

MEDICAID “Under the Supervision of” Documentation for Social Workers

Limited licensed SSW:	District:	School Year:
Supervising Master SSW:	Buildings:	

For billing purposes, Medicaid requires social work services be provided by a licensed master’s social worker in Michigan or a limited licensed master’s social worker under the supervision of a licensed master’s social worker. The “under the supervision of” includes supervising the limited licensed social worker consistently throughout the school year, for at least 4 hours per month with at least 1 hour being on an individual basis. Document the dates of the following activities below:

Conference with SSW:					
Meeting Date	Start Time	End Time	Type of Supervision: phone, email, individual, group, review of work	Topic	Notes

_____ Master Social Worker’s Signature _____ Date

_____ Limited Licensed Social Worker’s Signature _____ Date

_____ Approved Records Electronically in PSSE

Social Worker: Please submit a copy of this log to your Spec. Ed office at the end of the school year
LEA Spec. Ed office: Please forward a copy to the Medicaid SBS office.