12,359.74	\$0.00	\$117,205.90

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1351.2830.987.7233.90711.0000 Employer Social Security									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		946.80	Balance To Date:	\$16,733.02
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		990.85		17,679.82
Month April 2023 Totals							\$1,937.65	\$0.00	\$18,670.67
Account Employer Social Security Totals							\$1,937.65	\$0.00	\$18,670.67
G/L Account Number 11.1351.2920.987.7233.90711.0000 Cash in Lieu of Benefits									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		75.00	Balance To Date:	\$1,388.54
Month April 2023 Totals							\$75.00	\$0.00	\$1,463.54
Account Cash in Lieu of Benefits Totals							\$75.00	\$0.00	\$1,463.54
G/L Account Number 11.1351.3410.987.7233.90711.0000 Telephone Serv									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		114.50	Balance To Date:	\$3,233.88
04/14/2023	2023-00003587	JE	AP	A/P Invoice Entry	Accounts Payable		256.04		3,348.38
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		87.50		3,604.42
Month April 2023 Totals							\$458.04	\$0.00	\$3,691.92
Account Telephone Serv Totals							\$458.04	\$0.00	\$3,691.92
Other Unassigned Totals							\$58,634.89	\$10,758.63	
Location Personnel Costs Totals							\$58,634.89	\$10,758.63	
G/L Account Number 11.1351.3210.987.7233.90713.0000 Regular Duty Travel									
04/14/2023	2023-00003559	JE	HR	Payroll Post S Semi-Monthly 202319	Payroll Post		320.82	Balance To Date:	\$2,538.80
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			61.00		2,859.62
04/28/2023	2023-00003760	JE	HR	Payroll Post S Semi-Monthly 202320	Payroll Post		103.36		2,920.62
Month April 2023 Totals							\$485.18	\$0.00	\$3,023.98
Account Regular Duty Travel Totals							\$485.18	\$0.00	\$3,023.98
Other Unassigned Totals							\$485.18	\$0.00	
Location Travel Totals							\$485.18	\$0.00	
G/L Account Number 11.1351.3190.987.7233.90716.0000 Other Prof & Technical Services									
04/10/2023	2023-00003498	JE	AP	A/P Invoice Entry	Accounts Payable		5,361.64	Balance To Date:	\$0.00
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		373.50		5,361.64
Month April 2023 Totals							\$5,735.14	\$0.00	\$5,735.14
Account Other Prof & Technical Services Totals							\$5,735.14	\$0.00	\$5,735.14

APRIL 2023 HS/EHS Detailed General Ledger

G/L Date Range 04/01/23 - 04/30/23

Exclude Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 11.1351.3610.987.7233.90716.0000 Printing Serv									Balance To Date: \$633.07
04/30/2023	2023-00003832	JE	GL	4.30.23 Copy Print	jj		100.43		733.50
Month April 2023 Totals							\$100.43	\$0.00	\$733.50
Account Printing Serv Totals							\$100.43	\$0.00	\$733.50
G/L Account Number 11.1351.5910.987.7233.90716.0000 Office Supplies									Balance To Date: \$98.93
04/27/2023	2023-00003924	JE	GL	BMO 4.27 STATEMENT			142.78		241.71
Month April 2023 Totals							\$142.78	\$0.00	\$241.71
Account Office Supplies Totals							\$142.78	\$0.00	\$241.71
Other Unassigned Totals							\$5,978.35	\$0.00	
Location Contractual Services Totals							\$5,978.35	\$0.00	
Grant Head Start 20x3 Totals							\$65,098.42	\$10,758.63	
Program Early Head Start Totals							\$65,098.42	\$10,758.63	
Function Custody and Care of Children Totals							\$136,711.46	\$52,284.10	
G/L Account Number 11.1411.8510.000.7233.81140.0000 Sub-Grantee / Flow through Disbursements									Balance To Date: \$20,898.34
04/25/2023	2023-00003702	JE	AP	A/P Invoice Entry	Accounts Payable		30,834.40		51,732.74
Month April 2023 Totals							\$30,834.40	\$0.00	\$51,732.74
Account Sub-Grantee / Flow through Disbursements Totals							\$30,834.40	\$0.00	\$51,732.74
Other Unassigned Totals							\$30,834.40	\$0.00	
Location Whitmore Lake Schools Totals							\$30,834.40	\$0.00	
Grant Head Start 20x3 Totals							\$30,834.40	\$0.00	
Program Unassigned Totals							\$30,834.40	\$0.00	
Function Pmts to Other Mich Publ Schools Totals							\$30,834.40	\$0.00	
Fund General Fund Totals							\$223,252.19	\$52,284.10	
Grand Totals							\$223,252.19	\$52,284.10	



Statement

Account Name:	KRUK, ALICIA	Card Number:	xxxx-xxxx-xxxx-8653
Company Name:	WASHTENAW ISD	Account Limit:	\$ 4,000.00
Employee ID:	1638		
Statement Date (MM/DD/YYYY):	04/27/2023	Currency:	U.S. DOLLAR

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments:	\$ 0.00
Adjustments:	\$ 0.00
Net Purchases:	\$ 2,537.22
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 2,537.22

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
04/05	04/06 467842276	BROOKES PUBLISHING 4103379580 MD	\$ 736.31 070326	\$ 44.18	\$ 780.49
04/10	04/11 468391545	PAYPAL MICHIGAN AS 4029357733 CA	\$ 68.00 088731	\$ 0.00	\$ 68.00
04/13	04/14 468820417	AMAZON.COM HJ11R3IR0 A AMZN.COM/BILL WA	\$ 26.99 039664	\$ 0.00	\$ 26.99
04/16	04/17 469068631	AMZN MKTP US HV6WN1TT0 AMZN.COM/BILL WA	\$ 49.99 063659	\$ 0.00	\$ 49.99
04/18	04/19 469596284	AMZN MKTP US HV1FS6EA1 AMZN.COM/BILL WA	\$ 142.78 000106	\$ 0.00	\$ 142.78
04/19	04/20 469701224	BROOKES PUBLISHING TOWSON MD	\$ 687.59 086634	\$ 41.26	\$ 728.85
04/19	04/20 469701149	AMZN MKTP US HV6488X92 AMZN.COM/BILL WA	\$ 80.95 047094	\$ 0.00	\$ 80.95
04/26	04/27 470799119	GFS ECOMM #1973 800-9684164 MI	\$ 359.17 012355	\$ 0.00	\$ 359.17
04/26	04/27 470799120	NATIONAL HEAD START AS ALEXANDRIA VA	\$ 300.00 058940	\$ 0.00	\$ 300.00

TOTAL CREDITS	xxxx-xxxx-xxxx-8653	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-8653	\$ 2,537.22



Statement

Account Name:	MANUSZAK II, EDWARD	Card Number:	xxxx-xxxx-xxxx-3039
Company Name:	WASHTENAW ISD	Account Limit:	\$ 4,000.00
Employee ID:	2486		
Statement Date (MM/DD/YYYY):	04/27/2023	Currency:	U.S. DOLLAR

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Payments:	\$ 0.00
Adjustments:	\$ 0.00
Net Purchases:	\$ 10,134.98
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 10,134.98

For your records only. No payment required.

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
03/30	03/31 467002525	DELTA 00623747335573 DELTA.COM CA Passenger Name Simpson/Julie Ticket Number 00623747335573	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	03/31 467002670	DELTA 00623747335595 DELTA.COM CA Passenger Name Messer/Christin Ticket Number 00623747335595	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	03/31 467002667	N A E Y C CONFERENCE 202-232-8777 DC	\$ 435.00 087747	\$ 0.00	\$ 435.00
03/30	03/31 467002669	DELTA 00623747335606 DELTA.COM CA Passenger Name Carpenter/Chery Ticket Number 00623747335606	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	03/31 467002671	DELTA 00623747335562 DELTA.COM CA Passenger Name Chea/Garrie Ticket Number 00623747335562	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	03/31 467002668	DELTA 00623747335551 DELTA.COM CA Passenger Name Harrington/Tere Ticket Number 00623747335551	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	03/31 467002524	DELTA 00623747335584 DELTA.COM CA Passenger Name Wilson/Althea Ticket Number 00623747335584	\$ 537.80 001406	\$ 0.00	\$ 537.80
03/30	04/03 467347759	LITTLE CAESARS ARENA DETROIT MI	\$ 3,440.00 092984	\$ 0.00	\$ 3,440.00
04/01	04/03 467347760	SP AV NOW INC. SANTA CRUZ CA	\$ 932.74 068117	\$ 0.00	\$ 932.74

04/03	04/04 467503902	AMZN MKTP US HY2Z36S72 AMZN.COM/BILL WA	\$ 895.00 043510	\$ 53.70	Page 2 of 4 \$ 948.70
04/04	04/04 467503903	MEIJER # 064 877-363-4537 MI	\$ 1,114.72 007259	\$ 0.00	\$ 1,114.72
04/09	04/10 468265260	AMAZON.COM HS6Q82IG1 AMZN.COM/BILL WA	\$ 37.02 005618	\$ 0.00	\$ 37.02
TOTAL CREDITS xxxx-xxxx-xxxx-3039					\$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-3039					\$ 10,134.98



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, May 9, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, May 9, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Steve Olsen.

ATTENDANCE

The following members were present:

Steve Olsen, President
Diane Hockett, Vice President
Mary Jane Tramontin, Secretary
Theresa Saunders, Treasurer

The following member was absent:

Don Garrett, Trustee

Also present:

Naomi Norman, Superintendent
Brian Marcel, Associate Superintendent
Melissa Cischke, Administrative Assistant to the Superintendent
Bonnie Lee, Project Assistant, Children's Savings Account
Becky Mullins, Human Resources Supervisor
Sara Saylor, Coordinator, Children's Savings Account

Cheranissa Williams, Economic Opportunity Manager, Washtenaw County

APPROVAL OF THE AGENDA

Motion by Diane Hockett, seconded by Theresa Saunders, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

COMMUNICATIONS: There were no communications.

PUBLIC PARTICIPATION – There was no public participation.

SPECIAL PRESENTATION – My Future Fund – Children’s Savings Account Project Assistant Bonnie Lee, and Children’s Savings Account Coordinator Sara Saylor gave a presentation on the My Future Fund program to the board. Ms. Saylor gave an overview of the program, discussed goals, detailed elements, program timeline, and status update. Ms. Saylor, along with Washtenaw County Economic Opportunity Manager Cheranissa Williams fielded questions from the board.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE – Superintendent Norman gave the board an update on student attendance and mobility trends in Washtenaw County.

CONSENT AGENDA

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Steve Olsen, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the April 25, 2023, regular session meeting.

113-22-23

The board approved the following employment recommendations:

- Heather Heffernan as an ASD Teacher.
- Ryan Miller as a Technical Assistant.
- Stephanie Smarsik as a Teaching Assistant with a start date of August 21, 2023.
- Tanisha Stephens as a Teaching Assistant in Room 34 at High Point School.
- Laura Wilson as a Technical Assistant.

114-22-23

The board approved the following reclassification requests:

- Collette Roberts, Teaching Assistant, 1.0 FTE, 185 Workdays, Location: DHH, Unit I Bargaining, to Progress Park Teaching Assistant, 1.0 FTE, 185 Workdays, Location: Progress Park, Unit I Bargaining.
- Denise Thrasher, Emotionally Impaired TA, 1.0 FTE, 185 Workdays, Location: Manchester EI Continuum, Unit I Bargaining, to ASD TA, 1.0 FTE, 185 Workdays, Location: High Point Room 53, Unit I Bargaining.

115-22-23

The board approved the following new position requests:

- Day Porter, 1.0 FTE, 260 workdays/year, salary level: Per the Unit III CBA, Worksite: Progress Park, Unit III Bargaining.
- Social Worker, 1.0 FTE, 205 workdays/year, salary level: Per the Unit II CBA, Worksite: Teaching & Learning Center, Unit II Bargaining.

- Technical Assistant – LEA/WISD, 1.0 FTE, 230 workdays/year, salary level: Per NA Manual, Worksite: Teaching & Learning Center, Non-Affiliated.

116-22-23

The board approved the following staff resignation:

- Andrew Hahn, effective May 31, 2023.

117-22-23

The board approved the following staff retirement:

- Patricia Brady-Bingham, effective August 18, 2023.

118-22-23

The board accepted a grant from the United Way of Washtenaw County, on behalf of the Trusted Parent Advisors, in the amount of \$10,000.00.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS – My Future Fund Memorandum of Understanding:

Prior to board action, the Board of Education spoke briefly about the presentation that was given at the beginning of the meeting.

Motion by Diane Hockett, seconded by Theresa Saunders, that the Board of Education approve the My Future Fund Memorandum of Understanding and authorizes the administration to approve My Future Fund MOUs with local districts and PSAs, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Board Policy - First Read

Human Resources and Legal Services Supervisor Becky Mullins addressed the board regarding the first reading of the following policy: #6108 – Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (new). Board action was not required.

NEW BUSINESS – 2022-2023 WISD COOP Budget Amendment: Prior to board action, Director of Finance Sherri Papazoglou addressed the board. Ms. Papazoglou gave an overview of the updates that were made to the COOP Budget due to the amendment of WEOC budgets.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education adopt the amended budget resolution for the 2022-2023 Cooperative Activities Fund, as presented.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Diane Hockett, Steve Olsen

Voting no: None.

Motion carried.

NEW BUSINESS – Letter of Support for Ypsilanti Community Schools: Prior to board action, Superintendent Norman addressed the board. She shared comprehensive information with the board regarding the reasoning for, and details in the letter of support for Ypsilanti Community Schools debt consolidation. Ms. Norman fielded questions from the board.

Motion by Diane Hockett, seconded by Mary Jane Tramontin, that the Board of Education approve the letter of support for Ypsilanti Community Schools, as presented.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett

Voting no: None.

Motion carried.

NEW BUSINESS – Authorization of Closed Session:

Motion by Mary Jane Tramontin, seconded by Diane Hockett, that the Board of Education authorize a closed session under Section 8(a) for the purpose of conducting the Superintendent's quarterly evaluation and Section 8(c) for the purpose of strategy and negotiation sessions connected with a collective bargaining agreement.

Voting yes: Steve Olsen, Mary Jane Tramontin, Theresa Saunders, Diane Hockett

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS: There were no other items of business.

BOARD OF EDUCATION REPORTS: There were no Board of Education reports.

ADMINISTRATIVE REPORTS – Superintendent's Report

Superintendent Norman spoke about the following:

- The Toyota Driving Possibilities partnership with Washtenaw ISD, Ypsilanti Community Schools, and Lincoln Consolidated Schools.
- Superintendent Norman informed the board of a possible conflict of interest in that Lawhorn Ink, LLC. designed and created custom T-Shirts for the START team at Washtenaw ISD. The company is owned by Washtenaw ISD Special Education Team Leader Steve Lawhorn. Mr. Lawhorn provided all services outside of Washtenaw ISD work hours. Prior to securing Mr. Lawhorn's services, the START Team reached out to three vendors that could not meet the deadline or price point that was required.
- Ms. Norman attended the 2023 Community Violence Intervention Spring Summit that was hosted by the Washtenaw County Community Violence Intervention Team. The event was scheduled on May 1, 2023, from 8:00 a.m. to 4:00 p.m. at Washtenaw Community College's Morris Lawrence building.
- The Washtenaw Educational Options Consortium (WEOC) will have an updated consortium agreement coming soon for board approval.

ADMINISTRATIVE REPORTS – Presentation of Mid-Year Board Report

Superintendent Norman reviewed the contents of the Mid-Year Board Report and fielded questions from the board.

RECESS TO CLOSED SESSION

The board went into recess for closed session at 7:20 p.m. pursuant to Section 8(a) for the purpose of conducting the Superintendent's quarterly evaluation, and Section 8(c) for the purpose of strategy and negotiation sessions connected with a collective bargaining agreement.

RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:18 p.m.

ADJOURNMENT

The meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Mary Jane Tramontin, Secretary
Washtenaw ISD Board of Education



Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

DATE: 4/3/23

TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Jennifer Parrelly
High Point Supervisor

SUBJECT: New Hire Recommendation- Behavior TA

I would like to recommend Chyna Bryant for employment as a behavior TA at High Point. Chyna received a Bachelor of Science in Psychology (Applied Behavior Analysis) from Purdue University Global. Chyna is currently employed as a teaching assistant at High Point through Sunbelt Staffing. If approved by the Board, Chyna's salary will be \$43,682, +25 step 3 + Educational Credit +60. All other fringe benefits are set forth in the unit 1 contract.

Please let me know if you require additional information.

Chyna Bryant

Objective: Seeking a position where I can utilize my knowledge and skills to help the company surpass its goals as well as my own.

SKILLS & ABILITIES:

- Ability to communicate effectively
- Independent Worker
- Energetic Team Player
- Self-Starter/Memory retention
- Unwavering Commitment to Customer Service
- Ability to resolve Complex Issues
- Multiple Tasks individual/Excellent telephone etiquette
- Able to Meet Critical Deadlines

Employment

**Sunbelt Staffing/Washtenaw Intermediate School District
Behavioral Teacher Assistant/Registered Behavior Technician (RBT)
Ann Arbor, Mi 2022- Current**

Assist teachers and other professional staff by performing a variety of duties designed to implement the instructional program for students. Work collaboratively with all members of the team and school community to ensure that their IEP goals are being worked on daily. This includes daily living skills and academic skills.

**Therapy Travelers
Eastpointe Community Schools
Eastpointe, Mi 2021-2022**

Collect data about students' behaviors through direct supervision. Assisting BCBA's as directed with behavior reduction assessments and skill acquisition plans. Teaching students the specific behavior skills called for in treatment plans. Also collaborate with teacher to provide tips in the classroom.

**Beaumont Health
Center For Exceptional Families
Dearborn, Mi 2020-2021
Registered Behavior Technician**

Responsible for implementing principles of ABA to reduce behaviors, improve social skills, and working on daily living skills. Collaborate with BCBA to create behavior intervention plans. Follow CDC protocols for cleaning and sanitation of client area. Train new staff, keep graphs up to date by inputting data as soon as possible.

**Crawl Walk Jump Run Therapy Clinic(Autism University)
Clinton Township, Mi 2017- 2020
Lead ABA Therapist**

Responsible for implementing ABA to reduce behaviors, improve social skills, and working on daily living skills. Putting programs into Central Reach. Keeping track of targets that were mastered and adding new ones, training new staff

Centria Healthcare

Novi, Mi 2017-2017

Behavior Technician/ABA Therapist

Responsible for utilizing and applying applied behavior analysis principles to autistic children.

Beaumont Hospital

Royal Oak, Mi 2015-2016

Nutrition Service Attendant

Responsible for all aspects of patient meal services. Answered multiple phone lines and was responsible for inputting patient's meal preferences in the computer. Communicates effectively using assigned tools. Transports patient's meals to and from service pantries. Distributed and collected patient's menus and trays as necessary. Sanitized and cleaned all equipment and work area.

Judson Center

Royal Oak, MI 2012-2013

Job Coach

Provided quality service and assisted with administrative duties. Assisted with viable job leads for individuals. Kept daily logs and made reports. Typed correspondence, faxed, filed and scanned documents. Established rapport with employers, corporations and other entities. Accompanied individuals on specified outings, interviews, job fairs, and job search's and was responsible for upkeep of data base. Established professional relationships by working closely with corporations.

Enhance Inc.

Farmington, MI 2012-2012

Direct Care Worker

Provide personalized care to patients with health related disabilities. Maintained sanitary living environment. Checked and reported patient's vital signs routinely. Assisted patients with personal hygiene while exhibiting love, patience, respect and sensitivity with assisting patients. Accompanied patients to scheduled appointments and adhered to recipient rights and OSHA privacy requirements.

EDUCATION & TRAINING:

Registered Behavior Technician-2018

QBS Safety Training-2019

CPI Training- 2022

Associates of Science in Professional Studies- Graduated October 2022

Bachelors of Science of Psychology in Applied Behavior Analysis - Purdue University Global (2019-February 2024)



MEMORANDUM

DATE: 04/27/2023

TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Michelle Pogliano
Early Intervention Supervisor

RE: New Hire Recommendation – Early Intervention Psychologist

I would like to recommend Wesley Holmes Konesky for the position of Early Intervention Psychologist. Wesley holds a Master's and Specialist in Education for School Psychology. Wesley presents with a varied background with specific experiences in early childhood. She also has served as an adjunct professor teaching early literacy. If approved by the Board, Wesley would be a Unit II employee starting at a \$95,449 (PhD Step 14²) based on her years of experience and educational credits per the 2022/2023 bargaining agreement.

Thank you and please let me know if you require additional information

WESLEY HOLMES KONESKY

EDUCATION

Specialist in Education, School Psychology <i>Bowling Green State University</i>	2006 <i>Bowling Green, Ohio</i>
Master in Education, School Psychology <i>Bowling Green State University</i>	2005 <i>Bowling Green, Ohio</i>
Bachelor of Science in Education, Secondary Education <i>Bowling Green State University</i>	1999 <i>Bowling Green, Ohio</i>

LICENSURE & CREDENTIALS

School Psychologist, State of Ohio Board of Psychology <i>Licensure for private practice as a school psychologist.</i>	2020-Present
School Psychologist, State of Michigan	2023-Present
School Neuropsychology Certificate and Diplomate Program <i>Post-graduate competency and certification program in neuropsychological theory focusing on Luria, the school neuropsychological model, neuroanatomy, and neuropsychological assessment leading to evidence-based intervention. Completion of the program leads to ABSNP credentialing.</i>	Pending
School Psychologist, Ohio Department of Education <i>Pupil service license in school psychology.</i>	2006-Present
Integrated Social Studies, Ohio Department of Education <i>Professional teaching license, adolescence to young adult, grades 7-12, all strands of social studies.</i>	1999-Present

PROFESSIONAL EMPLOYMENT

Center for Solutions <i>Employment as an independent school psychologist in private practice</i> Clinical, psychoeducational, neuropsychological assessment, consultation, coaching, and counseling, preschool through early adult. <ul style="list-style-type: none">• Integrated new assessment strategies, training, and tools and provided training.• Strong personal referral base (psychiatry, school referrals, mental health practitioners, related service, and primary care providers).• Conduct specialized, detailed assessments based on referral questions to develop client-centered, research-based recommendations from a profile of strengths and weaknesses.• Specialize in early childhood, disruptive behavior, mood, autism, anxiety, ADHD, and dyslexia. Tend to get the more challenging cases.	2020-Present <i>Sylvania, Ohio</i>
---	--

School Psychologist**2006-Present***Various public and private schools in Northwest Ohio.*

Experience in low and high incidence ability-based evaluations, vocational and transition planning, crisis assessment and team member, counseling, program coordination, 504 coordination and assessment, FBA, curriculum/literacy team member, intervention team leader, assistive technology assessment and planning, and dynamic problem solving using an MTSS approach.

- Numerous leadership and liaison roles within schools.
- Residential, alternative, vocational, traditional, juvenile justice system, playbased preschool and school age assessments in rural, suburban, and urban settings.

Bowling Green State University**2014-2018***Adjunct Instructor**College of Education*

Instructor of record for 20 courses.

- Nominated for Master Teacher Award by my students in 2017.
- Consistently high ratings on student evaluations (department high).
- Mastery learning and multimodal approach to instruction using resource and web-assisted instruction, assessment, and course shell using Canvas.

Harbor Behavioral Health**2017***Community Mental Health**Toledo, Ohio*

Psychological, psychoeducational, diagnostic assessment, and clinical intake in an inner city setting.

Wood County Educational Service Center**2005-2006***School Psychology Intern***Graduate School Assistantship****2003-2005***Center for Assessment and Evaluation Services**Bowling Green State University*

Graduate assistant and experience with grant writing/evaluation process.

Integrated Social Studies Teacher**2000-2003***Ohio and North Carolina*

All social studies strands, middle and high school setting

- Traditional and block scheduling. Kagan cooperative learning trained teacher.
- High scores on state grade/subject level testing.

Summer Job Trainer**2002***Goodwill Industries**Stark County Board of Developmental Disabilities, Ohio*

Job coaching and support for individuals with multiple disabilities

PROFESSIONAL EXPERIENCES

Recent Professional Development

Identifying Orthographically Based Reading and Writing Issues, presented by Marlene Sotelo-Dynega, PsyD

Diagnosis and Treatment of Psychiatric Disorders of Childhood and Adolescents, presented by Craig Donnelly, MD & Fellows, Dartmouth-Hitchcock Medical Center, Department of Psychiatry

ADHD Medication Options and Benefits for Children, presented by Walt Karniski, MD

Section 504: As Easy as 1-2-3, presented by Erich Merkle, PhD

There's No Pride in Prejudice: Supporting Gender & Sexually Diverse Students in K-12 Educational Arenas, presented by Erich Merkle, PhD

Emotion Regulation Difficulties in Youth: ADHD Irritability vs. DMDD vs. Bipolar Disorder, presented by William French, MD, DFAACAP

Play Therapy Summit - Innovative Interventions to Meet the Needs of Young Clients (3 Days hosted by PESI)

Collegiate Instruction and Service

Bowling Green State University,

2014-2018

College of Education

Adjunct Instructor

- *Educational Psychology*: early, middle, specialty, and secondary education sections.
- Course included field placement and evidence-based writing.
- Integrated educational psychology principles into instruction- theory into practice.

Adjunct Instructor

- *Early Childhood Emergent and Beginning Literacy Methods (Preschool through 3rd grade, reading and writing)*
- Redesigned course with department staff. Created standards reference binder for students.
- Standards based, integrated, and systematic lesson planning using a drafting/competency approach. Inclusive, thematic, multimodal, and differentiated early literacy methods and assessment.
- Collaboration with university mentor program for methods instruction, lesson planning, and supervision using a team approach. Recognition from mentors and field supervisors for student preparedness, pedagogy, and lesson planning.

Adjunct Instructor

- *Practicum in Education for Educational Psychology*
- Supervised practicum students and instructor of record for school experience in conjunction with the Field Placement Office.
- Redesigned course, made fully immersive and integrated through Canvas.

Faculty Service

- *Educational Foundations and Leadership Policy, Education Teaching and Learning, and Intervention Services* adjunct faculty member.
- *Inclusive Early Childhood Education* adjunct faculty and committee member.

Graduate School Assistantship

Center for Assessment and Evaluation Services

2003-2005

Bowling Green State University

- Graduate Assistant to Stacey Rychener PhD, Grant Specialist, Center for Evaluation Services Coordinator.
- Assisted with various grant proposals, research, site-based assessment, and overall evaluation process. Projects MORE, TEACH, and others
- Conducted observations and served as a graduate mentor for students seeking alternate teacher licensure.
- Presented grant during a poster session with Dr. Rychener at Council for Exceptional Children's 2004 Convention.
- Fully funded for two years at 20 hours per semester (maximum possible).

Assessment and Consultation

Wide range of experiences conducting psychoeducational, special education, developmental, neuropsychological, psychological, and mental health evaluations and consultation in community mental health, private practice, and school-based setting (including residential, private, parochial, and preschool environments). Emphasis on reflective practices, counseling, and assessment strategies that are sensitive to neuro, cultural, linguistic, religious, self-expression, racial, and ethnic diversity and needs of others.

- Highly skilled with intensive post-graduate training in differential diagnosis, neuropsychological, psychometric, and mental health assessments using referral questions, comprehensive developmental history, dimensional, collateral sources, cross-categorical assessment methods, etc.
- Specialize in disruptive behavior, anxiety, ADHD, autism, gifted assessment, language and memory assessment, executive functioning, sensory-motor, fine and gross motor, continuous performance testing, nonverbal, playbased, observational, auditory processing, orthographic and graphomotor processing, trauma-informed assessment, and neurologically based learning disabilities (dyslexia, dysgraphia, dyscalculia, mood, developmental motor/dyspraxia), with exposure to performance validity testing.
- Experience with post-secondary concussion syndrome/mild traumatic brain injury, musculoskeletal and autonomic nervous system conditions such as AMPS and CRPS, sensorineural and conductive hearing loss assessment and Tourette's.
- Familiarity and exposure to XBA, PASS, School Neuropsychology Model, Luria etc., in addition to CHC from a neuropsychological and neuroanatomical perspective.
- Specialize in autism assessments (including assessment of women) using the ADOS, MIGDAS, ASRS, and CAT-Q in addition to pragmatic language, attentional, and anxiety scales, etc. Additional graduate level and post-graduate level training and professional development in this area.
- Experienced in the administration and interpretation of wide range of assessment scales and batteries: BASC, VINELAND, ABAS, MASC, MMPI, RMS, MDQ, AREDOC, CPSS, CONNORS, BRIEF, ASEBA, PIERS-HARRIS, CDI, NEPYS, DKEFS, CVLT, PPVT, CTONI, LEITER, TOLD, CTOPP, KEY MATH, TOWEL, QUICK, TOVA, WRAML, ChAMP, WMS, SCAN, SLDT, FAR, FAW, FAM, WISC, WAIS, DP, WPPSI, KTEA, KABC, WJ COG & ACH, WIAT, REY, etc
- Emphasis on connecting parents, schools, and students with individualized resources, recommendations, and strategies including assistive technology supports.
- Specialize in helping parents navigate and access school support processes from a collaborative context in a private practice setting.
- Knowledgeable and experienced in interpreting and integrating various individual and group, cognitive, academic, progress monitoring, and universal screening tools (ie. Easy CBM, Writing CBM, AIMS Web, NWEA MAP, iReady, STAR, DIBELS, IOWA, COGAT, etc).

Counseling

Group, individual, co-facilitated, and multi-ability context in a community mental health, private practice, and school settings. Cofacilitating women with autism group (January 2023). Preschool through young adult.

- Specific skills sets: anxiety, anger management, executive functioning, ADHD, selective mute, social skills, flexible language development, academic skill building, processing speed, self-regulation, autism, using CBT, DBT, motivational interviewing, behavior management, PBS, restorative justice, ABA, and RBT.
- Pursuing accreditation in EMDR, PCIT, RPT, and sandtray therapy.
- Familiarity and fluency with CPT codes, telehealth, practice management/ERH, clinical/therapy notes, diagnostic assesment, goal planning, and ethical practice within a clinical setting.
- Risk assessment, school mental health, trauma-informed practices, and individual plan development.

