



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Thursday, July 27, 2023

The Washtenaw Intermediate School District Board of Education held a special board meeting on Thursday, July 27, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Diane Hockett.

ATTENDANCE

The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Theresa Saunders, Secretary
Sarena Shivers, Treasurer
Steve Olsen, Trustee

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Kim Woods, Administrative Assistant to the Deputy Superintendent
Holly Heaviland, Executive Director, School and Community Partnerships
Edward Manuszak, Executive Director, Early Childhood Programs
Melissa Brooks-Yip, Supervisor of Instruction
Margy Long, Director, Success by 6, Great Start Collaborative

APPROVAL OF THE AGENDA

Motion by Mary Jane Tramontin, seconded by Steve Olsen, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

COMMUNICATIONS – Pupil Accounting Auditor Certification – Julie Ziesemer: The Michigan School Business Officials (MSBO) has notified Washtenaw ISD that Pupil Accounting Specialist Julie Ziesemer has met the requirements for renewing the Pupil Accounting Specialist certification under the MSBO voluntary certification program. The Board of Education congratulates Ms. Ziesemer on her achievement.

COMMUNICATIONS – High Point School Donation: High Point Principal Jennifer Parrelly has informed Washtenaw ISD that Honey Creek student Emma Ng, has donated the money she raised, while breaking the world record for making origami swans, to High Point School. The Board of Education thanks Miss Emma Ng for her generous donation and congratulates her for breaking the world record.

PUBLIC PARTICIPATION: There was no public participation.

CONSENT AGENDA

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Sarena Shivers, Theresa Saunders, Mary Jane Tramontin, Steve Olsen, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the June 27, 2023, regular and closed session meeting.

001-23-24

The board approved the following employment recommendations:

- Jessica Anderson as an Early Speech Language Pathologist.
- Candace Craig as the Office Professional 2 in the Event Services Department.
- Kelly Crenshaw as an Early Intervention Teacher.
- Brittany Karlic as an Early Speech Language Pathologist.
- Megan Morrin as an Early Speech Language Pathologist.
- Raleigh Sadler as an Early Intervention Occupational Therapist.
- Erin Stahl as an Early Intervention Occupational Therapist.
- Ashley Steele as an Early Speech Language Pathologist.
- Marie Stroud as an Early Speech Language Pathologist.
- Laura Valle as an Early Speech Language Pathologist.
- Felicia Walker as a Teacher Assistant.
- Elizabeth Widmer as an Early Intervention Occupational Therapist.
- Casey Williams as an Early Speech Language Pathologist.

002-23-24

The board approved the following reclassification requests:

- Melisa Burr, TA- Young Adult Out-Center EMU, 1.0 FTE, 185 Workdays, Location: EMU, Unit I Bargaining, to TA- Young Adult Out-Center DT Ypsi, 1.0 FTE, 185 Workdays, Location: DT Ypsi YA Out Center, Unit I Bargaining.
- Marcie Donovan, VCYA – Virtual & Community Young Adult, 1.0 FTE, 185 Workdays, Location: VCYA, Unit I Bargaining, to TA- Washtenaw News Young Adult, 1.0 FTE, 185 Workdays, Location: YA Out-Center Washtenaw News, Unit I Bargaining.
- Waylen Dottery, TA YA SCI (Room 44), 1.0 FTE, 205 Workdays, Location: High Point – Room 44, Unit I Bargaining, to ASD TA, 1.0 FTE, 185 Workdays, Location: High Point – Room 55, Unit I Bargaining.
- Michael Graulich, TA-Washtenaw News YA Out-Center, 1.0 FTE, 185 Workdays, Location: Washtenaw News YA Out-Center, Unit I Bargaining, to TA-Chelsea YA Out-Center, 1.0 FTE, 185 Workdays, Location: Chelsea YA Out-Center, Unit I Bargaining.
- Michelle Johnson, TA – High Point, 1.0 FTE, 185 Workdays, Location: High Point – Room 24, Unit I Bargaining, to TA – High Point, 1.0 FTE, 205 Workdays, Location: High Point – Room 24, Unit I Bargaining.

- Lawrence Nunn, EI Teacher-Manchester Jr/Sr Program, 1.0 FTE, 185 Workdays, Location: Manchester Jr/Sr, Unit II Bargaining, to EI Teacher – Progress Park Middle School, 1.0 FTE, 185 Workdays, Location: Progress Park, Unit II Bargaining.
- Ashley Robinson, SLP, 1.0 FTE, 185 Workdays, Location: High Point, Unit II Bargaining, to AAC Specialist, 1.0 FTE, 185 Workdays, Location: TLC, Unit II Bargaining.
- Jason Towler, Teacher Consultant, 1.0 FTE, 185 Workdays, Location: 50% Whitmore Lake TC/50% MRS TC, Unit II Bargaining, to Teacher – YA Red Oak, 1.0 FTE, 185 Workdays, Location: Red Oak YA, Unit II Bargaining.
- So Ye Yang, TA-A2YA Out-Center (Miller), 1.0 FTE, 185 Workdays, Location: A2YA Program Out-Center, Unit I Bargaining, to TA-Downtown Ypsi YA Out-Center, 1.0 FTE, 185 Workdays, Location: DT Ypsi YA Program Out-Center, Unit I Bargaining.

