



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, February 14, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, February 14, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Steve Olsen.

ATTENDANCE

The following members were present:

Steve Olsen, President
Diane Hockett, Vice President
Mary Jane Tramontin, Secretary
Theresa Saunders, Treasurer

The following member was absent:

Don Garrett, Trustee

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Brian Marcel, Associate Superintendent
Melissa Cischke, Administrative Assistant to the Superintendent
Becky Mullins, Human Resources Supervisor
Melissa Paschall, Special Education Supervisor
Julie Voelker, Special Education Supervisor

Tom Baines, Member of the Community

APPROVAL OF THE AGENDA

Motion by Diane Hockett, seconded by Theresa Saunders, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

COMMUNICATIONS – There were no communications.

PUBLIC PARTICIPATION – There was no public participation.

SPECIAL PRESENTATION – Mid-Year Assessments Presentation: Special Education Supervisors Melissa Paschall and Julie Voelker gave a presentation on student growth data. They reviewed data points for each program and fielded questions from the board. The Board of Education was given printed booklets of detailed student data assessments. Ms. Paschall, Ms. Voelker, Deputy Superintendent Vannatter, and Superintendent Norman fielded questions from the board.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE – Superintendent Norman lifted up the new Coordinator of Newcomer Student, Family, and School Supports position that Washtenaw ISD has added. She informed the board that the position was created to work with refugee families in Washtenaw County with school-age children. Superintendent Norman went into details regarding why the position was created, how it will be funded, and how services will be provided.

CONSENT AGENDA

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent’s recommendations in the Consent Agenda, as presented.

Voting yes: Mary Jane Tramontin, Theresa Saunders, Steve Olsen, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the January 24, 2023, regular session meeting.

073-22-23

The Board approved the following employment recommendations:

- Brenda Argall as a Young Adult SXI TA in Room 41 at High Point.
- Mackenzie Geistel as an Early Intervention Office Professional 2.
- Sarah Krawczyk as an Occupational Therapist.
- Puja Mullins as the Coordinator of Newcomer Student, Family & School Supports.

074-22-23

The Board approved the following reclassifications:

- Jolean Bailey, Teaching Assistant (Chelsea), 1.0 FTE, 185 Workdays, Unit I Bargaining, to Behavior Teacher Assistant, 1.0 FTE, 185 Workdays, Unit I Bargaining.
- Herman Gibbs, Jr., Teacher Assistant High Point, 1.0 FTE, 185 Workdays, Unit I Bargaining to Behavior Teacher Assistant, 1.0 FTE, 185 Workdays, Unit I Bargaining.
- Wendy Lambert, Teacher Assistant (Progress Park), 1.0 FTE, 185 Workdays, Unit I Bargaining, to School Social Worker, 1.0 FTE, 185 Workdays, Unit II Bargaining.

075-22-23

The Board approved the following staff resignation:

- Isabel Cude, effective February 3, 2023.

076-22-23

The Board approved the following staff retirement:

- Frances Heilman, effective May 1, 2023.

077-22-23

The Board approved the following new position request:

- Coordinator of Newcomer Student, Family, and School Supports, 1.0 FTE, 210 workdays/year, salary level: Step 7, \$79,800.00-\$98,073.00, Worksite: Teaching & Learning Center, Non-Affiliated.

078-22-23

The Board approved the new PAC appointments, Donald Poole II, a parent, and Kenya Wiedemann, a parent, from Lincoln Consolidated Schools.

079-22-23

The Board approved the contracted services agreement with Ozone House in the amount of \$49,607.00, as presented.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS – Board Policies - First Read

Human Resources and Legal Services Supervisor Becky Mullins addressed the board regarding the first reading of the following policies: #2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (revised), #6325 – Procurement – Federal Grants, Funds (revised), #6460 – Vendor Relations (revised), and #7455 – Accounting System for Capital Assets (revised). Trustee Saunders suggested that the updated language in board policy #6325 was not well-defined. Associate Superintendent Marcel clarified some points and agreed to discuss the matter further with Trustee Saunders prior to the second read. Board action was not required.

NEW BUSINESS – Approval of the Sexual Education Advisory Board By-Laws: The Board of Education discussed the Sexual Education Advisory Board By-Laws that were included in the board packet. Board President Olsen pointed out that there were a few minor grammatical errors in the By-Laws that were presented. Furthermore, he stated that some sections of the document were not clear in their purpose. Special Education and SEAB Supervisor Julie Voelker explained to the board that the document was based off a template that was received from the State of Michigan. The Board, Ms. Voelker, and the administration had a thoughtful conversation to discuss many details of the presented By-Laws. It was determined that Ms. Voelker would take the By-Laws back to the SEAB board and make edits based on the suggestions from the WISD Board of Education. Additionally, Ms. Voelker will meet with Superintendent Norman to discuss further details. No action was taken at this time.

NEW BUSINESS – Head Start Universal Selection Criteria: Prior to board action, Board President Steve Olsen informed the rest of the board that he attended one of the Head Start Universal Selection Criteria meetings, and he has been kept informed of the entire process. President Olsen

stated that he highly recommended the board approve the Head Start Selection Criteria at this time. Furthermore, Trustee Hockett announced to the board that each board member received a copy of the Community Needs Assessment.

Motion by Diane Hockett, seconded by Mary Jane Tramontin, that the Board of Education approve the updated Head Start Universal Selection Criteria, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS: There were no other items of business.

BOARD OF EDUCATION REPORTS:

- Vice President Hockett informed the board that WISD Communications and Public Relations Specialist Ashley Kryscynski was highlighted in the Michigan Association of School Boards Newsletter, for being awarded the Michigan School Public Relations Association's 2022 Gerri Allen Outstanding School Communicator Award.
- President Olsen announced that he will be running for re-election to the Washtenaw ISD Board of Education.

ADMINISTRATIVE REPORTS – Superintendent's Report

Superintendent Norman spoke about the following:

- She recognized the tragedy that occurred at Michigan State University last night. She discussed that while we were learning about the tragedy as it unfolded, we were also realizing how many staff have connections to MSU, whether it be alumni, or those that have children attending the university. The administration worked today to assist those that needed additional support at this time.
- Deputy Superintendent Vannatter and Superintendent Norman met with the Parent Advisory Committee (PAC) member that attended the previous board meeting. Ms. Norman informed the board that the meeting went very well, and the board should expect to see PAC updates as a Board of Education agenda item in the future.
- The Washtenaw Association of School Boards (WASB) held their Board of Directors meeting on February 2, 2023. Further meetings of WASB including Legislative Coffee are scheduled for the near future. Trustee Saunders has volunteered to be on the Nominating Committee for the WASB Board of Directors election.
- She gave an update on the information she provided at the last board meeting regarding the three Partnership Schools that were identified by the State of Michigan. Ms. Norman attended a meeting with State Superintendent Dr. Rice that provided her with additional information.
- The Talent Together application was submitted on January 31, 2023. Forty-eight ISD's are participating in the collaboration. The application request was for \$99 million dollars and

includes coverage of 1.1 million students. Additionally, during Governor Whitmer’s budget proposal she mentioned that the state would be investing in Talent Together.

- A lawyer representing Washtenaw County contacted WISD to sign over the deed of Beatty Early Learning Center. The Head Start grantee will hold the rights to the deed, and at this time, WISD is the Head Start grantee.

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Respectfully submitted,

Mary Jane Tramontin, Secretary
Washtenaw ISD Board of Education