- Practicum experience in group, crisis, multi-ability, and individual counseling, and multicultural counseling; Immersion/study abroad program through graduate school program to study eating disorders and multicultural issues in counseling in *Montreal, Canada*, affiliated with *McGill University*.

COLLEGIATE PRESENTATIONS

Council for Exceptional Children Annual Conference

2004

New Orleans, Louisiana

- Co-presented Mentoring Grant (poster session) with Stacey Rychener, PhD, Center for Assessment and Evaluation Services, Bowling Green State University.

3rd Annual Africana Studies Student Research Colloquium

2000

Bowling Green State University in tandem with University of Toledo

- Presented undergraduate history thesis, "Discerning Gullah Folklore: The Truths of an Enslaved Culture."

NOTATIONS OF HONOR & PROFESSIONAL MEMBERSHIPS

Honors

- 2017 Bowling Green State University Master Teacher Nominee
- Phi Kappa Phi National Honor Society
- Kagan Cooperative Learning Trained
- Scored 200/200 on Praxis III-Pedagogy Assessment
- Pi Beta Phi Sorority National Historian Award 1996 & 1997
- Faculty Senate, Undergraduate Student Senate, and Panhellenic Council

Professional Memberships

- National Association of School Psychologists (NASP), *full member*
- Ohio Association of School Psychologists (OSPA), *full member*
 - Committee Memberships: Dyslexia, Legislative, Private Practice
- American Psychology Association (APA), *associate member*
- American Play Therapy Association (APT) *member*
- Council for Exceptional Children (CEC), *past member*

DATE: April 14, 2023

TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Melissa Paschall, Special Education Principal

RE: New Hire Recommendation – Nathan Konyndyk, SCI Teacher

I would like to recommend Nathan Konyndyk for employment as a SCI Teacher. Mr. Konyndyk received his Bachelors Degree from Western Michigan University, Mr. Konyndyk is currently employed at Cherry Creek Public Schools Social Studies as a CTE Coordinator. If approved by the Board, Nathan Konyndyk's salary will be \$80,291 Step 14 Grade BA. All other fringe benefits are set forth in the Unit 2 contract.

Please let me know if you require additional information.



Nathan Konyndyk

ABOUT ME

Driven leader dedicated to improvement. Energetic focus on complex classroom environments requiring thoughtful approach. Applies strong planning and analytical skill to guide the best possible outcomes. Proven person of trust, integrity, and creativity in the service of others.

SKILLS & PROFICIENCIES

Extensive: Classroom Management, Differentiation, Progress Monitoring, Experiential Learning, Blended Learning, Social Emotional Practices, RTI Best Practice, Instructional Coaching. Cognitive Coaching, Remote Teaching, Mindfulness

Proficient: Student Centered Practice, Curriculum Design, Content Standards, Google Suite, Adobe, Microsoft, and Experiential Learning, Restorative Practices, Outdoor Education

EDUCATION

Continued Education Colorado State University National Outdoor Leadership School (NOLS)

Professional Certification in Career and Technical Education and Wilderness First Responder

Aquinas College

30+ Credit Hours and licensure in the Art of Teaching with a focus on learning disabilities.

Western Michigan University

Degree and licensure in Secondary Education/ History

WORK HISTORY

Social Studies and Career (CTE) Educator

*Endeavor Academy, Cherry Creek Public Schools
August 2015 to Present*

Responsible for teaching US History and Life Skills curriculum. Grew participation in outdoor programming and work based learning opportunities. Work closely with mental health and support teams to help at-risk youth achieve positive learning outcomes. Co-led the differentiation coaching options. Created and lead unique induction course for new students.

Special Education/ Social Studies Educator

*Englewood High School, Englewood Public Schools
July 2012 to July 2015*

Taught Special Education and Social Studies. Launched a 1 to 1 iPad initiative. Coached adults in blended learning practices. Managed a caseload of 15-20 students enrolled in special education. Collaborated and supported students as a co-teacher in the Social Studies department.

Special Education/ Social Studies Educator

*Abraham Lincoln High School, Denver Public Schools
July 2011 to June 2012*

Built a supportive curriculum and inclusive web-based class serving at risk students at Abraham Lincoln High School. Used a blended learning model in the Social Studies curriculum to help struggling students earn high school credit towards graduation.

Additional Experience

Special Education

*Greenville High School, Greenville Public Schools
January 2010 to June 2011*

Summer Camp Leadership

Summers 2005-2011

Traverse City, MI. Winter Park, CO. Harbor Springs, MI.

Additional Information

A proud educator with a pulse on new and exciting offerings in the world of educational and all things technology. ISTE attended. Instructional Coaching Experience. 1 to 1 launch experience. Fundamental belief in the power of technology to disrupt and change our world for the better.

Outdoor/ Adventure Education guide and enthusiast. I have extensive knowledge and skill in leading adventure trips with students, including Wilderness First Responder licensure.

Personal Coaching Special Education Caseload Management and development, including growth mindset and mindfulness. I have written, received and managed over \$2000.00 in grant funding to add MBSR mindfulness training and equipment to the community and classes I teach.

Licensure and Leadership

- Professional Teacher Special K-12 Learning Disabilities
- Professional Teacher Social Studies Secondary 6-12
- Professional Teacher Career and Technical Education
- Work Based Learning, Cooperative Education
- Wilderness First Responder Certification

I have created, taught and co-lead groups from a skate/snowboard club, FBLA, Outdoor Leadership, and Cross Country.

I have a passion for entrepreneurship, owning and operating a small business.

I have lead groups of adults through blended learning (Tech) and differentiation coaching.

I belong to the National Outdoor Leadership School (NOLS), Career and Tech Education State Group (CACTE) and National groups supporting Social Studies Education and Special Education

Hobbies and Recreation

I am a passionate steward of the outdoors. I love old, antique items. History captured my curiosity long ago. I am a carpenter, dad and run the fantasy football league for my family and friends. A perfect day would involve learning, teaching, family, any of the above and coffee.



DATE: 5/1/23

TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Jennifer Parrelly
High Point Supervisor

SUBJECT: New Hire Recommendation- Behavior TA

I would like to recommend D'Air Mays for employment as a Behavior TA in the ASD program at High Point. D'Air received a bachelor's degree in psychology from EMU. D'Air is currently employed as a contract TA at High Point through Soliant. If approved by the Board, D'Air's salary will be \$33,852, step 2. All other fringe benefits are set forth in the unit one contract.

Please let me know if you require additional information.

Washtenaw Intermediate School District Online Application

Mays, D'Air

Date Submitted: 4/12/2023

Personal Data

Name: D'Air A Mays
(First) (Middle Initial) (Last)

Other name(s) under which transcripts, certificates, and former applications may be listed:

Other: DAir Mays
(First) (Middle Initial) (Last)

Email Address:

Postal Address

Permanent Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Daytime Phone:
Home/Cell Phone:

Present Address

Number & Street:
Apt. Number:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:

Employment Desired

Open Vacancy Desired:

JobID: 1191 **Student Support Services:** Teaching Assistant ' Behavior Assistant for
Autism Spectrum Disorder Program - 5 Positions at High Point School

**Date Last
Submitted**
4/12/2023

**Experience in
Similar Positions**
years

Closed Vacancy Desired:

JobID: 1070 **Early On/Head Start:** Head Start Family Support Specialist, Home-Based
(Prenatal-3) at Teaching and Learning Center

**Date Last
Submitted**
Not Submitted

**Experience in
Similar Positions**
years

JobID 1070 Questions

- * Do you have a Bachelor's Degree in Human Services, Social Work or Early Childhood?
- * Do you have experience working in a Head Start program?

JobID 1191 Questions

- * Do you have a High School Diploma or equivalent?
- * Do you have Registered Behavior Technician prerequisite courses taken (40 hour)?
- * Do you have Non-Violent Crisis Intervention Trainer Certification?

Yes
Yes
Yes

Washtenaw Intermediate School District Online Application

Mays, D'Air

Date Submitted: 4/12/2023

Equal Opportunity Employer

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.

Legal Information

Please note: Applicants are not obligated to disclose sealed or expunged records of conviction or arrest.

Are you eligible to work in the United States?

Yes

Have you ever been convicted of a criminal offense other than a minor traffic violation?

No

If yes, explain,
giving dates:

Have you ever had any indicated finding of child abuse filed in your name?

No

If yes, explain, giving dates:

Does your name appear on any Sex Offender Database in any state or country?

No

Applicant's Acknowledgement and Agreement.

By agreeing online, candidate authorizes the school district to conduct an investigation of candidate pursuant to The School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate's employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

D'Air A Mays
(signed online)

Please list ALL relevant work experience
beginning with the most recent.

Current or Most Recent Position		Employer Contact Information		Supervisor/Reference Contact Information	
Washtenaw Intermediate School District Teaching Assistant		1735 S Wagner Rd Ann Arbor, MI 48103 +1 (734) 994-8111			
Date From - Date To:	02/2022 -	Full or Part Time:	Full	Last Annual Salary:	
Reason for Leaving:					

Washtenaw Intermediate School District Online Application

Mays, D'Air

Date Submitted: 4/12/2023

Experience Continued

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Positive Behavior Supports Behavior Technician		19853 Outer Dr Unit 110 Dearborn, MI 48124 +1 (313) 406-5056			
Date From - Date To:	09/2021 - 02/2022	Full or Part Time:	Full	Last Annual Salary:	\$22/hr
Reason for Leaving:	Relocation				

Previous Position Held		Employer Contact Information		Supervisor/Reference Contact Information	
Gateway Pediatric Therapy Behavior Technician		400 Renaissance Dr Detroit, MI 48243 +1 (855) 832-6727			
Date From - Date To:	04/2021 - 09/2021	Full or Part Time:	Full	Last Annual Salary:	\$19/hr
Reason for Leaving:	Relocation				

Education

Please tell us about your educational background beginning with the most recent.

High School Attended: International Academy of Flint
Graduation Status: H.S. Diploma

Colleges, Universities and Technical Schools Attended:

Name and location	Major area of study and number of semester hours	Minor area of study and number of semester hours	Degree	Date Conferred or Expected
Eastern Michigan University	Psychology Hrs: 32	Sociology Hrs: 21	Bachelors	04/2021

Number of graduate hours beyond your highest degree:
9

Grad Program Of Study
Applied Behavior Analysis

List honors, awards or distinctions you have earned:

Certification

No Certification questions were answered.

Washtenaw Intermediate School District Online Application

Mays, D'Air

Date Submitted: 4/12/2023

Statement

Tip: Use your word processor to copy and paste in your answers. Copy your answers from the word processor and then hit CTRL+V for PC or OpenApple+V for Mac to paste.

1. Please explain how your past personal and professional experience make you a quality candidate for the position for which you are applying.

--

Language Skills

Do you know any language other than English? No

Professional References

	Reference 1 of 3
Name:	
School/Org:	
Current Position:	
Home Phone:	
Cell Phone:	
Work Phone:	
Mailing Address:	
Email:	
Relationship to Candidate:	
Years Known:	

Referrals

How did you hear about employment with us?

District Employee		
-------------------	--	--

Legal Information

* **EMPLOYMENT, OTHER THAN TEMPORARY, IS CONTINGENT** upon successfully completing a post-offer, pre-hire physical examination and screening for illegal substances, at WISD expense.

I here by certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on the application shall be considered sufficient cause for dismissal. I here by permit Washtenaw Intermediate School District to obtain any information from previous employers or others without written notice to me and without liability arising therefrom. I also understand that I shall not become an employee until I have met employment eligibility as required by Immigration and Naturalization Service Form I-9.

I agree

DATE: 5/1/23
TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services
Cherie Vannatter
Deputy Superintendent

FROM: Julie Voelker, Special Education Supervisor

RE: New Hire Recommendation – Progress Park Teaching Assistant- Fall 2023

I would like to recommend Amalia Milla for employment as a Teaching Assistant for Progress Park. Ms. Milla is currently employed as a contract TA in our High School program at Progress Park. She has exhibited remarkable skills in her work with our students in the program. If approved by the Board, Ms. Milla's salary would be \$27,081.00 (Unit 1, Step 2) All other fringe benefits are set forth in the Unit 1 contract. We would request a start date for this position of 5/8/23.

Please let me know if you require additional information.

Thank you,

Julie Voelker

Amalia Milla

Work History

Progress Park.

High School Teacher Assistance (August 2022- Present)

Ann Arbor, Michigan

- I assist the teacher with the preparation of the study material for each student.
- Followed each student's individual behavior intervention plan.
- Assists in implementing and monitoring IEP through groups and individual instruction including following EIP goals related to a specific area.
- Supervising students' behaviors.
- Providing students with resources when they feel overwhelmed.
- Certified in Non-Violent Crisis Intervention (CPI) and (CPR).

Hauschild SpeedMixer Inc.

Office Manager and Sales Support (November 2020 - November 2021)

Dallas, Texas

- Managed office administration and supported the US sales team.
- Organized and updated key customer data (quotations, invoices, payments), paid vendors, recovered past due receivables.

Expedia Group

Bilingual Lodging Partner Services (LPS) Tier 2 (finance) (August 2014 - September 2020)

Dallas, Texas

- Responsible for sourcing lodging supply that reaches travelers through all Expedia Group brands.
- Managed hotels by using the Partner Central platform.
- Provided system support to hotel partners using the tools on Partner Central platform.
- Helped the hotels improve their performance, visibility on Expedia Group websites, and optimize their revenue.
- Managed disputes.

Michael Kors

Seamstress / Stock Assistant (January 2013 – August 2014)

Dallas, Texas

- Responsible for the organization and the maintenance of store inventory.
- Maintained stock levels and proper pricing for multiple product lines.
- Collaborated with other stores to ensure superior customer satisfaction.
- Alter Collection Clothing.

Genesis Today

Brand Ambassador (March 2013 – March 2014)

Dallas, Texas

- Marketed a brand product or service on behalf of a business organization.

Banana Republic

Sales Associate (August 2009 – December 2013)

Dallas, Texas

-
- Successfully planned and executed projects assigned by managers.
- Assisted in training and development of new associates.

Education

BA, Spanish

Arizona State University (May 2022)

Tempe, Arizona

BA, Fashion Design

Texas Woman's University (May 2013)

Denton, Texas

Skills Highlights

- Fluent in Spanish
- Knowledgeable in MS Office and Adobe design packages
- SQL
- Experienced in planning and implementing visual displays
- Store maintenance and operations
- Finance
- Inbound and outbound call center
- Team Player
- Excellent Listener



DATE: 2023-05-03

TO: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Solomon Zheng – LEA Director of Technology

RE: New Hire Recommendation – Technical Assistant

I would like to recommend Krista Morey for employment as a Technical Assistant. Krista Morey received Bachelor's degree in Information Assurance: Cyber Defense from Eastern Michigan University. Krista Morey is currently employed as a Entry Level Technical Advisor at Check Point Software Technologies. If approved by the Board, Krista Morey salary will be Grade 1 Step 1. All other fringe benefits are set forth in the Non-affiliated contract.

Please let me know if you require additional information.

Krista Morey

EDUCATION

Bachelor of Science Degree (August 2022)

Eastern Michigan University; Ypsilanti MI

Major: Information Assurance: Cyber Defense

GPA: 3.55

SKILLS

Applications: Metasploit, Nmap, Office365, VirtualBox, VMWare

Programming: Automation 360, Bash, HTML, Perl, Powershell, Python

Forensics: Autopsy, HxD, OSForensics, Volatility, Wireshark

Operating Systems: CentOS, Gaia OS, Kali Linux, Linux Mint, PFSense, SIFT Workstation, Windows, Windows Server

RELEVANT PROJECTS

- Competed in the 2022 Midwest CCDC with Eastern Michigan University's team to build and defend a mock production business infrastructure from professional hackers
- Configured a network with a fully functional firewall (pfsense), DHCP, DNS, and automated Windows deployment
- Created a risk management and mitigation plan for a mock organization with a group where we created a written report and presentation
- Investigated a network forensics case with a group which included .pcap file analysis, file and malware extraction + analysis
- Performed penetration tests on vehicle test bench over a period of 4 months with a team using free and open source tools and compared results to commercial software for our final capstone project, where we discovered and presented vulnerabilities not detected via commercial software
- Presented findings of network forensics case through written report and presentation
- Remade the first portion of a video game using bash scripting in CentOS

EMPLOYMENT

Entry Level Technical Advisor; Check Point Software Technologies; Dallas, TX November 2022 - Present

- Communicated with international customers to determine issues with their systems
- Configured VPN tunnels on customer environments to properly transmit traffic
- Fixed customer environments in critical high stress situations
- Forwarded calls to other departments for relevant tickets
- Provided solutions to issues occurring with customers' firewalls, routers, and servers
- Utilized the OSI model to troubleshoot connection errors

Risk Consulting Cyber Response Intern; RSM; Chicago, IL June - August 2022

- Built and presented a script that automates the removal of terminated users from a database utilizing Automation 360
- Gained experience in providing clients with incident response services during high stress situations
- Presented a diamond model of a ransomware group for training program
- Pursued additional education via RSM's resources for both consulting and technical practices
- Sat in on protocol reviews regarding business email compromises

DATE: 4/19/2023

TO: Cassandra D. Harmon-Higgins
Executive Director of Human Resources and Legal Services

FROM: Lyn Arons, Special Education Supervisor

RE: New Hire Recommendation – Speech and Language Pathologist

I would like to recommend Catherine “Cayte” Moutard for employment as a Speech and Language Pathologist for the WISD. Cayte received her master’s degree in Speech and Language Pathology from Central Michigan University in 2013. She has worked as a Speech Pathologist for the past 10 years, most recently she has been employed as a SLP for Ann Arbor Public Schools and located at Bryant Elementary. If approved by the board Cayte’s salary would be \$76,749, Step 10, MA. All other fringe benefits are set for the in the Unit 2 contract.

Please let me know if you require additional information.

CATHERINE RENÉ MOUTARD

DEGREES

M.A. Speech Language Pathology, May 2013, Central Michigan University

B.A.A. Communication Disorders, with distinction, August 2011, Central Michigan University

EXPERIENCE

Therapist: Ann Arbor Public Schools, August 2017 to present, Ann Arbor, MI

Preliminary duties of elementary level Speech and Language Pathologist, in addition to:

Building level roles

- Autism Coach, volunteer, supporting teachers/ SISS teaming for diverse learning needs
- UDL visual/behavioral supports, creation and team implementation
- Tier 2 Interventionist; developed language, writing, SEL communication curricular supports
- 2022 School Garden coordinator

District Level roles

- 2019-present, Summer Lead SLP
- 2020-present, Summer Intensive Reading Program Consultant
- 2021-present, Related Service TLN Facilitator

Independent Contractor: Children Center for Growth and Development, Summer 2018, 2019, Ann Arbor

Evaluation and treatment service provision for a range of communication challenges, including:

- Articulation, phonological, fluency and language delay/disorders
- Treatment/Collaboration teaming for toddlers to adolescents with Autism Spectrum Disorder
- Assessment/Training/Integration of augmentative and alternative communication devices

Therapist: Communicare Michigan, LLC, January 2015 – August 2015 Bloomfield Hills, MI

Providing therapy to adults with Traumatic Brain Injury in independent living program, including:

- Individualized treatment based on incident timeline and rate of progress
- Integration of activities of daily living and language needs within sessions
- Multidisciplinary approach with collaboration from cognitive and occupational therapists

Therapist: National Heritage Academies, Fall 2013 to Dec 2016, Livonia, MI

Preliminary management of Speech and Language Department, including:

- Treatment provision for variety of articulation and language disorders as outlined by IEP
- Collaboration for functional use of augmentative and alternative communication devices

PROFESSIONAL MEMBERSHIPS

Active Member, American Speech-Language Hearing Association, CCC-SLP, Sept 2014-present

Active Member, Michigan Speech-Language Hearing Association, Associate, 2013-present

WORKSHOPS AND CONVENTIONS

SPEAK Conference WISD/Region IV Assistive Technology Meeting/PD, April 2022

Bureau for Education and Research, Conference for School-Based SLPs, Lansing, MI, November 2018

American Speech-Language-Hearing Association Convention, Denver, November 2015

ACTIVITIES AND DISTINCTIONS

2014-present High School/Young Adult Group Leader, Praise Community Church, Plymouth, MI

2011-2012 Graduate Student Assistantship Award, CMU Dept. of Communication Disorders

2010-2013 Academic Dean's List, Central Michigan University

References Upon Request



To: Naomi Norman, Superintendent, WISD Board of Education
From: Alicia Kruk, Early Head Start and Family Services Supervisor
CC: Edward Manuszak, Executive Director of Early Childhood Programs

Date: May 9, 2023

RE: Recommendation to Hire – Home Visitor, Early Head Start

I am recommending the hire of Tiffany Woods for the position of Home Visitor, Early Head Start.

Tiffany Woods has worked in the field of early childhood for over four years. She has served as a teacher for both preschool and infant/toddler classrooms as well as a family support specialist, working with families with young children. Ms. Woods has completed coursework toward a master's degree in social work.

Based on Tiffany Woods' experience, and completion of the Home Visitor Starting Salary Matrix, I am recommending that Ms. Woods be offered this Unit 1 Home Visitor, Early Head Start position. Currently, the salary scale for this position is listed in the Early Childhood Non-Affiliated handbook. I am recommending that her compensation be set at Grade 2, Step 4.

TIFFANY A WOODS

EDUCATION

MAY 2012

BA GLOBAL JOURNALISM, WEBSTER UNIVERSITY, ST. LOUIS, MO

Certificate in International Studies

International Experience: Webster Leiden, Netherlands, 2011

Webster Cha-Am, Thailand, 2010

The Journal, Webster University Student Newspaper

2020-2021

MASTER OF SOCIAL WORK, INDIANA UNIVERSITY, BLOOMINGTON, IN

Completed coursework toward a Master of Social Work

EXPERIENCE

JULY 2022 – PRESENT

EARLY EDUCATION TEACHER, THE LEARNING TREE- WEST, LIVONIA, MI

Taught toddlers in a curriculum-based, environmentally-focused early education center.

NOVEMBER 2021 – JUNE 2022

LEAD PRESCHOOL TEACHER, FORT KIDZ TOO, FORT ATKINSON, WI

Lead 3K pre-school class, guiding social-emotional development and providing educational opportunities.

JANUARY – JULY 2021

MSW GENERALIST INTERN, CATHOLIC CHARITIES BLOOMINGTON, BLOOMINGTON, IN

Provided individual weekly therapy sessions to children and adults, focusing on anxiety, adjustment, and emotional management through theory application. Worked on projects related to outreach and education.

MARCH 2018 – AUGUST 2020

FAMILY SUPPORT SPECIALIST, HEALTHY FAMILIES MONROE COUNTY, BLOOMINGTON, IN

Strengthened families through resource referrals, promoting protective factors, and development education. Focused on strengths-based approaches, family empowerment, and mitigating effects of ACEs.

FEBRUARY 2019 – OCTOBER 2021

STOCK KEEPER, BLOOMINGTON DROSOPHILA STOCK CENTER, IU DEPARTMENT OF BIOLOGY

Supported the fruit fly research center at IU by maintaining healthy drosophila stocks on a part-time basis.

SEPTEMBER 2017 – MARCH 2018

EARLY EDUCATION TEACHER, KID ANGLES: THE EARLY EDUCATION SCHOOL, BLOOMINGTON

Worked with infants through preschoolers, facilitating learning through play and empathetic caregiving.

AUGUST 2016 – JULY 2017

ENGLISH LANGUAGE ARTS TEACHER, HARSHMAN MAGNET MIDDLE SCHOOL, INDIANAPOLIS

Taught ELA to 7th grade students at Harshman Magnet Middle School, serving a diverse student population.

DECEMBER 2013 – MARCH 2016

ENGLISH AS A SECOND LANGUAGE TEACHER, MOKPO AND BUSAN, SOUTH KOREA

Taught ESL to ages 3-15, learned to navigate cultural differences and cross-cultural communication.

VOLUNTEER

JUNE 2019 – MARCH 2020

CRISIS LINE VOLUNTEER, MIDDLEWAY HOUSE, BLOOMINGTON, IN

Answered calls to crisis line to support survivors of domestic and sexual violence, grounded in empowerment and crisis intervention; supported daily functions of shelter.

JANUARY- DECEMBER 2014

ILLO ORPHANAGE ENGLISH TUTOR, SOUTH KOREA

Visited weekly to provide English tutoring to support students and address inequality in education access.

2013

WORLD PULSE VOLUNTEER

Edited and supported first-person narratives from women around the world.

Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

Change Recommended

Please select all that apply

- ☒ Position change
- ☐ Salary Level /Wage
- ☐ Location
- ☐ FTE
- ☐ Bargaining Unit
- ☐ Work days
- ☐ Account Split
- ☐ Other

Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Cheryl Carpenter

Department

Early Childhood

Current Account 1

11.1212.1290.997.3432.00000.0000

Current Account 1 Split

0.9

Current Account 2

22.1212.1290.000.3262.00000.0000

Current Account 2 Split

0.1

Current Account 3

Current Account 3 Split

Current Account 4

Supervisor

Alicia Kruk

Current Position Title

.5 Early Head Start Home Visitor, .5 Early Childhood Specialist

Recommended Position Title

1.0 Early Childhood Specialist

Current Position Number

52.00.212.06

Recommended Position Number

52.00.226.04

Current Bargaining Unit

Non-Affiliated

Recommended Bargaining Unit

Non-Affiliated

Current Account 4 Split

Recommended Account 1

11.1226.1160.000.3403.00000.0000

Recommended Account 1 Split

0

Recommended Account 2

11.1281.1180.000.7233.90711.0000

Recommended Account 2 Split

0.1

Recommended Account 3

Recommended Account Split 3

Current Pay Rate/ Salary Level

\$57,724.00

Recommended Pay Rate/ Salary Level

\$60,950

Current FTE

1

Recommended FTE

1

Current Number of Work Days

230

Recommended Number of Work Days

230

Should the Current Position Remain?

- ☒ Remain
- ☐ Delete

Recommended Account 4

Recommended Account 4 Split

Current Location

Worksite/Desk Location

TLC

Recommended Location

Worksite/Desk Location

TLC

Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

Cheryl has applied for the posted position of 1.0 Early Childhood Specialist. As she is currently in a similar position at .5, it is appropriate to move her to a 1.0

Effective Date

Date new duties were assigned or changes made

05/01/2023

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

Department Head Comments

Department Head

Edward J. Manuszak II04/21/2023

Finance Approval

- ☒ Approve
- ☐ Adjust, See Comments

Finance Comments

Finance

SAP05/04/2023

Human Resources Approval

- ☐ Approve
- ☒ Adjust, See Comments

Human Resources Comments

No change in ECS pay rate, solely FTE (from .5 ECS + .5 HW, to 1.0 ECS)

Human Resources / Executive Admin Review

CD Harmon-Higgins04/21/2023

Superintendent Comments

Superintendent

Naomi Norman05/08/2023



DATE: April 20, 2023

TO: Naomi Norman, Superintendent
Ed Manuszak, Executive Director, Early Childhood
Cassandra Harmon-Higgins, Executive Director of HR and Legal Services

FROM: Michelle Pogliano, Early Intervention Supervisor

RE: Reclassification (Temporary) - Beverly Davidson

Cc: File

I'm recommending that Beverly Davidson take on additional responsibilities in the early childhood department at the manager level (Grade 6) for 35% of her time. This 35% will be in a new position, Early Intervention Lead. The remaining 65% of her time will be unchanged.

After Erika Huezinga's departure, I've taken on additional leadership tasks which have necessitated relying on Beverly to take on some of my non-supervisory responsibilities. These responsibilities include conducting monthly audits using the PSSP program for Early On, facilitating the weekly Early On region team meetings, coordinating the contracted psychologist for Early On, working on caseload management for Early On, and Early Childhood Leadership Team meetings. These responsibilities are temporary and will run from February 1, 2023 through June 30, 2023. Beginning July 1, we will have designed our new leadership structure for the early childhood department.

These additional responsibilities are to be compensated at a rate of \$500 per month more than her current salary

Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

Change Recommended

Please select all that apply

- ☒ Position change
- ☐ Salary Level /Wage
- ☐ Location
- ☐ FTE
- ☐ Bargaining Unit
- ☐ Work days
- ☐ Account Split
- ☐ Other

Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Beverly Davidson

Department

Early Childhood

Current Account 1

22.1216.1440.042.0000.00000.3300

Current Account 1 Split

1

Current Account 2

Current Account 2 Split

Current Account 3

Current Account 3 Split

Current Account 4

Supervisor

Michelle Pogliano

Current Position Title

Early Intervention SSW

Recommended Position Title

Early Intervention Lead

Current Position Number

26.00.216.02

Recommended Position Number

52.00.226.18

Current Bargaining Unit

Unit II

Recommended Bargaining Unit

Non-Affiliated

Current Account 4 Split

Recommended Account 1

22.1216.1440.042.0000.00000.3300

Recommended Account 1 Split

0

Recommended Account 2

11.1226.1170.000.7233.90711.0000

Recommended Account 2 Split

0.35

Recommended Account 3

Recommended Account Split 3

Current Pay Rate/ Salary Level

MA; Step 15; 87,081

Recommended Pay Rate/ Salary Level

\$500 per month above current Unit II pay level

Current FTE

1

Recommended FTE

0

Current Number of Work Days

185

Recommended Number of Work Days

185

Should the Current Position Remain?

- ☒ Remain
- ☐ Delete

Recommended Account 4

Recommended Account 4 Split

Current Location

Worksite/Desktop Location

TLC

Recommended Location

Worksite/Desktop Location

Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

Due to the resignation of the Preschool Supervisor the Early Intervention Supervisor has been required to absorb additional duties and therefore will need this position to absorb some non-supervisory tasks. Per Naomi Norman, Bev will not be reclassified at the pay rate for this position listed; she will receive \$500 per month above her Unit II, current pay rate.

Effective Date

Date new duties were assigned or changes made

02/01/2023

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

NA

Department Head Comments

Script was changed per SP request. Once submitted again, Sp was given approval level of Dept. Head. I approved it as Dept. head.

Department Head

SAP 05/18/2023

Finance Approval

- Approve
- Adjust, See Comments

Finance Comments

Finance

SAP 05/18/2023

Human Resources Approval

- Approve
- Adjust, See Comments

Human Resources Comments

FTE = .65 FTE Social Worker (Unit II) and .35 FTE Lead (Non - Affiliated) Compensation = .35 FTE Lead (Grade 6, Step 6) ; Total compensation will be \$500/month more than current compensation as 1.0 SW.

