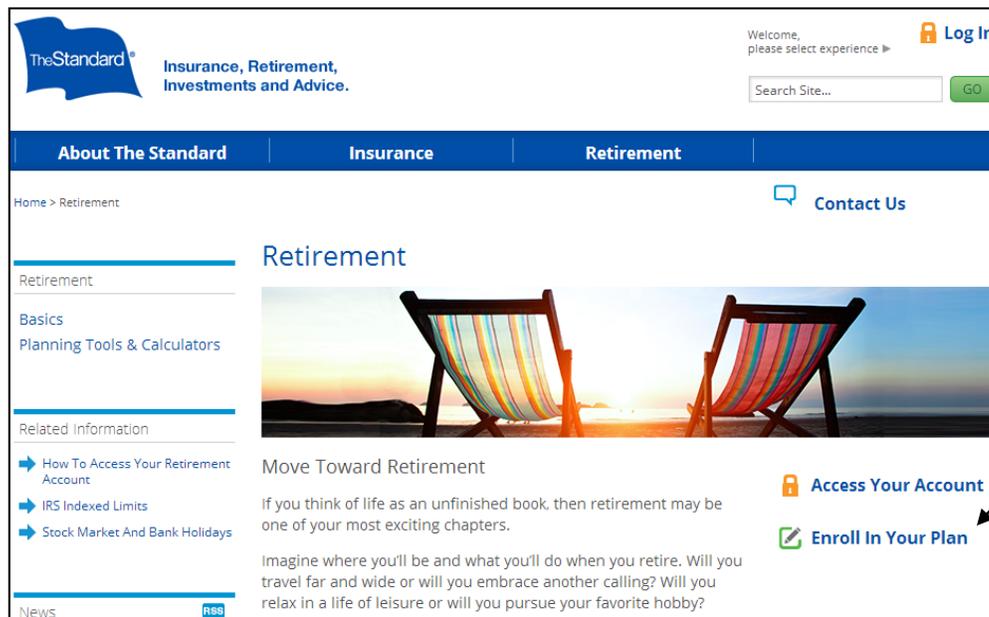




How to Register for a Personal Savings Center Account

To access our website, simply go to www.standard.com/retirement, then follow the steps below:

1. On the menu on the right side of the screen, choose **Enroll In Your Plan**.



2. Under “Enrolling Online is Easy,” please select **Create an Online Account Now**.
3. Provide the information requested on the Create an Account Page and click **Continue**.
4. Choose a password (case-sensitive) and complete the security questions.
5. Click **Create Account**.
6. *An email will be sent to confirm your account (confirmation email will expire in 24 hours).*

Next: Verify Your Account

To help protect your identity, we will send a confirmation email to the address you provided. You must click the link in that email **within 24 hours** to complete your account registration.

If you do not receive a confirmation email

Look for an email from no-reply@standard.com with the subject **[Do Not Reply] Please Confirm Your Online Account with the Standard**. If you do not receive a confirmation email within 10 minutes, please try the following:

- Check whether the email was delivered to your spam, junk or promotions folder.
- Add no-reply@standard.com to your email address book, contacts or safe sender list, then click the link in your confirmation email again.
- If you think your email provider is blocking messages from The Standard, **create an online account using a different email address**.

If you still cannot complete the account setup process, please contact customer support for assistance.

Thank you!

7. Click the confirmation link in your email and log in.
8. Select **My Retirement Plan** under available services and enter your personal information to gain access to Personal Savings Center.
9. Click **Continue to Your Services**.

Please contact us at 800.858.5420 Monday through Friday, 5 a.m. to 5 p.m. Pacific, or email us at savings@standard.com if you have additional questions.

Go Paperless!

If you would like to enroll in electronic delivery for statements and account notifications, you may elect this service after logging into Personal Savings Center and clicking on **Continue to my retirement account**. This option will be available on your Account Overview page and you can click **Learn More** to set up electronic statements

Go Paperless!

Receive email notifications when your statements are available online.

[Learn More>](#)

Helpful hints

I have created my account but I don't see a confirmation email. Why not?

Please be sure to check your email's Junk folder and make no-reply@standard.com a safe sender.

I did get the confirmation email but when I click on the link to confirm my registration, it doesn't work.

Please go back to the website and try to log in using your newly created username and password. If that doesn't work, you can call a customer service representative at 800.858.5420 for assistance.

My user ID isn't working. What should I do?

You can:

- Start over, creating a new user ID and password or
- Call a customer service representative at 800.858.5420 for assistance

I can't remember my password. What should I do?

If you are a first-time visitor or have recently created an account with us and we have your most current email, just visit www.standard.com/login and click on *Forgot my password*. You will receive an email with instructions for resetting your password. You may also be prompted to create security questions if you have not already.

If your email has changed since you created your account, call a customer service representative at 800.858.5420 for assistance.

I have logged in but I can't see my account. What next?

This means you have not finished the account creation setup process.

1. At the top of your screen on the right-hand side, click on *Manage Profile*.
2. On this page click the tab that says *Services*.
3. Under *I would like to access*, click the bubble next to *My Retirement Plan*.
4. This will open additional fields where you can enter the last six digits of your Social Security number, date of birth, the ZIP code you have on file with your employer and a current phone number.
5. Then click *Continue* to see your account.

I can't remember the answer to my security questions. What do I do?

Call a customer service representative at 800.858.5420 for help.