



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, January 24, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, January 24, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Steve Olsen.

ATTENDANCE

The following members were present:

Steve Olsen, President
Diane Hockett, Vice President
Mary Jane Tramontin, Secretary
Theresa Saunders, Treasurer
Don Garrett, Trustee

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Melissa Cischke, Administrative Assistant to the Superintendent
Jennifer Banks, Director of Instruction
Holly Heaviland, Executive Director, School and Community Partnerships
Ashley Kryscynski, Communications & Public Relations Specialist
Edward J. Manuszak II, Executive Director, Early Childhood Programs
Tanner Rowe, Director of Operations
LaDawn White, Grants Manager, Early Childhood Programs

Andrew Munson, Awards & Recognition Chair, Michigan School Public Relations Association

Andrea Bennick, Parent Advisory Committee Representative – Milan Area Schools
Jacqui Coluccy, Teacher Consultant

Also Present (electronically):

Sarah Hierman, Coordinator, Grants & Special Projects
Richard Milner, Chair of Education, Dept of Teaching and Learning, Vanderbilt Peabody College
Yolanda Sealey-Ruiz, Associate Professor, Teachers College, Columbia University

APPROVAL OF THE AGENDA

Motion by Diane Hockett, seconded by Don Garrett, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

COMMUNICATIONS – There were no communications.

PUBLIC PARTICIPATION – Andrea Bennick, PAC Representative, addressed the board.

SPECIAL PRESENTATION – School Board Recognition: For Board Appreciation Month, Superintendent Norman thanked each board member for their service. Drs. Rich Milner and Yolanda Sealey-Ruiz joined the meeting electronically to share a special message with the Board of Education. In addition, each board member received a copy of Dr. Milner's book, *Rac(e)ing to Class*.

SPECIAL PRESENTATION – 2022 MSPRA Outstanding School Communicator Award: WISD Communications and Public Relations Specialist Ashley Kryscynski received the 2022 Michigan School Public Relations Association's (MSPRA) Gerri Allen Outstanding School Communicator Award. MSPRA Awards and Recognition Chair Andrew Munson was at the board meeting to present the award. The Board of Education congratulated Ms. Kryscynski on her well-deserved accomplishment.

FINANCIAL REPORTS – Associate Superintendent Brian Marcel presented and reviewed the December 2022 financial reports. Early Childhood Grants Manager LaDawn White presented the December 2022 financial reports for Head Start and Early Head Start.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders to approve the December 2022 Head Start Financial Reports

Voting yes: Don Garrett, Theresa Saunders, Mary Jane Tramontin, Steve Olsen, Diane Hockett

Voting no: None

Motion carried.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE – Superintendent Norman reiterated her appreciation for the WISD Board of Education and their ongoing commitment to equity, inclusion, and social justice.

CONSENT AGENDA

Motion by Don Garrett, seconded by Mary Jane Tramontin, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Steve Olsen, Diane Hockett, Don Garrett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the January 10, 2023, regular session meeting.

067-22-23

The Board approved the following employment recommendations:

- William Anklin as a Technical Assistant.
- Donita Fuller-Prince as an OP2 Event Services.
- Christina Stark as a Teacher at the WCC Young Adult program.
- Kristin Vespa as a Flex Teacher.
- Tracey Winkler for the WISD Physical Therapist position.

068-22-23

The Board approved the following reclassification:

- Theresa Roberds, Teaching Assistant YA SXI (Room 41), 1.0 FTE, 185 Workdays to Teaching Assistant YA SXI (Room 41), 1.0 FTE, 205 Workdays.

069-22-23

The Board approved the following staff resignations:

- Erika Huizenga, effective January 5, 2023.
- Shaun Lewandowski, effective January 8, 2023.
- Sydney O'Neill, effective January 5, 2023.

070-22-23

The Board approved the following staff retirement:

- Mary Eddy, effective February 28, 2023.