Human Resources / Executive Admin Review

CD Harmon-Higgins 05/18/2023

Superintendent Comments

Superintendent

Naomi Norman 05/18/2023

Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

Change Recommended

Please select all that apply

- ☒ Position change
- ☐ Salary Level /Wage
- ☐ Location
- ☐ FTE
- ☐ Bargaining Unit
- ☐ Work days
- ☐ Account Split
- ☐ Other

Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Donita Fuller-Prince

Department

Event Services

Current Account 1

11.1221.1620.000.0000.4200

Current Account 1 Split

55

Current Account 2

22.1221.1620.000.0000.4200

Current Account 2 Split

45

Current Account 3

Current Account 3 Split

Current Account 4

Supervisor

Cheryl Taylor

Current Position Title

OP2

Recommended Position Title

OP3

Current Position Number

40.00.221.03

Recommended Position Number

40.00.221.02

Current Bargaining Unit

Teamsters

Recommended Bargaining Unit

Teamsters

Current Account 4 Split

Recommended Account 1

11.1221.1620.000.0000.4200

Recommended Account 1 Split

55

Recommended Account 2

22.1221.1620.000.0000.4200

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

Current Pay Rate/ Salary Level

\$20.91

Recommended Pay Rate/ Salary Level

22.19

Current FTE

1

Recommended FTE

1

Current Number of Work Days

260

Recommended Number of Work Days

260

Should the Current Position Remain?

- ☒ Remain
- ☐ Delete

Recommended Account 4

Recommended Account 4 Split

Current Location

Worksite/Desk Location

TLC Front Desk Reception Area

Recommended Location

Worksite/Desk Location

TLC Event Services Cubicle

Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

Interviews were held on 4/13/23 and Ms. Fuller-Prince was selected for the OP3 position. Upgrade to be made upon board approval on 4/25/2023.

Effective Date

Date new duties were assigned or changes made

04/25/2023

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

Department Head Comments

Department Head

M.Colligan04/24/2023

Finance Approval

- ☒ Approve
- ☐ Adjust, See Comments

Finance Comments

Finance

SAP05/04/2023

Human Resources Approval

- ☒ Approve
- ☐ Adjust, See Comments

Human Resources Comments

OP3

Human Resources / Executive Admin Review

CD Harmon-Higgins04/26/2023

Superintendent Comments

Superintendent

Naomi Norman05/08/2023

Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

Change Recommended

Please select all that apply

- ☒ Position change
- ☐ Salary Level /Wage
- ☐ Location
- ☐ FTE
- ☐ Bargaining Unit
- ☐ Work days
- ☐ Account Split
- ☐ Other

Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Kelly Higgins

Department

Special Education Department

Current Account 1

22.1122.1240.120.0000.07487.2006

Current Account 1 Split

100

Current Account 2

Current Account 2 Split

Current Account 3

Current Account 3 Split

Current Account 4

Supervisor

Deborah Hester-Washington

Current Position Title

CI Teacher for Young Adult

Recommended Position Title

LRE Transition Teacher Consultant

Current Position Number

20.06.122.01

Recommended Position Number

28.00.218.34

Current Bargaining Unit

Unit II

Recommended Bargaining Unit

Unit II

Current Account 4 Split

Recommended Account 1

22.1218.1250.063.0000.00000.3000

Recommended Account 1 Split

100

Recommended Account 2

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

Current Pay Rate/ Salary Level

\$85,016 Step 14

Recommended Pay Rate/ Salary Level

\$85,016 Step 14

Current FTE

1

Recommended FTE

1

Current Number of Work Days

185

Recommended Number of Work Days

185

Should the Current Position Remain?

- ☒ Remain
- ☐ Delete

Recommended Account 4

Recommended Account 4 Split

Current Location

Worksite/Desk Location

WCC Young Adult

Recommended Location

Worksite/Desk Location

Miller Young Adult

Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

Effective Date

Date new duties were assigned or changes made

02/27/2023

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

Department Head Comments

Department Head

*Cherie Vannatter*04/27/2023

Finance Approval

- ☒ Approve
- ☐ Adjust, See Comments

Finance Comments

Finance

*SAP*05/04/2023

Human Resources Approval

- ☒ Approve
- ☐ Adjust, See Comments

Human Resources Comments

No change in compensation.

Human Resources / Executive Admin Review

*CD Harmon-Higgins*04/27/2023

Superintendent Comments

Superintendent

*Naomi Norman*05/08/2023

Washtenaw ISD Position Change / Upgrade Form

The supervisor of the position should complete and sign this form if you are anticipating an upgrade /reclassification, title/duties change and/or a salary/market increase for the position. Please note that the final decision on classification of the subject position will be made by the Executive Cabinet and the Superintendent.

Change Recommended

Please select all that apply

- ☒ Position change
- ☐ Salary Level /Wage
- ☐ Location
- ☐ FTE
- ☐ Bargaining Unit
- ☐ Work days
- ☐ Account Split
- ☐ Other

Employee Name:

Please enter the employee name, incumbent name, or "Vacant"

Trisha Parker

Department

Special Education

Current Account 1

22.1122.1630.196.0000.06147.2400

Current Account 1 Split

1.0

Current Account 2

Current Account 2 Split

Current Account 3

Current Account 3 Split

Current Account 4

Supervisor

Melissa Paschall

Current Position Title

Teacher Assistant (high point)

Recommended Position Title

CI teacher at Milan Middle School

Current Position Number

10.47.122.32

Recommended Position Number

20.41.122.01

Current Bargaining Unit

Unit I

Recommended Bargaining Unit

Unit II

Current Account 4 Split

Recommended Account 1

22.1122.1240.120.0000.05641.1400

Recommended Account 1 Split

1.0

Recommended Account 2

Recommended Account 2 Split

Recommended Account 3

Recommended Account Split 3

Current Pay Rate/ Salary Level

UNIT I - MFT - UNIT I - 8/2015 6 - \$34,209.00

Recommended Pay Rate/ Salary Level

Unit 2 - BA Level/Step 2 - 48,540. (For CBA language step 6 since 8/18/20 = 2 years)

Current FTE

1.0

Recommended FTE

1.0

Current Number of Work Days

185

Recommended Number of Work Days

185

Should the Current Position Remain?

- ☒ Remain
- ☐ Delete

Recommended Account 4

Recommended Account 4 Split

Current Location

Worksite/Desk Location

HP TA

Recommended Location

Worksite/Desk Location

Milan MS LBC room

Rational for Position Change

Briefly explain how this position has changed, giving concrete examples of the changes

Trisha has the recommended hours to be hired in as the teacher of the program through a State Approved Waiver

Effective Date

Date new duties were assigned or changes made

04/02/2023

List Positions/Employees Performing Similar Work

Do you know of/are you aware of any other positions or employees assigned/performing work similar to that of this position in its new description? If so, please list position titles or names of incumbents

All other CH-LBC teachers

Department Head Comments

Department Head

Cherie Vannatter 03/22/2023

Finance Approval

- ☒ Approve
- ☐ Adjust, See Comments

Finance Comments

Finance

SAP 05/04/2023

Human Resources Approval

- ☒ Approve
- ☐ Adjust, See Comments

Human Resources Comments

BA, Step 2

Human Resources / Executive Admin Review

CD Harmon-Higgins 04/18/2023

Superintendent Comments

Superintendent

Naomi Norman 05/08/2023

New Position Recommendation

Position Title:	Career Education Planning District (CEPD) Administrator and Director of CTE Strategic Initiatives
FTE:	1.0
# of Workdays/Year:	230
Salary:	Grade 10, NA
Worksite:	Teaching & Learning Center
Bargaining Unit:	Non-Affiliated
Department:	Administration

Washtenaw Intermediate School District Position Description

Job Title: Career Education Planning District (CEPD) Administrator and
Director of CTE Strategic Initiatives
Department: Career and Technical Education
Reports to: Superintendent
FLSA Status: Exempt
Prepared By: Naomi Norman
Superintendent
Preparation Date: May 10, 2023
Approved By: Cassandra D. Harmon-Higgins, Esq.
Executive Director of Human Resources and Legal Services
Approval Date: May 10, 2023

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY of the POSITION:

Provides leadership, direction and strategic visioning for Washtenaw County career, technical, and applied education initiatives with a focus on access and opportunity for all youth in Washtenaw County. Creates a culture of collaboration across school districts, business communities, and college and university partners to increase access to CTE programming, apprenticeships, internships, and career development opportunities PreK-12 throughout the county.

ESSENTIAL DUTIES and RESPONSIBILITIES:

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine the impact of education inequities in student achievement outcomes as it aligns with race, ethnicity, and socio-economic status.
- Meet all expected performance standards outlined by MDE OCTE regarding Roles and Qualifications of a CEPD Administrator including:
 - Collaboration and Coordination
 - Credential Attainment
 - Data Management
 - Leadership and Technical Assistance
 - Professional Learning
 - Program Development, Planning, and Evaluation
 - Program Quality
- Leadership skills
 - Lead the design and implementation of business/industry and postsecondary recognized curriculum, assessments, and credentials for career pathways, incorporating components such as project-based learning, work-based learning and in alignment with core academics and 21st Century Employability Skills.
 - Collaborate with stakeholders throughout Washtenaw County and the Region to provide the best possible educational experience for students.
 - Coordinate Civil Rights Compliance Review (CRCR) and Technical Review Assistance and Compliance (TRAC) workshops for operating agencies within the CEPD to prepare for

reviews and in meeting other compliance obligations in collaboration with the Local CTE Director/Administrator.

- Serve as the Regional Perkins Coordinator to conduct workshops in preparation for onsite monitoring and reviews.
- Vision, bringing others together around a vision and maintaining a focus on youth:
 - Implement a long-term strategic vision and annual implementation plans for building strong CTE programs resulting in significantly higher graduation and postsecondary outcomes for students.
 - Establish long and short-term key performance goals and strategic objectives and manage ongoing progress toward achievement of goals and objectives.
 - Collaborate with stakeholders towards building and maintaining industry advisory committees composed of businesses and post-secondary partners to provide ongoing guidance and oversight to CTE programs.
 - Collaborate with CTE outreach and program support personnel to ensure effective marketing and student recruitment for CTE programming.
 - Collaborate with other high school programs and student support services to integrate CTE and effectively serve the needs of the whole student (e.g., Counseling, College and Career Coaching, etc.)
 - Collaborate with Principals to drive program/student success.
 - Strong leadership and team-building skills, i.e., ability to develop high-performing teams united around a clear vision for serving schools and achieving student success.
- Budgeting, grants, and forecasting
 - Facilitate budgets aligned with Federal, State, and Local funds to best support CTE opportunities throughout Washtenaw County. Utilize annual operating budgets to ensure the effective and equitable management of resources to achieve program goals.
 - Strong budgeting and forecasting skills, and experience managing large-scale budgets.
 - Oversees federal and state grants related to the Career and Technical Education efforts in Washtenaw County and ensures all grant responsibilities are met.
- Initiate outreach and engagement with business/industry and educational experts throughout the community to facilitate, establish, and maintain high-level, aligned, and effective partnerships throughout the community.
 - Develop, maintain and nurture relationships with school administration, school staff, parents, and community partners.
 - Research and develop new partnerships to deliver programming to student populations.
 - Represent the WISD at community meetings and events.
 - Develop and publicize aligned programs and activities.
- Facilitate effective systems and processes to initiate and maintain quality programs and initiatives:
 - Working with public and private research organizations to conduct an assessment of labor market data, student opportunity and student demand to determine industry and economic priorities, selection and development of new CTE programs, and evaluation of existing CTE programs.
 - Demonstrate proficient and comprehensive knowledge of business/industry and education to integrate fundamental elements of both with principles, practices, and procedures of career and economic development.
 - Complete difficult assignments and tasks while promoting a positive culture that is conducive to effective relationships among diverse team members.
 - Interpret and communicate information clearly and accurately through verbal and written means, including through materials intended for publication and distribution.
 - Incorporate ideas into group processes and apply creative thinking to develop solutions.
- **Other duties as assigned.**

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Masters degree required.
- Minimum 5 years of experience as a CEPD Administrator/CTE Director.
- K-12 and/or Central Office Administrator Certification required.
- Valid Michigan Vocational Teaching Certificate required.
- Has a proven track record of social justice, human service or equitable education practices.
- Demonstrated ability to work effectively with diverse constituents and partners.
- Ability to build rapport with others and to serve diverse publics.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

LANGUAGE SKILLS:

- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to read, analyze and interpret current research of the challenges of people of color and underrepresented individuals, periodicals, and professional journals.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to effectively present information and respond to questions from groups of children, educators, customers and the general public.
- Ability to facilitate effective group processes.
- Ability to express self clearly, both orally and in writing.
- Bilingual or multilingual proficiency preferred.

TECHNICAL SKILLS:

- Demonstrated proficiency in the use of a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms such as email conferencing.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) and other technology to support efficient and effective office operation is required.
- Ability to multitask and meet deadlines.
- Ability to organize, prioritize and work independently, as well as cooperatively with diverse groups.
- Ability to read and interpret technical procedures, governmental regulations and forms.

REASONING ABILITY:

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

INTERPERSONAL SKILLS:

- Ability to build rapport with others and to serve diverse publics.
- Ability to take the initiative, work well with others as a collaborative team member and exhibit good communication skills.

- Ability to work effectively and collaboratively with other departments, agencies, and individuals.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak or listen. While performing the duties of this job, the employee is regularly required to sit, walk, and stand. The employee is occasionally required to bend and/or twist at the trunk more than the average person. The employee is continuously repeating the same hand, arm, or finger motion many times. The employee must occasionally lift and/or move up to 25 pounds such as buildings and grounds equipment. Specific vision abilities required by this job include close vision, distant vision, and the ability to adjust focus. The ability

to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment varies (e.g. quiet/loud), depending upon the activity. Occasionally the employee may need to be outdoors for a short period of time, and therefore subject to varying weather conditions, for the purpose of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills, and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Salary and other employment conditions to be established by the Board of Education as reflected in the Non-Affiliated Staff Manual. Starting salary ranging (dependent upon experience) \$116,329 - \$142,969.

Washtenaw Intermediate School District is a drug-free workplace.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

New Position Recommendation

Position Title:	Early Head Start Lead
FTE:	.35
# of Workdays/Year:	230
Salary:	NA Manual, Grade 6
Worksite:	Teaching & Learning Center
Bargaining Unit:	Non-Affiliated
Department:	Early Childhood

**Washtenaw Intermediate School District
Position Description**

Job Title: Early Head Start Lead (temporary position)
Department: Early Childhood
Reports to: Director, Early Childhood Programs
FLSA Status: Exempt
Prepared By: Alicia Kruk
Early-On Supervisor
Preparation Date: May 9, 2023
Approved By: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services
Approval Date: May 18, 2023

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leaderships, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering a high-quality, boundary-spanning educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

The Early Head Start Lead (temporary position) is responsible for coordinating aspects of Washtenaw Intermediate School District's home-based Early Head Start program.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (Other duties may be assigned.)

- Demonstrates a strong commitment to social justice and inclusive educational practices.
- Supports the WISD mission and vision to enhance achievement for all children.
- Demonstrates excellent customer service.
- Facilitates Early Head Start staff meetings.
- Serve as first contact for Early Head Start Home Visitors.
- Coordination of health and attendance completion and data entry for Early Head Start.
- Coordinate enrollment and selection for Early Head Start.
- Represent the Early Head Start program at community-based meetings.
- Coordinates partnerships with other community partners.
- Identify and engage with interpreting and translation services to meet the increased need of Early Head Start.
- Regular predictable attendance.

SUPERVISORY RESPONSIBILITIES:

- none

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Master's degree Preferred.
- Five (5) years or more of relevant experience in early childhood education, child development or a related field.
- Comprehensive experience and an excellent knowledge of Michigan's Great Start Readiness

Program and the Federal Head Start Program.

- Leadership ability and cultural sensitivity to develop relationships between diverse populations and multiple agencies across the region.
- An understanding of Federal and State rules pertaining to Early Childhood Special Education classroom-based programs.
- Knowledge of early childhood programs, related services (i.e., health, dental/oral health, mental health, human services, etc.) and financing.
- Experience in planning, data integration & analysis, community needs assessment, contract management, resource & fund development, community outreach and other community-wide initiatives is preferred.
- Prior experience in Washtenaw County community-based initiatives, as well as knowledge of the local early childhood community is an asset.
- Excellent organizational, leadership and interpersonal skills.
- Excellent data management and assessment skills.

LANGUAGE SKILLS:

- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to read, analyze and interpret periodicals and professional journals.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to effectively present information and respond to questions from groups of educators, customers, and the general public.
- Ability to facilitate effective group process.
- Ability to express self clearly, both orally and in writing.

TECHNICAL SKILLS:

- Demonstrated proficiency in the use of a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communications mechanisms such as email, conferencing, bulletin boards, etc.
- Excellent knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) and other technology to support efficient and effective office operation is required.
- Ability to read and interpret general business periodicals, professional journals, technical procedures, governmental regulations and forms.
- Ability to integrate technology into the everyday work flow is necessary.
- Ability to implement new technologies.

MATHEMATICAL SKILLS:

- Ability to maintain a department budget.
- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

REASONING ABILITY:

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.
- Ability to define problems, collect data, establish facts and draw valid conclusions.

INTERPERSONAL SKILLS:

- Ability to work independently with management guidance.
- Possess excellent customer service and communication skills with a client-centered focus.
- Ability to build rapport with others and to serve diverse publics.
- Ability to take the initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak or listen. While performing the duties of this job, the employee is regularly required to sit, walk and stand. The employee is occasionally required to bend and or twist at the trunk more than the average person. The employee is continuously repeating the same hand, arm or finger motion many times. The employee must occasionally lift and/or move up to 35 pounds such as books and teaching material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee may be required to be outdoors for periods of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Contract, salary and other employment conditions to be established by the Board of Education as reflected in the Non-Affiliated Staff Manual.

Washtenaw Intermediate School District is a drug-free workplace.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

New Position Recommendation

Position Title:	Early Intervention Coordinator
FTE:	.35
# of Workdays/Year:	230
Salary:	NA, Grade 6
Worksite:	Teaching & Learning Center
Bargaining Unit:	Non-Affiliated
Department:	Early Childhood

**Washtenaw Intermediate School District
Position Description**

Job Title: Early-On Coordinator (temporary position)
Department: Early Childhood
Reports to: Director, Early Childhood Programs
FLSA Status: Exempt
Prepared By: Michelle Pogliano
Early Intervention Supervisor
Preparation Date: May 1, 2023
Approved By: May 18, 2023
Approval Date: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leaderships, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering a high-quality, boundary-spanning educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

The Early Head Start Lead (temporary position) is responsible for coordinating aspects of Washtenaw Intermediate School District's home-based Early Head Start program.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (Other duties may be assigned.)

- Demonstrates a strong commitment to social justice and inclusive educational practices.
- Supports the WISD mission and vision to enhance achievement for all children.
- Demonstrates excellent customer service.
- conducting monthly audits using the PSSP program for Early On
- facilitating the monthly Early On region team meetings
- coordinating the contracted psychologist for Early On
- attending the scheduled Early Childhood Leadership Team Meetings (weekly/bi-weekly)
- working on caseload management for Early On
- other duties assigned by immediate supervisor
- Regular predictable attendance.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Master's degree in Early Childhood, Child Development, Special Education, or a related field.
- Five (5) years or more of relevant experience in early childhood education, child development or a related field.
- Comprehensive experience and an excellent knowledge of Michigan's Early On System
- Leadership ability and cultural sensitivity to develop relationships between diverse populations and multiple agencies across the region.
- An understanding of Federal and State rules pertaining to Early Childhood Special Education.
- Knowledge of early childhood programs, related services (i.e., health, dental/oral health, mental health, human services, etc.) and financing.

- Experience in planning, data integration & analysis, community needs assessment, contract management, resource & fund development, community outreach and other community-wide initiatives is preferred.
- Prior experience in Washtenaw County community-based initiatives, as well as knowledge of the local early childhood community is an asset.
- Excellent organizational, leadership and interpersonal skills.
- Excellent data management and assessment skills.

LANGUAGE SKILLS:

- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to read, analyze and interpret periodicals and professional journals.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to effectively present information and respond to questions from groups of educators, customers, and the general public.
- Ability to facilitate effective group process.
- Ability to express self clearly, both orally and in writing.

TECHNICAL SKILLS:

- Demonstrated proficiency in the use of a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communications mechanisms such as email, conferencing, bulletin boards, etc.
- Excellent knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) and other technology to support efficient and effective office operation is required.
- Ability to read and interpret general business periodicals, professional journals, technical procedures, governmental regulations and forms.
- Ability to integrate technology into the everyday work flow is necessary.
- Ability to implement new technologies.

MATHEMATICAL SKILLS:

- Ability to maintain a department budget.
- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

REASONING ABILITY:

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.
- Ability to define problems, collect data, establish facts and draw valid conclusions.

INTERPERSONAL SKILLS:

- Ability to work independently with management guidance.
- Possess excellent customer service and communication skills with a client-centered focus.
- Ability to build rapport with others and to serve diverse publics.
- Ability to take the initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to speak or listen. While performing the duties of this job, the employee is regularly required to sit, walk and stand. The employee is occasionally required to bend and or twist at the trunk more than the average person. The employee is continuously repeating the same hand, arm or finger motion many times. The employee must occasionally lift and/or move up to 35 pounds such as books and teaching material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee may be required to be outdoors for periods of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Contract, salary and other employment conditions to be established by the Board of Education as reflected in the Non-Affiliated Staff Manual.

Washtenaw Intermediate School District is a drug-free workplace and District policy requires drug testing for all potential employees.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

New Position Recommendation

Position Title:	LEA Mental Health Coordinator- Grant Funded
FTE:	100
# of Workdays/Year:	210
Salary:	Per NA Manual
Worksite:	Teaching & Learning Center
Bargaining Unit:	Non-Affiliated
Department:	Administration

WASHTENAW INTERMEDIATE SCHOOL DISTRICT
Position Description

Job Title: Social Worker - LEA Mental Health Coordinator - Temporary/Grant Funded
Department: Community & School Partnerships
Reports To: Holly Heaviland, Executive Director, Community & School Partnerships
Prepared By: Sarah Hierman
Grants & Special Projects Coordinator
Prepared Date: October 13, 2022
Approved By: Cassandra Harmon-Higgins Esq.
Executive Director of Human Resources and Legal Services
Approved Date: April 27, 2023

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

The LEA Mental Health Coordinator is a grant funded position assigned to work directly with local districts, the Washtenaw ISD, Community Mental Health, primary care physicians, and other community partners to coordinate a systems-level response to addressing unmet mental health needs of students. The Coordinator will identify gaps in local services for adolescent mental health, substance use, and other co-occurring conditions that often accompany mental health concerns, work with local partners to identify opportunities to address those needs, and develop and implement a plan to bring the plan to fruition.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Develop and implement gap analysis to identify scope of adolescent treatment options in Washtenaw County.
- Conduct needs assessment of districts and analyze for alignment with existing resources, craft recommendations for additional capacity in LEAs, and additional capacity in the community where services are misaligned with existing need.
- Participates as a team member with other staff in the review of services for youth as well as for the program.
- Represents districts and the WISD to the community in a way that fosters the mission and goals of the agencies.
- Provides information to districts and families articulating community services and supports for youth.
- Promotes inter-agency cooperation through working with other community agencies.
- Participates in meetings, workshops, and conferences.
- Coordinates and collaborates with youth networks of care, including primary healthcare, family, and natural supports.
- Works cooperatively and communicates with Districts and constituent district staff, students and parents/guardians.
- Adheres to assigned Districts' health and safety rules, policies and procedures.

- Supports WISD vision and mission to enhance achievement for all students.
- Supports a team-based approach to problem solving.
- Performs such other tasks as may from time to time be assigned by the supervisor.
- Maintains regular predictable attendance.
- **OTHER RELATED DUTIES AS ASSIGNED.**

SUPERVISORY RESPONSIBILITIES:

- N/A.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Bachelor's Degree or Master's Degree (preferred)
- Demonstrated knowledge of common mental health conditions, substance abuse conditions, and mental health treatments/supports.
- Demonstrated knowledge of adolescent and adult mental health and substance use modalities
- Possesses the skills and desire to work in a collaborative team with others.
- Demonstrated knowledge of community organizing or project management principles.
- Demonstrated experience in data collection and analysis.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

CERTIFICATES, LICENSES, REGISTRATIONS:

N/A

LANGUAGE SKILLS:

- Ability to work with elementary and secondary students, families, and school and community partners.
- Ability to read, analyze and interpret information including periodicals and professional journals.
- Ability to write routine reports and correspondence.
- Ability to effectively present information and respond to questions from groups of educators, parents, students and the general public.

TECHNICAL SKILLS:

- Ability to integrate technology into the everyday work flow is necessary.
- Ability to utilize District technology and work to maintain proficiency, as required skill sets change with technology and/or the needs of the District.
- Ability to use computer technology for research, data management, communications and other instruction.
- Ability to use a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communication mechanisms.
- Knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) is required.
- Ability to use computer technology for research, data management, communications and other instruction.
- Ability to select and administer appropriate assessment tools and interpret results of assessment.

MATHEMATICAL SKILLS:

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

REASONING ABILITY:

- Highly proficient in subject areas of: reasoning, problem solving, organizational dynamics and emotional intelligence.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

INTERPERSONAL SKILLS:

- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative, work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to work creatively and skillfully with students.
- Ability to demonstrate initiative and understanding in working with students, staff and parents/guardians.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds such as books and teaching material or when assisting in student interventions. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. The ability to travel to other buildings is required. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people. The ability to travel to other buildings is required.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety and well-being of students. The employee is exposed to infections at a greater risk than the average person. Occasionally the employee may be required to be outdoors for a short period of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

This position is subject to terms, conditions, and calendar of the Non-Affiliated/Non-Affiliated Early Childhood Manual. Starting salary ranging (dependent upon experience) from \$79,800 - \$98,073.

Washtenaw Intermediate School District is a drug-free workplace.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and Federal regulations.

New Position Recommendation

Position Title:	MISTEM Project Assistant
FTE:	100
# of Workdays/Year:	230
Salary:	NA Manual, Grade 3
Worksite:	Teaching & Learning Center
Bargaining Unit:	Non-Affiliated
Department:	Instruction

**Washtenaw Intermediate School District
Position Description**

Job Title: MISTEM Project Assistant
Department: Achievement Initiatives
Reports to: Director of Instruction
FLSA Status: Exempt
Prepared By: Jennifer Banks, Ph.D.
Director of Instruction
Preparation Date: April 6, 2023
Approved By: Cassandra Harmon-Higgins Esq.
Executive Director of Human Resources and Legal Services
Approval Date: May 9, 2023

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

The Achievement Initiatives Project Specialist provides management and support for achievement initiatives projects and grants. This position may include occasional evening and/or weekend work.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (Other duties may be assigned.)

- Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.
- Demonstrates the ability to examine how his/her/their position (directly or indirectly) impacts educational inequities in student achievement outcomes.
- Engages in reflection and ongoing learning and development on critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.
- Provides leadership, direction, vision, and support for social justice and inclusive instructional practices in the network initiatives for which this position is responsible.
- Demonstrates the ability to examine the impact of educational inequities in student achievement outcomes as it aligns to race and ethnicity.
- Provides support for the MISTEM grant:
 - ◆ Works with MISTEM Director to track expenses, manage contracts, submit invoices.
 - ◆ Managing grant budget
 - ◆ Attend state level meetings and take notes as necessary.
 - ◆ Manage Communications for MISTEM
- Manages the Tri-County Culturally Responsive Institute grant activities and budget:
 - ◆ Works with the Michigan Department of Education (MDE) to track expenses, submit invoices, and follow up for reimbursement.
 - ◆ Manages grant budget and all necessary reports to MDE; Works with contracted staff and Wayne RESA and Oakland Schools consultants, set up meetings and manage communication.
 - ◆ Sets up and maintains web presence and communication to project participants.
- Manages Achievement Initiatives team customized professional development initiative:
 - ◆ Develops and manages contracts with local districts.
 - ◆ Manages evaluation process.
 - ◆ Maintains monthly reporting system. Establishes clear web presence for the initiative.
- Manages communication, web and social network presence for the regional instructional networks:
 - ◆ Assists in the organization and management professional learning offerings.

- Provides project and administrative support to the Director for Instruction:
 - ♦ Schedules meetings and activities, organizes office systems and processes.
 - ♦ Develops contracts, assists with grant development and maintains budgets.
- May occasionally be required to work during the evening and/or the weekend.
- Performs such other tasks as may from time to time be assigned by the supervisor.
- Regular predictable attendance.

SUPERVISORY RESPONSIBILITIES:

- N/A.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Alternative requirements that may be appropriate and acceptable to the Board of Education may be considered. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- Bachelor's degree education, business management or related subject required.
- One (1) to three (3) of experience preferred.
- Highly skilled using social networking tools, Google tools and in website development.
- Organization Skills
- Budget experience.
- Event Management experience.
- Highly skilled using Excel, Microsoft Word and other software.
- Excellent oral and written communication skills.
- Exceptional organizational, leadership and interpersonal skills.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

CERTIFICATES, LICENSES, REGISTRATIONS:

- Current valid driver's license required.

LANGUAGE SKILLS:

- Ability to work effectively and collaboratively with other departments, agencies and individuals.
- Ability to read, analyze and interpret periodicals and professional journals.
- Ability to write reports, business correspondence and procedure manuals.
- Ability to effectively present information and respond to questions from groups of educators, customers and the general public.
- Ability to facilitate effective group process.
- Ability to express self clearly, both orally and in writing.

TECHNICAL SKILLS:

- Demonstrated proficiency in the use of a personal computer (PC) or MAC in a networked environment to utilize the Internet and other electronic communications mechanisms such as email, conferencing, bulletin boards, etc.
- Excellent knowledge of productivity applications such as Microsoft Office (word processing, spreadsheets, database and presentation software) and other technology to support efficient and effective office operation is required.
- Ability to create web-based forms and documents.
- Ability to read and interpret general business periodicals, professional journals, technical procedures, governmental regulations and forms.
- Ability to integrate technology into the everyday workflow is necessary.
- Ability to implement new technologies.