003-23-24

The board approved the following new position requests:

- Early Childhood Education Coordinator, 1.0 FTE, 230 workdays/year, Worksite: Teaching & Learning Center, Non-Affiliated.
- Early Childhood Family Services Coordinator, 1.0 FTE, 230 workdays/year, Worksite: Teaching & Learning Center, Non-Affiliated.
- Early Intervention Coordinator, 1.0 FTE, 230 workdays/year, Worksite: Teaching & Learning Center, Non-Affiliated.
- Early Intervention Teacher Consultant – Visually Impaired, 1.0 FTE, 185 workdays/year, Worksite: Teaching & Learning Center, Unit II Bargaining.
- General Education Clinical Social Worker, 3.0 FTE, 205 workdays/year, Worksite: Teaching & Learning Center, Unit II Bargaining.
- Progress Park Teaching Assistant, 1.0 FTE, 185 workdays/year, Worksite: Progress Park, Unit I Bargaining.

004-23-24

The board approved the following staff resignations.

- Jason Burbo, effective June 27, 2023.

005-23-24

The board authorized the administration to approve the Literacy Coach Contracts with Ann Arbor Public Schools, Saline Area Schools, Milan Area Schools, Dexter Community Schools, Lincoln Consolidated Schools, Chelsea School District, Ypsilanti Community Schools and Whitmore Lake Public Schools, as presented.

006-23-24

The board authorized the administration to approve the contract with SOS Community Services in the amount, not to exceed \$40,000.00, as presented.

NEW BUSINESS – Arch of Self, LLC. Contract:

Prior to board action, Superintendent Norman addressed the board regarding the details of the contract with Arch of Self, LLC and Dr. Yolanda Sealey-Ruiz. Supervisor of Instruction Melissa Brooks-Yip and Superintendent Norman fielded questions from the board.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve the contract with Arch of Self, LLC., in the amount not to exceed \$97,500.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Hill Pedagogies Services, Inc Contract:

Prior to board action, Superintendent Norman addressed the board regarding the details of the contract with Hill Pedagogies Services, Inc. and Dr. Gholdnecsar Muhammad. Supervisor of Instruction Melissa Brooks-Yip and Superintendent Norman fielded questions from the board.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve the contract with Hill Pedagogies Services, Inc., in the amount not to exceed \$68,000.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Justice Leaders Contract:

Prior to board action, Superintendent Norman addressed the board regarding the details of the contract renewal with Justice Leaders Collaborative. She fielded questions from the board.

Motion by Steve Olsen, seconded by Sarena Shivers, that the Board of Education authorize the administration to approve the contract with Justice Leaders Collaborative, in the amount not to exceed \$100,500.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Children's Savings Account Fiduciary Fund:

Prior to board action, Superintendent Norman addressed the board regarding the need to establish the Washtenaw Children's Savings Account fiduciary fund.

Motion by Steve Olsen, seconded by Sarena Shivers, that the Board of Education hereby resolves to establish the Washtenaw Children's Savings Account Fund as a fiduciary fund type effective as of August 1, 2023.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Head Start Open competition Grant Application Contractor:

Prior to board action, Executive Director of Early Childhood Programs Edward Manuszak addressed the board. Dr. Manuszak discussed the need for a grant-writing consultant to assist with the Head Start Open Competition Grant application.

Motion by Sarena Shivers, seconded by Steve Olsen, that the Board of Education authorize the administration to approve the contract with Kristin Hayes Consulting, in the amount of \$19,500.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

NEW BUSINESS – Washtenaw County Office of Community and Economic Development Grant:

Prior to board action, Executive Director of Early Childhood Programs Manuszak addressed the board. He informed the board that the Early Childhood Department was approved for funding through the Washtenaw County Board of Commissioner's Resolution 23-053 to address the housing/eviction crisis and human service provider funding gap. Bridge funding will be a two-year grant cycle and our agency has been funded \$90,000.00 per year for two years.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve the grant contract with Washtenaw County Office of Community and Economic Development, in the amount of \$90,000.00 each year, for two years, as presented.

Voting yes: Steve Olsen, Diane Hockett, Sarena Shivers, Theresa Saunders, Mary Jane Tramontin

Voting no: None.

Motion carried.

ADJOURNMENT

The meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education