071-22-23

The Board approved the following grant application:

- High Impact Grant for Trusted Advisor Initiative through the Washtenaw County Office of Community and Economic Development, in the amount of \$300,000.00 per year for five years.

OTHER ITEMS OF BUSINESS – Resignation Acknowledgment: Board President Olsen acknowledged the resignation of Preschool Supervisor Erika Huizenga. The board shared in his sentiment as he thanked Ms. Huizenga for all she has done for the children of Washtenaw County over the past nine years.

OTHER ITEMS OF BUSINESS – Head Start Self-Assessment Corrective Action Plan Progress Review – Quarterly Update: Executive Director of Early Childhood Programs Edward Manuszak presented the Head Start Self-Assessment Report. He discussed the details of the report and fielded questions from the board.

NEW BUSINESS – Head Start Policy Approval:

Executive Director of Early Childhood Programs Edward Manuszak presented the Vision and Hearing Screening Requirements policy for implementation in the Early Head Start, Head Start and the Great Start Readiness Program.

Motion by Diane Hockett, seconded by Don Garrett that the Board of Education approve the Vision and Hearing Screening Requirements policy for implementation in Early Head Start, Head Start and the Great Start Readiness Program, as presented.

Voting yes: Steve Olsen, Diane Hockett, Mary Jane Tramontin, Theresa Saunders, Don Garrett

Voting no: None

Motion carried.

NEW BUSINESS – Washtenaw County Public Safety and Mental Health Preservation Millage

Proposal: Grants & Special Projects Coordinator Sarah Hierman presented the Washtenaw County Public Safety and Mental Health Preservation Millage proposal. The total request for \$2,312,658.00 has been awarded for the period of October 2022-September 2025. A contract between Washtenaw County and WISD is required in order for WISD to receive funding. Ms. Hierman fielded questions from the board.

Motion by Don Garrett, seconded by Theresa Saunders that the Board of Education approve the service contract with Washtenaw County in the amount of \$2,312,658.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Mary Jane Tramontin, Theresa Saunders, Don Garrett

Voting no: None

Motion carried.

NEW BUSINESS – 2022-2023 WISD Budget Amendments: Prior to board adoption, Associate Superintendent Brian Marcel reviewed the budget amendments in detail with the Board of Education. Mr. Marcel fielded questions from the board.

Motion by Don Garrett, seconded by Theresa Saunders, that the Board of Education adopt the amended budget resolutions for the 2022-2023 General Education Fund, Special Education Fund, Food Service Fund, and Cooperative Activities Fund.

Voting yes: Steve Olsen, Diane Hockett, Don Garrett, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

UNFINISHED BUSINESS: There was no unfinished business.

BOARD OF EDUCATION REPORTS: Trustee Hockett suggested an orientation for new legislators, as well as new board members in Washtenaw County. There was discussion regarding the information and various professional developments that could be offered to these individuals.

ADMINISTRATIVE REPORTS – Superintendent's Report

Superintendent Norman spoke about the following:

- Upcoming Special Education millage. This item was discussed by the Washtenaw Superintendent's Association. A member from Thrun attended the WSA meeting to review the legal aspects as well as timeline for the millage.
- Three Washtenaw County districts (one traditional district and two public school academies) were identified as districts to receive Partnership District Support from the Michigan Department of Education. Ms. Norman explained what that meant and why those districts were chosen to receive the additional support.
- At the Michigan Association of Superintendents and Administrators (MASA) Midwinter Conference, Dr. Monica Merritt Superintendent of Plymouth-Canton Community Schools, was presented with the Michigan 2023 Superintendent of the Year award. Ms. Norman shared her experience as an attendee of the conference.
- Ms. Norman gave the board an update on the Talent Together initiative.
- She reviewed snow day protocol.

ADJOURNMENT

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Mary Jane Tramontin, Secretary
Washtenaw ISD Board of Education