MATHEMATICAL SKILLS:

- Ability to apply the concepts of basic math, algebra and geometry consistent with the duties of this position.

REASONING ABILITY:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Exhibit a high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.
- Ability to define problems, collect data, establish facts and draw valid conclusions.

INTERPERSONAL SKILLS:

- Ability to work independently with management guidance.
- Possess excellent customer service and communication skills with a client-centered focus.
- Ability to build rapport with others and to serve diverse publics.
- Ability to take initiative; work well with others as a collaborative team member and exhibit good communication skills.
- Ability to work effectively and collaboratively with other departments, agencies and individuals.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, talk, see and hear. The employee is occasionally required to stoop, kneel, crouch, crawl and reach with hands and arms. The employee is continuously repeating the same hand, arm or finger motion many times. The employee must occasionally lift and/or move up to 35 pounds such as books and training material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. This position requires the individual to travel and/or drive to various off-site locations. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee may be required to be outdoors for periods of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Contract, salary and other employment conditions to be established by the Board of Education as reflected in the Non-Affiliated Staff Manual. Starting salary ranging (dependent upon experience) \$59,695 – \$73,366.

Washtenaw Intermediate School District is a drug-free workplace.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, familial status, marital status, genetic information, sexual orientation or any legally protected characteristic, in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.

New Position Recommendation

Position Title:	Technology Intern
FTE:	1
# of Workdays/Year:	230
Salary:	\$15/hour
Worksite:	Teaching & Learning Center
Bargaining Unit:	Unaffiliated
Department:	Technology

New Position Recommendation

Position Title:	Technology Intern
FTE:	1
# of Workdays/Year:	230
Salary:	\$15/hr
Worksite:	Teaching & Learning Center
Bargaining Unit:	Unaffiliated
Department:	Technology

Job Title: Technology Intern
Department: Technology and Data Services
Reports to: Supervisor, Technology and Data Services
FLSA Status: Non-Exempt
Prepared By: Merri Lynn Colligan
Chief Information Officer
Preparation Date: April 27, 2022
Approved By: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services
Approval Date: April 27, 2022

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

Provides end user support for agency technology devices for both Instructional and Administrative Technology.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Engages in reflection and ongoing learning and development on the critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.

- Demonstrate exemplary customer service skills.
- Configure, Deploy and maintain desktops, laptops, chromebooks, iPads, printers, cell phones and other technology devices used by staff and students of the WISD.
- Install, move and/or uninstall technology devices from various locations throughout the district.
- Answer helpdesk calls and create tickets in our ticketing system. Work through tickets to resolution and frequently follow up on outstanding tickets with users.
- Attend and participate in departmental meetings.
- Maintain and update end user documentation for desktop support.
- Provide technology training for WISD and local district staff in the areas of administrative and instructional technology.Regular, predictable attendance.
- OTHER DUTIES AS ASSIGNED

SUPERVISORY RESPONSIBILITIES

N/A

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or

ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- High School diploma with some college or university credits or certifications in the area technical support.
- Demonstrated ability, customer service, training and experience in supporting PC and Macintosh computers as well as the associated operating systems (Windows 7 and OS X) including associated productivity and internet based tools.
- Experience supporting, maintaining, and upgrading Windows 7/10, Mac OS X, and Mac iOS
- Ability to upgrade computer hardware (A+ certification or equivalent).
- Microsoft experience
- Excellent troubleshooting skills.
- Demonstrated ability and willingness to learn new instructional technology and administrative applications.
- Demonstrated ability to train others in the classroom or office in the use of various hardware and applications.
- Demonstrated ability to work as part of a team, to communicate clearly, think creatively and relate well with other team members

LANGUAGE SKILLS:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

A+ or Microsoft certification preferred.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, talk, see and hear. The employee is occasionally required to stoop, kneel, crouch, crawl and reach with hands and arms. The employee is continuously repeating the same hand, arm or finger motion many times. The employee must occasionally lift and/or move up to 50 pounds

such as books and training material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. This position requires the individual to travel and/or drive to various off-site locations. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee may be required to be outdoors for periods of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Salary and other employment conditions are set forth by the Board of Education. This is a Non-Bargaining position.

Washtenaw Intermediate School District is a drug-free workplace and District policy requires drug testing for all potential employees.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.

New Position Recommendation

Position Title:	Technology Intern
FTE:	1
# of Workdays/Year:	230
Salary:	\$15/hour
Worksite:	Teaching & Learning Center
Bargaining Unit:	Unaffiliated
Department:	Technology

New Position Recommendation

Position Title:	Technology Intern
FTE:	1
# of Workdays/Year:	230
Salary:	\$15/hr
Worksite:	Teaching & Learning Center
Bargaining Unit:	Unaffiliated
Department:	Technology

New Position Recommendation

Position Title:	Technology Intern
FTE:	1
# of Workdays/Year:	230
Salary:	\$15/hr
Worksite:	Teaching & Learning Center
Bargaining Unit:	Unaffiliated
Department:	Technology

Job Title: Technology Intern
Department: Technology and Data Services
Reports to: Supervisor, Technology and Data Services
FLSA Status: Non-Exempt
Prepared By: Merri Lynn Colligan
Chief Information Officer
Preparation Date: April 27, 2022
Approved By: Cassandra Harmon-Higgins
Executive Director of Human Resources and Legal Services
Approval Date: April 27, 2022

The WISD's Mission is to promote the continuous improvement of achievement for every student while providing high-quality service to our customers through leadership, innovation, and collaboration.

The WISD's Vision is to be a leader in empowering, facilitating, and delivering high-quality, boundary-spanning, educational system that educates all children through an equitable, inclusive, and holistic approach.

SUMMARY:

Provides end user support for agency technology devices for both Instructional and Administrative Technology.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Engages in reflection and ongoing learning and development on the critical concepts and terms identified in the Washtenaw ISD Educational Equity Policy including concepts such as cultural proficiency, racial equity, and systemic and structural inequities.

- Demonstrate exemplary customer service skills.
- Configure, Deploy and maintain desktops, laptops, chromebooks, iPads, printers, cell phones and other technology devices used by staff and students of the WISD.
- Install, move and/or uninstall technology devices from various locations throughout the district.
- Answer helpdesk calls and create tickets in our ticketing system. Work through tickets to resolution and frequently follow up on outstanding tickets with users.
- Attend and participate in departmental meetings.
- Maintain and update end user documentation for desktop support.
- Provide technology training for WISD and local district staff in the areas of administrative and instructional technology. Regular, predictable attendance.
- OTHER DUTIES AS ASSIGNED

SUPERVISORY RESPONSIBILITIES

N/A

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or

ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

- High School diploma with some college or university credits or certifications in the area technical support.
- Demonstrated ability, customer service, training and experience in supporting PC and Macintosh computers as well as the associated operating systems (Windows 7 and OS X) including associated productivity and internet based tools.
- Experience supporting, maintaining, and upgrading Windows 7/10, Mac OS X, and Mac iOS
- Ability to upgrade computer hardware (A+ certification or equivalent).
- Microsoft experience
- Excellent troubleshooting skills.
- Demonstrated ability and willingness to learn new instructional technology and administrative applications.
- Demonstrated ability to train others in the classroom or office in the use of various hardware and applications.
- Demonstrated ability to work as part of a team, to communicate clearly, think creatively and relate well with other team members

LANGUAGE SKILLS:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

A+ or Microsoft certification preferred.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit, talk, see and hear. The employee is occasionally required to stoop, kneel, crouch, crawl and reach with hands and arms. The employee is continuously repeating the same hand, arm or finger motion many times. The employee must occasionally lift and/or move up to 50 pounds

such as books and training material. Specific vision abilities required by this job include close vision, distant vision and the ability to adjust focus. This position requires the individual to travel and/or drive to various off-site locations. The position requires the individual to sometimes work irregular or extended work hours and meet multiple demands from several people.

ENVIRONMENTAL ADAPTABILITY:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is quiet to loud depending upon the activity in the particular part of the day. The employee may be required to be outdoors for periods of time, and therefore subject to varying weather conditions, for purposes of accomplishing the essential functions of this job.

FUNCTIONS OF POSITION DESCRIPTION:

This position description has been prepared to define the general duties of the position, provide examples of work and to detail the required knowledge, skills and ability as well as the acceptable experience and training for the position. The description is not intended to limit or modify the right of any supervisor to assign, direct and control the duties of employees under supervision. The WISD retains and reserves any and all rights to change, modify, amend, add to or delete from any portion of this description in its sole judgment.

This position description is not a contract for employment.

The WISD is an equal opportunity employer, in compliance with the Americans with Disabilities Act. The District will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

TERMS:

Salary and other employment conditions are set forth by the Board of Education. This is a Non-Bargaining position.

Washtenaw Intermediate School District is a drug-free workplace and District policy requires drug testing for all potential employees.

It is the policy and commitment of the Washtenaw Intermediate School District not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admissions, or employment policies in accordance with Title IX of the 1972 Educational Amendments, executive order 11246 as amended, Section 504 of the Rehabilitation Act of 1973 and all other pertinent state and federal regulations.



DATE: May 16, 2023

TO: Naomi Norman, Superintendent and
Members of the WISD Board of Education

FROM: Becky L. Mullins
Supervisor, Human Resources and Legal Services

RE: Updated Policy – Second Read

The Policy Committee¹ recommends adoption of revised policy #6108 - Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements and the corresponding resolution. A first read of the policy was done during the Board's regular meeting on May 9, 2023, which included highlights of the proposed changes. One change has been made on page 2, under "Internal Controls" and the following language was added by Brian Marcel expanding the internal control processes: *"Copies of the ACH transaction detail will be maintained with the appropriate payroll or vendor file as well. These ACH reports shall be retained for audit purposes and will be available for Board of Education review upon request."* This change is reflected in the draft of the policy.

¹ Steve Olsen (Board President), Diane Hockett (Board Trustee), Naomi Norman (Superintendent), Brian Marcel (Associate Superintendent), Cherie Vannatter (Deputy Superintendent), Cassandra Harmon-Higgins (Executive Director of Human Resources and Legal Services), and Becky Mullins (Supervisor of Human Resources and Legal Services)

Book: Policies for ISD Update

Section: Vol. 37, No. 1 - September 2022

Title: AUTHORIZATION TO USE ELECTRONIC FUND TRANSFERS AND AUTOMATED CLEARING HOUSE ARRANGEMENTS

Code: po6108

NEW POLICY - VOL. 37, NO. 1

6108 - AUTHORIZATION TO USE ELECTRONIC FUND TRANSFERS AND AUTOMATED CLEARING HOUSE ARRANGEMENTS

In accordance with the provisions of law, the Board of Education authorizes the acceptance and distribution/transmission of electronic fund transfers (EFTs) and automatic clearing house arrangements (ACH). The Superintendent shall put in place measures to protect the integrity and security of such transactions to comply with mandates of State and Federal agencies or programs, including Medicaid.

Definitions

"ACH arrangement" means the agreement between the originator of the ACH transaction and the receiver of the ACH transaction.

"ACH transaction" means an electronic payment, debit, or credit transfer processed through an automated clearing house.

"Automated clearing house" or "ACH" means a national and governmental organization that has authority to process electronic payments including, but not limited to, the national automated clearing house association and the Federal reserve system.

"Electronic transactions officer" or "ETO" means the Superintendent or another person designated by the Board to have the responsibilities of the ETO as prescribed in the Michigan Electronic Transactions of Public Funds Act.

All District staff shall comply with all provisions of the Uniform Electronic Transaction Act when creating, generating, sending, communicating, receiving, storing, processing, using, and relying upon electronic records. Further, all District staff and other persons who use electronic signatures when completing transactions with the Board shall do so in compliance with State law.

ACH Transactions and Arrangements

The ~~Superintendent~~ ETO or another employee designated by the ETO is authorized to engage in electronic transfer of funds and ACH arrangements in accordance with this policy. The ~~Superintendent~~

ETO shall be responsible for overseeing the District's ACH transactions, including payment approval, accounting, reporting, and compliance with this ACH policy.

Internal Controls

The ~~Superintendent~~ ETO or another employee designated by the ETO is responsible for disbursement of electronic funds. An ACH transaction report documentation shall be contained in the electronic general ledger software system of the District. Copies of the ACH transaction detail will be maintained with the appropriate payroll or vendor file as well. These ACH reports shall be retained for audit purposes and will be available for Board of Education review upon request. ~~and shall submit appropriate documentation to the Board.~~ Such documentation shall include:

- A. information regarding the goods or services purchased;
- B. the cost of goods or services;
- C. the date of the payment; and
- D. departments serviced by the payment.

~~This documentation shall be contained in the District's electronic general ledger software system or in a separate report to the Board.~~ ACH invoices must be reviewed and approved prior to payment.

The District's system of internal controls (see Policy 6111 - Internal Controls) shall be used to monitor the use of ACH transactions.

☒ The Superintendent is authorized to develop administrative guidelines concerning the use of electronic fund transfers and ACH transactions.

M.C.L. 124.301 - 124.305

© Neola ~~2022~~ 2023

Legal References

M.C.L. 124.301 - 124.305

RESOLUTION TO AUTHORIZE ELECTRONIC TRANSACTIONS
PURSUANT TO ACT NO. 738, PUBLIC ACTS OF MICHIGAN, 2002

A regular meeting of the Board of Education of the Washtenaw Intermediate School District, Washtenaw County, Michigan was held on the 9th day of May, 2023, at 5 pm, Eastern Daylight Time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____:

WHEREAS, Act No. 738, Public Acts of Michigan, 2002 ("Act 738"), authorizes local school districts to make electronic transactions by electronic payment, debit, or credit transfer processed through an automated clearing house; and

WHEREAS, Act 738 authorizes an electronic transactions officer (the "ETO") of a local school district, as designated by the board of education of a local school district, to enter into an automated clearing house ("ACH") arrangement as provided by Act 738; and

WHEREAS, the Board of Education of the (School District) deems that it is in the best interest of the School District to enter into certain ACH arrangements and to make ACH transactions as provided by Act 738; and

WHEREAS, the Board of Education now desires to designate an officer or employee of the School District to serve as the ETO of the School District and to approve a written ACH policy as presented by the ETO of the School District.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Chief School Business Official is hereby designated to serve as the ETO of the School District.
2. The Policy for Automated Clearing House (ACH) Arrangements and Electronic Transactions of Funds presented by the ETO of the School District and attached hereto as Policy 6108 is hereby approved.
3. The School District may make electronic transactions by electronic payment, debit, or credit transfer processed through an automated clearing house as provided by Act 738.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

STATE OF MICHIGAN

COUNTY OF WASHTENAW

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Washtenaw Intermediate School District, Washtenaw County, Michigan, at a meeting held on the 9th day of May, 2023, and that the meeting was held and the minutes thereof were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 9th day of May, 2023.

Secretary, Board of Education

DATE: May 15, 2023

TO: Washtenaw ISD Board of Education

FROM: Naomi Norman, Superintendent

SUBJECT: LCK Coaching & Consulting, LLC. Contract Amendment

I'm recommending that we amend the contract with LCK Coaching & Consulting, LLC. to increase the contract by \$10,000.00 to account for splitting the leadership coaching cohort into two groups which doubled the amount of planning and facilitating time needed.

Leidene King's leadership coaching and facilitation support have been invaluable this year. She is working with 15 leaders through individual, pair, and small group coaching. Her efforts have been well received and are making a difference in how we navigate, grow, and heal through our efforts to become more culturally responsive, inclusive, and racially conscious leaders.



Washtenaw Intermediate School District
Amendment to Contracted Services Agreement – Company

The contracted services agreement dated May 15, 2023 by and between Washtenaw Intermediate School District hereinafter referred to as WISD or District, and LCK Coaching and Consulting, LLC. hereinafter referred to as Contractor, is amended as follows:

It is the intention of the parties to amend the previous contracted services agreement covering the period of July 1, 2022 until June 30, 2023 in the following manner:

SECTION I – SCOPE OF SERVICES

In connection with the above, LCK Coaching & Consulting, LLC. will perform the following additional services:
One additional Leadership Development cohort is needed, which will increase overall costs.

SECTION II - COMPENSATION

The overall cost of the contract will increase by \$10,000.00. The new total amount of contracted services with LCK Coaching & Consulting, LLC. will be in the amount of \$58,900.00

The Amendment agreed to on May 23, 2023.

Independent Contractor

Date_____

Department Head

Date_____

Washtenaw Intermediate School District

Date_____

TO: Naomi Norman and Members of the Board of Education

FROM: Tanner Rowe, Director of Operations

DATE: May 23, 2023

SUBJECT: Custodial Services Agreement Renewal Pioneer Services at Dexter Young Adult and A2YA Transition Center

Pioneer Services Inc. has provided exceptional janitorial cleaning at our WISD (Washtenaw Intermediate School District) out centers for many years. Some of those locations include High Point, Dexter Young Adult, Liberty Young Adult, Carpenter Young Adult, Washtenaw News Young Adult, and many others. Pioneer Services Inc. has displayed the epitome of excellent customer service through interconnectedness and seamless communication with our staff, students, and customers alike. Their current contract is set to expire on June 30, 2023. Pioneer Services always welcomes the opportunity to renew their services in coming years, to provide service excellence to our many locations.

Pioneer Services' contract provides daily janitorial services for two locations. Janitorial services will be provided 5 days per week at both Dexter Young Adult and at the A2Y2 Transition Center. Services will include daily cleaning of breakrooms, restrooms, classrooms, private offices, and communal areas. Restorative cleaning will be performed once per year during the summer months.

For the 23-24 fiscal year, the annual cost for routine janitorial services for Dexter Young Adult will be \$19,326. The cost of Janitorial Services at A2Y2 Young Adult Transition Center will be \$24,810. The contract includes labor and materials in accordance with the listed in the contract. WISD will provide all consumables, this contract term includes summer restorative work prior to the upcoming 2023/24 school year.

The administration recommends the Board authorize the administration to contract with Pioneer Services Inc for janitorial services at Dexter Young Adult for the 23-24 fiscal year, in the amount not to exceed \$19,326 and at A2Y2 Transition Center in the amount not to exceed \$24,810.

COMMERCIAL JANITORIAL SERVICES PROPOSAL

Prepared especially for:

Washtenaw Intermediate School District
Dexter Downtown Young Adult Program
7890 Ann Arbor Road
Dexter, MI 48130

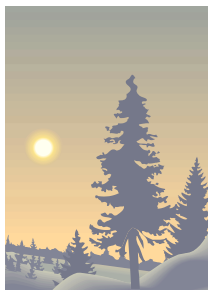
Prepared by:

PIONEER SERVICES, INC.

Ann Arbor, MI 48103

Phone: 734-368-6000

E-mail: drpanes@hotmail.com



SERVICE SCHEDULE AND TERMS

Janitorial service for 7890 Ann Arbor Rd., Dexter, MI 48130

Routine Service

Service five days per week during the normal school year September through June to WISD standards as outlined in the Scope of Work.

Monthly Service (in addition to routine service)

Clean HVAC vent covers

Perform high dusting

Clean light lenses (to be performed quarterly)

Annual Restorative Service (Summer Break)

Clean all interior and exterior windows

Clean windowsills and blinds

Deep clean ceramic tile flooring

Strip/finish (5 coats) vinyl tile flooring

Clean all baseboards

Spot clean walls and kitchen cabinet fronts

Supplies and Equipment WISD to provide all trash liners, cleaning chemicals, soap and paper products, sweeping/mopping equipment, and supplies. Pioneer Services to supply and service all other hard flooring maintenance equipment, a commercial vacuum and window cleaning product and equipment. WISD to provide all hard flooring maintenance supplies and chemicals.

We hereby propose to furnish material and labor - complete in accordance with above specifications and those listed in the Scope of Work, for the sum of: nineteen thousand three hundred twenty-six dollars (\$19,326.00).

Contract term- 12 months beginning 7/1/23 through 6/30/24. This contract term includes summer restorative work prior to the upcoming 2023/24 school year. It does not include summer restorative work for the 2024/25 school year. Monthly invoicing of \$1610.50 to be done at the beginning of each month. Invoice to be processed and paid within 45 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

SCOPE OF WORK

Classroom and Office Space

Clean and disinfect all high touch surfaces daily*
Spot clean entry door window weekly
Empty trash and replace liners daily
Dust mop hard flooring daily
Spot mop hard flooring daily
Mop hard flooring weekly
Vacuum entry matting/area rugs at minimum, weekly
Turn lights off and lock entry door daily upon completion of work
Report any maintenance needs via email

Bathrooms

Refill soap, paper towel, and toilet paper dispensers as needed daily
Clean and disinfect toilets, sinks, counters, and mirrors daily
Clean and disinfect door handles/knobs and light switches daily
Empty trash and replace liners daily
Sweep and mop floors daily
Turn lights off when work is complete daily
Report any maintenance needs via email

Kitchen Space

Refill soap and paper towel dispensers as needed daily
Clean and disinfect sink, faucet, and counters (as accessible) daily
Clean and disinfect light switches daily
Empty trash and replace liner daily
Sweep floor daily
Spot mop floor daily
Mop floor weekly
Report any maintenance needs via email

*High touch surfaces include- door handles, push plates, light switches, student tables (as accessible,) and teacher's desks (as accessible.)

COMMERCIAL JANITORIAL SERVICES PROPOSAL

Prepared especially for:

Washtenaw Intermediate School District
Miller Young Adult Program
310 Miller Avenue, Suites 50/80
Ann Arbor, MI 48103

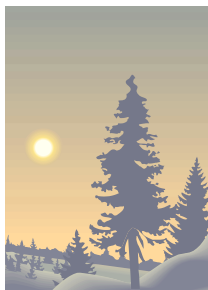
Prepared by:

PIONEER SERVICES, INC.

Ann Arbor, MI 48103

Phone: 734-368-6000

E-mail: drpanes@hotmail.com



SERVICE SCHEDULE AND TERMS

Janitorial service for 310 Miller Avenue, Suites 50/80, Ann Arbor, MI.

Routine Service

Suite 80- Service 5 days per week (during normal school days)

Suite 50- Service 2 days per week & garbage removal 5 days/week (during normal school days)

Monthly Service (in addition to routine service)

Clean HVAC vent covers

Perform high dusting

Clean light lenses (to be performed quarterly)

Annual Restorative Service (Summer Break)

Clean all interior and exterior windows

Clean windowsills and blinds

Deep clean laminate flooring

Clean all baseboards

Spot clean walls and kitchen cabinet fronts

Extract all carpeted areas

Supplies and Equipment WISD to provide all trash liners, cleaning chemicals, soap, and paper products, Suprox for carpet extraction, sweeping/mopping equipment, and supplies. WISD to supply and service a commercial upright vacuum with hose attachment. Pioneer Services to supply and service all other hard flooring maintenance equipment and window cleaning product and equipment.

We hereby propose to furnish material and labor - complete in accordance with above specifications and those listed in the Scope of Work, for the sum of: Twenty-four thousand eight hundred ten dollars (\$24,810.00).

Contract term- 12 months beginning 7/1/23 through 6/30/24. This contract term includes summer restorative work prior to the upcoming 2023/24 school year. It does not include summer restorative work for the 2024/25 school year. Monthly invoicing of \$2,067.50 to be submitted at the beginning of each month. Invoice to be processed and paid within 45 days. This agreement may be terminated by either party, with cause, upon a sixty-day written notice to the other party.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ Signature: _____

SCOPE OF WORK

Suite 80- Service 5 days per week (during normal school year calendar days)

Suite 50- Service 2 days per week and garbage removal 5 days per week (during normal school year calendar days)

Kitchen, Classroom and Office Space

Clean and disinfect all high touch surfaces daily*

Refill soap and paper towel dispensers as needed daily

Clean and disinfect sink, faucet, and counters (as accessible) daily

Spot clean main entry door and hallway glass daily

Empty trash and replace liners daily

Dust mop hard flooring daily

Spot mop hard flooring daily

Mop hard flooring weekly

Spot vacuum carpeting daily

Vacuum carpeting weekly

Vacuum entry matting at minimum, weekly

Turn lights off and lock suite entry door daily upon completion of work

Report any maintenance needs via email

Bathrooms

Refill soap, paper towel, and toilet paper dispensers as needed daily

Clean and disinfect toilets, sinks, counters, and mirrors daily

Clean and disinfect door handles/knobs and light switches daily

Empty trash and replace liners daily

Sweep and mop floors daily

Turn lights off when work is complete daily

Report any maintenance needs via email

*High touch surfaces include- door handles, push plates, light switches, student tables (accessible surfaces) and teacher's desks (accessible surfaces.)

TO: Naomi Norman and Members of the Board of Education

FROM: Tanner Rowe, Director of Operations

DATE: May 23, 2023

SUBJECT: Custodial Services Agreement Renewal Jones Cleaning Group Facility Solutions at Chelsea Young Adult and Ypsilanti Young Adult

Jones Cleaning Group has provided janitorial cleaning at many WISD (Washtenaw Intermediate School District) locations that include our Young Adult Centers and Chappelle Early Childhood classroom. Jones Cleaning has been very conscientious in learning the culture, needs and standards of our organization and has grown in expertise through collaborative efforts. Their contract is set to expire on June 30, 2023. Jones Cleaning welcomes the opportunity to renew their services for an additional year, to provide routine cleaning for our Chelsea and Ypsilanti Young Adult locations.

The contract with Jones Cleaning provides daily janitorial services for two locations. Janitorial services will be provided 5 days per week at Ypsilanti Young Adult and will include daily cleaning of breakrooms, restrooms, classrooms, private offices, and communal areas. Restorative cleaning will be performed once per year during the summer months upon request.

The Jones Cleaning contract provides janitorial services at Chelsea Young Adult one day per week and will include cleaning of breakrooms, restrooms, classrooms, private offices, and communal areas. Restorative cleaning will be performed once per year during the summer months upon request.

For the 23-24 fiscal year, the annual cost for routine janitorial services for Ypsilanti Young Adult will be \$14,210 for weekly service and \$1,515 for summer restorative cleaning. The cost of Janitorial Services at Chelsea Young Adult will be \$5,250 for weekly service and \$2,375 for summer restorative cleaning. The contract includes labor and materials in accordance with the listed in the contract. WISD will provide all consumables, this contract term includes summer restorative work prior to the upcoming 2023/24 school year.

The administration recommends the Board authorize the administration to contract with Jones Cleaning for janitorial services at Ypsilanti Young Adult for the 23-24 fiscal year, in the amount not to exceed \$15,725 and at Chelsea Young Adult in the amount not to exceed \$7,625.



Janitorial Quote

WISD (Ypsilanti YA Program)

Jones Cleaning Group
ejones@cleanitgood.com
734-999-0550



Our Company

Overview

Jones Cleaning Group is a minority-owned and operated company based in Wayne County. Since 2016, we have offered our commercial cleaning services among other services recently expanding to encompass Southeastern Michigan and surrounding cities. We invest within the communities we work through partnering with local minority-owned vendors and contractors, hiring individuals from vulnerable populations (low-income, returning citizens, veterans) and giving our time and resource to support local charities.

Mission

To provide a safe, secure and clean environment where our clients work, learn, play and fellowship.

Our Values

A commitment to treating and serving our employees, clients and community like we would our own family; with care, honesty, integrity.

CUSTOMER SUCCESS

We prioritize the success of our customers providing cost-saving solutions, removing the hassle of managing several contractors.

QUALITY

Reliability. Consistency. Integrity. Embedded in the foundation of our training, cleaning systems and quality assurance program.

FAMILY

We treat our employees like family. Our care for our team goes beyond the work environment. They are people FIRST, employees SECOND.

BY THE NUMBERS

65 Happy Clients

0 Clients Lost

8250 Office Cleans

198 Events Cleaned

745 Homes Turned

Serving **13** Cities

19 Employees

6 years experience



Our Process With New Clients

Attached is a Scope of Work (SOW) that defines our recommendation for how Ypsi YA should be cleaned throughout the week based on what you shared with us during our walkthrough with you. We will give you a call to have a brief discussion of the SOW to ensure this meets your expectations. If not, we can always make adjustments. Once approved, we will identify 1-2 employees who live within 5 miles of your building and assign them as cleaners. One will be permanently assigned to clean Ypsi YA for the duration of our agreement while the other will be a substitute cleaner as needed. This ensures we maintain consistency of cleaning and a routine cleaning schedule with you. Assigned staff are trained off-site and on-site to ensure they know the SOW approved by you and through our inspections, uphold a high quality of cleaning. We realize during the first couple weeks of cleaning, there will be an adjustment period which is why we will touch base with you 2-3 times during the first month to ensure our performance is to your standard and to make any necessary changes at your request. After the first month has passed, we will conduct bi-weekly cleaning inspections of Ypsi YA to hold our cleaners accountable. We understand all chemicals and supplies will be provided. We just request that we can bring our own microfiber cloths.

SOW & Schedule

SOW is based on cleaning 5x/week on Mon-Fri after 4:30pm. SOW will define what is completed on daily, weekly and/or monthly basis.

Other Services

We offer more than janitorial services. View our website at <https://www.cleanitgood.com/commercial> to learn more about the specialized services we can offer you year round.



Pricing Quote

The following table details the pricing options for services available. This pricing is valid for 30 days.

Requested Services

Work Type	Frequency	Cost
Daily Custodial	5x/week	\$1,421/mo.

Optional Services

Work Type	Frequency	Cost
Deep Cleaning	One-Time	\$550
Window Cleaning	One-Time	\$225
Carpet Cleaning	Annual	\$415
Hard Floor Care	Annual	\$325

References

BBBS Washtenaw, Ypsilanti

Danielle Christian, Admin Asst.

(734) 975-0933; danielle.christian@bbbswashtenaw.org

Services: Janitorial

One Building; est. 2,000 sq. ft.

Bottles-N-Backpacks, Ypsilanti

Kier McLemore, Co-Owner

(734) 780-4342; k.mc@bottlesnbackpacks.com

Services: Janitorial, Floor Care, Carpet Cleaning

Two Buildings: est. 5,300 sq. ft.

