



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, September 12, 2023

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, September 12, 2023, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by President Diane Hockett

ATTENDANCE

The following members were present:

Diane Hockett, President
Theresa Saunders, Secretary
Steve Olsen, Trustee

The following members were absent:

Mary Jane Tramontin, Vice President
Sarena Shivers, Treasurer

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Melissa Cischke, Administrative Assistant to the Superintendent
Merri Lynn Colligan, Chief Information Officer
Margy Long, Director, Success by 6, Great Start Collaborative

Nancy Davis, Teacher Consultant, Special Education

APPROVAL OF THE AGENDA

Motion by Theresa Saunders, seconded by Steve Olsen, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

COMMUNICATIONS: Deputy Superintendent Cherie Vannatter shared with the board that a private citizen has donated a wheelchair to High Point School. A thank you letter has been sent to Ms. Theanne Ballios on behalf of the district.

PUBLIC PARTICIPATION: There was no public participation.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE – Superintendent Norman informed the board that 14 WISD staff would be attending the National Summit for Courageous Conversation, which takes place in November 2023, in Austin, Texas. Ms. Norman explained how staff were selected to attend. Additionally, Superintendent Norman gave an update on My Future Fund. She spoke about the challenges of properly identifying low-income families across the county, and the solutions that have been developed.

Board President Hockett spoke about the Voices of Youth piece that was featured in the Washtenaw ISD Monday Memo. She stated that the articles that were highlighted were very impressive, and she commended the idea of giving students an opportunity to share their experiences.

CONSENT AGENDA

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Theresa Saunders, Steve Olsen, Diane Hockett

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the August 22, 2023, regular meeting.

014-23-24

The board approved the following employment recommendation:

- Elizabeth Bottai as a Teaching Assistant in the Washtenaw News YA Transition Program.
- Vershawn Patrick as a Teaching Assistant at Red Oak.
- Dawn Stewart as a LEA Mental Health Coordinator.
- Brandon Thacker as a Technology Intern.

015-23-24

The board approved the following reclassification requests:

- Anisa Isap, Medicaid Technician to Medicaid Specialist.
- Rachel Shilling, Speech and Language Pathologist for Whitmore Lake Pilot Program, 0.5 FTE, to Speech and Language Pathologist for Whitmore Lake Pilot Program, 1.0 FTE.
- Shaquille Tipton, ASD TA, to TA-Young Adult-SC.
- Vacant, Supervisor of Technology and Data Systems, to Technology Assistant Director.

016-23-24

The board approved the following staff resignation.

- Najah Beydoun, effective September 1, 2023.
- Paula Hendricks, effective August 17, 2023.
- Elizabeth Kutey, effective September 7, 2023.
- Carlos Sosa, effective September 4, 2023.
- Jason Towler, effective September 22, 2023.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS – Michelle Myers - Community Priority Fund Contract:

Prior to board action, Success by 6, Great Start Collaborative Director Margy Long addressed the board. Ms. Long explained the services that Ms. Myers would provide and gave additional details on the funding source.

Motion by Theresa Saunders, seconded by Steve Olsen, that the Board of Education approve the contract with Michelle Meyers in the amount of \$43,200.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders

Voting no: None.

Motion carried.

NEW BUSINESS – Courageous Conversation, LLC. Contract:

Prior to board action, Superintendent Norman addressed the board. She gave details on the services that Courageous Conversation, LLC. would provide for the 2023-2024 school year. Ms. Norman fielded questions from the board.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve the contract with Courageous Conversation, LLC., in the amount of \$46,420.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders

Voting no: None.

Motion carried.

NEW BUSINESS – Michigan Model for Health Contract:

Prior to board action, Superintendent Norman informed the board that the Michigan Model for Health contract is an agreement that is approved annually to provide funding for the Michigan Model for Health curriculum in schools throughout Livingston and Washtenaw Counties and to support the Regional School Health Coordinator position.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve the agreement with Michigan Primary Care Association, in the amount of \$105,000.00, as presented.

Voting yes: Diane Hockett, Steve Olsen, Theresa Saunders

Voting no: None.

Motion carried.

NEW BUSINESS – MiSTEM Sub-Recipient Agreements:

Prior to board action, Superintendent Norman gave details regarding the sub-recipient agreements with each of the 16 MiSTEM Regional Fiscal Agents for up to \$39,750.00, to support the three MiSTEM Science and Engineering Action Area Opportunities. Ms. Norman fielded questions from the board.

Motion by Theresa Saunders, seconded by Steve Olsen, that the Board of Education authorize the administration to approve the sub-recipient agreements with the MiSTEM Regional Fiscal Agents for up to \$39,750.00 each, as presented.

Voting yes: Theresa Saunders, Steve Olsen, Diane Hockett

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS – There were no other items of business.

BOARD OF EDUCATION REPORTS:

Trustee Olsen informed the board that he would be attending the 2023 Head Start Fall Assembly on September 21-22, 2023, at Mackinac Island, MI.

Board President Hockett highlighted the successful compliance audit of the WISD Human Resource department's collection, handling, and retention of Criminal History Record Information (CHRI). The audit, which was performed by the Michigan State Police, was conducted on August 22, 2023, and consisted of an intensive two-part process including compilation of requested information, a lengthy questionnaire, and a four-hour onsite review. The 'clean' audit was especially significant for HR Team Member LaShonda Taylor, who performs the daily activities required to run the WISD fingerprinting department.

ADMINISTRATIVE REPORTS – Superintendent's Report

Superintendent Norman gave the board an overview of the Talent Together Retreat she attended in Charlevoix, MI. Ms. Norman informed the board that over 800 people have already made it through the application process. At the retreat, participating ISD's were able to set out goals for the year and finalize the consortium agreement.

Additionally, Superintendent Norman spoke about some of the projects that CTE Director Ryan Rowe has been working on. Dr. Rowe has been working with Lincoln Consolidated Schools on a project regarding the currently vacant Bessie Hoffman Elementary School building. The project would see the facility turned into a STEM education site, that could be used for manufacturing and robotics themed field trips.

Finally, the Board of Education and Superintendent Norman discussed the current state of the Ann Arbor Public Schools Superintendency.

ADJOURNMENT

The meeting was adjourned at 6:24 p.m.

Respectfully submitted,

Theresa Saunders, Secretary
Washtenaw ISD Board of Education