



Date: _____

To Whom It May Concern:

The following staff member(s) currently has a limited license and will be supervised or working under the direction of a fully licensed staff member while employed by _____ School District, for Fiscal Year _____.

- _____ **Limited Licensed Master's Social Worker**, working under the _____ supervision of a **Licensed Master's Social Worker**

- _____ **Limited Licensed Speech Language Pathologist**, working under _____ the direction of a fully **Licensed Speech Language Pathologist**

- _____ **Limited Licensed Psychologist**, working under the supervision of _____ a **Licensed Psychologist**

MDHHS Medicaid Provider Manual Excerpt:

1.4 Under the Direction of and Supervision

Certain specified services may be provided under the direction of or under the supervision of another clinician. For the supervising clinician, "under the direction of" means that the clinician is supervising the individual's care which, at a minimum, includes seeing the individual initially, prescribing the type of care to be provided, reviewing the need for continued services throughout treatment, assuring professional responsibility for services provided, and ensuring that all services are medically necessary.

"Under the direction of" requires face-to-face contact by the clinician at least at the beginning of treatment and periodically thereafter.

"Supervision of" limited-licensed mental health professionals consists of the practitioner meeting regularly with another professional, at an interval described within the professional administrative rules, to discuss casework and other professional issues in a structured way. This is often known as clinical or counseling supervision or consultation. The purpose is to assist the practitioner to learn from his or her experience and expertise, as well as to ensure good service to the client or patient.

Sincerely,

Sign Name in space above.

Print name and title on this line. _____