WSC Academy, Ypsilanti

Candice Spencer, Principal

spencerc@wsc-academy.org

(734) 794-0218

Janitorial, Floor Care

Ypsilanti Housing Commission, Ypsilanti

Zac Fosler, Executive Director

zfosler@ypsilantihc.org

(734) 277-9709

Janitorial, Window Cleaning



Janitorial Quote

WISD (Chelsea YA Program)

Jones Cleaning Group
ejones@cleanitgood.com
734-999-0550



Our Company

Overview

Jones Cleaning Group is a minority-owned and operated company based in Wayne County. Since 2016, we have offered our commercial cleaning services among other services recently expanding to encompass Southeastern Michigan and surrounding cities. We invest within the communities we work through partnering with local minority-owned vendors and contractors, hiring individuals from vulnerable populations (low-income, returning citizens, veterans) and giving our time and resource to support local charities.

Mission

To provide a safe, secure and clean environment where our clients work, learn, play and fellowship.

Our Values

A commitment to treating and serving our employees, clients and community like we would our own family; with care, honesty, integrity.

CUSTOMER SUCCESS

We prioritize the success of our customers providing cost-saving solutions, removing the hassle of managing several contractors.

QUALITY

Reliability. Consistency. Integrity. Embedded in the foundation of our training, cleaning systems and quality assurance program.

FAMILY

We treat our employees like family. Our care for our team goes beyond the work environment. They are people FIRST, employees SECOND.

BY THE NUMBERS

65 Happy Clients

0 Clients Lost

8250 Office Cleans

198 Events Cleaned

745 Homes Turned

Serving **13** Cities

19 Employees

6 years experience



Our Process With New Clients

Attached is a Scope of Work (SOW) that defines our recommendation for how Chelsea YA should be cleaned weekly based on what you shared with us during our walkthrough with you. We will give you a call to have a brief discussion of the SOW to ensure this meets your expectations. If not, we can always make adjustments. Once approved, we will identify 1-2 employees who live within 15 miles of your building and assign them as cleaners. One will be permanently assigned to clean Chelsea YA for the duration of our agreement while the other will be a substitute cleaner as needed. This ensures we maintain consistency of cleaning and a routine cleaning schedule with you. Assigned staff are trained off-site and on-site to ensure they know the SOW approved by you and through our inspections, uphold a high quality of cleaning. We realize during the first couple weeks of cleaning, there will be an adjustment period which is why we will touch base with you 2-3 times during the first month to ensure our performance is to your standard and to make any necessary changes at your request. After the first month has passed, we will conduct bi-weekly cleaning inspections Chelsea YA to hold our cleaners accountable. We understand all chemicals and supplies will be provided. We just request that we can bring our own microfiber cloths.

SOW & Schedule

SOW is based on cleaning 1x/week on Saturdays. SOW will define what is completed on weekly, bi-weekly and/or monthly basis.

Other Services

We offer more than janitorial services. View our website at <https://www.cleanitgood.com/commercial> to learn more about the specialized services we can offer you year round.



Pricing Quote

The following table details the pricing options for services available. This pricing is valid for 30 days.

Requested Services

Work Type	Frequency	Cost
Custodial	1x/week	\$525/mo.

Optional Services

Work Type	Frequency	Cost
Deep Cleaning	One-Time	\$800
Window Cleaning	One-Time	\$175
Hard Floor Care	Annual	\$1,400

NOTE: Moving all furniture to buff/wax floors than moving it back to original place is included in hard floor care. Cleaning light cases is included in deep cleaning.

References

BBBS Washtenaw, Ypsilanti

Danielle Christian, Admin Asst.

(734) 975-0933; danielle.christian@bbbswashtenaw.org

Services: Janitorial

One Building; est. 2,000 sq. ft.

Bottles-N-Backpacks, Ypsilanti

Kier McLemore, Co-Owner

(734) 780-4342; k.mc@bottlesnbackpacks.com

Services: Janitorial, Floor Care, Carpet Cleaning

Two Buildings: est. 5,300 sq. ft.

WSC Academy, Ypsilanti

Candice Spencer, Principal

spencerc@wsc-academy.org

(734) 794-0218

Janitorial, Floor Care

Ypsilanti Housing Commission, Ypsilanti

Zac Fosler, Executive Director

zfosler@ypsilantihc.org

(734) 277-9709

Janitorial, Window Cleaning

TO: Naomi Norman and Members of the Board of Education

FROM: Tanner Rowe, Director of Operations

DATE: May 23, 2023

SUBJECT: Custodial Services Agreement Renewal Premium Services Inc. At Red Oak Young Adult

Premium Services has provided janitorial cleaning at Red Oak Young Adult since opening in August of 2018. Their commitment to our students, staff and programs is extremely admirable. Over time they have exhibited a dedication to equity and creating positive relationships through servicing our student population and employees alike. Their contract is set to expire on June 30, 2023. The current contract provides the opportunity to renew their services for an additional two years, to provide routine cleaning, Day Porter service and restorative janitorial services.

Janitorial services will be provided 5 days per week and will include daily cleaning of meeting rooms, breakrooms, restrooms, classrooms, cafeteria, private offices, and communal areas. Restorative cleaning will be performed once per year during summer months. The contract also includes Day Porter services to respond to emergency cleaning and the upkeep of restrooms, common spaces, and the cafeteria throughout the school day, as well as the summer cleaning for ESY programming.

For the 23-24 fiscal year, the annual cost for routine janitorial services for Red Oak will be \$42,030. The cost of Day Porter Service will be \$33,979. Summer ESY Janitorial cleaning will cost \$3,884. Restorative janitorial services will be billed at \$7,506.00 for the 23-24 fiscal year. The contract includes labor only. All equipment, materials, and necessary supplies to complete tasks will be supplied by WISD (Washtenaw Intermediate School District).



Complete Building Services • 25899 W. Twelve Mile Road, Suite 250. • Southfield, MI 48034 • (248) 350-2255



***PROPOSAL FOR
JANITORIAL SERVICES at***

WASHTENAW INTERMEIDATE SCHOOL DISTRICT

JANITORIAL SERVICES AGREEMENT

*Washtenaw Intermediate School District
1819 S. Wagner Road
Ann Arbor, MI 48103*

Tuesday, April, 18, 2023

**Prepared for:
Shantell M. Gordon
Facilities
Washtenaw Intermediate School District**

TABLE OF CONTENTS

RECITALS	2
1. SCOPE OF SERVICES.	2
1.1 GENERAL SCOPE OF SERVICES.....	2
1.2 COMPLIANCE WITH LAW	2
2. CONTRACT PRICE AND PAYMENT	2
2.1 CONTRACT PRICE	2
2.2 PAYMENT	2
3. TERM, RENEWAL AND TERMINATION.....	3
3.1 TERM	3
3.2 RENEWAL	3
3.3 TERMINATION.....	3
4. RELATIONSHIP OF THE PARTIES.....	3
5. COMPLIANCE WITH LEGAL OBLIGATIONS	3
6. CONFIDENTIALITY	3
7 NON-SOLICITATION	3
8 INDEMNIFICATION	4
9 ARBITRATION OR LEGAL ACTION	4
9.1 ARBITRATION	4
9.2 JURISDICTION	4
9.3 LIMITATION OF ACTIONS.....	4
9.4 GOVERNING LAW	5
10. MISCELLANEOUS	5
10.1 ENTIRE AGREEMENT	5
10.2 BINDING	5
10.3 NOTICES	5
10.4 FORCE MAJEURE.....	5
10.5 ASSIGNMENT.	5
10.6 SEVERABILITY	5
10.7 CAPTIONS	5
10.8 MODIFICATIONS	5
EXHIBIT A – SPECIFICATION OF SERVICES.....	6
EXHIBIT A.1 - SERVICE / FEE STRUCTURE.....	8
EXHIBIT B – MASTER CLEANING SCHEDULE.....	9
EXHIBIT C –PERIODIC SCHEDULED ANCILLARY SERVICES.....	11

SERVICES AGREEMENT

This Services Agreement, including any and all Exhibits referenced and attached hereto (“Agreement”) is made as of **04/18/2023**, between Ruth Industries, Inc., doing business as Premium Services, Inc. (“Contractor”), a Michigan corporation, with a principal place of business at 25899 W. 12 Mile Rd., Suite 250, Southfield, MI 48034, and **WASHTENAW INTERMEDIATE SCHOOL DISTRICT** (“Customer”), with a principal place of business at **1819 S. Wagner Road, Ann Arbor, MI 48103**.

Recitals

- A. Customer desires to have Contractor perform cleaning services at Customer’s place(s) of business(s) located at **1) Refer to Exhibit A.1**.
- B. Contractor has represented it is skilled in providing cleaning and related services.
- C. Customer is willing to contract with the Contractor for such services.

In consideration of the obligations, representations, warranties, and other provisions contained in this Agreement, Customer and Contractor agree as follows:

1. Scope of Services.

1.1 **General Scope of Services** Contractor shall provide the specific cleaning and related services (“Services”) described in the Master Cleaning Schedule, attached as **Exhibit A**, as an independent contractor. Contractor shall perform its Services pursuant to the quality standards, cleaning schedules, and other duties described in the Specification of Services attached as **Exhibit B** and Exhibit A.1. Contractor shall perform additional services as described in the attached **Exhibit C** upon request of Customer.

1.2 **Compliance with Law.** Contractor's labor, services and materials shall comply with all federal, state and local laws and the regulations of any agency with jurisdiction over this Agreement or the Services.

2. Contract Price and Payment.

2.1 **Contract Price.** Customer shall pay to Contractor a monthly sum as described in **Exhibit A.1 – Services / Fee Structure** (“Contract Price”). The Contract Price is based upon square footage, specifications, occupancy, and other factors considered as of the date of execution of this Agreement. If the factors existing at the time of contracting subsequently increase or there is a need or request for additional or extended services during the Term of the Agreement, the services will be provided at an additional cost. Any and all stated pricing is not inclusive of any applicable taxes.

2.2 **Payment.** Contractor will send a monthly invoice to Customer for services to be performed each month. Customer will pay the entire balance of the invoice to Contractor within thirty (30) days of receipt of the invoice. Late payments may be subject to a 1.5% late fee which will be reflected on the invoice for the following month. If the account is referred to an agency or attorney for collection, all

costs, including but not limited to reasonable attorney fees incurred by Contractor as a result of Customers failure to timely pay the entire balance of any invoice, shall be at the expense of, and recoverable from, the Customer.

3. **Term, Renewal and Termination.**

3.1 **Term.** The initial term of this Agreement shall be for a period of two (2) years commencing on _____.

3.2 **Renewal.** This Agreement shall automatically renew for successive one (1) year terms unless either party gives the other party written notice of its intention not to renew this Agreement at least sixty (60) days prior to the end of the initial term or any extended term of this Agreement. The Contract Price for every Renewal Term will increase by 10%.

3.3 **Termination.** This Agreement may be terminated by either the Contractor or the Customer, with or without cause, upon at least sixty (60) day written notice to the other party. In the event of a termination, Contractor shall be allowed to collect and retrieve its equipment. Contractor may terminate services at any time without notice for Customer's failure to timely pay invoices. Upon termination of this Agreement, neither party shall have any further obligation hereunder except for any obligations or liability for actual damages which accrued prior to the termination effective date. Specifically, and without limitation, Contractor shall not be liable for any lost profits, consequential damages or for any increase in costs to Customer for facility maintenance services that arise after termination of this Agreement by either party. Sections 6 and 7 shall survive termination of this Agreement.

4. **Relationship of the Parties.** The relationship between Customer and Contractor is solely an independent contractor relationship. Neither Contractor nor its agents, employees or servants shall be or shall be deemed to be an employee, agent or servant of the Customer. Neither Contractor nor its agents, employees or servants shall be entitled to any of the benefits provided by Customer to its employees, including, but not limited to, workers compensation insurance, unemployment insurance, and health and welfare benefits. Customer seeks the benefits of the results of Contractor's efforts under this Agreement, but the conduct and control of such efforts are solely within Contractor's discretion and judgment. Contractor is solely responsible for compliance with all federal, state, and local tax or regulatory reporting requirements relating to Contractor's business and Services performed hereunder.

5. **Compliance with Legal Obligations.** Customer agrees to keep its facilities in a safe condition and in conformity with federal, state and local laws, ordinances and regulations and agrees to indemnify, defend and hold harmless Contractor from loss and liability (including attorney fees and costs) caused by Customer's failure to do so.

6. **Confidentiality.** The terms and conditions of this Agreement are confidential and shall not be disclosed by either party, except as required for tax purposes or in response to a court order/subpoena, without the written consent of the other party.

7. **Non-solicitation.** During the term of this Agreement and for a period of one (1) year after the termination of the Agreement by either party, neither the Customer, nor any affiliate, shall solicit for employment or employ any person employed by the Contractor at any time during the 6 month period prior the termination of the Agreement. In the event that the Customer or any of its affiliates employs, hires or enters into an employment agreement with such an employee of the Contractor, the Customer

shall pay to the Contractor a recruitment fee equal to 20% of the annualized compensation paid to the employee by the Customer or its affiliate. This fee shall accrue on the first day the individual performs services to the benefit of the Customer or its affiliate. If the Customer violates this non-solicitation clause, then the Customer shall be responsible for paying the recruitment fee, irrespective of whether the employee/agent or subcontractor is recruited for a location or facility that is different from where the individual originally performed services.

8. **Indemnification.** Contractor shall indemnify, defend and hold harmless Customer from loss, liability or expense for bodily injury, death or property damage but only to the extent same are caused by negligence of the Contractor and its employees which arise out of work performed under this Agreement and Customer notifies Contractor in writing of such claim within five (5) days of the occurrence of the event giving rise to the claim. If Contractor is required to perform services in areas being used by Customer's employees, tenants or building visitors while Contractor is performing services, then Customer shall, unless caused by the gross negligence or intentional misconduct of Contractor, indemnify, defend and hold harmless Contractor from claims for injury or death to persons or damage to property resulting therefrom. Contractor shall not be liable for disposal of documents or valuable items, including office furnishings, left in work areas and Customer shall indemnify and hold harmless Contractor from claims for such disposal or damage. Customer shall also indemnify, hold harmless and defend Contractor from all claims for injuries, including death, or damage to property made by any party, including, but not limited to, Customer's or Contractor's employees, agents, invitees or guests resulting from the condition of Customer's premises or equipment, unless caused by the gross negligence or intentional misconduct of Contractor.

9. **Arbitration or Legal Action.**

9.1 **Arbitration.** Except for the Sections of this Agreement pertaining to "Confidentiality" and "Non-solicitation," Customer and Contractor agree that all disputes, controversies or claims arising out of or relating to this Agreement, including without limitation allegations of fraud, shall be settled in arbitration in the county in which the Contractor has its principal place of business in accordance with the American Arbitration Association and its rules and procedures. Customer and Contractor agree to the final and binding effect of any ruling or judgment made by the American Arbitration Association. Any such arbitration award shall be enforceable in a court of competent jurisdiction. The arbitrators shall be governed by the terms of this Agreement. In addition to any damages or other remedies awarded, the prevailing party in the arbitration shall be entitled to collect reasonable attorney fees, arbitrator's fees, and arbitration costs from the other party. The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court of record having jurisdiction.

9.2 **Jurisdiction.** If disputes between the parties are to be litigated in a legal action or if judgment is to be entered upon an arbitration award, Customer irrevocably agrees to jurisdiction of the courts sitting in the State of Michigan, to accept service of process by certified mail as if it were personally served within such jurisdiction, and to the convenience of the courts in the county in which Contractor has its principal place of business.

9.3 **Limitation of Actions.** Any claim, arbitration, legal action or other proceeding by the Customer must be filed or commenced within one year of the date of accrual of the cause of action or within one year of the completion of Services, whichever occurs first. Failure to file or commence within this period shall constitute a waiver of the right to prosecute the claim, arbitration, legal action or other proceeding against Contractor.

9.4 **Governing Law.** The validity, interpretation and performance of this Agreement shall be governed by the laws of the State of Michigan.

10. **Miscellaneous.**

10.1 **Entire Agreement.** This Agreement is the complete and final expression of the parties. All prior negotiations and representations are merged into this Agreement.

10.2 **Binding.** This Agreement is binding on the heirs, successors, assigns and representatives of the parties. The parties shall give notice of this Agreement to any purchaser, transferee or assignee of the facility covered by this Agreement or any part thereof. Such notice shall be in writing with a copy to Contractor at the time of sale or transfer.

10.3 **Notices.** All notices that any party elects to give to the other shall be in writing and shall become effective (a) delivery by overnight mail, or (b) by email to the email address provided by Customer and Contractor.

10.4 **Force Majeure.** In no event shall the Contractor be responsible or liable for any failure or delay in the performance of its obligations hereunder arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, public health orders, acts of war, terrorism, civil or military disturbances, nuclear or natural catastrophes or acts of God, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services.

10.5 **Assignment.** Customer shall not assign the Agreement without Contractor's prior written consent, Which Contractor shall not unreasonably withhold. Contractor may assign the Agreement without Customer's consent.

10.6 **Severability.** If any provision of this Agreement is found to be unenforceable, it shall be deemed severed and the remainder shall continue in full force and effect.

10.7 **Captions.** The captions contained in this Agreement are for convenience only, are without substantive meaning and should not be construed to modify, enlarge, or restrict any provision.

10.8 **Modifications.** This Agreement cannot be modified or altered except in a writing signed by the Customer and Contractor.

CONTRACTOR:

RUTH INDUSTRIES, INC., d/b/a PREMIUM SERVICES, INC.

Name:

Its:

_____/_____/_____
Date:

CUSTOMER:

WASHTENAW INTERMEDIATE SCHOOL DISTRICT

Name:

Its:

_____/_____/_____
Date:

EXHIBIT A – SPECIFICATION OF SERVICES

1. **Cleaning/ Duties.** The areas to be serviced and the duties to be performed, as provided by the Customer, are fully accepted by Contractor and fully detailed in the Master Cleaning Schedule attached as Exhibit B.

2. **Quality of Services.** Contractor guarantees the service(s) results as outlined below:

2.1 **Account Performance.** If the Customer expresses concerns of unsatisfactory performance by the service staff, Contractor will address the issue(s) raised within 24 hours.

2.2 **Visits.** An officer of the Contractor will visit the proposed site regularly to ensure that the services are being performed in a manner consistent with this Agreement. The facility will be closely monitored by the account supervisor on a continual basis.

2.3 **Company Contacts.** The Customer may contact the Contractor 24 hours per day to discuss any problems, concerns or emergency situations. The Contractor will provide the Customer with its office number and mobile phone number.

2.4 **Emergency Response.** If a situation (other than an oversight by the service staff) requires an immediate response, then a staff member will be directly dispatched to the site. These services, as well as any other additional services that are not included in the original agreement and services provided beyond those during normal work hours, will be billed at a rate of **\$49.50** per man hour. This rate is subject to change in Contractor's sole discretion provided Contractor provides notice of any increase to Customer in advance.

3. **Documentation.** Contractor agrees to provide the following upon request: Proof of General Liability Insurance; Proof of Bonding; Proof of Workers' Compensation Insurance; Confidentiality Statements; or Material Safety Data Sheets.

4. **Service Times.** The Contractor and Customer shall mutually agree to the times for which the site(s) shall be serviced. Unless otherwise noted in the Agreement, the Contractor will provide Services to the Customer as noted in Exhibit A.1. Additional services will be provided at times mutually agreed upon by Customer and Contractor.

5. **Holidays.** Contractor is not obligated to perform services on the following statutory holidays: Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas, and New Year's Day. Services on holidays when requested by the Customer shall be performed at twice the normal daily rate.

6. **Cleaning Supplies and Equipment.** Contractor will provide the Customer with a list of all equipment, cleaning products and chemicals it provides and Safety Data Sheets for each upon request. Contractor WILL NOT provide consumable products. Should Customer request Contractor to provide consumable products, a price sheet will be offered and Customer will be invoiced on a regular billing basis for all products delivered to Customer location(s).

7. **Cleaning Service Allowance.** Contractor has a cross training program to maintain coverage of an account in the event that the regular cleaning staff is unable to perform their nightly and/or daily duties. However, in the event that the non-performance is due to events beyond the Contractor's control as set forth in the Agreement at Section 10.5, the Customer will be notified as soon as possible and the month end billing statement will be adjusted accordingly.

8. **General Maintenance Monitoring.** Contractor will provide the Customer with general maintenance monitoring. While cleaning, the staff may often observe current or potential maintenance problems (*e.g.*, plumbing leaks, electrical problems, etc.). The staff has been instructed to note such problems and to leave a written report describing the problem and the location. This report will be left with the company's contact person. This general maintenance monitoring service is offered at no additional cost.

9. **Security System.** Customer shall instruct Contractor on the operation of the security system of the building. Contractor will comply with all company security regulations and any false alarm fee arising solely from the error of a staff member will be paid by Contractor.

EXHIBIT B – MASTER CLEANING SCHEDULE

(Cleaning Specifications provided by WISD)

Research Park Description of Services

	Task Frequency	Tool/Product
Classrooms 1-12, MS1, MS2, MS3, MS4, Art Room		
Music/Band, Work Room, Kitchen		
Sweep Hard Floors	Daily	Broom/Dustmop/Dust pan
Spot Mop Hard Floors	Daily	Mop/neutral cleaner
Spot clean vertical surfaces	Weekly	Microfiber rag/neutral cleaner
Clean and disinfect high touch surfaces	Daily	Disinfecting chemical/disposable rag/towel
Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.	Weekly	Microfiber rag or duster
Spot clean glass (interior)	Daily	Microfiber rag/ peroxide chemical
Clean glass (interior)	Weekly	Microfiber rag/ peroxide chemical
Clean door glasses (exterior and interior)	Daily	Microfiber rag/ peroxide chemical
Pull/remove trash, replace liner	Daily	Liners
Clean light lenses	Quarterly	Microfiber rag/ peroxide chemical
Clean vents	Monthly	Duster/ Microfiber rag/ peroxide chemical
Vaccum	Daily	Vaccum Cleaner
Restrooms		
Sweep Hard Floors	Daily	Broom/dustpan
Mop Hard Floors	Daily	Mop/neutral cleaner
Spot clean vertical surfaces	Daily	Microfiber rag/neutral cleaner
Clean and Disinfect fixtures	Daily	Disinfecting chemical/disposable rag/towel
Pull or remove trash, replace liner	Daily	Liners
Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.	Weekly	Microfiber rag or duster
Clean glass	Daily	Microfiber rag/ peroxide chemical
Clean trash receptacles	Monthly	Peroxide Chemical/Liners
Clean light lenses	Quarterly	Microfiber rag/ peroxide chemical
Clean vents	Monthly	Microfiber rag /peroxide chemical

Office 112-114/ Conference Room, Special Education**Entry 1 and 2, Nurse Station, Reception Area, Media Center**

Sweep Hard Floors	Daily	Broom/dustpan
Spot Mop Hard Floors	Daily	Mop/neutral cleaner
Mop Hard Floors	Weekly	Mop/neutral chemical
Spot clean vertical surfaces	Weekly	Microfiber rag/peroxide chemical
Clean and disinfect high touch surfaces	Daily	Disposable disinfectant wipes
Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.	Weekly	Microfiber rag or duster
Spot clean glass	Daily	Microfiber rag/peroxide chemical
Clean interior glass	Weekly	Microfiber rag/peroxide chemical
Pull or remove trash, replace liner	Daily	Liners
Clean light lenses	Quarterly	Microfiber rag/peroxide chemical
Clean vents	Monthly	Microfiber rag/peroxide chemical
Clean trash receptacle	Monthly	Microfiber rag/peroxide chemical
Vaccum offices	Daily	Vaccum Cleaner

Corridors/Common area/Hallways**/Hallways**

Sweep Hard Floors	Daily	Broom/Dustmop/Dustpan
Autoscrub Hard Floors	Daily	Walkbehind/ Chariot
Spot clean vertical surfaces	Daily	Microfiber rag/peroxide chemical
Clean and disinfect high touch surfaces	Daily	Disinfecting chemical/disposable rag/towel
Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.	Weekly	Microfiber rag/Duster/peroxide chemical
Spot clean glass (interior)	Daily	Microfiber rag/peroxide chemical
Clean glass (interior)	Weekly	Microfiber rag/peroxide chemical
Clean light lenses	Quarterly	Microfiber rag/peroxide chemical
Clean vents	Monthly	Microfiber rag/peroxide chemical

Gym/ Multi-Purpose Room

Sweep Hard/Floors	Daily 3x per week	Broom/dustmop/dustpan
Autoscrub Hard Floors		Chariot/Walk behind
Spot clean vertical surfaces	Daily	Microfiber rag/peroxide chemical
Clean and disinfect high touch surfaces	Daily	Disposable towel/disinfectant

Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.	Weekly	Microfiber rag /Duster peroxide chemical
Spot clean glass (interior)	Daily	Microfiber rag/peoxide clemical
Pull/remove trash, replace liners	Daily	Liners
Clean trash receptacle	Daily	Microfiber rag/peroxide chemical
Clean vents	Monthly	Duster/Microfiber rag/peroxide chemical

Restorative Cleaning Specifications Site Specific

Research Park- Restorative Cleaning Specifications (expectations)

All occupiable room types/spaces throughout the building except those specifically excluded below

(requires vendor to move furniture,

as needed to complete tasks, and put furniture back in place.)

Task	Frequency
Strip/finish hard floors (with minimum of 5 coats of finish)	Annually
Clean (wash) vertical surfaces	Annually
Wash windows (exterior)	Annually
Power-wash grouted floors	Annually
Extract/clean carpeted areas	Annually

Mechanical, Electrical, Custodial Closet

Cafeteria/Commercial Food Service Kitchen Excluded

Restorative - Floor care annually using 6 coats of wax in high traffic areas and 5 coats in all other areas.

Red Oak Description of Services

Classrooms 1-2, Life Skills 1, Life Skills 2, Clinic Staff Lounge, Work Room, Conference 1/2	Task Frequency	Tool/Product
Sweep Hard Floors	Daily	Broom/Dustmop/Dust pan
Spot Mop Hard Floors	Daily	Mop/neutral cleaner
Spot clean vertical surfaces	Weekly	Microfiber rag/neutral cleaner
Clean and disinfect high touch surfaces	Daily	Disinfecting chemical/disposable rag/towel
Dust horizontal surfaces including but	Weekly	Microfiber rag or duster

not limited to ledges, window frames, dispensers and etc.

Spot clean glass (interior)	Daily	Microfiber rag/ peroxide chemical
Clean glass (interior)	Weekly	Microfiber rag/ peroxide chemical
Clean door glasses (exterior and interior)	Daily	Microfiber rag/ peroxide chemical
Pull/remove trash, replace liner	Daily	Liners
Clean light lenses	Quarterly	Microfiber rag/ peroxide chemical
Clean vents	Monthly	Duster/ Microfiber rag/ peroxide chemical
Vaccum	Daily	Vaccum Cleaner

Restrooms

Sweep Hard Floors	Daily	Broom/dustpan
Mop Hard Floors	Daily	Mop/neutral cleaner
Spot clean vertical surfaces	Daily	Microfiber rag/neutral cleaner
Clean and disinfect fixtures	Daily	Disinfecting chemical/disposable rag/towel
Pull or remove trash, replace liner	Daily	Liners

Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.

Weekly Microfiber rag or duster

Clean glass	Daily	Microfiber rag/ peroxide chemical
Clean trash receptacles	Monthly	Peroxide Chemical/Liners
Clean light lenses	Quarterly	Microfiber rag/ peroxide chemical
Clean vents	Monthly	Microfiber rag /peroxide chemical
Scrub floors	Monthly	Low speed scrubber

Office 1-8/ Workroom, Sensory

Spot clean vertical surfaces	Weekly	Microfiber rag/peroxide chemical
Clean and disinfect high touch surfaces	Daily	Disposable disinfectant wipes

Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.

Weekly Microfiber rag or duster

Spot clean glass	Daily	Microfiber rag/peroxide chemical
Clean interior glass	Weekly	Microfiber rag/peroxide chemical
Pull or remove trash, replace liner	Daily	Liners
Clean light lenses	Quarterly	Microfiber rag/peroxide chemical
Clean vents	Monthly	Microfiber rag/peroxide chemical
Clean trash receptacle	Monthly	Microfiber rag/peroxide chemical
Vaccum offices	Daily	Vaccum Cleaner

Corridors/Common area/Hallways

Spot clean vertical surfaces	Daily	Microfiber rag/peroxide chemical
Clean and disinfect high touch surfaces	Daily	Disinfecting chemical/disposable rag/towel

Dust horizontal surfaces including but not limited to ledges, window frames, dispensers and etc.

Weekly Microfiber rag/Duster/peroxide chemical

Daily Microfiber rag/peroxide chemical

Spot clean glass (interior)

Clean glass (interior)

Weekly

Microfiber rag/peroxide chemical

Clean light lenses

Quarterly

Microfiber rag/peroxide chemical

Clean vents

Monthly

Microfiber rag/peroxide chemical

Vaccum

Daily

Vaccum Cleaner

Restorative Cleaning Specifications Site Specific

Red Oak- Restorative Cleaning Specifications (expectations)

All occupiable room types/spaces throughout the building except those specifically excluded below (requires vendor to move furniture, as needed to complete tasks, and put furniture back in place.)

Task	Frequency
Clean (wash) vertical surfaces	Annually
Wash windows (exterior)	Annually
Power-wash grouted floors	Annually
Extract/clean carpeted areas (First Floor Only)	Biannually
Strip/ Recoat Life skills area (Using 6 coats of finish)	Annually
Extract all carpeted areas	Annually

Mechanical, Electrical, Custodial Closet

Cafeteria/Commercial Food Service Kitchen Excluded

of Spaces- 25

- 2 Classrooms
- 2 Life Skills Classrooms
- 1 Sensory room
- 2 Conference Room
- 1 Nurse's Offices
- 1 Work Room
- 1 Staff Lounge
- 8 Offices
- 7 Restrooms

- **High Touch Surfaces defined as: Clarification**
 - **table tops**
 - **door knobs**
 - **light switches**
 - **countertops**
 - **handles including appliances like refrigerators, dishwashers and etc.**
 - **desk tops**
 - **toilets and toilet handles**
 - **faucets and sinks**

EXHIBIT C

Ancillary services will be performed on the schedule set forth on MASTER CLEANING SCHEDULE EXHIBIT B as specified as RESTORATIVE CLEANING SPECIFICATIONS SITE SPECIFIC

Requested services performed additionally to the listed schedule RESTORATIVE CLEANING SEPCIFICATIONS SITE SPECIFIC will be performed and invoiced as per below:

<u>Service Description</u>	<u>Recommended Delivery Schedule</u>	<u>Price Per Service Event**</u>
• Carpet Cleaning of all areas	<i>As per request</i>	To Be Determined
• VCT Strip & Seal	<i>As per request</i>	To Be Determined
• Grout / Ceramic floor cleaning	<i>As per request</i>	To Be Determined
• Additional flooring-type services	<i>As per request</i>	To Be Determined
• Interior Window cleaning	<i>As per request</i>	To Be Determined
• Exterior Window cleaning	<i>As per request</i>	To Be Determined

** A \$225.00 minimum service charge will be waived when aggregated floor care services, per individual service event, exceed the stated minimum service charge.*

***Unscheduled and/or emergency services will be provided and prices determined at the time of service delivery with prices and services execution being mutually agreed upon by customer and contractor.*

Additional/Routine Services

All other ancillary services not specified above will be provided only upon the request of Customer and will be quoted on a job by job basis. For a complete listing of services offered by Premium Services, Inc., please visit our web-site at www.premiumservicesinc.com.

To: Naomi Norman and Members of the Board of Education

From: Tanner Rowe, Director of Operations

Date: May 16, 2023

Re: Lease Renewal Recommendation – Chapelle Business Center

Chapelle Business Center Lease Renewal

Our Early Childhood department is leasing space at the Chapelle Business Center which is owned and operated by Ypsilanti Community Schools. This 859 square foot room is utilized for our Early On program which houses weekly playgroups in this location. The location at 111 S Wallace Blvd. in Ypsilanti is convenient for the population served by the WISD Early Childhood programs including Early Head Start and Early Intervention. Ample, free parking is available. Cumulative program enrollment for Early Head Start in PY 2022-23 was 103 prenatal parents, infants, and toddlers. Cumulative program enrollment for Early On in PY 2022-23 was 747 infants and toddlers, 220 of which reside in the Ypsilanti Community School or Lincoln Consolidated Schools service areas.

The lease renewal is a one (1) year agreement from July 1, 2023 through June 30, 2024. The annual base rent amount is \$8,590 which results in a base rent of \$716 monthly. Utilities are prorated at an amount of \$156 per month which results in a total cost of \$872 per month. The rent amount translates into a rate of \$12.18 per square foot.

The administration recommends the Board authorize the administration to execute the lease agreement with Ypsilanti Community Schools for 111 S. Wallace Blvd., Ypsilanti, MI 48197, with rent totaling \$10,464 for the one-year term.

If you have any questions, please feel free to contact me in advance of the meeting.

Expense Escalation Lease, Multitenant Building

This Lease is made between Landlord and Tenant, who agree as follows:

1. Basic Definitions. The following defined terms will be used throughout this Lease:

- a. Lease Date means 7/1/2023.
- b. Landlord means Ypsilanti Community Schools (YCS) or its successors in interest.
- c. Landlord Notice Address is 1885 Packard Road, Ypsilanti, MI 48197.
- d. Tenant means WISD.
- e. Tenant Notice Address is. 1819 S Wagner Rd, Ann Arbor, MI 48103.
- f. Premises means Room 120 at Chapelle Business Center, attached as Exhibit 1.
- g. Building means Chapelle Business Center, located at 111 S. Wallace, Ypsilanti MI 48197
- h. Property means the Premises, the Building, and all related land.
- i. Rentable Floor Area of Premises means approximately 859 rentable square feet, which does not include an allocated percentage of the common areas.
- j. Term means 1 year Lease.
- k. Lease Year means the period beginning on 7/1/2023, and ending on 6/30/2024.
- l. Commencement Date means 7/1/1023.
- m. Expiration Date means 6/30/2024.
- n. Rent means Annual Base Rent and Additional Rent.
- o. Annual Base Rent means \$8,590.
- p. Monthly Installment of Base Rent means \$716. Monthly installment of calculated utilities = \$156 per month. Total rent plus utilities per month is \$872.

q. Additional Rent means the reimbursement of all expenses paid or incurred by Landlord in connection with the leased space identified on Exhibit 1, including the following:

q1. Maintenance Expenses (e.g. HVAC units, doors, windows, walls, electrical switches and outlets, light fixtures, bulbs, and required fire and other inspections.)

q2. Utilities (3.9% of the average of electric, gas, sewer and water costs, i.e. \$1863 annually or \$156 monthly).

q3. Replacement of the roof, boiler and chiller will be Landlord's responsibility. Additionally, if a leak causes the need for any other repairs to the building, Landlord will assume the expense of repair. Landlord's liability will not extend to Tenant's contents, which should be separately insured by Tenant. The parking lot will be repaired at Landlord's discretion and will be Landlord's sole responsibility.

and all other charges that may become due under the terms of this Lease.

r. Proportionate Share means 3.9%.

s. Base Year means 7/1/2023- 6/30/2024.

t. Operating Expenses means all expenses of every kind paid or incurred by Landlord in connection with the Property. Unless stated otherwise in this agreement.

u. Security Deposit means \$0.

v. Designated Use means WISD.

w. Applicable Laws means all statutes, codes, ordinances, administrative rules, regulations, and orders or directives of any governmental authority.

2. Premises. Landlord leases the Premises to Tenant. Tenant has inspected the Premises and is satisfied with the condition of the Premises and the Property. Landlord must make reasonable efforts to deliver possession of the Premises on the Commencement Date. Landlord is not liable for damages for failure to deliver possession on the Commencement Date. If Landlord fails to deliver possession tenant may terminate the lease.

Landlord reserves the right to make alterations or additions to the Property, to demolish or build improvements on the Property, and to change the name of the Building, in its sole discretion without the consent of Tenant.

3. **Term.** The Term means 1 Lease Year. The term commences on the Commencement Date and expires on the Expiration Date, unless otherwise terminated or extended as provided in this Lease.

4. **Annual Base Rent.** Beginning on the Commencement Date, Tenant will pay Landlord the Annual Base Rent. Tenant will pay the Annual Base Rent by Monthly Installment of Base Rent, to the order of Landlord, in advance, on the first day of each calendar month, at Landlord's office or any other place that Landlord designates in writing. Any Rent that is not received within **30** days after its due date will bear simple interest at 10%. If the Commencement Date is other than the first day of a calendar month, the Monthly Installment of Base Rent for the partial first calendar month of the Term will be prorated on a daily basis and paid on the Commencement Date.

5. **Maintenance Expenses.** Tenant will pay as Additional Rent its Proportionate Share of any Maintenance Expenses, i.e. **3.9%** of maintenance expenses for HVAC equipment that services the Premises and 100% of maintenance expenses for repairs to the Premises. Cost for repairs will be due net 30 days after invoice. HVAC equipment does not include boiler or chiller replacement, but would include maintenance to those systems.

6. **Liens.** Tenant must maintain the Premises in good repair to the reasonable satisfaction of Landlord, in a clean and safe condition, and in accord with Applicable Laws. Landlord and Tenant will negotiate and define any substantial structural alterations prior to undertaking such changes. Any alterations to the Premises must comply with the Americans with Disabilities Act of 1990.

Tenant must keep the Premises free of construction or other liens. Tenant will hold Landlord harmless against any liens placed against the Premises, except those attributable to the acts of Landlord. If a lien is filed against the Premises as the result of any action undertaken by Tenant, Tenant must discharge the lien within 60 days after receiving notice of the lien. If Tenant fails to discharge the lien, Landlord may procure a discharge at Tenant's expense, which Tenant must pay immediately on a demand from Landlord.

7. **Hours of Occupancy.** Tenant shall be entitled to occupy the Premises between the hours of **5 A.M.** and **10 P.M.**, **Monday**[day of week] through **Sunday**[day of week]. In the event Tenant wishes to occupy the Premises at other times, it shall notify Landlord in writing of its requested additional occupancy, setting forth the requested date(s) and inclusive times, no less than five (5) business days before the proposed occupancy. Tenant agrees to reimburse Landlord in full for Landlord's actual incremental custodial and other costs associated with making the Premises available to Tenant during such additional occupancy periods.

8. **Services.** Landlord will furnish heat and air-conditioning during normal business hours (Regular occupied hours are **6:00 a.m. to 5:00 p.m.**, Monday through Sunday. Occupied heating setpoint is 70 degrees, occupied cooling is 72 degrees. Unoccupied

heating is 60 degrees and unoccupied cooling is 80 degrees. All temps are plus or minus 2 degrees. Tenants Services will require tenants to schedule HVAC outside of regular occupied hours, if HVAC is required. Tenants requesting HVAC services, outside of regular occupied hours, will not be charged during this lease); electricity; water for ordinary lavatory purposes; and use in common of the Building's common areas, rest rooms, and similar facilities. Landlord will also perform the janitorial services in all common areas. Tenant's leased area should be kept clean by tenant.

No sign may be erected by Tenant on the Premises without the prior written consent of the Landlord, which consent shall not be unreasonably withheld or delayed. If such consent is given, the size, type, design, legend, and location must be in compliance with all applicable laws and ordinances, and must be approved by Landlord. Tenant hereby acknowledges and agrees to maintain, at Tenant's sole cost and expense, any sign erected by Tenant pursuant to this paragraph in good repair and working order at all times. In addition, Tenant hereby agrees to indemnify, defend and hold Landlord harmless (using counsel of Landlord's choice) from and against any cost, expense, claim or liability, including reasonable attorneys' fees, arising from or related to any sign erected by Tenant on the Premises or the maintenance thereof.

Any service the Landlord is required to furnish may be furnished by Landlord's managing agent or by one or more independent contractors.

Landlord is not liable for interruption in Utilities caused by riots, strikes, labor disputes, wars, terrorist acts, accidents, or any other cause beyond the control of Landlord. Landlord may interrupt Utilities to make repairs or improvements. Interruption in Utilities does not constitute an act of eviction; nor does any interruption in Utilities release Tenant from any obligation under this Lease, including the payment of Rent.

9. Holding Over. If Tenant remains in possession of the Premises after the Expiration Date with the consent of Landlord, it will occupy the Premises as a holdover tenant on a month-to-month basis. Landlord may withhold its consent to holdover in its sole discretion. If Landlord consents to the holdover, Tenant is subject to all the covenants of this Lease to the extent they can be applied to a month-to-month tenancy, except that the Monthly Installment of Base Rent for each month of the holdover will be one-hundred twenty-five percent of the Monthly Installment of Base Rent payable during the last month of the Term. This covenant does not preclude Landlord from recovering damages if Tenant fails to timely deliver possession of the Premises after termination of the holdover, nor does it establish any right to extend or renew the Term. If Tenant holds over after the expiration of the Term without Landlord's consent, Tenant is liable for all damages resulting from the holdover. It is expressly within the contemplation of the parties that such damages may include (a) the reasonable rental value of the Premises; (b) any damages arising from the loss of any sale, lease, or refinancing of the Premises; (c) any lost profits incurred by Landlord; and (d) any treble, double, or statutory damages allowed under the Applicable Laws.

10. Quiet Enjoyment. Unless this Lease is terminated or Tenant is evicted in accord with Michigan law, Landlord will not disturb Tenant's quiet enjoyment of the Premises

or unreasonably interfere with Tenant's Designated Use of the Premises. Landlord shall have the right from time to time, upon 24 hours prior notice to Tenant, to inspect the Premises to confirm Tenant's compliance with this Lease. Landlord's inspection shall in no way disrupt or interfere with Tenant's school operation. Tenant must permit Landlord to enter the Premises during regular business hours for the purpose of inspection or to show the Premises to prospective purchasers, mortgagees, and tenants.

11. Use of the Premises. The Premises will be used for the Designated Use and for no other purpose. Tenant will not use the Premises in any manner which violates the Building Rules or Applicable Laws. The Building Rules may be amended by Landlord in its reasonable discretion.

12. Indemnification. Tenant will indemnify and defend Landlord against all claims for bodily injury or property damage relating to the Premises. The claims covered by this indemnification include all claims for bodily injury or property damage relating to (a) the condition of the Premises; (b) the use or misuse of the Premises by Tenant or its agents, contractors, or invitees; or (c) any event on the Premises, whatever the cause. Tenant's indemnification does not extend to liability for damages resulting from the sole or gross negligence of Landlord or for Landlord's intentional misconduct.

13. Limitations on Landlord's liability. The Landlord, as defined in this Lease, includes successors in interest. The term is intended to refer to the owner of the Premises at the time in question. If the Premises are sold, the new owner will automatically be substituted as the Landlord.

Landlord shall not be responsible or liable to Tenant for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying adjoining areas or any part of the area adjacent to or connected with the Premises or any part of the structures or improvements on the Premises for any loss or damage resulting to Tenant or its property from theft or a failure of the security systems, if any, in the Premises or structures containing the Premises, or for any damage or loss of property within the Premises from any cause other than solely by reason of the willful act of Landlord, and no such occurrence shall be deemed to be an actual or constructive eviction from the Premises or result in an abatement of rents.

If Landlord fails to perform this Lease and as a result Tenant recovers a money judgment against Landlord, the judgment will be satisfied out of the execution and sale of Landlord's interest in the Property or by garnishment against the rents or other income from the Property. Landlord is not liable for any deficiency. This section constitutes Tenant's sole and exclusive remedy for breach.

Conditioned solely on the sale of the Property, Tenant agrees to the following release in favor of its then former landlord. Effective on the first anniversary of the date on which Tenant is given notice of the sale, Tenant releases its former landlord from all claims except those expressly preserved in this section. This release is intended to be broadly construed for the benefit of the former landlord and includes (a) all claims

regarding the performance of this Lease; (b) all claims for bodily injury or property damage relating to the Premises; and (c) all claims in any other way relating to the Lease, the Premises, or the landlord-tenant relationship. However, this release does not extend to any claim filed in a court of appropriate jurisdiction within one year of the date of sale or to any claim for bodily injury or property damage resulting from the former landlord's gross negligence or intentional misconduct.

14. Insurance. Tenant, at Tenant's sole expense, agrees to maintain in force, with a company or companies acceptable to Landlord, during the term of this Lease: (a) Commercial General Liability Insurance on a primary basis covering the Premises on an occurrence basis against all claims for personal injury, bodily injury, death and property damage, including contractual liability covering the indemnification provision in this Lease. Such insurance shall, at a minimum, be maintained in an amount of \$1,000,000.00 per occurrence and an additional \$3,000,000.00 in umbrella coverage for the above claims; (b) Workers' Compensation and Employers' Liability Insurance for an amount of not less than \$500,000.00, both in accordance with the State of Michigan; and (c) In the event a motor vehicle is to be used by Tenant in connection with its business operation from the Premises, Comprehensive Automobile Liability Insurance coverage with limits of not less than \$1,000,000.00 combined single limit coverage against bodily injury and liability arising out of the use by or on behalf of Tenant, its agents and employees in connection with this Lease, of any owned, non-owned or hired motor vehicles.

Each Policy referred to above shall satisfy the following requirements. Each policy shall (i) name Landlord as an additional insured (except Workers' Compensation and Employers' Liability Insurance), (ii) be issued by one or more reasonable insurance companies licensed to do business in the State of Michigan reasonably satisfactory to Landlord, (iii) where applicable, provide for deductible amounts satisfactory to Landlord, (iv) shall provide that such insurance may not be cancelled or amended without 30 days' prior written notice to Landlord, and (v) shall provide that the policy shall not be invalidated should the insured waive in writing prior to a loss, any or all rights of recovery against any other party for losses covered by such policies. Tenant shall deliver to Landlord certificates of insurance and at Landlord's request, copies of all policies and renewals thereof to be maintained by Tenant hereunder, not less than 10 days prior to the commencement of this Lease and not less than 10 days prior to the expiration date of each policy.

15. Fire or Other Casualty. Tenant must give Landlord notice of fire or other casualty on the Premises. In addition to the written notice, Tenant must immediately and with all diligence attempt to contact Landlord by all means available, including telephone, pager, fax, and e-mail, to inform Landlord of the casualty. If the Premises are damaged or destroyed by fire or other casualty, Landlord may terminate this Lease by notice to Tenant. The notice of termination must be given within 30 days after the occurrence of the casualty. If the notice of termination is not given within that period, this termination option will lapse and no longer be effective. Within 30 days after the notice of

termination has been given, Tenant must surrender the Premises to Landlord. After the surrender, each party is released from any further obligations under this Lease, with the following exceptions: (a) all Rent accruing through the surrender date must be paid in full, and (b) the Security Deposit will be retained or returned as provided in this Lease. Tenant has no obligation to pay any Rent accruing after the surrender date. If Landlord does not exercise this option within the designated period, Landlord must diligently proceed to repair and restore the Premises to its condition before the casualty.

16. Assignment and Subletting. Tenant must not assign this Lease or sublet the Premises without the prior consent of Landlord, which may be withheld in Landlord's sole discretion.

17. Subordination and Estoppel Certificates. At Landlord's mortgagee's option, (a) any mortgage or mortgages now or later placed on Landlord's interest in the Premises may be subordinated to this Lease or (b) this Lease may be subordinated to any mortgage or mortgages now or later placed on Landlord's interest in the Premises. The mortgagee's option must be exercised by notice to Tenant. Tenant must execute and deliver, within 30 days after a request, any further instruments, in a form acceptable to the mortgagee, confirming subordination as requested by Landlord or Landlord's mortgagee.

In the event of foreclosure or any conveyance by deed in lieu of foreclosure, Tenant must attorn to Landlord's successor in interest, provided that the successor agrees in writing to recognize Tenant's rights under this Lease. Tenant must execute and deliver, within 30 days after a request, any further instruments, in a form acceptable to Landlord's successor in interest, attorning to the successor in interest and recognizing it as Landlord under this Lease.

Within 30 days after a demand by Landlord, Tenant must execute and deliver to Landlord an estoppel certificate, in a form acceptable to Landlord, certifying

- a. the Commencement Date;
- b. the Expiration Date;
- c. that this Lease is unmodified and in full force and effect, or is in full force and effect as modified, stating the modifications;
- d. that the Lease is not in default, or a list of any defaults;
- e. that Tenant does not claim any rights of setoff, or a list of rights of setoff;
- f. the amount of Rent due as of the date of the certificate, or the date to which the Rent has been paid in advance;
- g. the amount of any Security Deposit; and

h. other matters reasonably requested by Landlord.

Landlord and any prospective purchaser of the Premises may rely on this certificate. It is within the contemplation of the parties that Tenant's failure to provide the estoppel certificate could result in the loss of a prospective sale or loan and that Tenant is liable for all damages resulting from such a loss.

18. Security Deposit. Within 1 day of the Lease Date, Tenant must deposit the Security Deposit with Landlord. The Security Deposit will be used to secure Tenant's performance of this Lease. Landlord may commingle the Security Deposit with its own funds. If Tenant fails to pay Rent or otherwise commits a Breach, Landlord may apply all or part of the Security Deposit to make the payment or cure the Breach. Landlord's rights under this section are in addition to any other rights or remedies Landlord may have under the terms of this Lease or under Michigan law. If Landlord uses all or part of the Security Deposit, within 60 days after demand by Landlord, Tenant must pay Landlord sufficient funds to restore the Security Deposit to its original amount. Any unused portion of the Security Deposit must be returned to Tenant, without interest, within 30 days of the later of (a) the termination of the Lease, (b) Tenant's surrender of the Premises, or (c) the return of the keys to Landlord. If Landlord uses the Security Deposit, within 60 days after a demand by Landlord, Tenant must pay Landlord sufficient funds to restore the Security Deposit to its original amount. Any unused portion of the Security Deposit will be returned to Tenant, without interest, within 30 days after Tenant's surrender of the Premises in accord with this Lease.

19. Remedies. If any Rent payable by Tenant to Landlord remains unpaid for more than 5 days after the date when rent is due, or if Tenant violates or defaults in the performance of any of its non-monetary obligations in this Lease and the non-monetary violation or default continues for a period of 10 days after written notice (unless the default involves a hazardous condition, which shall be cured forthwith, or unless the failure to perform is a default for which this Lease specifies there is no cure or grace period), then Landlord may (but will not be required to) declare this Lease forfeited and the term ended, or re-enter the Premises, or may exercise all other remedies available under Michigan law. Landlord will not be liable for damages to any persons or property by reason of any legitimate re-entry or forfeiture, and Landlord will be aided and assisted by Tenant, its agents, representatives and employees. Tenant, by the execution of this Lease, waives notice of re-entry by Landlord. In the event of re-entry by Landlord without declaration of forfeiture, the liability of Tenant for the Rent provided herein will not be relinquished or extinguished for the balance of the term, and any Rent prepaid may be retained by Landlord and applied against the costs of re-entry, or as liquidated damages, or both. Tenant will pay, in addition to the Rent, and other sums agreed to be paid hereunder, reasonable attorneys' fees, costs and expenses in any suit or action instituted by involving Landlord to enforce the provisions of, or the collection of the Rent due Landlord under this Lease, including any proceeding under the Federal Bankruptcy Code.

If Tenant is adjudged bankrupt or insolvent, files or consents to the filing of a petition in bankruptcy under Federal or State law, applies for or consents to the appointment of a receiver for all or substantially all of its assets, makes a general assignment for the benefit of its creditors, fails generally to pay its debts or does anything which, under the applicable provisions of the Federal Bankruptcy Code would permit a petition to be filed by or against Tenant, then Tenant shall be in default under this Lease and to the extent from time to time permitted by applicable law, including but not limited to the Federal Bankruptcy Code, Landlord shall be entitled to exercise all remedies set forth in the preceding paragraph. In a reorganization under Chapter 11 of the Federal Bankruptcy Code, the debtor or trustee must assume this Lease or assign it within 60 days from the filing of the proceeding, or he shall be deemed to have rejected and terminated this Lease. Tenant acknowledges that its selection to be a tenant of the Building was premised in material part on Landlord's determination of Tenant's creditworthiness and ability to perform the economic terms of this Lease, and Landlord's further determination that Tenant and the character of its occupancy and use of the Premises would be compatible with the nature of the Building and other tenants thereof. Therefore, if Tenant, as debtor, or its trustee elects to assume or assign this Lease, in addition to complying with all other requirements for assumption or assignment under the Federal Bankruptcy Code, then Tenant, as debtor, or its trustee or assignee, as the case may be, must also provide adequate assurance of future performance, including but not limited to a deposit, the amount of which shall be reasonably determined based on the duration of time remaining in the term, the physical condition of the Premises at the time the proceeding was filed, and such damages as may be reasonably anticipated after reinstatement of the Lease, taking into account rental market conditions at the time of the reinstatement. In the event of an assignment, Landlord must be reasonably assured that the financial condition of the assignee is sound, and that its use of the Premises will be compatible with the Building and its other tenants.

In the event of declaration of forfeiture at or after the time of re-entry, Landlord may re-lease the Premises or any portion(s) thereof for a term or terms and at a rent which may be less than or exceed the balance of the term of and the Rent reserved under this Lease. In such event Tenant shall pay to Landlord as liquidated damages for Tenant's default any deficiency between the total Rent reserved and the net amount, if any, of the rents collected on account of the lease or leases of the Premises which otherwise would have constituted the balance of the term of this Lease. In computing such liquidated damages, there will be added to the deficiency any expenses for which Landlord may incur in connection with re-leasing the Premises, such as legal expenses, attorneys' fees, brokerage fees and expenses, advertising and for keeping the Premises in good order or for preparing the Premises for re-leasing. Any such liquidated damages will be paid in monthly installments by Tenant on the day rent is due and any suit brought to collect the deficiency for any month will not prejudice Landlord's right to collect the deficiency for any subsequent month by a similar proceeding. In lieu of the foregoing computation of liquidated damages, Landlord may elect, at its sole option, to receive liquidated damages in one payment equal to any deficiency between the total Rent reserved hereunder and the fair and reasonable rental of the Premises.

Whether or not forfeiture has been declared, Landlord will not be responsible in any way for failure to release the Premises or, in the event that the Premises are re-leased, for failure to collect the rent under such re-leasing. The failure of Landlord to re-lease all or any part of the Premises will not release or affect Tenant's Liability for Rent or damages.

20. Condition on Expiration. On Expiration, Tenant must promptly deliver all keys for the Premises to Landlord. Tenant will surrender the Premises broom clean and in the same condition as on the Commencement Date, reasonable wear and tear excepted. Any damage to the Premises resulting from the removal of trade fixtures or other items of personal property will be repaired at Tenant's expense. Tenant will reimburse all expenses paid or incurred by Landlord in connection with repairing or restoring the Premises to the designated condition immediately upon demand. Tenant will remove its personal property and trade fixtures from the Premises immediately on termination. Tenant represents that it is Tenant's intention that all personal property and trade fixtures remaining on the Premises after termination are abandoned by Tenant.

21. Communications. All notices, demands, requests, consents, and communications required or provided under this Lease (Communications) must be in writing. Any Communications from Landlord to Tenant are deemed duly and sufficiently given if a copy has been: (a) personally delivered; (b) mailed by U.S. mail, postage prepaid; or (c) sent by professional delivery service to Tenant at the Tenant Notice Address or another address that Tenant has designated in writing or emailed to tenant. Any Communications from Tenant to Landlord are deemed duly and sufficiently given if delivered to Landlord in the same manner at the Landlord Notice Address or another address that Landlord has designated in writing. Communications sent by U.S. mail are deemed received on the next regular day for the delivery of mail after the day on which they were mailed.

22. Construction and Interpretation. This Lease will be construed in accord with Michigan law. This Lease has been negotiated at arm's length and carefully reviewed by both parties. This Lease is not to be construed against Landlord.

The use of the word *may* in describing the right of a party means that the party has the discretion, but not the obligation, to exercise that right. Furthermore, the exercise of the right is not an election of remedies or a waiver of any other right or claim. The use of the words *will* or *shall* in describing an obligation of a party means that the party must perform that obligation. The use of the words *include* and *including* is intended to be illustrative, not exhaustive.

The parties will rely solely on the terms of this Lease to govern their relationship. This Lease merges all proposals, negotiations, representations, agreements, and understandings with respect to the Lease. There are no representations with respect to the condition of the Premises, or any other matter in any way related to the Premises or this Lease except as expressly set forth in this Lease. There are no damages within the

contemplation of the parties except as expressly identified in this Lease. No rights, covenants, easements, or licenses may arise by implication. Reliance on any representation, omission, action, or inaction outside of this Lease is unreasonable and does not establish any rights or obligations on the part of either party. This Lease may only be modified or amended by a written document signed by Landlord and Tenant. There may be no oral modifications or amendments of this Lease, whether or not supported by consideration.

No endorsement or statement on any check or on any letter accompanying any check will be deemed an accord and satisfaction. Landlord may accept any check or payment without prejudice to Landlord's right to recover the balance of the amount due or to pursue any other remedy. Tenant acknowledges that the Annual Base Rent is a liquidated claim. Tenant waives any requirement that Landlord tender back funds as a condition to bringing an action to collect unpaid Annual Base Rent. No covenant or breach is intended to be waived unless a waiver is clearly expressed in a document (a) signed by the waiving party; (b) specifically identifying the covenant or breach; and (c) expressly stating that it is a waiver of the identified covenant or breach. The waiver of a covenant or breach is not construed as a continuing waiver of the same covenant or of any future breach. Consent by Landlord to any act requiring Landlord's consent does not constitute a waiver of the requirement of Landlord's consent with respect to any similar or subsequent act. Tenant is not entitled to surrender the Premises to avoid liability for Rent unless (a) an acceptance of the surrender is evidenced in a document signed by Landlord and (b) the document expressly states that it is the acceptance of a surrender. No action or inaction, other than as expressly provided in this section, may be construed as an acceptance of surrender by Landlord.

Notwithstanding anything to the contrary, Tenant's obligation to pay Rent is a material and independent covenant and is not subject to setoff, recoupment, or suspension. Notwithstanding anything to the contrary, Landlord has no obligation to mitigate any claim for Rent.

Time is of the essence with respect to both the definition of a Material Breach and the exercise of options, if any, within the Lease.

If any covenant of this Lease is invalid, illegal, or unenforceable, that covenant will be enforced to the fullest extent permitted by law, and the validity, legality, and enforceability of the remaining covenants will not in any way be affected or impaired.

23. Arbitration. Except for any claim arising out of or relating to Tenant's default in the payment of rent, Landlord and Tenant agree to submit any and all other claims, controversies and disputes between Tenant and Landlord arising out of or relating to the Premises, this Lease, or Tenant's and Landlord's performances due hereunder, to arbitration pursuant to the Michigan Uniform Arbitration Act ("UAA"), MCL 691.1681 *et seq.* Judgment upon the award rendered by the arbitrator(s) may be entered in any court of competent jurisdiction.

24. Waiver of Jury Trial. As a material inducement to Landlord to enter into this Lease, except for claims required to be settled by arbitration pursuant to this Lease, Tenant hereby waives its right to a trial by jury of any claims arising out of or relating to its obligations under this Lease or its occupancy of the Premises. Tenant acknowledges that it has read and understood the foregoing provision.

25. Authorized and binding. Tenant and each person executing this Lease on its behalf warrant and represent to Landlord that (a) Tenant is validly organized, existing, and authorized to do business under Michigan law; (b) Tenant has full power and lawful authority to enter into this Lease; and (c) the execution of this Lease by the individual who has signed below is legally binding on Tenant in accordance with its terms. Landlord and each person executing this Lease on its behalf warrant and represent to Tenant that (a) Landlord is validly organized, existing, and authorized to do business under Michigan law; (b) Landlord has full power and lawful authority to enter into this Lease; and (c) the execution of this Lease by the individual who has signed below is legally binding on Landlord in accordance with its terms. This Lease is binding on successors and assigns.

LANDLORD

By _____

Its _____

Dated: _____

TENANT

By _____

Its _____

Dated: _____

To: Naomi Norman and Members of the Board of Education

From: Tanner Rowe, Director of Operations

Date: May 16, 2023

Re: Lease Renewal Recommendation – Progress Park

Progress Park Lease Renewal

Our Progress Park program, which serves K-12 students with severe behavioral, emotional, and/or mental health needs, has been at their current location at 3980 Research Park Dr., Ann Arbor, since 2018. The students and staff alike have made this space their own, complete with an updated outdoor playground, a beautiful outdoor garden space, and an interior space that is bright, cherry and flooded with natural lighting. The space is also centrally located within the county, making it easily accessible for the greatest number of students.

The current lease includes two option terms to extend the lease for a period of 5 years each. We recommend to exercise our option to renew which will extend the lease for a period of five years from July 31, 2023 through July 31, 2028. In addition to extending the lease, we recommend adding a purchase option to the lease. In the event that the property owner wishes to sell their property, WISD will be given the first offer and option to purchase the property before the property is offered for sale to other parties. This would give WISD a greater potential to retain the property long term should this building ever be offered for sale.

The rent for the upcoming year will be \$33,825.63 per month and will increase at a rate equal to the U.S. Consumer Price Index but not greater than 3% per year. The rent amount translates into a rate of \$15.03 per square foot. Utilities, grounds maintenance, and custodial services are not included in the lease.

The administration recommends the Board authorize the administration to execute the lease agreement with 3980 Research Drive, LLC for 3980 Research Park Drive, Ann Arbor, MI 48109, with rent total not to exceed \$2,155,018.00 for the five-year term.

If you have any questions, please feel free to contact me in advance of the meeting.

First Amendment to Lease Agreement

3980 Research Park Drive, Ann Arbor, MI 48109

This first amendment to that certain Lease Agreement dated April 10, 2018, by and between **3980 Research Drive, LLC** (herein designated as the "Landlord"), whose address is c/o Forge Property Management, 5 Research Drive, Suite B, Ann Arbor, MI 48103, and **Washtenaw Intermediate School District, a Public School District** (hereinafter designated as the "Tenant"), whose address is 1819 South Wagner Road, Ann Arbor, Michigan.

NOTWITHSTANDING anything to the contrary contained in the Lease to which this amendment is attached and made a part thereof, the Landlord and Tenant agree as follows:

1. The Tenant desires to exercise its Option to Renew provided in Section 2(b) of the Lease for a period of five years from July 31, 2023 through July 31, 2028 (the first of two Option Terms) based upon the same terms and conditions of this Lease, with the Base Monthly Rent increased each year in proportion to any increase in the Consumer Price Index, which is hereby accepted by the Landlord.
2. During the Option Terms, provided that Tenant is not in default under any of the terms or conditions of this Lease beyond applicable notice and cure periods, prior to selling the Premises to any third party, Landlord shall first deliver a written offer ("Offer") to Tenant setting forth the material terms upon which Landlord proposes to offer to sell the Premises to such third party, and Tenant shall have the right for a period of ten (10) days after receipt of the Offer, to elect to purchase Premises on the same terms and conditions set forth in the Offer by delivery of a written notice to Landlord accepting the Offer within such time period (the "Acceptance"). If Tenant does not timely deliver the Acceptance of the Offer without any modification, then Landlord shall be free to sell the Premises to a third party on the exact terms and conditions set forth in the Offer and Tenant shall no longer have a right of first offer with respect to the Offer. Prior to Landlord offering the Premises for sale or entering into a purchase contract on terms materially different than those set forth in the Offer, Landlord shall deliver an updated written Offer setting forth such revised terms and the foregoing process shall be repeated. If Tenant timely accepts the Offer (as evidenced by its timely delivery to Landlord of the Acceptance), then the parties shall proceed to closing of the sale of the Premises within thirty (30) days on industry standard terms.
3. All other terms and conditions of the Lease Agreement dated April 10, 2018 shall remain in full force and effect for the term of this amendment.

AGREED AND ACCEPTED AS OF THIS _____ DAY OF MAY, 2023:

LANDLORD:

3980 Research Drive, LLC

By: _____

Steve Cho

Its: _____

Managing Member

TENANT:

Washtenaw Intermediate School District

By _____

Its: _____

DATE: May 9, 2023

TO: Naomi Norman, Superintendent; WISD Board of Education

FROM: Cherie Vannatter, Deputy Superintendent

SUBJECT: New PAC member from Ypsilanti Community Schools

Per the attached minutes, Ypsilanti Community Schools has recommended Ms. Ericka Courtney, a parent, to be appointed to the WISD's Parent Advisory Committee (PAC)

The WISD Board of Education will need to act on this nomination and consider their appointment to the PAC. The term of office would run through June 2025.

Thank you for your consideration for this recommendation.

REGULAR MEETING (Monday, April 3, 2023)

Members present

Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Meeting called to order at 6:33 PM

1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Action: A. Roll Call of Board of Education Members

2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

3. ACCEPTANCE OF AGENDA

Action: A. Acceptance of Agenda

... MOVE THAT the Board of Education accept the agenda, as presented.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich, Jeanice Townsend

4. ACHIEVEMENTS, AWARDS & RECOGNITION

Recognition: A. Ford Early Learning Center Points of Pride

Principal **Daniel Young**, staff, and parents represented the school sharing their points of pride.

Click [here](#) to review the points of pride.

The YCS Board of Education is excited to share wonderful things that are happening in our schools by reading our school's points of pride.

Today's school is Ford Early Learning Center.

5. ACTION ITEMS: Student Affairs

Action: A. Acceptance of Field Trip Request: Grizzly Scholars After School Program Trip to Canada - June 17, 2023

The Germany Ballintyn Education Foundation is funding a trip to Windsor, Ontario, Canada, for the Grizzly Scholar after-school program. This is giving them the opportunity to obtain a passport and will be a first small step in expanding the scholars' horizons beyond home, state, and country. The trip will tie in with their financial literacy learning by exchanging American money for Canadian money and using it. It will tie in with their Under the Sea program by attending Belle Isle Aquarium in the morning and Adventure Bay Water Park in the afternoon.

Click [here](#) to review the field trip request.

Dr. Zachery-Ross explained a little about the Grizzly Scholar program and the planned travel for the group.

... MOVE THAT the Board of Education approve the field trip for Grizzly Scholars to Windsor, Ontario, Canada, on June 17, 2023.

Motion by Jeanice Townsend, second by Meredith Schindler.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: B. WISD Parent Advisory Committee

Ms. Ericka Courtney is a lifelong resident of Ypsilanti and a graduate of Ypsilanti High School, class of 2005. Ms. Courtney is the parent of a student with autism, six-year-old Jordan. Jordan is in Ms. Debra Stevens's ECSE classroom at Perry Early Learning Center.

Ms. Courtney will join eight other parents who represent their districts on the Parent Advisory Committee of the Washtenaw Intermediate School District. This PAC consists of parents who have students in their representative districts with disabilities. It is designed to advise the WISD Board of Education on special education matters and fulfill the responsibilities designated in PA 451. The PAC also facilitates communication, awareness, and involvement between parents, local districts, Boards of Education/Boards of Directors, and the Intermediate School District. The PAC is mandated by law.

It is with great pleasure and appreciation that we recommend Ms. Courtney for this position.

Ruth Jordan introduced Ms. Courtney.

... MOVE THAT the Board of Education approve the recommendation for Ericka Courtney to the WISD Parent Advisory Committee.

Motion by Sharon Lee, second by Meredith Schindler.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Meredith Schindler, Yvonne Fields, Maria Goodrich, Jeanice Townsend

6. PRESENTATIONS

Presentation: A. Budget Update Presentation - Damien Butler

Business and Finance Director, Damien L. Butler, will present a budget amendment to the Board of Education for consideration.

Click [here](#) for the budget update presentation.

Presentation: B. Regional Alliance for Healthy Schools (RAHS) - Angie Johnson

MEMORANDUM

DATE: May 7, 2022

TO: **WISD Board of Education**
Naomi Norman, Superintendent

FROM: **Sexual Education Advisory Board**
Jeana Austin- Parent
Heather Finch- Parent
Maneesha Finkle- Community Health Professional
Lauren Novak- WISD Educator
Jack Radcliff- Community Clergy Member
Julie Voelker- SEAB Supervisor
Parent 3- TBD
Parent 4- TBD
WISD Student(s)- TBD

RE: Approval of the Sexual Education Advisory Board Committee Members and Sexual Education Advisory Board By-Laws

Attached, you will find the recommendations for the Sexual Education Advisory Board committee members and the recommended, draft Sexual Education Advisory Board By-Laws that will guide the committee's practices and processes as a SEAB. We are requesting Board approval for these By-Laws and recommendations.

Thank you for your consideration of this request.

Students First

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

ARTICLE A – OFFICIAL NAME

Section I. The name of this Washtenaw ISD advisory committee shall be the Washtenaw Intermediate School District (WISD) Reproductive Health and Sex Education Advisory Board (SEAB).

*For the remainder of the By-Laws, Washtenaw Intermediate School District will be referred to as WISD and the Sex Education Advisory Board will be referred to as SEAB.

ARTICLE B – PURPOSE

Section 1: The WISD SEAB shall function on a continuous basis, in an advisory capacity to the WISD Board of Education, in accordance with Michigan Laws.

Section 2: Specifically, this advisory committee shall assist the WISD Board of Education, the WISD administration and WISD staff in establishing program goals and objectives to provide students enrolled in WISD programs with accurate knowledge regarding reproductive health and sex education information.

Section 3: The advisory committee shall provide a thoughtful, timely and periodical review of reproductive health and sex education curricula and materials for use in WISD student programs.

The curricula and materials will be evidence-based and meet or exceed minimum state standards.

The advisory committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the WISD Board of Education so they may consider official support of specific recommendations.

Section 4: Whenever the “*Superintendent*” appears in these By-Laws, the words “*or their designated representative*” shall be assumed to follow.

Section 5: Representatives from the advisory committee may be asked to assist the administration with presentations of the recommendations to the WISD Board of Education.

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

ARTICLE C – AUTHORIZATION

Section 1: The WISD SEAB Committee is a public advisory committee with members appointed by the WISD Board of Education in compliance with Michigan Law.

ARTICLE D - NUMBER OF MEMBERS

Section 1: The WISD SEAB shall be composed of membership in compliance with Michigan Law

Official members shall each have one vote. Ad hoc members and Ex-Officials may be a part of the committee as non-voting members.

ARTICLE E - NOMINATION FOR MEMBERSHIP

Section 1: The WISD Superintendent shall nominate persons to assure that the diversity of our WISD students is equitably represented on the advisory committee.

Section 2: Any interested person may submit a recommendation to the WISD Superintendent for his/her consideration as a potential nominee of this advisory committee.

Section 3: At a timely meeting of the WISD Board of Education, the Board shall act on all nominations recommended by the WISD Superintendent, to confirm the official board voting roster annually.

ARTICLE F – TYPE OF MEMBERS (OFFICIAL AND EX-OFFICIAL)

Section 1: CO-CHAIRPERSONS: The WISD SEAB committee shall consist of two (2) co-chairs appointed by the WISD Board of Education. One (1) co-chair shall be a parent of a student who attends an WISD program. One (1) co-chair shall be an WISD administrator. Both co-chairs are official members of this advisory committee.

Section 2: PARENT MEMBERS: At least one-half (1/2) of the official members of the WISD SEAB Committee shall be parents who have a student attending a

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

program operated by the WISD and a majority of these official parent members shall be individuals who are not employed by the WISD.

Section 3: OTHER MEMBERS: The remaining official members of the WISD SEAB Committee shall include WISD students, WISD educators, local clergy, and health professionals from the community.

Section 4: Office Professional/CLERICAL SUPPORT: The WISD administration will provide clerical support if/when needed. This support person shall be a non-voting member

ARTICLE G – TERM OF MEMBERSHIP

Section 1: NON-WISD MEMBERS: The length of term of non-WISD staff on this advisory committee is two (2) years. A second term of membership of an additional two (2) years is available via re-appointment. Membership is limited to a maximum of four (4) years. Membership is approved by the WISD Board of Education.

Section 1a: Some special one-time length of terms shall be used at the initial establishment of this advisory committee. This is to support a continuous and knowledgeable advisory committee membership. Therefore, beginning with the establishment of this advisory board in 2023, the initial membership length of term for some non-WISD individual members shall be established at two (2), and/or three (3) years. Those non-WISD members with initial terms of two (2) or three (3) years may be asked and/or request a second term of membership of two (2) years. All members are appointed by the WISD Board of Education.

Section 2: WISD MEMBERS: WISD staff shall be appointed annually to this advisory committee by the WISD Superintendent. If a position is vacant on the SEAB, applications for the position will be posted by Aug 1 each year. WISD staff members shall serve without term limits with the annual recommendation of the Superintendent and approval of the WISD.

Section 3: Members in Good Standing: A member in good standing shall be defined as those that have been appointed to the committee by action of the WISD Board of Education.

Section 4: Termination of Membership: Continued advisory committee membership is contingent upon attendance and excused absences. Members

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

are encouraged to contact the WISD Chair/Co-Chair prior to a scheduled meeting, if they cannot attend the meeting. Three unexcused consecutive absences from regularly scheduled meetings may result in termination. After an advisory committee member has had an unexcused absence from two (2) consecutive regularly scheduled meetings of the committee, they shall be notified in writing by the Chair/Co-Chair of said absence. One (1) more consecutive absence may result in initiation termination of membership on this advisory committee. Replacements for those terminated members shall be as prescribed in Article E, shall be acted upon by the WISD Board of Education for approval, and shall serve the unexpired term.

ARTICLE H – DUTIES OF MEMBERS:

Section 1: The SEAB committee will develop recommendations for goals, objectives, curricula and materials regarding reproductive health and sex education. These recommendations will be forwarded to the Superintendent. Then these recommendations will be presented by the Superintendent to the WISD Board of Education so they may consider official support of specific recommendations.

Section 2: In their role as WISD committee members, individual and/or the committee's requests, needs, concerns, and recommendations shall be forwarded to the Superintendent.

Section 3: Co-Chairpersons: There shall be two co-chairpersons, one (1) parent co-chairperson and one (1) WISD co-chairperson. They shall exercise general supervision and control over business and affairs of the WISD SEAB committee. The co-chairpersons shall sign documents, contracts, or other instruments as the authorized official representative of the advisory committee. In addition, the Chairpersons shall develop the agenda for the meetings of the advisory committee, schedule all meetings; preside over such meetings; and appoint sub-committees as the need arises. In general, the Co-chairpersons shall perform all duties incident to the office of a chairperson.

Section 4: All Members:

- a) Attend regularly scheduled meetings as defined in Article G.
- b) Periodically assist WISD administration with establishing goals, objectives, review curricula and materials that are evidence based and meet at least minimum state standards.

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

Section 5: The WISD administration will organize and provide a variety of curricula and materials for the advisory committee to consider.

Section 6: The advisory committee recommendations will be forwarded to the WISD Superintendent, and he/she will forward to the WISD Board of Education for their consideration for approval.

Section 7: Members may be asked to act as representatives of the advisory committee in providing advice to the WISD regarding special initiatives, service reviews, and other such activities. Where applicable, the members will be asked to report back to the advisory committee regarding these activities.

Section 8: Office Professional (if needed/desired): The Office Professional shall be an ex-official non-voting member provided by the WISD administration. The Office Professional would record the minutes of all meetings of the advisory committee, shall see that all notices are duly given in accordance with the By-Laws; shall see that communications with staff, administration, and parents be kept up-to-date in accordance with the By-Laws; shall keep a register of the addresses and telephone numbers of all members of the advisory committee; shall be responsible for the roll call of attendance at all meetings; shall be the custodian of all advisory committee records and documents; and shall report all absences to the co-chairs on a regular basis. The Office Professional shall, in general, perform all duties incident to the Office Professionals.

ARTICLE I - MEETINGS

Section 1: The WISD Reproductive Health and Sex Education Advisory Committee shall meet a minimum of two (2) times per year. Additional or special meetings may be called by the WISD Superintendent.

Section 2: SEAB meetings shall be open to the public. Any person shall be permitted to address the advisory committee regarding an appropriate agenda item. Individuals desiring to appear on the printed agenda for purposes of addressing the advisory committee shall notify the SEAB Co-Chairs no later than five (5) business days prior to the date of the meeting. Members in good standing are exempted from this requirement and may address the advisory committee at the prescribed agenda item.

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

Section 3: The advisory meetings shall follow a prescribed agenda (format) containing, but not limited to, the following items:

- a. Call to Order
- b. Membership Roll Call
- c. Comments from the Public
- d. Approval of Previous Meeting's Minutes
- e. Approval of the Agenda and Additions to the Agenda
- f. Presentations
- g. Information Items
- h. Items Requiring Action by the Committee
- i. Announcements
- j. Adjournment

Section 4: Notices of meetings shall be given as soon as possible by the SEAB Co-Chairs. Notice shall include a listing of items for discussion and/or action.

Section 5: A copy of the minutes of each meeting shall be sent to the members of the WISD SEAB committee and the WISD Superintendent.

Section 6: Quorum at the Meetings: At all meetings, thirty percent (30%) of the members in good standing shall constitute a quorum, which is necessary to conduct business. If a quorum is not present, then the committee will operate under "committee of the whole" and may not act on any business items that may bind the committee.

Section 7: Annual Organizational Meeting: The annual organizational meeting shall be held at the last regularly scheduled meeting of the school year, at which time the next year's meeting calendar shall be established.

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
BY-LAWS

ARTICLE J - VOTING RIGHTS AND PROCEDURES

Section 1: Only official members in good standing may vote at the WISD Reproductive Health and Sex Education meetings. Each member shall hold one (1) vote on each business item.

Section 2: All decisions and actions on all issues brought before this advisory committee shall be determined by either roll call vote or show of hands. All votes must be recorded and entered into the minutes.

Section 3: A majority vote (50% + 1) of the votes cast (abstentions shall not be counted as legal votes cast) shall be required to receive approval or pass any business item by the advisory committee.

ARTICLE K - AMENDMENTS

Section 1: These By-Laws, or any Article, or Section thereof, may be recommended for consideration for amendment by the SEAB/Advisory Committee to the WISD Superintendent. Only the WISD Board of Education can act to implement recommended By-Law changes. A written notification of such proposed amendment or amendments must be sent to each official advisory member and ex-officio member not less than ten (10) business days prior to the time of consideration.

Section 2: By-Laws shall be reviewed at the Advisory Committee's annual organizational meeting.

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
Nominated Representatives

Julie Voelker- WISD SEAB Supervisor/Co-Chair 1

WISD Program Principal and Special Education Supervisor

Heather Finch- Parent/Co-Chair 2

Heather is a parent of a student at Progress Park. She sits on multiple non-profit boards and participated in Saline's Sexual Health Advisory Board the last few years. She is passionate about the work of providing supports to students as they navigate developmental growth through the implementation of evidence-based sexual health curriculum.

Jeana Austin- Parent

Jeana Austin is a WISD Office Professional and parent, who brings perspective to SEAB, as she is the mother of a Young Adult student with Cerebral Palsy. She has worked as a part of IEP teams as both a parent and employee. She has 30 years' experience as a parent and 20 years' experience as an educator working in special education. As a mom, she has had to make tough choices, that required her to be as informed as possible before coming to the best conclusion for my children. This drives her passion associated with her seat on SEAB. She intends to bring compassion, honesty, relatability, care, and concern that she would have appreciated someone representing on my behalf for her students.

Maneesha Finkle- Community Health Professional/LMSW

Maneesha is a clinical social worker and sex therapist, providing care to children, adolescents, adults, and individuals with disabilities. Her clinical areas of focus include sexual health and functioning, trauma and safety, relationship and intimacy concerns, sexuality and disability, and sexual health education. Maneesha has joined the Sexual Education Advisory Board to collaborate and contribute to a comprehensive and inclusive curriculum for sexual health that meets the needs of the students and community.

Lauren Novak- WISD Educator

Lauren Novak is an elementary special education teacher at the WISD. She is also a certified health teacher with experience teaching sexual health & healthy relationships within both the United States and abroad in Beijing, China. Her sexual health educational involvement included starting up her school's first sexual health program for students

WASHTENAW SCHOOL DISTRICT
REPRODUCTIVE HEALTH AND SEX EDUCATION ADVISORY BOARD
Nominated Representatives

ranging from elementary, middle, and high school age. Content introduced and taught was heavily focused on body anatomy, puberty, and consent. She would like to use her experience to bring this critical content to our students within the Washtenaw Intermediate School District.

Jack Radcliff- Community Clergy Member

Dr. Jack Radcliff is the Director and Lead Pastor of the Ypsilanti Friends Network of Churches. He is involved with the Lincoln Consolidated School District having served on their strategic planning team, currently on their SEAB, and as a volunteer at Brick Elementary. Jack holds a multidisciplinary doctorate that includes adolescent development. He served for ten years as an adjunct instructor at The University of Tennessee Southern and managed the unit developing curriculum and leadership resources for churches and faith-based organizations serving teens as a Senior Editor at the United Methodist Publishing House.

Parent 3- TBD

Parent 4- TBD

WISD Student(s)- TBD

TO: Naomi Norman, Superintendent and WISD Board of Education

FROM: Jennifer Banks, Ph.D., Director of Instruction

DATE: May 15, 2023

RE: Contract with Gogebic-Ontonagon Intermediate School District/ Michigan Department of Education

The Tri-County Culturally Responsive Mathematics Institute is a collaborative project with Oakland Schools, Washtenaw ISD's Responsive Teaching Institute and Wayne County RESA. The project is designed to provide opportunities for teachers across three counties to learn how to engage all students in meaningful culturally responsive mathematics, to increase engagement and relevance to all students. Researchers in the field of culturally responsive teaching and mathematics education will work with teams to support the development of creating high quality culturally responsive tasks and provide feedback on finalized tasks.

We are requesting approval to contract with Gogebic-Ontonagon Intermediate School District (GOISD) to receive an additional \$50,000 to implement the Tri-County Culturally Responsive Mathematics Institute with educators in Washtenaw, Wayne, & Oakland counties. The project is funded through Title I Technical Assistance Grant awarded to GOISD through the Michigan Department of Education. The initial contract stated that GOISD will compensate Washtenaw ISD up to \$410,000 for the scope of work from October 1, 2022- September 30, 2023. The amended contract will allow for reimbursement from GOISD in the amount of \$460,000. The additional funds will be used to support the significant influx of applicants for the 2023 summer institute. Each of the counties will contribute to the project through consultant time and expenses not covered through the grant.

Dr. Jennifer Banks is available if you have any questions.

DATE: May 16, 2023

TO: Washtenaw ISD Board of Education and Superintendent Naomi Norman

FROM: Margy Long, Director, Success by 6 Great Start Collaborative

SUBJECT: Request approval of Washtenaw County grant contract for Trusted Advisor initiative

On November 16, the Washtenaw County Board of Commissioners cast their preliminary vote to approve the Community Priority Fund awards for the category Direct Assistance to Households. The WISD Trusted Advisors initiative was approved to receive American Rescue Plan Act, (ARPA) funding under the Community Priority Fund (CPF) for a grant totaling \$110,945 to be expended by December 2024.

The goal of the Community Priority Fund Direct Assistance grants is to support families in the county who continue to be most impacted by the COVID pandemic. We will be coordinating the work of the Trusted Parent Advisors with the Education Project to increase services to families who are experiencing, or at risk for homelessness in our preschools and K-12 schools.

In December, the WISD Board of Education's vote of approval, allowed staff to work with the county to develop the contract. Today, I am requesting the Board's approval for the contract from Washtenaw County for this grant.

The contract is enclosed. Thank you for your ongoing support. Please let me know if you have question.

COUNTY OF WASHTENAW, MICHIGAN

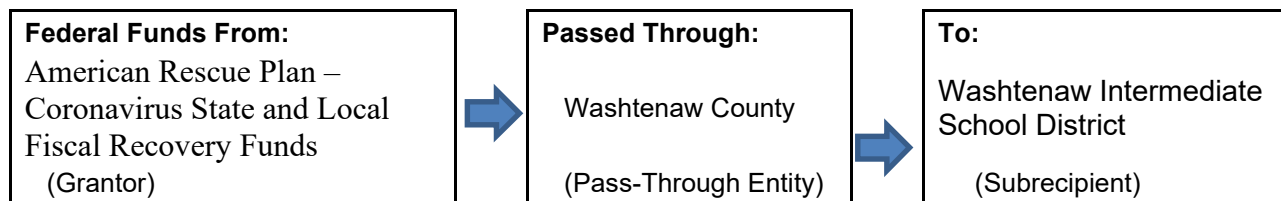
**Agreement for Subaward of Federal Financial Assistance
American Rescue Plan Act (ARPA)
Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
Community Priority Fund**

The COUNTY OF WASHTENAW is a recipient of federal financial assistance grant dollars. These funds are received directly from the federal government. The County sometimes passes through a portion of this federal financial assistance to other organizations located within (or in the vicinity of) the geographical boundaries of the County to assist them in carrying out the objectives of the applicable federal grant or program.

AGREEMENT is made this 1st day of April 1, 2023, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan, as the pass-through entity (hereinafter referred to as the County) and, Washtenaw Intermediate School District, 1819 S. Wagner Rd., Ann Arbor MI 48106 (hereinafter often referred to as the Subrecipient).

This agreement is a subaward of federal financial assistance by the County to the Subrecipient intended to assist, stimulate, or support the Subrecipient in carrying out its allowable activities under the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds – Community Priority Funds as requested by the Subrecipient in its application to the County for federal financial assistance.

Flow of Federal Financial Assistance in this Subaward Agreement



ARTICLE I – REQUIRED DATA ELEMENTS

(As detailed in Section 200.331 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, hereinafter referred to as the Uniform Guidance.)

Subrecipient Name (must match registered name in DUNS)	Washtenaw Intermediate School District
Subrecipient DUNS/SAMs Number	UEI# LZE5SQ78LQ95
Federal Award Identification Number (FAIN)	SLFRFP0226
Federal Award Date (the date when the federal award is signed by the authorized official of the federal awarding agency)	March 11, 2021, American Rescue Plan Act of 2021 (H.R. 1319)
Subaward Period of Performance (start and end date)	April 1, 2023 – December 31, 2024
Amount of Federal Funds Obligated by this Agreement	One hundred ten thousand nine hundred forty five (\$110,945.00)

Total Amount of Federal Funds Obligated to the Subrecipient	One hundred ten thousand nine hundred forty five (\$110,945.00)
Total Amount of the Federal Award	One hundred ten thousand nine hundred forty five (\$110,945.00)
Federal Award Project Description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA) described in Title 2 Code of Federal Regulations Part 170)	The Trusted Parent Advisors will conduct direct outreach to families who are referred from the Education Project (EP). The Trusted Parent Advisors will connect with families in crises as well as those who have some stability but are still in need of help.
Name of Federal Awarding Agency	U. S. Department of Treasury
Name of County (Pass-Through Entity)	Washtenaw County
Name and Contact Information for Awarding Official	Gregory Dill, County Administrator, 220 North Main, P.O. Box 8645, Ann Arbor MI 48107
CFDA Number and Name	21.027 Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
Is this Subaward for Research and Development? (answer Yes or No)	No

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE II - SCOPE OF SERVICES

The Subrecipient will provide services as outlined in this article for scope of services and as awarded by Board Resolution #22-249 dated December 7, 2022.

1. Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced

The Trusted Parent Advisors will work with the WISD Education Project, funded in part by the Federal McKinney Vento Act, to ensure that families experiencing or at risk for homelessness have the help they need for their children to attend and be successful in school. The Trusted Parent Advisors will conduct direct outreach to families who are referred from the Education Project (EP) and continue their work with families who have an established relationship with the initiative. While the EP interns and social workers work with families in immediate crisis, the Trusted Parent Advisors will connect with families in crises as well as those who have some stability but are still in need of help. The Trusted Parent Advisors will help improve financial and housing stability through connections with organizations. Trusted Parent Advisors will also bring the voice of marginalized families to the Education Project and human services organizations in Washtenaw County to improve services for families through a caregiver advisory group.

2. Brief description of how subrecipient's approach is reasonable and proportional to a public health or negative economic impact of COVID-19.

The Trusted Parent Advisors develop authentic relationships and build trust with families. When COVID-19 began, the established relationships made it possible to contact families and help alleviate some of the stress of the pandemic. By listening to the needs of families and having knowledge and relationships with County organizations,

Trusted Parent Advisors will continue to help families with food insecurity, baby needs, winter clothing, housing, mental health services, school technology needs and early childhood education enrollment. To enhance the direct service work, Trusted Parent Advisors will assist families in providing feedback and recommendations on how to better serve families to the Education Project and human service organizations.

3. Activities

- April 2023 - Evaluate the Education Project's intake, referral, follow-up, and communication process with their knowledge of family needs
- April 2023- June 2023 – Provide direct services to 30 caregivers
- May 2023 – Create plan with EP team for summer services to create continuity for families
- June 2023-August 2023 – Implement summer continuity plan for EP families
- September 2023-June 2024 – Provide direct services to 150 caregivers; create caregiver advisory group to gather recommendations for Education Project and human service system improvements
- January 2024- Re-evaluate the Education Project intake, referral, follow-up, and communication systems for needed changes regarding parent needs.
- May 2024 – Present feedback and recommendations from caregiver advisory group for improvements in the Education Project and to organizations in the human service system
- June 2024-December 2024 – Provide direct services to 70 caregivers; continue to meet with the caregiver advisory group

4. Objectives

By providing direct assistance and possible referrals for needed services, 250 caregivers will improve their stability which will improve the success of their children. Direct assistance will include warm hand-offs and follow-ups for mental health services, food, housing support, basic family needs, baby needs, transportation to needed services, and assistance with program enrollment. Families will help improve the human services system by using their voices through the caregiver advisory group.

5. Deliverables

Memorandum of understanding or other formal agreement between Success by 6 Great Start Collaborative/WISD for the Trusted Parent Advisor initiative and the Education Project. Trusted Parent Advisors and caregivers will make recommendations to improve the human service system in Washtenaw County through their work with families impacted by negative economic experiences.

6. Subrecipient Monitoring

Subrecipient will participate in monthly and/or quarterly monitoring meetings with County Data and Evaluation managers (frequency to be determined by County based on risk assessment). Subrecipient monitoring may include in-person or virtual meetings; site visits; and/or submission and review of financial statements, performance data, organizational or program policy, program/project timeline(s), or other materials as needed to ensure compliance with federal award guidance.

7. Participation in Evaluation Activities

Subrecipient will:

- a. Work with County Data and Evaluation Managers to:
 - i. Select performance, outcome, and equity measures to be submitted as part of quarterly programmatic reports, in addition to federally required data elements.
 - ii. Develop internal capacity including data collection tools, software, processes (e.g., logic models, flow charts, etc.), and procedures to support data collection and reporting.
- b. Participate in regular (monthly to quarterly) meetings with Data and Evaluation Managers and with Community Priority Fund cohort to participate in trainings and evaluation skill-building activities.
- c. Adhere to all relevant laws and regulations to protect privacy and confidentiality of beneficiary/participant data.

ARTICLE III - PAYMENT AND CASH MANAGEMENT

If the County is paid in advance by the federal awarding agency under the above-named federal assistance award, the Subrecipient may also be paid in advance if it meets the requirements in Section 1 below.

Section 1 - Cash Advances. The Subrecipient may request an advance of funds under this agreement if it maintains or demonstrates the willingness to maintain both:

1. written procedures that minimize the time elapsing between the transfer of funds from the County and the subsequent disbursement of the funds by the Subrecipient,
2. financial management systems that meet the standards for fund control and accountability as defined in Section 200.305 of the Uniform Guidance.

Requests for advance of funds must be limited to the minimum amount needed and must be timed to be in accordance with the actual, immediate cash requirements of the Subrecipient in carrying out the terms of this agreement. The timing and amount of the advance must be as close as is "administratively feasible" to the actual disbursement to be made by the Subrecipient.

Section 2 - Reimbursement. If the Subrecipient does not meet the requirements in Section 1 above, it shall submit periodic reimbursement requests to the County. This may be done on a monthly or quarterly basis. The reimbursement request shall be accompanied by the agreed upon financial and programmatic reports. The County shall pay the Subrecipient within 30 calendar days after the receipt of the reimbursement request and the agreed upon financial/programmatic reports, unless the County reasonably believes the reimbursement request to be improper.

ARTICLE IV - REPORTING OF SUBRECIPIENT

Section 1 - The Subrecipient is to report to Alize Asberry Payne, Racial Equity Officer or their designee and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - The Subrecipient shall submit financial reports detailing utilization of funds monthly, and for months of quarters ending not less than 15 days after an end of a quarter, for quarters ending reports are due April 15th, July 15th, October 15th, and January 15th for as long

as funds are expended or through January 15th, 2025. Reports are to be submitted electronically to Maria Militzer at militzer@washtenaw.org and Kelly Belknap at belknapk@washtenaw.org

The Subrecipient shall submit programmatic reports electronically at the same time and frequency as the financial reports unless otherwise agreed to by the Director of the Racial Equity Office. Reports should be submitted to Maria Militzer at militzer@washtenaw.org and Kelly Belknap at belknapk@washtenaw.org.

Section 3 - All reports, estimates, memoranda and documents submitted by the Subrecipient must be dated and bear the Subrecipient's name. Financial reports shall be submitted in a timely manner to the County and shall be in agreement with the amounts shown in the Subrecipient's financial system and shall be supported by appropriate documentation (payroll records, invoices, etc.). Final financial and programmatic reports shall be submitted by the Subrecipient within 15 days of the end of this agreement unless an extension of time is granted in writing by the County.

Section 4 - The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

Section 5 - The Subrecipient shall retain all reports, records and supporting documentation pertaining to this agreement for a period of five years from the date of submission of the final expenditure report and shall make them available to the County and the federal awarding agency upon request.

Section 6 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 7 - The County may review and inspect the Subrecipient's activities during the term of this agreement.

Section 8 - When applicable, the Subrecipient will submit a final, written report to the County Administrator.

Section 9 - After reasonable notice to the Subrecipient, the County may review any of the Subrecipient's internal records, reports, or insurance policies.

Section 10 - The Subrecipient and/or subcontractors shall disclose in writing to the County any potential conflict of interest it has related to the County or this agreement subject to the provisions 2 CFR 200.318.

Section 11 - The Subrecipient shall disclose in writing to the County in a timely manner all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this agreement.

Section 12 - The Subrecipient shall report to the County in a timely manner if any adverse or problematic situations arise between reporting deadlines describing the nature of the problem and what is being done to address it.

ARTICLE V – ARPA - SLFRF REPORTING REQUIREMENTS

The State and Local Fiscal Recovery Funds program as established by the American Rescue Act plan requires reporting expenditures, programmatic data, and project demographic distribution.

Expenditure reports are to be submitted monthly, no later than the 15th of the month and as outlined in Section 2 of Article IV – Reporting of Subrecipient. Program data is to be submitted quarterly as identified in Attachment A – Quarterly Data Reporting Requirements.

On a quarterly basis, due no later than the 15th of the month following the end of a calendar year quarter programmatic data, and project demographic distribution data as outlined in Attachment A will be required. This is in addition to the monthly expenditure report. Reports are due by no later than January 15th, April 15th, July 15th and October 15th.

During the course of this contract Washtenaw Intermediate School District will work with the Data and Evaluation Managers to identify and collect performance measures including equity metrics that are applicable to their programming.

ARTICLE VI – TERM

This contract begins on the date of this agreement and ends on December 31, 2024, *with an option to extend for two (2) additional one (1) year periods if funding and federal award allows for the extension.*

No costs eligible under this agreement shall be incurred by the Subrecipient before or after these dates, except with prior written approval of the County.

ARTICLE VII- RESPONSIBILITIES OF THE SUBRECIPIENT

Section 1 - The Subrecipient agrees to comply with all applicable federal, State, and local regulations including the Uniform Guidance. The Subrecipient agrees to comply with the management systems standards (financial management (Sections 200.302-304), procurement (Sections 200.317-326), and property management (Sections 200.310-316)) of the Uniform Guidance.

Section 2 - The Subrecipient agrees to have performed a Single Audit of its federal expenditures if it reaches the Single Audit dollar threshold in federal expenditures during its fiscal year as detailed in Section 200.501 of the Uniform Guidance. The County reserves the right to perform or cause to be performed additional audits if it deems such to be necessary to insure compliance with the terms of this agreement or to determine the eligibility of the reported expenditures for reimbursement.

Section 3 - The Subrecipient agrees to comply with the provisions of the Byrd Amendment (Public Law 101-121, Section 319 - 31 U.S. Code Section 1352) which prohibits the use of federal funds by the recipient or subrecipient of a Federal contract, grant, loan, or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the federal funds awarded under this agreement.

Section 4 – The Subrecipient agrees to comply with the provisions of the Stevens Amendment (Section 8136 of the Department of Defense Appropriations Act – Public Law 100-463) which stipulates that when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds, including but not limited to state and local governments, shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, (2) the dollar amount of federal funds for the project or program, and (3) the percentage and dollar amount of the total costs of the project or program that will be funded by non-governmental sources.

Section 5 - In addition to this agreement, the Subrecipient shall complete, sign, and submit to the County the following documents which are attached as part of this agreement:

1. Standard Assurances
2. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
3. Audit Certification

ARTICLE VIII – SUSPENSION OF FUNDING

The County may suspend funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

1. Failure to expend funds in a timely manner consistent with the agreement milestones, guidance, and assurances.
2. Failure to comply with the requirements or statutory objectives of federal or state law.
3. Failure to follow agreement requirements or special conditions.
4. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the application would not have been approved for funding.
5. Failure to submit required reports.
6. Filing of a false certification on the application or other report or document.
7. Failure to adequately manage, monitor or direct the activities of its subrecipients that are funded under this agreement.

Before taking action, the County will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

The County reserves the right to recommend to the federal government that the Subrecipient be suspended or debarred in the case of sustained significant noncompliance by the Subrecipient with the award provisions.

ARTICLE IX- PERSONNEL

Section 1 - The Subrecipient will provide the required services and will not subaward or assign the services without the County's written approval.

Section 2 - The Subrecipient will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this agreement shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore entity or offshore business interest either owned or affiliated with the Subrecipient. For purposes of this agreement, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE X-INDEPENDENT CONTRACTOR / SUBRECIPIENT

Subrecipient and the County shall, at all times, be deemed to be independent Subrecipient and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Subrecipient shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as

otherwise specified in this contract, Subrecipient retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Subrecipient shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Subrecipient shall be solely responsible for payment of all taxes arising out of the Subrecipient's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Subrecipient.

ARTICLE XI - INDEMNIFICATION AGREEMENT

The Subrecipient will protect, defend and indemnify the County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Subrecipient's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of the County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this agreement resulting in whole or in part from negligent acts or omissions of Subrecipient, any subcontractor of the Subrecipient, or any employee, agent or representative of the Subrecipient or any subcontractor of the Subrecipient, to the extent permitted by law.

ARTICLE XII- INSURANCE REQUIREMENTS

The Subrecipient will maintain at its own expense during the term of this Agreement, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this agreement.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage. For transportation services contracts, the County shall be added as additional insured on automobile liability policy with respect to the services provided under this contract.

Insurance companies, named insureds and policy forms may be subject to the approval of the County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to The County. Subrecipient shall be responsible to the County or insurance companies insuring the County for all costs resulting from both financially unsound insurance companies selected by Subrecipient and their inadequate insurance coverage.

Subrecipient shall furnish the County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Subrecipient until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Subrecipient expires or is canceled during the term of the agreement, services and related payments will be suspended. Subrecipient shall furnish certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this agreement. Certificates shall be addressed to the County c/o Racial Equity Office, 220 N. Main. P.O. Box 8645, Ann Arbor MI 48105-8645, and shall provide for written notice to the Certificate holder of cancellation of coverage.

ARTICLE XIII - COMPLIANCE WITH LAWS AND REGULATIONS

The Subrecipient will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

The Subrecipient agrees to maintain the proper organizational status (such as 501 (c)(3) if needed) to be eligible to receive federal financial assistance under this grant, including proper licensure, registration, etc. Subrecipient agrees to keep itself in the same legal position/mode of organization as when it entered into this agreement.

ARTICLE XIV - INTEREST OF SUBRECIPIENT AND COUNTY

The Subrecipient promises that it has no interest which would conflict with the performance of services required by this agreement. The Subrecipient also promises that, in the performance of this agreement, no officer, agent, employee of the County, or member of its governing bodies, may participate in any decision relating to this agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE XV - CONTINGENT FEES

The Subrecipient promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Subrecipient, to solicit or secure this agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Subrecipient, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this agreement. For breach of this promise, the County may cancel this agreement without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Subrecipient.

ARTICLE XVI - EQUAL EMPLOYMENT OPPORTUNITY

The Subrecipient will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Subrecipient will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Subrecipient agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Subrecipient, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XVII - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service agreement with the County to pay their employees under that agreement, a minimum of either \$14.82 per hour with benefits or \$16.52 per hour without benefits. Subrecipient agrees to comply with this Ordinance in paying its employees. The Subrecipient understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2023, and annually thereafter which amount shall be automatically incorporated into this agreement. County agrees to give the Subrecipient thirty (30) days written notice of such change. The Subrecipient agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

ARTICLE XVIII - ASSIGNS AND SUCCESSORS

This agreement is binding on the County and the Subrecipient, their successors and assigns. Neither the County nor the Subrecipient will assign or transfer its interest in this agreement without the written consent of the other.

ARTICLE XIX - TERMINATION OF AGREEMENT

Termination without cause. Either party may terminate the agreement by giving thirty (30) days written notice to the other party. Upon any such termination, the Subrecipient agrees to return to the County any funds not authorized for use, and the County shall have no further obligation to reimburse the Subrecipient. Upon termination of the agreement, the Subrecipient shall submit documentation, in a format specified by the County, to formally end its participation in the agreement.

ARTICLE XX - EQUAL ACCESS

The Subrecipient shall provide the services set forth in the Scope of Service section of this agreement without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XXI - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this agreement will be freely available to the public. None may be copyrighted by the Subrecipient. During the performance of the services, the Subrecipient will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this agreement by the Subrecipient must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XXII - PAYROLL TAXES

The Subrecipient is responsible for all applicable state and federal social security benefits and unemployment taxes for its employees and agrees to indemnify and protect the County against such liability.

ARTICLE XXIII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XXIV - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Subrecipient, will be incorporated into this agreement by written amendments signed by both parties.

Unilateral modification of the agreement may take place by the County if the underlying programmatic legislation or regulations are changed by the federal government. If this unilateral modification is objectionable to the Subrecipient, it may withdraw from receiving further federal financial assistance under this agreement by giving (thirty) 30 days written notice to the County.

The Subrecipient agrees to inform the County in writing concerning any proposed changes of dates, budget, or services indicated in this agreement, as well as changes of address or personnel affecting this agreement. Changes in dates, budget, or services are subject to prior written approval of the County.

ARTICLE XXV - CHOICE OF LAW AND FORUM

This agreement is to be interpreted by the laws of the State of Michigan. The parties agree that the proper forum for any disputes or litigation arising out of this agreement is in Washtenaw County, Michigan.

ARTICLE XXVI - EXTENT OF AGREEMENT

This written agreement, including any attachments thereto, represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XXVII – PRIVACY / THIRD PARTIES

This agreement is solely between the County and Subrecipient. No other parties are part of this agreement. This agreement is not intended to make any person or entity, not a party to this agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

ARTICLE XXVIII - SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement, which shall remain in full force and effect.

ARTICLE XXIX - NOTICES

Communication notices for this agreement may be delivered via electronic mail, U.S. mail, hand delivery, or fax.

The individual or officer signing this agreement certifies by his or her signature that he or she is authorized to sign this agreement on behalf of the organization he or she represents. By signing this agreement, the County and the Subrecipient agree to comply with all of the requirements specified in this agreement.

ATTESTED TO:

WASHTENAW COUNTY (Pass-Through Entity)

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

By: _____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO CONTENT:

Washtenaw Intermediate School District

By: _____
Alize Asberry Payne (DATE)
Director, Racial Equity Office

BY: _____
Stephen Olsen (DATE)
Board President

APPROVED AS TO FORM:

By: _____
Michelle K. Billard (DATE)
Office of Corporation Counsel

STANDARD ASSURANCES - NON-CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction sub-agreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93- 205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the

Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.
18. Will comply with all applicable requirements of all other Federal laws, executive orders regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Signature of Subrecipient's Authorized Representative

Title of Subrecipient's Authorized Representative

Name of Subrecipient Organization

Date Submitted

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when Washtenaw County determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily

excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 –

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check [] if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Washtenaw County Administrator's Office, 220 N. Main, P.O. Box 8645, Ann Arbor, MI 48107-8645. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Subrecipient Organization

Printed Name and Title of Subrecipient's Authorized Representative

Signature of Subrecipient's Authorized Representative

Date

Subrecipient Audit Certification

Federal Audit Requirements - Fiscal Years Beginning After December 26, 2014

Non-federal organizations which expend \$750,000 or more in federal funds during their fiscal year are required to have a Single Audit performed in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget. Subrecipients must submit their audit report to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of the auditor's report, or within 9 months after the end of the audit period for each year the Subrecipient meets the \$750,000 federal expenditure threshold.

Program: _____ CFDA Number: 21.027

Subrecipient Information:

Organization Name: _____

Street Address: _____

City, State, Zip Code: _____

Independent Audit Firm: _____

Certification for Fiscal Year Ending (mm/dd/yyyy): _____

(Check appropriate box):

☐ I certify that the Subrecipient shown above **does not expect** to expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will not be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget, for the above listed program.

☐ I certify that the Subrecipient shown above **expects it will** expend \$750,000 or more in federal funds during at least one fiscal year that funds are received for the above listed program and thus it will be required to have a Single Audit performed under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Chapter I, and Chapter II, Parts 200, 215, 220, 225, 230) issued December 26, 2013 by the Executive Office of the President, Office of Management and Budget.

Signature of Subrecipient's Authorized Representative

Date

For Washtenaw County Use Only

Reviewed By: _____

Date: _____

ATTACHMENT A

Subrecipient Identification Information Required:

1. One of the following
 - a. DUNNs number
 - b. TIN – Tax identification number
 - c. UEI – Unique Entity Identifier created in SAM.gov
2. Full name
3. Point of contact email address. This is optional but strongly preferred.
4. Full address
5. Primary place of performance
6. The US Treasury reporting portal requires that an entity receiving federal funds must acknowledge whether they are registered with SAM.gov and will maintain a current profile. Please confirm your current registration in SAM.gov. Yes or No
Please provide your SAM Unique Entity I.D. LZE5SQ78LQ95

Quarterly Data Reporting Requirements:

There is required quarterly reporting with this subrecipient agreement. All awardees are required to provide the following information by no later than the 15th of the month following the end of a quarter. Due dates are April 15, July 15, October 15, and January 15 for all years the agreement is active.

Standard Data Elements for All Projects:

1. Project expenditure category group and category.
This information will be included in the agreement for clear identification of award.
2. Project name.
This information will be included in the agreement, taken from the application
3. Status of completion. Provided by subrecipient.
 - a. Not Started
 - b. Completed less than 50%
 - c. Completed more than 50%
 - d. Completed
4. Adopted budget - approved award amount
6. Total expenditure – actual expense through the end of the quarter being reported.

There is additional programmatic data that is required based on the expenditure category (EC) that your project is classified in as provided by the U.S. Treasury. Below is the data that will be required to be provided in each quarterly report.

Community Priority Fund projects categories included in required reporting:

- Community Violence Interventions (EC 1.11)
- Addressing Educational Disparities(EC 2.24 - 2.27)
- Expanding Early Childhood Education (EC 2.11)

- Direct Assistance to Households Program (EC 2.1 – 2.8)
- Addressing Housing and Homelessness (EC 2.15 – 2.18)

Programmatic Data:

- Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced
- Brief description of how a recipient's approach is reasonable and proportional to a public health or negative economic impact of COVID-19 as described in the final rule.
- For Direct Assistance to Households, expense category 2.1 – 2.8 report
 - Number of households served (by program if recipient establishes multiple separate household assistance programs)
- Addressing Housing and Homelessness, expense categories 2.15 – 2.18 and Assistance to Households expense category 2.2 only report:
 - Number of households receiving eviction prevention services, including legal representation
 - Number of affordable housing units preserved or developed
- For Community Violence Interventions expense category 1.11 report:
 - Number of workers enrolled in sectorial job training programs
 - Number of workers completing sectorial job training programs
 - Number of people participating in summer youth employment programs
- For Addressing Educational Disparities, expense categories 2.24 - 2.26 report
 - Number of students participating in evidence-based tutoring programs
- For Expanding Early Childhood Education expense category 2.11 report
 - Number of children served by childcare and early learning services (pre-school/pre-K/ages 3-5)
 - Number of families served by home visiting

Use of Evidence:

- The dollar amount of the total project spending that is allocated towards evidence-based interventions.
- Is a program evaluation of the project is being conducted? Yes or No

Project Demographic Distribution (EC 1.1 – 2.37):

Recipients must report whether certain types of projects are targeted to impacted and disproportionately impacted communities. Recipients will be asked to respond to the following:

- a. What Impacted and/or Disproportionately Impacted population does this project primarily serve? Please identify the population primarily served.
- b. If this project primarily serves more than one Impacted and/or Disproportionately Impacted population, please select up to two additional populations served.

Please select from the following options:

	Impacted	Disproportionately Impacted
Assistance to Households	<ul style="list-style-type: none"> • Low- or-moderate income households or populations ¹² • Households that experienced Unemployment • Households that experienced increased food or housing insecurity • Households that qualify for certain federal programs ¹³ • For services to address lost instructional time in K-12 schools: any students that lost access to in-person instruction for a significant period of time • Other households or populations that experienced a negative economic impact of the pandemic other than those listed above (please specify) 	<ul style="list-style-type: none"> • Low-income households and Populations ¹⁴ • Households and populations residing in Qualified Census Tracts • Households that qualify for certain federal programs ¹⁵ • Households receiving services provided by Tribal governments • Households residing in the U.S. territories or receiving services from these governments • For services to address educational disparities, Title I eligible schools ¹⁶ • Other households or populations that experienced a disproportionate negative economic impact of the pandemic other than those listed above (please specify)

¹² Low or moderate-income households and communities are those with (i) income at or below 300 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines by the Department of Health and Human Services (HHS) or (ii) income at or below 65 percent of the Area Median area median income for the county and size of household based on the most recently published data by the Department of Housing and Urban Development (HUD).

¹³ For Impacted households, these programs are Children’s Health Insurance Program (“CHIP”); Childcare Subsidies through the Child Care and Development Fund (“CCDF”) Program; Medicaid; National Housing Trust Fund (“HTF”), for affordable housing programs only; Home Investment Partnerships Program (“HOME”), for affordable housing programs only.

¹⁴ Low-income households and communities are those with (i) income at or below 185 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines by HHS or (ii) income at or below 40 percent of Area Median Income for its county and size of household based on the most recently published data by HUD.

¹⁵ For Disproportionately Impacted households, these programs are Temporary Assistance for Needy Families (“TANF”), Supplemental Nutrition Assistance Program (“SNAP”), Free- and Reduced-Price Lunch (“NSLP”) and/or School Breakfast (“SBP”) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (“SSI”), Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (“WIC”), Section 8 Vouchers, Low-Income Home Energy Assistance Program (“LIHEAP”), and Pell Grants.

16 For educational services and other efforts to address educational disparities, Treasury will recognize Title I eligible schools as disproportionately impacted and responsive services that support the school generally or support the whole school service as eligible. "Title I eligible schools" means schools eligible to receive services under section 1113 of Title I, Part A of the Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6313), including schools served under section 1113(b)(1)(C) of that Act.

Attachment B: Approved Budget**1. Approved Budget**

Category	Amount			Description
	2023	2024	Total	
Payroll & fringe	\$38096	\$50795	\$88,891	a.Coordinator (.25 FTE) Salary and benefits \$26,791; Salary \$15618; benefits = \$11,173 (includes FICA, 9.4 hours per week) b. Trusted Parent Advisors (2 FTE's) \$18/hour full time \$62,100 (37.5 hours/2 x 2) 2023: 9 months, April – December 2024: 12 months
Computer equipment & phones	\$2715	\$3621	\$6,336	Cell phone \$50/mo per TPA: \$1,200; Hotspot \$99/ mo for device: \$2,376; \$40/mo for data (per TPA): \$960. Total= \$4,536 Laptop \$900/ person \$1800
Travel and/or transportation	\$536	\$714	\$1250	mileage - .625/mile 888 miles per 1FTE (total 2.25 FTE) = \$1250
Office expenses (phone, stamps, postage, supplies)	\$43	\$57	\$100	
Printing & marketing	\$86	\$114	\$200	
Professional development	\$471	\$629	\$1100	Meeting supplies for bimonthly team meetings
Other (specify)	\$1286	\$1714	\$3000	Direct supplies for parents to support children attending home visiting preschool or K12 i.e. things that cannot be purchased with SNAP benefits laundry detergent, cleaning supplies, diapers - \$2500 Transportation for parents - lyft, gas cards, bus tokens - \$500
Indirect Costs (Utilities Maintenance Insurance Accounting)	\$4315	\$5753	\$10,068	9.98% indirect cost rate
Subtotal			\$110,945	

2. Use of Funds

The Subrecipient agrees to only incur costs under this agreement which are eligible under the Cost Principles detailed in Section 200.400-475 of the Uniform Guidance.

3. Revision of Budget and Program Plans (2 CFR 200.308)

Any revisions to the budget or proposed use of funds from those outlined in this scope of work or the original proposal must receive prior approval in writing from the County.

To: Naomi Norman and Members of the Board of Education

From: Brian Marcel, Associate Superintendent

Date: May 15, 2023

Re: Capital Projects Funds Authorization – Red Oak

In 2018, the Board approved a five-year lease for the Red Oak facility, which expires July 31, 2023. The landlord views us as a great partner for them. Our intent is to exercise our option to renew the lease for another five years.

Approximately a year ago, the landlord raised the issue of needing to perform some renovation work on the parking lot, which is definitely in need of work, especially in the driveway areas. This spring, the landlord bid the project and received responses back from two companies. Each bid was broken out into two different options for repair. One option is for a complete replacement of the driveway and parking spaces, and the other option is for a replacement of the driveways and partial milling and resurfacing of the parking spaces. After some discussion with the selected asphalt contractor and Tanner Rowe, the landlord decided it would be in their best interest to proceed with replacement of the driveways and the partial milling of the parking spaces.

The landlord requested a meeting with Tanner and I to discuss if we might be able to help offset some of the cost of the project. One of the points they raised was that the increased traffic, especially of the school buses, has contributed to the early degradation of the drive areas. The project will also include some enhanced safety components, such as crosswalk striping, speed bumps, etc. The estimated cost of the original project is \$179,800 but contains no contingency; the administration recommends a 15% contingency on this project, for a total of \$206,770. In addition, we will be adding some additional concrete to allow more buses to expedite student drop-off and loading and make it safer. The administration is asking that WISD provide a contribution of 25% of the cost of the original project, or \$51,692.50. The additional concrete is estimated to cost \$10,000, so the total estimated request from the Special Education Capital Projects Fund is up to \$61,692.50.

If you have any questions, please feel free to contact me at extension 1402.

To: Naomi Norman and the WISD Board of Education

From: Brian Marcel, Associate Superintendent, Administrative & Support Services

Date: May 20, 2023

Re: Form L-4029 2023 Tax Rate Request

Please find attached the Form L-4029 2023 Tax Rate Request and a corresponding attachment. This form is used to communicate to the local municipalities what our millage rates are for the 2023 property tax collection period (July and December levies) and whether they should be collecting our property taxes with the summer or winter tax bills.

We independently calculated our Headlee Millage Reduction Fraction of 1.0000; that calculation will later be verified by the Washtenaw County Equalization Department. The Reduction Fraction must be applied to our General Education and Special Education millage rates; debt millage rates are not subject to a Headlee reduction. Based on the increase in taxable values over the last couple of years, we were again able to reduce our debt millage rate for the High Point Bond debt service to 0.3000 mills.

The administration is recommending that the Board of Education approve the Form L-4029 Tax Rate Request as presented, and to have the President and Secretary sign the form subsequent to the meeting to expedite the distribution of the form to the local municipalities.

If you have any questions, please feel free to contact me via email at bmarcel@washtenawisd.org.

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Counties Where the Local Government Unit Taxes Washtenaw, Jackson, Livingston, Monroe & Wayne	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 \$21,479,854,015
Local Governmental Unit Requesting Millage Levy Washtenaw Intermediate School District	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted Fixed Charter	Gen Ed Operating	11/1964	1.2000	0.0937	1.0000	0.0937		0.0937	Please See Attached Correspondence Regarding the Proper Summer and Winter Tax Levy Amounts		N/A-Allocated
Voted Charter	Special Ed Operating	7/13/1959 6/12/1969	3.5000	2.7626	1.0000	2.7626		2.7626			N/A-Charter
		6/13/1977 6/14/1982									
		6/8/1987									
Voted	Special Ed Operating	11/7/2017	0.9719	0.9409	1.0000	0.9409		0.9409			12/2025
Voted	Special Ed operating	5/3/2016	1.5000	1.4417	1.0000	1.4417		1.4417			12/2025
Voted	Debt	8/6/2019	NA	NA	NA	0.3000		0.3000			NA-Debt
							Total	5.5389			

Prepared by Brian Marcel	Telephone Number 734-994-8100	Title of Preparer Associate Superintendent	Date 5/20/23
-----------------------------	----------------------------------	---	-----------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Mary Jane Tramontin	5/24/22

<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		R. Stephen Olsen	5/24/22

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in Column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but no larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified	
Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Tax Levy Date Chart

The following chart is provided to assist our local municipalities to determine whether the Washtenaw ISD millage should be assessed on the summer or winter tax bills. The chart identifies the tax levy schedule to assess 100% of the full millage rate of 5.5389 mills identified on the L-4029 on the taxable valuation of properties located in each of the municipalities by school district. The municipalities are all located within Washtenaw County unless otherwise indicated in parentheses.

Municipality	School District	Tax Levy Date
Ann Arbor City	Ann Arbor	July 1
Ann Arbor Twp	Ann Arbor	July 1
Augusta Twp	Lincoln	July 1
	Milan	July 1
Bridgewater Twp	Saline	July 1
	Manchester	December 1
Chelsea City	Chelsea	December 1
Dexter City	Dexter	December 1
Dexter Twp	Chelsea	December 1
	Dexter	December 1
Exeter Twp (Monroe)	Milan	December 1
Freedom Twp	Saline	July 1
	Chelsea	December 1
	Dexter	December 1
	Manchester	December 1
Grass Lake Twp (Jackson)	Chelsea	December 1
	Manchester	December 1
Green Oak Twp (Livingston)	Whitmore Lake	December 1
Hamburg Twp	Dexter	December 1
Lima Twp	Chelsea	December 1
	Dexter	December 1
Lodi Twp	Ann Arbor	July 1
	Saline	July 1
	Dexter	December 1
London Twp (Monroe)	Milan	December 1
Lyndon Twp	Chelsea	December 1
Manchester Twp	Manchester	December 1
Milan City (Monroe)	Milan	July 1
Milan City (Washtenaw)	Milan	July 1
Milan Twp (Monroe)	Milan	December 1
Northfield Twp	Ann Arbor	July 1
	Dexter	December 1
	Whitmore Lake	December 1
Norvell Twp (Jackson)	Manchester	December 1
Pittsfield Twp	Ann Arbor	July 1
	Saline	July 1
	Milan	July 1
Salem Twp	Ann Arbor	July 1
Saline City	Saline	July 1
Saline Twp	Saline	July 1
	Milan	July 1
Scio Twp	Ann Arbor	July 1
	Dexter	December 1

Municipality	School District	Tax Levy Date
Sharon Twp	Chelsea	December 1
	Manchester	December 1
Sumpter Twp (Wayne)	Lincoln	December 1
Superior Twp	Ann Arbor	July 1
	Ypsilanti	July 1
Sylvan Twp	Chelsea	December 1
Van Buren Twp (Wayne)	Lincoln	July 1
Waterloo Twp (Jackson)	Chelsea	December 1
Webster Twp	Ann Arbor	July 1
	Dexter	December 1
	Whitmore Lake	December 1
York Twp	Saline	July 1
	Lincoln	July 1
	Milan	July 1
Ypsilanti City	Ypsilanti	July 1
Ypsilanti Twp	Lincoln	July 1
	Ypsilanti	July 1

Should you have any questions, please feel free to contact us at my email address (bmarcel@washtenawisd.org).